

Fire Authority
Policy and Resources
Committee

Minutes - Action Log

This is the updated action log as at 18 April 2023 and captures the actions arising from the most recent Policy and Resources Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

Minutes from the 20 December 2022 Committee meeting

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
22	Revenue and Capital Budget Monitoring Report 2022/23	Scrutiny and Assurance Manager	It was agreed that both Policy and Resources and Overview and Scrutiny Committees would be held at the new training centre in January, if possible.	The facilities were not ready to host meetings during January 2023 however a site visit for all Members is being planned for 10 February 2023. Update 26 April 2023 Site visit completed and well attended by Members. Meeting spaces will be booked for Committee meetings when available.	Completed Completed

Minutes from the 31 January 2023 Committee meeting

28	Draft Fire Authority Budget 2023/24	DCEO	Written response to the public question posed by Mr Mark Harriss required.	Written response sent via email on 8 February 2023; attached as an appendix to 31 January 2023 Committee Minutes.	Completed
29	Annual External Audit Report	Scrutiny and Assurance Manager	It was also noted that the Auditor's Annual Report would be published on the Fire Authority's website.	Published under Finance/Financial Audits/Audit Letter 2020/21.	Completed
32	Strategic Risk and Opportunity Management Register	Media and Communication Team	A Member suggested that evidence of attendance at an increasing number of battery fires could be used to put pressure on MPs and government departments. It was confirmed that information on battery fires had to be extracted manually, but it was agreed that this could feed into the community safety messaging.	Subject matter information currently being collated for publication on the website and social media channels. The information will also be used as content in a new Home Fire Safety booklet issued during visits to vulnerable people.	Completed