

Appendix A

Adults Committee

Minutes - Action Log



Introduction:

This log captures the actions arising from the Adults Committee and will form an outstanding action update from meetings of the Committee to update Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 4 October 2016

Minute No.	Report Title	Action to be taken by	Action	Comments	Completed
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Minutes of 1st September 2015

115.	FINANCE AND PERFORMANCE REPORT – JULY 2015	T Kelly	Members requested to hear about progress in making the arrangements for funding of Continuing Health Care cases more transparent in relation to paragraph 1.4 of the report	This relates to 104b. Officers have confirmed that this work is underway. A formal Review is taking place with the Clinical Commissioning Group. We key managers and Practitioners have also been trained, and a Continuing Healthcare (CHC) lead has been employed for the Council. UPDATE – A joint approach with Peterborough City Council was being adopted	Ongoing
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				and Spokes would be kept informed of progress.	
Minutes of 1st December 2015					
131.	Ditchburn Place – Extension of Six Month Contract	R O'Driscoll/ T Kelly	Members requested that the unit cost of the provision be included in the Finance & Performance Report.		In Progress

Minutes of 12th January 2016

143.	Drug and Alcohol Inpatient Detox Beds Contract Exemption.	S Talbot	Members requested information regarding the outcomes of patients.	We are currently undertaking a review in the next couple of months to track patients through the system who have accessed the detox beds. We should have this information available by June 2016.	In progress
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Minutes of 17th May 2016

168.	Disability Related Expenditure	C Bruin/A Leduc	Members noted that the implementation of the new standard rate would be from the date of the next financial assessment and requested that a letter be issued to service users affected		In progress
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170.	Appointments to Outside Bodies.	D Snowdon/D Revens.	Officers to review the Outside Bodies and their memberships.		Ongoing.
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Minutes of 7 July 2016

176.	The Cambridgeshire and Peterborough NHS Foundation Trust 2014/15 Annual Report on the Delivery of the Council's Delegated Duties for People Over 18 Years With Mental Health Needs	D Cohen	Officers would need to investigate further as to whether there were specific policies in place within the Council that encouraged the employment of people with mental health needs and the role the Council could play in encouraging employers to recruit people with mental health needs		In progress
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180.	Revised Adult Social Care Complaints Policy	C Bruin / J Collinson	Members suggested that it would be beneficial for M.P.s to be supplied information regarding information sharing and for them to be provided with a pro-forma that could be completed with a constituent in order to allow information to be shared.		In progress
180.	Revised Adult Social Care Complaints Policy	C Bruin / J Collinson	Members questioned why there was not an over-arching Cambridgeshire County Council Complaints Policy that contained sub-sections for each service. Officers explained that legislation regarding complaints policy varied across services but agreed to investigate further		In progress
Minutes of 15 September 2016					
188.	Finance & Performance Report – July 2016	C Black / C Malyon	Officers to discuss the possibility of developing land to provide accommodation for care workers with the Council's S151 officer for potential future presentation to the Assets and Investments Committee		In progress

189.	Progress Report on the Adult Autism Strategy	L McManus	Members requested an update regarding the Council's consideration of providing internships to young people on the autistic spectrum.		In progress
191.	Proposed Changes to Local Housing Allowance and Potential Impact on Extra Care and Other Types of Supported Housing.	D Snowdon	Members requested a copy of the announcement be circulated to the Committee and when it had been fully understood a report be presented to the Committee.	Announcement has been forwarded to Members	In progress