

Delegations From Cabinet To Cabinet Members / Officers

To: Cabinet

Date: 26th January 2010

From: Chief Executive

Electoral division(s): N/a

Forward Plan ref: N/a

Key decision: No

Purpose: To report progress on matters delegated to individual Cabinet Members and / or to officers to make decisions on behalf of the Cabinet up to 15th December 2009.

Recommendation: Cabinet is asked to note the progress on delegations to individual Cabinet Members and / or to officers previously authorised by Cabinet to make decisions / take actions on its behalf.

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DELEGATIONS TO INDIVIDUAL CABINET MEMBERS OR OFFICERS

**CABINET
MEETING****SUBJECT MATTER****ACTION TO BE
TAKEN BY****16th October
2007****1) Minute 434 - Parking Policy Review**

The then designated Deputy Chief Executive CE (ECS) in consultation with the then Cabinet Member for Highways and Transport was given delegated authority to approve parking plan areas. The 29th September 2009 Cabinet meeting changed the authority to the most up to date responsible Cabinet Member who was now the Cabinet Member for Highways and Access.

**Executive
Director:
Environment
Services /
Cabinet Member
for Highways and
Access**

Area parking plans for Cambridge have been developed through the Cambridge Environment and Transport Area Joint Committee (AJC). Area parking plans for the Market Towns have been developed to coincide with work on a possible countywide civil parking enforcement scheme. Other Area Joint Committees have been involved in the process leading to formal adoption of the area parking plans for the Market Towns. The Cambridge AJC has set priorities for the implementation of area parking plans in Cambridge and the first area has been the subject of consultation.

Cabinet has asked for a further review of parking policy in Cambridge which is currently under way - it should be completed as part of the annual highway policy review due to be presented to Cabinet in April.

Action ongoing.

**26th February
2008****2) Minute 517 - Property Issues - Land at Fordham**

It was agreed to declare land at Fordham (north and south of Landwade Road) surplus to the Council's requirements and to authorise the Director of Finance, Property and Performance to agree terms for its disposal.

The land north of Landsdowne Road has been sold. Negotiations are still ongoing in respect of the land south of Landwade Road.

**Corporate
Director: Finance,
Property and
Performance**

Action ongoing with completion expected to be some months away with negotiations currently ongoing.

**10th June
2008****3) Minute 578 - Northstowe Trust Update**

To delegate to the Cabinet Member for Communities in consultation with the then Deputy Chief Executive: ECS, after consultation with local members, the authority to explore and implement the best possible mechanism to ensure community involvement in the establishment of the new settlement called Northstowe, including the establishment of a community trust if appropriate.

**Cabinet Member
for Communities /
Executive
Director:
Environment
Services.**

At the meeting of the Trust and Governance Group held on 23rd January 2009, reports were received on the latest position regarding the slippage in the development, the ongoing discussions between the Homes and Communities Agency (formerly English Partnerships) and Gallagher's and the work undertaken regarding the formation of the Trust. It was agreed that given the changes, further work to establish the Trust should be suspended until the situation became clearer.

It was also resolved that in place of the existing Trust Shadow Board, a Community Partnership Group should be established, representing South Cambridgeshire District Council, the County Council, Horizons, the Primary Care Trust, Cambridgeshire and Peterborough Learning Trust (CPLT) and the Promoters to oversee the development of a Community Project Plan bringing together all work on governance, public realm, community and sports facilities and community development. This Community Partnership Group will report to councillors on the existing Trust and Governance Group on a regular basis.

It was also agreed that the funding set aside to establish the Trust should be retained until its future use is clarified. (The County Council holds this budget on behalf of all of the partners, each partner contributed £50k)

Action suspended - further to the previous decision to suspend any further work to establish the Trust until the position becomes clearer with regard to the development proceeding. This situation remains unchanged.

**7th October
2008**

4) Minute 622 - Shared Services Programme

It was agreed to delegate responsibility to the then portfolio holder for Corporate Services in consultation with the then Deputy Chief Executive, Corporate

Services to proceed with the procurement up to the selection of a preferred bidder, at which stage a report will come back to Cabinet and full Council for final decision. A further delegation was also given to be able to admit other councils into the partnership.

Delegation from September to Corporate Director: Finance, Property and Performance and Cabinet Member for Resources and Performance.

Since the above, the significant update has been the transfer of the Shared Services Programme Sponsor role from the Corporate Director: People, Policy and Law to the Corporate Director: Finance, Property and Performance.

A report was included on the 15th December Cabinet meeting and further report will be presented to an early meeting of Cabinet in the New Year.

Action ongoing.

5) Minute 267 - Disposal of Land - Duxford Imperial War Museum

Cabinet agreed to declare the Council owned land forming part of the Imperial War Museum, Duxford site, as surplus to Council requirements and agreed to dispose of it to the Trustees of the Imperial War Museum on terms to be agreed by the Director of Finance, Property and Performance.

Corporate Director: Finance, Property and Performance.

Negotiations have now been completed for the exercise of the option to purchase, with terms of the option agreement having been agreed with the trustees and formal completion of the sales transaction having been completed.

Action Discharged.

**29th
September
2009**

6) Minute 42 - Cambridgeshire Guided Busway Update

It was agreed to delegate to the Cabinet Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services final agreement on the contractual arrangements for surfacing of the maintenance track following acceptance of BAM Nuttall's proposal to provide a blacktop surface to the maintenance track between Milton Road and Park Lane, subject to satisfactory contractual arrangements being concluded.

Cabinet Member for Growth, Infrastructure and Strategic Planning / Executive Director: Environment Services

In the event it was not possible to reach a satisfactory

contractual agreement with BAM Nuttall over their proposal to provide a blacktop surface for this section of the maintenance track. With the agreement of the Lead Member the arrangement previously agreed by Cabinet in December 2008 of employing Highway Services to finish the path has therefore been reverted to.

Action discharged.

7) Minute 46 - The Location And Design Of Waste Management Facilities Supplementary Planning Documentation (SPD) Linked to the Cambridgeshire And Peterborough Minerals And Waste Plan

It was agreed to delegate to the portfolio holder for Growth, Infrastructure and Strategic Planning, in consultation with the Executive Director, Environment Services, the authority to approve the final draft SPD for public consultation, including any amendments required (that did not materially affect the content of the SPD)

Portfolio holder for Growth, Infrastructure and Strategic Planning, / Executive Director, Environment Services.

Action discharged.

8) Minute 47 - The Recycle For Cambridgeshire And Peterborough Partnership Waste Management Design Guide Draft Supplementary Planning Document (SPD) Linked To The Cambridgeshire And Peterborough Minerals And Waste Plan

It was agreed to delegate to the portfolio holder for Growth, Infrastructure and Strategic Planning, in consultation with the Executive Director: Environment Services, the authority to approve the final draft for public consultation, including any amendments required.

Portfolio holder for Growth, Infrastructure and Strategic Planning, / Executive Director: Environment Services.

Action discharged.

20th October 2009

9. Minute 63. Development At Cambridge North West: National Institute Of Agricultural Botany Frontage Site (NIAB1) - Section (S)106 Agreement Update

It was agreed to delegate to the Lead Member for Growth, Infrastructure and Strategic Planning in consultation with the Executive Director: Environment Services, the authority to make any minor changes to the heads of terms prior to finalising the S106 agreement.

Lead Member for Growth, Infrastructure and Strategic Planning / Executive Director:

The determination of the NIAB planning application will now take place no sooner than March 2010 as the applicants wish to wait for the Secretary of State's decision on the Clay Farm Planning Inquiry. The S106 will be sealed thereafter – within 3-6 months.

**Environment
Services,**

Action ongoing

**15th
December
2009**

10. Minute 94. Accident Remedies And Traffic Management Programme – Medium Sized Schemes

It was agreed to delegate to the Lead Member for Highways and Access in consultation with the Executive Director: Environment Services the authority to review the process for medium sized schemes and to bring a revised list to an early future meeting of the Cabinet.

**Lead Member for
Highways and
Access /
Executive
Director:
Environment
Services**

An update report is to be presented to the February Cabinet meeting.

11. Minute 98.A14 Ellington To Fen Ditton Improvement Scheme Draft Orders

It was agreed as part of the resolutions to the report to

- i) Delegate to the Lead Member for Highways and Access in consultation with the Executive Director: for Environment Services, authority for approving the scope of the Traffic Regulation Orders (TROs),
- ii) Delegate to the three Lead Members (for Growth, Infrastructure and Strategic Planning; Highways and Access; Economy and Environment) in consultation with the Executive Director Environment Services authority to make any detailed changes to the objections and negotiate any withdrawal of objections.

**Lead Member for
Highways and
Access /
Executive
Director: for
Environment
Services,**

**Lead Members
(for Growth,
Infrastructure and
Strategic
Planning;
Highways and
Access;
Economy and
Environment) /
Executive
Director
Environment
Services**

As of the week beginning 11th January officers were beginning to discuss with the Highways Agency how they will work through both the identification of the draft TROs that will be needed on new and existing County Roads as a result of the scheme, as well as agreeing on how to negotiate the changes that the Agency is prepared to make to the scheme design / provision as a response to the County Council's objections.

The delegations will be required for some time and in

terms of the draft TROs these will need to be the subject of a consultation exercise and report back to Cabinet. The objections delegation is likely to be needed up to and throughout the Inquiry and this could last until the end of the year.

Action ongoing

12. Minute 99. The Hive Project: A Major Project delivering Low Carbon Economic Enterprise and Growth.

To approve the County Council's involvement in the Hive Project and to delegate to the Cabinet Member for Economy and the Environment in consultation with the Executive Director: Environment Services the authority to sign the Partnering Agreement (PA) on behalf of the Council.

Cabinet Member for Economy and the Environment / Executive Director: Environment Services

The PA has been drafted and is currently being considered by the Hive Board. The Outline PA was agreed by the Hive Board. Legal Services advise that the PA will need to cover much more detail before the final version is signed before build contract signed in summer 2010.

Action ongoing.

13. Minute 101. Building Schools For The Future (BSF) - Appointment Of Selected Bidder

To authorise the Executive Director, Children & Young People's Services, in consultation with the Cabinet Member for Learning, to sign the Selected Bidder Letter with Equitix Learning Community Partnerships once any outstanding issues have been addressed.

Executive Director, Children & Young People's Services, / Cabinet Member for Learning

The selected bidder is due to be signed imminently.

Action discharged.

14. Minute 103. The Pre - Budget Report And Local Government Finance Settlement

It was agreed to delegate responsibility to the Leader of the Council and the Corporate Director: Finance, Property and Performance to finalise the response letter to Government expressing concerns regarding the grant settlement.

Leader of the Council / Corporate Director: Finance, Property and Performance

Action discharged - letter sent to Minister for the East of England dated 16th December.

Source Documents	Location
Minutes of the Cabinet meetings held on 16 th October 2007, 26 th February, 10 th June, 7 th October 2008, 8 th September, 29 th September 20 th October 2009 15 th December 2009	Room 114A Shire Hall Cambridge