

**DELEGATIONS FROM CABINET TO CABINET MEMBERS / OFFICERS**

*To:* **Cabinet**

*Date:* **27<sup>th</sup> April 2010**

*From:* **Chief Executive**

*Electoral division(s):* **N/a**

*Forward Plan ref:* **N/a**

*Key decision:* **No**

*Purpose:* **To report progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet up to 16th March 2010.**

*Recommendation:* **Cabinet is asked to note the progress on delegations to individual Cabinet Members and / or to officers previously authorised by Cabinet to make decisions / take actions on its behalf.**

<b><i>Officer contact:</i></b>	<b><i>Member contact:</i></b>
Name: Rob Sanderson Post: Senior Democratic Services Officer Email: <a href="mailto:rob.sanderson@cambridgeshire.gov.uk">rob.sanderson@cambridgeshire.gov.uk</a> Tel: 01223 699181	Name: Councillor Jill Tuck Portfolio: Leader of the Council Email: <a href="mailto:Jill.tuck@cambridgeshire.gov.uk">Jill.tuck@cambridgeshire.gov.uk</a> Tel: 01223 699190

**DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS**

**CABINET  
MEETING****SUBJECT MATTER****ACTION TO BE  
TAKEN BY****16<sup>th</sup> October  
2007****1. Minute 434 - Parking Policy Review**

The then designated Deputy Chief Executive (ECS) in consultation with the then Cabinet Member for Highways and Transport was given delegated authority to approve parking plan areas. The 29<sup>th</sup> September 2009 Cabinet meeting changed the authority to the most up to date responsible Cabinet Member who was now the Cabinet Member for Highways and Access.

**Executive  
Director:  
Environment  
Services /  
Cabinet Member  
for Highways and  
Access**

Area parking plans for Cambridge have been developed through the Cambridge Environment and Transport Area Joint Committee (AJC). Area parking plans for the Market Towns have been developed to coincide with work on a possible countywide civil parking enforcement scheme. Other Area Joint Committees have been involved in the process leading to formal adoption of the area parking plans for the Market Towns. The Cambridge AJC has set priorities for the implementation of area parking plans in Cambridge and the first area has been the subject of consultation.

Cabinet asked for a further review of parking policy in Cambridge and the further report is included on the current agenda for April.

**Action due to be discharged.**

**26<sup>th</sup> February  
2008****2. Minute 517 - Property Issues - Land at Fordham**

It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.

The land north of Landsdowne Road has been sold. Negotiations are still ongoing in respect of the land south of Landwade Road.

**Corporate  
Director: Finance,  
Property and  
Performance**

**Action ongoing with completion expected to be some months away with negotiations currently ongoing.**

**10<sup>th</sup> June  
2008****3. Minute 578 - Northstowe Trust Update**

To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the creation of a community trust if appropriate.

**Cabinet Member  
for Communities /  
Executive  
Director:  
Environment  
Services.**

At the meeting of the Trust and Governance Group held on 23<sup>rd</sup> January 2009, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes, further work to establish the Trust should be suspended until the situation became clearer.

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters to oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development. This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis.

It was also agreed that the funding set aside to establish the Trust should be retained until its future use is clarified. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

A report is scheduled to go to the 25<sup>th</sup> May Cabinet meeting on the County Council approach to delivery and the new promoter arrangements.

In terms of the Trust the situation remains the same with action still suspended / in abeyance, until Northstowe regains some critical momentum.

**7<sup>th</sup> October  
2008**

#### **4. Minute 622 - Shared Services Programme**

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation

with the then Deputy Chief Executive, Corporate Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report would come back to Cabinet and full Council for final decision. A further delegation was also given to be able to admit other councils into the partnership.

Since the above, the significant updates have been:

- transfer of the Shared Services Programme Sponsor role from the Corporate Director: People, Policy and Law to the Corporate Director: Finance, Property and Performance.
- A further report being presented to the February Cabinet meeting which endorsed the principle of shared services and approved the County Council's, (CCC), participation in and the creation of a Local Government Shared Services (LGSS) partnering arrangement, (the LGSS Partnership), jointly with Northamptonshire County Council (NCC), (the Partner Authorities). It was envisaged that the LGSS Partnership would provide all front line, transactional, professional and strategic support and advice, (the LGSS Services), both to the Partner Authorities and other interested public sector bodies in the following functional areas:
  - Finance;
  - Organisational Development and Learning;
  - Human Resources;
  - Procurement;
  - Internal Audit;
  - Legal Services.
- A further report with the final business case is currently scheduled to be taken to the 22<sup>nd</sup> June Cabinet meeting and then on for final Full Council approval on 20<sup>th</sup> July.

**Delegation from September 2009 to Corporate Director: Finance, Property and Performance and Cabinet Member for Resources and Performance.**

**Action ongoing.**

**20<sup>th</sup> October 2009**

**5. Minute 63 - Development At Cambridge North West: National Institute Of Agricultural Botany Frontage Site (NIAB1) - Section (S)106 Agreement Update**

It was agreed to delegate to the Lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services, the authority to make any minor changes to the heads of terms prior to finalising the S106

**Lead Member for Growth, Infrastructure and Strategic Planning /**

agreement.

The determination of the NIAB planning application is now expected to go to the Joint Development Control Committee in June 2010. The Section 106 will be sealed thereafter – within 3-6 months.

**Executive  
Director:  
Environment  
Services,**

### **Action ongoing**

**15<sup>th</sup>  
December  
2009**

### **6. Minute 94 - Accident Remedies And Traffic Management Programme – Medium Sized Schemes**

It was agreed to delegate to the Lead Member for Highways and Access in consultation with the Executive Director: Environment Services the authority to review the process for medium sized schemes and to bring a revised list to an early future meeting of the Cabinet.

**Lead Member for  
Highways and  
Access /  
Executive  
Director:  
Environment  
Services**

An update report is now expected to be presented to the 25<sup>th</sup> May Cabinet meeting.

### **Action ongoing**

### **7. Minute 98 - A14 Ellington To Fen Ditton Improvement Scheme Draft Orders**

It was agreed as part of the resolutions to the report to

- i) Delegate to the Lead Member for Highways and Access in consultation with the Executive Director: for Environment Services, authority for approving the scope of the Traffic Regulation Orders (TROs),
- ii) Delegate to the three Lead Members (for Growth, Infrastructure and Strategic Planning; Highways and Access; Economy and Environment) in consultation with the Executive Director Environment Services authority to make any detailed changes to the objections and negotiate any withdrawal of objections.

**Lead Member for  
Highways and  
Access / the now  
Acting Executive  
Director: for  
Environment  
Services,**

**Lead Members  
(for Growth,  
Infrastructure and  
Strategic  
Planning;  
Highways and  
Access;  
Economy and  
Environment) / thr  
now Acting  
Executive  
Director  
Environment  
Services**

Officers had discussed with the Highways Agency how they would work through both the identification of the draft TROs that will be needed on new and existing County Roads as a result of the scheme, as well as agreeing on how to negotiate the changes that the Agency is prepared to make to the scheme design / provision as a response to the County Council's objections.

The delegations will be required until the end of the calendar year and in terms of the draft TROs will need to be the subject of a consultation exercise and a report back to Cabinet. The objections delegation is likely to be needed up to and throughout the Inquiry.

**Action ongoing**

**26<sup>th</sup> January  
2010**

**8. Minute 99 - The Hive Project: A Major Project delivering Low Carbon Economic Enterprise and Growth.**

To approve the County Council's involvement in the Hive Project and to delegate to the Cabinet Member for Economy and the Environment in consultation with the Executive Director: Environment Services the authority to sign the Partnering Agreement (PA) on behalf of the Council.

**Cabinet Member  
for Economy and  
the Environment /  
Executive  
Director:  
Environment  
Services**

The Hive Partnering Agreement was signed off by the Hive Board at the end of March

**Action discharged.**

**9. Minute 120 - Consultation On Draft National Policy Statements (NPS) For Major Infrastructure Projects For Energy And Ports**

Cabinet agreed to delegate to the Portfolio Holder for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services the authority to amend the response in line with comments made by both the Policy Development Group and Cabinet for submission to Department of Energy and Climate Change (DECC) by 22 February 2010 and Department for Transport (DfT) by 15 February 2010 and to also seek if practicable to make the response a joint response with the district councils.

**Portfolio Holder  
for Growth,  
Infrastructure and  
Strategic  
Planning /  
Executive  
Director:  
Environment  
Services**

The Response on National Policy Statements was circulated to the District Councils. In the event only East Cambridgeshire District Council responded and the response was sent on behalf of Cambridgeshire County Council and East Cambridgeshire District Council. The response was sent to the Department of Energy and Climate Change on 22 February 2010 and to the Department for Transport on 15 February 2010 (the deadlines for the different parts of the consultation).

**Action discharged**

23<sup>rd</sup> February  
2010

## **10. Minute 136 - Zero Carbon For New Non Domestic Buildings – Consultation On Policy Options**

In agreeing to the draft Council response Cabinet delegated to the Portfolio Holder for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services and the Corporate Director: Finance, Property & Performance, the authority to amend the response in line with comments made by Cabinet at the meeting prior to submission to the Department of Communities and Local Government.

**Portfolio Holder  
for Growth,  
Infrastructure and  
Strategic  
Planning /  
Executive  
Director:  
Environment  
Services /  
Corporate  
Director: Finance,  
Property &  
Performance**

**Action discharged**

## **11. Minute 137 - Glebe Farm Full Planning Application – County Council Response**

In agreeing to endorse the draft consultation response and the recommendations for objecting to the application, Cabinet delegated to the Lead Member for Growth, Infrastructure and Strategic Planning, in consultation with the Executive Director, Environment Services, the authority to make any minor textual changes to the consultation response, prior to submission.

**Lead Member for  
Growth,  
Infrastructure and  
Strategic  
Planning, /  
Executive  
Director,  
Environment  
Services,**

No further textual changes were required following the Cabinet meeting and the consultation response was sent by the appropriate deadline.

**Action discharged**

## **12. Minute 138 - Consultation By East Of England Regional Assembly On The Scheme For The Establishment Of The Leaders' Board For The East Of England**

Cabinet in agreeing the draft response, delegated to the Leader in consultation with the Executive Director, Environment Services the authority to amend the response in line with comments made by Cabinet and to consider a joint submission to the East of England Regional Assembly by the closing date of 26 February 2010.

**Leader of the  
Council / The  
Executive  
Director,  
Environment  
Services**

In the event it was not possible to agree a joint response in the time available. The final response was

sent by 12.00 noon deadline on 26 February 2010.

**Action discharged**

**16<sup>th</sup> March  
2010**

**13. Minute 146 - Civil Parking Enforcement (CPE)**

**Executive  
Director for  
Environment  
Services / Cabinet  
Member for  
Highways and  
Access**

Cabinet in agreeing that from the 1<sup>st</sup> April 2010, the County Council shall undertake on behalf of Cambridge City Council its enforcement duties in relation to off street car parks, authorised the Executive Director for Environment Services in consultation with the Cabinet Member for Highways and Access, to negotiate and agree the terms of the agreement between the County Council and the City Council concerning the terms on which the County Council will undertake the parking functions and authorised the Monitoring Officer to make any necessary amendments to the Scheme of Delegation in consultation with the Group Leaders.

Following the meeting, officers were able to confirm that the agreement had been signed.

**Action discharged.**

<b>Source Documents</b>	<b>Location</b>
Minutes of the Cabinet meetings held on 16 <sup>th</sup> October 2007, 26 <sup>th</sup> February, 10 <sup>th</sup> June, 7 <sup>th</sup> October 2008, 20 <sup>th</sup> October 2009 15 <sup>th</sup> December 2009 26 <sup>th</sup> January 23 <sup>rd</sup> February and 16 <sup>th</sup> March 2010	Room 114A Shire Hall Cambridge