

**COMMUNITIES AND
PARTNERSHIP COMMITTEE****Minutes - Action Log****Appendix 1**

This is the updated minutes action log as of 15th January 2019 and captures the actions arising from the most recent Communities and Partnership Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

ACTIONS FROM MINUTES OF THE 7TH MARCH 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
146.	DOMESTIC ABUSE AND SEXUAL VIOLENCE (DASV) – REVIEW OF DOMESTIC ABUSE RESOURCE AND OUTREACH PROVISION	Rob Hill	<p>It was suggested that there were too many intended outcomes in the draft list and that having fewer targets would increase the chances of achieving the goals in a more effective way.</p> <p>Action: the Assistant Director of Housing, Communities and Youth agreed to take the suggestion in to consideration when finalising the list.</p>	<p>Phase one of the review was concluded and ratified by the DASV Delivery Board.</p> <p>The phase two restructure proposal has now been completed and is awaiting internal sign off. A key part of this included a reworking of the partnership strategy, which has been streamlined to ensure the outcomes are achievable and in line with a core offer.</p> <p>A summary of the restructure proposals and the strategy will be presented to the Committee meeting on 12th March 2020.</p>	ACTION ONGOING

ACTIONS FROM MINUTES OF THE 8TH AUGUST 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
187.	CULTURAL AND COMMUNITY SERVICES CAPITAL PROJECTS	Christine May	Members queried which libraries across the County would be offering open access facilities. Action: the Assistant Director of Cultural and Community Services confirmed that a list would be circulated once a final decision has been made.	Work is underway to assess the feasibility and costs for each site. Details and recommendations will be provided in a report on Open Access at the Committee meeting on 20th May 2020.	ACTION ONGOING

ACTIONS FROM MINUTES OF THE 10TH OCTOBER 2019 COMMITTEE MEETING

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
195.	CIVIC/LIBRARIES PARTNERSHIP PROJECT UPDATE	Christine May	While discussing the contribution of library volunteers, the Service Director of Community and Safety proposed an annual event to recognise and celebrate their work. One Member suggested recognition at a community awards ceremony, such as Ely Hero Awards. Action: the Assistant Director of Cultural and Community Services agreed to consider the proposal.	The Assistant Director is currently investigating what recognition events are already in place, and to identify good practice from elsewhere. She will bring back proposals accordingly and hold a workshop session with Committee Members on 13th February 2020.	ACTION ONGOING
203.	FINANCE MONITORING REPORT – AUGUST 2019		Members expressed concern over the lack of body storage facilities at the County's main hospitals, which was leading to additional financial pressures on the Council.		

		Christine May	a) Action: the Assistant Director of Cultural and Community Services agreed to discuss possible solutions with health partners.	a) The Assistant Director is liaising with the Senior Coroner over this action	ACTION ONGOING
		Adrian Chapman	b) Action: the Service Director of Community and Safety undertook to obtain clarification from the legal team regarding the Council's responsibilities on the issue.	b) The Monitoring Officer is undertaking this work and will report back in due course.	ACTION ONGOING
<u>ACTIONS FROM MINUTES OF THE 17TH DECEMBER 2019 COMMITTEE MEETING</u>					
222.	THINK COMMUNITIES	Adrian Chapman	Members requested information on the membership of the Huntingdonshire Think Communities Delivery Board. Action: the Service Director of Community and Safety undertook to provide details to Members.	Awaiting update.	ACTION ONGOING
223.	CAMBRIDGESHIRE SKILLS	Tanya Meadows	While discussing the enrolment of members of traveller communities for courses, Members asked why the majority of applicants were male. Action: The Head of Service undertook to investigate and inform the Committee.	Following the discussion at the Committee meeting, further enrolments were made from members of traveller communities and the split has now closed to 60% males and 40% males, thus bringing the divide to a level that is not of specific concern.	ACTION COMPLETE
224.	INNOVATE & CULTIVATE FUND – ENDORSEMENT OF RECOMMENDATIONS	Elaine Matthews	a) Members suggested that a geographically-based directory of successful applicants to the Innovate and Cultivate Fund would provide a useful resource to Councillors when signposting residents. (i) Action: the Strengthening Communities Service Manager agreed to propose the idea	a) (i) All funded project details are on the website of Cambridgeshire Community Foundation, who provide administration support for the fund.	ACTION COMPLETE

			<p>to the Cambridgeshire Community Foundation.</p> <p>(ii) Action: the Strengthening Communities Service Manager also undertook to provide Members with information regarding the directory of community services being developed for the Council's website.</p> <p>b) Members requested information on the next pre-application drop in session, including the date and location.</p> <p>Action: the Strengthening Communities Service Manager agreed to circulate the information.</p>	<p>Discussions are taking place on how this can be made visually easier to identify geographical areas of delivery, as well as promoting the projects to those who may benefit from them where it makes sense to do so (for example community groups and activities which can be accessed, or supported, by residents).</p> <p>(ii) The Cambridgeshire Online Directory (https://www.cambridgeshire.gov.uk/cambridgeshire-online-directory) provides residents and families with information on organisations, services and events across Cambridgeshire.</p> <p>We welcome listings from local providers and organisations including events, activities, clubs, groups and courses that can support or help Cambridgeshire residents lead active, healthy and fulfilling lives and access local community support.</p> <p>Listings include County Council services, our partners and commissioned services alongside community listings. This information also supports the delivery of the Local Offer; Care Act and Childcare Act.</p>	<p>ACTION ONGOING</p>
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				<p>The listings in the directory are not, however, endorsed or recommended by the Council.</p> <p>The contact for the directory is Jon Anderson (Information Services Advisor / Digital Team)</p> <p>b)</p> <p>Awaiting confirmation of date. Officers have been in touch with Councillor Simone Taylor to discuss suitable venues in the Eynesbury/St Neots area and are following up on suggestions. Councillor Taylor has helpfully offered to promote the scheme on local radio once a date is confirmed.</p>	
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