

**DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS**

*To:* **Cabinet**

*Date:* **24<sup>th</sup> November 2009**

*From:* **Chief Executive**

*Electoral division(s):* **N/a**

*Forward Plan ref:* **N/a**

*Key decision:* **No**

*Purpose:* **To report progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet up to 20<sup>th</sup> October 2009.**

*Recommendation:* **Cabinet is asked to note the progress on delegations to individual Cabinet Members and / or to officers previously authorised by Cabinet to make decisions / take actions on its behalf.**

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**DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS**

<b>CABINET MEETING</b>	<b>SUBJECT MATTER</b>	<b>ACTION TO BE TAKEN BY</b>
<b>16<sup>th</sup> October 2007</b>	<p><b>1) Minute 434 - Parking Policy Review</b></p> <p>The then designated Deputy Chief Executive CE (ECS) in consultation with the then Cabinet Member for Highways and Transport was given delegated authority to approve parking plan areas. The 29<sup>th</sup> September 2009 Cabinet meeting changed the authority to the most up to date responsible Cabinet Member who was now the Cabinet Member for Highways and Access.</p> <p>Area parking plans for Cambridge have been developed through the Cambridge Environment and Transport Area Joint Committee (AJC). Area parking plans for the Market Towns have been developed to coincide with work on a possible countywide civil parking enforcement scheme. Other Area Joint Committees have been involved in the process leading to formal adoption of the area parking plans for the Market Towns. The Cambridge AJC has set priorities for the implementation of area parking plans in Cambridge and the first area has been the subject of consultation.</p> <p><b>Action ongoing.</b></p>	<p><b>Executive Director: Environment Services / Cabinet Member for Highways and Access</b></p>
<b>26<sup>th</sup> February 2008</b>	<p><b>2) Minute 517 - Property Issues - Land at Fordham</b></p> <p>It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.</p> <p>The land north of Landsdowne Road has been sold. Negotiations are still ongoing in respect of the land south of Landwade Road.</p> <p><b>Action ongoing with completion expected to be some months away with negotiations currently ongoing.</b></p>	<p><b>Corporate Director: Finance, Property and Performance</b></p>
<b>10<sup>th</sup> June 2008</b>	<p><b>3) Minute 578 - Northstowe Trust Update</b></p> <p>To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the</p>	<p><b>Cabinet Member for Communities / Executive</b></p>

authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the establishment of a community trust if appropriate.

**Director:  
Environment  
Services.**

At the meeting of the Trust and Governance Group held on 23<sup>rd</sup> January 2009, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes, further work to establish the Trust should be suspended until the situation became clearer.

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters to oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development. This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis.

It was also agreed that the funding set aside to establish the Trust should be retained until its future use is clarified. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

**Action suspended - further to the previous decision to suspend any further work to establish the Trust until the position becomes clearer with regard to the development proceeding. This situations remains unchanged.**

**7<sup>th</sup> October  
2008**

#### **4) Minute 622 - Shared Services Programme**

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation with the then Deputy Chief Executive, Corporate Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report will come back to Cabinet and full Council for final decision. A further delegation was also given to be

able to admit other councils into the partnership.

Since the above, the significant update has been the transfer of the Shared Services Programme Sponsor role from the Corporate Director: People, Policy and Law to the Corporate Director: Finance, Property and Performance.

A report is to be included on the 15<sup>th</sup> December Cabinet meeting.

**Action ongoing.**

**Delegation from September to Corporate Director: Finance, Property and Performance and Cabinet Member for Resources and Performance.**

### **5) Minute 267 - Disposal of Land - Duxford Imperial War Museum**

Cabinet agreed to declare the Council owned land forming part of the Imperial War Museum, Duxford site, as surplus to Council requirements and agreed to dispose of it to the Trustees of the Imperial War Museum on terms to be agreed by the Director of Finance, Property and Performance.

**Corporate Director: Finance, Property and Performance.**

**Negotiations are now at an advanced stage for the exercise of the option to purchase, with terms of the option agreement having been agreed with the trustees and formal completion expected later in the current financial year.**

8<sup>th</sup>  
September  
2009

### **6) Minute 31 - Community Infrastructure Levy: Consultation On Draft Regulations**

It was agreed to delegate to the Cabinet Member for Growth Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services the authority to make any final adjustments to the County Council response agreed by Cabinet in reply to the Government consultation for which views had been sought with the consultation ending on 23<sup>rd</sup> October 2009.

**Cabinet Member for Growth Infrastructure and Strategic Planning / Executive Director: Environment Services**

Cabinet also agreed to the need for a co-ordinated response via Cambridgeshire Horizons (who had indicated a willingness to prepare an overarching response to include the District Councils and the County Council) and had asked that officers should consult with the Chief Executive of Cambridgeshire Horizons in order to seek to have a relevant report included as a formal item at the next Cambridgeshire Horizons meeting. Cambridgeshire Horizons Board did agreed to receive a preliminary work in progress report at their meeting on 24<sup>th</sup> September with the detailed

joint response to be agreed by an officer group on meet on 15<sup>th</sup> October. Following this, a joint response was sent by Cambridgeshire Horizons to the Department of Communities and Local Government on 22<sup>nd</sup> October on behalf of the 6 councils in Cambridgeshire with the differences in the final version and the draft which went to Cabinet having first been discussed with the Cabinet Member for Growth, Infrastructure and Strategic Planning.

**Action discharged**

**29<sup>th</sup>  
September**

**7) Minute 39 - South Cambridgeshire Gypsy And Traveller Development Plan Document Issues And Options Report 2 Site Options And Policies And Longer Term Implications**

It was agreed to delegate to the Portfolio holders for Growth, Infrastructure and Strategic Planning and for Resources and Performance, in consultation with the Executive Director: Environment Services and the Corporate Director: Finance, Property and Performance, the authority to amend the draft response submitted taking into consideration the submissions received orally and in writing, including those at the 29<sup>th</sup> September Cabinet meeting in order to enable a final response to be submitted by the closing date of 9 October 2009.

**Portfolio holders for Growth, Infrastructure and Strategic Planning and Resources and Performance, /Executive Director: Environment Services and the Corporate Director: Finance, Property and Performance,**

**Action discharged.**

**8) Minute 41 - Transport Innovation Fund – County Council Response to the Report of the Cambridgeshire Transport Commission**

It was agreed to delegate to the Cabinet Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services to make any final minor textual changes to the proposed 'Package and Funding Proposition, September 2009' prior to consideration by Full Council.

**Cabinet Member for Growth, Infrastructure and Strategic Planning / Executive Director: Environment Services**

**Action discharged**

**9) Minute 42 - Cambridgeshire Guided Busway Update**

It was agreed to delegate to the Cabinet Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment

**Cabinet Member for Growth, Infrastructure and**

Services final agreement on the contractual arrangements for surfacing of the maintenance track following acceptance of BAM Nuttall's proposal to provide a blacktop surface to the maintenance track between Milton Road and Park Lane, subject to satisfactory contractual arrangements being concluded.

**Strategic Planning / Executive Director: Environment Services**

**Action ongoing.**

**10) Minute 46 - The Location And Design Of Waste Management Facilities Supplementary Planning Documentation (SPD) Linked To The Cambridgeshire And Peterborough Minerals And Waste Plan**

It was agreed to delegate to the portfolio holder for Growth, Infrastructure and Strategic Planning, in consultation with the Executive Director, Environment Services, the authority to approve the final draft SPD for public consultation, including any amendments required (that did not materially affect the content of the SPD)

**Portfolio holder for Growth, Infrastructure and Strategic Planning, / Executive Director, Environment Services.**

**Action currently ongoing.**

**11) Minute 47 - The Recycle For Cambridgeshire And Peterborough Partnership Waste Management Design Guide Draft Supplementary Planning Document (SPD) Linked To The Cambridgeshire And Peterborough Minerals And Waste Plan**

It was agreed To delegate to the portfolio holder for Growth, Infrastructure and Strategic Planning, in consultation with the Executive Director: Environment Services, the authority to approve the final draft for public consultation, including any amendments required.

**Portfolio holder for Growth, Infrastructure and Strategic Planning, / Executive Director: Environment Services.**

**Action currently ongoing.**

**12) Minute 48 - Consultation On Noise Action Plan 2010-2015 By BAA `Stansted**

Cabinet agreed the draft response as set out in the report on the agenda and to delegate to the Portfolio Holder for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services the authority to amend the response for submission to BAA Stansted by 2 October 2009.

**Portfolio Holder for Growth, Infrastructure and Strategic Planning / Executive Director: Environment Services**

**Action discharged.**

### **13) Minute 51 - Strengthening Local Democracy Consultation**

Cabinet had agreed to note the current draft response to the consultation attached to the Cabinet agenda and had agreed that approval of the final response be delegated to the Portfolio Holder for Resources and Performance in consultation with the Corporate

**Portfolio Holder for Resources and Performance / Corporate Director: People, Policy and Law**

Director: People, Policy and Law taking on board comments made at the meeting. The closing date for responses had been 13<sup>th</sup> November.

**Action discharged**

**20<sup>th</sup>  
October  
2009**

### **14. Minute 63. Development At Cambridge North West: National Institute Of Agricultural Botany Frontage Site (NIAB1) - Section (S)106 Agreement Update**

It was agreed to delegate to the Lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services, the authority to make any minor changes to the heads of terms prior to finalising the S106 agreement.

**Lead Member for Growth, Infrastructure and Strategic Planning / Executive Director: Environment Services,**

There is a further report on the current agenda. The NIAB Planning application is scheduled to be determined at the Joint Development Control Committee on 2<sup>nd</sup> December. Finalisation of the Section 106 heads of Terms is currently being undertaken.

**Action ongoing**

### **15. Minute 68. Policy Statement On Regional Strategies And Guidance On The Establishment Of Leader's Boards – Consultation**

It was agreed that approving the final joint response should be delegated to the Cabinet Member for Growth, Infrastructure and Strategic Planning and the Executive Director: Environment Services in order to take account comments from District Councils in order to formulate a joint response from all the

**Cabinet Member for Growth, Infrastructure and Strategic Planning / Executive Director: Environment Services**

Cambridgeshire authorities by the deadline of 30<sup>th</sup> October.

**Action discharged**

## **16. Minute 69 - Cambridgeshire County Council Response To Planning Policy Statement 15 – Planning & The Historic Environment**

It was agreed that the Cabinet Member for Economy and the Environment in consultation with the Executive

Director: Environment Services should agree any minor changes to the wording of the response on the above if any issues further arose following the meeting before submission of the final response. The closing date for comments was 31<sup>st</sup> October.

**Cabinet Member  
for Economy  
and the  
Environment /  
Director of  
Environment  
Services**

A joint response was agreed by all the Cambridgeshire authorities and submitted to Communities and Local Government (CLG) on 30 October. Only very minor changes were made following Cabinet, these were:

- To emphasise that responding to the detailed consultation questions did not necessarily imply support from the authorities for the wider changes being introduced by Government.
- That there needs to be consistency between the sub-regional approach being proposed as regards, for example, the definition of the planning and housing sub-regions.

**Action discharged**

## **17. Minute 70 - Consultation On Draft Noise Action Plans By The Department Of Environment, Food And Rural Affairs (DEFRA)**

It was agreed to delegate to the Cabinet Members for Highways and Access; Growth, Infrastructure and Strategic Planning; and Economy and the Environment in consultation with the Executive Director: Environment Services the authority to finalise the Council's response submission taking on board the comments made at the Cabinet meeting. The final date for responses was 4<sup>th</sup> November 2009.

**Cabinet Members  
for Highways and  
Access; Growth,  
Infrastructure and  
Strategic  
Planning; and  
Economy and the  
/ Executive  
Director:  
Environment  
Services**

A final response was sent on 3<sup>rd</sup> November taking on board comments made at the Cabinet meeting.

**Action discharged**

## **18. Minute 71.Green Paper Shaping The Future Together**

It was agreed to delegate authority to the Cabinet Member for Health and Adult Care in consultation with the Executive Director Community and Adult Services to agree the final written response to the national

**Cabinet Member  
for Health and  
Adult Care /  
Executive**



consultation by 13<sup>th</sup> November 2009 taking on board comments at the Members Seminar on 6<sup>th</sup> November and other responses received.

**Director  
Community and  
Adult Services**

**Action Ongoing at the time the report was prepared.**

<b>Source Documents</b>	<b>Location</b>
Minutes of the Cabinet meetings held on 16 <sup>th</sup> October 2007, 26 <sup>th</sup> February, 10 <sup>th</sup> June, 7 <sup>th</sup> October 2008, 8 <sup>th</sup> September, 29 <sup>th</sup> September and 20 <sup>th</sup> October 2009.	Room 114A Shire Hall Cambridge