

ADULTS COMMITTEE

Minutes-Action Log



Agenda Item No: 2a
Cambridgeshire
County Council

Introduction:

This log captures the actions arising from the Adults Committee on **14 September 2017** and updates Members on progress in delivering the necessary actions.

This is the updated action log as at 11 October 2017

Minute No.	Report Title	Action to be taken by	Action	Comments	Status
16.	CPFT 2016-17 ANNUAL REPORT	RY	The Director of Service Integration invited individual members to let her know if they would like to visit any of CPFT's services. The Chairwoman asked that an email be sent to members and substitute members of the Committee about this.	Email sent to members and substitutes with Deborah Cohen's contact details.	Completed
17.	FINANCE AND PERFORMANCE REPORT – JULY 2017	DR/MW/Ry	Arrange training session to assist understanding of the finance and performance report tables.		
21.	CARE HOME DEVELOPMENT TIMELINE	RO'D	Supply a Gantt chart setting out timescales on care home development visually; Head of Commissioning to talk to colleagues.		

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24.	ADULTS COMMITTEE AGENDA PLAN	CB, DM, RO'D	Follow up suggestion of looking at Home Improvements Agency's more long-standing cases, either as a separate item or within a report on assistive technology. Assistant Director: Adults and Head of Commissioning – Adults to look into this with Commissioning Manager.		