

## Communities, Social Mobility and Inclusion Committee Minutes Action Log

This is the Committee's updated minutes action log, and it captures the actions arising from recent Communities, Social Mobility and Inclusion Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of the Committee Meeting Held on 6 July 2023					
130.	Performance Monitoring Report – Quarter 4 (2022/23)	G Porter	Carry out an in-depth review of the Library service to identify what people wanted from it and in what direction it should be heading.	An in-depth review of the library service began in Autumn 2023 with a countywide survey. The Cross Party Working Group for Library Services will analyse the findings, alongside results from the Quality of Life survey, to inform service developments into 2024.	Action Ongoing
Minutes of the Committee Meeting Held on 19 October 2023					
135.	Minutes – 6 July 2023	S Grace	Organise a workshop or seminar on cross-committee work.	A session will be arranged for Members as part of the 2024 training calendar.	Action Ongoing
138.	Cambridgeshire and Peterborough Coroner Service Annual Report	P Gell	Increase awareness of the issues surrounding organ donations and encourage discussions within families.	The Senior Coroner continues to lead on this nationally and attended a national seminar on 16 November 2023 directed at Coroners to educate on the importance of allowing unrestricted organ retrievals. The service continues to work with the local organ donation team around raising awareness, with the Senior Coroner delivering talks alongside local clinicians. Communications to raise awareness were shared across the	Action Complete

				Council's social media platforms in October 2023.	
139.	Support Cambridgeshire Update	J Buckingham	Provide members with further information on how to access Support Cambridgeshire's new volunteer portal.	The volunteer platform can be accessed at the following link: <a href="https://www.volunteercambs.org.uk/">https://www.volunteercambs.org.uk/</a>	Action Complete
140.	Cambridgeshire Skills Six-Month Review	T Molloy	Provide clarification on whether the six-month requirement for funding eligibility had been imposed by the Combined Authority or whether it was a national requirement.	The six-month requirement links to national Education and Skills Funding Agency arrangements, and is not a local decision imposed by the Combined Authority. Further information is available on the Government's website: <a href="https://www.gov.uk/government/news/adult-education-budget-funding-and-performance-management-rules-2022-to-2023">Adult education budget: funding and performance management rules 2022 to 2023 - GOV.UK (www.gov.uk)</a>	Action Complete
141.	Performance Monitoring Report – Quarter 1 (2023-2024)	P Gell	Provide clarification on the reasons for the reduction in the number of businesses brought into compliance in all priority areas following inspection or intervention, as demonstrated in key performance indicator 222.	<p>The compliance rate is significantly influenced by the subject matter of the compliance work. Intelligence led activity will result in a relatively high level of non-compliance, as those targeted will at the outset be known to be creating the greatest detriment/harm, and this is normally accompanied by a poor attitude towards compliance. Other activity may be programmed work led by national risk models, and though compliance work is required, attitude towards compliance by businesses can be much better, and consequently compliance rates higher when inspected.</p> <p>Any issues found are resolved more quickly without relying on enforcement sanctions. Quarter</p>	Action Complete

				4 included a higher number of programmed inspections and the following Quarter 1 was largely focused on known non-compliant businesses. In addition, Quarter 1 included investigations into complaints regarding unsatisfactory food samples and allergen labelling.	
		L Riddle	Provide Members with a link to the survey to circulate further.	The link was circulated and widely shared, including via the cross party working group, Cambridge Matters, social media, internal Council communications, and posters in libraries, before the survey closed.	Action Complete
		G Porter	Circulate minutes after meetings are held by the Working Group for Library Services.	Following the last meeting on 18 October 2023, the minutes were circulated to the Committee. Three meetings are scheduled for 2024, on 1 March, 3 July, and 23 October, and the minutes will be circulated after each meeting.	Action Complete