

**FINANCE AND PERFORMANCE REPORT – JULY 2015**

**To:** Adults Committee

**Meeting Date:** 1<sup>st</sup> September 2015

**From:** Adrian Loades, Executive Director: Children, Families and Adults Services  
Chris Malyon, Chief Finance Officer

**Electoral division(s):** All

**Forward Plan ref:** Not applicable      **Key decision:** No

**Purpose:** To provide the Committee with the July 2015 Finance and Performance report for Children's, Families and Adults (CFA). The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of July 2015.

**Recommendation:** The Committee is asked to review and comment on the report

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## **1.0 BACKGROUND**

1.1 A Finance & Performance Report for the Children, Families and Adults Directorates (CFA) is produced monthly and the most recent available report is presented to the Committee when it meets.

1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.

1.3 This report is for the whole of the CFA Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Appendix 2

1.4 At the last Committee meeting, when considering the Outturn Report, the following issues were raised, and responses are set out below:-

Members questioned whether work had begun on the Continuing Healthcare Funding project. Work is making good progress, a formal review of Continuing Healthcare (CHC) arrangements is taking place with the Clinical Commissioning Group, and County Council managers and practitioners have received training on CHC arrangements and processes, a CHC lead for the Council has been appointed.

- Officers agreed to check the figures on pages 1 and 27 for accuracy and provide Members with an explanation of how they were reached. Appendix 3 (the Grant Income Analysis) has now been updated to include the Dedicated Schools Grant and can therefore be cross-referenced to the Grant Funding total on Page 1 of the report.
- Officers agreed to clarify what the additional money regarding falls prevention was for. The Committee is advised that given falls have been identified as one of the major causes of hospitalisation and long term care, this money is being targeted on shorter term activities (such as strength, balance and exercise classes to help people living in extra care and sheltered housing) that will target reduction of falls amongst older people who are vulnerable to falls or have already fallen now and this will be complimented by medium and longer term interventions to prevent falls which have been funded through Public Health (and has been approved as part of a business case by the Health Committee).

1.5 At the last Committee meeting, when considering the May Finance and Performance Report, Members requested further information regarding the Delayed Transfer of Care from hospital, in particular a break down by hospital. A paper providing this information is attached as Appendix 4.

1.6 A guide to Finance & Performance Report, explaining the columns of the finance table, is attached at the end of this report ("A Guide to the FPR Finance Tables").

## **2.0 MAIN ISSUES IN THE JULY CFA FINANCE & PERFORMANCE REPORT**

2.1 The July 2015 Finance and Performance report is attached at Appendix 1. The previous report presented to Committee (the May Finance & Performance Report) identified a forecast overspend at year end of £3,979K across CFA. The latest position (as at the end of July) is a forecast overspend of £3,056K.

2.2 Since last month there have been the following main revenue changes:

- The Learning Disability Services forecast overspend has decreased by £288K.
- The Care Act funding reforms scheduled for April 2016 have been delayed until 2020. Assessment of people funding their own care and the technical preparations for recording their care spending will now not need to take place this financial year. This has led to a favourable change of £873K in the Adult Social Care Strategic Management forecast.

Further work is taking place over August to seek further measures to improve the projected financial position and the Committee will receive a verbal update on progress at the meeting.

## 2.3 **Performance**

There are fifteen CFA service performance indicators and six are shown as green, five as amber and four are red. Of the six Adults Performance Indicators, one still shows 14/15 data until the new-year performance data becomes available, and two are red, the average number of all bed-day delays and the average number of Adult Social Care attributable bed-day delays is red.

## 2.4 **CFA Portfolio**

The major change programmes and projects underway across CFA are detailed in Appendix 8 of the report.

## 3.0 **ALIGNMENT WITH CORPORATE PRIORITIES**

### 3.1 **Developing the local economy for the benefit of all**

3.1.1 There are no significant implications for this priority.

### 3.2 **Helping people live healthy and independent lives**

3.2.1 There are no significant implications for this priority

### 3.3 **Supporting and protecting vulnerable people**

3.3.1 There are no significant implications for this priority

## 4.0 **SIGNIFICANT IMPLICATIONS**

### 4.1 **Resource Implications**

4.1.1 This report sets out details of the overall financial position of the CFA Service.

### 4.2 **Statutory, Risk and Legal Implications**

4.2.1 There are no significant implications within this category.

### 4.3 **Equality and Diversity Implications**

4.3.1 There are no significant implications within this category.

**4.4 Engagement and Consultation Implications**

4.4.1 There are no significant implications within this category.

**4.5 Localism and Local Member Involvement**

4.5.1 There are no significant implications within this category.

**4.6 Public Health Implications**

4.6.1 There are no significant implications within this category.

**SOURCE DOCUMENTS GUIDANCE**

<b>Source Documents</b>	<b>Location</b>
None	

A Guide to the FPR Finance Tables

This column shows the previous month's Forecast Variance Outturn. If you compare this column with Column 8 (which is the latest month's forecast variance outturn) –you can see how the forecast position has changed during the last month.

Budgets are grouped together into "Policy Lines", which is the level of detail at which budgets are reported within each CFA Directorate.

The "Current Budget" is the budget as agreed within the Business Plan with any virements (changes to budget). Virements to / from CFA as a whole are detailed in Appendix 4.

When a budget is uploaded to the financial system a "profile" is allocated, and this profile reflects the assumptions on the likely timing of expenditure / income. If it is a salary budget it will assume that one-twelfth of the budget will be required each month. This column shows what level of expenditure or income one would expect to have occurred by this time in the financial year. It is a helpful prompt but in many cases actual expenditure and income does not occur as profiles would suggest.

**APPENDIX 1 – CFA Service Level Budgetary Control Report**

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2015/16 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance		Forecast Variance Outturn (May)		
					£'000	%	£'000	%	
<b>Adult Social Care Directorate</b>									
0	1 Strategic Management – ASC	4,742	731	294	-437	-60%	-1,200	-25%	
0	Procurement	577	103	298	195	189%	0	0%	
0	ASC Strategy & Transformation	1,710	367	352	-15	-4%	0	0%	
0	ASC Practice & Safeguarding	2,158	158	21	-138	-87%	0	0%	
0	Local Assistance Scheme	386	67	79	13	19%	0	0%	
<b>Learning Disability Services</b>									
0	2 LD Head of Services	250	22	860	838	3840%	11	4%	
0	2 LD Young Adults	660	231	40	-191	-83%	29	4%	
0	2 City, South and East Localities	30,981	5,806	5,381	-425	-7%	1,378	4%	
0	2 Hunts & Fenland Localities	21,640	4,001	5,037	1,036	26%	962	4%	

This is the most important column of the table – it shows what the budget holder is forecasting as an over- or –underspend at year-end (the variance compared to budget). The budget holder may have detailed commitment records or local knowledge which suggests that the year-end position is similar or different to the current variance (Column 6). This column shows the Budget Holder's best estimate of what the overspend (+) or underspend (-) or balanced position (0) will be at year-end.

This refers to the commentary in Appendix 2.

This column shows actual expenditure and income to date.

This column is the difference between Column 4 and Column 5 (col 5 less col 4) – and highlights where expenditure is higher or lower than is planned / profiled.  
  
It is expressed in hundreds of thousands and as a percentage difference.

It is expressed in both hundreds of thousands and as a percentage of total budget.

