

CHILDREN AND YOUNG PEOPLE COMMITTEE

Minutes-Action Log



Introduction:

This log captures the actions arising from the Children and Young People Committees since November 2014 and updates members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at **7 January 2016**.

Minutes of 10th November 2015					
Item No.	Item	Action to be taken by	Action	Comments	Completed
122	Finance and Performance Report – September 2015	Adrian Loades/ Martin Wade	<ul style="list-style-type: none">• Finance and Performance Report to be circulated to Committee Members on a monthly basis.• Finance and Performance Report to include a glossary of Ofsted codes in future.	Noted and all reports will be circulated monthly or presented when a reserve Committee meeting takes place	On-going
123.	Committee Review of Draft Revenue Business Planning Proposals for Children and Young People's Services 2016/17 to 2020/21	Meredith Teasdale	<ul style="list-style-type: none">• Councillor Leeke to be provided with a written explanation as to why the number of Statements of SEN/ECHP dropped 12 months ago (as indicated in the graph at paragraph 4.3 of	In progress	Completed

		Adrian Loades	<p>report).</p> <ul style="list-style-type: none"> Councillor Wisson to be provided with a written response on the estimated number of staffing reductions in the context of the overall size of the workforce. 	Email sent to all CYP Committee members.	Completed
Minutes of 8th December 2015					
129.	Proposal for the Future Approach to Support Complex Special Educational Needs for Children in Early Years Setting	Judith Davies	<ul style="list-style-type: none"> Briefing note to be provided to Committee regarding Education Health and Care Plans (EHC Plans) Councillor Bywater to be sent a written explanation of why there was an underspend on the budget for Early Years Access Funding in 2011-12 given the overspend in other years. 		In progress
130.	Recruitment and Retention Strategy: Social Care Services	Adrian Loades	<ul style="list-style-type: none"> Arrangements to be made for reporting on any trends emerging from exit interviews to the relevant Committee. Scope for provision of mortgage support scheme to be provided to be investigated. 		In progress

132.	Future Configuration of Trinity School	Hazel Belchamber/ Judith Davies	<ul style="list-style-type: none"> Briefing note to be issued to Members on management of Trinity School 	A response was made to relevant Councillors on 13 December 2015	In progress
		Hazel Belchamber/ Keith Grimwade	<ul style="list-style-type: none"> Responses to be sent to the local members who commented on the proposals for the future configuration of Trinity School 		Completed
135.	Children and Young People Committee Review of Draft Revenue and Capital Business Planning Proposals for Children and Young People's Services 2016/17 to 2020/21	Adrian Loades/ Chris Malyon	<ul style="list-style-type: none"> Briefing note to be provided to Members regarding new social care precept, including whether this would be baselined in future years and implications for council tax. 		In progress
136	Home to School /College Transport – Business Plan Proposals	Adrian Loades/ Martin Wade	<ul style="list-style-type: none"> Briefing note to be provided to Committee on formula used by EFA to allocate funding for bursaries. 	Briefing note circulated on 23 December 2015	Completed

137.	Children and Young People Committee Agenda Plan and Appointments to Outside Bodies	Hazel Belchamber	<ul style="list-style-type: none"> Head of 0 – 19 Place Planning and Organisational Service to contact Councillor Leek to outline nature of item being submitted to March Committee on the Establishment of Denominational Schools and the position at Waterbeach. 	E-mail sent to Cllr Leeke on 31 December 2015	Completed
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