

POLICY & RESOURCES COMMITTEE WORK PROGRAMME**MEETINGS 2016/17**

Date	Meeting	Venue
2016		
Thursday 30 June	1030 hours	Service HQ
Thursday 8 September Date to be rearranged	1030 hours	Service HQ
Thursday 8 December	1030 hours	Service HQ
2017		
Thursday 26 January	1030 hours	Service HQ
Thursday 6 April	1030 hours	Service HQ
Thursday 22 June	1030 hours	Service HQ

WORK PROGRAMME 2016/17

Thursday 30 June 2016			
Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Cllr Nethsingha Deputy Chief Executive Officer	
1030	Election of Chairman/woman		Annual
	Appointment of Vice Chairman/woman		Annual
	Minutes of Policy & Resources Committee Meeting 21 April 2016	Rob Sanderson	
	<u>Decision</u> Final Revenue and Capital	Deputy Chief Executive	Annual

	Budget Position 2015/16 and Treasury Management Statement	Officer	
	Huntingdon Hub Property Rationalisation – Progress Update	Deputy Chief Executive Officer	
	Medical Cash plan for CFRS Employees	Steve Beaton, Head of Resource Management & Occupational Health Groups	
	Continued Development of BS EN ISO 14001:2015 Environmental Management Systems	David Taylor, Health and Safety Manager	
	CFOA Restructure	Chief Fire Officer	
	<u>Information and Monitoring</u> Primary Authority Scheme (PAS) Business Hub update	Assistant Chief Fire Officer	
	Work Programme 2015/17	Chairman Deb Thompson	

Thursday 8 September 2016 – date to be rearranged

Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Cllr Nethsingha Deputy Chief Executive Officer	
1030	Minutes of Policy & Resources Committee Meeting 30 June 2016	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 21 July 2016	Rob Sanderson	
	<u>Decision</u> ISA 260 Report – Communication of Audit Matters with those charged with Governance	Deputy Chief Executive Officer	
	<u>Information and Monitoring</u> Revenue and Capital Budget 2016/17 Monitoring Report	Deputy Chief Executive Officer	
	Strategic Risk and Opportunity Management	Deputy Chief Executive Officer	Quarterly Refreshed, condensed

	Register		and strategically focussed
	Ministerial Guidance – Efficiency Plans	Deputy Chief Executive Officer	
	Work Programme 2015/17	Chairman Deb Thompson	
Thursday 8 December 2016			
Time	Agenda Item	Member/Officer	Comments
1000 – 1030	Pre Briefing session	Cllr Nethsingha Deputy Chief Executive Officer	
1030	Minutes of Policy & Resources Committee Meeting - September 2016	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 29 September 2016	Rob Sanderson	
	<u>Decision</u> Medium Term Financial Strategy 2015 to 2019, Draft Revenue Budget 2017/18 and Draft Capital Programme 2017/18 to 2019/20 (to include Council Tax Proposals)	Deputy Chief Executive Officer	Annual
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring 2016/17	Deputy Chief Executive Officer	
	Fire Authority Programme Management Monitoring Report	Deputy Chief Executive Officer	Bi-annual
	Work Programme 2015/17	Chairman Deb Thompson	
Thursday 26 January 2017			
Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Cllr Nethsingha Deputy Chief Executive Officer	
1030	Minutes of Policy & Resources Committee Meeting 8 December 2016	Rob Sanderson	

	<u>Decision</u> Medium Term Financial Strategy 2015 to 2019, Draft Revenue Budget 2017/18 and Draft Capital Programme 2017/18 to 2019/20 (to include Council Tax Proposals)	Deputy Chief Executive Officer	Annual
	Strategic Risk and Opportunity Management Register	Deputy Chief Executive Officer	Quarterly
	<u>Information and Monitoring</u> Work Programme 2015/17	Chairman Deb Thompson	
Thursday 6 April 2017			
Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Cllr Nethsingha Deputy Chief Executive Officer	
1030	Minutes of Policy & Resources Committee Meeting 26 January 2017	Rob Sanderson	
	Minutes of Overview & Scrutiny Committee Meeting 23 March 2017	Rob Sanderson	
	<u>Decision</u>		
	<u>Information and Monitoring</u> Fire Authority Programme Management Monitoring Report	Deputy Chief Executive Officer	Bi-annual
	Work Programme 2015/17	Chairman Deb Thompson	
Thursday 22 June 2017			
Time	Agenda Item	Member/Officer	Comments
1000 - 1030	Pre Briefing session	Cllr Nethsingha Deputy Chief Executive Officer	

	Election of Chairman/woman		Annual
	Appointment of Vice Chairman/woman		Annual
1030	Minutes of Policy & Resources Committee Meeting 6 April 2017	Rob Sanderson	
	<u>Decision</u> Review of Member Allowances		Annual
	<u>Information and Monitoring</u> Strategic Risk and Opportunity Management Register	Deputy Chief Executive Officer	Quarterly
	Work Programme 2015/17	Chairman Deb Thompson	

SEMINAR PROGRAMME 2016/17

Thursday 20 October 2016	
<i>Corporate Manslaughter Training for Members</i>	Deputy Chief Executive Officer
Thursday 9 February 2017	
<i>Equality and Inclusion Training for Members (Annual refresh)</i>	Equality and Inclusion Advisor
Thursday 15 June 2017	
Topics under consideration	
OpA Action Plan	Community Safety Review Report 9a refers
STEP demonstration and storyboard	Minutes of Policy & Resources Committee Meeting 28 January 2016, Item 41 refer.