

		<b>Agenda Item: 6</b>
<b>COMMUNITIES AND PARTNERSHIP COMMITTEE AGENDA PLAN</b>	Published 1st August 2017 Update 16 <sup>th</sup> August 2017	 <div>Cambridgeshire County Council</div>

### Notes

Committee dates shown in bold are confirmed.  
Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
<b>24/08/17</b>	Update on County Council Consultation Strategy	Mike Soper / Tom Barden	Not applicable	<b>10/08/17</b>	<b>15/08/17</b>
	Innovate and Cultivate Fund Proposal	Elaine Matthews	Not applicable		
	Proposed scope of business for the Committee and Appointment and Role of Area Champions	Sarah Ferguson	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
<b>28/09/17</b>  <b>This meeting is currently booked to take place at the Boathouse Wisbech – (Room booked until 12.30 otherwise Council will be charged full day cost)</b>	<p>This Committee date now to be a reserve meeting to be used as a training seminar if required</p> <p>Committee to decide if it wishes to still utilise the current booking at the Boathouse for a training seminar and ask officers to suggest places to also visit in Wisbech in connection with the Committee's sphere of interest.</p>			<b>14/09/17</b>	<b>19/09/17</b>
<b>26/10/17</b>	Update on Community Safety Partnerships	Sarah Ferguson	Not applicable	<b>12/10/17</b>	<b>17/10/17</b>
	Joint Domestic Abuse and Sexual Violence Revised Strategy	Sarah Ferguson	Not applicable		
	Town and Parish Councils Improvement Plan	Diane Lane	Not applicable		
	Opportunities for addressing deprivation	Wendi Ogle-Webourn/ Val Thomas / Kate Parker /Tom Barden	Not applicable		
	Training Plan	Wendi Ogle-Webourn / S Ferguson	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Agenda Plan	Adrian Chapman / S Ferguson/ C May / R Sanderson	Not applicable		
<b>30/11/17</b>				<b>16/11/17</b>	<b>21/11/17</b>
<b>Reserve date</b>					
<b>21/12/17</b>	Innovate and Cultivate Fund	Elaine Matthews	Key decision?	<b>08/12/17</b>	<b>12/12/17</b>
	Training Plan	Wendi Ogle-Webourn / S Ferguson	Not applicable		
	Agenda Plan	Adrian Chapman / S Ferguson/ C May / R Sanderson	Not applicable		
<b>24/01/18</b>				<b>10/01/18</b>	<b>15/01/18</b>
<b>Reserve date</b>					
<b>15/02/18</b>	Innovate and Cultivate Fund	Elaine Matthews	Key decision?	<b>01/02/18</b>	<b>06/02/18</b>
	Training Plan	Wendi Ogle-Webourn / S Ferguson	Not applicable		
	Agenda Plan	Adrian Chapman / S Ferguson/ C May / R Sanderson	Not applicable		
<b>15/03/18 Reserve date</b>				<b>01/03/18</b>	<b>06/03/18</b>
<b>17/04/18</b>				<b>03/04/18</b>	<b>06/04/18</b>

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date	
2.00 p.m. 31/05/18 Reserve date				17/05/18	22/05/18	
Innovate and Cultivate Fund report will be required for June 2018 meeting once date confirmed						Elaine I
						Wendi Webou

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)