

FIRE AUTHORITY
POLICY AND
RESOURCES
COMMITTEE

Minutes - Action Log

This is the updated action log as at 16th January 2018 and captures the actions arising from the most recent Policy and Resources Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

MINUTES OF THE JANUARY 2017 COMMITTEE					
<u>Minute No.</u>	<u>Report Title</u>	<u>Action to be taken by</u>	<u>Action</u>	<u>Comments</u>	<u>Status</u>
101.	UPDATE ON STRATEGIC WORKFORCE OBJECTIVES	R Hylton / D Thompson	a) There was a request for a Member Briefing regarding progress in relation to the age related claim due to pension changes.	The national picture remains fluid; briefing to be arranged once final position known.	Action on hold
		M Warren	b) Deputy Chief Executive to ask the Monitoring Officer to start scoping a membership Review report including seeking existing member views.	Action noted. As updated at previous Committee meetings the outcome of the Police and Crime Commissioner (PCC) business case will determine requirement for and the scope of any review.	Action on hold

	MINUTES FROM THE 14th DECEMBER COMMITTEE 2017				
<u>Minute No.</u>	<u>Report Title</u>	<u>Action to be taken by</u>	<u>Action</u>	<u>Comments</u>	<u>Status</u>
32.	ANNUAL REVIEW OF THE OPERATION OF THE ICT SHARED SERVICE AGREEMENT	John Fagg / Deb Thompson to programme.	a) Consultation Exercise, there was a request for a report should come back to the Committee.	Added to 26/07/18 agenda.	Action completed
32.	ANNUAL REVIEW OF THE OPERATION OF THE ICT SHARED SERVICE AGREEMENT	John Fagg / Deb Thompson	b) Current constraints – aligning the pay structures with Bedfordshire. The Chairman to assist by meeting with his opposite number in Bedfordshire to try to move things on, Action Officers to provide Chairman with appropriate contact details.	The Bedfordshire Chairwoman will not be available until February 2018.	Action ongoing
33.	FIRE AUTHORITY BUDGET 2018-19	Matthew Warren	The Deputy Chief Executive undertook to provide the final B and D figure to Members when finalised.	Addressed in Fire Authority Budget report included on the current agenda at item 5.	Action completed
34.	CAMBRIDGESHIRE FIRE AND RESCUE SERVICE PROBATION POLICY	Sam Smith	Page 56 - fifth paragraph under the heading ‘Policy Statement and Scope’ required redrafting to make it clear that the reference to advertised vacancies referred to internal, advertised vacancies.	The section has been redrafted as requested.	Action completed

35.	EQUALITY AND INCLUSION COMPLIANCE REPORT 2016-17 (INCORPORATING GENDER PAY GAP)	Deb Thompson	The Committee supported the nomination of Councillor Jamil to serve as an additional nomination on the Inclusion and Equality Board.	Councillor Jamil has been invited and has accepted the invitation to attend the next Inclusion Steering Group meeting scheduled for 24/01/18.	Action completed
39.	POLICY AND RESOURCES COMMITTEE WORK PROGRAMME	<p>Deb Thompson</p> <p>Deb Thompson</p> <p>Dawn Cave</p>	<p>Additions to be included:</p> <p>a) Shared Services IT Report update to either January or the April meeting.</p> <p>b) To add to January: Update on Report on Independent Review and decision of Government on merger with Police Authority</p> <p>c) The Committee requested that the meetings for 2018- 19 which have been scheduled for Tuesdays should be re-scheduled for Thursdays in the same week (where possible) in line with custom and practice of the last few years.</p>	<p>a) Completed and added update to work programme for meeting on 26/07/18 (see also Minute 32 above).</p> <p>b) It is not now expected that the outcome will be known until at least early February 2018.</p> <p>c) Four dates affected. The Committee is asked to agree to the following changes;</p> <ul style="list-style-type: none"> • Thursday 4th October 2018 to replace Tuesday 25th September 2018 • Thursday 20th December 2018 to 	<p>Action completed</p> <p>Committee to consider and agree proposed changes at the January Committee meeting.</p>

				<div>replace Tuesday 18th December 2018</div> <ul style="list-style-type: none">• Thursday 31st January 2019 to replace Tuesday 29th January 2019• Thursday 25th April to replace Tuesday 23rd April 20198	