

# HIGHWAYS AND COMMUNITY INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1<sup>st</sup> September 2015  
Updated 25<sup>th</sup> September 2015



Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes Meeting Date	Deadline for draft reports	Agenda despatch date
<b>06/10/15</b>	Cambridgeshire Archives – new accommodation	John Macmillan/ Christine May	Not applicable	03/09/15	23/09/15	25/09/15
	Highways Maintenance Member Working Group	Richard Lumley	Not applicable			
<b>03/11/15</b>	Objections to Traffic Regulation Orders:	Richard Lumley	Not applicable	12/10/15	21/10/15	23/10/15
	Business Planning: Review Revenue Budget - review budget tables, draft CIAs, and draft consultation report	Celia Melville	Not applicable			
	Streetlighting PFI Annual Contract Review 2014/15	Tom Blackburne-Maze	Not applicable			
	Library Service Strategy	Christine May	2015/012			
	Highway Asset Management Strategy – Annual Performance Report	Tom Blackburne-Maze	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes Meeting Date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Right to challenge parking policies – proposed additional petitions procedure	Rob Sanderson/ Dawn Cave	Not applicable			
	Finance and Performance Report	Chris Malyon	Not applicable			
	Committee Training Plan	John Onslow /Dawn Cave	Not applicable			
<b>[01/12/15] Provisional Meeting</b>	<i>Business Planning</i>	<i>Celia Melville</i>		05/11/15	18/11/15	20/11/15
	Annual Parking Review	Sonia Hansen /Phil Hammer	Not applicable			
	Risk Management Update	Graham Hughes	Not applicable			
	Food Service Plan 2015/16	Doug Barnes	Not applicable			
	Cycle Safety Member Led Steering Group	Amanda Mays	Not applicable			
<b>12/01/16</b>	Objections to Traffic Regulation Orders:	Richard Lumley	Not applicable	14/12/15	29/12/15	31/12/15
	Finance and Performance Report	Chris Malyon	Not applicable			
	Eastern Highways Alliance Framework 2	Chris Poultney	2016/006			
	Committee Training Plan	John Onslow /Dawn Cave	Not applicable			
<b>[02/02/16] Provisional Meeting</b>				14/01/16	20/01/16	22/01/16
<b>01/03/16</b>	Objections to Traffic Regulation Orders:	Richard Lumley	Not applicable	04/02/16	17/02/16	19/02/16
	Finance and Performance Report	Chris Malyon	Not applicable			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes Meeting Date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Committee Training Plan	John Onslow /Dawn Cave	Not applicable			
<i>[12/04/16] Provisional Meeting</i>				14/03/16	30/03/16	01/04/16
<b>17/05/16</b>	Objections to Traffic Regulation Orders:	Richard Lumley	Not applicable	21/04/16	04/05/16	06/05/16
	Finance and Performance Report	Chris Malyon	Not applicable			
	Training Plan	John Onslow /Dawn Cave	Not applicable			

**Library Services Strategy**

**H&CI Committee Training Plan (standing item)**

**Review Revenue Budget - review budget tables, draft CIAs, and draft consultation report**

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)****Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

<b>Forward plan reference</b>	<b>Intended date of decision</b>	<b>Matter in respect of which the decision is to be made</b>	<b>Decision maker</b>	<b>List of documents to be submitted to the decision maker</b>	<b>Reason for the meeting to be held in private</b>

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

<b>Date of Chairman's agreement</b>	<b>Matter in respect of which the decision is to be made</b>	<b>Reasons why meeting urgent and cannot reasonably be deferred</b>

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)