

Item: 3**ECONOMY AND ENVIRONMENT COMMITTEE****Minutes - Action Log**

This is the updated minutes action log as at 26th February 2020 and captures the actions arising from the most recent Economy and Environment Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

ACTIONS FROM THE 16TH JANUARY 2020 COMMITTEE**JANUARY 2020**

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
298.	MINUTES ACTION LOG - Local Member consultation on cessation of bus routes	Andy Preston / Paul Nelson	In reviewing the response provided on the breakdown of the Community Transport underspend and particularly the additional information included in the appendix on bus contracts that had ceased, in respect of Contract 28, on behalf of Councillor Kindersley, Councillor Williams raised concerns that the former had not been notified in advance as the relevant local Councillor. In a subsequent discussion Councillor Williams also indicated that he had not received details of any bus route cessations in his division since September. He therefore challenged		

			<p>whether, as a matter of course, local Members were still being notified when a local bus route ceased to operate in their electoral division. He also asked whether local members were consulted before the decision was made. It was agreed that officers should prepare a note on the procedure undertaken regarding notifying local members of bus route closures that could be circulated to the whole Committee and to also investigate and respond directly to Councillor Kindersley regarding whether he had been notified on this particular route closure, and if not, any reasons why.</p>	<p>See responses set out as appendix 1 to this Minute action log. In respect of the e-mail dated sent to Councillor Kindersley on 21st January he responded on 22nd January to Paul Nelson confirming that he had been aware at the time and had undertaken quite a lot of work on trying to persuade the Parish Council to consider means of getting the handful of regular users an alternative - with no luck. He thanked Paul for making sure.</p>	<p>ACTION COMPLETED.</p>
300.	A14 HUNTINGDON	Andy Preston	<p>The Committee member for Huntingdon West raised concerns regarding the current access from the estate, highlighting that traffic lights on the new link road had not worked for a week exacerbating the issues already referenced</p>		

			<p>earlier in Councillor Downes presentation. He indicated that he had not been kept informed by the County Council regarding the reason for the delays, with the District Council keeping him better informed. Officers would investigate why the local councillor had not been kept informed and write to him outside the meeting.</p>	<p>Officers met with Cllr Sanderson on 20th January to discuss the issue.</p>	<p>ACTION COMPLETED.</p>
<p>301.</p>	<p>TRANSPORT INVESTMENT PLAN SCHEME LIST</p> <p>a) Scheme location being available via a hyperlink</p>	<p>Cat Rutangye</p>	<p>As part of the presentation, reference was made to scheme location information being available with a hyperlink to the map on the 'My Cambridgeshire' website.</p> <p>The Chairman requested that the link details should be provided not only to all County Councillors but also to District, Parish and Town Councils.</p>	<p>This was provided in an e-mail to the Committee on 26th February. See appendix 2 of this document.</p> <p>This action is in hand. The Capital and Funding Manager Transport Strategy and Funding is currently liaising with the Communications Team to complete the action.</p>	<p>ACTION COMPLETED</p> <p>ACTION ONGOING</p>

	b) Officer Contact details	Cat Rutangye	There was also a request for officer contact details to be provided for each of the districts as part of the Transport Investment Plan Scheme List document.	This was provided in an e-mail to the Committee on 26 th February. See appendix 2 of this document.	ACTION COMPLETED
	c) schemes not included - clarification	Elsa Evans / Cat Rutangye	Councillor Kavanagh highlighted that some of the schemes he had suggested did not appear to be included on the current list. Officers would take this up with him outside of the meeting.	Officers met with Councillor Kavanagh following the meeting. Further to this Elsa Evans wrote to Councillor Kavanagh on 17 th January confirming his request to add Coldhams Lane: development of segregated cycle lanes on both sides of the road from Cromwell Road junction to Sainsburys roundabout had been received. As it was received after the TIP was updated for Committee, it was to go to the next quarterly update by the TIP Officer Group on 21/01/2020. That meeting agreed to add the scheme to the TIP.	ACTION COMPLETED
304.	FINANCE MONITORING REPORT – NOVEMBER 2019				
	Expenditure Query on Cycling Schemes	Andy Preston	The following issues were raised by the Council's Cycling Champion in respect of page 142 – regarding expenditure for a number of cycling schemes:		

			<ul style="list-style-type: none"> • Fenstanton to the Busway - requesting more detail to be provided on what a Creation Order was. • Referencing the text on the Rampton and Willingham scheme stating that it was not able to delivered as more than a £100k was required, requested more detail on the status of the scheme. <p>Officers agreed to take the two issues raised away and provide a written answer outside of the meeting.</p>	<p>Officers have been contacted for an update. No update was able to be provided at the time this agenda was published.</p>	<p>ACTION ONGOING</p>
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APPENDIX 1 LOCAL MEMBER CONSULTATION ON CESSATION OF BUS ROUTES

Email sent to Councillor Kindersley 21st January 2020

Dear Sebastian

At last week's E&E Committee Councillor John Williams raised an issue that he didn't think you had been notified of changes to contract 28 last year. I can confirm that you were contacted at the time and I attach some e-mails on the matter. *(Note: e-mails dated 5/6/19 and 27/06/19 were attached specifically regarding contract 28 and the fact that no tenders had been received)*. I appreciate that members are very busy and it isn't possible to remember every issue but hopefully the attached is of help.

Thank you

Paul Nelson
Public Transport Manager
Cambridgeshire County Council
07824623259

Email sent to Committee 27th January 2020

Dear Economy and Environment Committee and substitutes who attended the January Committee

There was a couple of queries raised at the January Economy and Environment Committee regarding whether local members were still receiving notifications of cessations of local bus services, including a specific issue raised by Councillor Williams on behalf of Councillor Kindersley. Councillor Kindersley was written to on 21st January to confirm that he had received the appropriate notifications which included copies of correspondence between himself and Paul Nelson.

Paul has also provided the following general response on whether members were still receiving notifications. I hope this helps clarify.

The Passenger Transport Team have confirmed that where they are made aware of changes to local bus services a notification is sent to all members, not just ones in the division affected. Since January 2019 notifications of changes have been issued on 11-03-19, 17-06-19, 09-07-19, 30-07-19, 08-10-19 and 09-12-19. As the majority of changes are made by commercial operators there is no consultation involved, it is

simply an information notification. Where services are operated as contracted services and changes are planned these are always discussed with local members. Confirmation has also been received that Councillor Kindersley was involved in discussions about the ending of contract 28 due to no operators tendering to operate the contract, and the alternative arrangements available to users.

Thank you

*Paul Nelson
Public Transport Manager
Cambridgeshire County Council
07824623259*

Kind regards

Rob Sanderson
Democratic Services Officer
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Email: Rob.Sanderson@cambridgeshire.gov.uk

Appendix 2

Transport Investment Plan E and E Committee Actions from January 2020

Dear Members,

Further to the Transport Investment Plan (TIP) item presented at January Committee, please find attached the TIP spreadsheet. The spreadsheet lists all schemes in the TIP and provides web links to the mapped schemes.

Guidance on how to use the spreadsheet to find schemes in your area is provided in the spreadsheet's 'Guidance' tab. The list itself is in the tab called 'Schemes'.

Members also asked for the best way to propose new schemes to add to the TIP. You can discuss new schemes with a local transport officer (e.g. highways, cycling or transport policy officer). If you're unsure who this is, please contact me on 01223 715532 or cathryn.rutangye@cambridgeshire.gov.uk

I was asked to share the updated TIP list with parish councils, which I am liaising on with CCC Communications Team. The public TIP webpage will be shared, which is located here: <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/transport-plans-and-policies/transport-investment-plan>

Please don't hesitate to contact me if you need any help using the TIP spreadsheet.

Kind regards,

Cat

Cat Rutangye

Capital and Funding Manager
Transport Strategy and Funding
Place and Economy

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