

PARKING POLICY REVIEW

To: Cambridge Joint Area Committee

Meeting Date: 7th June 2016

From: Executive Director: Economy, Transport & Environment

Electoral division(s): All

Purpose: To update Members on the progress of the Member Working Group for the resident parking policy review for Cambridge, seek endorsement of the Members Working Group Scope/Terms of Reference and consider the membership of the working group for the next municipal year.

Recommendation: The Committee is invited to

a) Endorse Cambridge Resident Parking Policy Working Groups Scope and Terms of Reference (appendix 1 & 2)

b) Review the membership of the working group for the next municipal year.

c) Nominate two City Councillors to sit on the working group.

<i>Officer contact:</i>	
Name:	Nicola Gardner
Post:	Parking Policy Manager
Email:	nicola.gardner@cambridgeshire.gov.uk
Tel:	01223 727915

1. BACKGROUND

- 1.1 At the Cambridge Joint Area Committee (CJAC) meeting of the 24th January, it was decided that:
- a member working group would be established to examine options for on-street parking in Cambridge, with input from invited stakeholders.
 - the working group be composed of three members each from Cambridge City Council and Cambridgeshire County Council.
 - the members of the working group be County Councillors Kavanagh, Scutt and Taylor, and City Councillors Blencowe, C Smart and Smith.
 - the individual members of the working group identify a substitute or alternate from amongst the membership of the Joint Committee should they be unable to attend a meeting.
 - the next meeting of the Joint Committee receive a report setting out the working group's findings to date.
- 1.2 On the 15th March 2016 a report was presented to the County Council Highways and Community Infrastructure Spokes meeting. This report provided an update on the parking policy review work undertaken and the recommendations made at the CJAC meeting regarding both the parking policy review and the introduction of a Members Working Group.
- 1.3 The first meeting of the Cambridge City Members Working Group took place on the 24th March 2016.

2 MAIN ISSUES

- 2.1 There were a number of issues addressed by the working group at this first meeting including:
- Establishing the group's scope, objectives, key tasks and deliverables.
 - Determining the method of engaging stakeholder groups, residents and resident associations.
 - Establishing a meeting schedule to maintain the momentum of the review.
 - Ensuring alignment with City Deal concepts and objectives.

3. THE WAY FORWARD

- 3.1 The working group agreed to the attached Scope (Appendix 1) and Terms of Reference (Appendix 2).

3.2 A particular emphasis has been placed on engaging with local communities to ensure that the new Resident Parking Policy reflects and balances the evolving needs of those that live, work and visit Cambridge. Actions taken include:

- An initial survey was sent to a sample of residents and resident associations across Cambridge City to encourage and stimulate constructive ideas/suggestions that will help develop the new Resident Parking Policy. The closing date for the return of the survey was 22nd May 2016.
- A sample of the respondents will be invited to present their views at the next working group meeting. Further meetings will be arranged if required.
- A further survey will be sent to other stakeholder organisations that have a vested interest in parking controls within the City. These will include groups/organisations such as the University and tradespeople as the working group see this as key to the development of a comprehensive Resident Parking Policy.

The feedback from these surveys and meeting/s will be discussed and considered by the working group and will play a key role in helping to shape and form the recommendations for the new resident parking policy for Cambridge.

3.3 A provisional meeting schedule is being developed to review, discuss and address the working group's objective and bring together the groups recommendations.

3.4 Following the local elections held in May, the working group seeks an additional representative from the City Council to replace Catherine Smart and due to a change of Cambridge Joint Area Committee membership, a representative to replace Cllr Smith. This is to ensure parity of County – City member representation in accordance with the agreed Terms of Reference.

3.5 The Parking Policy Manager will continue to work closely with the City Deal Team and its partners to establish a joined up approach that assesses and optimises parking provision across Cambridge City. As part of this process City Deal consultants Mott MacDonald will be working with the Parking Policy Manager to undertake a comprehensive parking study which will look at how kerb space is currently utilised with a view to gaining a better understanding of the demands on parking throughout unrestricted residential areas. This work will form part of the Cambridge Access Study.

4. ALIGNMENT WITH CORPORATE PRIORITIES

4.1 Developing the local economy for the benefit of all

The development of a comprehensive parking policy will tackle congestion, enhance transport capacity and support economic growth.

4.2 **Helping people live healthy and independent lives**

A balanced parking provision and Parking Policy will offer those with special needs real choices throughout the city along with access to alternative travel such as Park & Ride.

4.3 **Supporting and protecting vulnerable people**

Careful consideration needs to be given to the number and location of blue badge holder bays to accommodate the needs of both residents' and visitors to Cambridge that hold valid badges.

5. **SIGNIFICANT IMPLICATIONS**

5.1 **Resource Implications**

This proposal seeks to use resources to their maximum benefit.

5.2 **Statutory, Risk and Legal Implications**

The Parking Policy review carries the following key risks:

- Failure to adequately manage on-street parking will increase congestion and undermine road safety.
- Failure to cover the cost associated with on-street parking management will have a negative impact on budgets.

These can be mitigated by:

- Implementing parking policies that keep traffic moving and reduce the risk of accidents on the road network.
- Apply suitable pricing structures, where appropriate, to ensure that all operational costs are covered.

5.3 **Equality and Diversity Implications**

There are no significant implications within this category.

5.4 **Engagement and Consultation Implications**

The Cambridge Joint Area Committee will be consulted on the draft policies

5.5 **Localism and Local Member Involvement**

Interaction with local Members, stakeholder groups and residents is essential to a robust policy meeting the needs of both Cambridge and Cambridgeshire.

5.6 **Public Health Implications**

Reducing congestion, promoting the use of lower emission vehicles and encouraging the use of more sustainable travel options for visitors will have a positive impact on public health.

Source Documents	Location
Report to and minutes of Cambridge City Joint Area Committee 24 January 2016	http://www2.cambridgeshire.gov.uk/CommitteeMinutes/Committees/AgendaItem.aspx?agendaItemID=12721

PARKING POLICY REVIEW CAMBRIDGE CITY MEMBER WORKING GROUP

Scope Document

1. Projected Purpose statement

To assist the County Council in refreshing and updating the Cambridge City Resident Parking Policy to address local priorities whilst achieving a consistent approach which could be adopted across the County.

2. Background

The first Parking Review Report was submitted to CJAC at the meeting held on 26th January 2016. The committee expressed a number of concerns predominantly regarding the level of detail contained within the report and officer's interaction with both Members and resident groups. It was felt that:

- The scope of the review should be widened taking into account the objectives/aims of The City Deal and look at the possibility of city wide residents parking scheme;
- There should be a greater emphasis on the use of new technology such as virtual permits;
- Residents and Members should be consulted on the Resident Parking Policy and have the opportunity to help mould the policy;
- Road safety should be considered and ecological, sustainable forms of travel encouraged.

A cross-authority member working group was established to examine the option for Resident parking in Cambridge City with the input of invited stakeholders. The aim of the group is ensure that recommendation made to H&CI has a sound basis.

3. Objectives

There are a number of key issues that need to be addressed as part of the resident parking review process. These include;

- 3.1 Reviewing the process involved in the introduction of new Resident Parking Scheme.
- 3.2 Reviewing the process involved in changing existing Resident Parking Schemes.
- 3.3 Reviewing the suitability/requirement/practicality of different permit types to best suit the needs of residents, their visitors, business/traders/tradespeople and essential users, such as carers.
- 3.4 Looking at a competitive permit pricing structure which offers value for money for residents and is cost neutral to the County Council.
- 3.5 Investigate new technologies such as 'virtual' permits

- 3.6 Encourage the use of more environmentally friendly vehicles and sustainable travel choices.
- 3.7 Managing the ever increasing demand on parking spaces within established resident parking schemes.
- 3.8 Consider the viability of a city wide parking scheme to manage the ever increasing on–street parking demand from non-residents.
- 3.9 Complement the aims/objectives of City Deal.

4. Deliverables & Milestones

Agree and deliver final Resident Parking Policy recommendation at CJAC on 25th October 2016 for approval by H&CI on 8th November 2016.

Milestone Date	Millstone No.	Milestone Description
7th June 2016	1	CJAC - Agree Terms of Reference & Scope
26th July 2016	2	CJAC – Present progress report
25th October 2016	3	CJAC – Final Present of recommendations
8th November 2016	4	H&CI - Authorisation
January 2017	5	Implementation

5. Group Members

Three members each from Cambridge City Council and Cambridgeshire County Council, Nicola Gardner (Parking Policy Manager) and Sonia Hansen (Traffic Manager)

Appendix 2

PARKING POLICY REVIEW CAMBRIDGE CITY MEMBER WORKING GROUP

TERMS OF REFERENCE

1. Purpose

To assist the County Council in reviewing a County Wide Parking Policy by providing input and advice on parking-related issues in Cambridge city to ensure the Policy best meets community needs, assists business viability and is in keeping with Cambridge's historic environment.

2. Key Tasks

- 2.1 To review Resident Parking Policy issues, opportunities and solutions and seek local information/views to help develop the Resident Parking Policy.
- 2.2 To consider the impact of the Resident Parking Policy on residential neighbourhoods, local businesses/traders/tradespeople and provide feedback about proposed recommendations.
- 2.3 To consult with relevant stakeholder groups and resident associations.
- 2.4 To take account of national guidance, the impact on other strategies including Local Transport Policies and City Deal, and financial viability

3. Membership

- 3.1 Three members each from Cambridge City Council and Cambridgeshire County Council.

4. Meeting Schedule

- 4.1 To be determined.

5. Officer Support

- 5.1 The group will be supported by the Parking Policy Manager, Nicola Gardner.