

Assets and Procurement Committee Minutes - Action log

This is the updated action log as at 8th January 2024 and captures the actions arising from the most recent Assets and Procurement Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Assets and Procurement Committee minutes of 18th October 2023

Minute	Item	Officer	Action	Comments	Status
6.	Reinforced Autoclaved Aerated Concrete (RAAC) school buildings	Chris Ramsbottom	It was suggested that it may be worth lobbying central government, possibly through CCN, on the additional burden the RAAC surveys of Academies had placed on Councils.	Service Director Education has approached DfE to ask if they would fund the academy school surveys. We are awaiting a definitive response and will furnish the DfE with costs of this work.	Ongoing
9.	Procurement Governance and Performance Report	Clare Ellis	Waivers: Member asked if a list could be provided by quarter, to cover the previous eight quarters, so any trends could be monitored, and that information was provided on (i) number of waivers as a percentage of contracts let in the period, and (ii) the value of contracts subject to waiver, grouped in bands.	The waiver information will be provided to the March meeting.	In progress

Assets and Procurement Committee minutes of 28th November 2023

Minute	Item	Officer	Action	Comments	Status
18.	Land and Property Performance Report	Chris Ramsbottom	Query on the 6% target gross income for the Council's commercial investments.	Email sent to Committee 19/12/23.	Complete
20.	This Land – publication of Shareholders Agreement	Michael Hudson	A Member asked officers to carefully consider the governance issues and potential conflict of responsibility that existed as a result of having a Councillor as a Director.	Officers are meeting at the end of January to review the governance arrangements and Committee will be updated in one of the next two upcoming meetings with options.	Ongoing

20.	This Land – publication of Shareholders Agreement	Michael Hudson/ Tom Kelly	A Member queried the inclusion in Schedule 2 Reserved Matters of “ <i>Making or agreeing to make any political donation to a political party or other political organisation, or to an independent election candidate, or incurring or agreeing to incur any political expenditure</i> ” and asked why this was included.	Agreement was reached with This Land to exclude this clause from the final shareholder agreement, so as to prohibit political donations in all circumstances	Complete
21.	Provider Selection Regime	Clare Ellis	Officers to check whether Adults & Health Committee would receive a report on this issues.	Scheduled for January Adults & Health Committee meeting.	Complete
22.	Major Energy Projects – Progress Update	Sheryl French	A Member asked if there were benchmarks for payback periods. Officers advised costs for 1 MW of installed capacity across equivalent solar farms could be provided as a benchmark.		
22.	Major Energy Projects – Progress Update	Sheryl French	Officers noted that the ROI for Swaffham Prior looked wrong and it would be confirmed via email.	Info circulated to Committee 08/01/24.	Complete
22.	Major Energy Projects – Progress Update	Sheryl French	Request to provide the Business Plan, time/cost metrics and current position of energy projects for Members.	Annual forecasts for income for each of the large projects could be provided. Forecasts for 2024/25 for the large energy projects will be sent through by the end of February 2024. However, please note, figures will go up and down according to the market and global pressures on energy supplies. We will provide updates annually at year end, comparing forecast to actuals.	In progress
22.	Major Energy Projects – Progress Update	Sheryl French	Actual income figures for Triangle Farm and St Ives to be provided once those schemes started generating.	Triangle Farm/North Angle information circulated to Committee on 08/01/24. St Ives info to be circulated when available.	In progress

23.	Procurement Performance Report	Clare Ellis	Officers to provide Cllr Boden with more detail on the Cambridge Biomedical Campus example.		Ongoing
23.	Procurement Performance Report	Clare Ellis	Member asked for an explanation of how the £1m (estimate of non-cashable savings) had been calculated.	Update to be provided at January Committee meeting.	In progress
23.	Procurement Performance Report	Clare Ellis	Update on review of risk management of the Council's largest/highest risk contract to be provided in a future Committee report.		Ongoing