

CAMBRIDGESHIRE COUNTY COUNCIL

NOTICE OF MEETING

The meeting of the County Council will be held at Shire Hall, Castle Hill, Cambridge on Tuesday, 17th July 2018 at 10.30a.m.

A G E N D A

Prayers led by the Reverend John Smith, Senior Pastor at Godmanchester Baptist Church

Apologies for Absence

- | | | |
|----|--|----------------------------|
| 1. | Minutes – 15th May 2018
(available at County Council meeting 15/05/2018) | (previously
circulated) |
|----|--|----------------------------|

- | | | |
|----|--------------------------|--------|
| 2. | Chairman's Announcements | (oral) |
|----|--------------------------|--------|

- | | | |
|----|---------------------------|--------|
| 3. | Declarations of Interests | (oral) |
|----|---------------------------|--------|

[Guidance for Councillors on declaring interests is available at <http://tinyurl.com/ccc-conduct-code>]

- | | | |
|----|----------------------|--------|
| 4. | Public Question Time | (oral) |
|----|----------------------|--------|

To receive and respond to questions from members of the public in accordance with Council Procedure Rule 9.3.

- | | | |
|----|-----------|--------|
| 5. | Petitions | (oral) |
|----|-----------|--------|

To receive petitions from the public in accordance with Council Procedure Rule 9.4.

- | | | |
|----|---|--------|
| 6. | Items for Determination from General Purposes Committee | (oral) |
|----|---|--------|

(a) Single Equality Strategy 2018-2022

To consider the following recommendation arising from the General Purposes Committee meeting on 29th May 2018 (minute 89 refers):

- endorse the Single Equality Strategy 2018-2022 and recommend its adoption by Full Council

[Note: a copy of the draft action plan is available as a separate document on the same webpage as the Council agenda.]

(b) Treasury Management Quarter Four Report

To consider the following recommendation arising from the General Purposes Committee meeting on 29th May 2018 (minute 90 refers):

- note the Treasury Management Quarter Four Report for 2017-18 and forward to full Council to note.

[Note: since General Purposes Committee a supplementary addendum disclosing use of the capital receipts flexibilities for 2017-18 has been published on the same webpage as the Council agenda.]

Note: a copy of the reports discussed by the General Purposes Committee and the minutes of the meeting are available via the following link

[General Purposes Committee meeting 29/05/2018](#)

7. Motions submitted under Council Procedure Rule 10 (oral)

(a) Motion from Councillor Noel Kavanagh

This Council notes that:

- a study by the environmental law organisation ClientEarth published in February 2018 revealed that 60% of parents surveyed want traffic diverted away from school gates at the beginning and end of the school day. Parents are concerned because investigations have demonstrated children are being exposed to illegal levels of damaging air pollution outside their schools, mainly from diesel vehicles.
- some councils in the UK: Solihull, Croydon, Edinburgh, Haddington, East Lothian and Greenwich, London, have already introduced pilot schemes where there are “no car zones” in the vicinity of primary schools. The purpose of the no car zones are to encourage parents to leave their cars behind and have children walk and cycle to school. The roads outside the schools are not physically closed to traffic; instead, the councils use temporary automatic number plate recognition cameras to scan if vehicles passing through the pedestrian zones have permission. Local residents and their visitors are able to enter or leave the zones by applying free of charge for an advance access permit. Motorists driving in the zones during the peak times without a valid permit receive a penalty charge notice.
- the schemes are not only designed to have an

impact on pollution levels but should also reduce congestion. Congestion is a major problem affecting Cambridge City, particularly during school terms. It is important to note when it is school holiday time there is a discernible reduction in the volume of traffic, calculated to be by at least 15%.

Discouraging the school run will also boost walking and cycling levels, improve the health of children through the increase in exercising and help tackle obesity levels and improve the environment. The arrival at school will be a less stressful and less dangerous experience for children and parents and the residential areas where most schools are located will be less polluted.

This Council asks the Executive Director of Place and Economy to instruct officers to identify primary schools in Cambridge, in consultation with local councilors, for the trialling of no car zone schemes. Three primary schools will initially be subject of the trials for a period of 18 months. If the trialling is deemed to be successful the schemes will be made permanent and extended to other schools in Cambridge City and other towns in Cambridgeshire.

[The Deputy Monitoring Officer advises that the motion relates to a matter for the Council to determine and that the motion is therefore in order as drafted]

(b) Motion from Councillor Amanda Taylor

The Council notes that Motor Neurone Disease is a fatal and rapidly progressing disease that affects up to 5,000 adults in the UK at any one time, and that there are approximately 80 people living with MND in Cambridgeshire at present.

A number of council services are crucial to people living with MND and their families: social care, disability adaptations and equipment, carer support and transport assistance.

The Council supports the Motor Neurone Disease Charter, which declares the care and support that is due to people living with MND and their carers.

The charter identifies five rights:

1. The right to an early diagnosis and information
2. The right to access quality care and treatments
3. The right to be treated as individuals and with dignity and respect
4. The right to maximise their quality of life
5. Carers of people with MND have the right to be

valued, respected, listened to and well supported.

The Council is recommended to adopt the MND Charter, which pledges to:

- Promote the five rights and to communicate and advocate them to all councillors, staff and partner organisations including health and social care professionals
- Consider the impact of council decisions on people living with MND and their carers
- Work with local health providers to ensure that services are well co-ordinated
- Work with the MND Association and partner organisations to create an action plan to meet the expectations of the charter

[The Deputy Monitoring Officer advises that the motion relates to a matter for the Council to determine and that the motion is therefore in order as drafted]

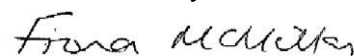
8. Questions:

(a) **Cambridgeshire and Peterborough Combined Authority and Overview and Scrutiny Committee** (5-28)
(Council Procedure Rule 9.1)

(b) **Written Questions** (Council Procedure Rule 9.2) (oral)

To note responses to written questions from Councillors submitted under Council Procedure Rule 9.2.

Dated 9th July 2018



Fiona McMillan
Deputy Monitoring Officer

The County Council is committed to open government and members of the public are welcome to attend this meeting. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens. These arrangements operate in accordance with a protocol agreed by the Chairman of the Council and political Group Leaders which can be accessed via the following link or made available on request:
<http://tinyurl.com/ccf-film-record>

The Council cannot provide car parking on the Shire Hall site so you will need to use nearby public car parks. Details of other transport options are available on the Council's website at: <http://tinyurl.com/ccf-carpark>

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact Michelle Rowe at the County Council's Democratic Services on Cambridge (01223) 699180 or by email at: michelle.rowe@cambridgeshire.gov.uk



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Agenda Item No.8 (a)

Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority

Member representatives

Meeting	Dates of Meeting	Representative
Combined Authority Board	30 May 2018 27 June 2018	Councillor Steve Count
Overview and Scrutiny Committee	1 June 2018	Councillor David Connor Councillor Lucy Nethsingha

The above meetings have taken place in May and June.

Board meeting – Wednesday 30 May 2018

The Board met on Wednesday 30 May 2018 and the decision summary is attached at **Appendix 1**.

Overview and Scrutiny Committee –Friday 1 June 2018

The Overview and Scrutiny Committee met on Friday 1 June 2018. A summary of the committee's minutes is attached at **Appendix 2**.

Board meeting – Wednesday 27 June 2018

The Board met on Wednesday 27 June 2018 and the decision summary is attached at **Appendix 3**.

The agendas and minutes of the meetings are on the Combined Authority's website:

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-1st-june-2018/?date=2018-06-01>

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/cambridgeshire-and-peterborough-combined-authority-board-11/?date=2018-05-30>

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/cambridgeshire-and-peterborough-combined-authority-board-2/>



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Summary

Meeting: 30th May 2018

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Membership of the Combined Authority	<p>The purpose of this report was to note the Members and substitute Members appointed by the Constituent Councils, and to appoint co-opted members.</p> <p>It was resolved:</p> <ul style="list-style-type: none"> (a) to note the Members and substitute Members appointed by constituent councils to the Combined Authority for the municipal year 2018/2019 as set out in Appendix 1; (b) to note that the Business Board would nominate a Member and substitute Member to represent them on the Combined Authority for the municipal year 2018/2019 following the appointment of private sector members of the Board and the election of the Chair and Vice-Chair of the Business Board. (c) that the following bodies be given co-opted member status for the municipal year 2018/19: <ul style="list-style-type: none"> (i) The Police and Crime Commissioner for Cambridgeshire; (ii) Cambridgeshire and Peterborough Fire Authority representative; (iii) Clinical Commissioning Group representative.

		(d) to note the named representative and substitute representative for each organisation as set out in the report.
1.2	Deputy Mayors of the Combined Authority	It was resolved to appoint Councillor Holdich, as the Constitutional Deputy Mayor, and Councillor Roberts, as the Statutory Deputy Mayor of the Combined Authority.
1.3	Announcements, Apologies and Declarations of Interest	<p>Noted announcements from the Mayor. Apologies for absence were received from Jessica Bawden who was substituted by Dr Gary Howsam.</p> <p>Councillor J Holdich OBE declared a non-statutory disclosable interest under the Code of Conduct in relation to Item 2.4: £100m Affordable Housing Programme in relation to Medesham Homes, a joint venture partnership between Peterborough City Council and Cross Keys Homes. Councillor Holdich had sought advice from the Monitoring Officer and confirmed that there was no reason he should not take part in and vote on this item.</p>
1.4	Minutes – 28 March 2018	It was resolved to approve the minutes of the meeting of 28th March 2018 as a correct record.
1.5	Petitions	None received.
1.6	Public Questions	<p>Three questions were received. A summary of the questions and responses are published at the following link:</p> <p><u>Item 1.6 - Public Questions</u></p>

1.7	Forward Plan	It was resolved to approve the draft Forward Plan of Executive Decisions to be published on 25th May 2018.
1.8	Appointment of the Overview and Scrutiny Committee	<p>The purpose of this report was to:</p> <ul style="list-style-type: none"> (a) note the political balance on constituent councils following local elections and by-elections; (b) agree the size of the Overview and Scrutiny Committee and agree the political balance on the committee (c) appoint the Members and substitute member nominated by constituent councils and confirm these appointments. <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) confirm that the size of the Overview and Scrutiny Committee should be 14 members; two members from each constituent council and two substitute members for the municipal year 2018/2019; (b) agree the political balance on the committee as set out in Appendix 1; (c) confirm the appointment of the Member and substitute Member nominated by constituent councils to the Overview and Scrutiny Committee for the municipal year 2018/2019 as set out in Appendix 2.
1.9	Appointment of the Audit and Governance Committee	<p>The purpose of this report was to:</p> <ul style="list-style-type: none"> (a) agree the size and political balance of the Audit and Governance Committee; (b) appoint the members and substitute Member nominated by constituent councils to the Committee; (c) appoint the Chair and Vice-Chair to the Committee. <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) confirm that the size of the Audit and Governance Committee should be 8 members; one member and one substitute from each Constituent Council and one independent person for the municipal year 2018/2019; (b) agree the political balance on the committee as set out in Appendix 1; (c) confirm the appointment of the Member and substitute Member nominated by

		<p>Constituent Councils to the Committee for the municipal year 2018/2019 as set out in Appendix 2;</p> <p>(d) appoint a Chair of the Audit and Governance Committee for the municipal year 2018/2019</p> <p>(e) agree that the Audit and Governance Committee appoint its Vice Chair for the municipal year 2018/19 in accordance with previous practice.</p>
1.10	Review of Constitution	<p>In the interests of good governance, the Board reviews its constitution annually. The Board agreed its first constitution in April 2017. There were a number of suggested changes set out in Appendix 1 of the report.</p> <p>It was resolved to:</p> <p>(a) approve the amendments to the constitution set out in Appendix 1, subject to consultation with the Overview and Scrutiny Committee on the scrutiny arrangements set out in chapter 8 of the constitution;</p> <p>(b) agree the Monitoring Officer be requested to report to the next meeting on any recommended changes proposed by the Overview and Scrutiny Committee.</p>
1.11	Calendar of Meetings	<p>The Combined Authority at its annual meeting agrees the date and time of ordinary meetings of the Board, its Committees and the Business Board for the coming Municipal Year. It was resolved to approve the Calendar of Meetings for 2018 / 2019 (Appendix 1).</p>
1.12	Reference from the Audit and Governance Committee	<p>The Audit and Governance Committee is responsible for reviewing corporate governance and risk management arrangements, and making recommendations to the Board for decision.</p> <p>The Committee met on 26 March 2018 and referred the following matters to the Board for decision.</p> <p>(a) Code of Corporate Governance</p> <p>(b) Whistleblowing Policy</p> <p>(c) Anti Fraud, Bribery & Corruption Policy</p> <p>(d) Risk Management Strategy</p> <p>(e) Treasury Management Strategy</p>

		<p>It was resolved to:</p> <ol style="list-style-type: none"> 1. approve and adopt: <ol style="list-style-type: none"> (a) the code of corporate governance (Appendix 1) (b) the whistleblowing and confidential reporting of complaints policy (Appendices 2 and 3) (c) the anti-fraud, bribery and corruption policy and strategy (Appendix 4) (d) the Corporate Risk Strategy (Appendix 5) 2. note the recommendation of the Audit and Governance Committee in relation to the Treasury Management Strategy that the Board should undertake an immediate review of its investment strategy and risk appetite to maximise the yield from funds held by the Combined Authority.
1.13	Business Board – Decision Notice	It was resolved to ratify the decisions of the Business Board meeting held on 30 April 2018.
	Part 2 – Key Decisions	
2.1	Cambridgeshire and Peterborough 2030 Prospectus	<p>The prospectus set out a powerful and exciting picture of Cambridgeshire and Peterborough in 2030. It outlined the ambition and aspirations for the sustainable growth and development of Cambridgeshire and Peterborough as a vibrant and dynamic region with a well-established place on the world stage.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> (a) agree the overarching ambition and five core ambitions. (b) note the intention to commence a programme of engagement with stakeholders across the area. (c) note the Combined Authority’s Four Year Plan (Item 2.2) setting out the actions that would be taken to progress the 2030 ambitions in the period 2018/19 to 2021/22. (d) agree a budget of up to £40k in 2018/19 from the revenue gainshare allocation to support the launch, promotion and conversation with residents across the region.
2.2	Cambridgeshire and Peterborough	The Cambridgeshire and Peterborough Four Year Plan set out how the Combined

	Four Year Plan 2018-19 – 2021-22	<p>Authority plans to deliver its strategic growth ambitions and priority programmes in the period 2018/19 –2021/22. It brought together the plans to support delivery of the 2030 ambitions (as set out at Item 2.1) for the benefit of all our communities.</p> <p>The economic success that had been achieved to date has been facilitated by a long tradition of collaborative working and a strong track record of delivery. The Four Year Plan signalled that the Cambridgeshire and Peterborough authorities and partners will continue to work together collaboratively and strategically in delivering the plan.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) approve this first Four Year Plan. (b) note the intention to keep the Four Year Plan under review and to refresh it on an annual basis. (c) approve the draft Medium Term Financial Plan. (d) note the intention to present an updated draft of the Medium Term Financial Plan to the September Board meeting.
2.3	Local Transport Capital Grant Allocation 2018-19	<p>The Mayor had been notified by the Department of Transport of the capital funding allocations towards local transport for the 2018/19 financial year. The Mayor must consult the Combined Authority before making a decision to allocate this funding to Cambridgeshire County Council and Peterborough City Council in line with the Department for Transport formula.</p> <p>This funding included the Integrated Transport Block, the Highway Maintenance Block needs element, the Highway Maintenance Block incentive element, and the Pothole Action Fund.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note that the Combined Authority Board was being consulted regarding the Mayor's intention to allocate grants totalling £23,077,091 to Cambridgeshire County Council and Peterborough City Council in line with the Department for Transport formula as

		<p>set out in the table below. Further details of this breakdown by funding stream were contained within the paper.</p> <p>b) the Mayor resolved to allocate the grants as set out in this paper</p> <table><tr><th>Constituent Council</th><th>Allocation /£</th></tr><tr><td>Peterborough City Council</td><td>4,863,357</td></tr><tr><td>Cambridgeshire County Council</td><td>18,213,734</td></tr><tr><td>Total</td><td>£23,77,091</td></tr></table>	Constituent Council	Allocation /£	Peterborough City Council	4,863,357	Cambridgeshire County Council	18,213,734	Total	£23,77,091
Constituent Council	Allocation /£									
Peterborough City Council	4,863,357									
Cambridgeshire County Council	18,213,734									
Total	£23,77,091									
2.4	£100M Affordable Housing Programme	<p>The Combined Authority successfully secured £100million from the Government as part of the devolution deal to deliver 2,000 affordable homes across Cambridgeshire and Peterborough.</p> <p>This report sought approval for the next phase of affordable housing schemes.</p> <p>It was resolved:</p> <p>(a) to commit grant funding of £905,000 for the next Phase of affordable housing schemes.</p> <p>(b) to note that the next quarterly progress report will be to the Board in July 2018.</p> <p>(c) To agree that any grant funding, for this and all other affordable housing schemes, must contain grant conditions as agreed by the Chief Finance Officer in consultation with the Portfolio Holder for Fiscal Strategy.</p>								
	Part 3 – Non Key Decision									
3.1	Cambridgeshire and Peterborough Independent Economic Review (CPIER)	<p>Recognising the once-in-a-generation opportunity provided by our devolution deal, the Combined Authority and Business Board have taken the bold and progressive approach of establishing an Independent Economic Commission.</p> <p>The Commission provides an exceptional standard of independent analysis and advice to inform future economic strategies and investment decisions.</p> <p>The Commission is chaired by Dame Kate Barker and since its inception in Summer 2017 has been carrying out public consultation, stakeholder engagement, and thorough</p>								

		<p>economic analysis and modelling to inform strategic discussion and consideration.</p> <p>This has resulted in the publication of the interim Cambridgeshire and Peterborough Independent Economic Review this month.</p> <p>This Interim CPIER is brought before the Combined Authority Board in order that the Board can:</p> <ul style="list-style-type: none"> (a) Welcome the publication of the Interim CPIER as a first stage in the most in-depth economic analysis of the area ever undertaken (b) Consider the headlines and key messages that have emerged from the work to date (c) Agree the principles by which the Business Board should engage partners so that the final results of the CPIER are used to inform to develop the Local Industrial Strategy for Cambridgeshire and Peterborough <p>It was resolved to:</p> <ul style="list-style-type: none"> (a) Welcome the publication of the Interim CPIER. (b) Consider the headlines and key messages that had emerged from the Interim CPIER. (c) Consider the principles by which the Business Board should engage partners in the development of the Local Industrial Strategy, in response to the CPIER; and (d) Produce a formal response to (b) and (c) for the July meeting of the Combined Authority Board.
3.2	Mayoral Interim Transport Strategy Statement	<p>The Cambridgeshire and Peterborough Combined Authority Order 2017 transferred the local transport planning powers to the Combined Authority and created the Cambridgeshire and Peterborough Combined Authority as the local transport authority for the area. These powers include responsibility for the development of a new Local Transport Plan (LTP).</p> <p>To ensure that the Combined Authority complied with its statutory duty, an interim LTP was created. By necessity, this document was an amalgamation of the individual LTPs produced previously by Cambridgeshire County Council and Peterborough City Council.</p>

		<p>Whilst this LTP set out transport priorities for the area it was recognised that it did not fully align with the bolder transport aspirations of the Combined Authority.</p> <p>The preparation of a new LTP is a major undertaking and is currently under development and will be completed by spring 2019. This new document will address the shortfalls in the existing LTP to ensure full alignment with the Combined Authority's bold and ambitious transport aspirations and priorities for the region. This LTP will challenge traditional approaches in how we design our transport solutions, moving towards a new model which creates a world-class public transport system which integrates metro, rail, bus and mobility services with walking and cycling facilities that supports more active travel choices.</p> <p>Until such times as the new LTP is in place, there is a need for the Combined Authority to clarify its transport priorities as is set out within this paper. This will bring confidence to residents, businesses, other partners and agencies over the long-term direction of transport in this region.</p> <p>The Combined Authority Board was asked to approve the enclosed Mayoral Interim Transport Strategy Statement.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. approve the Mayoral Interim Transport Strategy Statement 2. note that a review of the features and timeframes for all transport corridors would be undertaken and completed in June and July 2018 3. note that a further report will be brought to the Combined Board on 25 July 2018.
3.3	Consent to Business Rate Supplements Order	<p>This report provided the background to the request from the Ministry of Housing, Communities and Local Government (MHCLG) for consent to the making of an Order to confer the power to levy a Business Rate Supplement on to the Mayor of Cambridgeshire and Peterborough Combined Authority in accordance with Sections 105B(1) and 107D(9) of the Local Democracy, Economic Development and Construction Act 2009.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Approve the transfer of functions to Cambridgeshire and Peterborough Combined Authority ("CPCA") conferred by the Business Rate Supplements Act 2009.

		<ol style="list-style-type: none"> 2. Give consent on behalf of the CPCA to the making of an Order giving effect to this transfer. 3. Give delegated authority to the Legal Counsel and Monitoring Officer in consultation with the Portfolio Holder and the Mayor to approve the final draft Order in order to meet the timetable for transfer of the powers. 4. Note that the constituent councils have been requested to give their consent to the making of an Order giving effect to this transfer including the necessary delegation to approve the final draft Order 5. Note that only the draft Order can be approved, as the Order cannot be deemed finalised until it has been presented to and approved by Parliament.
3.4	Adult Education Budget (AEB) Devolution of Powers to Combined Authority	<p>To outline the process for agreeing the devolution of powers required to enable transfer of the Adult Education Budget (AEB) and associated powers for delivery of the adult education service and the timescale and proposed process for doing so. It was resolved to:</p> <ol style="list-style-type: none"> 1. Approve the transfer of functions to Cambridgeshire and Peterborough Combined Authority ("CPCA") to ensure the successful devolution of the Adult Education Budget ("AEB") in 2019. 2. Give consent on behalf of the CPCA to the making of an Order giving effect to this transfer. 3. Give delegated authority to the Legal Counsel and Monitoring Officer in consultation with the Portfolio Holder and the Mayor to approve the final draft Order in order to meet the timetable for transfer of the powers. 4. Note that the constituent councils had been requested to give their consent to the making of an Order giving effect to this transfer including the necessary delegation to approve the final draft Order 5. Note that only the draft Order could be approved, as the Order cannot be deemed finalised until it had been presented to and approved by Parliament

	Part 4 – Finance	
4.1	Treasury Management Strategy	<p>According to its Terms of Reference, the Audit and Governance Committee shall “ensure there is effective scrutiny of the treasury management strategy and policies in accordance with CIPFA’s Code of Practice”.</p> <p>The purpose of this report was for the Board to receive the Treasury Management Strategy for 2018/19 as reviewed by the Audit and Governance Committee on 26 March 2018 and to note the Committee’s recommendation.</p> <p>The Board was asked to adopt the Treasury Management Strategy for the financial year 2018/19.</p> <p>It was resolved:</p> <ol style="list-style-type: none"> 1. to receive and adopt the Treasury Management Strategy for 2018/19. 2. to note the recommendation of the Audit and Governance Committee to undertake a review of the Combined Authority’s investment strategy and risk appetite. 3. to approve funding of up to £20k to undertake the review. 4. that responsibility for any additional minor amendments required to the Treasury Management Strategy be delegated to the Chief Finance Officer in consultation with the Portfolio holder for Fiscal Strategy. All such amendments to be circulated to the Audit and Governance Committee and members of the Combined Authority Board.
	Part 5 – Date of Next Meeting	
5.1	Date of Next Meeting	It was resolved to note the date of the next meeting – Wednesday, 27 June 2018, Council Chamber, The Guildhall Market Square Cambridge CB2 3QJ



Overview and Scrutiny Committee - Decision Summary

Meeting: 1st June 2018

<http://cambridgeshirepeterborough-ca.gov.uk/meetings/overview-and-scrutiny-committee-1st-june-2018/?date=2018-06-01>

Chair: Cllr Lucy Nethsingha

Summary of decisions taken at this meeting

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
1.	Appointment of Chair & Vice Chair	<p>Councillor Nethsingha was nominated by Councillor Allen and seconded by Councillor Sanderson for the position of Chair.</p> <p>Councillor Sargeant was nominated by Councillor Murphy and seconded by Councillor Over for the position of Chair.</p> <p>The Committee resolved to appoint Councillor Nethsingha as Chair for the municipal year 2018/19.</p> <p>Councillor Sargeant was nominated by Councillor Murphy and seconded by Councillor Over for the position of Vice Chairman.</p> <p>The Committee resolved to appoint Councillor Sargeant as Vice Chairman for the municipal year 2018/19.</p>
2.	Apologies	<p>Apologies received from Cllr Gehring, substituted by Cllr Holt.</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
3.	Declaration of Interests	There were no declarations of interest.
4.	Minutes	<p>The minutes of the meeting held on Monday 26th March 2018 were agreed as a correct record subject to the following amendments:-</p> <p>Cllr Boden requested that in future the minutes more clearly reflected the questions raised by committee members as well as the responses provided.</p> <p>Cllr Boden requested that the following point be added to the East Cambridgeshire Strategic Community Land trust Programme item that was discussed – ‘Arrangement for security hadn’t been clarified but was being worked on and a report on how loan agreement was to be amended would be brought to the Board.’</p> <p>Members raised a concern that feedback had not been received following the last committee meeting on a question regarding the Loans on Land Trust and officers advised they would look into this and get a response provided.</p> <p>The Committee discussed the proposed committee system that had been mentioned at the last O&S meeting by the Mayor, the Governance Advisor provided an update for members that discussion around this were still ongoing.</p> <p>The Committee requested that a further update on the proposed committee system be brought to the next committee and were advised that the Mayor was scheduled to attend and members could request an update at the meeting.</p>
5.	Key Priorities Themes - Allocation	<p>The Committee received the report which asked members to consider whether they would like to continue to cover key priority themes to monitor the work of the Combined Authority and agree which members of the Committee will be assigned to each theme.</p> <p>The following points were raised during the discussion:-</p> <ul style="list-style-type: none"> Members discussed whether they should wait until the Mayor had confirmed the new committee system before assigning members to themes and it was decided that the committee should go ahead with the existing theme allocation and adapt as and when the Mayor announced the new committee system. Members discussed adding Finance as a theme and whether this would impede the work

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>of the Audit and Governance Committee. Most members felt that there was a role for the O&S Committee to consider financial implications and that it should be added as a theme.</p> <ul style="list-style-type: none"> Members felt that the Finance should be included with the existing theme of covering the work of the Mayor and Deputy Mayor's. <p>The Committee agreed to continue to have a system where members would cover key priority themes to monitor the work of Combined Authority Board.</p> <p>The members agreed to add Finance to the Mayor and Deputy Mayor theme.</p> <p>The members agreed to add the work of the Business Board to the strategy and Planning theme.</p> <p>The Committee agreed the following allocation of members to the key priority themes:</p> <p><u>Activities of Mayor, Deputy Mayor's and Finance</u></p> <p>Cllr Boden, Cllr Over, Cllr Gehring</p> <p><u>Transport and Infrastructure</u></p> <p>Cllr Sargeant, Cllr Sanderson, Cllr Chamberlain</p> <p><u>Skills and Employment</u></p> <p>Cllr Nethsingha and Cllr Dew</p> <p><u>Housing</u></p> <p>Cllr Allen, Cllr Murphy, Cllr Connor</p> <p><u>Strategy & Planning and Business Board</u></p> <p>Cllr Bradley and Cllr Sharp.</p>
6.	Appointments to Task and Finish Group – Mass Rapid Transport	<p>The committee received the report which asked members to appoint the membership to the working group for Mass Rapid Transport and to appoint a chair.</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>The Committee resolved to appoint the following members to the task and finish group:</p> <p>Cllr Sargeant, Cllr Sanderson, Cllr Chamberlain, Cllr Allen, Cllr Bradley</p> <p>The Committee agreed that the task and finish group should appoint their Chair at the first meeting.</p>
7.	Constitution Review – Overview and Scrutiny Committee – Governance arrangements	<p>The Committee received the report which requested members review its terms of reference within the Combined Authority constitution and suggest any changes they would like to put forward as a recommendation to the Board.</p> <p>The Committee were advised that legal advice would be sought to clarify the position for the committee on their ability to scrutinise projects that had been delegated to constituent councils.</p> <p>The Committee agreed the changes put forward in the Overview and Scrutiny terms of reference.</p>
8.	Combined Authority Forward Plan	<p>The Committee agreed they would discuss items from the Combined Authority Board meeting which had been held on Wednesday 30th May 2018.</p> <p><u>£100M Affordable Housing Programme:</u></p> <p>Members felt that how the ringfenced money for affordable housing was allocated was quite confusing and was not very strategic.</p> <p>Members felt that the committee should get some clarity on where affordable housing would be spread out across the county. Ask for legal advice on what was in original order, officers would feed this information back to the committee.</p> <p>Members were supportive of the idea of having a formula to work out where housing was needed around the county. It would need to take into account that the needs of each area and take into account terminology and differences between affordable housing definitions in the different areas.</p> <p>Members felt that stalled sights needed to be considered and ways to help developers get developments off the ground.</p> <p>Members requested that a report on Affordable Housing be brought to the next O&S meeting which would detail on how funding would be allocated across the area, what the future plans were</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>in regard to affordable housing and what the priorities were. Also, how decisions are being made and who was making them.</p> <p>The Committee requested that the Mayor as the Portfolio for Housing answer questions from the committee regarding this topic at the next meeting.</p> <p>The Committee agreed that following this report at the meeting due to be held on the 25th June the committee may like to seek expert external advice on this topic.</p> <p><u>Cambridgeshire and Peterborough Independent Economic Review</u></p> <p>Members felt that they should monitor the assumptions that were being made by the Mayor on growth in the region.</p> <p>Cllr Allen felt that there should be more in the report to describe the impact of climate change on the area.</p> <p><u>Mayoral Interim Transport Strategy Statement</u></p> <p>Members queried what plans were being put on hold as it was not clear within the report.</p> <p>Local Transport Plan to be produced in one year was an unrealistic timeframe.</p> <p>Members raised the point that as the Mayor was intending to finance certain transport plans such as the metro through Cambridge with the income gained from the new garden towns proposals which would release the land value that this could potentially cause a lot of conflict between the Mayor's plans and the existing local plans.</p> <p>Cllr Bradley advised that the necessity for a short delay was an attempt to prevent current plans having an impact on future long term projects; the statement needed to be viewed as a whole rather than from individual areas.</p> <p>Some members felt that the short term plans proposed were still important and should not be delayed.</p> <p>Members felt that the potential delay to schemes that were already far advanced would be detrimental and that some of the schemes were urgently needed.</p>

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>The Committee discussed whether they wished to call in the report and were advised that this was not a key decision. However, some members felt that as it could have an impact on a large proportion of the population for the Combined Authority area that it should have been a key decision.</p> <p>Six members of the committee indicated they would be interested in calling in this item and agreed to meet after the committee had closed to discuss this further.</p> <p>The Committee agreed that a discussion on the Combined Authority Forward Plan should wait until after the O&S workshop due to be held on the 25th June 2018.</p>
9.	Overview and Scrutiny Work Programme Report	<p>The Committee received the report which provided the Committee with the draft work programme for the Overview & Scrutiny Committee for the 2018/19 municipal year and asked them for comments and suggestions.</p> <p>Members requested that an item be added to the July agenda for members from the themes to report back to the committee.</p> <p>The Committee noted that there would be a Work Programme workshop before the O&S meeting on the 25th June 2018.</p>
10.	Date of Next Meeting	<p>The next meeting would be held on the 25th June 2018 at East Cambs District Council at 11:30am.</p>



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY

Decision Statement

Meeting: 27th June 2018

Item	Topic	Decision
	Part 1 – Governance Items	
1.1	Announcements, Apologies and Declarations of Interest	Councillor Roberts declared a disclosable interest under the Code of Conduct in relation to Item 3.2: Strategic Community Land Trust (CLT) Programme Development, as a Director of the East Cambridgeshire Trading Company. Councillor Roberts had sought advice from the Monitoring Officer and confirmed that he would be speaking and answering questions but would not vote on this item.
1.2	Minutes – 30 May 2018	It was resolved to approve the minutes of the meeting of 30th May 2018 as a correct record.
1.3	Petitions	None received.
1.4	Public Questions	Two questions were received. A summary of the questions and responses are published at the following link: Cambridgeshire and Peterborough Combined Authority meeting 27/06/2018
1.5	Forward Plan	It was resolved to approve the Forward Plan of Executive Decisions dated to be published on 27th June 2018.

1.6	Appointment of Interim Deputy Chief Finance Officer and Business Board Chief Finance Officer	The purpose of this report was to ask the Board to appoint an interim statutory Deputy Chief Finance Officer for the Combined Authority, and to also act as the Chief Finance Officer for the Business Board. It was resolved to appoint Noel O'Neill as interim deputy Chief Finance Officer to the Combined Authority, and also to act as the Chief Finance Officer for the Business Board
	Part 2 – Key Decisions	
2.1	St Neots Masterplan	<p>The Board considered Phase 1 and 2 of the St Neots Masterplan. It was resolved to:</p> <ul style="list-style-type: none"> (a) Note the impact the St Neots Masterplan was already having in providing vision and strategic direction for the town (b) Note the recognition the St Neots Masterplan received in the Interim Cambridgeshire and Peterborough Independent Economic Review (CPIER) (c) Welcome the partnership with Kier Group and the St Neots Manufacturing Club to provide skills provision and career opportunities within St Neots (d) Approve the £4.1m package of funding in order to deliver the first phase of the St Neots Masterplan
2.2	Strategic Spatial Framework Phase 2	<p>The report brought forward the next stage of work on the Cambridgeshire and Peterborough (Non-Statutory) Strategic Spatial Framework. It was resolved to:</p> <ul style="list-style-type: none"> (a) Agree the work programme and approach for Phase 2 of the non-statutory Strategic Spatial Framework; (b) Agree a budget provision of up to £135,000 for Phase 2; (c) Agree that Phase 2 of the non-statutory Strategic Spatial Framework would be developed and delivered in conjunction with the planning policy forum to support the evidence gathering and analysis of spatial implications of the economic and housing projections, key infrastructure and environmental implications and views on strategic sites.

2.3	East-West (North) Corridor – A47 Dualling Study – Strategic Outline Business Case	<p>The Board considered the key findings of the Strategic Outline Business Case and recommendations made to further advance study work on 12 of the 20 route options initially identified, into the Outlined Business, where they would be further reduced. It was resolved to:</p> <ul style="list-style-type: none"> (a) Note the findings of the A47 Strategic Outline Business Case, and that a strong case exists for the dualling of the whole section of the route, and the intention to update this for new growth figures stated within this paper. (b) Approve the procurement of consultancy support for the planned public consultation and the development of an Outline Business Case. (c) Note that further Board approval would be sought prior to supplier appointment, along with the associated budget. (d) Note that engagement with the Department for Transport and its partners would now commence to explore alternative delivery arrangements in order to bring forward completion to 2025 to 2027.
2.4	Cambridgeshire and Peterborough Combined Authority Unified Staffing Structure – Combined Authority and Local Enterprise Partnership	<p>The Board received details of the newly unified staffing team, incorporating activity and staff transferred on 1 April 2018. The new structure was designed to support the Combined Authority Board, its work programme, and the new Business Board and its activities. It was resolved to support the Chief Executive's proposed unified structure of the Combined Authority.</p>
2.5	Combined Authority and Business Board Offices	<p>The Board considered the opportunity to rationalise the accommodation into a single, fit for purpose, agile working office space following its previous decision to bring together the staff of the Combined Authority and the former Greater Cambridge Greater Peterborough Local Enterprise Partnership into a single organisation. It was resolved to:</p> <ul style="list-style-type: none"> (a) Agree the location of the Combined Authority offices at the Alconbury Weald Enterprise Campus. (b) Approve the 2018/19 budget for occupation of the accommodation of £169,300. (c) Approve the 2019/20 and ongoing budget for occupation of the accommodation of

		<p>£225,300 per annum.</p> <p>(d) Agree that any final insubstantial amendments that were required prior to signing the lease could be made by the Legal Counsel, in consultation with the Mayor.</p> <p>(e) Agree that any final insubstantial financial amendments that were required could be made by the Section 151 Officer.</p>
2.6	Growth Programme Update (referral from Business Board)	<p>The purpose of the report was to summarise the current position on Growth Deal, identify to the Board some of the major milestones that were about to complete, demonstrate the major scheme commitments from Growth Deal that had been transferred to the Combined Authority after the closure of the LEP and a status position of those projects. It was resolved to endorse the recommendations of the Business Board to:</p> <p>(a) note the programme updates for the Local Growth Fund (Growth Deal) and Growing Places Fund;</p> <p>(b) note activity to bring forward business cases for provisional schemes and develop approach for new allocations;</p> <p>(c) approve payment to Peterborough City Council of £513,492.63 for Claim 8 under the Bourges Boulevard 2 contract.</p>
	Part 3 – Non Key Decision	
3.1	Local Energy East Strategy (referral from Business Board)	<p>The Board was asked to endorse the Local Energy East Strategy to meet the requirements of the Department for Business, Energy and Industrial Strategy (BEIS). It was resolved to:</p> <p>(a) note and endorse the decision of the Business Board (to be reported at the meeting). This includes:</p> <p>(b) endorse the Strategy for the whole LEP area and as the basis for the Local Energy Hub to start considering projects in the Cambridgeshire and Peterborough area.</p>

		(c) agree the Strategy and use of the Combined Authority name and logo within the final version of the Strategy.
3.2	Strategic Community Land Trust (CLT) Programme Development	<p>The Board considered the key principles of an umbrella agreement for East Cambridgeshire Community Land Trust that could then be applied on an area wide scale. It was resolved to:</p> <ul style="list-style-type: none"> (a) Note the intention to develop a strategic model to deliver Community Land Trust schemes across the Cambridgeshire and Peterborough area, including an assessment of the total loan facility required (b) Agree the s151 Officer engage with HM Treasury to establish the position with regards to the existing Borrowing Cap for CPCA in respect of the potential borrowing requirement, and establish any treasury rules, guidelines or requirements for borrowing for this purpose. (b) Agree in principle the proposal to develop an umbrella agreement which could provide a loan facility, with up to £40m to potentially be funded through borrowing for ECTC (c) Agree the intention for the Chief Executive, Monitoring Officer and the Chief Finance Officer to develop the following in consultation with the Portfolio Holder Fiscal <ul style="list-style-type: none"> a. the procedures for agreeing the future draw down of funding within the loan facility b. the appropriate level of any delegations to officers and Portfolio Holder, for individual loan and/or total scheme sign off c. the monitoring of the delivery of housing schemes under the loan facility at appropriate stages to maintain oversight of delivery, including reporting to Board and External Audit

	Part 4 – Finance	
4.1	Budget Update	<p>This report provided the outturn position against budget for the year to 31 March 2018 and an update of the preparation and audit of the draft Statement of Accounts of the Combined Authority for the year to 31 March 2018. It was resolved to:</p> <ol style="list-style-type: none"> 1. Note the outturn position against budget for the year to 31 March 2018. 2. Note progress being made in the preparation and audit of the draft Statement of Accounts for 2017/18. 3. Note that a further report would be brought to the Board to recommend the approval of certain unspent budgets, to be identified in that report, to be carried forward for use in 2018/19.
	Part 5 – Date of Next Meeting	
5.1	Date of Next Meeting	<p>It was resolved to note the date of the next meeting – Wednesday, 25 July 2018, East Cambridgeshire District Council, Council Chamber, The Grange, Nutholt Lane, Ely, CB7 4EE</p>