

Joint Cambridgeshire and Peterborough Health and Wellbeing Board / Integrated Care Partnership

Date: Friday 21 July 2023

Time: 10:30 am

Venue: Red Kite Room, New Shire Hall, Alconbury Weald, Huntingdon PE28 4YE

MINUTES

Present:

Members:

Cllr Susan van de Ven	Vice-Chair of Adults and Health Committee (lead member for HWB) – Cambridgeshire County Council (Chair)
Jyoti Atri	Director of Public Health, Cambridgeshire County Council and Peterborough City Council
Julie Farrow	Voluntary and Community Sector Representative
Stewart Francis	Cambridgeshire and Peterborough Healthwatch Chair
Jim Haylett	Representative of the Cambridgeshire Police and Crime Commissioner
Cllr Richard Howitt	Chair of Adults and Health Committee - Cambridgeshire County Council
Dr Mike More	Chair Cambridge University Hospitals NHS Foundation Trust
John O'Brien	ICB Chair
Dr James Morrow	Primary Care Representative (South)
Paul Medd	Chief Executive of Fenland District Council and District Council representative (North)
Dr Anees Pari	Deputy Managing Director Strategic Commissioning, ICB representing Managing Director Strategic Commissioning, ICB
Cllr Jackie Allen	Cabinet Advisor for Children's Services, Peterborough City Council representing Cabinet Member for Children's Services, Education, Skills and the University, Peterborough City Council
David Packer	Senior Advisor to the Mayor, representing the Mayor of Cambridgeshire and Peterborough
Patrick Warren-Higgs	Executive Director for Adults, Health and Commissioning, Cambridgeshire County Council

Present (Virtually):

Mary Elford	Chair of Cambridgeshire Community Services NHS Trust (CCS)
Vicki Evans	Cambridgeshire Constabulary

Officers:

Kate Parker	Head of Public Health Business Programme
Michelle Rowe	Democratic Services Manager, Cambridgeshire County Council
Val Thomas	Deputy Director of Public Health, Cambridgeshire County Council
Nicky Ward	Director of Strategy and Development, ICB
Sandra Pedley	Associate Delivery Partner, ICB
Caroline Townsend	Head of Commissioning, Partnerships and Programmes, Cambridgeshire County Council
Martin Whelan	Head of Governance and Data Protection Officer, ICB

1. Apologies for Absence and Declarations of Interest

Apologies for absence were received from Kit Connick, ICB Chief Officer Strategy and Partnerships; Ged Curran, ICB Non-executive Member; Louis Kamfer, ICB Deputy Chief Executive; Cllr Lynne Ayres, Cabinet Member for Children's Services, Education, Skills and the University, Peterborough City Council; Mayor Dr Nik Johnson, Cambridgeshire and Peterborough Combined Authority; Liz Watts, Chief Executive South Cambridgeshire District Council and District Council representative (South); Professor Steve Barnett, Chair North West Anglia NHS Foundation Trust; Eileen Milner Interim Chair, Cambridgeshire and Peterborough NHS Foundation Trust; Professor John Wallwork, Chair, Royal Papworth Hospital NHS Foundation Trust; Dr Neil Modha, Primary Care Representative (North); Claire Higgins, Voluntary and Community Sector Representative; Cllr David Over, Cabinet Advisor for Public Health, Peterborough City Council; Cllr Wayne Fitzgerald, Leader of the Council and Cabinet Members for Adult Social Care and Public Health, Peterborough City Council and Daryl Preston, Police and Crime Commissioner.

No declarations of interest were received.

2. Minutes of the Cambridgeshire and Peterborough Joint Health and Wellbeing Board and Integrated Care Partnership 24 March 2023

The minutes of the meeting on 24 March 2023 were agreed as an accurate record.

Business Delivery

3. HWB ICP Annual Report for Council

The Joint Health and Wellbeing Board / Integrated Care Partnership received the draft Annual Report for comment and review ahead of submission to the Full Council Meetings of Peterborough City Council and Cambridgeshire County Council in October 2023.

The following points were raised in discussion.

- Attendees welcomed the format and structure of the report; however, it was suggested whether case studies could be integrated into the body of the report and whether it would be permissible to have a forward to the report from the Co-Chairs. It was confirmed that a

forward from the Co-Chairs could be included and acknowledged that case studies were currently included at the end of the report.

- The possibility of highlighting specific successes from the North and South Place was suggested. Whilst there was general support for this approach, some caution was expressed about potential duplication with other reporting. Local examples of good practice such as the 'Free to Feed' initiative was highlighted.
- An update was requested on the current position regarding the Pharmaceutical Needs Assessment, as the report referenced significant uncertainties in the sector. It was acknowledged that the sector was currently under significant pressure, with many providers operating at a financial loss therefore looking to surrender contracts. Attendees recognised the potential significant impacts of a reduction in access to community pharmacy services. Specifically in relation to the needs assessment, the meeting noted that the full process is normally completed every three years and was a significant undertaking to complete. Consideration of whether to undertake a review short of a full needs assessment was currently under discussion.

The Joint Health & Wellbeing Board and Integrated Care Partnership noted the draft Annual Report for 2022/23 and endorsed the onward submission to the relevant Full Council meetings.

Strategy Development

4. HWB ICS Strategy Priority 2 – Update on Obesity Action Plan

The Joint Health & Wellbeing Board and Integrated Care Partnership received an update on the Strategy Priority 2 – Update on Obesity Action Plan.

Following the presentation, the meeting discussed the update. The following points were raised in the discussion.

- The meeting recognised the challenges faced within the education sector, with delivering nutritious school meals.
- Attendees suggested that as part of the approach to this priority, it would be important to consider how services are commissioned and the associated access thresholds.
- District Council representatives requested support from the public health function, to assist with the engagement of Councillors in issues related to the development of local plans. It was confirmed that it was intended to offer this type of support to District Councils.
- Attendees expressed support for an ambitious approach to tackling the challenges associated with reducing obesity, and for this to be potentially supported by a pledge commitment from all partners. Some reservations were expressed regarding the principle of signing up to a commitment, ahead of the supporting details being outlined for consideration.
- Clarification was requested on whether a more aligned approach could be adopted to maximise the uptake of Free School Meals. The meeting noted that the data regarding eligibility was primarily held by the Department of Work and Pensions, and that there was a longstanding issue with the ability of the local authority and schools not being able to access individual level data. Assurance was provided, that schools sought to simplify the application arrangements for Free School Meals as much as possible, however other factors played a part in reducing the uptake of the provision.
- There was agreement that any approach should avoid stigmatising individuals or appear to be coercive and instead the focus should be on reducing barriers to accessing services. Some reservations were expressed about the resource implications for primary care of one of potential options. In the discussion a number of different options for the collation of weight information were suggested and it was acknowledged that irrespective of the option these needed to link through to GP practices.

- Reference was made to other local authorities including some in London, who were currently trialling the universal provision of Free School Meals. Attendees acknowledged the significant barriers in terms of cost and infrastructure to introducing this locally, however it was suggested that consideration should be given to scoping the potential benefits alongside the constraints and costs of implementing a policy locally. The Chair also reference a planned forthcoming summit to consider the issues of school catering in the round including the provision of breakfast facilities.
- In response to a comment regarding the existence of a fast-food unit in the concourse, the Chair of Cambridge University Hospitals NHS Foundation Trust responded. It was emphasised that the Trust was fully aware of the issues, however the facilities within the concourse were not directly managed by the Trust and that there would be a very significant cost to exit the contract.

The Joint Health & Wellbeing Board and Integrated Care Partnership noted the update.

5. Joint Forward Plan/Executive Summary

The Chief Executive, Integrated Care Board presented the Joint Forward Plan and Executive Summary. Confirmation was provided that the changes requested at the development session had been incorporated into the document.

The following points were raised in the discussion.

- Reference was made to the recently completed Learning Disability Health Needs Assessment and clarification was requested on how that work had been incorporated into the joint forward plan delivery programme.
- Attendees were encouraged to access the Oliver McGowen training programme. It was highlighted that it was mandatory for all NHS staff. Partner organisations wishing to access the training were encouraged to contact the ICB if they were unable to access directly.

The Joint Health & Wellbeing Board and Integrated Care Partnership agreed to;

- a) Note the outcomes from the Health & Wellbeing Board / Integrated Care Partnership Development Session.
- b) Note the approval of the Joint Forward Plan by the Integrated Care Board, and
- c) Note the next steps in progressing the Joint Forward Plan.

6. Better Care Fund Plan 2023-25 and End of Year 2022/23

The Head of Commissioning, Partnerships and Programmes for Cambridgeshire County Council and Peterborough City Council presented the plan for 2023-25 and end of year report for 2022/24. The meeting noted that the plan had been submitted ahead of the meeting to meet the nationally mandated deadline. It was also highlighted that post submission an amendment had been agreed to formally recognised in the plan the role of the Combined Authority.

The following points were raised in the discussion.

- The meeting welcomed the opportunity to look forward and engage across partners with the next round of planning, which had not been possible with the previous funding rounds. It was noted that it was intended to present to the next meeting, with an updated.
- It was recognised that the system would need to think differently going forward, to most efficiently responding to the growing demand for services and wherever looking for out of hospital solutions.

- Opportunities to strengthen the collaboration with the voluntary and community sector going forward.
- Attendees acknowledged the need to treat the fund as a funding stream, within a larger portfolio of other streams.
- An update was requested on the position in relation to disabled facilities grants. The meeting noted that the funding allocations had remained the same, but an additional national allocation of £100m to support the programme had been identified. It was highlighted that confirmation of the local allocation was awaited; however it was indicated that it was likely to be treated separately on this occasion to the wider Better Care Fund allocation.
- It was acknowledged that Occupational Therapists were a key part of the Disabled Facilities Grant programme, and attendees sought clarification whether work was planned to increase OT capacity supporting the process. The meeting was advised that a number of schemes were planned to increase OT capacity.

The Joint Health & Wellbeing Board and Integrated Care Partnership agreed to; approve the 2023-25 Better Care Fund Plans for Cambridgeshire and Peterborough and approve the 2022/23 Better Care Fund year-end report for Cambridgeshire and Peterborough.

7. HWB ICP Forward Agenda Plan

The Joint Health & Wellbeing Board and Integrated Care Partnerships received and noted the forward agenda plan.

It was noted that the current intention was for the priority update in October 2023 would be focussed on the poverty theme.

8. AOB

The Head of Governance and Data Protection Officer agreed to liaise with the Chair of Cambridge University Hospitals NHS Foundation Trust, regarding representation from that organisation from September 2023 onwards.

The Chair of Healthwatch highlighted the recent publication of the organisation's annual report and extended an invite to the forthcoming summit.

9. Date of the next meeting

The date of the next meeting was confirmed as Friday 21st October.

Author: Martin Whelan, Head of Governance and Data Protection Officer
3 August 2023

Email: cpicb.icsgovernanceteam@nhs.net

Meeting Closed: 12:27