

Adults Committee

Minutes-Action Log

Introduction:

This log captures the actions arising from the Adults Committee on 26th March and will form an outstanding action update from meetings of the Committee to update Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 22nd May 2015

Minutes of 26th March 2015

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Minute No.	Report Title	Action to be taken by	Action	Comments	Completed
81.	Response To The Local Government Finding of Maladministration	J Galwey	A letter of apology to be sent on behalf of the Adults Committee to both Mr and Mrs N	Apology letter sent on 22 April 2015. Letter received by LGO on 27 April stating that they are satisfied with the Council's response.	22.04.15

81.	Response To The Local Government Finding of Maladministration	C Bruin	To check the position in relation to training undertaken by care homes and that the contract between the Council and the care provider should include care homes with details of training undertaken	<p>We do require providers to give us numbers of staff trained in safeguarding as a requirement. We request this information as part of the NMDS information as well as performance returns.</p> <p>We also require providers to ensure there is annual refresher training in safeguarding for all staff. This is a mandatory and will be assessed/ monitored and reported on by Care Service Development Officer's in their monitoring reports or a service.</p>	Completed
83.	Service User Experience Survey – Key Findings and Next Steps	M Wright / S Wilson	To write to those services users that expressed feelings of isolation and loneliness be specifically written to, to advise them about what community transport was available in their area	<p>Analysis has been undertaken to highlight the specific individuals whose comments or responses indicated loneliness and/or social isolation. The Family Information Service are looking at how best to communicate with them and are more likely to signpost more than community transport, and will look to direct them to other sources of support to try and help them feel less isolated where possible.</p> <p>It is felt that as the individuals represented 10% this may mean that a significant proportion of people that we haven't surveyed may also be suffering in the same way. Therefore we are currently considering how we communicate to all service users to signpost help and support, again working with FIS. A further update on this work will be</p>	Completed

				given when a report on 'tackling loneliness' comes to the Adults Committee later in the year.	
85.	Cambridgeshire Local Assistance Scheme – Arrangements For 2015/16	S Wilson / C Bruin	A report to be presented to Spokes on CLAS before going on to the General Purposes Committee.	Attended May Spokes meeting	14.05.15
86.	Domestic Abuse Strategy – Management Information	V Crompton	The Vice Chairwoman indicated the previous strategy had gaps and queried whether the new version had now filled them	All the gaps in the KPI's have been filled in the strategy.	Completed

87.	Finance and Performance Report – January 2015	S Heywood	The presentation of information contained within the report was to be reviewed.	It is proposed to continue to present the 14/15 activity data in the same format for the closedown report as the information is already in the public domain, However, the appropriate level of detail for the 15/16 activity data is currently being considered– which will be first produced for the July Committee.	Completed
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