

# HIGHWAYS AND INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 2nd January 2020



Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log;
- Finance Report;
- Agenda Plan, Appointments to Outside Bodies and Training Plan;

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
<b>21/01/20</b>	Risk Register Review	Steve Cox		09/01/20	13/01/20
	Resident & Visitor Parking Permit Charges Review	Sonia Hansen/Nicola Gardner			
	Parking Charges				

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
<i>[18/02/20] Provisional mtg.</i>				06/02/20	10/02/20
<b>10/03/20</b>	Quarterly Performance Report			27/02/20	02/03/20
	Road Safety	Matt Stanton/Richard Lumley			
	LHI Panel Scorecards	Matt Stanton/Richard Lumley.			
	Milton Household Recycling Centre	Adam Smith	2020/013		
<i>[21/04/20] Provisional mtg.</i>	Risk Register Review	Steve Cox		08/04/20	10/04/20
<b>26/05/20</b>	Risk Register Review (tbc, depending on April)	Steve Cox		13/05/20	15/05/20
<i>[16/06/20] Provisional mtg.</i>	Quarterly Performance Report			04/06/20	08/06/20
	Road Safety Annual Review	Matt Staton/Richard Lumley			
<b>07/07/20</b>				25/06/20	29/06/20
<i>[11/08/20] Provisional mtg</i>	Winter Plan for 2020/21.			30/07/20	03/08/20
<b>15/09/20</b>	Quarterly Performance Report			03/09/20	07/09/20
<b>06/10/20</b>	Service Committee Review of Draft Revenue Business Planning Proposals for XXX to XXX.			24/09/20	28/09/20
	Service Committee Review of Draft 2021/22 Capital Programme				

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
<b>10/11/20</b>	Business Planning (reserve in case of additions)			29/10/20	02/11/20
<b>01/12/20</b>	Business Planning			19/11/20	23/11/20
	Quarterly Performance Report				
<b>19/01/21</b>				07/01/21	11/01/21
<i>[16/02/21] Provisional mtg</i>				04/02/21	08/02/21
<b>09/03/21</b>	Quarterly Performance Report			25/02/21	01/03/21
<i>[13/04/21] Provisional mtg</i>				31/03/21	02/04/21
<b>08/06/21</b>				27/04/21	31/05/21

**August/September 2020:** Performance report on first year of Ely Archives