

**CAMBRIDGESHIRE  
PENSION FUND  
COMMITTEE  
AGENDA PLAN**

Created January 2019



Cambridgeshire  
County Council

Meeting date	Agenda item	Lead officer	Deadline for draft reports	Agenda despatch date
28/03/2019	Minutes 13/12/18 and Action Log	R Sanderson/ J Walton		
	Appointment of Vice Chairman / Woman	R Sanderson		
	Administration Report [standing item]	M Oakensen		
	Business Plan Update [standing item]	J Walton		
	Governance and Compliance Report [standing item]	J Walton		
	Data Improvement Plan Update [standing item]	J Walton		
	Employers Admissions and Cessations Report [standing item]	C Blose		
	Valuation Update [current standing item]	C Blose		
	Asset Pooling [current standing item]	P Tysoe		
	Strategic Asset Allocation and Investment Strategy Statement	P Tysoe		
	Risk Strategy and Risk Register (approval)	M Oakensen		
	Business Plan and Medium Term Strategy (approval)	J Walton		
	Overpayment Policy Review (approval)	J Walton		

Meeting date	Agenda item	Lead officer	Deadline for draft reports	Agenda despatch date
	Cash Management Strategy	P Tysoe		
	Internal Audit Review	P Tysoe		
	External Audit Review	P Tysoe		
<b>13/06/19</b>	Election of Chairman and Vice Chairman / woman			
	Minutes 23/03/2019 and Action Log	R Sanderson/ J Walton		
	Administration Report [standing item]	M Oakensen		
	Business Plan Update [standing item]	J Walton		
	Governance and Compliance Report [standing item]	J Walton		
	Data Improvement Plan Update [standing item]	J Walton		
	Employers Admissions and Cessations Report [standing item]	C Blose		
	Valuation Update [current standing item]	C Blose		
	Asset Pooling [current standing item]	P Tysoe		
	Cyber Resilience	C Blose		
	Communication Plan	C Blose		
	Cambridgeshire Pension Committee Effectiveness Review	M Oakensen		
	Additional Voluntary Contribution Providers Review	J Walton		
	Funding Strategy Statement (approval)	C Blose		

Meeting date	Agenda item	Lead officer	Deadline for draft reports	Agenda despatch date
<b>25/07/2019</b>	Minutes 13/06/2019 and Action Log	R Sanderson		
	Annual General Meeting – inc Annual Report and Statement of Accounts	M Whitby		
<b>10/10/2019</b>	Minutes 25/07/19 and Action Log	R Sanderson		
	Administration Report [standing item]	M Oakensen		
	Business Plan Update [standing item]	J Walton		
	Governance and Compliance Report [standing item]	J Walton		
	Data Improvement Plan Update [standing item]	J Walton		
	Employers Admissions and Cessations Report [standing item]	C Blose		
	Valuation Update [current standing item]	C Blose		
	Asset Pooling [current standing item]	P Tysoe		
	Risk Monitoring (6 month review)	M Oakensen		
	Dormancy Policy (approval)	M Oakensen		
<b>12/12/2019</b>	Minutes 10/10/19 and Action Log	R Sanderson		
	Administration Report [standing item]	M Oakensen		
	Business Plan Update [standing item]	J Walton		
	Governance and Compliance Report [standing item]	J Walton		
	Data Improvement Plan Update [standing item]	J Walton		
	Employers Admissions and Cessations Report [standing item]	C Blose		

Meeting date	Agenda item	Lead officer	Deadline for draft reports	Agenda despatch date
	Valuation Update [current standing item]	C Blose		
	Asset Pooling [current standing item]	P Tysoe		
	Anti-Fraud and Corruption Policy (approval)	C Blose		
	Actuarial Valuation Report (approval)	C Blose		
<b>19/03/2020</b>	Minutes 12/12/2019 and Action Log	R Sanderson		
	Administration Report [standing item]	M Oakensen		
	Business Plan Update [standing item]	J Walton		
	Governance and Compliance Report [standing item]	J Walton		
	Data Improvement Plan Update [standing item]	J Walton		
	Employers Admissions and Cessations Report [standing item]	C Blose		
	Valuation Update [current standing item]	C Blose		
	Asset Pooling [current standing item]	P Tysoe		
	Administration Strategy (approval)	C Blose		
	Communication Strategy (approval)	C Blose		