

Action Log

Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on 6th November 2023.

Minutes – 16th November 2022

	Report title	Officer	Action	Update	Status
60.	Performance Scorecard	Louisa Kay	Requested sight of the pathway planning workshop presentation for social workers. A report on this would be taken to the next meeting or a workshop arranged.	22.06.23: The Service Manager for Leaving Care is developing further training in the writing of Pathway Planning. Following the roll-out of this new training the slides will be shared with members. 06.11.23: Slides shared electronically with Sub-Committee members.	Completed
61.	Sub-Committee Workshop and Training Plan	Louisa Kay	To consider the inclusion of a possible workshop on Care Leaver Pathways.	22.06.23: Online training will be shared with Corporate Parenting Sub-Committee members.	On-going

Minutes – 29th March 2023

		Katie Liddle	The Designated Nurse offered to share data from the NHS England national audit with the Sub-Committee when it became available.	22.06.23: Results from the Pilot Audit for Health Assessments has not yet been shared. They will be shared with the Sub-Committee when available.	On-going
--	--	--------------	---	---	----------

69.	Performance Scorecard	Jo Banks	The Chair noted that the time taken to achieve adoption had increased and asked whether there was a strategy in place to improve this. Officers advised that the service aimed for permanent placement where possible, although for some children a long-term placement took more time, and this impacted permanency figures. The Head of the Regional Adoption Agency was asked to provide an update to the sub-committee on permanent placements.	06.11.23: Updated circulated electronically to Sub-Committee members.	Completed
-----	-----------------------	----------	---	---	-----------

Minutes 12th July 2023

77.	Participation Report	Shalina Chandee	To share a copy of the 'Every Word Matters' document with Sub-Committee members when available.	06.11.23 Link available on YouTube to the video by young people about this.	Completed
78.	Cambridgeshire Foster Carer's Association and the Fostering Service report	Brian Relph	The uplift in payments to in-house foster carers would be resolved by the end of July. Any payments would be backdated.	06.11.23. This has been done.	Completed
78.	Cambridgeshire Foster Carer's Association and the Fostering Service report	Anita Hewson/ Amanda Carter	To provide an update on Fostering Service recruitment and retention activity.	13.07.23: An update circulated electronically to Sub-Committee members.	Completed
78.	Cambridgeshire Foster Carer's Association and	Brian Relph	To provide a structure chart for Children's Services, which included officer names. It was recognised that this would need to be	26.10.23: Circulated to Sub-Committee members.	Completed

	the Fostering Service report		updated as the transformation programme progressed.		
80.	Performance scorecard	Louisa Kay	Officers undertook to provide a response outside of the meeting on the reasons behind the drop in the number of care leavers with a pathway plan in place over recent months.	06.11.23: Performance regarding Pathway Plans is closely monitored and Louisa Kay completes monthly monitoring reports. An update will be provided at the next Corporate Parenting Sub-Committee.	Completed
83.	Sub-Committee agenda plan	Brian Relph	Work would be progressed outside of the meeting to populate the Sub-Committee's agenda plan, including looking at how its business aligned with the work of the Children and Young People Committee.	06.11.23: On-going due to the new Service Director joining in November 2023.	On-going