

Tuesday, 19 December 2023

Democratic and Members' Services
Emma Duncan
Service Director: Legal and Governance

10:00

New Shire Hall
Alconbury Weald
Huntingdon
PE28 4YE

Red Kite Room

New Shire Hall, Alconbury Weald, Huntingdon, PE28 4YE

AGENDA

Open to Public and Press

CONSTITUTIONAL MATTERS

- 1. Apologies for absence and declarations of interest**
Guidance on declaring interests is available at <http://tinyurl.com/ccs-conduct-code>
- 2. Minutes - 31st October 2023 and Action Log** **5 - 22**
- 3. Petitions and Public Questions**

KEY DECISIONS

- 4. Integrated Finance Monitoring Report for the period ending 31 October 2023** **23 - 98**
- 5. Cambridgeshire and Peterborough Combined Authority (CPCA) Grant Funding Agreement with Cambridgeshire Skills** **99 - 104**

OTHER DECISIONS

- | | | |
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| 6. | Business and Financial Plan 2024-2029 | 105 - 376 |
| 7. | Corporate Performance Report – Quarter 2 2023-24 | 377 - 398 |
| 8. | Treasury Management Report – Mid-Year Report 2023-24 | 399 - 418 |
| 9. | Strategy, Resources and Performance Committee Agenda Plan and Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels | 419 - 426 |

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The Strategy, Resources and Performance Committee comprises the following members:

Councillor Lucy Nethsingha (Chair) Councillor Elisa Meschini (Vice-Chair) Councillor David Ambrose Smith Councillor Chris Boden Councillor Steve Corney Councillor Steve Count Councillor Steve Criswell Councillor Lorna Dupre Councillor Mark Goldsack Councillor Richard Howitt Councillor Peter McDonald Councillor Edna Murphy Councillor Tom Sanderson Councillor Alan Sharp and Councillor Graham Wilson

Clerk Name:	Michelle Rowe
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STRATEGY, RESOURCES AND PERFORMANCE COMMITTEE: MINUTES

Date: 31 October 2023

Time: 10.00a.m. to 1.40p.m.

Venue: Red Kite Room, New Shire Hall, Alconbury Weald

Present: Councillors Atkins, Boden, Costello, Count, Criswell, Dupré, Goldsack, Howitt, J King, Meschini (Vice-Chair), Murphy, Nethsingha (Chair), Sharp, Sanderson and Slatter

169. Apologies for Absence and Declarations of Interest

Apologies were received from Councillors Corney, McDonald and Wilson.

170. Minutes – 11th July and 10th October 2023 and Action Log

The minutes of the meetings held on 11th July and 10th October 2023 were agreed as a correct record and signed by the Chair.

Following discussion with the Leader and Deputy Leader of the Conservative Group, the Chief Executive reported that he was reopening, after talking with the Chair and Vice-Chair, the following actions currently marked on the action log as complete:

- 152 – Integrated Finance Monitoring Report for Period Ending 31 March 2023 – the update to this action did not fully reflect the substance of the debate on the amendment at the last meeting or the agreement to report on the presentation of financial information for the next meeting.
- 153 – Integrated Finance Monitoring Report for the Period Ending 31 May 2023 – the new Assets and Procurement Committee (A&PC) had not considered a separate report addressing the issue of energy projects.
- 157 – This Land Annual Business Plan and progress monitoring - the A&PC had not considered a separate report on whether the shareholder agreement should be made public.

With reference to the last two actions, the Chief Executive reported that it was incumbent on officers to ensure that these actions, which would be considered by A&PC were reported back to the Strategy, Resources and Performance Committee (S,R&PC). He also reported that greater rigour would be applied by officers, particularly lead officers supported by Democratic Services, to ensure the Council's revised and strengthened corporate governance arrangements were implemented in full following the independent review of the operation of its committee system.

Members noted the Action Log with the above actions now marked "in progress".

171. Petitions and Public Questions

No petitions or public questions were received.

172. Integrated Finance Monitoring Report for the Period Ending 31 August 2023

The Committee was informed that an overspend of £6.4m in the revenue budget was currently forecast. Attention was drawn to individual services, there was a forecast overspend of £8m in Children, Education and Families relating to the pressure on children's placement budgets, and staffing overspends. Place and Sustainability had a forecast overspend of £4m linked to energy schemes. Members noted a new column in table 2.1.1 of the report detailing unmitigated forecast variances. The first table at 2.1.2 detailed the planned use of reserves, as requested at the last meeting, and use of grant funding. Given the seriousness of the overall forecast spend position, Directorates were looking for further mitigations including reviewing all non-essential spend and recruitment activity. It was noted that the outturn variance for capital was currently as forecast. Attention was drawn to the table at 4.5.2 detailing four change requests for capital schemes following a review and refresh of business cases. The Treasury Management prudential indicators showed that the Council's cash position was relatively healthy.

One Member drew attention to the County Farms investment, it was queried how solar panels had caused damage and why the installer was not covering the repair costs. Members were informed that heavy vehicles had damaged the highway when bringing solar panels for installation but the costs were still within the overall return on investment for the scheme. The same Member suggested that this was really a virement from a Solar Farm Scheme to the Highways Maintenance Budget.

Speaking as the Local Member, Councillor Goldsack expressed concerns about the overall programme management of this project and why there was no mitigation from the contractor. It was noted that this damage had occurred when Triangle Farm had been constructed. Funding had been identified to fix the road sufficiently to allow for the construction of North Angle Solar Farm. However, there was not sufficient funding to cover the full reinstatement of the road. In response, the Local Member highlighted the traffic issues locally associated with this project.

Attention was drawn to the Swaffham Prior Community Heat Scheme, it was suggested that the funding request did not match the narrative in the report. Members were reminded of the background to this community led project, which involved a village with no gas supply moving from burning oil for heating and hot water to renewables to cut carbon emissions, help manage costs for heating over the longer term and to offer all homes the opportunity to connect regardless of tenure by removing the upfront financial barrier to switch to a heating system with lower environmental impact. The construction of the Energy Centre and the district heat network through the village was now complete. Sixty homes were connected ahead of the winter season within the existing funding. Work was now underway to develop a next phase of home connections starting in the spring and further phases of connections would be prepared and managed to build participation in the scheme until as many homes as possible were connected.

It was noted that the material and labour costs for connecting the sixty homes had been higher than anticipated. A review of procurement and programme planning would take place during the winter to manage costs more effectively and improve efficiencies in delivery. It had been very challenging to get competitive prices, which was why the committee was being asked to approve additional borrowing of £3.205m to support the upfront cost of connections, noting that this borrowing would be paid back by the project over its lifetime. It was noted that applications for additional government grants for heat networks and supporting social housing providers would be actively pursued to offset costs where possible. It was expected that a further 100 homes would be connected in 2024 as part of a five year plan to cover 90% of the village.

The Chair acknowledged that this was a trail blazer project which would provide significant learning for the future. In response, a Member commented that all the energy schemes were over time and budget, which reinforced the need for the report scheduled for the next A&PC. The need for £1.095m was queried given that sixty homes were already connected and there would be no more connections until April. As the remaining funding was needed for a different year, it should be considered as part of the business planning proposals and measured against other priorities.

Members were informed that the Council was trying to connect more homes next month. The current cash limit was not sufficient to cover these installations before the winter. There was therefore a need for some funding immediately and the balance would be spent from March/April onwards to get the next set of properties connected. There needed to be some budget certainty to manage the procurement process taking place over the winter. The Executive Director for Finance and Resources added that the £1.095m was in year spend as it would also be addressing the project overspend identified in a previous report.

Another Member expressed concern about the Council's procurement methods which could have increased costs. A detailed discussion to consider any learning from the project was needed. Members were informed that the procurement had been carried out under the Re:fit 3 framework with Local Partnerships. A mini competition had been run under this framework and was fully compliant with the Council's procurement regulations.

The Chair of Environment and Green Investment Committee highlighted the bold and brave nature of the innovative Swaffham Prior Community Heat Scheme. She acknowledged that there would therefore be much learning from this scheme. She drew attention to the cross party Green Investments and Utilities Advisory Group where this scheme had been discussed in detail. In response, one Member clarified that concerns related to how the information had been presented in a public report rather than the merit of the project itself.

Individual members then raised the following issues in relation to the rest of the report:

- queried the figure for % of income collected (owed to the council) within 90 days: Adult Social Care (ASC), showing that the 85% target had been met but the level of debt outstanding at the end of August was still £15.46m, which was 55% higher than the £9.96m target. The Head of Finance agreed to provide a written response. Action Required.

- acknowledged the scale of ASC debt, which was a national issue, but also identified the need to consider the reasons behind it. The User Satisfaction Survey had shown a high level of dissatisfaction in the way care was managed. There was a need for greater sensitivity with families and recognition of the impact of the cost of living crisis, particularly in relation to charges. Adults and Health Committee (A&HC) was therefore undertaking a review of the current charging structure.
- highlighted the fact that ASC debt had gone up by over 50% since May 2021, and requested some benchmarking data to understand the scale of this national issue. The Chair agreed that a briefing note should be prepared. Action Required.
- highlighted the % of undisputed commercial supplier invoices not paid within terms. It was queried whether payment within 7 days instead of immediate or 30 day terms could be considered for small local suppliers. Members were informed that the Council offered a range of terms, which were currently being reviewed by the Procurement Team. A report would be presented to A&PC in due course.
- expressed concern about the impact of the four day week at South Cambridgeshire District Council on the delay to signing the Section 106 agreement for the sales of the Bio-diversity Net Gain units. The Chair clarified that there was no evidence that this was the reason for the delay.

The Chair drew attention to the significant pressure on Children's Social Care (CSC) that was reflected nationally, which was the most serious risk for the Council. The Chief Executive reported that work with and lobbying by the Local Government Association and the County Councils Network showed that this was a national problem. National market failure was a major issue for CSC so it was very concerning that the government had not yet implemented the actions in the independent MacAlister report. Crisis residential placements for children with complex needs continued to cost the Council an exorbitant amount of money because the national market was broken. One young person had been costing £85k per week because of the nature of the support required. Following a review by the Social Care Team, this young person had been relocated to a regulated placement costing £30k per week. Six young people with high acuity needs were currently costing the Council £200k a week, this type of situation was replicated across upper tier authorities in England.

Members noted further pressure on Special Educational Needs and Disability (SEND) provision and home to school transport. There had been a 40% increase in contacts to the Integrated Front Door within the last year with 12,000 contacts over the last six months, which was evidence of the impact on children and young people's mental health emerging from the pandemic. It was noted that there were opportunities for the government to address this in its autumn statement. The Council was doing everything it could to manage the high cost of crisis placements. It was noted that the biggest independent children's providers had made £300m in profit last year. Further constraints had been applied nationally preventing the use of unregulated placements, which although appropriate in principle, had resulted in a further increase in placement costs. The government had also failed to apply a cap to agency social worker fees or the use of project teams to address some of the shortfall in capacity. This was a system in crisis but the Council would continue to do everything to protect young people.

The Chair suggested the possibility of an action to write to government expressing concern about the scale of this risk to the council and other councils. The Leader of the Opposition expressed concern about how this action had been raised, but agreed to consider a draft before making a final decision. He suggested the need for Children and Young People Committee (C&YPC) to undertake a deep dive of this issue to identify any further actions where the Council could add value. The Vice-Chair of C&YPC reported that his committee was taking these issues very seriously to see what it could do in relation to live cases and the overall strategy. There was clash between the Council's statutory duty and the national market and policy failure. He suggested that a more detailed discussion could take place at the next CYP spokes.

The Chair proposed that a briefing note be prepared on this issue and that a possible letter be discussed with S&RPC Spokes. It was also very important to work with partners in the East of England on high cost placements to ensure the right provision across the area. Action Required.

It was resolved to:

- a) Approve borrowing and capital budget changes set out in table 4.5.2. of Appendix A.

It was resolved unanimously to:

- b) Note the management action being taken to address the overspend set out in section 1.2 of Appendix A, and receive regular updates on progress.
- c) Request that Policy & Service Committees review the budget monitoring position and that relevant committees scrutinise key variances and actions identified to address key pressures.

173. Business Planning update for 2024-29

The Committee noted a report detailing progress in setting a business plan and financial strategy for 2024-2029. Members were asked to consider the current business and budgetary planning position and estimates, the principal risks, contingencies and implications facing the Council, the process and next steps for the Council in agreeing a business plan and budget for future years, and the results of the first Quality of Life Survey, which would be updated over the next three years.

The Chief Executive reported that the Council's Strategic Framework and seven ambitions were the basis for determining how resources should be allocated. Attention was drawn to the ongoing impact of inflation including pay awards. As there was currently no sign of a Fair Funding Review, the Chief Executive, in his view, reported that the Council would need to consider savings, service cuts, income in the form of fees and charges and Council Tax, and how best to use reducing reserves. The Chancellor's autumn statement was now scheduled for 22 November with the latest intelligence indicating that the local government settlement might not be announced until early January. Attention was drawn to the statistically significant Quality of Life Survey where 5,500 people had been interviewed based on 1,100 per each district area. There were a number of positive issues but also concerns relating to mental health particularly that of children. There was also valuable information for partners

relating to their services. It was noted that more detailed information would be published on the Council's website.

The Executive Director for Finance and Resources reported that the budget gap for 2024-25 had increased to £23.6m mainly due to additional inflation and service pressures. Across the five-year planning period the unidentified savings gap was now £113.8m, which was not out of kilter with other county councils. A considerable amount of work was taking place to address this gap before the next meeting. Attention was drawn to a table set out at section 4.4 detailing the timeline for business planning.

One Member felt it was inappropriate for officers to raise the possibility of cuts to services as this was an issue for the Joint Administration. He was also of the view that the budget gap was not solely due to inflation and demography but was also the result of political priorities. Attention was drawn to the number of projects which had not been delivered on time adding to the overspend, and there was concern that there had been a delay in examining the reasons for this.

In welcoming the Quality of Life Survey, individual members raised the following issues:

- highlighted the number of people who reported feeling lonely particularly among the younger population. It was noted that whilst loneliness and mental health were linked, they were not the same thing. It was felt that this increase could be attributed to the reduction of youth services over decades, poor public transport and online bullying. There was therefore a need for CYPC to consider these findings as well as those relating to mental health carefully.
- highlighted the fact that over a third of people had struggled with their mental health. Whilst this reflected all age groups, it was particularly acute for young people up to the age of 24. The impact of Covid had been immense on the younger generation who had not only missed out on education but also on social development opportunities at school. Members were reminded that A&HC had scrutinised mental health support for young people and asked the Integrated Health Board to provide more resources. Work being undertaken by the Health and Wellbeing Board involved moving away from traditional ways of dealing with health in order to make a difference. More could also be done in terms of crisis management, for example family support and intervention provided by the Council were particularly important in relation to young people. Prevention was key and increased openness about mental health was welcomed. It was noted that the Council should be working with the 18 to 24 age group rather than imposing solutions.
- reminded members that the Conservative budget amendment had opposed cuts to the mental health budget. Councillor Hoy's motion to Council on young people's mental health had received all party support with the Council tasked to use its influence with the NHS to increase the percentage of spend; it was therefore important that the Council refocused on this request.
- acknowledged the impact of the cost of living crisis which was of concern to 86% of residents and was particularly devastating for those on low incomes. Attention was drawn to the Household Support Fund which had experienced significant demand in July so it was hoped more funding would be available in the autumn statement. One

Member commented that the possibility of increasing Council Tax by the maximum of 5% was therefore a concern. It was also suggested that the free box in the survey should have included a question relating to the level of Council Tax.

- suggested that the survey was not limited to the budget process and should inform the Council's medium and longer term plans. As many of the responses were interconnected it was important that actions were carried out collectively and corporately. There were concerns regarding how the world was changing both physically and societally. It was therefore important the Council understood the different ways people could live their lives as happy and functional members of society, but there was concern that the Council was morphing into a welfare provider instead of a service provider.
- highlighted slides 17 and 18 which dealt with issues of trust closely aligned to an individual's experience. It was still frustrating that people did not know what was on offer so communication was key.
- highlighted the importance of celebrating the successes in the report with action plans to make sure they continued. However, there was also a need to focus on improvements.
- highlighted the need to focus on inequalities particularly in relation to young people, people with disabilities and ethnic minorities to see how they could be reduced.
- acknowledged the contribution that social economic surroundings made to people's happiness and mental health.
- highlighted the high level of support for more action on climate change. Over two thirds of people were willing to consider changing their behaviour to contribute to carbon reduction. However, this depended on the leadership of politicians.
- acknowledged that slide 24 summarised the role of councillors. However, the fact 76% of respondents had been dissatisfied with the standard of road and pavement maintenance was a glaring omission from this slide.

Councillor Count moved an amendment, seconded by Councillor Goldsack, to add the following to recommendation b) – “request policy and service committees to specifically address how their actions will propose to influence these, and”. Members were reminded that the need to track how the Council's decisions were affected by the Quality of Life Survey had been suggested. It was therefore important that the policy and service committees considered the actions relevant to their areas which could then be monitored corporately.

In response, other Members reiterated the need for the formality around addressing the findings in the survey to remain a corporate responsibility and not be fragmented. The survey provided a base line position and trends and responses would continue to be monitored in the coming years. The Chair also commented that many of the issues identified in the survey could not be fixed by one organisation and instead the Council needed to be part of a bigger pattern across the whole Cambridgeshire. On being put to the vote, the amendment was lost.

It was resolved unanimously to:

- a) Note the overview and context provided for the 2024 – 2029 business plan.
- b) Note the Quality of Life survey initial findings and how that and other consultation and scrutiny on future proposals would feed into this year's business and budget planning approach.
- c) Note the next steps, governance approach and actions underway to develop the business plan.

174. Corporate Risk Register

The Committee considered the Corporate Risk Register (CRR). Most of the residual risk scores had remained static except for Risk 2, 'the risk of failure of the Council's arrangements to safeguard vulnerable children and young people'. This risk had been reduced to 15 following a comprehensive review by the Executive Director for Children, Education and Families. Attention was drawn to Section 2.3.1 setting out the key actions implemented since the previous report and Section 3.3.1 detailing key action updates from the Corporate Risk Strategy. The Corporate Leadership Team (CLT) Risk and Assurance Group had met on 10 October to review risk matrices and to consider Directorate Risk Registers (DRR) and how they should be reported to policy and service committees in light of changes to committee structures.

Individual members then raised the following issues in relation to the report:

- queried the relationship between service committees and the CRR. It was noted that a significant risk could be raised by CLT or from DRRs if the risk was close to the Council's corporate appetite where it would then be brought to the attention of CLT.
- queried whether the state of roads and footways was being reflected appropriately in the risk registers as it was felt the numbers should be higher if the physical danger to road safety was taken into account. The Head of Internal Audit and Risk Management agreed to feedback to risk owners within Highways to see how it was reflected within their own risk register and also back to the next CLT and Assurance Group either as a trigger to other risks or as an additional risk. Action Required.
- expressed disappointment regarding the decision by the CLT Risk and Assurance Group to retain the current risk matrix and methodology. It was felt that there was a failure to follow what was happening in both the private and public sectors of seeing the advantages of looking at a weighted methodology rather than linear. However, it was welcomed that it would be kept under review and considered at the next group meeting. Following the discussion at this group meeting, it was suggested that there should be a technical discussion by interested members on this issue.
- highlighted the need for the CLT Risk and Assurance Group to consider the lack of sensitivity for the most extreme events, which had not been addressed in the report.
- queried the reason for the Council's maximum risk appetite of 15 based on a score of 5 for consequence and 3 for likelihood. Members noted that it was felt it was less

visually confusing to present the information this way. Another Member suggested that the maximum consequence could be death rather than harm for some risks, which would always be a 5.

- suggested the need to review the “Direction of Travel” arrows as a downward arrow for a reduction in risk was misleading. It was noted that the information could be presented as red, amber and green to show direction of travel.
- highlighted Risk 3 “The Council does not have enough budget to deliver agreed short and medium terms corporate objectives”. It was queried in relation to control 9 – “Rigorous risk management discipline embedded in services and projects” what was reasonable and what would be needed to move the trajectory. The same issue was raised for Risks 4 and 5. It was noted that Risk 3, Control 9, was rated as reasonable because work was ongoing to develop a new Project Management Framework. Some of the controls in Risk 4 reflected ongoing work in relation to IT disaster recovering planning and a refresh of business continuity plans, and Risk 5 linked back to the implementation of a Performance Management Framework.
- highlighted Risk 8, “The Council is a victim of cyber-crime” and queried the consequence being only 3. It was noted that in terms of consequence, the Council had a policy of not paying ransoms and had disaster recovery backup, it would be looking at days in terms of data lost and not months.
- queried given the previous discussion why Risk 2 had been reduced to 15. Members were reminded that the discussion had been based on finances but in terms of sufficiency of the safeguarding arrangements, the removal of unregulated placements, reducing turnover in staffing levels, improving recruitment and retention of qualified children’s social workers, and improving the multi-agency safeguarding hub had all resulted in significant improvements. One Member suggested that this explanation should have been included in the report. However, he was concerned that the financial issues, the changes to legislation and failure to implement an independent review were not reflected in this risk score. There was also concern that Risk 2 did not reflect the fact the Council was behind in delivering the Safety Valve Programme, and the difficulty of procuring home to school transport for SEND children. The Chief Executive reminded Members that this report was more retrospective than the previous discussion, and agreed that the Executive Director for Children, Education and Families should provide a briefing detailing why this score had reduced. Action Required.
- noted an error in the table of the covering report which showed Risk 6 had not been reviewed since March when it had been reviewed in October.

It was resolved unanimously to note the Corporate Risk Register.

175. Corporate Performance Report – Quarter 1 2023-24

The Committee considered performance information for corporate services for quarter one. 50% of the key performance indicators (KPIs) were blue or green and attention was drawn to two such KPIs at Sections 2.2.1 and 2.2.2. In relation to red indicators, there had been a decline in performance for Indicator 169: % of contract waivers

submitted less than 5 days before their proposed start date. It was noted that the Head of Procurement continued to work with all officers to ensure compliance with contract procedure rules. The other red indicator was Indicator 212: Number of staff who have completed Introduction to First Aid where the Health and Safety Team would continue to promote the course to ensure the target was met by the end of the financial year. Members noted that a number of KPIs had also been transferred to the new A&PC.

Individual members then raised the following issues in relation to the report:

- acknowledged that action was being taken in relation to Indicator 169 but expressed concern and disappointment that there had been a decline in performance. Members were reminded that poor governance was often at the centre of why local authorities experienced severe financial difficulties. An excess of waivers was in itself a sign of poor governance, and more information was requested in future as to why waivers were actually late. It was therefore queried when the Council would actually see the results of its actions to tackle this issue. There was also disappointment that the KPI was being transferred to A&PC. Members were informed that the A&PC had already discussed this indicator and asked that it be put in context to the number of contracts awarded.
- requested a seminar on how the Strategic Programme Management Office would work. The Executive Director of Strategy and Partnerships reported that the leadership had been strengthened in this area following a restructure so a seminar would be held involving these new officers. Action Required.
- highlighted the proportion of staff who did not feel valued at Indicator 187. It was noted that the figure of 59% engagement was from June 2021. The Council had recently completed a full and independent whole workforce survey relating to the 54% response rate which was well above the average for this type of survey. A full benchmarked report against public sector bodies would be presented to a future meeting within quarter four of this financial year.
- suggested that it would be valuable in relation to Indicator 214: Staff Turnover to track the 12 month figure as this would have a knock on effect on the overall figure. The Chief Executive agreed to address with the HR Team. Action Required.
- welcomed Indicator 206: Percentage of annual spend on purchased goods or services that was based locally or who hire people.

It was resolved unanimously to:

- a) Note on performance information and act, as necessary.
- b) Note and comment on the transfer of some Key Performance Indicators from the Strategy, Resources and Performance to Assets and Procurement Committee.

176. Amendment to Local Government Pension Scheme Employer Discretions Policy

The Committee considered a report detailing an amendment to the position on shared cost Additional Voluntary Contributions (AVCs) specified in the Council's Local Government Pension Scheme (LGPS) Employer Discretions policy to enable the introduction of a salary sacrifice shared cost AVCs as an employee benefit. The amendment would allow the Council to pay shared cost AVCs where an employee had elected to pay AVCs by salary sacrifice. The amount of these employer shared cost AVCs would not exceed the amount of salary sacrificed by the employee. This was a discretion of the Council which was subject to the employee meeting the conditions for acceptance into the salary sacrifice shared cost AVC scheme. The advantage of the salary sacrifice shared cost AVC was as well as receiving income tax savings, the employee would also not pay National Insurance Contributions (NIC) on the amount of pay that they had sacrificed. As an employer the Council would also make a saving in employers NIC of 14.3% of the salary sacrifice for each employee that opted into this arrangement.

In welcoming the amendment, it was important to bear in mind the impact the LGPS had on recruitment and retention. It was some suggested that a briefing on the LGPS would be helpful. Action Required.

Some Members expressed disappointment that they were not legally allowed to be part of the LGPS, as this was a barrier to some people becoming councillors.

It was resolved unanimously to:

approve that the Council's LGPS Employer Pensions Discretions Policy be amended to incorporate the proposed change

177. Strategy and Resources Committee Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups

The Committee was asked to review its agenda plan and training plan. One Member reported that he would approach the Chair of Audit and Accounts Committee to ask for the risk matrices and methodology to be considered at that committee. In response the Chair asked for members of the S,R&PC to be informed of the outcome. Action Required.

The Chair drew attention to the remit of the committee which now included partnerships. It was agreed that it should initially receive an introductory report detailing the council's partners. Any further action should be considered at Spokes. Action Required.

Chair

STRATEGY, RESOURCES AND PERFORMANCE COMMITTEE MINUTES-ACTION LOG

This is the updated action log as at 11th December 2023 and captures the actions arising from the most recent Strategy, Resources and Performance Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 31st October 2023					
Minute number	Item title	Responsible officer(s)	Action	Comments	Status
172.	Integrated Finance Monitoring Report for the Period Ending 31 August 2023	Stephen Howarth	Queried the figure for % of income collected (owed to the council) within 90 days: Adult Social Care, showing that the 85% target had been met but the level of debt outstanding at the end of August was still £15.46m, which was 55% higher than the £9.96m target. The Head of Finance agreed to provide a written response.	The Chief Finance Officer correctly confirmed in the committee meeting that the two items referred to are not directly comparable. The percentage of income collected within 90 days figure is the percentage over a rolling 12 month period, whereas the level of outstanding debt figure is an absolute figure for all debt outstanding at that point (including debt that dates form before the rolling 12 month period in the first figure).	Complete
		Michael Hudson	Highlighted the fact that Adult Social Care debt had gone up by over 50% since May 2021, and requested some benchmarking data to understand the scale of this national issue. The Chair agreed that a briefing note should be prepared.	A separate paper was reported to the Audit & Accounts Committee on 1 December 2023 (CCC Audit and Accounts Committee 1-12-23 Agenda Item 4 Debt). A further update on this is scheduled to go back to the Committee in Summer 2024.	Ongoing

		Martin Purbrick	<p>The Chair proposed that a briefing note be prepared detailing the pressures on Children's Social Care and that a possible letter be discussed with Strategy, Resources and Performance Spokes.</p>	<p>Children Education and Families is at present updating its self-evaluation of services. This is part of the Ofsted inspection framework and needs to be shared with them at least annually. This self-evaluation will be completed by the end of December 2023. Following completion of this self-evaluation a briefing note highlighting specific pressures will be circulated to Strategy, Resources and Performance Spokes by the Executive Director for Children, Education and Families, to enable an informed decision to be made about the need for a possible letter.</p> <p>In the interim period, the Committee is advised that the recent letter from 33 Council Leaders within the County Councils Network (CCN) membership, including the Leader of the Council, addressed explicitly the financial pressures being faced by children's services.</p>	Ongoing
174.	Corporate Risk Register	Mairead Claydon	<p>Queried whether the state of roads and footways was being reflected appropriately in the risk registers as it was felt the numbers should be higher if the physical danger to road safety was taken into account. The Head of Risk Management agreed to feedback to risk owners within Highways to see how it was reflected within their own risk register and also back to the next CLT and Assurance Group either as a trigger to</p>	<p>The Head of Audit and Risk Management has brought this to the attention of the Executive Director of Place and Sustainability to attention to review in respect of his Directorate Risk Register. It will be brought to the next CLT Risk & Assurance meeting which will then report back to committee.</p>	Complete

			other risks or as an additional risk.		
		Martin Purbrick	The Chief Executive agreed that the Executive Director for Children, Education and Families should provide a briefing detailing why the score for Risk 2 had been reduced.	A briefing note was circulated to on 11 December 2023.	Complete
175.	Corporate Performance Report – Quarter 1 2023-24	Sue Grace	Requested at seminar on how the Strategic Programme Management Office would work.	A seminar has been arranged for 12.30p.m. to 1.30p.m. on 17 January 2024.	Complete
		Stephen Moir	Suggested that it would be valuable in relation to Indicator 214: Staff Turnover to track the 12 month figure as this would have a knock on effect on the overall figure. The Chief Executive agreed to address with the HR Team.	Human Resources have been asked to work with Policy, Insight and Programmes to ensure this is included in the refreshed Corporate Performance Scorecard.	Complete
176.	Amendment to Local Government Pension Scheme Employer Discretions Policy	Sarah Haig Michael Hudson	The need for a briefing on the LGPS would be helpful.	A separate training session will be scheduled in 2024 for all members on the Local Government Pension Scheme, and the Administration of the Cambridgeshire Fund. Steps are being taken to give employees more information about the LGPS to highlight the value of this as an employee benefit. Initially we are working with Internal Communications to put together a Camweb page that pulls together all the current information/documents that we have	Ongoing

				about the LGPS. This includes signposting to explanatory videos about the different aspects of the pension scheme/retirement and resources from our Pensions service and the LGPS.	
177.	Strategy and Resources Committee Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups	Michael Hudson Sue Grace	The committee to be informed of the outcome of any discussions on the risk matrices and methodology considered by Audit and Accounts Committee. The committee to receive an introductory report detailing the council's partners with any further action considered at Spokes.	The Audit and Accounts Committee were informed and noted the consideration of CLT. Work on partner mapping and assessment of partner opportunities and risks has commenced. This work will take some time as it has not been looked at comprehensively across the Council before. The committee will receive a note on current action, and Spokes will consider, in the future, if a decision is required in relation to bringing a report to committee.	Complete Complete

Minutes of 11th July 2023

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
152.	Integrated Finance Monitoring Report for the Period Ending 31 March 2023	Michael Hudson/ Stephen Howarth	The Executive Director of Finance and Resources acknowledged the need to continue the improvement journey in this area which would include the reporting of reserve movements. Councillor Count agreed to withdraw his amendment as the Chair agreed	The format and content of the regular integrated finance monitoring reports continues to be reviewed and iterated to ensure it is best able to assist the committee with its financial management and scrutiny role. For example, the report now factors in gross and net budgets, forecast mitigations and previous ear forecasts. Further comments are welcome from members.	Complete

			to report on how financial information was presented to the next meeting.		
153.	Integrated Finance Monitoring Report for the Period Ending 31 May 2023	Michael Hudson/ Stephen Howarth	Members would receive more information on the energy projects at their next meeting with the relevant officers in attendance.	A report was considered by the Assets and Procurement Committee agenda on 28 November 2023.	Complete
157.	This Land Annual Business Plan and progress monitoring	Michael Hudson	It was agreed that the shareholder agreement should be considered, for publication, as an agenda item by the new Assets and Procurement Committee.	A report was considered by the Assets and Procurement Committee agenda on 28 November 2023.	Complete

Minutes of 28th March 2023

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
137.	Network Services Procurement	Emma Duncan	Highlighted the need for an action tracker to monitor delegations once approved by committee. The Chair asked the Chief Executive to consider this request as part of a broader scheme. However, in the short term, she asked the Chief Executive to consider possible action and report back to Group Leaders.	<p>The requirement for an action tracker related to delegations is being considered by the Chief Executive, via the Statutory Officers Group, which also includes the Monitoring Officer and the Section 151 Chief Financial Officer. The Chief Executive will report back to Group Leaders on this issue, following consideration at the next Statutory Officers Group meeting on 1 August 2023.</p> <p>Update: This issue was discussed at the Statutory Officers Group, and it was agreed that</p>	Ongoing

				<p>an action tracker for delegated decisions from committees would be implemented. The Service Director: Legal and Governance agreed to take this action forward to implementation. The implementation plan is currently being developed.</p>	
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Integrated Finance Monitoring Report for the period ending 31 October 2023

To: Strategy, Resources and Performance Committee

Meeting Date: 19 December 2023

From: Executive Director of Finance and Resources

Electoral division(s): All

Key decision: Yes

Forward Plan ref: 2023/022

Outcome: The Committee will have received information setting out the current financial position of the Council enabling it to assess delivery of the Council's business plan. It will also have made decisions around the allocation of resources. Overall, this will contribute to good financial management and stewardship of public funds.

Recommendation: Strategy, Resources and Performance Committee (SR&P) is recommended:

- a) To agree a virement of £633k of social care support grant-funded budget from Adults, Health & Commissioning to Children, Education and Families, as set out in 3.1 of Appendix A;
- b) To allocate across 2023/24 and 2024/25 £389k Public Health reserves to School based interventions to address obesity and £320k to tackling childhood anxiety, as set out in 3.2 of Appendix A; and
- c) Approve an agreement reached with the Council's insurers determining the insurance payout arising from a school fire, as set out in 3.3 of appendix A.

Officer contact:

Name: Stephen Howarth

Post: Head of Finance

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Tel: 01223 507126

1. Background

- 1.1 The purpose of this report is to present financial and performance information to assess progress in delivering the Council's Business Plan.

2. Main Issues

- 2.1 Please see the attached Integrated Finance Monitoring Report for the period ending 31 October 2023 at Appendix A and the Finance & Resources and Strategy & Partnerships Finance Monitoring Report for the period ending 31 October 2023 at Appendix B.

3. Alignment with ambitions

- 3.1 Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes

Please see the Climate Change and Environment Implications outlined in 4.8 below.

- 3.2 Travel across the county is safer and more environmentally sustainable

There are no significant implications for this ambition.

- 3.3 Health inequalities are reduced

There are no significant implications for this ambition.

- 3.4 People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs

There are no significant implications for this ambition.

- 3.5 Helping people out of poverty and income inequality

There are no significant implications for this ambition.

- 3.6 Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised

There are no significant implications for this ambition.

- 3.7 Children and young people have opportunities to thrive

There are no significant implications for this ambition.

4. Significant Implications

4.1 Resource Implications

This report provides the latest resources information for the Council and so has a direct impact.

4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications for this ambition.

4.3 Statutory, Legal and Risk Implications

There are no significant implications for this ambition.

4.4 Equality and Diversity Implications

There are no significant implications for this ambition.

4.5 Engagement and Communications Implications

There are no significant implications for this ambition.

4.6 Localism and Local Member Involvement

There are no significant implications for this ambition.

4.7 Public Health Implications

There are no significant implications for this ambition.

4.8 Climate Change and Environment Implications on Priority Areas – all neutral.

4.8.1 Implication 1: Energy efficient, low carbon buildings.

4.8.2 Implication 2: Low carbon transport.

4.8.3 Implication 3: Green spaces, peatland, afforestation, habitats and land management.

4.8.4 Implication 4: Waste Management and Tackling Plastic Pollution.

4.8.5 Implication 5: Water use, availability and management:

4.8.6 Implication 6: Air Pollution.

4.8.7 Implication 7: Resilience of our services and infrastructure, and supporting vulnerable people to cope with climate change.

Have the resource implications been cleared by Finance? Yes

Name of Financial Officer: Stephen Howarth

All other sign offs not applicable.

5. Source documents

Place & Sustainability Finance Monitoring Report (October 2023)
Children, Education & Families Finance Monitoring Report (October 2023)
Adults & Public Health Finance Monitoring Report (October 2023)
Finance & Resources and Strategy & Partnerships Finance Monitoring Report
(October 2023)

These papers are available in relevant committee meetings on the council website.
[Policy and Service Committee meetings](#)

Integrated Finance Monitoring Report October 2023

Contents

Section	Item	Description
1	Executive Summary	<p>A high-level summary of key information covering both revenue and capital.</p> <p>Narrative on key issues in affecting the financial position, both corporately and across the directorates.</p>
2	Revenue Budget	<p>Provides a more detailed summary of the revenue position by directorate, as well as additional information on:</p> <ul style="list-style-type: none"> • The position of our Dedicated Schools Grant • The Savings Tracker
3	Revenue Funding Changes	<p>This section highlights any new in-year changes to revenue budgets or funding that have taken place or that are proposed for agreement by Committee.</p>
4	Capital Programme	<p>Provides a detailed summary of the capital position by directorate, as well as capital variations budgets and capital funding changes.</p> <p>Any changes to funding or budgets for the capital programme that are proposed for noting or agreement by Committee will be reported here.</p>
5	Balance Sheet	<p>Key information about the Council's balance sheet, including reserves, borrowing and debt.</p>
6	Treasury Management	<p>Update on the Council's treasury management position. At the end of Q2 and Q4 this will form a separate report as it requires consideration by Full Council.</p>
Appx 1	Revenue – commentaries on exceptions	<p>Detailed commentaries on forecast revenue variances by exception</p>
Appx 2	Capital – commentaries on exceptions	<p>Detailed commentaries on forecast capital variances by exception</p>
Appx 3	Budget transfers between services	<p>Breakdown of movements between services in 2023/24</p>
Appx 4	Reserves & provisions	<p>Schedule of reserves held</p>
Appx 5	Savings Tracker 2023-24	<p>Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the Business Plan.</p>
Appx 6	Revenue summary comparison to last year's outturn position	<p>A revenue budget summary table that compares the current position to last year's net budget and outturn variance</p>

1. Executive Summary

1.1 This report presents financial information to assess progress in delivering the Council's Business Plan.

The Council's financial accounts are produced annually and are available on our [website](#).

The Council's total service budgets for 2023/24 are:

- Revenue: £501m net budget
- Capital: £195m (with a total programme of over £1bn)

As well as this, the Council has a Dedicated Schools Grant (DSG) funded budget of £114m, which mainly relates to High Needs spend.

The table below shows the key forecast information by service:

Directorate/Area	Forecast Revenue Budget Variance £000	Forecast Revenue Budget Variance %	Forecast Net Capital Budget Variance £000	Forecast Net Capital Budget Variance %
Children, Education & Families – non-DSG	10,670	8.3%	0	0.0%
Adults, Health & Commissioning	-365	-0.2%	0	0.0%
Place & Sustainability	3,256	4.8%	0	0.0%
Strategy & Partnerships	118	0.6%	0	0.0%
Finance & Resources	-121	-0.9%	0	0.0%
Capital Financing	-1,586	-4.2%	-	-
Corporate & Funding Items	-6,408	-33.7%	-	-
Net Spending Total (+ overspend / - underspend)	5,565	1.1%	0	0.0%
Public Health	-652	-	-	-
Children, Education & Families – DSG	10,149	-	-	-

Detailed financial information about each service area is contained in the relevant Finance Monitoring Report. These can be found published at each scheduled [committee meeting](#). Summary financial information in this report is presented with the assumption that any accompanying recommendations to committees will be agreed.

1.2 Key Issues

The Council is currently forecasting an improved £5.6m net overspend across all services for 2023-24 (down from £9.3m in September). This report sets out in detail the key pressure areas of income generation from renewable energy schemes and looked after children staffing and placement costs. The improvement in forecast is the result of additional one off mitigation, and the initial impact of concerted efforts to reduce financial pressure in key services through targeted action that has been previously reported. Despite the improved position, pressures remain and cause a risk to our long-term financial picture. The report sets out other pressures that are mitigated in-year but present a risk to the council's longer-term financial position.

The overspend position in the Children, Education and Families directorate is concerning. National issues around the cost of placements for looked after children with the highest needs are impacting us, with constrained supply of places driving costs up. As well as this, we are engaging a large number of agency social workers covering vacant posts, whilst focusing on permanent recruitment and 'grow our own' initiatives. This costs more than the allocated staffing budget available. We are also seeing an overspend expected on home to school transport services. This likewise links to constrained supply and increased needs, particularly linked to the increasing number and complexity of children with special educational needs and disabilities.

Energy generation schemes are expected to deliver income later than forecast, that is now suggested in July 2024-25 and so is a one-off, in-year pressure but also impacts on the 2024-25 gap. The financial challenge in Children, Education & Families has increased since last reported and relates to the placements budget, is acute and at risk of adding permanent cost to the council and pose a risk looking ahead to the medium-term financial plan.

We remain in a position where our waste disposal budget is significantly overspent due to the need to landfill additional waste following the closure last year of the waste management plant at Waterbeach due to odour regulations. We are considering the options available to us regarding the long-term arrangement, but in the meantime additional costs of at least £100k per week are faced. These are mitigated in year by the planned use of reserves, the specific value of which will be confirmed at the end of the year.

Reported pressures within demand-led services have a risk of worsening as the year progresses, in particular adult social care services can be volatile heading into winter.

Directorates are considering further mitigations to the position to offset pressures both within and across departments to contain income and expenditure within approved budgets for 2023-24, with a requirement for stronger controls to be put in place – but as we get further through the year the in-year impact of these are reduced. These include constraining expenditure on non-essential items and recruitment to non-essential posts, continuing review of spend considered to be essential, a sustained reduction in the use of agency staff and reviewing local schemes of delegation for spending decisions. Opportunities to reduce or delay capital expenditure are continuing to be explored alongside business planning, and

the council's reserves balance are being reviewed to identify any that can be re-allocated to reserves that underpin financial resilience. We are also maximising, where possible the use of grant funding to substitute existing budgeted spend where allowable by grant conditions.

1.3 Key Issues by Directorate/Area

1.3.1 Adults, Health & Commissioning

The overall position for Adults, Health and Commissioning at the end of October 2023 is a small forecast underspend of £365k (0.2% of budget). This masks underlying pressures of £1.2m on care and support costs. However, this is a significant improvement on the position reported in September, largely due to increased expectations around client contributions to care costs. This is an ongoing volatile position with some high-cost packages which can change the forecast quickly. As a result, close attention is paid to changes in demand and costs and income as the year progresses and forecasts are adjusted accordingly.

The current in year pressures are mainly driven by movements in the net numbers of older adults supported in bed-based care. In the years immediately following the covid pandemic we had seen reduced numbers of net placements into care settings, for Older Adults, compared to pre pandemic levels. As such it has proven more challenging to use historical trends to forecast future demand and activity. Net placements during 2023/24 have been rising once more and exceeding forecast numbers built into our budget for 2023/24. Mitigations through the application of grants are in place for 2023/24, but much of this funding is one off and will not be available in 2024/25. Therefore, the current increases in net care placements will lead to continuing pressures in the years ahead as the full year effect of current year increases is seen.

Further mitigating actions involve a review of those people in receipt of services in areas where the overspend is reported, to ensure forecasts for the remainder of the year for both expenditure and income reflecting planned activity. There is also a deep dive review of domiciliary care, along with the use of bed-based care against the forecast budget, in particular for discharges from hospital to ensure the correct pathways are being maximised.

The legacy of Covid is still being felt, and impact on Adult Social Care is not fully understood, on demand for our broad range of services, as well as with capacity of providers to deliver our requirements and continue to provide support to markets. Adult Social Care continues to feel the consequences of paused work and backlog on teams, and of reviews and assessments, changing demographics projections and the demand for services. The care market also manages the impact with both resident population and staff recruitment and retention a factor.

Whilst there has been significant investment into the care sector, including workforce, primarily through Adult Social Care Market Sustainability and Improvement Fund which has helped, the whole adult social care market remains fragile to other factors that may impact on it. Care providers are continuing to report cost pressures related to both workforce issues and the current cost of living crisis.

The position of the care market, particularly around specific types of provision and location, is making some placements more difficult to source, particularly at the more complex end of provision.

Hospital Discharge systems continue to be pressured to manage flows and demand on their services, with a subsequent focus on timely, safe and effective discharges into the correct pathways; although additional funding has been provided to both the Council and wider partners to help address these issues. The long-term legacy of the impact of the pandemic remains unclear and the implications this has on future demand for services, greater need for community support due to backlogs in elective surgery, and the availability of a skilled and experienced workforce and the wider health inequalities on our communities.

The budget for 2022/23 assumed an increased contribution from the NHS towards Learning Disability packages reflecting a shift in the percentage of packages that should be funded from Health budgets. For the current financial year we have made provision for this increased contribution, but the joint project between the Integrated Care Board (ICB) and the Council to review those packages required to agree a revised split of costs going forwards for the pool did not proceed as expected. The Council has now served notice to end the cost sharing arrangements of the pooled budget. There is a risk of short-term financial pressures from this decoupling as we move to separate budgets for health and social care.

1.3.2 Children, Education & Families

In line with national trends, we currently have a small number of young people in very high-cost placements which is causing a significant weekly pressure against the budget. A reduced forecast of £5.737m is now being reported against Children in Care Placements, this reduction is a result of step-downs in high-cost placements to bring young people into sustainable placements that are at a more manageable cost. We still currently have a small number of young people in very high-cost placements which is causing a significant weekly pressure against the budget. If forecast to year-end, these placements would leave us in a significant overspend position, and whilst the service is working hard with relevant agencies to secure placements at more manageable costs, it is proving extremely difficult to secure appropriate regulated placements for these young people, due to a combination of complexity of need and a saturated external market. This has led to an increase in the length of some of the very high-cost placements being forecast, which has worsened the forecast overspend position. This position is being carefully monitored and the service is working hard to control cost where possible, including the weekly complex placement meeting to track all unregulated and high-cost placements and ensure all agencies are working towards more suitable, stable and cost-effective placements for these children. We are also continuing our market engagement with our providers to develop more cost-effective arrangements for current and future children needing placements.

A revised net forecast overspend of £1.286m is now being reported across Children and Safeguarding. Continuing high levels of agency staffing covering vacancies, along with additional agency project teams are being offset by unallocated budget

and unused Social Care Grant reserves from previous financial years, as well as underspends on fostering and adoption allowances.

A net forecast overspend of £756k is now being reported across Education (excluding Home to School Transport). As a result of delays in implementing a new ICT service, the proposed efficiency savings of £223k are now unlikely to be delivered until the 2025/26 financial year. The Education ICT Service is now also reporting an increased pressure of £126k due to reduced income from schools. Special Educational Needs and Disabilities (SEND) Specialist Services are reporting a forecast of £500k across the Education Psychology (EP) service and SEND Head of Service. The EP service is experiencing a continuing increase in demand for Education Health and Care Needs Assessments (EHCNA) which cannot be met from within the substantive team and is therefore being met through use of locum Education Psychologists. We have seen a 24% increase in the number of requests for assessments for SEND. The SEND Head of Service pressure is a result of additional speech and language therapy costs and back care training costs. Both service areas are in discussion with relevant health organisations around performance and responsibility for payment.

A revised forecast of £3.508m is now being reported across the Home to School Transport budget lines. There are increasing concerns around the home to school transport budget areas following the summer procurement rounds, which, due to lack of supply in the market, saw between 7% and 8% uplifts on the same route previously. This inflationary impact continues to be a live issue for the delivery of home to school transport. Alongside this, recent admissions data shows that growth of children and young people with SEND will continue to rise above what is forecast, therefore creating a higher demand for more complex routes, such as solo travel.

1.3.3 Place & Sustainability

In summary, Place and Sustainability (P&S) is now forecasting an overspend of £3,256k. There is a pressure on Energy Services of £4,058k across all its projects. The supply chain for these projects, like the rest of the construction industry, is facing significant challenges including rising costs of energy, securing key equipment and materials along with a widespread shortage of skilled labour. This is creating longer lead in and delivery times for these projects. As a result, income against these projects have been budgeted to be received from July 2023, however owing to delays to commencing these contracts the income will now be on a different profile than that assumed in the budget. An update on the projects is provided in Appendix 2.

The P&S directorate is a large and complex budget area that has a variety of services and significant income streams which require detailed monitoring and have the potential for variances. Highways development management is now billing in advance and so there is a one-off additional income being achieved. The Waste Management budget is also a high-risk budget area, and the service is working with the contractor to identify cost reductions which can be made.

All budgets are being reviewed to see if there are any mitigations to offset the bottom line pressure.

1.3.4 Finance & Resources, and Strategy & Partnerships

The national and local pay awards have been set within budget for this financial year, alleviating a key risk to our forecast position. We are seeing increased income from our treasury investments, and only property services are reporting a material pressure this year as farms income is lower than the challenging budget set.

Within Strategy & Partnerships, budgets have been re-aligned following the establishment of the Policy, Insight & Performance Service, which is expected to balance to the budget set for it.

1.3.5 Public Health

At the end of October 2023, the Public Health Directorate is forecasting an underspend of £652k (1.6%).

The Public Health Directorate is funded wholly by ringfenced grants, mainly the Public Health Grant. The work of the Directorate was severely impacted by the pandemic, as capacity was re-directed to outbreak management, testing, and infection control work. The Directorate has now returned to business as usual following the pandemic but there are ongoing issues that continue to impact on activity and spend:

- i) much of the Directorate's spend is contracts with, or payments to Primary Care (GP practices and community pharmacies) for specific work. Primary Care continues to be under pressure, and it may take some time for activity levels to return to pre pandemic levels; and
- ii) the unprecedented demand for Public Health staff across the country meant recruitment became very difficult through the pandemic resulting in underspends on staffing budgets. The position within the Public Health team has improved with recruitment becoming easier, but recruitment challenges continue to be reflected in our provider services which has affected their ability to deliver consistently.

2 Revenue Budget

2.1.1 This table shows summary information for the Council's 2023-24 revenue budgets at the end of October 2023 (key variances are reported in appendix 1). The forecast is shown both gross and following mitigations (planned or unplanned); mitigations are listed in the tables at 2.1.2:

Line	Previous Forecast Variance £000	Directorate/Area	Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Unmitigated Forecast Variance £000	Forecast Variance £000	Forecast Variance %	Movement in Forecast £000s
1	11,855	Children, Education & Families (non DSG)	163,788	-34,943	128,845	67,902	11,303	10,670	8%	-1,185
2	-55	Adults, Health & Commissioning	343,526	-129,830	213,696	123,343	1,066	-365	0%	-310
3	3,528	Place & Sustainability	103,615	-35,291	68,324	40,182	5,293	3,256	5%	-272
4	108	Strategy & Partnerships	26,512	-7,534	18,978	5,931	118	118	1%	10
5	281	Finance & Resources	47,805	-33,620	14,184	12,778	-121	-121	-1%	-402
6	-1,200	Capital Financing	58,884	-20,742	38,141	2,040	-1,586	-1,586	-4%	-386
7	-5,256	Corporate and Funding Items	19,731	-710	19,021	-1,181	-4,401	-6,408	-34%	-1,152
	9,261	CCC Core Spending Total	763,861	-262,670	501,191	250,995	11,673	5,565	1%	-3,696
8	4,418	Children, Education & Families (DSG)	156,780	-156,780	0	-4,523	10,149	10,149	-	5,731
9	-412	Public Health	41,587	-41,587	0	-9,084	-652	-652	-	-240
	13,267	Total including ring-fenced budgets	962,228	-461,037	501,191	237,389	21,170	15,062	3%	2,035
		Funding delegated to maintained schools	132,391	-132,391	0					
		Total Budget	1,094,619	-593,428	501,191					

Notes on this table:

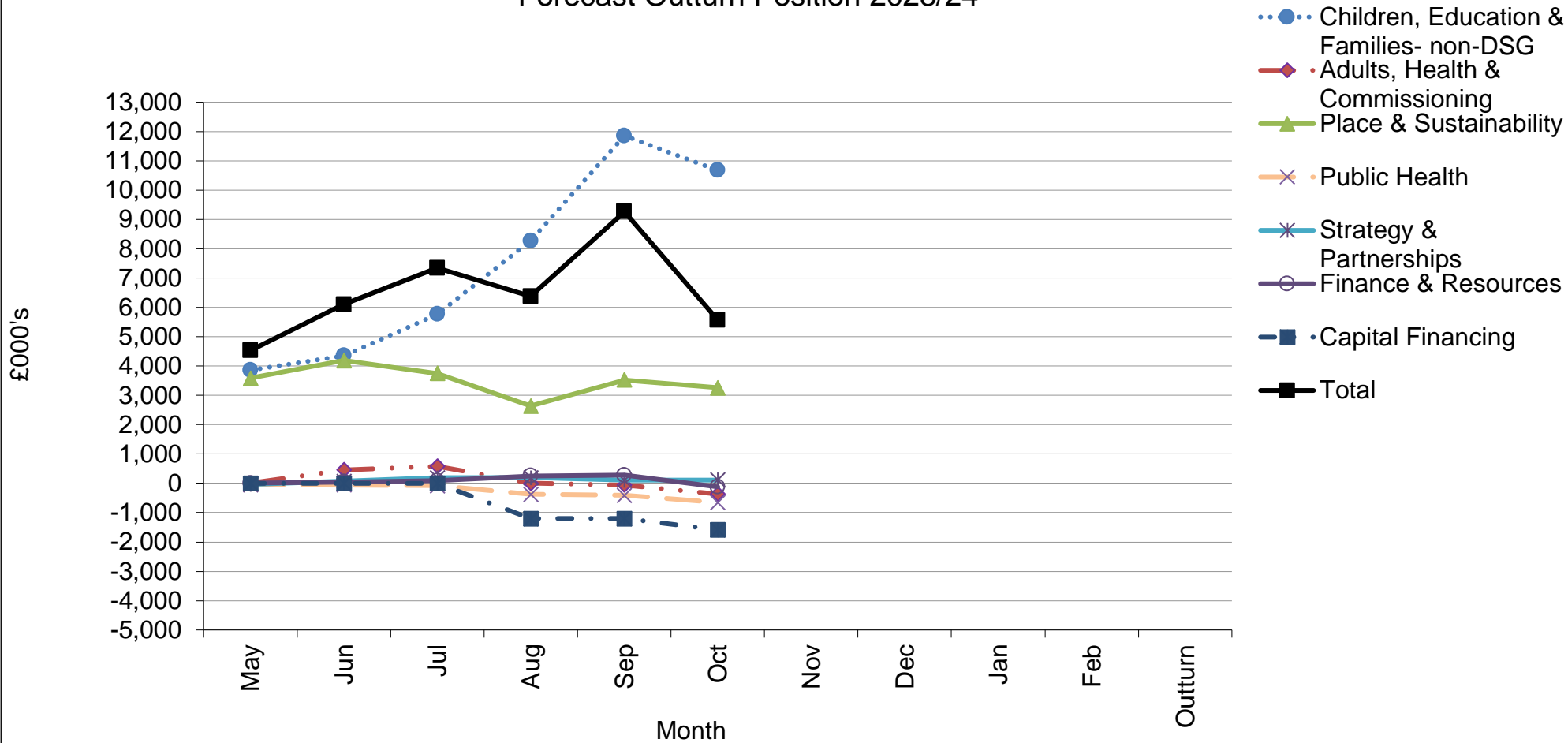
- The actuals figures are net.
- Numbers are presented based on current information, with adjustments for any recommendations proposed for Committee in this report.
- Lines 8 and 9 show ring-fenced budgets, with any outturn variance treated separately to core council budgets. Any variance on Public Health goes to the PH grant reserve, and the balance for DSG is subject to separate accounting requirements. More information can be found on the DSG in section 2.2.
- Negative actuals in lines 7, 8 and 9 relate to grants and other income being received in advance of spend taking place, which helps the council's cashflow and reduces the need for borrowing

2.1.2 The tables below show the types of mitigations applied to service forecasts above, and the nature of those mitigations:

Directorate/Area	Unmitigated Forecast Variance £000	Planned Reserves Use £000	Use of Grant Funding £000	Mitigated Forecast Variance £000
Children, Education & Families- non-DSG	11,303		-633	10,670
Adults, Health & Commissioning	1,066		-1,431	-365
Place & Sustainability	5,293	-2,037		3,256
Strategy & Partnerships	118			118
Finance & Resources	-121			-121
Capital Financing	-1,586			-1,586
Corporate and funding items	-4,401		-2,007	-6,408
Total	11,672	-2,037	-4,071	5,564

Directorate and assumed mitigation	Planned Reserves Use £000	Use of Grant Funding £000
CEF: use of grant funding to mitigate service pressures in line with grant conditions		-633
AHC: use of grant funding to mitigate service pressures in line with grant conditions		-1,431
P&S: use of service and corporate reserve to offset Waste pressure	-1,845	
P&S: use of service reserve to offset Registration & Citizenship Services pressure	-192	
Corporate: core budget available following use of grant funding across the council on eligible services		-2,007

Forecast Outturn Position 2023/24



2.2 Dedicated Schools Grant

2.2.1 The below table summarises the overall DSG position in terms of overall funding for Cambridgeshire schools, funding that flows through the council, and funding that forms part of our budget:

	£000
Gross DSG Income to be received	603,372
Less Academy Recoupment	-314,201
DSG within CCC's gross budget	289,171
<i>of which spent or commissioned by CCC</i>	<i>156,780</i>
<i>of which delegated to maintained schools</i>	<i>132,391</i>
Less High Needs Place Recoupment	-16,614
Total DSG estimated to be Received in 23/24	272,557

2.2.2 Within the DSG budgets spent and commissioned directly by the council, there is significant pressure particularly on high needs spend. This table shows a summary of the position of the Council's Dedicated Schools Grant position before further action:

Opening Deficit Balance 2023/24	£29.2m
Forecast in-year movement (Excluding 2023/24 DfE Safety Valve payment and LA contribution)	£10.1m
Forecast Closing Deficit Balance 2023/24 (Excluding 2023/24 DfE Safety Valve payment and LA contribution)	£39.3m

2.2.3 A cumulative DSG deficit of £29.2m was carried forward into 2023-24.

2.2.4 In 2020-21 the Department for Education (DfE) introduced the safety valve intervention programme in recognition of the increasing pressures on high needs.

2.2.5 As a result of the Safety valve agreement with the Secretary of State for Education the local authority received an initial payment of £19.6m in March 2023 to reduce the overall DSG deficit. Alongside this, a local authority contribution of £2.5m has been applied, resulting in the cumulative deficit of £29.2m carried forward into 2023/24.

2.2.6 To the end of October the reported net DSG forecast has worsened to £10.1m in year overspend, which is £6.3m off track of the agreed safety valve position. Demand and pressure on high needs budgets have continued to increase despite the work of the safety valve programme to date. We are in active discussions with central government about next steps to bring this work back on track, and are continuing to refine and validate projections.

2.2.7 Being off track risks the safety valve funding committed by central government, and increases the risk that council resources will be required to meet the high needs deficit.

2.3 Savings Tracker

2.3.1 The Savings Tracker is a reporting tool for summarising delivery of planned revenue savings. Within the Tracker, the forecast delivery of savings is shown against the original saving approved in the 2023-28 Business Plan. The Tracker is completed at the end of each quarter and reported in the next IFMR going to committee. It is important to note the relationship between the reported savings projections and the overall revenue financial position reported in this report. As pressures arise in-year, further mitigation and/or additional savings will be required to deliver a balanced position.

2.3.2 Currently, the Council is on track to deliver £9.7m of savings against its original plan. Blue rated savings (savings that will overachieve) total £1.3m. Green rated savings total £6.1m. Black savings (ones that will not achieve any of the original target) total £2.3m and require mitigations by relevant departments. The Savings Tracker as at the end of quarter 2 is included as [Appendix 5](#) to this report.

2.3.3 A summary of 2023-24 Business Plan savings by RAG rating is shown below:

RAG Status	Total Original Savings £000	Total Forecast Variance £000	RAG Status	Total Original Savings £000	Total Forecast Variance £000	RAG Status	Total Original Savings £000	Total Forecast Variance £000	RAG Status	Total Original Savings £000	Total Forecast Variance £000	RAG Status	Total Original Savings £000	Total Forecast Variance £000	Total Original Savings £000	Total Forecast Variance £000
Blue	-1,111	-179	Green	-6,149	0	Amber	-2,508	935	Red	-5,712	5,030	Black	-2,284	2,284	--17,764	8,070

2.3.4 The full description of each RAG status is included in the detailed appendix 5 – in summary, blue savings are forecast to over-achieve, green are forecast to fully achieve, amber and red are forecast to not fully achieve, and black are expected to not achieve at all.

3. Revenue Funding Changes

This section highlights any new in-year changes to revenue budgets or funding that have taken place or that are proposed for agreement by Committee.

3.1 Social Care Support Grant

3.1.1 The council receives £31.6m from government for this grant. It is an unringfenced grant but given with the intention of supporting social care budgets (both adult and children's social care). As an unringfenced grant, the majority sits corporately and forms part of the council's base budget. However, a small amount of the original grant was allocated more discretely to service budgets - £633k was allocated to adult social care and £400k to children's.

3.1.2 Due to the current pressure faced by children's services, and the current close to balanced position forecast by Adults, Health & Commissioning, it is proposed to transfer the grant-funded budget supporting adult social care over to mitigate the position on children's social care for this year. There remains a separate risk reserve focused on adult services that provides some insurance against the service requiring this funding once transferred, and we are closely monitoring the forecast position across all demand-led budgets.

Recommendation: to agree a virement of £633k of social care support grant-funded budget from Adults, Health & Commissioning to Children, Education and Families

3.2 Public Health Reserves

The Public Health reserve balance at the end of October 2023 stood at £6.64m. Of this balance, £709k was uncommitted.

The Council's Public Health team have been reviewing the potential usage of the uncommitted reserves and put forward to Strategy, Resources and Performance Committee the following proposals for work to reduce health inequalities and help the pandemic recovery:

Reserve usage	Total Cost
1. School based interventions to address obesity	£389,000
2. Tackling childhood anxiety	£320,000

Further detail on these areas is set out below:

1. School based interventions to address obesity

Obesity is considered to be the most pressing public health challenge. There is robust data collected through the annual National Child Weight Measurement Programme (NCMP) that measures reception (5/6 year) and

year 6 (10/11 years) children in maintained schools. For over two decades rates of childhood obesity have increased and stagnated at a high level. The COVID-19 pandemic exacerbated these high rates especially amongst year 6 children, with around a third either overweight or obese.

During the past two years in Cambridgeshire, we provided funding for piloting primary school-based interventions to address low levels of physical activity and poor nutrition. Additional Contain Outbreak Management Fund (COMF) funding has been secured to build on this pilot work because of the impact that the Covid-19 pandemic has had on childhood obesity, which is one of criteria for allocating the Fund. There is increasing evidence that incentives have a role in behaviour change at an individual but also at an organisational level. The proposal for use of Public Health reserves is that an incentive payment is made to schools where their projects/interventions have evaluated positively in terms of changing the school environment, pupil and staff behaviour change. The aim is to increase engagement but also encourage and support schools to embed and sustain their projects without ongoing funding.

2. Tackling childhood anxiety

A whole school approach and holistic model to address and prevent anxiety and to support children, young people, school teachers and parents to limit school absences due to anxiety and other mental health related issues. The funds will be primarily focused to support the schools in Cambridgeshire that do not currently benefit from having mental health support teams (157 out of 285 schools do not have an Mental Health Support Teams (MHST) allocated). This is approximately 60% of Cambridgeshire schools. However, it is also expected that some of the funds will be spent to provide specific and extra support to the schools that do have mental health support teams to address anxiety that contributes to school attendance issues.

The funds will buy expert resources in terms of employing trained specialists to work in and with schools to design and deliver tiered programmes of activity working with children and young people, teachers and parents with evidence-based interventions that are known to address anxiety and reduce school absence rates that are due to social anxiety.

This will fully commit the current Public Health reserve balance.

Recommendation B: To allocate across 2023/24 and 2024/25 £389k Public Health reserves to School based interventions to address obesity and £320k to tackling childhood anxiety

3.3 Insurance Settlement

- 3.3.1 Following a major fire at Duxford Primary School on 31 July 2020 a negotiated position has now been reached to settle the remaining matters covered by insurance policies. The finalised sums due to the Council are as follows:

Item	Amount
Buildings	£1,080k
Increased cost of working	£460k
Contents	£54k
Total valuation	£1,594k
Less Deductible (funded by the Council)	(£260k)
Less Interim payment already received from Insurers	(£766k)
Balance due	£568k

- 3.3.2 The school has not been reinstated like-for-like and the opportunity was taken to undertake improvements that were in the planning pipeline for the school at the time of the loss. It has been necessary to determine with the appointed loss adjuster the appropriate settlement for mobile accommodation during the period of the works (which forms part of the increased costs of working item above). Following liaison between the Council's Insurance and Education Capital teams, and negotiation with the insurer, it is acknowledged that mobile accommodation would not have been necessary for the works planned prior to the fire. Officers are content that the settlement reached reflects the additional costs for the Council based on an agreed reinstatement period for the school had the Council reinstated like-for-like.
- 3.3.3 This offer of settlement has been carefully reviewed against assessed costs and is recommended as appropriate as it reflects the extent of the costs that would have been incurred had the school been reinstated like-for-like. Technical advice and surveying was required from a loss adjuster and quantity surveyor.
- 3.3.4 The amount the Council is due to receive in final settlement of the claim is £568k. £766k had already been received as an interim payment, and under the terms of the Council's relevant insurance policy, the Council itself is responsible for the deductible (or excess) of £260k.

Recommendation C: Approve an agreement reached with the Council's insurers determining the insurance payout arising from a school fire

4 Capital Programme

4.1 Capital programme financial position

Previous Forecast Variance £000	Service	Gross 2023/24 Budget £000	Capital Programme Variations 2023/24 Budget £000	Net 2023/24 Budget £000	Actuals £000	Net Forecast Outturn Variance £000	Forecast Outturn Variance %	Total Scheme Budget £000	Total Scheme Forecast Outturn Variance £000
0	Place & Sustainability	97,664	-24,489	73,175	21,006	0	0.0%	652,287	2,092
0	Children, Education & Families	118,352	-17,826	100,526	44,635	0	0.0%	407,514	-1,500
0	Adults, Health & Commissioning	6,032	-57	5,975	4,783	0	0.0%	114,008	0
0	Strategy & Partnerships	4,918	-1,677	3,241	207	0	0.0%	18,194	0
0	Finance & Resources	16,334	-4,689	11,645	2,331	0	0.0%	53,995	-314
0	Total	243,300	-48,738	194,562	72,963	0	0.0%	1,245,998	390

Notes on this table:

1. The Budget column incorporates any changes in the funding available to what was originally budgeted in the Business Plan. A breakdown of the budget changes made in-year can be found in 4.4.
2. The Budget column also includes an assumed level of variations, called the 'capital variations budget' which is shown in section 4.2.
3. The reported Place & Sustainability capital figures do not include the Greater Cambridge Partnership, which has a budget for 2023/24 of £44.4m.
4. The columns setting out budgets and forecast variances for total schemes show financial information for all schemes in a service block across all financial years.

4.2 Capital variations budgets

4.2.1 A summary of the use of the 2023-24 capital programme variations budgets by services is shown below. These variation budgets are set annually and reflect an estimate of the average variation experienced across all capital schemes, and reduce the overall borrowing required to finance our capital programme. There are typically delays in some form across the capital programme due to unforeseen events, but we cannot project this for each individual scheme. We therefore budget centrally for some level of delay. Any known delays are budgeted for and reported at scheme level. If forecast underspends are reported, these are offset with a forecast outturn for the variation budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget.

4.2.2 Capital variations summary

Service	Capital Variations Budget £000	Forecast Outturn Variance £000	Capital Variations Budget Used £000	Capital Variations Budget Used %	Net Forecast Outturn Variance £000
Place & Sustainability	-24,489	-16,748	16,748	-68.4%	0
Children, Education & Families	-17,826	-8,389	8,389	-47.1%	0
Adults, Health & Commissioning	-57	0	0	0.0%	0
Strategy & Partnerships	-1,677	-1,141	1,141	-68.0%	0
Finance & Resources	-4,689	-4,070	4,070	-86.8%	0
Total	-48,738	-30,348	-30,348	-62.3%	0

4.3 Key capital budget variances are identified by exception and commented upon in appendix 2.

Key variances are those forecast to be in excess of +/-£250k

4.4 Capital Funding

4.4.1 This table sets out changes to funding for capital schemes in-year.

Funding Source	Business Plan Budget £m	Rolled Forward Funding £m	Revised Phasing £m	Additional/Reduction in Funding £m	Revised Budget £m	Forecast Outturn Funding £m	Funding Variance £m	Total Scheme Budget £000	Total Scheme Forecast Outturn Variance £000
Department for Transport (DfT) Grant	26.3	0.1	2.8	3.4	32.6	28.3	-4.3	234.8	0.0
Basic Need Grant	2.3	2.6	0.0	0.0	4.9	4.9	0.0	39.2	0.0
Capital Maintenance Grant	3.8	0.8	0.0	0.1	4.7	4.7	0.0	26.9	0.0
Devolved Formula Capital	0.8	2.5	0.0	-0.0	3.2	3.2	0.0	7.8	0.0
Specific Grants	30.7	-0.3	-2.9	5.3	32.8	31.1	-1.8	145.4	0.0
S106 Contributions & Community Infrastructure Levy	66.7	0.9	-15.5	0.5	52.5	51.4	-1.2	157.5	0.0
Capital Receipts	1.3	0.0	-0.3	0.0	1.1	1.2	0.1	11.7	0.0
Other Contributions	9.8	1.5	-8.5	5.4	8.2	8.1	-0.1	63.5	0.0
Revenue Contributions	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prudential Borrowing	117.8	24.5	-89.2	1.4	54.5	61.7	7.2	559.3	0.4
TOTAL	259.4	32.7	-113.6	16.1	194.6	194.6	0.0	1,246.0	0.4

Notes: The 'rolled forward funding' column reflects the difference between the anticipated 2022/23 year-end position used at the time of building the initial Capital Programme budget, as incorporated within the 2023/24 Business Plan, and the actual 2022/23 year-end position.

4.5 Capital Funding Changes

4.5.1 The table below details changes (where the change is greater than £250k).

Funding	Directorate	Amount £m	Reason for Change
Correction to rolled forward funding (Grants)	P&S	1.0	Correction to the Delivering the Transport Strategy Aims grant budget, £1.030m.

5. Balance Sheet

5.1 Reserves

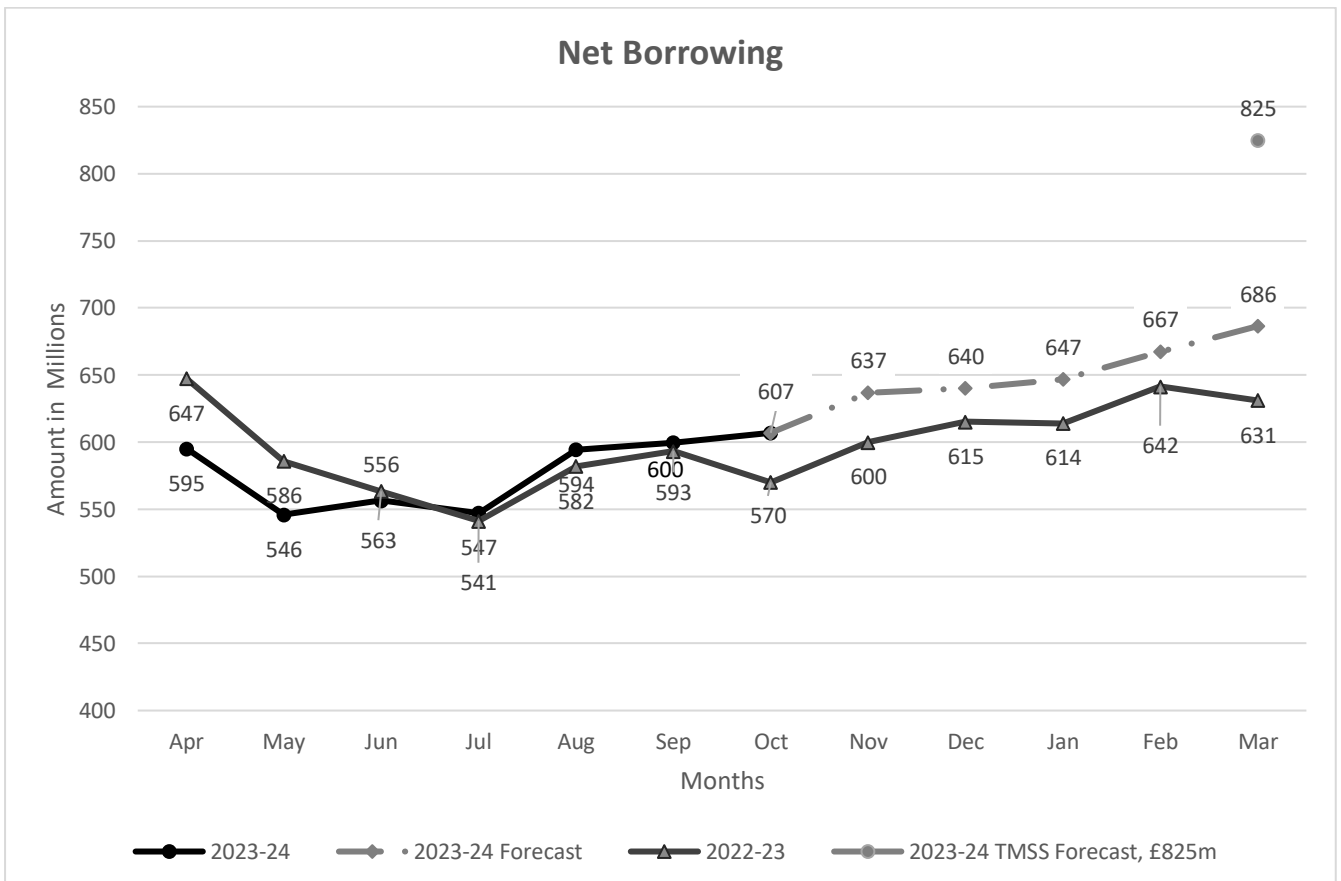
At the end of October, the Council has revenue earmarked reserves totalling £161m. These reserves are earmarked for specific purposes, and the breakdown of these can be seen in appendix 4. We retain a general fund reserve as our principal un-ringfenced reserve, which is held at a target balance of 4% of gross non-school expenditure.

The medium-term financial strategy assumes a gradual reduction in the overall level of reserves as earmarked funds are spent, which is planned into medium-term budgets.

5.2 Borrowing

Of the gross borrowing in 2023/24, it is estimated that £305m relates to borrowing for Invest to Save or Invest to Earn schemes, including loans we have issued to third parties in order to receive a financial return.

The graph below shows net borrowing (borrowings less investments) on a month-by-month basis and compares the position with previous financial years. At the end of October 2023, investments held totalled £135.5m (excluding all 3rd party loans, Equity and This Land) and gross borrowing totalled £742.4m, equating to a net borrowing position of £606.9m.



5.3 General Balance Sheet

An overview of other key balance sheet health issues is shown below. This highlights a key focus is the recovery of Adult Social Care Debt, a position that is reflected nationally.

	Measure	Target	Actual as at the end of October 2023
1	% of income collected (owed to the council) within 90 days on rolling 12 month basis: Adult Social Care	85%	85%
2	Level of debt outstanding (owed to the council) 91 days +, £m: Adult Social Care	£9.96m	£15.61m
3	Level of debt outstanding (owed to the council) 91 days +, £m: Sundry	£2.89m	£4.03m
4	% of invoices registered on ERP within 2 working days	98.0%	99.8%
5	% of Undisputed Commercial Supplier Invoices Paid Within 30 Days	95.0%	98.5%
6	% of Undisputed Commercial Supplier Invoices Paid Within Terms	95.0%	92.9%

Some additional information for items that are behind target:

2. Adult social debt – the measure has been behind target for some time, which is partly reflecting national trends around increasing social care debt. A key issue in this is delays in the Court of Protection, which delays us being able to collect income in many cases. This area is under regular review by officers within both the central debt collection team and the social care teams and is subject to regular reporting to Audit and Accounts Committee. Additional capacity has been recruited to focus on this area.
3. Sundry debt- several large invoices to the Integrated Care Board for pooled budget arrangements have gone unpaid for several months. Officers are actively pursuing this with the ICB and escalating.
6. Payment within terms – substantial improvement has been made over recent months and has been achieved in recent months. We are reviewing payment terms for suppliers with a view to move away from immediate terms and generally towards 30 day terms unless good reason (which may include being a local or small supplier).

6 Treasury Management

- 6.1 The Council's cash flow profile – which influences the net borrowing requirement - varies considerably during the year, due to the timing difference between outgoing payments (payroll, supplier payments etc.) and income streams (grants, council tax etc.). As illustrated by 2022-23 actual net borrowing positions, cash flows at the beginning of the year are typically stronger than at the end of the year, as many grant receipts are received in advance of spend. The 2023-24 net borrowing position is expected to take a similar path, rising more substantially towards the end of the financial year as capital projects are progressed to completion and financed.
- 6.2 The Treasury Management Strategy Statement (TMSS) sets out the plan for treasury management activities over the forthcoming year. It identifies the expected levels of borrowing and investments based upon the Council's financial position and forecast capital programme. When the 2023-24 TMSS was set in February 2023, it anticipated that net borrowing would reach £825.0m by the end of this financial year. Based on the 2022-23 outturn position and subsequent revisions to the capital programme, the net borrowing is currently predicted to be below this, at £686m by the end of this financial year.
- 6.3 From a strategic perspective, the Council continues to temporarily utilise cash-backed resources in lieu of additional borrowing (known as internal borrowing) and where borrowing is undertaken loans are raised for shorter terms, both to generate net interest cost savings and consequently holding less investments reduces the Council's exposure to credit risk. However, this approach carries with it interest rate risk and officers continue to monitor options as to the timing of any potential longer-term borrowing should underlying interest rates be forecast to rise in a sustained manner.
- 6.4 There is a link between the capital financing borrowing requirement, the net borrowing position and consequently net interest costs. However, the Debt Charges budget is prudently formulated with sensitivity to additional factors including projected levels of cash-backed reserves, forecast movements in interest rates, and the overall borrowing requirement for the Council over the life of the Business Plan and beyond.

Appendix 1 – Revenue – commentaries on exceptions

Key variances are those forecast to be in excess of +/-£250k.

1. Children, Education & Families – non-DSG

New commentaries

1a Fostering and Supervised Contact Services

Forecast Outturn Variance £m	Forecast Outturn Variance %
-0.3	-3%

An in-year underspend of -£0.275m is forecast against foster carer allowances for in-house carers. This is predominantly due to a lower number of children placed with in-house carers than was anticipated when the budget was set.

1b Adoption

Forecast Outturn Variance £m	Forecast Outturn Variance %
-0.3	-6%

An in-year underspend of -£0.300m is forecast against adoption allowances and Special Guardianship Order (SGO) allowances, this is due to a lower number of children in these placement types than anticipated at the time the budget was set.

1c Mitigations

Forecast Outturn Variance £m	Forecast Outturn Variance %
-0.6	-%

Additional Social Care Grant to be transferred from Adults. Subject to approval.

Previously reported commentaries, updated since last month:

1d Children in Care Placements

Forecast Outturn Variance £m	Forecast Outturn Variance %
+5.7	+22%

An in-year pressure of £5.737m is forecast on Children in Care Placements, which is a decrease of £0.250m on the pressure position previously forecast last month. This reduction is a result of step-downs in high-cost placements to bring young people into sustainable placements that are at a more manageable cost. We still currently have a small number of young people in very high-cost placements which is causing a significant weekly pressure against the budget. If forecast to year-end, these placements would leave us in a significant overspend position, and whilst the service is working hard with relevant agencies to secure placements at more manageable

costs, it is proving extremely difficult to secure appropriate regulated placements for these young people, due to a combination of complexity of need and a saturated external market. This has led to an increase in the length of some of the very high-cost placements being forecast, which has worsened the forecast overspend position. This position is being carefully monitored and the service is working hard to control cost where possible, including the weekly complex placement meeting to track all unregulated and high-cost placements and ensure all agencies are working towards more suitable, stable and cost-effective placements for these children. We are also continuing our market engagement with our providers to develop more cost-effective arrangements for current and future children needing placements.

1e Integrated Front Door

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		+2.0			+44%

An in-year pressure of £1.956m is forecast, which is an increase of £0.319m on the pressure position previously reported last month. 50% of vacancies within the assessment services are currently filled by agency workers and this relates to the budget pressures. We anticipate mitigating these costs with the recruitment of International Social Workers and AYSE's (Assessed and Supported Year in Employment). The previous shared service structure was not sufficient to meet the demand, and in January 2023, the assessment service had over 270 out of date assessments, and caseloads over 35. To address these issues 2 project teams were agreed initially for 13 weeks then extended for a further 13 weeks to support the service to address the backlog. The additional capacity provided by the project teams, (at enhanced rates), ceased in August and September. Additional agency staff have been recruited at normal rates until November within the East and Hunts team to replace the project teams whilst the current service structure is reviewed. The initial mapping work in the Multi Agency Safeguarding Hub (MASH) is complete and subject to change to reflect the demand in the system. The current data can't be validated as the system process doesn't support the practice; this is being reviewed. The volume of work within MASH continues to be high and further solutions are being considered to manage demand. Once data is confirmed as accurate, we can determine the workflow to inform the size of the assessment service.

1f Home to School Transport - Special

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		+2.2			+11%

Please see 1g below.

1g Home to School Transport - Mainstream

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		+1.3			+11%

There are increasing concerns around the home to school transport budget areas following the summer procurement rounds, which, due to lack of supply in the

market, saw between 7% and 8% uplifts on the same route previously. This inflationary impact continues to be a live issue for the delivery of home to school transport. Alongside this, recent admissions data shows that growth of children and young people with SEND will continue to rise above what is forecast, therefore creating a higher demand for more complex routes, such as solo travel.

Work is underway to determine the financial impact of the unprecedented levels of in-year applications into the county which will not have been factored into the budget setting last year given the timing of the applications. Equally, the summer Year 7 secondary school place allocation round saw 5% higher retention of pupils from Primary into Secondary on previous years transfer rates. The impact of this has meant pressure on secondary school places and consequently more young people are being placed in schools over 3 miles from their home address and therefore eligible for transport. This information has been built into business planning to ensure budget setting is appropriate in the context of current demand.

Various cost saving exercises are currently taking place, such as optimising the use of our fleet and working with other external providers, to minimise overspends and create a more sustainable market.

Previously reported commentaries, unchanged since last month:

1h Strategic Management - Children & Safeguarding

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		-0.5			-19%

An in-year underspend of -£0.520m is forecast. This is due unallocated budget in the Strategic Management budget, and unused Social Care Grant reserves from previous financial years.

1i Children's Disability Service

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		+0.3			+4%

The Disability Social Care 0-25 Service is currently forecasting a year-end overspend of £340k. This has been caused by an accumulation of factors, including a significant increase in new demand (with over 100 new Direct Payments being set up in the past 4 months), and a continued increase in behavioural complexity resulting in 2:1 staffing being required more frequently at our community support services and residential children's homes. In addition, we have had to amend the terms and conditions of our Community Support Service staff to pay them enhancements for weekend work, which has brought them in line with other commensurate council services but has increased our salary costs. The service has also taken steps which, whilst preventing costs to the Children's Placement Budget, have increased the Disability Social Care in-year pressure, such as by utilising the third unfunded bed at our residential children's home (London Road) and funding the Disabled Facilities Grant (DFG) top-ups to enable children and young people with complex needs to remain living within their family homes. These actions have significantly improved outcomes for the complex children and young people we support, whilst maintaining their right to family life.

1j SEND Specialist Services

Forecast Outturn Variance £m	Forecast Outturn Variance %
+0.5	+11%

An in-year pressure of £0.500m is forecast across SEND Specialist Services. The Education Psychology service is forecasting a pressure of £338k. The service is experiencing increasing demand which cannot be met from within the substantive team and is therefore being met through use of locum Education Psychologists. This pressure is due to the significant increase in requests for Education Health and Care Needs Assessments (EHCNA) that is impacted SEND services generally. The SEND Head of Service budget is also reporting a forecast pressure as a result of additional speech and language therapy, and back care training costs.

2. Children, Education & Families - DSG

Previously reported commentaries, unchanged since last month:

2a SEND Financing - DSG

Forecast Outturn Variance £m	Forecast Outturn Variance %
+5.4	+96%

An in-year pressure of £5.418m is forecast. The budgeted deficit is reflective of continuing pressures and increasing demand within the High Needs Block as per the Safety Valve management plan. This is net of forecast underspends on the Central Schools Services Block (CSSB).

2b Nursery Schools and private, voluntary and independent settings

Forecast Outturn Variance £m	Forecast Outturn Variance %
-1.0	-3%

This forecast underspend is as per the Safety Valve management plan.

3. Adults, Health & Commissioning

Previously reported commentaries, updated since last month:

3a Executive Director - Adults, Health & Commissioning

Forecast Outturn Variance £m	Forecast Outturn Variance %
-0.4	-1%

An in-year underspend of -£0.442m is forecast, which is an increase of £0.122m on the underspend position previously reported last month. Underspends from vacant posts were larger in the first half of 2023/24 than assumed in the budget and are forecast to contribute £517k to the Directorate's overall financial position by year end. This forecast underspend is partially offset by a forecast overspend of £76k on

Adults Social Care transport which has an outstanding savings target of £91k brought forward from 2021/22. The work to deliver this saving has been completed, but unusually high inflationary pressures on transport costs have meant cost reductions could not be delivered as originally planned.

3b Older People's and Physical Disabilities Services

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		+1.2			+1%

An in-year pressure of £1.214m is forecast across Older People's and Physical Disabilities Services which is a decrease of £1.069m from the pressure position previously reported last month. Demand patterns have changed significantly in recent years, particularly in relation to Older Peoples care home placements which experienced no overall growth, as previously reported. This resulted in a significant underspend in 2022/23, with the change in activity being factored into business planning assumptions for 2023/24 budgets. In addition, £0.75m from this budget for this financial year was redistributed to offset pressures elsewhere in Adults, Health, and Commissioning whilst recognising the potential risk of an emerging pressure within this budget area should activity increase.

Subsequently, Older People's care home demand has returned in 2023/24 with increases in placement numbers similar to pre-pandemic levels. The cost of new placements continues to rise despite additional investment from the Adult Social Care Market Sustainability and Improvement Fund, and the recent closure of a number of care homes has added additional pressure to the budget. In addition to the significant overspend on care home placements, demand for domiciliary care has been steadily rising after a period of stability between January and May 2023.

Income from clients contributing to the cost of their care has been increasing steadily throughout the year. Services have been working to streamline processes and improve the client's journey through the financial assessments process so that their assessment can be completed in a timelier manner in order to resolve a backlog of historic outstanding cases. These improvements, in conjunction with rising demand for services, have increased the level of income expected from clients contributing towards the cost of their care. In light of this, we have reassessed expected income due and have made an adjustment to the forecast of -£1.0m, reducing the forecast overspend to £1.2m.

3c Mental Health

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		+0.5			+2%

An in-year pressure of £0.500m is forecast across Mental Health Services, which is a decrease of £0.150m on the pressure position previously reported last month. There are significant demand pressures across both community and bed-based care for both Adult and Older People's Mental Health. However, the underlying demand pressures for care in Older People's Mental Health are being offset by a correspondingly high level of income from people contributing towards the cost of their care.

Due to significant recent increases in demand, an enhanced expectation for incoming demand over previously budgeted expectations has been included in the forecast position. Ongoing analysis will be carried out to review activity information and other cost drivers in detail to continually validate the reported position. This remains subject to variation as circumstances change and more data comes through the system.

3d Mitigations

Forecast Outturn Variance £m	Forecast Outturn Variance %
-1.4	-%

Given the pressures on care budgets for Older People and Mental Health, priorities around the use of grant funding have been revisited. This identified additional spend that can be funded from external grant, freeing up £1.4m of grant monies to contribute to the identified pressures. This is a reduction from last month as the lower forecasted pressures on Adult Social Care budgets have allowed the release of grant funding not restricted to spend on Adult Social Care, to support other areas of the Council.

4. Place and Sustainability

Previously reported commentaries, updated since last month:

4a Highways Development Management

Forecast Outturn Variance £m	Forecast Outturn Variance %
-1.8	-%

An in-year underspend of -£1.828m is forecast, which is an increase of £0.618m on the underspend position previously reported last month. Highways Development Management has moved to collect contributions in advance. This change in methodology means there is a one-off benefit this year. In addition, there are some one-off payments from previous years.

4b Planning and Sustainable Growth

Forecast Outturn Variance £m	Forecast Outturn Variance %
0.4	+48%

An in-year pressure of +£0.440m is forecast, which is an increase of £0.095m on the pressure position previously reported last month. The slowing down of the housing market and lower development rates has led to the pressure for Planning and Sustainable Growth, particularly as fewer pre-application planning requests and planning applications with maximum fees have been submitted, which includes development by the Council, such as new schools. Further pressures are also anticipated as a result of a planning appeal where the appellant has requested a public inquiry. The Planning Inspectorate (PINS) has recently announced the timescales for this future appeal with the public inquiry planned to sit for 8 days between Tuesday 20 February 2024 and Friday 1 March 2024. Officers are in the process of seeking legal and technical support for this process in order to be able to predict these expenses, which has not to date been taken into account in the above

outturn variance for this financial year, so further pressures will be added to this area in due course.

4c Energy Services

Forecast Outturn Variance £m	Forecast Outturn Variance %
+4.1	+106%

An in-year pressure of £4.058m is forecast on Energy Services income across all its projects. This is an increase of £0.162m on the pressure position previously reported last month. The forecast for North Angle Farm has now been updated to reflect the purchase of spares required to ensure the project will remain operational once energised and St Ives are forecasting a reduction in expected revenue.

Energy projects Income against these projects have been budgeted to be received from July 2023, however owing to delays to commencing these contracts the income will now be on a different profile than that assumed in the budget. An update on the projects is provided below.

The **St. Ives Smart Energy Grid** is on track to be energised and generating clean electricity by the end of September 2023. Negotiations are underway on a power purchase agreement (PPA) with licensed energy suppliers to start selling green electricity wholesale from October 2023. This is a one year or shorter term PPA whilst we go through the processes of connecting a local business to the system. The forecast is short term, it includes EV charging forecasts which are conservative, as we don't yet know the pattern local users will take charging cars/taxis and we are seeing reduced prices from the highs of last year. This is the first smart energy micro-grid for Cambridgeshire and the outcomes from this project will inform future approaches to local energy supply.

The second micro-grid which is under construction is at Babraham Park and Ride. This is a three phase construction programme, with the first phase nearing completion and target energisation is Spring 2024. This project is delayed due to the re-phasing of the project in 2022 from two to three phases as directed by CUH, poor performance of one sub-contractor and current onsite challenges with existing street lighting column bases and their electricals.

Steady progress is being made towards the energisation of the **North Angle Solar Farm** with the next phase of works to start before the end of the year, progressing over the winter. Plans are in development to manage the weather related risks over the winter build. The bulk of the income reprofiling relates to this project.

Swaffham Prior Community Heat Network is operational and supplying decarbonised heat and hot water to customers. By October, approximately 60 homes will be connected to the system ahead of its first winter, when final system performance tests can complete. Further customers will be connected from Spring 2024. The number of homes physically being connected is slower than was originally forecast, due to supply chain challenges, but this will be caught up during 2024. The Renewable heat Incentive (RHI) has been approved by Ofgem for the heat network and income from RHI will be paid for each Kwh of heat generated. However, there is

a substantial backlog on payments with Ofgem hence a revised forecast and reprofiling of income starting in 2024.

The **Stanground Solar and Battery Project** is still in development. Work on this halted during last year to focus on the large energy team's resources into the projects in contract and their delivery.

Previously reported commentaries, unchanged since last month:

4d Parking Enforcement

Forecast Outturn Variance £m	Forecast Outturn Variance %
0.5	-%

An in-year pressure of +£0.474m is forecast. £100k is due to one off costs to assist with the implementation of civil parking enforcement in Huntingdonshire District Council and Fenland District Council areas. Decreased Penalty Charge Notice Income from bus lanes is due to decline in activity and the closure of Station Road, Cambridge.

4e Waste Management

Forecast Outturn Variance £m	Forecast Outturn Variance %
+1.8	+4%

An in-year pressure of £1.845m is forecast, as there are significant additional disposal costs for waste whilst it is diverted to landfill/third parties for processing. However, these costs are being balanced by expected Waste Private Finance Initiative (PFI) contract cost reductions (from Thalia) and an agreed draw down from reserves which is shown as 'mitigation'. The cost reductions are currently being discussed with Thalia. However, until these cost reductions are confirmed, there is significant uncertainty around the budget outturn, which is likely to remain until the end of this financial year.

5. Finance & Resources

New commentaries

5a Collective Investment Funds

Forecast Outturn Variance £m	Forecast Outturn Variance %
-0.3	-29%

Income from these treasury investments are forecast to exceed budget. Despite a challenging economic position dividends from the funds remain strong. Performance of the investments is monitored regularly by officers.

Previously reported commentaries, updated since last month:

5b County Farms

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		+0.3			+6%

An in-year pressure of £0.328m is forecast on County Farms. This is due to delays in sales of the Bio-diversity Net Gain (BNG) units. Biodiversity Net Gain agreements have taken longer than expected to put in place. This is a new area for all Councils and developers and Cambridgeshire County Council is operating at the leading edge in the country putting new BNG agreements in place. The S106 agreement with South Cambridgeshire District Council was completed on the 18th August 2023. The first agreement with Network Rail for BNG Credits related to the new Cambridge South Station is expected to be executed by Network Rail in the week commencing 13th November. Network Rail then must serve a 30-day notice on the County to confirm the number of units they require and at the end of the 30-day period must transfer the funds to acquire the units. There are several other smaller transactions with other developers in the pipeline. Once the Network Rail transaction completes, the Council's marketing agent Bidwells will launch a high-profile marketing programme to sell more BNG credits which will also tie in with the Government's legislation to require developers to deliver BNG effective from January 2024.

6. Capital Financing

Previously reported commentaries, updated since last month:

6a Financing Costs

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		-1.6			-4%

The Financing Costs budget is forecasting an underspend of £1.586m, which is an increase of £386m on the underspend position previously reported last month. The underspend is due to higher than expected cash balances, and the phasing of capital spend, reducing the need to borrow this year. In the final quarter of last year, additional government funding was received, and capital spend reduced, resulting in more cash being held at year end compared to when budgets were set. This trend has continued into the current financial year. As well as this, we are seeing higher than expected interest on the cash that we are holding. A full review of borrowing is taking place which may increase this underspend.

7. Corporate and funding Items

New commentaries

7a Central holding and miscellaneous accounts

Forecast	Outturn	Variance £m	Forecast	Outturn	Variance %
		-0.995			-12%

An in-year underspend of £995k is forecast across Central holding and miscellaneous accounts. The main component of this forecast at this stage is the result of an exercise to match accruals with actual costs over recent financial years,

identifying provisions for costs that were legitimately expected and correctly accounted for, but that now are not expected to be required.

Previously reported commentaries, updated since last month:

7b Business Rates

Forecast Outturn Variance £m	Forecast Outturn Variance %
-2.7	-4%

An in-year underspend of £2,707k is forecast across Business Rates. This consists of a projected £1,100k additional 2023-24 Business Rates Pool dividend above the amount budgeted, which is dampened from the latest projection received based on previous experience, £667k additional 2022-23 Business Rates Pool dividend above the amount accrued at last year-end following the final confirmation and an additional £526k of general Business Rates funding upside that was confirmed by district councils (who collect rates) after the 23-24 Business Plan was finalised.

7c Corporate Grants

Forecast Outturn Variance £m	Forecast Outturn Variance %
-2.7	-5%

An in-year underspend of £2,709k is forecast across Corporate grants, maximising use of grants to fund existing planned spend where eligible. This is a combination of in-year and carried-forward grants.

Appendix 2 – Capital – commentaries on exceptions

Key variances are those forecast to be in excess of +/-£250k

Ref	Directorate	Commentary Status	Scheme	Scheme Budget £m	2023-24 Budget £m	Forecast Variance £m	Type	Commentary
1a	P&S	New	March Future High Street	6.853	5.116	-0.616	Phasing	Forecasted variation on annual underspend due to change in principal contractor spend profile. This is therefore not a forecasted project underspend for the project as a whole but rather will now be spent in 24/25.
1b	P&S	New	A10 Ely to A14 Improvements	3.803	2.378	-0.948	Phasing	Programme for the Strategic Outline Business Case extended into 2023/24, which delayed the start of the Outline Business Case (OBC) Programme. The OBC programme has been further developed to consider the consultation period, which has resulted in further work expected to occur in 2024/25.
1c	P&S	New	Babraham Smart Energy Grid	8.595	5.040	-1.035	Phasing	Delay to the project which has pushed the capital spend profile out of 2023/24 and into 2024/25 partially. This has been updated for the end of October to reflect a more accurate spend profile for the remaining portion of the project.
1d	P&S	New	Stanground Closed Landfill Energy Project	8.267	0.550	-0.310	Phasing	Delay to Investment Grade Proposal data from Bouygues Energies and Services which has pushed the programme of development works later. In year spend as a result expected to be much lower than previously forecast.
1e	P&S	Updated	Delivering the Transport Strategy Aims	8.329	3.446	-1.246	Phasing	Following 23/24 budget setting, we have held workshops collaboratively with Finance to test our funding allocation

Ref	Directorate	Commentary Status	Scheme	Scheme Budget £m	2023-24 Budget £m	Forecast Variance £m	Type	Commentary
								<p>against the programme. This has enabled greater forecast certainty matching planned works.</p> <p>Two further schemes in Whittlesey are to be withdrawn due to a lack of local support from the members and the town council, as they don't align with their longer-term objectives for the areas in question. This reprofiling has increased the 23/24 underspend by 100k, the £100k will be reallocated to new schemes to be delivered from the start of the 24/25 financial year. This will be detailed in a report going to H&T in March 24. Broadway St Ives (£100k) has also now been withdrawn from the programme and will be funded via other means from CPCA (Cambridgeshire and Peterborough Combined Authority) TCF (Transforming Cities Fund) funding.</p>
1g	P&S	Updated	Environment Fund - Decarbonisation Fund - Council building Low Carbon Heating	10.518	2.463	-0.845	Phasing	Removal of phase 4 project development costs from the project as the aim is to do this work mostly in-house. Also, a slight rephasing has been forecast as the work for phase 4 is now planned for 2024/25.
1h	P&S	Updated	Capital variations budget- P&S	-66.696	-24.489	16.748	Phasing	Any forecast underspend in the capital programme is offset against the capital programme variations budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget. Therefore the £16.748m P&S in-year underspend is balanced by use of the capital variations budget.

Ref	Directorate	Commentary Status	Scheme	Scheme Budget £m	2023-24 Budget £m	Forecast Variance £m	Type	Commentary
1i	P&S	Unchanged	Local Infrastructure Improvements	4.409	1.100	-0.643	Phasing	Following 23/24 budget setting, we have held workshops collaboratively with Finance to test our funding allocation against the programme. This has enabled greater forecast certainty matching planned works. Most of the projects within the programme form part of a rolling delivery programme from Q1 of 24/25 which is in line with member expectations.
1j	P&S	Unchanged	A14 De-trunking	24.750	4.750	-4.000	Phasing	It is estimated we will spend £750k of the total £24.75m this FY. The initial estimate of spend was £4.75m per year for 6 years but due to the road not coming to us as thought when the estimate was made the profile of spend has changed. We are not going to be clear on the profile of spend of the total until we get an agreed date for the transfer of the road to us.
1k	P&S	Unchanged	St Ives local Improvements	2.300	1.800	-0.635	Phasing	Following 23/24 budget setting, we have held workshops collaboratively with Finance to test our funding allocation against the programme. This has enabled greater forecast certainty matching planned works. Construction period is due to run from Sep 23 to November 2024.
1l	P&S	Unchanged	Guided Busway - Widening of footpath	2.891	2.891	-2.441	Phasing	Following 23/24 budget setting, we have held early workshops collaboratively with Finance to test our funding allocation against the programme. This has enabled greater forecast certainty matching planned works.

Ref	Directorate	Commentary Status	Scheme	Scheme Budget £m	2023-24 Budget £m	Forecast Variance £m	Type	Commentary
1m	P&S	Unchanged	Waste Infrastructure	7.424	1.500	-1.400	Phasing	Only £100k of the £1.5m budget for March Household Recycling Centre is likely to be spent this year as procurement is just starting using the education service Construction Consultancy framework contract; as a result, a £1.4m underspend is currently being forecast for this financial year.
1n	P&S	Unchanged	Solar Projects	28.957	6.438	-2.267	Phasing	The scheme has been reprofiled to reflect that the programme of work is now due to start in November and end in approximately June 24, resulting in a forecast in-year underspend of -£2.267m. The overall scheme variance of £1.892m is still forecast on the total scheme budget as a result of higher than expected staff, advisor and legal costs, as well as design revisions and associated construction costs. However, these remain largely indicative for the time being.
2a	CEF	New	Ermine Street Primary, Alconbury, Phase 2	4.080	1.500	-0.500	Phasing	Scheme estimated to start on site January 2024. Project will now be a steel frame rather than CLT (cross laminated timber panels). Steel has a longer construction period and therefore not all costs will be incurred this financial year.
2b	CEF	New	Darwin Green (North West Fringe) secondary	34.680	0.332	-0.282	Phasing	Scheme delayed due to planning application appeal. Appeal not likely to be heard until January 2024. Work will continue on MS1.
2c	CEF	New	Alconbury Weald	74.827	29.000	-0.500	Phasing	Slippage on the Secondary school element. £1m was budgeted for design work this financial year. Design

Ref	Directorate	Commentary Status	Scheme	Scheme Budget £m	2023-24 Budget £m	Forecast Variance £m	Type	Commentary
			secondary and Special					work delayed as work is ongoing to confirm who will undertake the delivery of the project.
2d	CEF	New	Conditions Maintenance	27.334	4.109	-1.572	Phasing	Number of schemes delayed due to contractors being not available, and discussion on scope of work needed. £500k committed to energy schemes and heat decarbonisation plans will not be taken forward this year.
2e	CEF	New	Samuel Pepys Special School	10.720	5.000	1.000	Phasing	Expected £1m additional spend, due to land purchase, furniture and fittings and IT expenditure occurring ahead of original schedule.
2f	CEF	New	Enhanced Resources Bases	2.290	0.675	-0.375	Phasing	Initial progress on suitable schemes is slower than originally expected. One scheme stopped due to school withdrawing.
2g	CEF	Updated	Northstowe secondary, phase 2	53.450	22.500	-3.600	Phasing (-3.6m) Overall Scheme Variance (-1.5m)	The receipt of milestone 4 report shows £1.5m saving on original estimate due to risk contingencies including those built in for price volatility. £2.1m slippage as groundworks and superstructure works appear to be slower than originally expected.
2h	CEF	Updated	Capital variations budget- CEF	-54.565	-17.826	8.389	Phasing	Any forecast underspend in the capital programme is offset against the capital programme variations budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget. Therefore the £8.389m CEF in-year underspend is balanced by use of the capital variations budget.
2i	CEF	Unchanged	Kennett Primary School	10.123	5.800	-0.800	Phasing	Slippage due to later start on site than expected due to skylarks still nesting. Ecologists to confirm birds

Ref	Directorate	Commentary Status	Scheme	Scheme Budget £m	2023-24 Budget £m	Forecast Variance £m	Type	Commentary
								have left. Delay start on site from 14.08.23 to 04.09.23 and completion 30.08.24 to 20.09.24.
2j	CEF	Unchanged	Witchford Village College	1.380	1.332	-1.292	Phasing	Slippage due to planning application progressing slower than anticipated. Planning expected in December with works not starting until 2024/25.
2k	CEF	Unchanged	Adaptations- William Westley Primary	0.353	0.338	-0.338	Phasing	This project is being reviewed to establish whether it can be delivered in an alternative way to meet the need for places across the wider area, including whether it can be combined with other planned capital projects. Revised delivery expected to be 2027.
3a	S&P	Updated	Libraries - Open access & touchdown facilities	1.172	0.875	-0.820	Phasing	The pilot will be reviewed in the autumn, and feed into a new plan for review this year.
3b	S&P	Updated	Capital variations budget- S&P	-2.016	-1.677	1.141	Phasing	Any forecast underspend in the capital programme is offset against the capital programme variations budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget. Therefore the £1.141m S&P underspend is balanced by use of the capital variations budget.
4a	F&R	New	Condition Survey Works	2.836	2.298	-1.150	Phasing	Hereward Hall Heating, & Air handling, March Community Centre Roof & Heating and Speke House Heating, ventilation work to take place next year.
4b	F&R	Updated	Capital variations budget- F&R	-9.474	-4.689	4.070	Phasing	Any forecast underspend in the capital programme is offset against the capital programme variations budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget.

Ref	Directorate	Commentary Status	Scheme	Scheme Budget £m	2023-24 Budget £m	Forecast Variance £m	Type	Commentary
								Therefore the £4.070m F&R underspend is balanced by use of the capital variations budget.
4c	F&R	Unchanged	Hawthorns - Intensive Therapeutic Support Hub	3.544	3.477	-1.777	Phasing	Delays with the planning process has meant the procurement needs to take place later in the programme.

Appendix 3 – Budget transfers between services in 2023/24

This table shows budget movements of at least £1k between service blocks in 2023/24, subject to rounding errors:

Budgets and Movements	CEF £000	AHC £000	P&S £000	PH £000	S&P £000	F&R £000	Capital Financing £000	Corporate & Funding Items £000	Total £000
Opening Net Budgets as per Business Plan	129,279	215,038	71,326	0	16,270	19,325	38,263	11,690	501,191
Service management change		-300			300				0
Post business plan, pre initial budget load adjustments	-915		-42		-203	1,160			0
Postage budget centralisation	-20				20				0
Transfer of post	-26				26				0
Insurance budget centralisation			-22		-21	43			0
Pay award element correction	12		-12						0
Allocation of centrally held funding for former People Services restructuring	449	351				-800			0
Budget resetting movements as outlined in May IFMR	801	506	-728			2,456		-3,035	0
Correction virements to replace expenditure budgets with reserve draw down lines	-285	-1,621				-155		2,061	0
Adjust PH income budget to match amounts to be transferred under PH MoU	-254	-53	-31	0	78	260			0
Staffing inflation correction			-55			55			0
Coding of treasury management team						121	-121		0
Staffing budget corrections - Adults and Childrens Transport	4	-4							0
Time credits transfer from Adults to S&P		-34			34				0

Budgets and Movements	CEF £000	AHC £000	P&S £000	PH £000	S&P £000	F&R £000	Capital Financing £000	Corporate & Funding Items £000	Total £000
Transfer of Domestic Abuse and Sexual Violence service budgets			-2,032		2,032				0
Transfer Association of Directors of Adult Social Services (ADASS) budget	-15	0 g15							0
Transfer property maintenance budget					-20	20			0
Residual budget transfer linked to regulatory services moving			12		-12				0
Executive Assistant and Personal Assistant restructure	-185	-198	-91		470	4			0
Transfer Deprivation of Liberty Safeguards signatory training		-5			5				0
Reporting line change of cross-council items from F&R to Corporate & Funding Items						-8,304		8,304	0
Current budget	128,845	213,696	68,324	0	18,978	14,186	38,142	19,021	501,191

Appendix 4 – Reserves and provisions

This section shows the reserves available to the Council:

Fund Description	Balance at 1 April 2023 £000s	Movements in 2023-24 £000s	Balance at 31 Oct 2023 £000s	Forecast balance at 31 March 2024 £000s	Notes
General Reserves					
- County Fund Balance	30,661	0	30,661	25,097	
General Reserves subtotal	30,661	0	30,661	25,097	
1 Insurance	5,018	0	5,018	5,018	
2 Adults, Health and Commissioning	7,564	-53	7,511	3,861	
3 Children, Education and Families	5,704	-42	5,661	3,901	
4 PH	7,854	-1,214	6,640	3,953	
5 Place & Sustainability	15,359	-364	14,994	8,484	
6 Strategy & Partnerships	1,581	-35	1,546	1,361	
7 Finance & Resources	3,836	-247	3,589	2,550	
8 Just Transition Fund	12,526	-893	11,633	9,833	Original starting balance of £14m, with allocations made totalling £9.9m across medium-term
9 High Needs Block Offset Reserve	9,935	0	9,935	8,185	
10 Transformation Fund	1,762	-102	1,660	843	Balance for legacy Transformation projects
11 Cultivate Cambs Fund	347	0	347	0	
12 Corporate- COVID	15,972	0	15,972	14,972	Allocated over medium-term.
13 Specific Risks Reserve	12,772	0	12,772	-1,727	
14 This Land Credit Loss & Equity Offset	5,850	0	5,850	5,850	
15 Revaluation & Repair Usable (Commercial Property)	2,940	0	2,940	2,940	
16 Local taxation volatility & appeals account	8,514	0	8,514	8,514	
17 Local Government Settlement phasing reserve	4,076	0	4,076	4,076	Applying the temporary elements of the 2023/24 finance settlement over multiple years
18 Post-pandemic recovery and budgeting account	2,431	0	2,431	1,831	
19 Business change reserve	3,054	-175	2,879	2,879	
20 Financing items	1,803	0	1,803	1,044	
21 Winter Risk Reserve	600	0	600	600	
22 Grant carry forwards	29,246	-24,865	4,381	0	Carry forward of unspent ring-fenced grants, reversed out in April 2023. COMF grant retained in reserve
Earmarked Funds subtotal	158,744	-27,991	130,753	88,968	
SUBTOTAL	189,405	-27,991	161,414	114,064	
23 Children, Education and Families	28,290	0	28,290	28,290	
24 Adults, Health and Commissioning	33	0	33	33	
25 Place & Sustainability	36,230	-1,092	35,138	35,138	
26 Finance and Resources	556	162	718	718	
27 Corporate	46,342	0	46,342	46,342	
Capital Useable Reserves subtotal	111,451	-930	110,521	110,521	
GRAND TOTAL	300,856	-28,921	271,935	224,585	

Provisions on the balance sheet are:

Department	Balance at 1 April 2023 £000s	Movements in 2023-24 £000s	Balance at 31 Oct 2023 £000s	Forecast balance at 31 March 2024 £000s	Notes
1 Adults, Health and Commissioning	141	-141	0	0	
2 Finance & Resources	2,093	0	2,093	2,093	Insurance short term provision
Short Term Provisions subtotal	2,234	-141	2,093	2,093	
3 Finance & Resources	4,746	0	4,746	4,746	Insurance long term provision
Long Term Provisions subtotal	4,746	0	4,746	4,746	
GRAND TOTAL	6,980	-141	6,839	6,839	

Appendix 5 – Savings Tracker 2023-24 Quarter 2

RAG	Directorate	Committee	BP Ref	Title	Original Saving £000	Forecast Saving £000	Variance from Plan £000	% Variance	Commentary
Green	Adults	A&H	A/R.6.176	Adults Positive Challenge Programme	-154	-154	0	0%	On track
Green	Adults	A&H	A/R.6.185	Additional block beds - inflation saving	-263	-263	0	0%	On track
Black	Adults	A&H	A/R.6.200	Expansion of Direct Payments	-133	0	133	100%	Delivery of savings has been delayed, as has investment. Self Directed Support programme currently defining benefits and update on savings achieved will be provided in September.
Green	Adults	A&H	A/R.6.202	Adults & MH employment support	-40	-40	0	0%	Complete
Blue	Adults	A&H	A/R.6.203	Decommissioning of block contracts for Car rounds providing homecare	-1,111	-1,290	-179	-16%	Complete
Green	Adults	A&H	A/R.6.204	Post hospital discharge reviews	-310	-310	0	0%	On track
Amber	Adults	A&H	A/R.6.205	Mental Health s75 vacancy factor	-150	-70	80	53%	Partially unachieved due to staffing reorganisation and high-cost interim appointments in CPFT.
Amber	Adults	A&H	A/R.6.206	LD mid-cost range placement review (links to A/R.5.025)	-203	-102	101	50%	Project started September. This has led to a 3-6 month delay to benefits realisation.
Green	Adults	A&H	A/R.6.208	Integration with the Integrated Care System on	-61	-61	0	0%	On track

RAG	Directorate	Committee	BP Ref	Title	Original Saving £000	Forecast Saving £000	Variance from Plan £000	% Variance	Commentary
				digital social prescribing					
Black	Childrens	C&YP	A/R.6.250	Efficiencies resulting from implementation of new IT system	-223	0	223	100%	Delay in implementation of new computer systems means this saving will not be achieved in 2023-24
Green	Childrens	C&YP	A/R.6.252	Teachers Pensions	-150	-150	0	0%	Complete
Green	Childrens	C&YP	A/R.6.253	Realign schools partnership and improvement service	-85	-85	0	0%	Achieved
Black	Childrens	C&YP	A/R.6.254	Children in Care Placements	-1,000	0	1,000	100%	Saving at risk due to significant pressures from very high cost complex placements
Amber	Childrens	C&YP	A/R.6.255	Careers Education Information Advice and Guidance	-75	-30	45	60%	Delayed consultation means full saving will not be made in 2023-24
Green	Childrens	C&YP	A/R.6.256	Family Safeguarding Team restructure	-352	-352	0	0%	Saving fully achieved
Green	Childrens	C&YP	A/R.6.257	Special Guardianship Orders	-150	-150	0	0%	On track
Green	Childrens	C&YP	A/R.6.268	Transport - Home to School	-570	-570	0	0%	On track
Green	Childrens	C&YP	A/R.6.274	Outdoors Centres	-134	-134	0	0%	On track
Green	Childrens	C&YP	A/R.7.110	Cambridgeshire ICT	-100	-100	0	0%	On track
Green	Childrens	C&YP	A/R.7.111	Cambridgeshire Music	-25	-25	0	0%	On track

RAG	Directorate	Committee	BP Ref	Title	Original Saving £000	Forecast Saving £000	Variance from Plan £000	% Variance	Commentary
Green	P&S	H&T	B/R.6.215	Recycle asphalt, aggregates and gully waste	-20	-20	0	0%	Savings made as budget reduction has been absorbed within budgets due to low value.
Green	P&S	H&T	B/R.6.217	Vacancy factor	-112	-112	0	0%	On track
Green	P&S	H&T	B/R.6.218	Stop Weedkilling of Footways and Road Edges	-125	-125	0	0%	The saving is to reduce proactive weed treatments and the use of chemicals. The saving has been made but there has been a strong community negative reaction and increased reactive pressure on the service. Indications are saving is reputationally unsustainable in the long term. Service is reviewing impacts and likelihood of making this saving in future years.
Black	P&S	H&T	B/R.6.220	Highways Materials Recycling	-100	0	100	100%	This saving will not be made this year as set up delayed with the project stalling due to service pressures. Project ph1 is being progressed for setup in March. Ph2 programme and deliverability to be reviewed in Q4 this year.
Amber	P&S	EG&I	C/R.7.106	St Ives Smart Energy Grid - Income Generation	-177	-47	130	73%	Purchase of spares in advance of need has caused an increase in the operating costs in year 1 above previously expected balance. Income still expected to be on target but net position is impacted by additional costs.
Black	P&S	EG&I	C/R.7.107	Babraham Smart Energy Grid - Income Generation	-383	0	383	100%	Delay in project with an energisation date of 24/25, therefore no income expected in 2023/24 per forecast.
Red	P&S	EG&I	C/R.7.109	North Angle Solar Farm, Soham - Income Generation	-4,535	-416	4,119	91%	Project energisation date historically forecast at July 2023. Now forecast significantly later and therefore reduction in saving forecast is expected.
Red	P&S	EG&I	C/R.7.110	Swaffham Prior Community Heat Scheme - Income Generation	-572	-116	456	80%	Longer than expected customer connection profile means revenue from sale of heat is lower than previously expected.

RAG	Directorate	Committee	BP Ref	Title	Original Saving £000	Forecast Saving £000	Variance from Plan £000	% Variance	Commentary
Green	P&S	H&T	B/R.7.134	Light blue fibre income	-11	-11	0	0%	On track
Black	F&R	SRP	C/R.6.108	New IT System	-70	0	70	100%	The capital project has been delayed, this will not be achieved this year.
Green	F&R	SRP	C/R.6.109	Council Wide Mileage	-500	-500	0	0%	On track
Green	F&R	SRP	C/R.6.110	Corporate Vacancy Factor (F&R & S&P)	-400	-400	0	0%	On track
Green	F&R	SRP	C/R.6.111	PH grant contribution to overheads	-61	-61	0	0%	Complete
Green	F&R	SRP	C/R.6.113	Insurance re-procurement	-405	-405	0	0%	On track
Green	F&R	SRP	C/R.6.115	Lead Authority Services - Governance	-25	-25	0	0%	On track
Green	F&R	SRP	C/R.6.116	Payment Card Compliance	-19	-19	0	0%	Complete
Green	F&R	EG&I	C/R.7.105	Renewable Energy Soham - Income Generation	-14	-14	0	0%	On track
Green	F&R	SRP	C/R.7.111	Commercial Income	-900	-900	0	0%	Complete
Green	F&R	SRP	C/R.7.115	Brunswick House - Income Generation	-70	-70	0	0%	On track
Black	F&R	SRP	C/R.7.116	Cromwell Leisure - Income Generation	-84	0	84	100%	Empty units remain into 2023-24.

RAG	Directorate	Committee	BP Ref	Title	Original Saving £000	Forecast Saving £000	Variance from Plan £000	% Variance	Commentary
Green	F&R	SRP	C/R.7.117	Tesco - Income Generation	-150	-150	0	0%	On track
Black	F&R	SRP	C/R.7.120	County Farms - Agricultural Rent	-46	0	46	100%	The rent review has now been calculated and this additional rental figure will not be met.
Amber	F&R	S&R	C/R.7.156	Biodiversity Net Gain Offset	-487	-159	328	67%	Based on the current expectation of income generation, the profile needs revising in the business plan. The new forecast is based on the current investment plus selling 100 units per year.
Green	S&P	CSMI	D/R.6.001	Communities Saving - S&P	-380	-380	0	0%	Complete
Green	PH	A&H	E/R.6.002	Vacancy factor for Public Health staffing	-80	-80	0	0%	On track
Green	PH	A&H	E/R.6.003	Public Health savings	-201	-201	0	0%	On track
Black	Adults	A&H	A/R.6.195	Increased support for carers	-129	0	129	100%	Carers Strategy approved and action plan in development. Reprofitting savings as part of action plan development.
	Adults	A&H	A/R.6.186	Adult Social Care Transport	-91	-10	81	89%	All routes retendered in 22/23. Saving achieved is lower than expected due to the inflationary pressures on transport.
Black	Adults	A&H	A/R.6.188	Micro-enterprises Support	-103	0	103	100%	Not fully delivered due to low number of Direct Payment (DP) and Individual Service Fund (ISF) clients utilising capacity created in East Cambs. The Self Directed Support programme will increase uptake of DPs and ISFs and improve the pathway to Micro-enterprise provision.
Amber	Adults	A&H	A/R.7.113	Learning Disability Partnership Pooled Budget Rebaselining	-1,125	-1,125	0	0%	A one off additional contribution has been received pending detailed work with ICB to review the pool position. However, savings built into the Business Plan for future years remain at risk until the review work is completed.
Amber	P&S	CSMI	A/R.6.213	Registrars	-200	-30	170	85%	Saving based on additional income through the diversification of some of the services provided by the

RAG	Directorate	Committee	BP Ref	Title	Original Saving £000	Forecast Saving £000	Variance from Plan £000	% Variance	Commentary
									Registration Service, and increasing existing ceremonial capacity. The current financial climate and suitability of the venues has led to a reduction in bookings making this saving difficult to achieve.
Green	F&R	SRP	C/R.6.106	Contract Efficiencies	-200	-200	0	0%	On track
Green	F&R	SRP	B/R.7.127	Alconbury Solar Carport	-37	-37	0	0%	On track
Black	F&R	SRP	C/R.7.105	Renewable Energy Soham - Income Generation	-13	0	13	100%	To be reviewed later on in the year once the annual cycle has commenced.
Green	F&R	SRP	C/R.7.120	County Farms - Agricultural Rent	-45	-45	0	0%	On track
Red	F&R	SRP	F/R.6.109	Cambs 2020 Operational Savings	-605	-150	455	75%	Costs for Shire Hall, mostly business rates & security costs will continue until the site is handed over.

Key to RAG ratings

Total saving	Over £500k	£100-500k	Below £100k
Black	100% non-achieving	100% non-achieving	100% non-achieving
Red	Percentage variance more than 19%	-	-
Amber	Under-achieving by 14% to 19%	Percentage variance more than 19%	Percentage variance more than 19%
Green	Percentage variance less than 14%	Percentage variance less than 19%	Percentage variance less than 19%
Blue	Over-achieving	Over-achieving	Over-achieving

Appendix 6 - Revenue summary comparison to last year's outturn position

2022/23 Net Budget £000	Actual Outturn Variance £000	Actual Outturn Variance %	Service	2023/24 Net Budget £000	Forecast Variance £000	Forecast Variance %
86,875	2,399	2.8%	Children, Education & Families- non-DSG	128,845	10,670	8.3%
224,975	-58	0.0%	Adults, Health & Commissioning	213,696	-365	-0.2%
72,175	415	0.6%	Place & Sustainability	68,324	3,256	4.8%
15,557	-81	-0.5%	Strategy & Partnerships	18,978	118	0.6%
11,950	2,837	23.7%	Finance & Resources	14,184	-121	-0.9%
33,275	-2,377	-7.1%	Capital Financing	38,141	-1,586	-4.2%
11,047	-2,388	-21.6%	Corporate and funding items	19,021	-6,408	-33.7%
455,852	12,884	2.8%	Net Spending Total	501,190	9,330	1.9%

Appendix B

Service: Finance & Resources and Strategy & Partnerships

Subject: Finance Monitoring Report – October 2023

 Date: 13th November 2023

Contents

Section	Item	Description
1	Revenue Executive Summary	High level summary of information and narrative on key issues in revenue financial position
2	Capital Executive Summary	Summary of the position of the Capital programme within Finance & Resources and Strategy & Partnerships
3	Savings Tracker Summary	Summary of the latest position on delivery of savings
4	Technical Note	Explanation of technical items that are included in some reports
Appx 1a	Service Level Financial Information	Detailed financial tables for Finance and Resources main budget headings
Appx 1b	Service Level Financial Information	Detailed financial tables for Strategy and Partnerships main budget headings
Appx 1c	Service Level Financial Information	Detailed financial tables for Corporate, Funding & Capital Financing main budget headings
Appx 2	Service Commentaries	Detailed notes on revenue financial position of services that have a significant variance against budget
Appx 3	Capital Appendix	This contains more detailed information about the capital programme, including funding sources and variances from planned spend.
<i>The following appendices are included quarterly as the information does not change as regularly:</i>		
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the Business Plan.
Appx 5	Technical Appendix	Each quarter, this will contain technical financial information showing: <ul style="list-style-type: none"> • Earmarked • Grant income received • Budget virements

1. Revenue Executive Summary

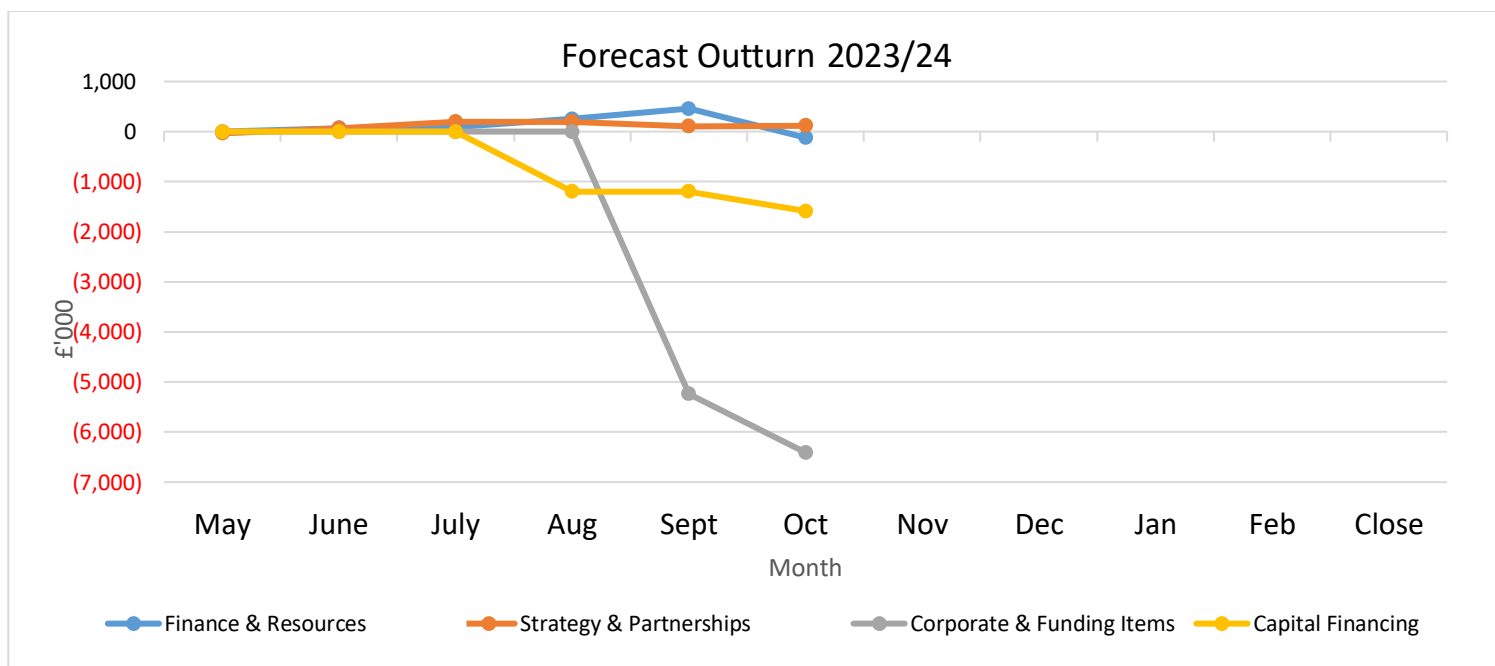
1.1 Overall Position

At the end of October 2023, Finance & Resources Directorate is currently forecasting an underspend of £121k.

At the end of October 2023, Strategy & Partnerships Directorate is currently forecasting an overspend of £118k.

At the end of October 2023, Corporate, Funding & Capital Financing is currently forecasting an underspend of £7,994k.

1.2 Summary of Revenue position by Directorate



1.2.1 Finance and Resources

Forecast Outturn Variance (Previous) £000	Finance and Resources Directorate	Gross Budget £000	Income Budget £000	Net Budget £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
22	Executive Director	341	0	341	326	26	2.0%
-12	Customer & Digital Services	15,367	-1,502	13,865	11,373	-147	0.0%
138	Finance & Procurement	11,382	-2,954	8,428	5,231	133	1.2%
440	Property Services	12,937	-8,424	4,512	4,182	451	10.0%
-306	Investment Activity	7,777	-20,740	-12,962	-8,334	-583	-4.5%
281	Total	47,805	-33,620	14,184	12,778	-121	21%

1.2.2 Strategy and Partnerships

Forecast Outturn Variance (Previous) £000	Strategy and Partnerships Directorate	Gross Budget £000	Income Budget £000	Net Budget £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
49	Executive Director	7,176	-1,151	6,026	3,340	51	0.7%
14	Legal & Governance	3,931	-278	3,653	1,945	22	0.6%
44	Policy Communities	15,405	-6,106	9,299	646	45	0.5%
108	Total Expenditure	26,512	-7,534	18,978	5,931	118	0.6%

1.2.3 Corporate, Funding & Capital Financing

Forecast Outturn Variance (Previous) £000	Strategy and Partnership Directorate	Gross Budget £000	Income Budget £000	Net Budget £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
-1,200	Capital Financing	58,884	-20,742	38,141	2,040	-1,586	-4%
-1,272	Corporate & Funding Items	19,731	-710	19,021	-1,181	-992	-5%
-3,985	General funding sources	0	-501,191	-501,191	-297,776	-5,416	-1%

The service level budgetary control report for the year 2023/24 can be found in [Appendix 1](#).

1.3 Significant Issues

There is a risk of council-wide staff pay costs being higher than budgeted; historically, any pressure on that has been reported centrally but this is reviewed each year. This is still subject to national and local negotiation and so will not be known until later in the year.

There are two significant changes to report this month.

Renewable Energy Investment budget is forecasting additional income of £87k. This is due to the recent renewal of the Power Purchase Agreement (PPA), including Renewable Energy Guarantees of Origin (REGOs) for Triangle Solar Farm. This is a 1-year PPA contract.

IT Services budget is forecasting an underspend of £139k. This is a mixture of elements including the new budget for the secure web gateway system not being incurred fully until next financial year, and some additional elements that managed to be decommissioned earlier than previously forecasted.

Significant variances can be found in [Appendix 2](#).

2. Capital Executive Summary

The revised capital budget for 2023/24 is £14,886k with expenditure at the end of October of £2.5m.

Directorate	Scheme Budget	Scheme Forecast Variance	2023/24 Budget	2023/24 Actuals	2023/24 Forecast Variance
	£000	£000	£000	£000	£000
Finance & Resources	53,995	-202	11,645	2,331	0
Strategy & Partnerships	18,194	0	3,241	207	0

There are two significant issues to report this month.

Conditions Survey Works scheme is currently forecasting expenditure in 2023-24 of £1,148k, the remaining budget of £1,150k will need to be re-phased into 2024-25. There are 3 large schemes that will now fall into 2024-25. Hereward Hall heating, & air handling, March Community Centre roof replacement & heating and Speke House heating & ventilation.

This will reduce the prudential borrowing amount in 2023-24 by £1,150k.

The Adventure playground scheme is currently forecasting expenditure in 2023-24 of 150k, the remaining budget of £760k will need to be re-phased into 2024-25. The scheme is grant funded.

The tender submissions have been received, but the values were significantly higher than the current budget. DCMS is currently reviewing the scheme and we will report back on the approach going forward as soon as we can.

The schemes with significant variances will be found in [Appendix 3](#).

3. Savings Tracker Summary

The savings trackers are produced quarterly to monitor delivery of savings against agreed plans. The Q2 update can be found in [Appendix 4](#).

4. Technical note

On a quarterly basis, a technical financial appendix is included as [Appendix 5](#)
This appendix covers:

- Grants that have been received by the service, and where these have been more or less than expected.
- Budget movements (virements) into or out of the directorate from other services, to show why the budget might be different from that agreed by Full Council
- Service earmarked reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.

Appendix 1a – Detailed Financial Information – Finance & Resources

Forecast Outturn Variance (Previous)	Committee	Budget Line	Gross Budget	Income Budget	Net Budget	Actual	Forecast Outturn Variance	Forecast Outturn Variance
£000			£000	£000	£000	£000	£000	%
Executive Director of Finance & Resources								
4	SRP	Executive Director	203	0	203	121	4	2%
18	SRP	Finance & Resources Miscellaneous	137	0	137	205	22	16%
22		Executive Director of Finance & Resources Total	341	0	341	121	26	8%
Customer & Digital Services								
-12	SRP	Customer Services	2,478	-359	2,119	947	-8	0%
0	SRP	IT Services	12,890	-1,143	11,746	10,426	-139	-1%
-12		Customer & Digital Services Total	15,367	-1,502	13,865	11,373	-147	-1%
Finance & Procurement								
17	SRP	Service Director of Finance & Procurement	347	0	347	212	17	5%
-5	SRP	Professional Finance	2,921	-525	2,396	1,282	-5	0%
5	SRP	Procurement	902	-41	861	491	5	1%
11	SRP	CCC Finance Operations	164	-101	63	23	11	6%
0	SRP	Insurance Fund	2,488	-67	2,421	2,143	0	0%
110	SRP	Lead Authority Services	4,359	-2,221	2,138	1,420	105	2%
0	SRP	External Audit	202	0	202	-340	0	0%
138		Finance & Procurement Total	11,382	-2,954	8,428	5,231	133	1%
Property Services								
53	SRP	Facilities Management	9,940	-2,641	7,299	4,341	54	1%
10	SRP	Property Services	1,000	0	1,000	666	10	1%
3	SRP	Property Compliance	383	-33	350	275	12	4%
328	SRP	County Farms	723	-5,733	-5,010	-1,821	328	7%
46	SRP	Strategic Assets	891	-18	873	722	46	5%
440		Property Services Total	12,937	-8,424	4,512	4,182	451	10%

Forecast Outturn Variance (Previous)	Committee	Budget Line	Gross Budget	Income Budget	Net Budget	Actual	Forecast Outturn Variance	Forecast Outturn Variance
£000			£000	£000	£000	£000	£000	%
		Investment Activity						
0	SRP	Property Investments	4,550	-9,376	-4,825	-3,306	-0	0%
0	SRP	Company Dividends & Fee	0	-574	-574	0	0	0%
-186	SRP	This Land	2,437	-8,570	-6,133	-3,922	-186	-3%
0	SRP	Contract Efficiencies & Other Income	-114	0	-114	4	0	0%
-121	SRP	Collective Investment Funds	9	-1,087	-1,078	-343	-311	-29%
0	SRP	Renewable Energy Investments	895	-1,134	-239	-766	-87	-36%
-306		Investment Activity Total	7,777	-20,740	-12,962	-8,334	-583	-4%
460		Overall Total	47,805	-33,620	14,184	12,778	-121	24%

Appendix 1b – Detailed Financial Information – Strategy & Partnerships

Forecast Outturn Variance (Previous)	Committee		Gross Budget	Income Budget	Net Budget	Actual (October)	Forecast Outturn Variance	Forecast Outturn Variance
£000			£000	£000	£000	£000	£000	%
1	SRP	Executive Director: Strategy & Partnerships	521	0	521	157	1	0%
0	SRP	Chief Executive's Office	247	-3	244	147	0	0%
0	SRP	Communications	875	-103	772	454	7	1%
0	SRP	Elections	190	0	190	11	0	0%
0	SRP	Human Resources	2,191	-210	1,981	1,128	1	0%
48	SRP	Learning & Development	2,852	-835	2,017	1,293	42	2%
0	CSMI	Local Assistance Scheme	300	0	300	150	0	0%
		Legal & Governance						
0	SRP	Internal Audit	584	-148	436	283	10	2%
10	SRP	Legal & Governance Services	757	0	757	224	8	1%
0	SRP	Information Management	1,068	-78	991	602	0	0%
-10	SRP	Democratic & Member Services	472	-37	435	236	-10	-2%
15	SRP	Members' Allowances	1,050	-15	1,035	600	15	1%
14		Legal & Governance Total	3,931	-278	3,653	1,945	22	1%
		Policy & Communities						
0	SRP	Policy, Insight & Programmes	1,780	-246	1,534	1,826	0	0%
0	SRP	Emergency Planning	199	-68	131	61	0	0%
		Communities Employment & Skills						
0	CSMI	Strategic Management - CES	160	-106	54	-4,991	0	0%
40	CSMI	Public Library Services	4,657	-816	3,841	2,172	40	1%
0	CSMI	Cambridgeshire Skills	2,300	-2,300	0	691	-0	0%
0	CSMI	Archives	425	-31	395	230	5	1%
0	CSMI	Cultural Services	352	-233	118	36	0	0%
4	CSMI	Communities Service	1,243	-55	1,188	607	-0	0%

Forecast Outturn Variance (Previous) £000	Committee		Gross Budget £000	Income Budget £000	Net Budget £000	Actual (October) £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
0	CSMI	Changing Futures	1,091	-1,023	68	-595	0	0%
0	CSMI	Domestic Abuse and Sexual Violence Service	3,198	-1,228	1,970	608	0	0%
44		Communities Employment & Skills Total	13,426	-5,792	7,634	-1,241	45	1%
44		Policy & Communities Total	15,405	-6,106	9,299	646	45	0%
108		Overall Total	26,512	-7,534	18,978	5,931	118	1%

Appendix 1c – Detailed Financial Information – Corporate, Funding & Capital Financing

Forecast Outturn Variance (Previous)		Gross Budget	Income Budget	Net Budget	Actual (October)	Forecast Outturn Variance	Forecast Outturn Variance
£000		£000	£000	£000	£000	£000	%
	Capital Financing						
-1,200	Capital financing costs and minimum revenue provision	58,884	-20,742	38,141	2,040	-1,586	-4%
-1,200	Capital Financing Total	58,884	-20,742	38,141	2,040	-1,586	-4%
	Corporate Items						
0	Cambridgeshire and Peterborough Combined Authority levy	9,879	0	9,879	9,879	0	0%
0	Environment Agency levy	442	0	442	445	3	1%
-1,450	Corporate reserves contributions	396	0	396	-9,604	0	0%
178	Central holding and miscellaneous accounts	9,015	-710	8,304	-1,901	-995	2%
-1,272	Corporate and Funding Items Total	19,731	-710	19,021	-1,181	-992	-5%
	General funding sources						
0	Council Tax Precept	0	-373,261	-373,261	-223,958	0	0%
-2,446	Business Rates	0	-72,335	-72,335	-39,611	-2,707	-4%
-1,539	Corporate grants	0	-55,568	-55,568	-34,191	-2,709	-5%
0	Revenue support grant	0	-27	-27	-16	0	0%
-3,985	Total general funding for net budget	0	-501,191	-501,191	-297,776	-5,416	-1%

Appendix 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater for a service area.

1) Lead Authority

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
4,359	-2,221	2,138	1,420	105	2%

The Lead Authority budgets is currently forecasting a pressure of £105k, this is mostly due to a pressure of £91k in the Insurance Team for additional resources to process a significant rise in the number of claims received.

2) County Farms

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
723	-5,733	-5,010	-1,821	328	7%

The County Farms budget is expected to overspend by £328k in 2023/24, due to delays in sales of the Bio-diversity Net Gain units. Biodiversity Net Gain agreements have taken longer than expected to put in place. This is a new area for all Councils and developers and Cambridgeshire County Council is operating at the leading edge in the country putting new BNG agreements in place. The S106 agreement with South Cambridgeshire District Council was completed on the 18th August 2023. The first agreement with Network Rail for BNG Credits related to the new Cambridge South Station is expected to be executed by Network Rail in the week commencing 13th November. Network Rail then must serve a 30-day notice on the County to confirm the number of units they require and at the end of the 30-day period must transfer the funds to acquire the units. There are several other smaller transactions with other developers in the pipeline. Once the Network Rail transaction completes, the Council's marketing agent Bidwells will launch a high-profile marketing programme to sell more BNG credits which will also tie in with the Government's legislation to require developers to deliver BNG effective from January 2024.

3) Collective Investment Funds

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
9	-1,087	-1,078	-343	-311	-29%

Income from these treasury investments is forecast to exceed budget. Despite a challenging economic position dividends from the funds remain strong. Performance of the investments is monitored regularly by officers

4) This Land

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
2,437	-8,570	-6,133	-3,922	-186	-3%

The This Land budget is forecasting an underspend of £186k, due to additional income to be received towards employee costs and a reduction in professional fees are expected in this financial year.

5) Financing Costs

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
58,884	-20,742	38,141	2,040	-1,586	-4%

The Financing Costs budget is forecasting an underspend of £1.6m, due to higher than expected cash balances, and the phasing of capital spend, have reduced the need to borrow this year. In the final quarter of last year, additional government funding was received, and capital spend reduced, resulting in more cash being held at year end compared to when budgets were set. This trend has continued into the current financial year. As well as this, we are seeing higher than expected interest on the cash that we are holding. A full review of borrowing is taking place which may increase this underspend.

6) Renewable Energy Investment

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
895	-1,134	-239	-766	-87	-36%

Renewable Energy Investment budget is forecasting additional income of £87k. This is due to the recent renewal of the Power Purchase Agreement (PPA), including Renewable Energy Guarantees of Origin (REGOs) for Triangle Solar Farm. This is a 1-year PPA contract.

7) IT Services

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
12,890	-1,143	11,746	10,426	-139	-1%

IT Services budget is forecasting an underspend of £139k. This is a mixture of elements including the new budget for the secure web gateway system not being fully incurred until next financial year, and some additional elements that managed to be decommissioned earlier than previously forecasted.

8) Central holding and miscellaneous accounts

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
9,015	-710	8,304	-1,901	-995	-12%

An in-year underspend of £995k is forecast across Central holding and miscellaneous accounts. The main component of this forecast at this stage is the result of an exercise to match accruals with actual costs over recent financial years, identifying provisions for costs that were legitimately expected and correctly accounted for, but that now are not expected to be required.

9) Business Rates

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
0	-72,335	-72,335	-39,611	-2,707	-4%

An in-year underspend of £2,707k is forecast across Business Rates. This consists of a projected £1,100k additional 2023-24 Business Rates Pool dividend above the amount budgeted, which is

dampened from the latest projection received based on previous experience, £667k additional 2022-23 Business Rates Pool dividend above the amount accrued at last year-end following the final confirmation and an additional £526k of general Business Rates funding upside that was confirmed by district councils (who collect rates) after the 23-24 Business Plan was finalised.

10) Corporate grants

Gross Budget £000	Income Budget £000	Net Budget £000	Actuals £000	Forecast Variance £000	Forecast Variance %
0	-55,568	-55,568	-34,191	-2,709	-5%

An in-year underspend of £2,709k is forecast across Corporate grants, maximising use of grants to fund existing planned spend where eligible. This is a combination of in-year and carried-forward grants.

Appendix 3 – Capital Position

4.1 Capital Expenditure

Scheme	Total Scheme Revised Budget	Total Scheme Forecast Variance	Revised Budget for 2023/24	Actual Spend (October)	Forecast Outturn Variance (October)
	£000	£000	£000	£000	£000
Finance & Resources					
Data Centre Relocation	4,339	-202	872	64	-202
IT Strategy	5,939		2,169	327	
IT Education System Replacement	2,921		2,535	178	
IT Infrastructure refresh	674		325	0	
Development Funding	987		50	0	
Building Maintenance	6,395		658	424	
Condition Survey Works	2,836		2,298	625	-1,150
Investment in the CCC asset portfolio	5,398		140	21	
Hawthorns - Intensive Therapeutic Support Hub	3,544		3,477	68	-1,777
Woodland Lodge Children's Home Essential Work	256		112	114	2
Haviland Way	285		285	6	
March Highways depo	274		274	42	
Asbestos Management Surveys (Schools)	135		135	0	
Wisbech Adventure Playground	915		915	5	-765
Local Plans Representations	1,170		270	127	
County Farms Investment	3,330		630	243	
Community Hubs - East Barnwell	1,259		198	0	-178
Shire Hall Relocation	18,185		60	22	
Mill Farmhouse	563		556	68	
Lower Portland Farm	3,741		128	0	
Capital Programme Variations	-9,474		-4,689	0	4,070
Capitalisation of Interest	323		247	0	
Finance & Resources Total	53,995	-202	11,645	2,331	0

Scheme	Total Scheme Revised Budget	Total Scheme Forecast Variance	Revised Budget for 2023/24	Actual Spend (October)	Forecast Outturn Variance (October)
	£000	£000	£000	£000	£000
Strategy & Partnerships					
Capitalisation of Policy, Insight & Programmes	12,612		1,682	96	
Community Fund	5,000		1,641	0	
Histon Library Rebuild	97		5	5	
Libraries - Open access & touchdown facilities	1,172		875	43	-820
Library Minor Works	85		71	5	-62
EverySpace - Library Improvement Fund	389		310	5	-164
Darwin Green Library	152		152	0	-100
Cherry Hinton Library	55		55	1	-45
Sackville House Library	582		61	2	
Sawston Comm Hub	0		0	50	50
Capital Programme Variations	-2,016		-1,677	0	1,141
Capitalisation of Interest	66		66	0	
Strategy & Partnerships Total	18,194		3,241	207	0

The schemes with significant variances (>£250k) either due to changes in phasing or changes in overall scheme costs can be found below:

Ref	Service / Committee	Commentary vs previous month	Scheme	Scheme Budget £m	Budget for 2023/24 £m	Forecast Outturn Variance £m	Cause	Commentary
1a	S&P CSMI	Previous month	Libraries: Open Access & Touchdown	1,172	0.875	-0.820	Phasing	The pilot will be reviewed in the autumn, and feed into a new plan for review later this year.
2a	F&R SR&P	Previous month	Hawthorns Therapeutic Hub	3,544	3,477	-1,777	Phasing	Delays with the planning process has meant the procurement needs to take place later in the programme.
3a	F&R SR&P	New	Condition Survey Works	2,836	2,298	-1,150	Phasing	Hereward Hall Heating, & Air handling, March Community Centre Roof & Heating and Speke House Heating, ventilation work to take place next year.
4a	R&R SR&P	New	Wisbech Adventure Playground	915	915	-765	Phasing	The tender submissions have been received, but the values were significantly higher than the current budget. DCMS is currently reviewing the scheme and we will report back on the approach going forward as soon as we can.

4.2 Capital Variations Budget

Variation budgets are set annually and reflect an estimate of the average variation experienced across all capital schemes, and reduce the overall borrowing required to finance our capital programme. There are typically delays in some form across the capital programme due to unforeseen events, but we cannot project this for each individual scheme. We therefore budget centrally for some level of delay. Any known delays are budgeted for and reported at scheme level. If forecast underspends are reported, these are offset with a forecast outturn for the variation budget, leading to a balanced outturn overall up to the point when rephasing exceeds this budget. The capital variations budget is –£4,689k for Finance & Resources and -£1,677k for Strategy & Partnerships.

4.3 Capital Funding

Original 2023/24 Funding Allocation as per Business Plan £000	Source of Funding	Revised Funding for 2023/24 £000	Forecast Spend – Outturn (October) £000	Forecast Variance – Outturn (October) £000
-	Finance & Resources			
	Grant Funding	150	150	-
7,348	Prudential Borrowing	11,495	11,495	-
7,348	Finance & Resources TOTAL	11,645	11,645	-
	Strategy & Partnerships			
1,343	Capital Receipts	1,193	1,193	-
127	Grant Funding	130	130	-
	Other Contributions	16	16	-
229	Developer Contributions	132	132	-
2,214	Prudential Borrowing	1,770	1,770	-
3,913	Strategy & Partnerships TOTAL	3,241	3,241	-

Appendix 4 – Savings Tracker

RAG	Committee	Category Type	BP Ref	Title	Planned Savings £000	Forecast Savings £000	Variance from Plan £000	% Variance	Forecast Commentary
Black	SRP	23-24 New	C/R.6.108	New IT System	-70	0	70	100%	The capital project has been delayed; this will not be achieved this year.
Green	SRP	23-24 New	C/R.6.109	Council Wide Mileage	-500	-500	0	0%	On track
Green	SRP	23-24 New	C/R.6.110	Corporate Vacancy Factor (F&R & S&P)	-400	-400	0	0%	On track
Green	SRP	23-24 New	C/R.6.111	PH grant contribution to overheads	-61	-61	0	0%	Complete
Green	SRP	23-24 New	C/R.6.113	Insurance re-procurement	-405	-405	0	0%	On track
Green	SRP	23-24 New	C/R.6.115	Lead Authority Services - Governance	-25	-25	0	0%	On track
Green	SRP	23-24 New	C/R.6.116	Payment Card Compliance	-19	-19	0	0%	Complete
Green	SRP/ CSMI	23-24 New	C/R.7.111	Commercial Income	-900	-900	0	0%	Complete
Green	SRP/ CSMI	23-24 New	C/R.7.115	Brunswick House - Income Generation	-70	-70	0	0%	On track
Black	SRP/ CSMI	23-24 New	C/R.7.116	Cromwell Leisure - Income Generation	-84	0	84	100%	Empty units remain into 23-24, might improve later on in the year.
Green	SRP/ CSMI	23-24 New	C/R.7.117	Tesco - Income Generation	-150	-150	0	0%	On track
Black	SRP/ CSMI	23-24 New	C/R.7.120	County Farms - Agricultural Rent	-46	0	46	100%	The rent review has now been calculated and this additional rental figure will not be met.
Amber	SRP/ CSMI	23-24 New	C/R.7.156	Biodiversity Net Gain Offset	-487	-159	328	67%	The new forecast includes the current investment, plus selling 100 units per year. The profile needs revising in the business plan.
Green	SRP	22-23 CFWD	C/R.6.106	Contract Efficiencies	-200	-200	0	0%	On track
Green	SRP/ CSMI	22-23 CFWD	B/R.7.127	Alconbury Solar Carport	-37	-37	0	0%	On track
Black	SRP/ CSMI	22-23 CFWD	C/R.7.105	Renewable Energy Soham - Income Generation	-13	0	13	100%	To be reviewed later on in the year once the annual cycle has commenced.
Green	SRP/ CSMI	22-23 CFWD	C/R.7.120	County Farms - Agricultural Rent	-45	-45	0	0%	On track
Red	SRP/ CSMI	22-23 CFWD	F/R.6.109	Cambs 2020 Operational Savings	-605	-250	455	75%	Shire Hall, mostly business rates & security costs continue until the site is handed over

Appendix 5 – Technical Appendix

Grants

The table below outlines grant income.

Grant	Awarding Body	Amount £'000
<u>Finance & Resources</u>		
External Audit Costs	LG DEL grant payments	40,174
IT Cyber Grant	DLUHC	80,227
<u>Strategy & Partnerships</u>		
DA Perpetrator Interventions Fund	OPCC	104,000
Medium Risk Duty IDVA & BSA	OPCC	54,167
Victim Services Grant Agreement - APV IDVA's	Cambridgeshire Police & Crime Commissioner	6,150
Victim Services Grant Agreement - IDVA's	Cambridgeshire Police & Crime Commissioner	212,596
Homes for Ukraine (Tariff)	DLUHC (previously DCLG, MHCLG)	1,470,650
Homes for Ukraine (Thankyou payments)	DLUHC (previously DCLG, MHCLG)	769,650
Household Support Fund	DWP	7,162,849
Adult skills Core FY 22/23	CPCA	2,133,333
Adult skills ESFA FY 22/23	ESFA	136,479
Crime and Disorder Reduction Grant	Cambridgeshire Police & Crime Commissioner	60,000
Homelessness Prevention Grant	Cambridge City Council	72,473
Housing First - City Council	Cambridge City Council	64,097
Housing first - MHCLG RSI	DLUHC (previously DCLG, MHCLG)	230,346
Multiply Grant	CPCA	165,000
Museum Partnership	SHARE	29,000
The Library Presents	Arts Council	176,942
ASYE Child and Family Services	Skills for care	34,000
ASYE for Social Workers in Adult Services	Skills for care	7,028
Corporate Development	ESFA	7,500
Children's Development Academy	DFE	396,000
Workforce Development Fund 2020/21	Skills for care	7,155
New Burdens: Data Transparency Funding	DLUHC (previously DCLG, MHCLG)	12,647
Libraries Improvement Fund (LIF)	Arts Council	104,000
Know Your Neighbourhood Project	Arts Council	35,200

6.2.1 Virements and Budget Reconciliation

Budget movements for Strategy & Partnerships

	Eff. Period	£'000	Notes
Budget as per Business Plan	May	18,446	Starting budget approved by S&R in July
Communities, Employment & Skills	June	10	Minor movement in budget
Communities - Changing Futures	June	68	Public Health movement of budget in June
Public Health	June	-2	Misc budget movement
Communities - Libraries	Aug	-20	Maintenance budget Darwin Green Library to F&R
Communities – Strategic Management	Aug	34	Transfer legacy Savings target to Registrations service
Communities – Strategic Management	Aug	-31	Transfer budget for PCC income to P&S
Executive and Personal Assistants	Aug	470	New centralised budget created from various service budgets
Learning and Development	Oct	5	Misc budget movement for training
Budget 2023/24		18,978	

Budget movements for Finance & Resources

	Eff. Period	£'000	Notes
Budget as per Business Plan	May	60,292	Starting budget approved by S&R in July
Authority wide misc budget	June	247	Public Health adjustment to grant income
Central Services & Organisation Risks	June	54	Adjustment to Inflation in Street works budget in Highways
External Audit	June	40	Audit budget adjustment for grant to be received
Authority wide misc budget	July	12	Public Health adjustment to grant income
Property Services	Aug	20	Maintenance budget Darwin Green Library
Corporate Finance	Aug	4	Misc budget movement
Capital Financing	Oct	-38,141	Movement of budgets to Corporate, Funding & Capital Financing
Central holding and miscellaneous accounts	Oct	-8,923	Movement of budgets to Corporate, Funding & Capital Financing
Public Health grant	Oct	710	Movement of budgets to Corporate, Funding & Capital Financing
Transformation Fund	Oct	-92	Movement of budgets to Corporate, Funding & Capital Financing
Budget 2023/24		14,184	

Earmarked Reserve Schedule

Budget Heading	Opening Balance 2023/24 £'000	Movements 2023/24 £'000	Forecast Year End Balance £'000	Reserve Type and Description
<u>Strategy & Partnerships</u>				
Election Processes	273	0	463	Election budget to be transferred to reserve for future year's election cycle
Director, Corporate & Customer Services	14	0	0	Additional temporary staff
Communications & Information	41	-16	8	Additional temporary staff
Audit Division	30	0	0	Additional temporary staff
HR	25	-16	0	H&S - defibrillators
Cambridgeshire Skills Management Team	1,085	0	1,085	Traded Service funds held for risk contingency
YS - National Citizen Service	50	0	50	Held for potential one-off costs, at this stage Q1 not currently required
Archives	45	0	0	Held for potential one-off costs
Libraries - Development	11	0	5	Investment in service
Libraries	7	-3	3	Engage project funds
<u>Finance & Resources</u>				
Insurance	10	0	0	Additional temporary staff
CCC Finance Office	25	0	12	Audit trainee
CCC Finance Office	133	0	0	Additional audit fees expected
Building Maintenance	338	0	338	Funds for future investment in investment buildings/contingency
Contact Centre	53	0	53	Additional temporary staff
Debt Team	28	-11	0	Additional temporary staff
Hardware & Infrastructure (Laptops)	150	0	150	Hardware & Infrastructure Additional laptops required
Pandemic Related risk	437	0	0	Cost of ventilation works in corporate buildings
Shire Hall Relocation	278	0	230	Shire Hall costs associated with the relocation
Strategic Procurement & Contract Management	139	-20	70	Additional temporary staff
Council Tax: Counter Fraud & Compliance	464	-209	255	Investment to save over 3 years
Corporate Services Default	802	0	802	Legacy MRP changes account in budget requirement 2023/24
<u>Longer Term Provisions</u>				
CPSN Partnership Funds	171	-7	171	Investment in the Eastnet network
Insurance General	5,018	0	5,018	Insurance provision as per actuary report
Insurance Long-term Provision	6,839	0	6,839	Insurance provision as per actuary report
<u>Capital Reserves</u>				
General Capital Receipts	556	162	0	Funding from sales of CCC assets, used to fund capital works

(+) positive figures represent surplus funds.

(-) negative figures represent deficit funds.

Cambridgeshire and Peterborough Combined Authority (CPCA) Grant Funding Agreement with Cambridgeshire Skills

To: Strategy, Resources & Performance Committee

Meeting Date: 19 December 2023

From: Executive Director of Strategy and Partnerships

Electoral division(s): All

Key decision: Yes

Forward Plan ref: 2023/089

Outcome: Receipt of CPCA Grant Funding is approved and the agreement is signed under seal.

Recommendation: The Committee is being asked to:

- a) accept the funding agreement from the Cambridgeshire and Peterborough Combined Authority; and
- b) provide authorisation for it to be signed under seal, delegating responsibility to the Executive Director of Strategy and Partnerships in consultation with the Chair of the Strategy, Resources and Performance Committee.

Officer contact:

Name: Tom Molloy
Post: Head of Cambridgeshire Skills
Email: tom.molloy@cambridgeshire.gov.uk
Tel: 07721 819783

1. Background

- 1.1 Cambridgeshire Skills is externally funded by the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver adult education. The Adult Education Budget (AEB) has been a rolling annual funding allocation which previously came from the Education and Skills Funding Agency (ESFA) and the CPCA retained this funding method when the AEB was devolved in 2019.

The CPCA has moved away from this model and has begun to issue two-year funding agreements for the period August 2023 – July 2025. It is issuing these agreements in the form of a deed that needs to be signed under seal.

- 1.2 This report asks members at committee to accept the funding agreement from the CPCA and provide authorisation for it to be signed under seal.

2. Main Issues

- 2.1 The CPCA have allocated a total of £4.8m for the academic years 2003/24 and 2024/25.

Funding stream	2023/24	2024/25	Total
Adult Education Budget	£2,000,000	£2,000,000	£4,000,000
Free Courses for Jobs	£200,000	£200,000	£400,000
Multiply	£200,000	£200,000	£400,000
Total	£2,400,000	£2,400,000	£4,800,000

The allocation is paid on a monthly profile and the service makes a data return which evidences performance. Without the Grant Funding being signed under seal the funding in the table above will not be paid by the CPCA to the council.

Without the funding in place, the Council is unable to deliver adult education across Cambridgeshire.

The grant agreement has been reviewed by officers from the service who are confident that the terms and conditions, including performance standards and key performance indicators can be achieved within the given timescales.

3. Alignment with ambitions

- 3.1 Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes

The Adult Education Budget that is received funds a number of courses that provide people with the knowledge and understanding of the environment, recycling and green skills that contribute to achieving this ambition.

- 3.2 Travel across the county is safer and more environmentally sustainable

There are no significant implications for this ambition.

3.3 Health inequalities are reduced

There are no significant implications for this ambition.

3.4 People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs

There are no significant implications for this ambition.

3.5 Helping people out of poverty and income inequality

Delivery of adult education and supporting people to improve skills leads to better employment opportunities and subsequently can help people to move out of poverty or into employment or a position of betterment.

3.6 Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised

Provision of adult learning helps to improve skills available in the workplace leading to an improved local economy.

3.7 Children and young people have opportunities to thrive

The Adult Education Budget funds targeted courses for identified parents/careers who require support in bringing up their children and/or supporting them with their education.

4. Significant Implications

4.1 Resource Implications

The report above sets out details of significant implications in 2.1.

4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

The report above sets out details of significant implications in 2.1.

4.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

4.4 Equality and Diversity Implications

There are no significant implications within this category.

4.5 Engagement and Communications Implications

There are no significant implications within this category.

4.6 Localism and Local Member Involvement

There are no significant implications within this category.

4.7 Public Health Implications

There are no significant implications within this category.

4.8 Climate Change and Environment Implications on Priority Areas

4.8.1 Implication 1: Energy efficient, low carbon buildings.

Positive/neutral/negative Status: Neutral

Explanation: Not applicable

4.8.2 Implication 2: Low carbon transport.

Positive/neutral/negative Status: Neutral

Explanation: Not applicable

4.8.3 Implication 3: Green spaces, peatland, afforestation, habitats and land management.

Positive/neutral/negative Status: Neutral

Explanation: Not applicable

4.8.4 Implication 4: Waste Management and Tackling Plastic Pollution.

Positive/neutral/negative Status: Neutral

Explanation: Not applicable

4.8.5 Implication 5: Water use, availability and management:

Positive/neutral/negative Status: Neutral

Explanation: Not applicable

4.8.6 Implication 6: Air Pollution.

Positive/neutral/negative Status: Neutral

Explanation: Not applicable

4.8.7 Implication 7: Resilience of our services and infrastructure, and supporting vulnerable people to cope with climate change.

Positive/neutral/negative Status: Neutral

Explanation: Not applicable

Have the resource implications been cleared by Finance? Yes

Name of Financial Officer: Clare Andrews

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the Head of Procurement and Commercial? Yes

Name of Officer: Clare Ellis

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or Pathfinder Legal? Yes

Name of Legal Officer: Emma Duncan

Have the equality and diversity implications been cleared by your EqIA Super User?
Yes

Have any engagement and communication implications been cleared by Communications?
Yes
Name of Officer: Sarah Silk

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes
Name of Officer: Sue Grace

Have any Public Health implications been cleared by Public Health?
Yes
Name of Officer: Kate Parker

If a Key decision, have any Climate Change and Environment implications been cleared by the Climate Change Officer? Yes
Name of Officer: Emily Bolton

5. Source documents

5.1 Source documents

CPCA Grant Funding Agreement

Business and Financial Plan 2024-2029

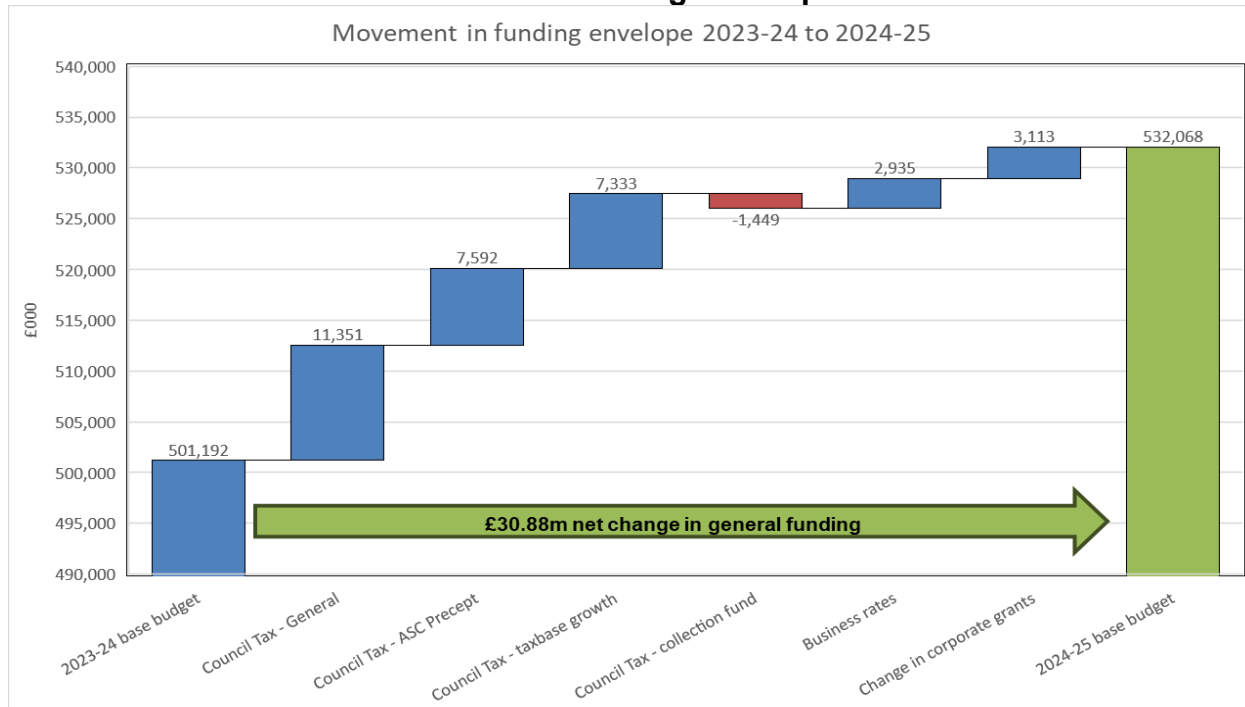
- To: Strategy, Resources and Performance Committee
- Meeting Date: 19 December 2023
- From: Chief Executive and Executive Director of Finance and Resources
- Key decision: No
- Forward Plan ref: Not applicable
- Outcome: The Committee is able to review progress and future plans to deliver the Council's Strategic Framework within a proposed draft financial plan and budget ahead of consultation by the other policy committees.
- Recommendations: It is recommended that the Committee:
- a) Considers the draft updated Strategic Framework (Appendix 4), alongside the draft budget (Appendix 1) and other material, in light of all the planning activities undertaken to date.
 - b) Considers the proposed approach to moving towards a balanced budget in 2024/25 as set out in Table 1, section 9 and Appendix 1.
 - c) Agrees to consult on the draft budget proposals prior to further consideration at Strategy, Resources and Performance committee on 30 January 2024 ahead of the budget setting meeting at Full Council on 13 February 2024, including the following:
 - i. Medium Term Financial Plan and Business Plan (Section 12)
 - ii. Growth and Pressures (Section 7)
 - iii. Savings and Income (Section 9, Appendix 1C)
 - iv. Capital Programme (Section 8, tables 4-5 of appendix 1B).
- Officer contacts:
- Names: Stephen Moir, Chief Executive
E-mail: stephen.moir@Cambridgeshire.gov.uk
Michael Hudson, Executive Director of Finance and Resources
E-Mail: michael.hudson@Cambridgeshire.gov.uk

1. Overview

- 1.1. This draft Business and Financial Plan provides a first assessment of the Council's progress with, and further plans to, deliver its seven ambitions within its Strategic Framework ^(OBJ), as well as the proposed 2024/25 precept needed, and an updated draft Medium-Term Financial Plan (MTFP) to deliver this and the Council's core services. This report is a proposal for consultation and this Committee will consider feedback at its 30 January 2024 meeting, before making recommendations to be considered at Full Council on 13 February 2024.
- 1.2. Section 4 of this report sets how progress has been made in 2023/24 to deliver against the ambitions set out in the Strategic Framework, as well as a focus on the following four years and the prioritisation of £27 million being made through this financial planning update to further achieve the Council's ambitions and improve outcomes. The proposals also draw on the Council's first Quality of Life Survey. The prioritisation includes and ensures:
 - £57 million in 2024-25 to maintain and improve our adult and children's social care services, while managing significant challenges from rising demand, inflation and workforce shortages. We continue the Council's commitment to the Real Living Wage being paid by adult care providers to their staff. The Council will monitor this carefully and strive towards full adoption and implementation by all adult social care providers, as well as continuing to invest in workforce training in Cambridgeshire to improve the quality, skills and stability of our provider workforce.
 - £3 million to continue to offer food vouchers for those who are eligible for free school meals during the school holidays - despite the uncertainty of Government funding.
 - A further £2.2 million to support those experiencing the impact of poverty across the county, including continuing to help people to maximise income such as benefits.
 - £23 million to strengthen and improve our highways including roads, footpaths, cycleways, signage, and drainage, to enable people to move more safely around the county. This is planned to be repeated in 2025/26 making nearly £50 million available for this work across the next two years.
 - £42 million to fund our ambitious capital programme to invest in the infrastructure of this County. This includes provision for Childrens and Adults care, schools and streetlighting to improve delivery of our Ambitions and, in a number of cases, support longer-term efficiencies. This prioritisation is in addition to spending allocated for highways and footpaths noted above.
- 1.3. Section 5 restates the current financial position in 2023/24. A separate report on the detailed 2023/24 financial forecast is being reported as a separate item at this committee. This identifies a £5.6 million overspend currently forecast for 31 March 2024. Officers are taking robust actions to reduce that further towards a balanced outturn by 31 March 2024.

- 1.4. Section 6 summarises the assumed funding available for 2024/25 based on information issued to date by Government, however the Local Government Provisional Finance Settlement is again expected to be issued late on 19 December 2023, the day of this Committee. As such, further details are likely to be presented to the Committee at its meeting on 30 January 2024. We are estimating that, overall, our general grant allocation will increase by £3.1 million (6%), and that other ringfenced grants will also increase (some of which will result in new spend, and some of which offsets existing planned spend). We are still also awaiting further announcements on other grants such as Household Support Fund.
- 1.5. The “Policy Statement” suggests that most grants will be rolled forward from 2023/24 to 2024/25 and it notes a general council tax referendum limit of 3% and up to 2% for the Adult Social Care Levy, i.e., creating an overall threshold of 4.99% increase on Council Tax for an upper tier authority like Cambridgeshire. This forms the basis for the current budget proposals and consultation, and the full assumed movement on the Collection Fund income is shown at Chart 1 below.
- 1.6. The Council Tax income, including the Adult Social Care Precept (ASCP) and other factors such as buoyancy of the council tax base, is expected to result in a net increase of £24.8 million of income. This is at an assumed 4.99% increase (2% ASCP plus 2.99% General). This is 2.99% higher than was originally forecast in February 2023, as a direct result of the ongoing higher than expected national and specific sector led rates of inflation, such as children’s social care and home to school transport. Overall, this means that the Council assumes its funding envelope will increase in 2024/25 by £30.9 million as set out in the following chart:

Chart 1: Movement in The Council’s Funding Envelope 2023/24 to 2024/25



- 1.7. Section 7 outlines all of the pressures and prioritisations that are proposed on a Directorate basis for 2024/25. This includes:

- £37 million for inflation, as higher inflation continues to be faced across key

council services such as transport and care.

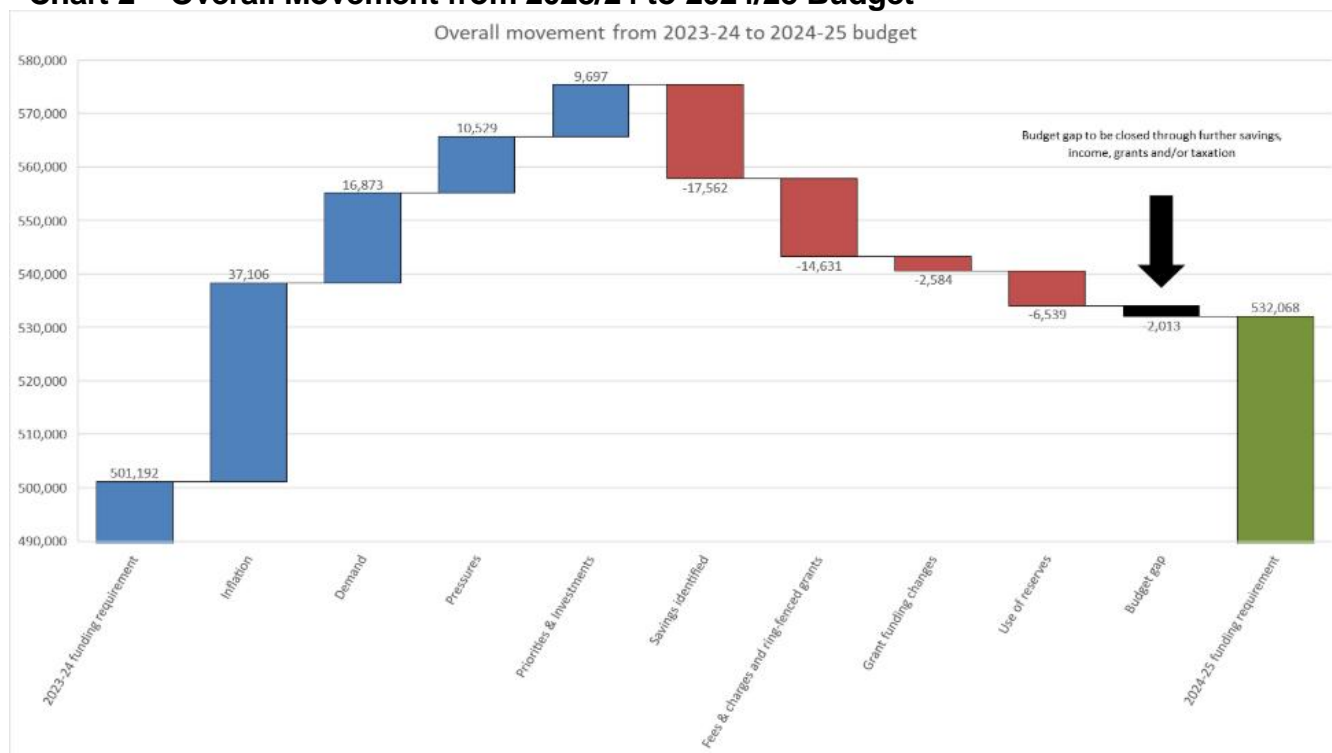
- £17 million for growth in demand for our services, including £12.1 million and £4.8 million in Adults and Children's social care respectively.
 - £27.278 million prioritised to deliver the Strategic Framework ambitions over the medium-term, of which £16.532 million is base budget and £10.746 million being drawn down from reserves.
- 1.8. The Council is continuing to invest capital spend in the County's infrastructure, such as schools, roads and social care facilities. In 2023/24 it budgeted for £194.5m million of capital funding. That investment has seen the opening of:
- Kings Dyke Crossing (Ralph Butcher Causeway), working with the Combined Authority and the A605.
 - Cambourne Village College (phase 3) and Sir Harry Smith (Whittlesey), providing new secondary school places.
 - Swaffham Prior Community Heat Network.
- 1.9. Looking forward, Section 8 of this report is proposing a capital programme for 2024/25 of £212.4 million, and a further £375.2 million across the following nine years and beyond, giving a total programme of £587.5 million. More detail can be found in tables 4-5 of Appendix 1B. This will see schemes such as:
- New secondary schools at Darwin Green (Cambridge) and at Alconbury Weald, 1,000 new secondary school places in Northstowe, and 225 new places elsewhere in the county.
 - Independent Living Schemes for later life and specialist accommodation for adults with disabilities.
- 1.10. The capital programme will be funded from grants, capital receipts and borrowing, with £101.5 million of borrowing forecast for 2024/25, at a revenue cost in 2024/25 of £42.0 million.
- 1.11. In total therefore, the Council is facing gross pressures, alongside the prioritisation being proposed and costs of borrowing of £74.2 million. That means that after accounting for the funding envelope noted in Section 6 (£30.88 million as shown in Chart 1), there is a net financial gap to bridge of £43.3 million.
- 1.12. It is proposed that this financial gap is closed by £6.5 million of reserves to support the bottom-line position; £17.6 million of savings proposals identified to date and which are outlined at Section 9 and Appendix 1C; plus, £17.2 million of other income through grant, fees and charges. That leaves a remaining gap of £2 million to still be addressed to achieve a balanced position. This is summarised in Table 1:

Table 1 – How the £2 million remaining to balance the 2024/25 budget is arrived at:

	£m	£m	£m
Inflation, pressures, demand and prioritisation of funds – <i>Section 7</i>	74.2		
Budget changes		74.2	
Less (<i>Section 6</i>)			
Increase in general government grants	-3.1		
Proposed Council Tax increase	-18.9		
Council Tax taxbase and collection fund	-5.9		
Business rates income	-2.9		
Funding envelope changes		-30.9	
Total gap to find			
Increase in fees, charges & ringfenced grants – <i>Section 9</i>		-17.2	
Savings identified – <i>Section 9</i>		-17.6	
Reserves use – <i>Section 13</i>		-6.5	
Total Gap remaining			2.0

- 1.13 Section 9 and Appendix 1C therefore sets out the £17.6 million savings and £17.2 million of income proposed to balance the 2024/25 and beyond budgets. These are involving a mixture of managing demand, costs and income. Many of the proposed changes such as asset rationalisation and adult social care reablement are laying the foundations for longer term changes and improvement discussed in Section 12 under the medium-term financial plan.
- 1.14 This does however mean that at this stage there is still a gap unresolved of £2 million. The Council is awaiting confirmation of the Provisional Settlement before any further plans are discussed and, as such, there will be a further update on proposals to balance once the settlement and feedback from consultation is known in January 2024.
- 1.15 Chart 2 summarises the movement in 2024/25:

Chart 2 – Overall Movement from 2023/24 to 2024/25 Budget



- 1.16. Turning to schools and the funding of education across the county, Section 10 summarises the estimated funding settlement and notes progress against the Government’s Safety Valve programme and the position on Special Education Needs and Disabilities (SEND). We are still awaiting announcements for the final dedicated schools grant (DSG) position for next year and the consequent impact on school budgets and high needs budgets spent by the council. The council has a large, accumulated deficit on the DSG account as a result of rising demand for high needs SEND outstripping available funding. We are engaged in active discussions with central government and are part of the Safety Valve programme to bring down our deficit. As the below sections set out, however, the Council is currently off track on delivery of this plan, along with many other authorities in the programme.
- 1.17. Considering the medium term and the whole period of the Strategic Framework and beyond, Section 12 sets out a medium-term financial envelope to continue to deliver the Council’s ambitions and services. Subject to the outcome of the next General Election, it is anticipated that there will be a review carried out of local government funding in 2025 but the outcome is not expected until at least 2026/27. There is also continued uncertainty over the scale and pace of inflation, and alongside that we continue to see emerging new patterns of demand in key services post pandemic. As such there are several caveats regarding future years’ forecasts.
- 1.18. Against that context, the report includes a further forecast for 2025/26 to 2028/29. This brings into focus key change programmes that have begun or will begin in 2024 to help determine the future shape and funding of the Council to achieve a balanced budget in each of the years remaining of the current Strategic Framework. More detail is set out at Section 12 of this report, but key facets include:

- Redesigning the provision of care services for Children's Social Care with a focus on growing our in-house fostering service to ensure a year-on-year increase for foster placements being achieved with Cambridgeshire registered foster carers. Improving our commissioning and provider market engagement to ensure a sufficient number of in-county places for older children and young people, or those with specific needs, from private residential and semi-independent living accommodation providers. There will be a strong focus on contract management to ensure that children's social care packages are meeting individual children's needs and are being delivered effectively, as well as achieving value for money.
- Reshaping the way we support discharges from hospital and reablement to promote a 'home first' approach, helping people to maximise their independence to live longer and better in their own homes and communities.
- Managing the way children travel to school to enable more access to public transport to reduce costs through a better understanding of route demand via new technology and by increasing the number of safe walking routes to school for children.
- Continuing to remodel the way we deliver and support those people with learning disabilities, physical disabilities and mental health problems across all ages to strengthen an offer which promotes more independence and better outcomes. This includes a focus on increasing our local accommodation offer and strengthening our community based and preventive approach, including the expansion of our Care Together programme to deliver locally based services.
- Placing a greater focus on the ways we engage with our residents and those people who access our services digitally to provide more automated and intuitive ways to resolve issues at the first point of contact, as well as helping people to self-serve more easily.
- Challenging and changing the way we operate our organisational and business support services and looking closely at the way we buy services or collect income to make these processes more efficient.
- Working more closely with our communities and our public, voluntary and community sector partners we will provide access to a broader range of services through our Libraries and other community-based assets. We will tailor what we offer to respond to local need and to help reduce demand on specialist services. We will support the local provider market to respond to changing demands and be sustainable in providing quality services. We will continue to prioritise investment in the adult social care provider workforce, growing their skills to meet changing needs of those who we support.
- Linked to the changes above, we will continue to assess the scale of the Council's operational estate and buildings and continue to rationalise and work smarter with our partners to reduce costs whilst improving access to

services. This will primarily focus upon our office accommodation across the county.

- Implementing our improvement programme for the highways service so that it is more customer focused and responsive to the needs of residents and communities. The programme also focuses on ensuring we secure good value for money from any investment into highways and from our delivery partners, through robust contract management.
- Reviewing our arrangements for the disposal of household waste to identify measures we can take to improve both environmental and financial performance.
- Embedding the Council's approach to achieving net zero by 2030 and protecting and enhancing the natural environment across our change programmes.
- Working through the countywide health and wellbeing strategy, to use system-wide mental health resources across three workstream themes. This work is being underpinned by a system-wide mental health needs assessment. The three strategy workstreams are:
 - Communications and Information - Increase people's understanding of what they can do and the choices they have to best support their own wellbeing and that of those they care about. Increase people's knowledge of where they can access help and information.
 - Motivation - Address barriers to engagement and increase people's motivation to access activities that will encourage and support them to improve their mental wellbeing.
 - Relationships - Foster positive relationships across the course of peoples lives for better mental wellbeing and prevention of loneliness.

1.19. Finally, Section 13 and Appendix 2 assess the Council's financial standing with reference to the robustness of forecasts and the Council's reserves. This deems that, based on current plans, the Council is well placed with adequate reserves and a robust financial plan, however, there needs to be a continued drive to deliver against the saving plans and change programmes to maintain this position. Improvements in budget management and control will continue to be made, and there will be regular monitoring of the delivery of the 2024/25 budget throughout the year. A fuller appraisal of reserves will be reported back to this Committee on 30 January 2024 once further details of the Provisional Settlement are known. This will form the s25 advice to Council for setting the overall budget.

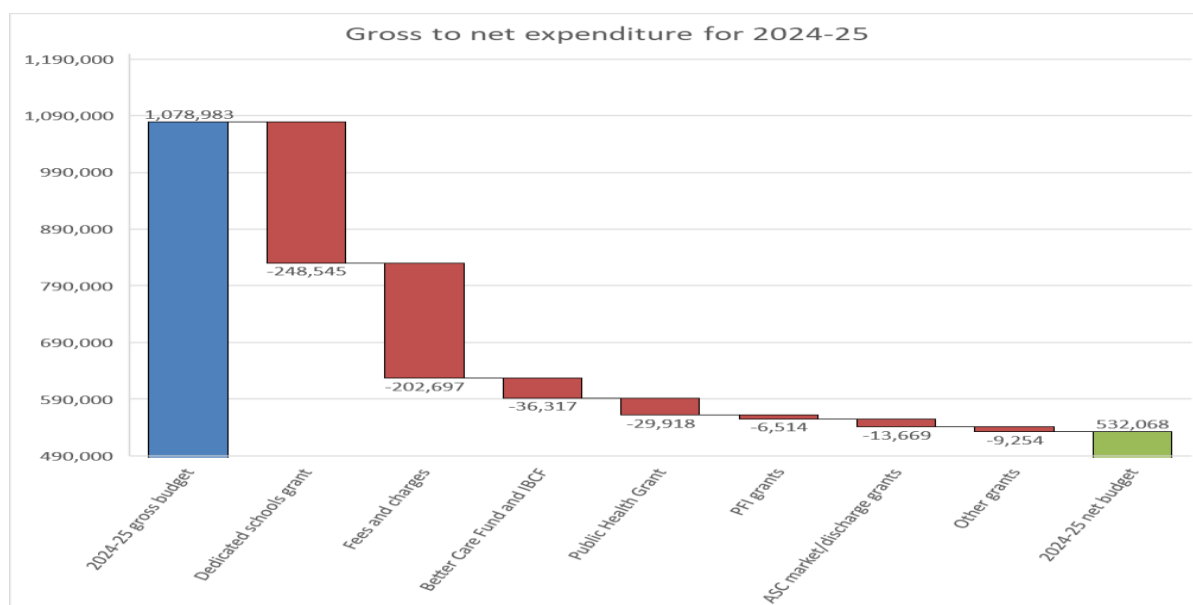
2. Purpose of Report

- 2.1. This is a covering report that provides an assessment to Council first through its committees, to set a budget for 2024/25 that takes account of the impact on Council Tax, the capital investment programme, schools' overall budgets, as well as Council reserves. The report also sets out an indicative Medium-Term Financial Plan (MTFP) to highlight expenditure and income from 2025-29.
- 2.2. In considering and proposing the draft budget for consultation, this Committee will start the process of considering proposals through Policy and Service Committee scrutiny, and any feedback will be presented back to this Committee at its next meeting 30 January 2024 for consideration. The Committee will also be asked to consider any comments alongside any other feedback received including those from residents, partners, businesses, Schools Forum, Trade Unions and any other stakeholders.

3. Background

- 3.1. The Council's Strategic Framework can be found [here](#). This report sets out an updated Business and revised Medium-Term Financial Plan (MTFP) alongside a draft budget for 2024/25 to deliver the vision and ambitions set out in the updated Strategic Framework at Appendix 4. Section 4 presents the progress made in 2023/24 against the ambitions and how the Council plans to respond to the findings from the Quality-of-Life Survey, carried out this year. The MTFP that supports the delivery of that plan is set out in more detail in Section 12 and at Appendix 1 of this report.
- 3.2. The Council is obliged by legislation to set a balanced budget. The Corporate Leadership Team (CLT) have been revising the MTFP to present to members to set its element of the 2024/25 Council Tax precept. The approach to preparing the budget is in accordance with the Budget and Policy Framework Rules and reflects the County Council's Strategic Framework and the MTFP.
- 3.3. Council will be asked to debate and approve the budget, capital programme, schools' overall budget, Treasury Management Strategy, and the level of reserves at its meeting on 13 February based on final proposals recommended by this Committee at its meeting on 30 January 2024.
- 3.4. The current total forecast gross annual expenditure budget for the Council, including DSG, for 2024/25 is just above £1 billion as shown in Chart 3:

Chart 3: The Gross expenditure incurred annually by the County Council



3.5. This report is an assessment to inform Council of the decision-making process and the adequacy and ability to deliver the proposals set out in this report, and the impact that this will have on the Council’s financial standing.

3.6. This report therefore considers:

- Delivering the Strategic Framework Ambitions and investing in its priorities – Section 4
- The current financial position of the Council for 2023/24 – Section 5
- The level of funding available for 2024/25 – Section 6
- The level of prioritisation required for delivering the Strategic Framework in 2024/25 – Section 7
- The consequences of capital investment– Section 8 and table 4 of Appendix 1B
- The level of savings, reforms and income required – Section 9 and Appendices 1B and 1C.
- The school’s Dedicated Schools Grant (DSG) and budget proposals – Section 10
- The resultant Council Tax precept calculation – Section 11
- The Council’s Medium-Term Business and Financial Plan – Section 12 and Appendix 1
- An assessment of reserves – Section 13 and Appendix 2
- Financial Implications – Section 14
- Consideration of other factors and professional advice – Sections 15 to 20

4. Delivering the Council’s Strategic Framework Ambitions and investing in its priorities

4.1 The current Medium-Term Financial Plan takes account of the Strategic Framework set alongside the uncertainty of Government funding. In summer 2023, the Council undertook its first Quality of Life Survey sampling 5,500 residents who broadly represented the make-up of Cambridgeshire’s population [Quality of life survey 2023 - Cambridgeshire County Council](#). The results of the

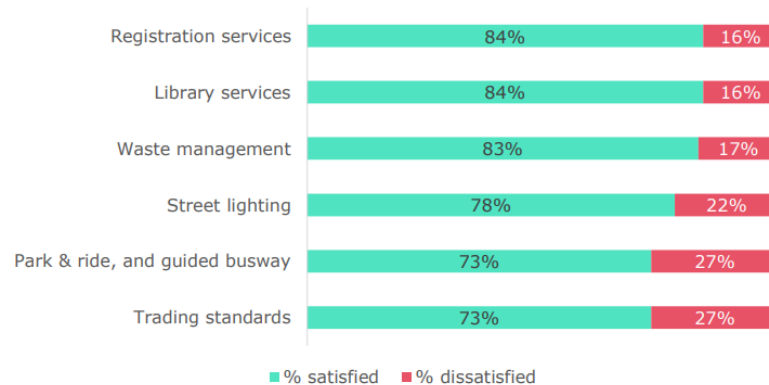
survey have been used to inform and develop the financial plan. As such this report sets out an updated Business and Financial Plan that covers the remaining years of the Strategic Framework and beyond.

4.2 The Strategic Framework sets out the Council's vision to create a Greener, Fairer and more Caring Cambridgeshire. As the strategy is implemented, changes to the Business Plan approved by Council February 2023 are to be expected and the following bullets summarise those changes. The following paragraphs then note what progress has been achieved in the last nine months as well as plans and prioritisation of funding for the coming years.

4.3 At the same time the Council has seen a revision to its Financial Plan. This was reported to this Committee's last meeting 31 October 2023 ([Link to the Strategy, Resources and Performance Committee 31 October 2023 - Item 5 Business Plan](#)). The key changes to the financial plan for 2024/25 and beyond, as also set out at Section 7, reflects:

- The revised forecast for the increasing inflationary and demand costs associated with demands for care for vulnerable people, including adults and children with complex care needs and special educational needs and disabilities (SEND).
- The additional pressures faced on the cost and demand for services outside of care, for example waste, highways and transport.
- A greater than assumed impact of pay inflation both on the Council's pay bill and the cost of providers to the Council.
- The forecast increase in the Financial Plan costs which are in part matched by the necessary revision to the assumed level of Council Tax. Whilst a 2% increase was forecast in February 2024 the significant increase in costs highlighted now lead to a need for an Adult Social Care Precept at 2% for 2024/25 and a further 2.99% on Council Tax to ensure the services valued by our residents such as libraries, street lighting, waste and trading standards are maintained and not cut. However, a Council Tax of up to 2% is still assumed for 2025-29.

Service users are most satisfied with registration, libraries and waste management

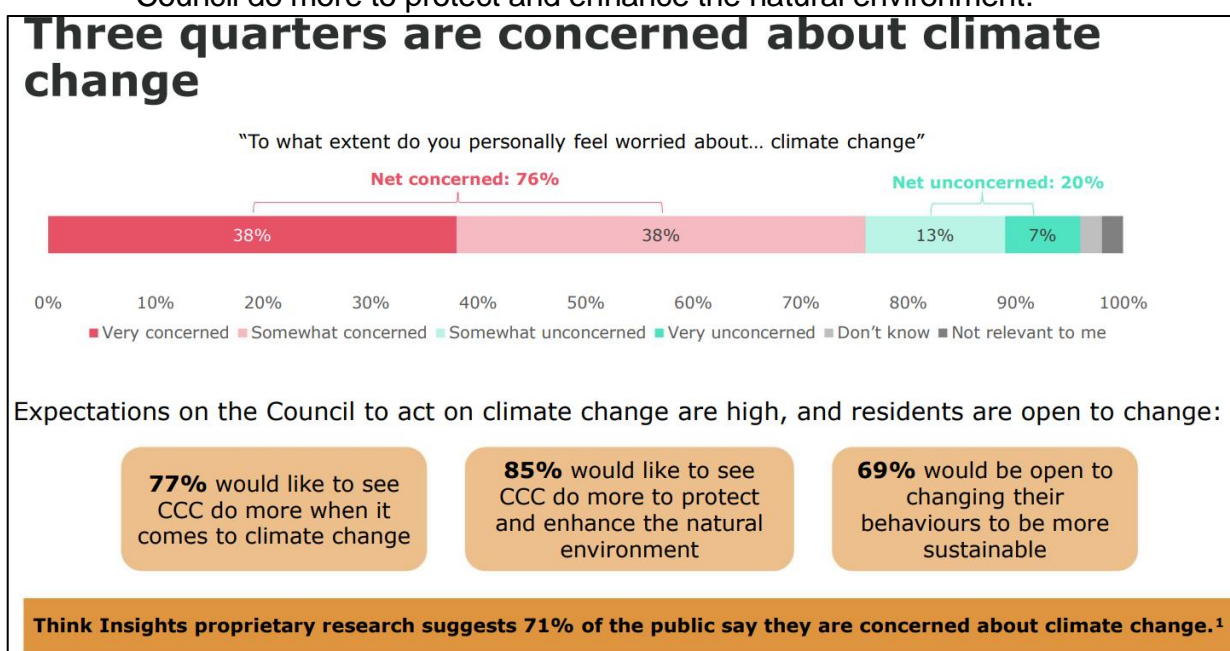


- 4.4 In relation to the Council's priorities in the Strategic Framework, the Business and Financial plan confirms the commitment to continue to resource these services:

Ambition 1 - Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes.

- 4.5 The Council is proposing to commit £15.9 million (revenue, capital and reserves) to delivering this ambition across 2024/29.
- 4.6 The commitment made in 2023/24 and before has already seen the following successes:
- 22 Council building heating systems have been replaced with low carbon heating systems, saving an estimated 370tCO₂e per annum at a cost of £6.6 million. £3 million of this coming from external grant funding.
 - The latest assessment confirms that Carbon Emissions (scope 1, 2 and 3) of the Council have been reduced by 49% since 2019.
 - A new home energy efficiency and low carbon heating service has been launched for residents in Friday Bridge in Fenland.
 - The 'Action on Energy Cambridgeshire Partnership' between the Council, City Council and District Councils secured £11.5 million for off-gas grid residents to take action to reduce energy costs. This supports the retrofit of 550 low-income households to help with the cost-of-living crisis.
 - The construction of the St. Ives Smart Energy Grid has begun and is planned to open in Spring 2024 comprising solar canopies, battery storage, EV charging and is supplying clean green electricity locally.
 - 62 Cambridgeshire schools have been retrofitted with energy measures saving more than £1.1m on annual energy bills and cutting carbon emissions of 1,312 tCO₂ per annum.
 - The Council has introduced a climate and nature-based performance target for all staff as well as a requirement for all staff to undertake essential learning on the climate emergency.

4.7 The Quality-of-Life Survey showed that 76% of respondents were concerned about climate change with 85% stating they would like to see the County Council do more to protect and enhance the natural environment.



4.8 The Council's continued focus and recognition of the Quality-of-Life Survey findings have led to further prioritisation of funds to meet this priority in 2024/25 which are set out throughout this report.

4.9 Beyond 2024/25 the Council will continue to embed its approach to net zero into its overall change programmes in relation to highways, property, fleet, transport and waste management. Furthermore, the council will be approving and implementing strategies to enhance nature and biodiversity across the County in 24/25.

Ambition 2 - Travel across the county is safer and more environmentally sustainable.

4.10 In 2023/24 £27 million of investment in the Council's roads and transport has seen:

- £5.3 million in early surface treatment and surface dressing programmes to improve the County's roads in over 90 locations.
- £3.6 million to proactively manage the increase in potholes arising from extreme weather.
- £0.9 million secured to develop five new Active Travel schemes across the County.
- The delivery of 20 new 20mph schemes in partnership with Town and Parish Councils.
- The creation of eight new highways civil engineering apprenticeships.
- The delivery of 54 draining maintenance schemes.

- The delivery of approximately 60 Local Highway Improvement projects, many of which focussed on addressing road safety and speed reduction on behalf of local communities.
- Approximately £8million spent on 14 major carriageway maintenance upgrades and around £3million on 25 individual footpath and cycle path improvements to enable safer, more sustainable travel for people moving across the county.
- £1million spent on designing 15 projects and delivering five projects) to achieve significant drainage upgrades across the county and investigating a further 10 notable problem sites to develop a forward plan for investment in the future.
- Improving safety at dangerous junctions for pedestrians and cyclists on Barton Road (£600k) and Storeys Way (£170k) and continued work with communities and elected representatives to design and progress more than 20 projects which are focussed on more sustainable and safer travel through new infrastructure or upgrades to existing infrastructure.
- Road safety improvements to the Wheatsheaf Crossroads.
- The completion of the physical works to deliver the Kings Dyke crossing.
- Further development of the business cases for improvement schemes to the A10 Ely to A14, A141 and St Ives Improvement, March Area Transport Strategy and a crossing over the A10 between Ely and Witchford.
- The re-establishment of the Joint Area Committee for Highways in Cambridge.

4.11 Despite this, it is recognised that there is more to do, and the Quality-of-Life Survey identified that 76% of respondents were dissatisfied with the condition of Cambridgeshire's roads and footpaths. This budget provides new priority led investment to recognise the deterioration in our highways network, as well as the need to improve connectivity and ensure that more funding is available for preventive work with £6 million being invested in 2024-26 for Highways (£3 million in 2024-25 and a further £3 million in 25-26, both recurring), on top of £2.3 million of additional Government grant funding for 2024/25 and £70 million already in the capital programme (including the new £20m capital investment).

4.12 Of the above, £2 million in 2024/25 and a further £2 million in 2025/26 will fund £40 million of capital spend, making a total prioritisation of nearly £50 million across 2024-26. This specific additional proposed allocation will enable more resources to be directed to address:

- Drainage cleansing and management
- Weeds and vegetation clearance and management
- Management of potholes
- Improvements to Public Rights of Ways
- Preventative works on the roads, footpaths and cycleways
- Maintenance of signs, road marking and traffic signals

- 4.13. Across the Medium-Term Financial Plan this will bring significant improvement to our roads network, for example, delivery of schemes such as:
- March and St Neots Future High Street Schemes,
 - Soham-Wicken Non-Motorised User Route
 - Completion of road safety schemes at Wheatsheaf Crossroads and Swaffham Heath.
- 4.14. Further delivery of schemes, identified in the Transport Delivery Plan, are subject to further funding approvals including the next stage of business case development for A10 Ely to A14 and A141 and St Ives Improvement following development of the Outline Business Case and delivery of schemes identified in the March Area Transport Strategy.

Ambition 3 - Health inequalities are reduced.

- 4.15. The Council will spend £40.9 million on Public Health as well as other investment through Adult Social Care and Early Years in 2023/24; this budget proposes increases to adult social care budgets as set out elsewhere in this report.
- 4.16. In 2023/24 these funds have ensured:
- The Health Visiting service ensuring 85% of families now receive their new birth visit within 14 days, up from 39% at the end of the last reporting year. There has also been a significant improvement at the 6-8 week contact with 77% now seen within 8 weeks, again up from 39%. For both key indicators, the overall percentage of families seen remains very high at 97% and 95% respectively when you include those families seen later than the mandated period. We also achieve the breast-feeding target of 57% at 6-8 weeks.
 - The Cambridgeshire commissioned Drug and Alcohol Treatment Service provided by Change Grow Live, which continues to perform well against national indicators. The service achieved a successful completion rate of 21.11% of those referred for treatment, marginally higher than the national completion rate of 20.32%.
 - Successes in our support offer for people who want to lose weight with 45% (target 30%) achievement of Tier 2 Weight Management adult service users who complete the course and achieve a 5% weight loss. Our health trainer offer has also been effective at reducing inequalities by achieving its target of 30% of adults referred to the service from deprived areas.
 - Public Health has invested in several Adults' services, contributing £447k in 2023/24 towards services which have addressed health inequalities, including:
 - The Good Life Service which provides a range of support and activities to decrease social isolation and loneliness, improve mental well-being and self-management of mental health, including information and signposting, good mood cafes, peer support and online self-help and counselling. The Community Navigator service reaches out to people at risk of poor health

and wellbeing, to support them and overcome barriers to access activities that support them to remain independent, safe and well. 99% of those accessing the service feel more independent and able to access support and information when they need it and 91% feel more connected to community of their choice.

- 260 of the 283 care settings across Cambridgeshire, graded Good or Outstanding at their most recent CQC inspection.
- Ten settings that were in intervention due to a Requires Improvement or Inadequate inspection outcome have been reinspected throughout the year, all with an outcome of Good or better.
- The current percentage of two-year-old children taking up funded education and child places in Cambridgeshire is 73.5%, 6% up on last year.
- Forest School Level 2 and Level 3 courses (funded in partnership with Cambridgeshire Skills) are now fully booked until Autumn 2024.
- The SEND support in Early Years, which focuses on improving outcomes for children and families. 706 children have been referred to the Early Support Pathway.

4.17. The Quality-of-Life survey showed that 40% of residents struggled with physical health problems. Going forward into 2024/25 we recognise that there is a growing demand, and the need to balance health equalities remains a key ambition for the Council. As such these proposals would see prioritisation of funding for;

- £38.1 million to enable Adult Social Care to meet inflation, demographic and increasing pressures to ensure they can continue to provide quality services to support Cambridgeshire people.
- £90K in community initiatives to support families with children who self-harm or have eating disorders.

4.18. As we go forward through into 2025/26 and the later part of this decade, we need to be mindful of the continued challenges we face with an ageing population considering how we strengthen community capacity and resilience, as well as improve our care and support offer. As a result, we will be working with our partners across the public, independent and voluntary sector to change the way we work across the whole care and health landscape of the county, such as bringing care closer to communities, exploring digital solutions, increasing reablement and developing accommodation options.

Ambition 4 - People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs.

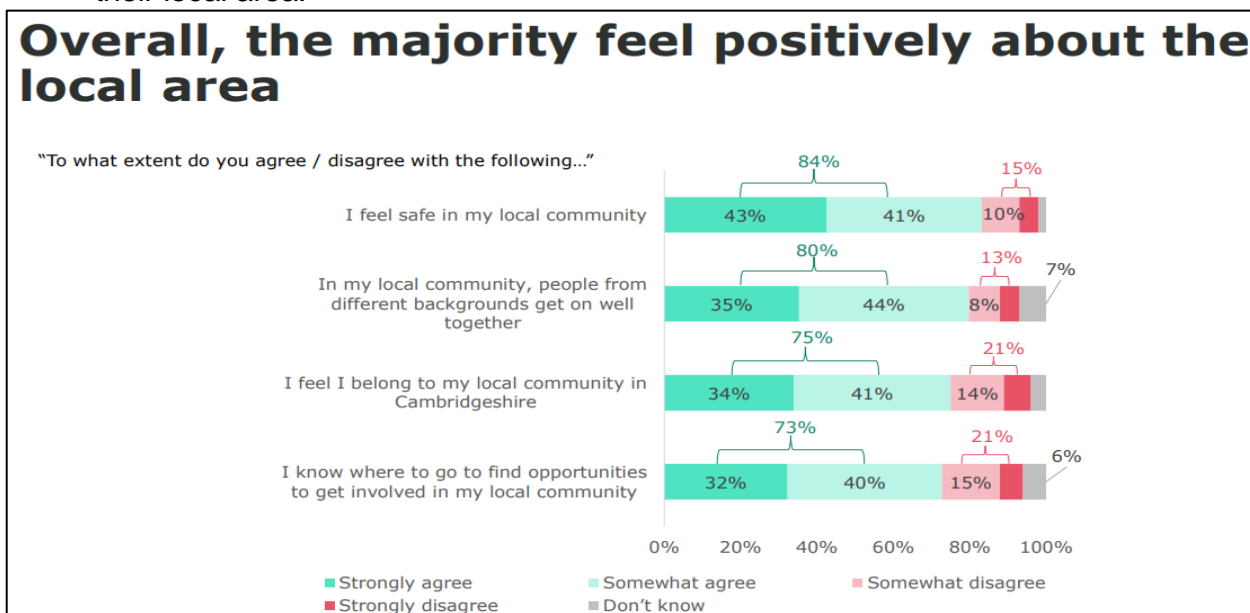
4.19. The Council is spending £507 million gross in 2023/24 on Adult Social Care and Children's Services as well as £40.9 million on Public Health.

4.20. Key investments made at last year's budget have meant that in 2023/24 the Council

has:

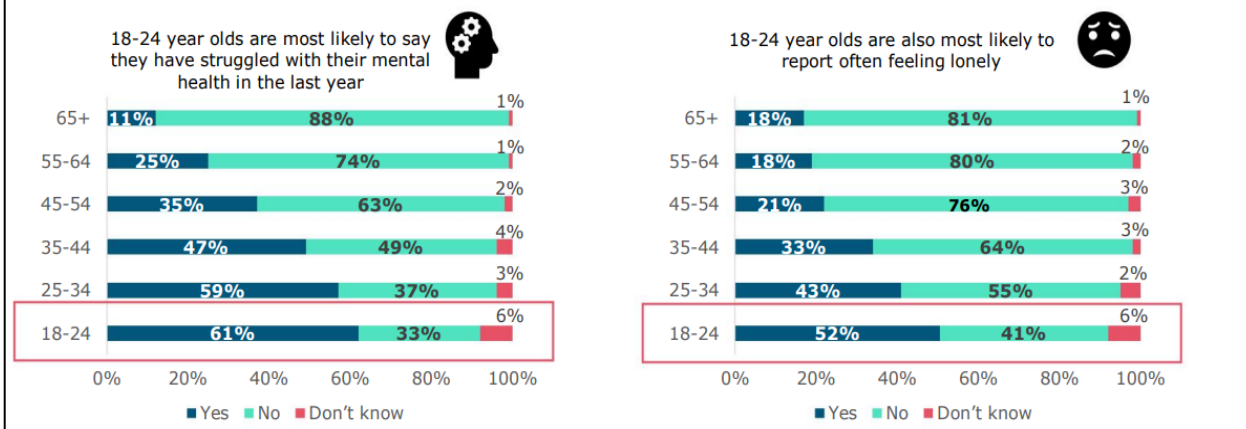
- Launched a new children’s social work academy as well as a new adult’s workforce academy, to improve recruitment, retention, and development of the social care workforce, both those employed by the Council and by other providers. This includes supporting a countywide Care Certificate.
- Launched individual Service Funds in East Cambridgeshire, enabling more people to have greater choice and control of how their care and support is provided.
- Begun to deliver a Support Programme, which is designed with people who use it and aimed at, putting people in control of their lives and how they are supported.
- Launched a mental health campaign for LGBTQ+ young people.

4.21. The Quality-of-Life Survey shows that the majority of people feel positively about their local area.



4.22. However, the survey also showed that our younger residents report they are struggling with their mental health.

Younger residents in particular report the lowest levels of mental wellbeing



- 4.23. For 2024/25 the budget proposes an additional prioritisation of £320k to address children’s mental health, which has worsened post pandemic. The funding will be used to employ trained specialists to work in and with schools to design and deliver programmes of activity working with children and young people, teachers and parents with evidence-based interventions that are known to address anxiety. In light of the findings from the Quality-of-Life survey, work will continue to explore options for further expanding provision on mental health in 2024/5.
- 4.24. The budget also provides for support to children and young people’s mental health. In addition, it is proposed that a further £12.7 million revenue is prioritised in children’s services to reflect the demand and inflation pressures, including the level of complex cases. The budget will also prioritise £3.6 million capital in increasing the number of children in care placements in Cambridgeshire.
- 4.25. Going forward the Council recognises that there is a need to continually improve its children’s safeguarding and care teams. As such there is a change programme being developed to focus on key improvements, including increasing fostering, our own care facilities and ensuring that we have the right capacity to assess and respond to the increasing demand for children’s services.
- 4.26. The Council will continue to invest in supporting adults with learning disabilities, physical disabilities, mental health issues, and older people to enjoy healthy, safe and independent lives. In 2024/25 this will include:
- £35 million to fund inflationary and demand pressures; of which,
 - £4.5 million to reflect increases in demand seen for older people’s services in 2023/24, over and above the current budget.
- 4.27. In addition, the Council is continuing to invest in Independent Living Support (ILS) for older adults, including those with nursing needs, alongside those for people with learning disabilities and autism, designed to help people with a wide range of supported needs retain their independence. As noted at Table 10 in Section 8 the capital programme includes £68 million of programmed works for adult services over

2024-29.

4.28. Looking beyond 2024/25 the Council will focus on managing demand and increasing independence through the following priorities:

- Prevention agenda, aligned with a broader digital approach to promote more self-service and options to support people before they experience crisis.
- Expansion of Care Together to offer a prevention and early intervention model for all ages which is delivered locally.
- Learning disabilities and mental health – maximising opportunities for independence, including increasing the local accommodation offer, improved pathways to move between services, in local communities.
- Hospital discharge pathways – supporting effective 'home first' principles and maximising independence.
- Reviewing our in-house opportunities to ensure efficiencies and effectiveness of operations, including value for money and opportunities for growth and diversification.

Ambition 5 - Helping people out of poverty and income inequality.

4.29. As the Quality-of-Life Survey showed, there is significant concern around the current cost of living crisis, with 86% of residents being concerned and 47% of those having made a change because of this (limiting heating, food or medicines). Delivering on this ambition has never been more key. In 2023/24 the Council has spent £9.4 million to deliver the following:

- The real living wage to be extended to more of the adult social care workforce, including personal assistants (PAs) - £1.3m.
- £7 million in direct support to families who are struggling financially, including holiday food vouchers for more than 22,000 Cambridgeshire children.
- The continued operation of the Council's Anti-Poverty Hub to focus upon and manage the processing and issue of voucher support, as well as providing income maximisation support to enable people to be supported to access welfare and benefits support.
- £150,000 on health literacy skills to reduce health inequalities and improve outcomes.

4.30. In 2024/25, despite there being significant uncertainty about the future of any national financial allocation for the Household Support Fund to continue from Government, the Council locally plans to prioritise:

- £3 million to continue to provide holiday food vouchers for those on free school meals, reprioritising £1.5 million into the base budget and £1.5 million for each of the next two years coming from reserves, and thereafter fully funding £3 million in the base budget. We will continue to lobby Government to recognise the benefits of this scheme to our young children's health, education and wellbeing.
- £2.2 million into an Anti-Poverty Strategy and action plan in 2024/25 funded from

reserves. This will be a collaborative piece of work with our public, voluntary and community sector partners, which will lead to the development of a place-based Cambridgeshire Anti-Poverty Strategy, rather than a strategy solely for the County Council. It will be informed by those who have experienced the impact of poverty on their lives. Through this work we will target investment where it can be most effective in helping people out of poverty. This will include ensuring people can maximise taking full advantage of the range of support that continues to be available to them, including income maximisation. Where we can, we will simplify processes and remove organisational barriers so people can access this support more easily. By understanding the needs of those in poverty we will better understand what we can do to make positive changes to the social, economic and environmental factors that affect the lives of people who are currently experiencing these social inequalities. The recommendations from the planned review and benchmarking of Adult Social Care charges will also be considered in the context of the Anti-Poverty Strategy.

Ambition 6 - Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised.

4.31. The Council currently spends £5.2 million within Place and Sustainability on delivering services to support this ambition, alongside this there is £13.4 million spent within Strategy & Partnerships on community-based services, including libraries. These funds are helping to:

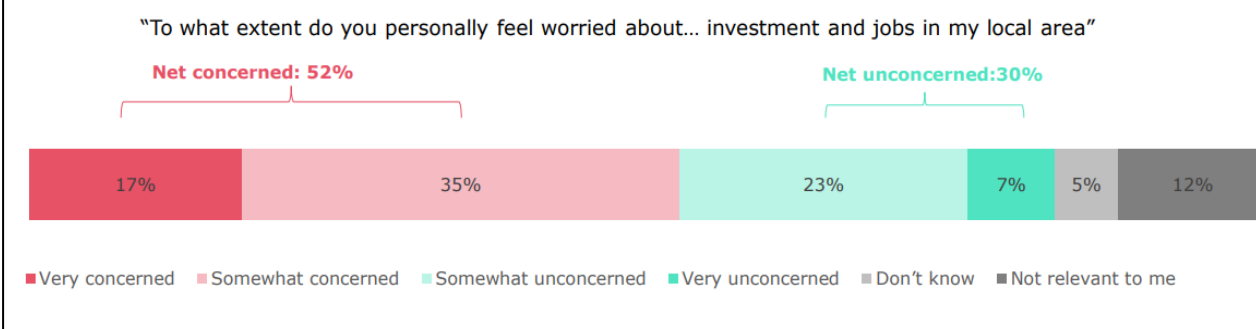
- Reposition our library service as the front door to wider council and partner services which are closer to our communities.
- Enable our libraries to be a place of refuge for people who have been displaced from their home country as a result of conflict or oppression. In addition, our libraries will provide a place of sanctuary and safety for people affected by domestic violence.
- Create additional micro-enterprises to help deliver community-based care.
- public and support them during the most important points in their life through services like trading standards, registration and support for the Coroner service.
- Enable the registration service to support social justice by working with others to prevent forced marriages.
- Ensure trading standards works to ensure social justice by enforcing consumer protection legislation and preventing criminal exploitation of the public so that the most vulnerable do not become victims and repeated victims of crime.
- Ensure 84% of our residents remain satisfied with their Library services.

4.32. We have also launched a number of pilot programmes across the County to assess how we can work closer with our communities. This has resulted in:

- The continued roll out of the Care Together programme, introducing an approach to commissioning care and support in the community, with dedicated commissioners established in each district across Cambridgeshire. The programme is supporting the creation and growth of voluntary, community and social enterprises to support people to remain living independently for longer in their communities. The programme is also reshaping the way we deliver homecare to become more personalised, focused on individual outcomes and being locally delivered, introducing new and different providers into the market with a number of local care microenterprises already established and delivering.
- The re-establishment of the Joint Area Committee for Highways in Cambridge.

4.33. The Quality-of-Life Survey did identify that half of residents responding were worried about the local economy.

Half of residents are also worried about the local economy



4.34. So, in 2024/25 the budget proposes to continue to invest and invest further in:

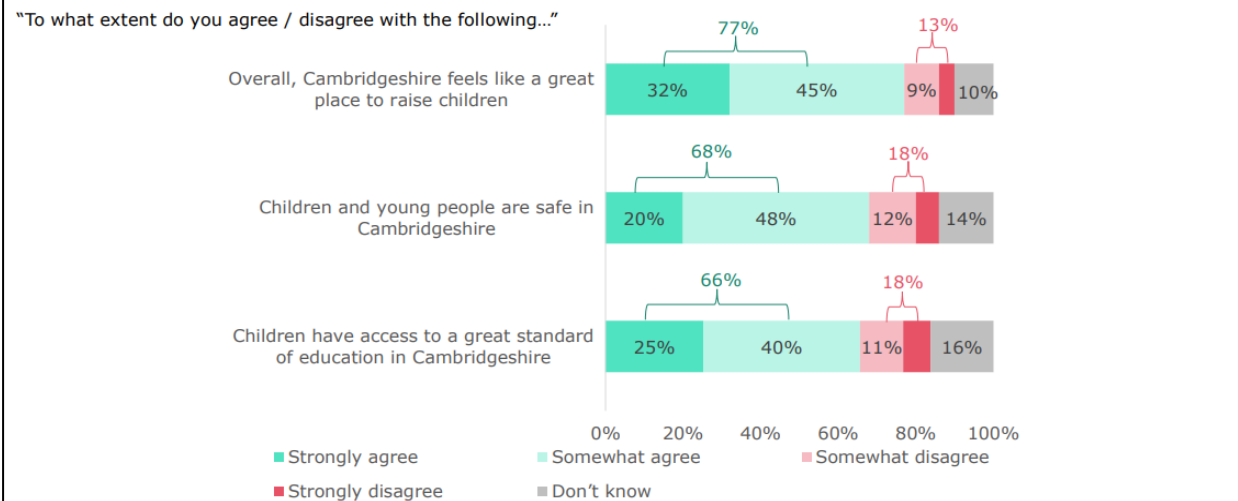
- Care Together, which will continue to be extended across more communities within the county, to offer choice and control to more people; working alongside providers to grow and increase their services within localities.
- Our libraries, linked to the rationalisation of our offices prioritising our libraries as places from where our staff can work alongside delivering a wider range of services and support for our communities.
- Investment in infrastructure through the capital programme will support the delivery of both housing and employment sites which will support sustainable economic growth across the County.

Ambition 7 - Children and young people have opportunities to thrive.

4.35. The Quality-of-Life Survey showed that overall the majority of our residents see that Cambridgeshire is a good place to raise children, however 46% of respondents who

use services for children with special educational needs or disabilities were not satisfied.

And Cambridgeshire is seen as a good place to raise children by the majority



4.36. In caring for Cambridgeshire's children and young people the Council has seen a 18.5% increase in children requiring Education, Health and Care Plans (EHCPs) giving rise to a pressure in 2023/24 of £10.1 million on Dedicated Schools Grants budgets. It is currently working with the Department for Education (DfE) to address the overspend in this area and that will need transformation in the way we deliver services. Work has already begun and that includes approval and funding (c£50million capital) for two new special free schools in March and Gamlingay providing for 270 places.

4.37. In addition, the service is continuing to strengthen its care provision through:

- Becoming the third County Council in the country to recognise 'care experience' as a protected characteristic.
- Providing council tax support to our care experienced young people.
- Helping 516 families to address multiple disadvantages through a whole family approach, delivered by keyworkers, working for local authorities and their partners.

4.38. The Council will continue to invest in supporting our children and younger people to fulfil their potential. In 2024/25 this will include £12.7 million to fund inflationary and demand pressures in children's social care and education services.

4.39. Looking beyond 2024/25 the Council will:

- Continue to increase its in-house fostering service, growing it by 25% within two years. This will create improved outcomes for children and young people, whilst generating longer-term savings and efficiencies from external placements.

- Develop a comprehensive residential accommodation strategy for children and young people in care aged 0-25.
- Focus on improving social care practice and supporting families to make and sustain positive changes that enable children and young people to remain at home in a safe environment.
- Develop our sufficiency and corporate parenting strategies to deliver a system of continuous improvement and sustainability focussed on improving outcomes for all children in our care.
- Work with our school partnerships to improve education performance and outcomes for children across the county, especially our most vulnerable learners.
- Reduce our reliance on agency staff by half to 15% by the end of 2024/25.

Efficient and effective organisation

4.40. It is vital that to deliver our seven ambitions, and maintain an effective organisation, the Council needs to focus on plans that ensure it is operating efficiently and is prepared for the future, including more digitally enabled operations and closer working with our partners and our communities. To enable this, the business plan includes:

- £3.7 million in a change and digital reserve, to enable future organisational, digital and technological improvements.
- £1.5 million of savings, when delivered, from better management and use of our estate, are invested during 2024 to redesign the way we work across the organisation, investing in training and the working environment.
- £1.32 million from the Just Transition Fund into libraries 'plus' to help us to redesign what we deliver through our libraries. This prioritisation replaces the previous capital funding for libraries and will enable the library service to deliver against an ambition to be Closer to our Communities.

4.41. The Council will continue to secure efficiencies from challenging the way it works, including standardising our processes and using technology to avoid delays and speed up access to our varied services. The Council has invested in developing its in-house capacity to review its systems and is in the next phase of developing its digital strategy. This continued focus to reduce unnecessary costs will form the bedrock of future saving plans.

5. 2023/24 Forecast Outturn

5.1. The Council has received regular updates on its financial performance throughout 2023. The Council's budget has been revised for changes such as additional grants received during the year and has thus a revised net budget of £501 million. The current forecast at Period 7, whilst predicting an overspend, is an improvement on the Period 5 forecast with various management actions and elected member

decisions taken throughout the year to deliver an improved financial position. The latest position at Period 7 (October 2023) forecasts a smaller overspend of £5.6 million on the council's net budget. An update will be provided to 30 January 2023 meeting of this Committee. The following table summarises the variances as at Period 7.

Table 2: Summary Outturn forecast for Services as at Period 7 2023/24

Directorate	Gross Budget 2023/24 £000s	Income Budget 2023/24 £000s	Net Budget 2023/24 £000s	Forecast Outturn Variance £000s
Children, Education and Families (non DSG)	163,788	-34,943	128,845	10,670
Adults, Health and Commissioning	343,526	-129,830	213,696	-365
Place and Sustainability	103,615	-35,291	68,324	3,256
Strategy and Partnerships	26,512	-7,534	18,978	118
Finance and Resources	47,805	-33,620	14,184	-121
Capital Financing	58,884	-20,742	38,141	-1,586
Corporate and Funding Items	19,731	-710	19,021	-6,408
CCC Core Spending Total	763,861	-262,670	501,191	5,565
Children, Education & Families (DSG)	156,780	-156,780	0	10,149
Public Health	41,587	-41,587	0	-652
Total including ring-fenced budgets	962,228	-461,037	501,191	15,062
Funding delegated to maintained schools	132,391	-132,391	0	
Total Budget	1,094,619	-593,428	501,191	

5.2. The main variances at Period 7 are as follows:

- Overspends on children's placements totalling £5.6 million – there is a national shortfall of placements for children with the highest needs which is pushing up prices everywhere. We are also projecting a £1.3 million overspend on children's staffing, as a result of a similar national issue in recruitment to social worker posts, which requires increased use of agency staff to provide the service. There is also a £3.4 million overspend forecast on home to school transport services, due to high inflation and increasing needs of children requiring transport.
- Delayed income arising from the energy generation schemes totalling around £4 million – construction work has not been fully completed and therefore the income generation has not been secured for this year, although the income will be secured in future years. This pressure is partially offset within Place and Sustainability by additional income.
- We are forecasting an underspend on the capital financing budget. Better than expected cashflow, partly as a result of capital expenditure being skewed towards the second half of the year, has reduced our requirement to borrow this year.
- Additional funding, particularly business rates and related grants, have provided some overall mitigation to the position, and we are maximising the use of grant funding against existing budget lines to produce a beneficial impact.

5.3. The current Dedicated Schools Grant forecast, due in the main to shortfall in high needs funding, is an overspend of £10.1 million this year, for a total projected deficit of £39.3 million. The Council is part of the Safety Valve Programme and is working with the Department for Education to manage future costs.

5.4. There are £19.6 million of longer term (>90 days) debts outstanding. Although metrics for percentage of income collected within 90 days is still meeting the target level, the absolute amount of overdue debt has risen by approximately £7m over the last 30 months. This reflects how rising levels of client contributions billed by the Council, and macro-economic issues (including the cost-of-living impacts on wider household finances and inflation), interact with wider demand patterns and service issues facing the wider public sector. The Council is investing and driving improvement in the way it collects income. As part of this, management action is being taken to reduce some of bad debt provision in 2024/25 (£0.5 million).

5.5. Monitoring of the capital budgets shows schemes are broadly on target to be within the programmed spend profile at year end. It is expected that in most cases planned expenditure will be carried forward to next financial year, however, Section 8 of this report identifies how the capital programme is being managed to ensure our cost of borrowing remains affordable.

6. 2024/25 Funding

- 6.1. The Council draws its funding from two main sources – Council Tax and government grants. The Council's government funding allocated for 2023/24 comprises of three elements; the first two make up what is referred to as Cambridgeshire's Settlement Funding Allocation (SFA), which is the Department for Levelling Up, Housing and Communities (DLUHC) calculation of what the Council's spending should be compared with other councils across the country. SFA consists of:
- Revenue Support Grant (RSG) – now just £27k
 - Baseline Funding – Business Rates Retention Scheme (BRRS).
- 6.2. A third element of government funding is from additional grants, such as the social care support grant.
- 6.3. The suggestion is that the draft Provisional Settlement will be published by Government on the day of this Committee (19 December 2023) and as such we are presently estimating the level of Government grant based on DLUHC's policy statement issued on 5 December 2023 ([Local government finance policy statement 2024/25](#)). We will provide further updates either at the Committee or more likely the Service and Policy Committees and the next meeting of this Committee in January 2024.
- 6.4. This funding and the impact for Cambridgeshire are set out in more detail in the following paragraphs. Section 11 of this report sets out the calculation of the proposed Council Tax precept, and Section 8 assesses assumptions on the funding for capital programmes including schools.

Government Grant - Settlement Funding Allocation (SFA)

- 6.5. At this stage of the year, we have no information from government about any growth in SFA allocations. We cautiously estimate a small level of growth. The Council's budget set against these assumptions is reported in the following table, but the final level of business rates income usually varies from that projected in the settlement funding assessment, and so some local projections are factored in as well.

Table 3: SFA movement 2023/24 to 2024/25

	2023/24	2024/25	2023/24 to 2024/25 Change £m	2023/24 to 2024/25 Change %
Total SFA	67.9	68.8	0.9	1.4%

- 6.6. Going forward there are plans to radically overhaul this grant funding, but this has been deferred by Government and is not now likely until 2025 at the earliest, with any changes to our grant not happening until 2026/27 at the earliest.

General government grants

6.7. The Government has increasingly given councils specific, but un-ringfenced, grants to provide some support to emerging pressures, particularly relating to social care and its own priorities. For 2024-25, we are expecting to receive £59.6 million of these general grants – the largest of these are (subject to confirmation in the local government finance settlement):

- Social care support grant - £34.4 million
- Compensation grant for frozen business rate levels, and for business rates relief schemes - £16.1 million
- Services grant - £2.7 million

This funding forms part of the council's base net budget, underpinning the budget levels of all services.

Government ring-fenced grants and contributions

6.8. In addition to this the Government is expected to be issuing a smaller number of specific ring-fenced grants for Dedicated Schools Grant, social care pressures and market support, our private finance initiatives and adult learning and skills. We also receive a key contribution from government, via the NHS, through the Better Care Fund which supports adult social care. The Dedicated Schools Grant and the Improved Better Care Fund (IBCF) grant are both expected to increase in line with government commitments above inflation, and adult social care market support grants are being expanded. The Public Health Ringfenced Grant (PHRG) was announced on 5 December 2023 and will see a £0.4 million increase to £29.7 million, which although welcome is £0.2 million less than we had forecast. Other grants are assumed to be flat cash pending further government announcements.

6.9. Ring-fenced grants usually require new expenditure to meet grant conditions, and so there is not a direct link between the increase in ring-fenced grants and any change in our budget gap. Where conditions allow, we do seek to maximise the use of ring-fenced grants against existing or already planned pressures. For example, increases in some social care grants offset the already planned demand increases, and so produce a net benefit to our financial position.

6.10. It is not clear yet whether the Household Support Fund will be continuing following confusion in statements from the Chancellor of the Exchequer and delays in the Provisional Settlement announcement.

Adult Social Care Precept

6.11. Given the continued demand pressures, the increasing cost of care for older people and the impact of the National / Real Living Wage, the Government indicated a continuation of the local freedom for upper tier councils to continue to raise a separate ring-fenced Social Care Precept of up to 2% on every household to support adult social care services. This remains part of the overall council tax increase, and so the 2% is an increase on the current total level of council tax, not on the previous year's ASC precept.

- 6.12. The total forecast pressures facing Adult Social Care in 2024/25 is set out in more detail at section 7; the gross demand, inflation and pressures, i.e. before grant and savings, facing these services is £38.1 million. A significant amount of the Adult Social Care budget relates to staffing costs in provider organisations delivering care services. Changes in the National Living Wage / Real Living Wage have a significant impact on the levels of inflation that need to be funded to these providers.
- 6.13. Even with the grant and levy, the pressures faced in Adult Social Care still exceed the demand forecast. The service is seeking to make efficiencies in 2024/25 and beyond through transformation of the service in order to ensure sustainability is in line with a longer funding position. This is to ensure that where costs continue to be forecast that exceed funding, the service works on prevention and efficiencies to mitigate as far as possible the impact on the overall Council budget.

Council Tax

Taxbase

- 6.14. Year on year the Council has seen additional income from council tax resulting from an increase in the number of properties in the County subject to Council Tax. Our funding assumptions are that the taxbase will increase by around 1.8% between 2023-24 and 2024-25 yielding an additional £5.8 million of funding. District councils update their taxbase projections over the autumn and early winter and we will apply the results as we receive these predictions. The current draft budget factors in taxbase projection changes from two district councils.

Discounting

- 6.15. The level of Council Tax collected in 2023/24 and forecast for 2024/25 has nationally been impacted by the cost of living, however across most of Cambridgeshire this is not reflective where collection rates have remained on the whole higher than the average. It is noted that the County Council was supportive of Huntingdonshire District's proposed changes to its Council Tax Support Scheme which, it is estimated, will help more residents out of poverty. Whilst this is at a cost of c£0.7 million it supports our ambition to help our residents out of poverty and enable income equality. Overall, this decision is offset by the increase in properties and assumptions around debt. This means that overall the Council's income from Council Tax is £5.1 million more than forecast at February 2023 before any increase in the tax rate.

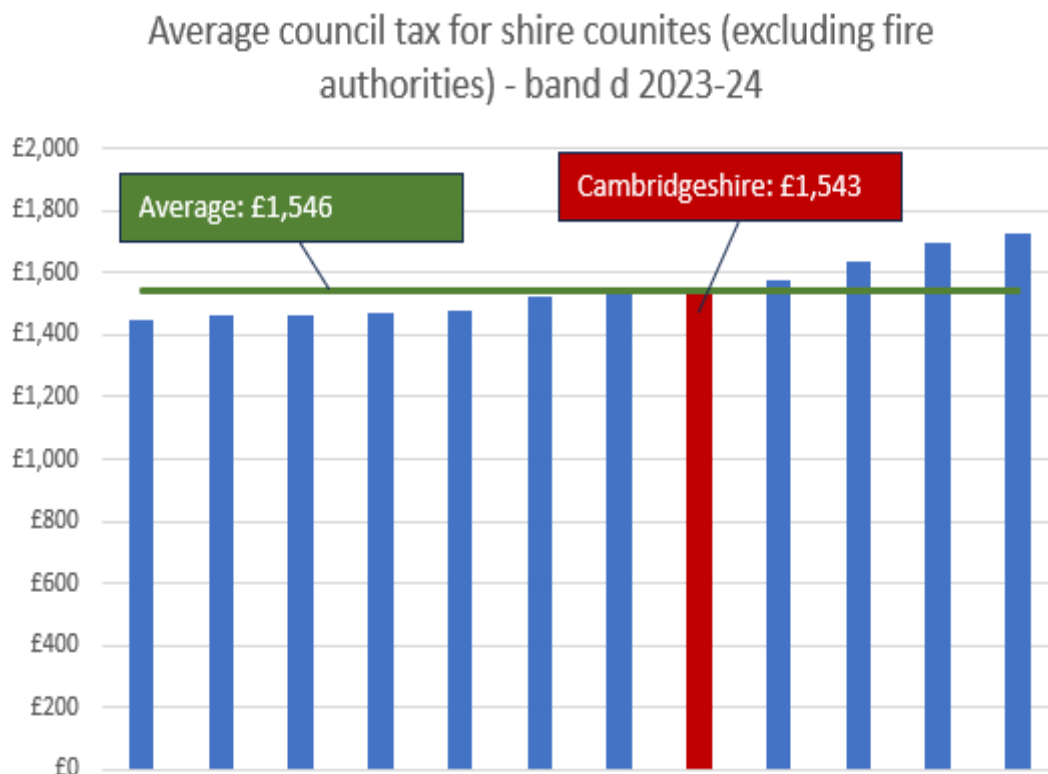
Uplift

- 6.16. The Department of Levelling Up, Housing and Communities (DLUHC) policy statement confirmed that we are able to increase the rate of general Council Tax by up to 3% without having to hold a referendum, with an additional 2% allowed for Adult Social Care precept. The MTFP agreed in February 2023 assumed a 2% increase in all years of the plan.
- 6.17. After applying the overall forecast change in the tax base and other adjustments when the Council applies a 4.99% increase (2.99% Council Tax plus 2% Social Care Levy) this gives rise to a net £398 million Council Tax expected to be collected in 2024/25, as shown in Section 11 of this report. That is £25 million more than

forecast in February 2023.

- 6.18. Overall, as Chart 4 shows, the County Council's level of Council Tax remains average when compared to comparative councils:

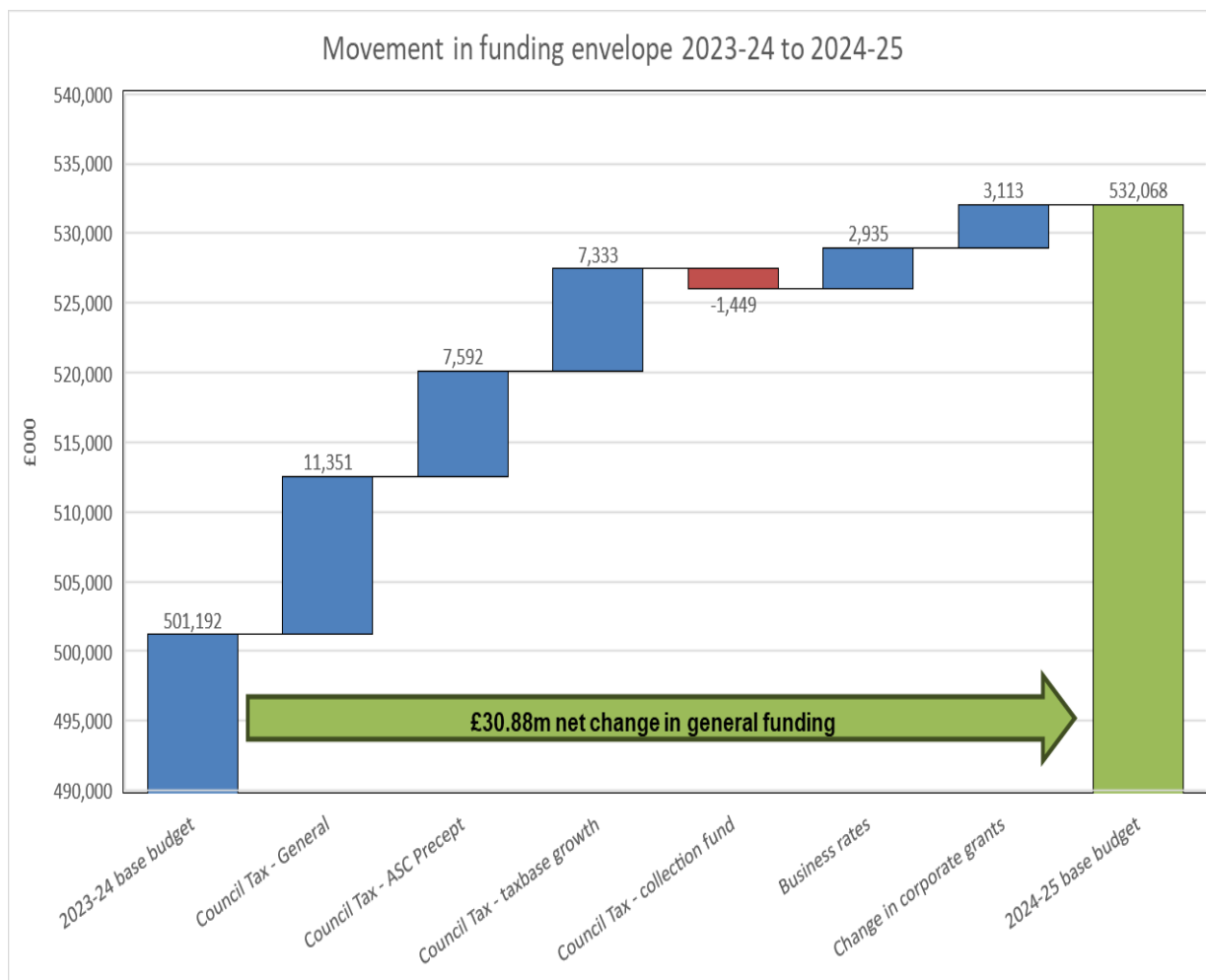
Chart 4: 2023/24 Council Tax Band D County Council comparator



Overall funding levels

- 6.19. After adjusting for movements in government grant, the proposed levels of Council Tax and Business Rates income, the net impact is that the Council projects it will have £532 million of funds available in 2024/25 (£501million in 2023/24), that is a net increase from 2023/24 of £31 million.

Chart 5: Change in CCC's Core Government and Council Tax Funding 2023/24 to 2024/25



6.20. However, as the next section identifies, the level of demand, inflation and investment exceeds this amount and so efficiencies as set out in Section 7 are also required.

7. Level of prioritisation to drive the business plan

7.1 Changes to assumptions on spend have occurred largely due to inflation and demand pressures since the MTFP was reported to Council in February 2023. There have also been further prioritisations to deliver the Strategic Framework. The gross level of growth has increased from £44 million to £89.9 million, of which £74.2 million is funded by base budget and £15.7 million is funded by reserves).

7.2 The £89.9 million is set out by the type of pressure in Table 4a and across the Council's Directorates in Table 4b:

Table 4a: Total gross pressures faced in 2024/25 by type of increase

Type of Pressure	As assumed in 2023-28 business plan £000	Latest projections - base budget £000	Latest projections - reserves funded £000	Latest projections total £000	Change £000
Inflation	21,228	37,106	0	37,106	15,878
Demand and demography	13,065	16,873	0	16,873	3,808
Pressures	6,279	10,529	6,491	17,020	10,741
Prioritisation	3,388	9,697	9,246	18,943	15,555
Total	43,960	74,205	15,737	89,942	45,982

Table 4b: Total gross pressures faced in 2024/25 by Directorate

Directorate	As assumed in 2023-28 business plan £000	Latest projections - base budget £000	Latest projections - reserves funded £000	Latest projections total £000	Change £000
Adults, Health and Commissioning	21,074	38,673	2,830	41,503	20,429
Children, Education and Families	5,820	18,858	4,910	23,768	17,948
Place and Sustainability	4,963	6,268	3,586	9,854	4,891
Strategy and Partnerships	58	1,017	4,411	5,428	5,370
Finance and Resources	5,726	1,953	0	1,953	-3,773
Public Health	0	785	0	785	785
Capital Financing	6,204	6,083	0	6,083	-121
Corporate Items	115	568	0	568	453
Total	43,960	74,205	15,737	89,942	45,982

Adults, Health and Commissioning (AHC) - £27.9 million gross pressures from 2023/24 to 2024/25, with net increase of £12.5 million after grants, other income and savings

7.3 Overall, there is a gross forecast pressure of £38.7 million. The main reasons for the pressure relate to the increased cost of care services for all client groups which is already being seen due to the overall increase in numbers of service users and the cost of more complex care needs (£12.1 million), alongside pay inflation, including provider uplifts, and general inflation across AHC. This has driven the increase since February 2023 projections, and the level of investment is as follows:

Table 5: Gross and Net prioritised spend proposed to improve Adults, Health & Commissioning (AHC) services:

Heading	2024-25 £000	Comments
Opening 2023/24 gross budget	339,882	
Base adjustments	2,921	Adjustment to budgets made during 2023/24 due to increases in ringfenced grant funding.
Revised opening 2023/24 gross budget	342,803	
Inflation	22,925	AHC inflation pressures, including staffing. ASC contract inflation due to the impact of Real Living Wage and Consumer Price Index inflationary increases.
Demography and Demand	12,069	Additional funding to ensure we can meet the increased demand for care and rising level of needs across all AHC care types. We are expecting to support an additional 226 older people, 83 people with a physical disability, 34 people with mental health needs and 47 people with a learning disability.
Pressures	3,131	Full year pressure of unfunded growth in older people placement numbers and costs in 2023/24.
Prioritisations	548	Prioritised to support capacity to deliver number of savings initiatives, including development of learning disabilities accommodation offer, mental health community offer and management of block contract capacity. Plus investment to support continuing payment of the Real Living Wage in provider organisations. Further details are set out in table 3 of appendix 1B
Savings	-10,806	See Section 9 and Appendix 1C of this report for more details.
Closing 2024/25 gross budget	370,670	
Opening 2023/24 income budget	-124,755	
Changes to income budgets	-18,233	Increases to assumed income and changes to ring-fenced grants. These increases relate to client contributions which for those paying part of their care cost rise in line with pensions increases. For those paying the full cost of their care, contributions rise in line with provider inflationary increases. A significant portion of our fees and charges also relates to contributions from Cambridgeshire and Peterborough Integrated Care Board to the Learning Disability pooled budget which rise in line with costs under current pooled budget arrangements
Closing 2024/25 net budget	227,682	
Total growth 23/24 to 24/25	38,673	
Change in gross budget 23/24 to 24/25	27,867	
Change in net budget 23/24 to 24/25	12,555	2023/24 Net budget is £213.696 million
Change in net budget %	5.8%	

Refer to budget tables for detailed changes (Appendix 1B)

Children, Education and Families (CEF) - £16.1 million gross increase in base budget with net increase of £15.5 million after grants, other income and savings

7.4 CEF has seen considerable pressures, demand and inflation in particular on Children’s Safeguarding and Care, as well as Home to School Transport in 2023/24. The proposed 2024/25 budget takes account of the current and forecast position for these areas, which explains the significant increase from the February 2023 budget projections. This is demonstrated in Table 6:

Table 6: 2024/25 Gross and Net prioritised spend proposed to improve Children, Education and Family (CEF) services:

Heading	2024-25 £000	Comments
Opening 2023/24 gross budget	259,287	
Base adjustments	-103,293	Adjustment to reflect the Dedicated Schools Grant (DSG) which will now be presented in a separate budget table.
Revised opening 2023/24 gross budget	155,994	
Inflation	7,972	CEF inflation estimates, including staffing, Children in Care Placements and Home to School Transport.
Demography and Demand	4,759	CEF demand estimates, including Children in Care, Children with Disabilities and Home to School Transport.
Pressures	3,981	Identified pressures including residential disability provision, Home to School Transport, contribution to combined budgets, SEND and Social Care capacity, and Children in Care placements. Both SEND and Children in Care placements to be funded from reserves.
Prioritisations	2,146	Prioritised to support Cambridgeshire care leavers and holiday vouchers for those eligible for free school meals.
Savings	-2,760	See Section 9 and Appendix 1C of this report for more detail.
Closing 2024/25 gross budget	172,092	
Opening 2023/24 income budget	-198,202	
Changes to income budgets	170,843	Separation of the DSG as well as increases to service income targets and changes to ring-fenced grants.
Closing net 2024/25 budget	144,733	
Total growth 23/24 to 24/25	18,858	
Change in gross budget 23/24 to 24/25	16,098	After adjusting for removal of DSG budgets
Change in net budget 23/24 to 24/25	16,182	After adjusting for removal of DSG budgets Net budget for 2023/24 is £128.845 million
Change in net budget %	12%	

Refer to budget tables for detailed changes (Appendix 1B)

Place and Sustainability - £5 million gross increase in base budget with net increase of £0.9 million after grants, other income and savings, and factoring in transfer of services

7.5 The Directorate manages a range of services including Highways and Transport, the Connecting Cambridgeshire Programme, Strategic Planning, Waste Disposal, Regulatory Services and management of the Natural and Historic Environment. Overall, the services face significant pressures from contract inflation, and changes in national legislation. Furthermore, there are proposals for investment in Highways,

Transport, Energy Projects and Waste. Table 7 summarises the key factors driving costs and the need for savings.

Table 7: 2024/25 Gross and Net prioritised spend proposed to maintain and improve Place and Sustainability (P&S) services:

Heading	2024-25 £000	Comments
Opening 2023/24 gross budget	105,757	
Base adjustments	-3,933	£3.4m relates to transfer out of Domestic Violence budget to Strategy & Partnership Directorate
Revised opening 2023/24 gross budget	101,824	
Inflation	2,491	This includes contract inflation for the Highways and Transport (£1.050m) inflation for the contracts for support services to the Coroner (£126k) and pay inflation for staff across the directorate (£633k).
Demography and Demand	45	Demand pressure in Coroners
Pressures	321	P&S Pressures including that relating to additional costs for Waste Disposal (inclusive of funding from reserves)
Prioritisations	3,411	Prioritised finding into highways, footpaths, cycleways, signage and weeding.
Savings	-1,202	Savings including Street Lighting energy savings from LED investment. See Section 9 and Appendix 1C for more detail.
Closing 2024/25 gross budget	106,890	
Opening 2023/24 income budget	-34,431	
Changes to income budgets	-223	All changes to income budgets including inflation, income pressures and new income targets
Closing net 2024/25 budget	72,236	
Total growth 23/24 to 24/25	6,268	
Change in gross budget 23/24 to 24/25	5,066	
Change in net budget 23/24 to 24/25	910	2023/24 Net budget is £68.324 million
Change in net budget %	1%	7% increase after allowing for the transfer of services

Refer to budget tables for detailed changes (Appendix 1B)

- 7.6 Alongside providing for inflationary and demand pressures to maintain services in Place and Sustainability, the proposals include further investment in the following areas:

Highways

- 7.7 Highways is one of the key services provided by the County Council and impacts on every resident, business, and visitor in the County. The Council's aim is to maintain the condition of our roads, footways and pavements to support access to employment, education, leisure and to essential services such as health care. Furthermore, the Council is promoting active and safe travel to promote physical and mental wellbeing and contribute to the environment and carbon reduction agenda.
- 7.8 In addition, it is vital to the delivery of the Council's Strategic Framework that the council is able to attract inward investment and support a sustainable and inclusive economy, and to ensure residents benefit from well-maintained transport networks.

- 7.9 Over the last few years, the Council has used specific grants, capital and developer contributions to support the provision of these services. The services continue to face demand and cost increases due to contract and sector inflation. The Department for Transport has so far announced a further £2.3 million of additional grant for Cambridgeshire in 2023/24 and 2024/25.
- 7.10 This budget proposes to invest a further £3 million of revenue funding into local highways. This will enable a further £1 million in revenue maintenance and £2 million to leverage a £20 million upfront capital investment. This is then repeated in 2024/25.
- 7.11 The £1 million of additional revenue maintenance is proposed to be allocated to support the delivery of the following :
- Drainage Management
 - Vegetation and Weeds Management
 - Cycleway Clearance
 - Pothole Management
 - Junctions and Roundabout Maintenance
- 7.12 The £2 million revenue to support £20 million of additional capital investment is proposed to be allocated to enable the delivery of:
- Drainage improvements
 - Planned maintenance of roads and pavements
 - Road markings and signs
 - Structures
 - Public Rights of Way
 - Traffic Signals
- 7.13 The Council also recognises that sometimes the most efficient way to maintain our highways is to support greater local engagement and action. The proposal is that the draft investment programmes will be subject to engagement with local members, parish and town councils so that programmes are informed by local priorities.

Street Lighting

- 7.14 The £13,283k of capital investment being made in street lighting to replace the existing lighting with LED lights is projected to reduce the electricity costs of running street lighting by £977k in 2024/25 followed by a further £414k in 2025/26 and £268k in 2026/27. In addition, this will reduce carbon emissions by 5,262,486Kg of CO₂ per year once the project is completed.

Waste disposal

- 7.15 While the number of households in the County is increasing, this demographic pressure is currently being offset by a decreasing amount of waste produced by individual households each year, resulting in largely the same total of waste arising from year to year, although this could change in future years.
- 7.16 In addition, the Council is currently paying increased costs for the disposal of waste owing to the fact that changes in environmental legislation mean that the facilities at Waterbeach cannot be fully utilised, so some waste is currently being diverted to

other waste management facilities. These costs are currently being met from the Waste Private Finance Initiative (PFI) Budget and Reserves.

- 7.17 The Council's arrangements for the Waste disposal are currently managed through a PFI contract. The current capital budget includes provision of £20.367m to enable changes to be made to the contract and the facilities to enable the council to meet environmental legislation requirements, reduce its current running costs and to potentially improve the environmental performance of the Council's current waste disposal arrangements. The Council's reserves include an amount set aside for risks associated with this contract and waste disposal changes.

Energy Projects

- 7.18 The Business Plan contains capital investment to develop projects that generate renewable energy systems that not only reduce carbon requirements but also generate revenue income for the Council through the selling of electricity to the national grid. As a result of capital investment against all projects, income of £5.2m is estimated to be delivered each year in FY 2024/25 and £8.6m in FY 2025/26 once all projects are active for a full financial year. Going forward, this income will be subject to market movements especially with an unstable electricity market. Revenue funding is also identified in the Business Plan for the annual operational costs and debt charges.

Strategy and Partnerships - £0.2 million increase in base budget with net increase of £3.4 million after grants, other income and savings, and factoring in transfer of services

- 7.19 The Directorate manages a range of services from HR, Legal and Governance, Policy and Communications to Libraries, Skills and Communities.

Table 8: 2024/25 Gross and Net prioritised spend proposed to maintain and improve Strategy and Partnership (S&P) services:

Heading	2024-25 £000	Comments
Opening 2023/24 gross budget	21,521	
Base adjustments	4,064	Permanent budget adjustments agreed in 2023-24. Domestic violence services transferred between years from Place & Sustainability
Revised 2023/24 opening gross budget	25,585	
Inflation	924	Inflation increase estimates, predominantly staffing.
Demography and Demand	0	n/a
Pressures	33	Identified pressure linked to the additional Democratic Services support for the Assets and Procurement Committee.
Prioritisations	60	Prioritised support for internal audit function.
Savings	-838	Identified savings including operational savings and application of grant reserves. See Section 9 and Appendix 1C of this report for more detail.
Closing 2024/25 gross budget	25,764	
Opening 2023/24 income budget	-5,251	
Changes to income budgets	-820	
Closing net 2024/25 budget	19,693	
Total growth 23/24 to 24/25	1,017	
Change in gross budget 23/24 to 24/25	179	
Change in net budget 23/24 to 24/25	3,423	After accounting for services changing directorates the budget is growing by only 1%
Change in net budget %	21%	

Refer to budget tables for detailed changes (Appendix 1B)

- 7.20 The proposal is to use the reserves to invest £2.2 million in 2024/25 to support developments to prevent poverty and support people out of poverty; as well as £1.32 million to invest and grow Libraries Plus that will enable our services and communities to work closer and more efficiently out of our libraries.

Finance and Resources - £2 million gross increase in base budget with a gross increase of £0.7 million after savings

- 7.21 The Directorate is responsible for Finance, Property and Digital services and the key challenges facing these services arising from higher inflation.

Table 9: 2024/25 Gross and Net prioritised spend proposed to maintain improve Finance and Resource services

Heading	2024-25 £000	Comments
Opening 2023/24 gross budget	55,354	
Base adjustments	-9,083	Transfer of cross-council budgets to the Corporate & Funding items line
Revised opening 2023/24 gross budget	46,271	
Inflation	1,349	Inflation increase estimates, predominantly staffing and IT and Property related contracts.
Pressures	344	Rebase lining property budgets
Prioritisations	260	A continued prioritisation in improving our procurement support and operations, property functions, and contact centre operation.
Savings	-1,282	Office accommodation and a reduction in the bad debt provision along with a number of other savings. See Section 9 and Appendix 1C of this report for more detail.
Closing gross 2024/25 budget	46,942	
Opening income 2023/24 budget	-36,029	
Changes to income budgets	3,023	Base adjustments in 2023-24 to correct gross/net budgets
Closing net 2024/25 budget	13,936	
Total growth 23/24 to 24/25	1,953	
Change in gross budget 23/24 to 24/25	671	
Change in net budget 23/24 to 24/25	-5,389	2023/24 Net budget is £14.184 million
Change in net budget %	-28%	A close to net nil change after allowing for the movement of budgets between services

Refer to budget tables for detailed changes (Appendix 1B)

Cost of borrowing

7.22 The Capital Programme set out at Section 8 of this report identifies that there will be a further borrowing requirement of £101.5 million for 2024/25. Accounting for the cost of borrowing, including the minimum revenue provision, this will add £3.9 million net to our current revenue costs, and this has been built within the budget to fund in 2024/25.

Pay inflation: £7.6 million.

7.23 The main Council pay award for the Council's directly employed workforce is set nationally between representatives from the employers' and trade unions. The 2023/24 settlement was reached in November 2023 and was in line with that year's forecasts. It is assumed that in 2024/25 the pay settlement will be a 5% uplift overall (and that this will be the inflation rate for non-local government pay scales). As such the budget numbers include a £7.6 million uplift for the impact of pay awards and other increases such as increments in 2024/25 which is passed out to services.

8.0 Capital

8.1 The proposed capital programme for 2024-29 is set out at tables 4 and 5 of Appendix 1B, along with the indicative sources of funding available. The programme

for 2024/25 proposes a total value of £213.4 million of works. This maintains a medium-term capital programme (2024-29) in the region of £519 million, with over £1.1 billion being spent across the full programme.

Table 10 – Summary Capital Programme

Directorate	Previous years	2024/25 £,000	2025/26 £,000	2026/27 £,000	2027/28 £,000	2028/29 £,000	Later years £,000	Total pre 2024 - post 2029 £,000	Total 2024-2029 £,000
CEF	148,167	95,885	83,227	34,128	12,725	4,836	26,487	405,455	230,801
AHC	816	13,907	21,679	11,070	15,258	13,491	21,327	97,548	75,405
P&S	276,257	96,229	45,777	19,284	19,311	19,334	17,361	493,553	199,935
F&R	147,184	5,547	2,288	1,116	1,116	1,008	4,320	162,579	11,075
S&P	10,562	1,810	7	-	-	-	-	12,379	1,817
Total	582,986	213,378	152,978	65,598	48,410	38,669	69,495	1,171,514	519,033

8.2 The funding for this programme is largely from grants and borrowing:

Table 11 – Summary of the Capital Programme Funding

Directorate	Grants £,000	Developer contributions £,000	Other £,000	Receipts £,000	Borrowing £,000	Total £,000
CEF	107,827	120,519	2,129	-	174,980	405,455
AHC	45,630	-	-	-	51,918	97,548
P&S	258,454	32,911	31,644	-	170,544	493,553
F&R	915	-	127,191	46,251	11,778	162,579
S&P	373	688	16	11,302	-	12,379
Total	413,199	154,118	160,980	57,553	385,664	1,171,514

8.3 It is noted that a large number of externally funded grants have yet to be identified beyond 2024/25, so the figure is likely to significantly increase in later years. The programme is largely built up from government and other grants received or due to be received. Where grant allocations for 2024/25 are also still to be announced or finalised, particularly for education, estimates have been used which will need to be adjusted once grant levels are announced. Additionally, other sums may become available during the year from a variety of sources which can be added to the programme during the quarterly reporting of the capital programme in 2024/25.

8.4 In addition to Government grants, additional sums in the form of capital receipts from sales of assets and borrowing are able to be added to the programme. Capital receipts assume a total of £1.0 million in 2024/25 received to fund part of the planned expenditure. This has assumed that all known receipts are achieved and applied to the current capital programme.

8.5 The total programme for 2024/25 as it currently stands requires £213.3 million of funding which includes £101.5 million from borrowing. Given the financial pressures on the revenue fund, this borrowing assumption in 2024/25 has been assessed as affordable within the current provision for financing.

Table 12: Projected debt charges (cost of capital) compared to prudential limits

£m	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
2024-25 Draft Business Plan [excluding invest to earn]	41.9	45.0	47.8	45.2	41.6	39.5
Recommended limit	42.2	43.0	43.9	44.7	45.6	46.5
(Headroom: annual)	-0.2	2.0	3.9	0.4	-4.0	-7.0
Recommended limit [3 years]	129.1			136.8		
(Headroom: 3 years)	5.7			-10.6		

- 8.6 The table above shows that the cost of capital is expected to continue rising fast for the next two years with increases exceeding £2.5m in both 2025-26 and 2026-27. Although the capital programme has been prioritised to ensure that the expected cost of capital is within the prudential limit set by the capital strategy for 2024-25 and in the later years of the plan, it can be seen that in 2025-28 the budgeted cost is currently in excess of the prudential limit. Assuming costs of borrowing remain as currently projected, this will mean further prioritisation of investment may be necessary in future planning rounds.
- 8.7 The other major driver of borrowing across future years increases is the prioritised investment in highways and schools and schemes designed to improve the provision of children's and adults' care.
- 8.8 By maintaining a more prudent and lower borrowing forecast for 2024-29 it has a positive knock-on impact to the general fund expenditure as regards the cost of repaying borrowing.
- 8.9 At the same time as continually challenging the programme, finance officers have been carrying out treasury management reviews to take opportunities to reprioritise, re-profile and better manage cash over borrowing to fund schemes. The focus is to ensure capital financing costs are squeezed downwards wherever possible. The effect of reprogramming of the capital programme has the impact of pushing the costs into later years, and an estimate of this has been made within the budgeting. This will prevent the Council from borrowing money too early and having to pay unnecessary interest repayments. Work was undertaken to assess the ability to apply more capital receipts from disposal of assets. In addition, officers continue to explore proposals to manage its minimum revenue provision.

9. Saving and income proposals

Savings

- 9.1 The Council's proposed budget for 2024/25 includes £17.6 million of saving proposals.
- 9.2 As part of the process of setting the budget, managers have been assessing their expenditure and income forecasts. The savings have then been split between those where officers have authority to take actions within the existing Council Policy Framework and processes termed 'service decisions' (this includes consultation where appropriate with the public and / or Trade Unions and staff); and those where decisions require a change in policy and approval by elected members. Where Council took decisions in 2023/24 or are in the process of consultation, any related savings have been assumed within the base already and the updates will be through separate Strategy, Resources and Performance Committee papers.
- 9.3 At this stage, the decisions for Strategy, Resources and Performance Committee to consider as part of this budget paper related to savings are broken down by directorate in total as below and in more detail at Appendix 1C:

Table 13: Breakdown of Proposed savings 2024/25

Directorate	£ million	Detail
Children, Education and Families	2.8	<p>A range of opportunities which focus on managing demand for services, with a focus on prevention, early help and ensuring placement sufficiency, with key areas relating to:</p> <ul style="list-style-type: none"> • Children in Care External Placement Reviews – ensuring robust financial and accountability processes are in place through the panel process. • Passenger Transport – continuing the review of high-cost single routes for SEND and management of transport decision making through policy, which is sensitive to and balances the needs of pupils and the Council's finances. • <p>The full breakdown of saving opportunities are contained in Appendix 1C.</p>

Table continued,

Adults, Health and Commissioning	10.8	<p>A range of opportunities which focus on managing future demand for services, with a focus on prevention and maximising independence, with key areas relating to:</p> <ul style="list-style-type: none"> • Learning Disabilities Pooled budget – increased health contributions towards the cost of the pooled budget, due to the termination of the Section 75 pooled budget arrangements on the LD Pool. • A review of Hospital Discharges, with a view to increasing people benefiting from a home first approach. • Prevention – Reablement – by having a fully staffed reablement service, we will have more capacity to support people to regain independence, preventing, reducing or delaying the need for long term support. • Mental Health residential and community – updated homecare framework to reduce the use of spot purchasing. Alongside development of an early intervention and putting people in control of their lives, to promote early intervention, strengthen prevention and crisis intervention. • Decommissioning of block contracts for homecare – savings from the decommissioning of contracted block cars providing care to people in their own homes, often upon discharge from hospital, as we move to a new more efficient model of delivery. <p>The full breakdown of saving opportunities are contained in Appendix 1C.</p>
Place and Sustainability	1.2	<p>A range of opportunities focused on creating efficiencies in delivery of services whilst maintaining quality of provision.</p> <ul style="list-style-type: none"> • Developing and implementing a materials recycling facility for Highways. • • Streetlighting energy savings achieved through the LED investment. <p style="text-align: right;">Table continued.</p>

		The full breakdown of saving opportunities are contained in Appendix 1C.
Strategy and Partnerships	0.838	A range of savings achieved through contract re-negotiation and the deletion of some vacant roles. Increasing income through reviewing fees and charges, paid for online access to archives and continuing to seek out opportunities for grant funding. The full breakdown of saving opportunities are contained in Appendix 1C.
Finance and Resources	1.282	It is proposed that a rationalisation of the Council's office accommodation post pandemic and changes to the way we work, including prioritising investment in the ways we work with our communities through Libraries Plus will save a net £0.5 million in 2024/25, increasing with an ambition to reduce the overall estate costs by a third of today's costs in 2028/29.
Corporate & Funding Items	0.500	We will review the level of our bad debt provision in light of work undertaken to clear some of our oldest debts following investment into the debt team. Initiatives include additional management and supervisor capacity, improved digitalisation and channel shift for invoicing and payment collection, and a focus on clearing a historic backlog in financial assessment.
Total	17.562	

- 9.4 These savings and income increases have been assessed and considered realisable, although there may be some further movement in some as work progresses which means a small element could need to be found from other areas or reserves.
- 9.5 The proposals are coming from three main sources; pay, non-pay and cost avoidance (reducing growth projections through implementing change). Of the pay savings, every effort will be made to first remove vacant posts and assess the ability to redeploy staff. This both supports employment and reduces any costs of redundancies.
- 9.6 The Council remains prudent and an element of provision for non-delivery of savings has been provided for in the General Fund Reserves discussed in more detail at Section 13 of this report.

Income

- 9.7 The Council is forecasting £288 million of fees and charges, ringfenced grants and other income, summarised below, with detailed analysis of fees and charges proposals set out at Appendix 3:

Table 14 – Summary of Fees and Charges for 2024-25

Item	£000
Fees and Charges by directorate	
Children's, Education and Families	12,390
Adults, Health and Commissioning	92,343
Place and Sustainability	27,707
Finance and Resources	33,006
Strategy & Partnerships	3,944
Capital Financing	13,752
Public Health	8,961
Fees and Charges Subtotal	192,103
Ringfenced grants and contributions	
Public Health Grant	29,918
Better Care Fund	21,147
improved Better Care Fund	15,170
Market Sustainability and Fair Cost of Care Fund	8,139
PFI Grant - Street Lighting	3,944
Adult Social Care Discharge Fund	3,545
PFI Grant - Waste	2,570
Adult Learning & Skills Grants	2,080
ASC Market Sustainability and Improvement Fund - Workforce	1,985
Leaving Care Post 18	1,900
Unaccompanied Asylum Seeking Children (UASC)	1,800
Pupil Premium Grant	1,364
Arts Council Funding (Music Grant)	810
Youth Justice Grant	500
Care Act (New Burdens Funding) Social Care in Prisons	330
Bikeability Grant	260
Staying Put Implementation Grant	210
Ringfenced grants & contributions subtotal	95,673
Fees, charges & ringfenced grants total	287,777

10. Dedicated Schools Grant

- 10.1 The Education and Schools Funding Agency is expected to announce the provisional Settlement in December 2023. The provisional DSG allocations for Cambridgeshire are broken down as follows:

Table 15: Gross DSG Blocks, (prior to Academy Recoupment)

Blocks	£m (Provisional allocations)
Schools Block	477.7
Central Schools Services Block	5.2
High Needs Block – provisional allocation based on the national funding formula for High Needs	107.2
Early Years Block	39.6
Total	629.7

- 10.2 The Schools Block DSG is comprised of the Primary and Secondary Sector National Funding Formula (NFF) units of funding for Cambridgeshire set by the DfE as confirmed in October 2023, applied to the October 2023 pupil census plus an historic allocation for the funding of premises costs. This is then delegated to all mainstream schools both maintained and academies through Cambridgeshire's Local Schools Funding Formula (LSFF). The Schools Block also includes an allocation from the national Pupil Growth Fund, based upon the new national DfE formula, for designated and approved pupil growth to support basic need revenue cost requirements. The provisional figures are calculated using October 2022 census data and will be updated on receipt of the final DSG settlement in mid-December 2023.
- 10.3 The Central Schools Services Block comprises a NFF formulaic element for ongoing responsibilities for statutory services provided by the County Council on behalf of all maintained schools and academies and a sum for continuing historic commitments. However, current DfE policy has reduced the historic commitments element of the allocation by another 20% for all Local Authorities (LAs).
- 10.4 The High Needs Block is based on the DfE NFF and the provisional figures include an additional allocation of £3.0 million, which is Cambridgeshire's share of the national £440 million increase in 2024/25, to support High Needs placement and top up pressures being experienced in all LAs and the mainstreaming of former specific grant funding. Although welcomed, this 2.9% increase is not sufficient to support the future expected ongoing significant cost pressures in the High Needs DSG.
- 10.5 The Early Years Block providing funding for 2-year-olds targeted support, 3 and 4-year olds for the universal and extended entitlement and other early years funding is provisionally allocated at £39.6 million being based upon the January 2023 census. This provides for minor increases to the DfE's NFF hourly rates. Subsequently it will be updated for the effect of the January 2024 census.
- 10.6 The Cambridgeshire Schools Forum (CSF) met on 3 November 2023 and voted unanimously to support the 1% (circa £4.77m) transfer from the Schools Block to the High Needs Block to support ongoing pressures as part of the 'Safety Valve'

agreement. The final decision, however, sits with the Secretary of State and as such a disapplication will be submitted by the 17 November deadline to request this transfer.

- 10.7 The CSF will meet again on the 13 December 2023 and 12 January 2024 where they will be asked to endorse the proposals for the LSFF for 2024/25 and approve as required for, under their responsibilities in the School Forum (England) Regulations 2021, the service de-delegations for maintained mainstream primary schools and centrally retained services for all schools. CYP Committee will then meet on the 16 January 2024 to approve the LSFF for mainstream schools prior to the required submission of the LSFF to the Education and Skills Funding Agency (ESFA) by 19 January 2024.
- 10.8 At the end of the 2022-23 financial year, Cambridgeshire had an accumulated deficit of £51.2m on its Dedicated Schools Grant from pressures around spending on high needs block activity. Negotiations began with the Department for Education (DfE) in May 2022 with Cambridgeshire County Council entered into a Safety Valve agreement with DfE in March 2023. Details of this deal can be [found here](#). The Safety Valve programme provides additional resources to Local Authorities to deliver a sustainable position for our children and young people with Special Educational Needs and Disabilities, without impairing their education. We established our SEND Transformation Programme in 2021 to have a focus on delivering better services, with early intervention. This programme formed the basis of our proposal to the DfE and now aligns with the Safety Valve Programme conditions. An update on the deal and our progress was shared with the CYP committee in October. The deal will mean a n investment of around £100m into deficit repayment and the building of new specialist provision to support the demand for provision in the county.
- 10.9 The forecast deficit from 2023/24 is estimated to be in the region of around £40 million which will need to be carried forward into 2024/25. The current position shows an in-year variance, and we are working closely with the DfE to drive this down and recover the position across the next three years as part of its 'Safety Valve' agreement. The intention is to return a zero balance at the end of the 2026/27 financial year where expenditure equals income, and the accumulated deficit has been removed.
- 10.10 We have made a number of changes to the way we support SEND especially focusing upon early intervention and prevention. The transformation programme covers four strands:
- Improving our approach to supporting SEND within Education
 - Supporting our schools and settings to meet the increasing need of our children and young people.
 - Meeting the needs of our children and young people in the appropriate settings
 - Working effectively in the local area with our partners.
- 10.11 As part of the DfE Safety Valve process, we undertook a thorough review of all spend on the high needs block. Each year the DfE publishes the guidance for the completion of the Section 251 statement which outlines what funding can be used to fund education services. Two areas have been identified as not meeting the

definition of being a high needs block activity as relating to former legislation about the extended childcare for children with additional needs. A total of £344k is currently spent supporting these areas and there has not been a review for a significant period of time. As a result, this provides an opportunity to review their delivery. The two areas are:

- After Schools Clubs – There are currently 12 special schools in Cambridgeshire and only five receive funding to support the costs of providing after school clubs. The funding (£120k) currently provides a subsidy for the provision for 122 of the 1452 children in our special schools. We saw one school withdraw from this offer as a result of financial liability to deliver, and the challenges of staff recruitment. In addition to the core funding (£120k) the council also funds the changes in transport which costs around £94k a year.
- Childcare Access Funding - Childcare Access Funding (CAF) has existed since 2006 in response to the Governments Extended Schools agenda, an initiative to increase access to childcare and wraparound care for families including children with Special Educational Needs and Disabilities. The scheme provides funding to childcare providers to support the additional costs for school aged children (4 to 14+) to access out of school hours childcare (before and after school clubs, holiday schemes and care with childminders) with the very highest level of special needs. Only 1 of 5 statistical neighbours researched have any equivalent to CAF advertised on their website. Most only offer short breaks in line with their statutory responsibility. We have seen a decline in take up.

10.12 Both schemes are legacy arrangements which have not been reviewed for some time. The sustainability challenges in the DSG present an opportunity to create a new targeted scheme to replace to the two separate schemes using the funds previously allocated from the general fund for transport. Any change will be subject to full consultation and a proposal for a new scheme to enable access to childcare will be brought to the Children and Young People's committee in the spring. The funding contribution from the DSG will end in March 2024.

11. Council Tax calculation

11.1 The overall position for 2024/25 reflected in this report is therefore:

Table 16: 2024/25 Council tax provision required:

	£m
2023/24 Revised Base Budget	501.192
Plus demand, inflation, pressures and investments – See Section 7	74.205
Spending requirements	575.397
Less Net savings & reforms (as set out at Section 9) and income changes:	-34.777
Transfer from Earmarked Reserves (<i>as noted at Sections 9 and 11</i>)	-6.539
Net budget requirement	534.081
Financed by	
- General (un-ringfenced) government grants	-59.584
- Settlement Funding Allocation (paragraphs 6.4 to 6.6) plus adjustments for local share of business rates	-74.395
- Council Tax collection fund adjustments (paragraph 6.15)	1.449
Amount to be found from the Collection fund through Council Tax (paragraphs 10.7 to 10.9)	-399.537
Total Financing	-532.068
Budget Gap	2.013

11.2 The Local Government Finance Act 1992 (as amended by the 2003 Act) sets out the powers and duties of the Council in setting the annual Council Tax. The key requirements under Part IV of the 1972 Act are that:

- Council Tax is set at Full Council – Section 33.
- Council Tax is set at a sufficient level to meet its proposed budget requirements for the ensuing year – Sections 32 and 33.
- The level of Council Tax is set before 11 March to enable circulation of Council Tax bills to enable people to pay on and after 1 April- Section 30(6).
- The Chief Finance Officer must report on the robustness of estimates and the proposed adequacy of reserves – Section 25. Given the current position on consultation and the provisional financial settlement this will be provided to the Committee at the end of January, but initial comments are set out in Section 13 and the reserves specified in more detail at Appendix 2.

11.3 The Government has confirmed through a DLUHC Policy Statement that the level of

Council Tax could be (before it triggers a referendum) 4.99%, with a split of 2% Adult Social Care Levy and up to 3% general requirements.

- 11.4 The original assumptions employed in setting the Medium-Term Financial Plan in February 2023 were that Council Tax for Cambridgeshire County Council would be set as follows:
- 2024/25 - 2%
 - 2025/26 - 2%
 - 2026/27 - 2%
- 11.5 At this stage, following the impact of inflation and the increase in demand particularly on care services, the Financial Plan has been updated for an increase in Council Tax to 2.99%, plus 2% for Adult Social Care Precept in 2024/25. This is around the national general rate of inflation but is significantly less than the average level of inflation the Council has experienced across a range of services due to provider uplifts and demand pressures. It is also in line with our peer and regional local authorities. Looking forward it is assumed that the rise will be fixed at 2% as originally planned in future years, reflecting that 2024/25 is an exceptional year for the impact of national inflation.
- 11.6 Overall, this still means that Cambridgeshire is likely to remain at around the average for Council Tax for comparative county councils without fire responsibility.
- 11.7 The latest estimates from District Councils of the average Band D tax base are 245,273 for 2024/25. The County Council's Council Tax Requirement has been identified as £399 million (this is inclusive of the social care precept); The Band D Council Tax proposed for 2024/25 is estimated at £1,619.82 (£1,542.87 in 2023-24). That represents a change of £76.95, or an average of £6.41 per month.
- 11.8 Across the bandings that equates to the following:

Table 17: Banding analysis for 2024/25 County Council precept

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£1,079.88	£1,259.86	£1,439.84	£1,619.82	£1,979.78	£2,339.74	£2,699.70	£3,239.64

12. Medium Term Financial Plan (MTFP)

- 12.1 As part of our good financial management, the Council has an MTFP that is updated annually as part of the process of setting the Budget and Council Tax levels. The Plan sets out both the process and assumptions in aligning the Council's financial resources with its Strategic Framework which in 2024/25 will be in its second year of five and remains unchanged. However, a number of factors locally and nationally have changed since the MTFP was last considered by Full Council in February 2019:
- The level of Inflation, including interest rates, has remained higher than was originally forecast. For certain sectors such as construction, transport and

children's care those levels have been far higher than Retail Price Index (RPI) or Consumer Prices Index (CPI) due to national and external factors. This has led to an increasing pressure in 2024/25. Looking longer term, whilst it is anticipated we will see further falls in inflation, that is expected to be slower now over the later years of the MTFP.

- We are seeing demand increase in our care services post pandemic. For example, the return to residential care and higher and more complex levels of need in adult care is a factor in increasing costs. Likewise, the increase in complex needs for our children and young people, particularly related to mental health is giving rise to increasing costs above those originally forecast in the MTFP in February 2023.
- Changes in key markets including transport has seen increasing costs in the provision of Home to School Transport, particularly alongside an increasing demand in rural areas.

12.2 Due to these external factors the Council Tax level for 2024/25 is proposed at 4.99% (inclusive of 2% for the Adult Social Care precept). However, looking forward to 2025-29 the Council is at this stage, assuming no higher than 2% increases in Council Tax. A large part of that is down to the change programme set out below to manage these external pressures, whilst also improving the service and thus value for money.

12.3 In nearly all other scenarios the MTFP has been updated on an iterative basis on the assumption of the five year demand models that are produced, inflation projections that are bespoke for each inflation line but that use CPI inflation as a basis and that the current level of funding will be maintained, other than business rates increasing in line with CPI inflation and a reduction expected in New Homes Bonus, and included as part of this report at Appendix 1A. The following paragraphs summarise some of the key challenges and approaches.

12.4 The MTFP assesses both the funding Cambridgeshire County Council expects to receive and the cost of doing tomorrow, what it does today, to identify what if any, gap exists. The latest forecast is based on certain assumptions that could change (the longer the forecast the greater the risk of change). Factors on both sides of the equation mean that the gap shown below may change because the Government's grant funding is still being reviewed and we do not have clear forecasts beyond 2024/25; and we are still unclear of other external factors.

12.5 The assumptions at present for 2025-29 are set out in more detail below, the summary though, based on information available today, is that it is forecast that there will be a total of around £101 million of savings, reforms and income generation that will need to be found to balance the budget in those years at a 2% Council Tax. Of that, £11.978 million has been identified leaving a residual gap of £89 million.

Table 18: Funding Gap Forecast 2025-29

	2025/26	2026/27	2027/28	2028/29	Total
	£000	£000	£000	£000	£000
Core funding	547,796	565,367	583,190	601,649	2,298,002
Transfer from Reserves	2,381	2,439	291	-655	4,455
Total Funding projected available	550,177	567,806	583,480	600,993	2,302,457
Less - Projected Net Budget Requirement	581,273	592,375	607,157	622,763	2,403,569
= Funding Gap 2025-29 before savings	-31,096	-24,569	-23,677	-21,770	-101,112
Savings identified	-8,212	-3,936	249	-79	-11,978
Residual budget gap	-22,884	-20,633	-23,926	-21,691	-89,134

12.6 As noted in Section 5, the Council continues to challenge the way it works, from processes and policy to the use of technology. This will be critical to ensure we can manage the business effectively within resources available.

12.7 The following paragraphs set out more detail behind the MTFP assumptions as of today that culminate in the current £89 million funding challenge.

Funding

12.8 The Government has yet to issue a Provisional Settlement consultation. However, it is assumed for this report that with regard to the level of Council Tax and Business Rates that Policy Statement issued on 5 December 2023 by the DLUHC regarding 2024/25 will remain unchanged. This assumed 4.99% Council Tax and September CPI uplift (6.7%) for the Business Rates.

12.9 However, looking beyond 2025 there are no available assumptions, in a large part due to the uncertainty surrounding the timing and outcome of the next General Election. What is clear is that there will be no review of local government funding before then and that any radical changes, if any where forthcoming, would be unlikely to impact funding until 2026/27 at the earliest. As such going forward it is assumed that the SFA will increase in line with CPI, and that all other grants will remain but at flat cash basis.

12.10 The main source of the Council's income will remain Council Tax. The local taxation (Council Tax and Adult Social Care Precept) will account in 2024/25 for around 70% of all our general funding income.

12.11 It is assumed that the Council Tax levels for 2025-29 will be no higher than inflation or capped at:

- 2025/26 – 2%
- 2026/27 – 2%
- 2027/28 – 2%
- 2028/29 – 2%

- 12.12 We are assuming that the Council Tax base (i.e. new properties register to pay Council Tax not currently built or paying Council Tax) will continue to increase. There is a small risk to this increase in council tax base with regard to the number of Council Tax Support scheme claimants. However, future year increases in the number of new properties range from 2.15% down to 1.73% at this stage due to prudence in the projection of future growth by district councils.
- 12.13 The MTFP already had assumed £11 million use of reserves for 2024-28 to support the funding position. The latest MTFP maintains these assumptions. Specific reserves use to support priorities are on top of this.
- 12.14 The MTFP funding assumptions thus at this stage forecasts that the Council will experience a positive cash flow for the four years 2025-29, subject to the outcome of any future Fair Funding Review. The funding increase expected in 2025-29 is £68 million, as follows:

Table 19: Funding increase forecast 2025-29

	2025/26	2026/27	2027/28	2028/29	Total
	£000	£000	£000	£000	£000
Council Tax at 2%	8,085	8,416	8,725	9,043	34,163
Council Tax base increase	7,267	7,534	7,44	7,725	29,114
Change in grant / Reserves used to support funding	3,580	70	-2,136	-934	-1,163
Business rates	1,575	1,609	1,643	1,678	6,331
Total	20,508	17,629	15,674	17,513	68,444

Challenges to our spending

- 12.15 If all things were equal the Council would be able to use the additional funding income for new service provision and to fund growth. However, the scale of cost pressures facing the Council is more than the projected increase in income. The potential increase in the base budget are as follows:
- **Priority decisions** – these are policy decisions to invest monies from another Directorate, or from external funding into a new service or area that will deliver a change; and that supports the Strategic Framework delivery.
 - **Growth in demand** – this is recognition that some demand cannot always be prevented, and as such we have to allocate funding – see next steps below regarding how we fund some of this.
 - **Cost Pressure** – this is the recognition that inflation cannot always be avoided. It could also be recognition of a prior year base budget ‘issue’ that needs to be addressed, an example that could include an over statement of income target not achieved – see next steps regarding how we plan to fund some of this.
- 12.16 Examples of each of the above areas over the last 12 months and for 2024/25 are:

- **Prioritised Investment** – Strategic Initiatives increase in the revenue budget to fund, for example, highways (£1.5m in 2023-24), free school meal vouchers (£1m of council resources committed in 2023-24 and then £3m baselined in from 2024-25), and Just Transition Fund investments of over £14m planned in from 2023-24 to 2028 (detailed in Section 7)
- **Growth** – £25m of inflationary and demand pressures in adult social care in 2023-24 and £38m in 2024-25.
- **Pressures** – Pay inflation of 5% for staffing budgets (over £7m) in both 2023-24 and 2024-25

12.17 The reason we recognise investment, growth and pressures is so that we understand the scale of the task. If we simply gave a service the same cash budget as the previous year, that service would still have to make savings to stand still as pay costs or contract prices may have risen. Without this analysis we cannot be sure we are setting robust and open budgets. The next step is to assess what is a 'priority' and needs to be funded and what is 'not a priority' and will not be funded and each service must make changes to stay within its current (prior year) base budget.

12.18 The focus of the spending challenges faced in year 1 as set out in Section 7 of this report for 2024/25 are set out in 6.2 above.

12.19 This results in a gross funding requirement increase in 2024/25 to meet all of these challenges of £74.2 million.

Table 20: Funding pressures faced 2024/25

Service	Contract inflation £000	Pay inflation £000	Growth (demand) £000	Growth (Priorities) £000	Growth (pressure) £000	Total Growth £000
Adults, Health & Commissioning	20,507	2,418	12,069	548	3,131	38,673
Children, Education & Families	5,613	2,359	4,759	2,146	3,981	18,858
Finance & Resources	612	737		260	344	1,953
Place & Sustainability	1,858	633	45	3,411	321	6,268
Public Health	610	175				785
Strategy & Partnerships	45	879		60	33	1,017
Financing Debt Charges				3,364	2,719	6,083
Corporate & Funding Items	210	450		-92	-6,539	-5,971
Total Growth £0	29,455	7,651	16,873	9,697	3,990	67,666

12.20 Looking ahead to 2025-29 we are forecasting that without change, including prevention and actions, the growth and pressures on spend will continue at similar levels. As such the un-mitigated growth for 2025-29 would be £154.3 million as per Table 21 below. However, as set out above this has to be constrained by the funding envelope giving a net gap of £89.1 million as per Table 18.

Table 21: Funding Pressures 2025-29

Type	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000
Contract inflation	10,827	13,262	14,866	15,468
Growth (demand)	18,203	19,161	19,842	20,698
Growth (Prioritisation)	8,587	3,647	-2,241	-3,103
Growth (pressure)	469	-1,657	-1,882	-4,124
Pay inflation	5,295	5,480	5,673	5,871
Grand Total	43,381	39,893	36,258	34,810
Overall total	154,342			

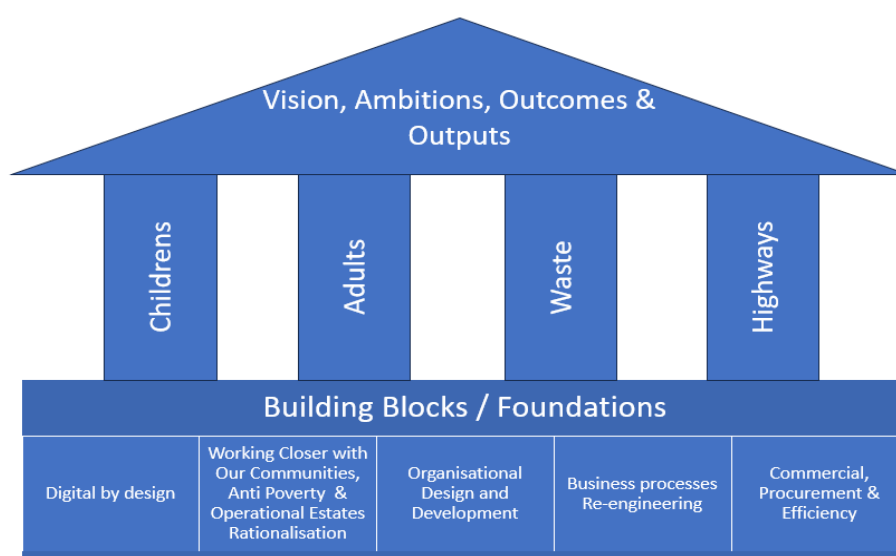
12.21 Clearly, at this stage, the accuracy of this forecast pressure is somewhat less certain towards the later years, and the next Government's view of funding for local government will have a huge impact on this modelling. For example, a move to 100% retained business rates would see the Council secure around £40 to £50 million more funding. However, without any further assumptions on funding there is a need for the Council to start to plan as to how it will meet this challenge. As a result, the following paragraphs set out a change plan to help prevent and reduce costs, securing continued improvements in value for money. The scale of the task means that these will need to be well planned to meet the challenge and will need strong governance and project management by the Corporate Leadership Team (CLT) and Members.

Change programmes

12.22 As part of preparing for the 2024/25 budget, officers have also been outlining a change programme focused on the Strategic Framework priorities and addressing the projected budget gap. The key programmes are:

- **Children's Social Care** - A focus on prevention and early help through increasing capacity and resilience of our fostering in-house offer; promoting independence and reducing reliance on care through development, our leave in care offer and a focus on reunification and step-down planning. Alongside this is programme of work to support stronger market engagement and commissioning to ensure in-county placement sufficiency, including a strong focus on contract management.
- **Adult Social Care** – A focus on prevention, ensuring we are maximising opportunities to maximise people's independence in their own homes for as long as possible. This includes a roll out of the Care Together programme to deliver an all-age locality-based prevention and early intervention model, working collaboratively with Public Health. Alongside this, is a large programme of change to support our Learning Disabilities offer, including increasing our local supported living provision, community, and enablement offer. To support the range of change ahead of us, we are also undertaking a review of in-house opportunities to ensure effectiveness of operations, value for money and opportunities for growth. Reviewing hospital discharges, to ensure best use of the most appropriate pathways, focused on Home First ethos, to maximise opportunities for people to remain independent.

- **Highways** – ensuring the service is customer focused and responds to the needs of customers and residents as well as challenging the way we commission and deliver the service to ensure we deliver better value for money.
- **Waste** – shaping a change to the Council’s waste disposal arrangements to be more efficient, flexible and environmentally friendly.
- **Commercial, procurement and efficiency** – challenging how we commission, tender and contract manage all of our third-party contracts to secure efficiencies, reduce costs and maintain or improve outcomes.
- **Closer to Communities** - redesigning our library service and looking at how and where we engage with our residents to improve their engagement in service re-design to build a sense of belonging and empowerment. Linking this with our estate rationalisation, work on anti-poverty and our improved digital access to services to help us to deliver these at standstill or less cost.
- **Operational Estate rationalisation** – we will make sure our estate is the right size for our needs and current usage and ensure we have the best future fit of land and property to best serve our ambitions.
- **Digital by Design** – to enable more user-friendly digital access to the council that provides simple automated first point of digital resolution, using artificial and robotic solutions and data warehousing to improve our continual learning, improvement and cost reduction.
- **Business process re-engineering** – linked to other programmes, in particular the digitisation of services, we will also review how we buy services and achieve income and how we process these transactions to drive out efficiencies, challenging the ways we work.
- **Organisational Design and Development** – alongside new ways of working we will review how our services are designed, and how they operate, to ensure efficient decision making and improved productivity.



- 12.23 As a result, the MTFP will be aligned to these corporate programmes to deliver savings. However, at this stage we are defining, scoping and setting out the goals of these change programmes. This will include the need to provide through reserves, and possibly capital, funds to enable and resource the programmes. In the next year CLT will, through Members, update the MTFP for the targets each programme will be set to meet the financial challenge 2025-29.
- 12.24 We will annually update the MTFP forecasts and assumptions to revise the goals and compare those against the corporate change programmes, as well as any changes in the Government's funding proposals.

Reserves

- 12.25 The Council's General Fund reserves are currently forecast to be £25.1 million at 31 March 2024 (after allowing for funding of the in year 2023/24 overspend). This has resulted in a real focus on savings as the Council cannot allow overspends or underachievement of income to occur on a recurring basis.
- 12.26 As part of setting the MTFP we have appraised the earmarked reserves (EMRs) and challenged the future need as well as fit with the Strategic Framework. These reserves include a number of items that are not available to the Council such as schools and PFI which are fully committed. The proposed EMRs is presented to Strategy, Resources and Performance Committee that supports both the Strategic Framework, and risks associated with managing the organisation, including the change programme. The full reserves are set out in more detail in Appendix 2 and an assessment is summarised in the following Section 13 of this report.
- 12.27 Overall, the Council has a robust MTFP to allocate resources to set and deliver balanced budgets for the remaining year of the Strategic Framework, starting with 2024/25, that supports the delivery of the Council's priorities.

13. Assessment of reserves

- 13.1 The Council has had a Corporate Risk Register for many years and developed a Risk Framework to identify and monitor risks going forward. This register has continued to be updated during 2023/24 and has formed the platform in preparing the Section 151 Officer's assessment of risk.
- 13.2 The Council's General Fund estimated reserve at 31 March 2024 based on the forecast outturn at Section 5 of this report from the current forecast outturn is estimated to be £25.1 million. As such, action to address this year's overspend is one of the Council's key priorities.
- 13.3 The General and Funding Risk Earmarked Reserves are for use where other actions cannot deliver savings or urgent ones of needs arise unexpectedly. The Council will seek to manage within resources by proposing alternative savings first rather than drawing on reserves which are only available as a one off and do not address recurring saving needs.
- 13.4 The following key assumption have been made in considering the level of reserves:

- Service savings – the risk assessment continues to provide for non-delivery of savings. The risk remains around corporate target risks and this has in part been covered in this allocation against the General Fund as a last resort, but principally would be sought from other savings or earmarked reserves.
- The lack of certainty over funding beyond 2024/25, and the significant level of grants, in particular that relate to social care, has increased the funding risk. As such an element of risk has been included to provide for a shortfall in Government funding in the coming and future years.
- Provision has also been made for unexpected demand due to unforeseen events around care or weather.

13.5 Based on an assessment there is no opportunity for a further call on general fund reserves or earmarked reserves in 2024/25, or later years.

13.6 The key risk identified this time as noted above are related to unpredictable costs and demand trajectories in social care, the council's high needs block deficit and linked delivery of the Safety Valve programme, volatility in local taxation projections supplied by billing authorities and the council's commercial investments including its equity and loan with its housing company This Land.

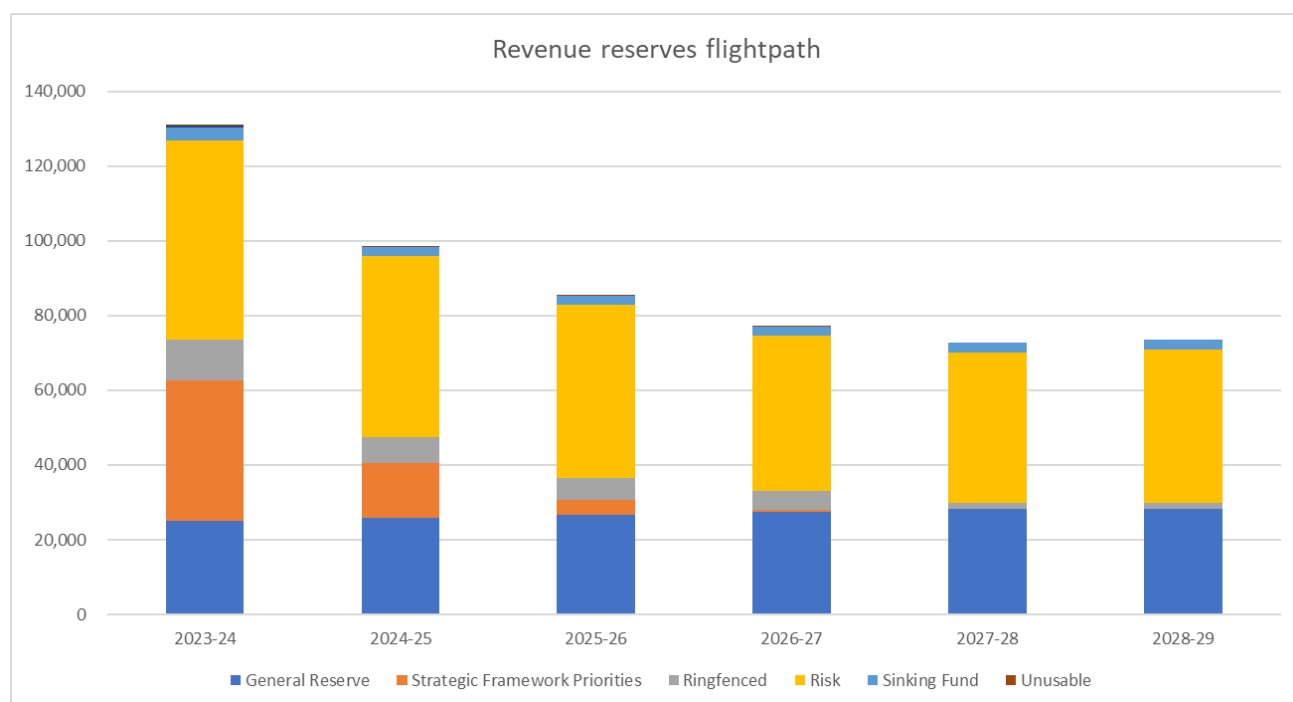
13.7 The Council has also set aside significant amounts within its Earmarked Reserves (EMRs) for risk and delivering its Strategic Framework. The forecast movement and balances in these reserves is summarised below and shown in more detail at Appendix 2. This identifies that the Council's EMRs are forecast to significantly reduce by 31 March 2029, placing further pressure on the General Fund and far less scope to carry out ambitions or change from internal resource funding.

13.8 There are also a number of reserves that are not able to be redistributed for County Council purposes. These include the Dedicated Schools Grant and the forecasts below for use of these funds take account of government funding allocated to date which at this time is less than forecast expenditure due to the deficit held by schools overall. It is anticipated that the government's intention is to review DSG allocations in light of forecast pressures with the aim of increasing funding for DSG.

Table 22: Summary of reserves 2024-29

Reserve category	Forecast closing balances					
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
General Reserve	25,097	25,986	26,740	27,472	28,154	28,154
Strategic Framework Priorities	37,449	14,499	3,867	644	80	80
Ringfenced	11,027	7,048	5,820	5,067	1,561	1,561
Risk	53,394	48,343	46,426	41,333	40,334	40,989
Sinking Fund	3,443	2,333	2,473	2,614	2,754	2,754
Unallocated	500	0	0	0	0	0
Unusable	264	198	132	66	0	0
Total Revenue Reserves	131,174	98,407	85,459	77,196	72,883	73,538

Chart 6 – Reserves forecast movement 2024-2029



13.9 The trajectory for all of our reserves identifies that over the MTFP whilst the level of earmarked reserves fall considerably, overall reserves are considered to be sufficient to meet potential risks and demonstrate a prudent level, but there is no further room for use of reserves to balance the MTFP.

13.10 The policy level for the general reserve set in the 2023-28 business plan is that it should be pegged at 4% of gross, non-schools budget. The current assumption is that the overspend in 2023-24 is funded from the general reserve, and so it will be below policy level. We are undertaking a full review of the level of general reserve that is required, balancing it alongside the extensive reserves that are held for more specific risks and contingencies. We will aim to set a general reserve at a value that provides for the remaining general risks we face, rather than pegging it to a specific percentage of our budget.

14. Financial Implications

14.1 In accordance with Section 25 of the Local Government Act 2003 and CIPFA Code of Practice, this section of the report sets out the Section 151 Officer's assessment of the major areas of risk in the 2024/25 base budgets / Medium Term Financial Plan, and recommended budget options. It is presented in order to provide elected members with assurances about the robustness of assumptions made, and to assist them in discharging their governance and monitoring roles during the forthcoming year.

14.2 Members are required under the 2003 Act to have regard to the Chief Financial Officer's report when making decisions about the budget calculations.

14.3 Section 25 of the Act also covers budget monitoring, and this is a procedure which also helps to confirm the robustness of budgets. Current financial performance is taken into account in assessing the possible impact of existing pressures on the

new year budgets. It also provides early indications of potential problems in managing the current year budget so that appropriate action may be taken. Members are asked to note therefore that the balanced budget forecast, has been included in our risk-based assessment for balances. Budget monitoring is reinforced through close financial support to managers and services. These processes and controls will continue to be built upon for 2024/25, to maintain tight financial control.

- 14.4 In assessing the assumptions in the setting of the 2024/25 Council Tax, Executive Directors have provided details of their service responsibilities and aims, together with explanations of current pressures and other issues. These narratives were set alongside each Executive Director's and Service Director's base budget calculations to put the figures in context and to help inform the formulation of this budget and the Council Strategic Framework. My assessment of all this information, following the risk assessment set out, is that the budget calculations are fair and robust, and based on information known at the time of this draft budget and proposals reserves are adequate to reflect known circumstances. Due to the likelihood of change in some factors due to both scrutiny feedback and the draft Provisional Settlement announcements a more detailed analysis will be provided to the next Strategy, Resources and Performance Committee.

Assumptions around the base budget

- 14.5 The financial assumptions are set out in detail in sections 7 to 10. These take account of key factors such as demographic and inflation rates of change.

Conclusions

- 14.6 The Council's Strategic Framework, supported by its Financial Plan and the budget for 2024/25 sets a clear direction for the coming year, and the budget proposals within that are robust. The council is assessed as financially viable with sound and strong financial standing.

15. Alignment with ambitions

- 15.1 The purpose of the Business Plan is to consider and deliver the Council's vision and Ambitions. Section 4 of this report (from 4.4) contains information about what we have achieved so far towards each of our ambitions, and what we are committing towards the ambitions going forward. The business cases, which are due to be presented at January committees, also identify which of the following ambitions that they contribute towards:

- Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes.
- Travel across the county is safer and more environmentally sustainable.
- Health inequalities are reduced.
- People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs.

- Helping people out of poverty and income inequality.
- Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised.
- Children and young people have opportunities to thrive.

16. Significant Implications

Resource Implications

- 16.1 The proposals set out the response to the financial context and the need to review our service offer and model to maintain a sustainable budget. The full detail of the financial proposals and impact on budget will be described in the financial tables of the business plan. Proposals will seek to ensure that we make the most effective use of available resources and are delivering the best possible services given the reduced funding.

Human Resources Implications

- 16.2 The Service Director: Human Resources has been involved in the process surrounding savings in the Directorates and with human resource implications arising from the proposals. This has included / will include consultations with the recognised trade unions and relevant employees in relation to any proposed restructuring of services to deliver savings. The Council has positive and constructive information, consultation and negotiating relationships with the recognised trade unions. The pay uplift for 2023/24 was made in line with the national pay negotiations and agreement. Further engagement and consultation with unions and employees will continue throughout this process.

Procurement/Contractual/Council Contract Procedure Rules Implications

- 16.3 There are no significant implications for the proposals set out in this report. Details for specific proposals will be set out in Revenue Budget Proposal Form. All required procurement activity will be fully compliant with the Council's Contract Procedure Rules.

Statutory, Legal and Risk Implications

- 16.4 Legal Advice

The Monitoring Officer considers that the proposals for consultation and decision making on the budget fulfil the statutory requirements set out below with regard to setting the amount of Council Tax for the forthcoming year and to set a balanced budget:

- S30 (6) Local Government Finance Act 1992 (the 1992 Act). This section requires that Council Tax must be set before 11 March, in the financial year preceding that for which it is set.

- S32 the 1992 Act. This section sets out the calculations to be made in determining the budget requirements, including contingencies and financial reserves.
- S33 the 1992 Act. This section requires the Council to set a balanced budget.
- S25 (1) Local Governance Act 2003 (the 2003 Act). The Chief Finance Officer of the Authority must report to it on the following matters: - (a) the robustness of the estimates made for the purposes of the calculations; and (b) the adequacy of the proposed financial reserves.
- S25 (2) the 2003 Act. When the Council is considering calculations under S32, it must have regard to a report of the Chief Finance Officer concerning the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves.

The legislation that governs local government will continue to be reviewed across this parliamentary term and the business plan will be kept under review to see if changes are needed as the changes in legislation are made available and clarified. Members will be given separate guidance in relation to their responsibilities in setting the budget.

16.5 Risk assessment

Services have considered risk in developing the proposals for investment and savings shown in the financial plan and these will be reflected in their usual risk management arrangements.

There is a risk that budget proposals will impact on delivery of the Council's Strategic Framework, but this will be monitored, and appropriate action taken.

There is a risk that assumptions within these proposals are incorrect. Due diligence has been undertaken, as well as assessment within the reserves to mitigate such risks.

Equality and Diversity Implications

16.6 Equalities assessment

The Strategic Framework sets out Cambridgeshire's approach to strengthening the county and how it will interact with its customers and improve access to services and information. It contains specific investment to support vulnerable adults and children in Cambridgeshire. The equalities implications of the long-term strategies already approved were considered as part of the development of those strategies.

In order for the Council to fulfil its legal requirements under the Public-Sector Equality Duty, individual Equality Impact Assessments will be done on the delivery plans for the respective budget decisions at the stage when plans for implementation are drawn up. These can be made available to all elected members during the decision-making process so that the full equality implications of proposals are understood, inform final decisions and due regard is paid to the Equality Duty.

Engagement and Communications Implications

- 16.7 Our Business Planning proposals are informed by the Council's public consultation and will be discussed with a wide range of partners throughout the process. The feedback from consultation will continue to inform the refinement of proposals. Where this leads to significant amendments to the recommendations a report would be provided to Strategy, Resources & Performance Committee.

Engagement on proposals

- 16.8 The proposals will also be subject to review and scrutiny by a range of stakeholders, including elected members through the Committees held in January 2024, Trade Unions meetings; Schools Forum consideration of the Dedicated Schools Grant changes; key stakeholders including partners and the public.

Localism and Local Member Involvement

- 16.9 As the proposals develop, we will have detailed conversations with Members about the impact of the proposals on their localities. We are working with members on materials which will help them have conversations with Parish Councils, residents, the voluntary sector and other groups about where they can make an impact and support us to mitigate the impact of budget reductions.

Public Health Implications

- 16.10 Any public health implications will vary depending on the detail of each of the proposals. Any positive or negative impacts will have been considered for each proposal as part of its development. The Quality-of-Life Survey provides some useful information on physical and mental health outcomes that could usefully inform ongoing business planning.

Climate Change and Environment Implications on Priority Areas

- 16.11 The climate and environment implications will vary depending on the detail of each of the proposals. Any positive or negative impacts will have been considered for each proposal as part of its development.

17 Source Documents

- 17.1 Appendices:

Appendix 1: Combined Finance Budget Tables (Revenue and Capital)

- 1A – Summary Financial Plan Update 2024-29
- 1B – Detailed Finance Tables 1-3 (revenue) and 4-5 (capital)
- 1C – Summary of saving proposals by directorate

Appendix 2: Earmarked Reserves

Appendix 3: Fees and Charges

Appendix 4: Strategic Framework

Appendix 5: Glossary of terms

17.2 Background Papers:

In the opinion of the proper officer (in this case the Monitoring Officer) the following are the background papers relating to the subject matter of this report:

- Previous Strategy and Resources Committee Reports, as well as February 2023 Council papers

Have the resource implications been cleared by Finance? Yes

Name of Financial Officer: Stephen Howarth

Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the Head of Procurement and Commercial? Yes

Name of Officer: Clare Ellis

Has the impact on statutory, legal and risk implications been cleared by the Council's Monitoring Officer or Pathfinder Legal? Yes

Name of Legal Officer: Emma Duncan

Have the equality and diversity implications been cleared by your EqIA Super User? Yes

Name of Officer: Faye McCarthy

Have any engagement and communication implications been cleared by Communications? Yes

Name of Officer: Christine Birchall

Have any localism and Local Member involvement issues been cleared by your Service Contact? Yes

Name of Officer: Joe Lacey-Holland

Have any Public Health implications been cleared by Public Health? Yes

Name of Officer: Jyoti Atri

If a Key decision, have any Climate Change and Environment implications been cleared by the Climate Change Officer? Yes

Name of Officer: Emily Bolton

Appendix 1A

Financial Plan Update 2024-28

	2024/25	2025/26	2026/27	2027/28	2028/29
	£000	£000	£000	£000	£000
Funding					
Council Tax	398,088	413,440	429,391	445,558	462,327
Business Rates	74,395	75,970	77,579	79,222	80,901
General government grants	59,584	88,304	88,315	88,327	88,340
Funding total	532,068	577,715	595,286	613,108	631,567
Expenditure					
Opening net budget	501,192	534,081	602,612	640,816	682,564
Base adjustments		-25,158	2,381	2,439	291
Inflation	37,106	16,122	18,742	20,539	21,339
Demand	16,873	18,203	19,161	19,842	20,698
Pressures	10,529	2,850	837	-1,591	-4,779
Priorities & Investments	4,232	5,067	3,910	528	779
Capital Financing	5,465	3,520	-318	-2,769	-3,882
Change in income and ringfenced grants	-17,215	58,520	-134	2,802	5,128
Subtotal	558,182	613,205	647,191	682,606	722,138
Reserves contribution to overall position	-6,539	-2,381	-2,439	-291	655
Savings	-17,562	-8,212	-3,936	249	-79
Net Expenditure Budgets	534,081	602,612	640,816	682,564	722,714
Cumulative budget gap	-2,013	-24,897	-45,530	-69,456	-91,147
Funding Requirement	532,068	577,715	595,286	613,108	631,567
Council tax as % of net budget	74.8%	71.6%	72.1%	72.7%	73.2%



Appendix 1B: Detailed Finance Tables

Revenue: 2024-29

Capital: 2024-34



Detailed Finance Tables

Introduction

There are five types of finance tables in our Business Plan. Tables 1-3 relate to all directorates for revenue, while only some directorates have tables 4 & 5 showing the capital programme. Tables 1, 2 & 3 show a directorate's revenue budget in different presentations.

- Table 1 shows the combined impact of budget changes on directorates and service budget line. over the five year medium-term.
- Table 2 shows the impact of changes in the first year on each directorate and service budget line.
- Table 3 shows the detailed changes, line-by-line, to each directorate's budget

Tables 4 and 5 outline directorates' capital budget, with Table 4 detailing capital expenditure for individual proposals, and Table 5 showing how individual capital proposals are funded.

Table 1

This presents the net budget split by service budget line for each of the five years of the Business Plan. It also shows the revised opening budget and the gross budget, together with fees, charges and ring-fenced grant income, for 2024-25 split by service budget line. The purpose of this table is to show how the budget for a directorate changes over the period of the Business Plan.

Table 2

This presents additional detail on the net budget for 2024-25 split by service budget line. The purpose of the table is to show how the budget for each line has been constructed: inflation, demography and demand, pressures, investments, savings and income are added to the opening budget to give the closing budget.

Table 3

Table 3 explains in detail the changes to the previous year's budget over the period of the Business Plan, in the form of individual proposals.

The numbers for proposals in table 3 need to be read recurrently – in other words a budget increase in a given year is taken to be permanent (because it adds to the closing budget, which becomes the next year's opening budget). A one-off or temporary budget change is shown with a number that contras the original entry. For example a one-off saving of £500k in 2024-25 would show as a -£500k in 2024-25 and a reversing entry of +£500k in 2025-26.

At the top Table 3 takes the previous year's gross budget and then adjusts for proposals, grouped together in sections, covering inflation, demography and demand, pressures, investments and savings to give the new gross budget. The gross budget is reconciled to the net budget in Section 7. Finally, the sources of funding are listed in Section 8. An explanation of each section is given below:

- **Opening Gross Expenditure:**

The amount of money available to spend at the start of the financial year and before any adjustments are made. This reflects the final budget for the previous year.

- **Revised Opening Gross Expenditure:**

Adjustments that are made to the base budget to reflect permanent changes in a directorate. This is often to reflect a transfer of services from one area to another, or budget changes made in-year in the previous year.

- **Inflation:**

Additional budget provided to allow for pressures created by inflation. These inflationary pressures are particular to the activities covered by the directorate, and also cover staffing inflation.

- **Demography and Demand:**

Additional budget provided to allow for pressures created by demography and increased demand. These demographic pressures are particular to the activities covered by the directorate. Demographic changes are backed up by a robust programme to challenge and verify requests for additional budget.

- **Pressures:**

These are specific additional pressures identified that require further budget to support.

- **Priorities & Investments:**

These are proposals where additional budget is provided to support the ambitions and priorities of the council

- **Savings:**

These are savings proposals that indicate services that will be reduced, stopped or delivered differently to reduce the costs of the service. They could be one-off entries or span several years.

- **Total Gross Expenditure:**

The newly calculated gross budget allocated to the directorate after allowing for all the changes indicated above. This becomes the Opening Gross Expenditure for the following year.

- **Fees, Charges & Ring-fenced Grants:**

This lists the fees, charges and grants that offset the directorate's gross budget. The section starts with the carried forward figure from the previous year and then lists changes applicable in the current year.

- **Total Net Expenditure:**

The net budget for the directorate after deducting fees, charges and ring-fenced grants from the gross budget.

- **Funding Sources:**

How the gross budget is funded – funding sources include cash limit funding (central funding from Council Tax, business rates and government grants), fees and charges, and individually listed ring-fenced grants.

Table 4

This presents a directorate's capital schemes, across the ten-year period of the capital programme. The schemes are summarised by start year in the first table and listed individually, grouped together by category, in the second table. The third table identifies the funding sources used to fund the programme. These sources include prudential borrowing, which has a revenue impact for the Council.

Table 5

Table 5 lists a capital scheme and shows how each scheme is funded. The schemes are summarised by start year in the first table and listed individually, grouped together by category, in the second table.

Section 3 - A: Children, Education & Families

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
26,285	Director of Commissioning							
615	Children in Care Placements	30,459	-1,097	29,362	36,620	41,028	46,073	51,158
	Commissioning Services	635	-20	615	615	615	615	615
26,900	Subtotal Director of Commissioning	31,094	-1,117	29,977	37,235	41,643	46,688	51,773
	Director of Children & Safeguarding							
3,523	Strategic Management - Children & Safeguarding	3,672	-	3,672	3,722	3,773	3,826	3,881
3,303	Safeguarding and Quality Assurance	3,978	-540	3,438	3,537	3,639	3,745	3,855
9,917	Fostering & Supervised Contact Services	10,571	-327	10,244	10,312	10,641	10,981	11,334
3,290	Corporate Parenting	10,556	-7,014	3,542	3,653	3,768	3,887	4,010
4,488	Integrated Front Door	5,038	-345	4,693	4,844	5,000	5,162	5,329
8,245	Children's Disability Service	9,722	-782	8,939	9,317	9,707	10,111	10,539
181	Support to Parents	2,214	-2,019	195	205	216	227	238
5,435	Adoption	6,405	-649	5,756	5,952	6,155	6,364	6,581
2,050	Legal Proceedings	2,132	-	2,132	2,218	2,307	2,399	2,495
1,443	Youth Offending Service	2,869	-1,338	1,531	1,595	1,662	1,731	1,802
5,228	Family Safeguarding	5,616	-184	5,432	5,773	5,935	6,103	6,276
9,392	Targetted Support Service	10,023	-328	9,696	10,238	10,540	10,851	11,173
56,497	Subtotal Director of Children & Safeguarding	72,796	-13,525	59,271	61,366	63,342	65,386	67,513
	Director of Education							
1,161	Strategic Management - Education	3,048	-112	2,936	2,755	4,296	4,340	4,385
912	Early Years Service	3,063	-2,143	921	947	973	1,000	1,028
967	School Improvement Service	1,537	-665	873	990	1,026	1,062	1,100
459	Virtual School	1,922	-1,421	501	531	562	594	627
-77	Outdoor Education (includes Grafham Water)	2,140	-2,216	-77	-77	-77	-77	-77
-32	Cambridgeshire Music	1,702	-1,727	-25	-25	-25	-25	-25
-300	ICT Service (Education)	1,999	-2,299	-300	-300	-300	-300	-300
3,991	Redundancy & Teachers Pensions	4,860	-605	4,255	4,353	4,453	4,555	4,659
	<i>SEND Specialist Services (0 - 25 years)</i>							
4,530	SEND Specialist Services	4,828	-92	4,736	4,890	5,048	5,211	5,381
5	Alternative Provision and Inclusion	741	-	741	744	746	749	751
	<i>0-19 Place Planning & Organisation Service</i>							
755	0-19 Organisation & Planning	1,750	-992	758	796	826	848	879
184	Education Capital	188	-	188	190	193	196	199
20,801	Home to School Transport - Special	25,786	-191	25,595	28,722	32,242	36,069	40,235
1,946	Children in Care Transport	2,299	-	2,299	2,338	2,424	2,512	2,603
11,197	Home to School Transport - Mainstream	12,824	-169	12,654	13,182	13,805	14,447	15,113

Section 3 - A: Children, Education & Families

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
-945	<i>Executive Director</i> Executive Director CEF	-489	-85	-574	-462	-434	-405	-375
	- Central Financing	-	-	-	-	-	-	-
	- Schools Financing	4	-	4	7	10	13	16
45,556	Subtotal Director of Education	68,202	-12,717	55,485	59,581	65,768	70,789	76,201
128,953	Children, Education & Families Budget Total	172,092	-27,359	144,733	158,182	170,754	182,863	195,487

Section 3 - A: Children, Education & Families

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Director of Commissioning								
Children in Care Placements	26,285	2,002	2,214	-	546	-1,685	-	29,362
Commissioning Services	615	-	-	-	-	-	-	615
Subtotal Director of Commissioning	26,900	2,002	2,214	-	546	-1,685	-	29,977
Director of Children & Safeguarding								
Strategic Management - Children & Safeguarding	3,523	149	-	-	-	-	-	3,672
Safeguarding and Quality Assurance	3,303	135	-	-	-	-	-	3,438
Fostering & Supervised Contact Services	9,917	527	-	-	-	-200	-	10,244
Corporate Parenting	3,290	151	-	-	100	-	-	3,542
Integrated Front Door	4,488	205	-	-	-	-	-	4,693
Children's Disability Service	8,245	343	140	318	-	-96	-10	8,939
Support to Parents	181	14	-	-	-	-	-	195
Adoption	5,435	321	-	-	-	-	-	5,756
Legal Proceedings	2,050	82	-	-	-	-	-	2,132
Youth Offending Service	1,443	88	-	-	-	-	-	1,531
Family Safeguarding	5,228	213	-	200	-	-200	-9	5,432
Targetted Support Service	9,392	396	-	-	-	-65	-27	9,696
Subtotal Director of Children & Safeguarding	56,497	2,623	140	518	100	-561	-46	59,271
Director of Education								
Strategic Management - Education	1,161	53	-	-	1,500	223	-	2,936
Early Years Service	912	32	-	-	-	-19	-4	921
School Improvement Service	967	43	-	-	-	-49	-89	873
Virtual School	459	41	-	-	-	-	-	501
Outdoor Education (includes Grafham Water)	-77	-	-	-	-	-	-	-77
Cambridgeshire Music	-32	-	-	-	-	-	7	-25
ICT Service (Education)	-300	-	-	-	-	-	-	-300
Redundancy & Teachers Pensions	3,991	264	-	-	-	-	-	4,255
<i>SEND Specialist Services (0 - 25 years)</i>								
SEND Specialist Services	4,530	206	-	-	-	-	-	4,736
Alternative Provision and Inclusion	5	3	-	733	-	-	-	741
<i>0-19 Place Planning & Organisation Service</i>								
0-19 Organisation & Planning	755	10	-	-	-	-	-7	758
Education Capital	184	4	-	-	-	-	-	188
Home to School Transport - Special	20,801	1,648	2,210	1,327	-	-390	-	25,595
Children in Care Transport	1,946	170	-	250	-	-67	-	2,299
Home to School Transport - Mainstream	11,197	821	195	653	-	-212	-	12,654

Section 3 - A: Children, Education & Families

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
<i>Executive Director</i>								
Executive Director CEF	-945	-44	-	500	-	-	-85	-574
Central Financing	-	-	-	-	-	-	-	-
Schools Financing	-	4	-	-	-	-	-	4
Subtotal Director of Education	45,556	3,254	2,405	3,463	1,500	-514	-178	55,485
Children, Education & Families Budget Total	128,953	7,878	4,759	3,981	2,146	-2,760	-224	144,733

Section 3 - A: Children Education and Families

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	259,287	172,092	184,955	197,567	209,736	
A/R.1.001	Budget Preparation Adjustments	-103,856	-	-	-	-	Adjustments to budgets made as a result of splitting out any Dedicated Schools Grant budgets from these tables. They will instead form a separate budget table.
A/R.1.003	Permanent Virement - PVs	409	-	-	-	-	Change in expenditure budgets (compared to published 2023-28 Business Plan) as advised during the budget preparation period and permanent in-year changes made during 2023-24.
A/R.1.005	Arts Council Grant decrease	-7	-	-	-	-	Decrease in spend funded from Arts Council (Music Grant) for 2024-25 as a result of changes to grant level.
A/R.1.006	Public health grant Increase	161	-	-	-	-	Change in the budget for CEF that is funded by public health grant
1.99	REVISED OPENING GROSS EXPENDITURE	155,994	172,092	184,955	197,567	209,736	
2	INFLATION						
A/R.2.001	Children in Care placements inflation	2,696	1,432	1,482	1,533	1,587	Net inflation across the relevant Children in Care budgets is currently forecast at 7% for 2024/25.
A/R.2.002	Home to School Transport inflation	2,627	1,270	1,315	1,361	1,408	Forecast pressure for inflation relating to transport. This is estimated at 8% for 2024/25
A/R.2.003	CEF inflation - miscellaneous other budgets	290	143	147	151	155	Forecast pressure from inflation relating to miscellaneous other budgets.
A/R.2.004	Staff pay inflation	2,359	1,748	1,809	1,872	1,938	Assumed 5% increase for 2024-25 and 3.5% per annum thereafter
2.99	Subtotal Inflation	7,972	4,593	4,753	4,917	5,088	
3	DEMOGRAPHY AND DEMAND						
A/R.3.001	Funding for rising numbers and need of Children in Care	2,214	3,897	3,897	3,897	3,897	Additional budget required to provide care for children who become looked after due to an increase in the complexity of need and shortage of suitable placements.
A/R.3.002	Children with Disabilities	140	150	160	170	182	Additional funding required for the increase in Direct Payment packages provided for children and young people with disabilities under the age of 18 years.

Section 3 - A: Children Education and Families

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
A/R.3.003	Home to school transport mainstream	195	201	207	214	221	Additional funding required to provide home to school transport for pupils attending mainstream schools. This additional funding is required due to the anticipated increase in the number of pupils attending Cambridgeshire's schools in 2024-25.
A/R.3.004	Funding for Home to School Special Transport demand	2,210	2,439	2,692	2,971	3,279	Additional funding required to provide transport to education provision for children and young people with special educational needs (SEN). The additional funding is needed as there are increasing numbers of children with SEN and there is a trend towards increasingly complex needs, often requiring bespoke transport solutions.
3.99	Subtotal Demography and Demand	4,759	6,687	6,956	7,252	7,579	
4	PRESSURES						
A/R.4.001	Additional residential disability in house provision	241	-	-	-	-	Funding for increased capacity within in house residential disability service.
A/R.4.002	Employee costs in Community Support Services	77	-	-	-	-	Funding to support increased staffing costs within the Community Support Service in Children's Disability.
A/R.4.004	Contract costs previously grant funded	200	-	-	-	-	Funding for Family Safeguarding services previously funded from grant which has now ceased.
A/R.4.006	Children in Care (CiC) Transport	250	-	-	-	-	Additional funding to reflect in year pressures on CiC Transport.
A/R.4.007	Dedicated Schools Grant Contribution to Combined Budgets	733	-	-	-	-	Based on historic levels of spend, an element of the Dedicated Schools Grant (DSG) spend is retained centrally and contributes to the overall funding for the LA. Following national changes, these historic commitments/arrangements have been reduced over time. This pressure removes the final remaining contribution to combined budgets.
A/R.4.008	SEND Capacity	310	-51	-68	-191	-	Additional capacity in Statutory Assessment Team and SEND Admissions to meet statutory responsibilities.
A/R.4.009	SEND Capacity - Funded through Reserves	-310	51	68	191	-	Above proposal funded through reserves.

Section 3 - A: Children Education and Families

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
A/R.4.010	Children's Social Care Capacity and Decoupling	500	-	-	-	-	- Additional investment to support required structure post decoupling and to increase capacity in Integrated Front Door.
A/R.4.011	Children in Care Placements Pressure	3,100	-	-	-	-	- Additional funding to reflect in year pressures on CiC Placements.
A/R.4.012	Children in Care Placements pressure - reserves funding	-3,100	3,100	-	-	-	- Reserves funding for CiC pressure.
A/R.4.013	Home to School Transport Pressure	1,980	-	-	-	-	- Additional funding to reflect in year pressures on Home to School Transport
4.99	Subtotal Pressures	3,981	3,100	-	-	-	
5	PRIORITIES & INVESTMENTS						
A/R.5.001	Leaving Care Local Offer	100	-	-	-	-	- Local offer to support Cambridgeshire care leavers.
A/R.5.002	Residential Strategy	546	1,365	273	-	-	We will be developing a residential strategy that will enable us to better meet the needs of children coming into our care. The priority will be to increase local capacity for children in care through a combined approach of commissioning, market engagement, needs analysis and investment in Council provided homes. Aimed at reducing the numbers of children looked after in high cost independent homes and those that are looked after outside the Local Authority area. Linked to Savings proposal A/R.6.011.
A/R.5.003	Free School Meals holiday voucher scheme	3,000	-	-	-	-	Since December 2020, the council has funded (via grant and core funding) a holiday voucher scheme to support families on low income to feed their children during the holidays. The investment of £3m will mean that annually 21,000 eligible children will receive up to £135 over the 6 holidays of the academic year. This represents a £45 reduction from previous rounds where we funded £180. The scheme will continue to support those children age 2 to 19 who meet our low income criteria – typically those families accessing universal credit earning less than £7,400. We will provide a supermarket voucher which will allow parents to select one of 10 supermarkets. Part funded from reserves see A/R.5.004
A/R.5.004	Free School Meals holiday voucher scheme - reserves funding	-1,500	-	1,500	-	-	- Reserves part funding for extension of Free School Meal holiday voucher scheme (see A/R.5.003)
5.99	Subtotal Priorities & Investments	2,146	1,365	1,773	-	-	

Section 3 - A: Children Education and Families

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
6	SAVINGS						
A/R.6.001	Children's Disability operational savings	-96	-	-	-	-	- Operational savings across Children's Disability
A/R.6.003	Targeted Support operational savings	-65	-	-	-	-	- Operational savings across Targeted Support services.
A/R.6.004	Family Safeguarding Service	-200	-	-	-	-	- Operational savings in non-staffing budgets across the Family Safeguarding service.
A/R.6.005	Social Care and Education Transport	-582	-171	-	-	-	- Due to the increasing costs of providing social and education transport, the Passenger Transport team will produce savings by reviewing high-cost single routes and moving them to shared travel arrangements where suitable, optimising high volume routes to ensure best value and consistent management of decision making through policy.
A/R.6.006	Efficiencies resulting from implementation of new IT system	223	-223	-	-	-	- Deferred saving as a result of delay in implementation of a new IT system within Education.
A/R.6.007	Children in Care Placements High-Cost Placements Review	-1,000	-	-	-	-	- Due to a lack of suitable and local placements for our children in care, particularly those with more complex needs, there is a forecast overspend on our budget of 3.1m. We will carry out reviews of the high-cost placements with a focus on step-down provision where needed / appropriate and carry out negotiations with providers. Alongside this, we will invest in training, to support social workers and foster carers, around challenging and complex behaviour and develop a programme to recruit emergency foster carers.
A/R.6.008	Children in Care Placements Unregulated Placements reduction in costs	-250	-	-	-	-	- Review commissioning processes for unregulated placements.
A/R.6.009	Early Years Service contract savings	-19	-	-	-	-	- Savings will arise from the retendering of a contract from April 2024.
A/R.6.010	Home to School Transport	-87	-63	-	-	-	- Additional savings target added to workstream 4 of the Transport Transformation Strategy (Policy and Decision Making) directly linked to a) the review and making safe of walking routes and b) the amendment of transport policy to align with statutory duties.

Section 3 - A: Children Education and Families

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
A/R.6.011	Residential Strategy - Children in Care placements Saving	-435	-2,175	-870	-	-	We will be developing a residential strategy that will enable us to better meet the needs of children coming into our care. The priority will be to increase local capacity for children in care through a combined approach of commissioning, market engagement, needs analysis and investment in Council provided homes. Aimed at reducing the numbers of children looked after in high cost independent homes and those that are looked after outside the Local Authority area. Linked to Investment proposal A/R.5.002.
A/R.6.012	School Improvement Service operational savings	-49	-	-	-	-	Operational savings as a result of review and reduction of vacant post.
A/R.6.013	Corporate Parenting	-200	-250	-	-	-	Work to be undertaken within other teams, with members of staff moved to vacancies within these teams. This service is not one that exists in a standalone way in other councils. The saving is phased to allow a temporary investment in front door services to manage demand.
6.99	Subtotal Savings	-2,760	-2,882	-870	-	-	
	TOTAL GROSS EXPENDITURE	172,092	184,955	197,567	209,736	222,403	
7	FEES, CHARGES & RING-FENCED GRANTS						
A/R.7.001	Previous year's fees, charges & ring-fenced grants	-198,202	-27,359	-26,773	-26,813	-26,873	Previous year's fees and charges for the provision of services and ring-fenced grant funding rolled forward.
A/R.7.002	Changes to Fees and Charges from previous year	171,322	-	-	-	-	Adjustment for permanent changes to income expectation from decisions made in 2023-24, and adjustments to budgets made as a result of splitting out any Dedicated Schools Grant budgets from these tables. They will instead form a separate budget table.
A/R.7.004	Fees and charges inflation	-94	-16	-40	-60	-43	Increase in external charges to reflect inflationary increases.
A/R.7.101	Early Years additional income	-4	-	-	-	-	Increase in subscription income
A/R.7.102	School Improvement Service	-47	-	-	-	-	Increased subscription income
A/R.7.103	Children's Targeted Support	-15	-	-	-	-	Additional income target

Section 3 - A: Children Education and Families

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
A/R.7.104	Children's Disability - increase in external income	-10	-	-	-	-	- Income from training to external providers
A/R.7.105	Educational Safeguarding additional income	-7	-	-	-	-	- Additional income from subscriptions
A/R.7.201	Change in Public Health Grant	-309	602	-	-	-	- Change in ring-fenced Public Health grant, including reflecting expected treatment as a corporate grant from 2025-26, due to anticipated removal of ring-fence.
A/R.7.202	Arts Council Funding (Music Grant)	7	-	-	-	-	- Arts Council Funding (Music Grant) anticipated decrease in revenue grant for 2024-25
7.99	Subtotal Fees, Charges & Ring-fenced Grants	-27,359	-26,773	-26,813	-26,873	-26,916	
	TOTAL NET EXPENDITURE	144,733	158,182	170,754	182,863	195,487	

FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
A/R.8.001	Budget Allocation	-144,733	-158,182	-170,754	-182,863	-195,487	Net spend funded from general grants, business rates and Council Tax.
A/R.8.002	Fees & Charges	-20,173	-20,189	-20,229	-20,289	-20,332	Fees and charges for the provision of services.
A/R.8.007	Youth Justice Board Good Practice Grant	-500	-500	-500	-500	-500	Youth Justice Board Good Practice Grant.
A/R.8.015	Staying Put Implementation Grant	-210	-210	-210	-210	-210	DfE funding to support young people to continue to live with their former foster carers once they turn 18
A/R.8.016	Unaccompanied Asylum Seeking Children (UASC)	-3,700	-3,700	-3,700	-3,700	-3,700	Home Office funding to reimburse costs incurred in supporting and caring for unaccompanied asylum seeking children
A/R.8.018	Pupil Premium Grant	-1,364	-1,364	-1,364	-1,364	-1,364	Deployment of Pupil Premium Grant to support the learning outcomes of care experienced children
A/R.8.019	Arts Council Grant (Music)	-810	-810	-810	-810	-810	Cambridgeshire Music grant from the Arts Council

Section 3 - A: Children Education and Families

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
A/R.8.401	Public Health Funding	-602	-	-	-	-	Funding transferred to Service areas where the management of Public Health functions is undertaken by other County Council officers, rather than directly by the Public Health Team.
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-172,092	-184,955	-197,567	-209,736	-222,403	

Section 3 - A: Children, Education and Families

Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
A/C.01	Basic Need - Primary											
A/C.01.021	Confidential Scheme	Confidential Scheme		Committed	19,748	751	12,000	6,600	397	-	-	-
A/C.01.029	Confidential Scheme	Confidential Scheme		Committed	11,800	384	7,600	3,600	216	-	-	-
A/C.01.040	Ermine Street Primary, Alconbury, Phase 2	Expansion to 3 form entry school (Phase 2): Basic Need requirement 210 places		Committed	4,086	1,516	2,446	124	-	-	-	-
A/C.01.043	Confidential Scheme	Confidential Scheme		Committed	6,000	641	2,997	2,005	357	-	-	-
A/C.01.044	Confidential Scheme	Confidential Scheme		2028-29	12,030	-	-	-	-	-	340	11,690
A/C.01.056	Confidential Scheme	Confidential Scheme		2025-26	13,500	-	-	400	8,900	3,900	300	-
A/C.01.069	Confidential Scheme	Confidential Scheme		Committed	1,000	10	-	-	50	940	-	-
A/C.01.071	Kennett Primary School	Relocation of existing provision. Includes expansion of 1 form of entry with 2 form entry core. Basic Need requirement 210 places Early Years requirement 26 places		Committed	10,123	5,419	4,500	204	-	-	-	-
A/C.01.073	Confidential Scheme	Confidential Scheme		Committed	4,250	425	3,600	225	-	-	-	-
A/C.01.077	Confidential Scheme	Confidential Scheme		Committed	19,521	1,472	500	11,000	6,100	449	-	-
A/C.01.080	Confidential Scheme	Confidential Scheme		Committed	1,898	274	1,500	124	-	-	-	-
A/C.01.081	Confidential Scheme	Confidential Scheme		Committed	2,500	50	1,100	1,300	50	-	-	-
A/C.01.083	Confidential Scheme	Confidential Scheme		2024-25	9,657	-	20	250	6,000	3,200	187	-
A/C.01.084	Confidential Scheme	Confidential Scheme		Committed	4,000	50	750	3,100	100	-	-	-
	Total - Basic Need - Primary				120,113	10,992	37,013	28,932	22,170	8,489	827	11,690
A/C.02	Basic Need - Secondary											
A/C.02.007	Confidential Scheme	Confidential Scheme		Committed	34,680	350	1,200	25,000	7,700	430	-	-
A/C.02.009	Confidential Scheme	Confidential Scheme		Committed	37,027	500	15,000	20,800	727	-	-	-
A/C.02.014	Northstowe Secondary, phase 2	Additional capacity for Northstowe as all through age range school: Basic Need secondary requirement 600 places Post 16 provision 400 places Basic Need primary requirement 630 places Early Years requirement 78 places		Committed	53,450	24,114	24,100	5,236	-	-	-	-
A/C.02.015	Sir Harry Smith Community College	Expansion of 2 form entry: Basic Need requirement 300 places		Committed	9,991	9,921	70	-	-	-	-	-
A/C.02.016	Cambourne Village College Phase 3b	New 2 form entry secondary places with new 350 place sixth form provision: Basic Need requirement 650 places		Committed	35,820	34,802	1,018	-	-	-	-	-
A/C.02.017	Confidential Scheme	Confidential Scheme		Committed	1,000	250	745	5	-	-	-	-

Section 3 - A: Children, Education and Families

Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
A/C.08 A/C.08.003	Specialist Provision SEND Pupil Adaptations	This budget is to fund child specific adaptations to facilitate the placement of children with Special Educational Needs and Disabilities (SEND) in line with decisions taken by the County Resourcing Panel.		Ongoing	150	-	150	-	-	-	-	-
A/C.08.004 A/C.08.007	Confidential Scheme Samuel Pepys Special School	Confidential Scheme Expansion to 165 places.		2025-26 Committed	4,000 10,720	- 5,528	- 4,947	50 245	2,970	950	30	-
A/C.08.010 A/C.08.011	Confidential Scheme New SEMH Provision Wisbech	Confidential Scheme Social Emotional Mental Health (SEMH) provision: SEMH Provision 30 additional places		2024-25 Committed	2,535 17,785	- 16,801	355 984	2,155	25	-	-	-
A/C.08.012 A/C.08.013	Confidential Scheme Swavesey Village College - Martin Bacon Academy satellite	Confidential Scheme Provision of 40 spaces at the Swavesey Village College site.		Committed Committed	8,000 1,300	303 590	4,800 710	2,850	47	-	-	-
A/C.08.014 A/C.08.015 A/C.08.016	Confidential Scheme Confidential Scheme Alconbury Weald Prestley Wood SEND	Confidential Scheme Confidential Scheme Provision of new 150 place Area Special School, co-located with the new Alconbury Weald Secondary Academy.		Committed Committed Committed	1,740 4,674 37,800	300 250 32,518	905 3,100 5,000	535 1,308 282	- 16	- -	- -	-
	Total - Specialist Provision				88,704	56,290	20,951	7,425	3,058	950	30	-
A/C.09 A/C.09.001	Site Acquisition & Development Site Acquisition, Development, Analysis and Investigations	Funding which enables the Council to undertake investigations and feasibility studies into potential land acquisitions to determine their suitability for future school development sites.		Ongoing	750	-	150	150	150	150	150	-
	Total - Site Acquisition & Development				750	-	150	150	150	150	150	-

Section 3 - A: Children, Education and Families

Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
A/C.10 A/C.10.001	Temporary Accommodation Temporary Accommodation	Funding which enables the Council to increase the number of school places provided through use of mobile accommodation. This scheme covers the cost of purchasing new mobiles and the transportation of provision across the county to meet demand.		Ongoing	6,300	-	550	550	550	550	550	3,550
	Total - Temporary Accommodation				6,300	-	550	550	550	550	550	3,550
A/C.11 A/C.11.003	Children Support Services Buildings & Capital Team Capitalisation	Salaries for the Buildings and Capital Team are to be capitalised on an ongoing basis. These are budgeted as one line, but are eventually capitalised against individual schemes.		Ongoing	6,650	-	850	850	850	850	650	2,600
A/C.11.004	Housing Adaptations - Disabled Facilities Grant top up	Contribution of funding towards high-cost housing adaptations to assist families with a disabled child / children and where an adaptation is required in the family home in order to meet the children's assessed housing needs.		2024-25	1,128	-	113	203	203	203	203	203
A/C.11.005	Children's Residential Services Capacity	A phased development of four residential children's homes (providing up to 10 placements), for direct access by Cambridgeshire County Council, for our children and young people in care.		2024-25	3,626	-	814	1,951	861	-	-	-
	Total - Children Support Services				11,404	-	1,777	3,004	1,914	1,053	853	2,803
A/C.14 A/C.14.001	Capital Programme Variation Variation Budget	The Council includes a service allowance for likely Capital Programme slippage, as it can sometimes be difficult to allocate this to individual schemes due to unforeseen circumstances. This budget is continuously under review, taking into account recent trends on slippage on a service by service basis.		Ongoing	-44,905	-	-16,707	-14,500	-5,933	-2,235	-854	-4,676

Section 3 - A: Children, Education and Families

Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
A/C.14.002	Capitalisation of Interest Costs	The capitalisation of borrowing costs helps to better reflect the costs of undertaking a capital project. Although this budget is initially held on a service basis, the funding will ultimately be moved to the appropriate schemes once exact figures have been calculated each year.		Ongoing	2,844	-	1,213	1,061	512	58	-	-
A/C.14.003	Environment Fund Transfer	Reallocation of Environment Fund in order to support some of the Net Zero-Emission Building (NZEB) costs incurred by school schemes.		Committed	-3,499	-3,499	-	-	-	-	-	-
	Total - Capital Programme Variation				-45,560	-3,499	-15,494	-13,439	-5,421	-2,177	-854	-4,676
	TOTAL BUDGET				405,455	148,167	95,885	83,227	34,128	12,725	4,836	26,487

Funding	Total Funding £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
Government Approved Funding								
Basic Need	42,475	18,151	12,479	9,599	150	940	-	1,156
Capital Maintenance	24,800	600	3,450	3,250	2,500	2,500	2,500	10,000
Devolved Formula Capital	7,020	-	780	780	780	780	780	3,120
Specific Grants	33,532	20,364	9,312	3,793	63	-	-	-
Total - Government Approved Funding	107,827	39,115	26,021	17,422	3,493	4,220	3,280	14,276
Locally Generated Funding								
Agreed Developer Contributions	113,921	46,470	29,803	11,910	12,418	4,512	409	8,399
Anticipated Developer Contributions	6,598	18	902	4,130	1,532	16	-	-
Prudential Borrowing	174,980	61,017	39,477	48,865	16,685	3,977	1,147	3,812
Prudential Borrowing (Repayable)	-	318	-318	-	-	-	-	-
Other Contributions	2,129	1,229	-	900	-	-	-	-
Total - Locally Generated Funding	297,628	109,052	69,864	65,805	30,635	8,505	1,556	12,211
TOTAL FUNDING	405,455	148,167	95,885	83,227	34,128	12,725	4,836	26,487

Section 3 - A: Children, Education and Families

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
A/C.01	Basic Need - Primary									
A/C.01.021	Confidential Scheme			Committed	19,748	90	9,083	-	-	10,575
A/C.01.029	Confidential Scheme			Committed	11,800	3,990	2,029	-	-	5,781
A/C.01.040	Ermine Street Primary, Alconbury, Phase 2			Committed	4,086	-	3,356	-	-	730
A/C.01.043	Confidential Scheme			Committed	6,000	237	728	-	-	5,035
A/C.01.044	Confidential Scheme			2028-29	12,030	1,156	10,874	-	-	-
A/C.01.056	Confidential Scheme			2025-26	13,500	-	13,500	-	-	-
A/C.01.069	Confidential Scheme			Committed	1,000	990	-	-	-	10
A/C.01.071	Kennett Primary School			Committed	10,123	2,240	4,090	-	-	3,793
A/C.01.073	Confidential Scheme			Committed	4,250	1,603	171	-	-	2,476
A/C.01.077	Confidential Scheme			Committed	19,521	842	10,591	-	-	8,088
A/C.01.080	Confidential Scheme			Committed	1,898	674	-	-	-	1,224
A/C.01.081	Confidential Scheme			Committed	2,500	1,000	39	-	-	1,461
A/C.01.083	Confidential Scheme			2024-25	9,657	300	7,789	-	-	1,568
A/C.01.084	Confidential Scheme			Committed	4,000	-	2,176	-	-	1,824
	Total - Basic Need - Primary				120,113	13,122	64,426	-	-	42,565
A/C.02	Basic Need - Secondary									
A/C.02.007	Confidential Scheme			Committed	34,680	2,060	6,863	-	-	25,757
A/C.02.009	Confidential Scheme			Committed	37,027	-	16,257	-	-	20,770
A/C.02.014	Northstowe Secondary, phase 2			Committed	53,450	11,660	26,100	-	-	15,690
A/C.02.015	Sir Harry Smith Community College			Committed	9,991	2,393	3,338	-	-	4,260
A/C.02.016	Cambourne Village College Phase 3b			Committed	35,820	12,441	14,100	-	-	9,279
A/C.02.017	Confidential Scheme			Committed	1,000	-	-	-	-	1,000
A/C.02.018	Confidential Scheme			Committed	1,380	30	1,069	-	-	281
	Total - Basic Need - Secondary				173,348	28,584	67,727	-	-	77,037
A/C.03	Basic Need - Early Years									
A/C.03.003	Confidential Scheme			Ongoing	8,531	1,600	346	168	-	6,417
	Total - Basic Need - Early Years				8,531	1,600	346	168	-	6,417
A/C.04	Adaptations									
A/C.04.008	Duxford Community C of E Primary School Rebuild			Committed	7,953	-	6	1,061	-	6,886
A/C.04.010	Townley Primary Permanent Accommodation			Committed	1,600	800	-	-	-	800
A/C.04.012	Confidential Scheme			2024-25	400	-	400	-	-	-
A/C.04.013	Confidential Scheme			Committed	892	-	892	-	-	-
	Total - Adaptations				10,845	800	1,298	1,061	-	7,686

Section 3 - A: Children, Education and Families

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
A/C.05	Condition & Maintenance									
A/C.05.001	School Condition, Maintenance & Suitability			Ongoing	24,000	24,000	-	-	-	-
	Total - Condition & Maintenance				24,000	24,000	-	-	-	-
A/C.07	Schools Managed Capital									
A/C.07.001	School Devolved Formula Capital			Ongoing	7,020	7,020	-	-	-	-
	Total - Schools Managed Capital				7,020	7,020	-	-	-	-
A/C.08	Specialist Provision									
A/C.08.003	SEND Pupil Adaptations			Ongoing	150	-	-	-	-	150
A/C.08.004	Confidential Scheme			2025-26	4,000	-	-	-	-	4,000
A/C.08.007	Samuel Pepys Special School			Committed	10,720	2,812	-	-	-	7,908
A/C.08.010	Confidential Scheme			2024-25	2,535	-	-	-	-	2,535
A/C.08.011	New SEMH Provision Wisbech			Committed	17,785	4,914	-	-	-	12,871
A/C.08.012	Confidential Scheme			Committed	8,000	8,000	-	-	-	-
A/C.08.013	Swavesey Village College - Martin Bacon Academy satellite			Committed	1,300	1,300	-	-	-	-
A/C.08.014	Confidential Scheme			Committed	1,740	1,740	-	-	-	-
A/C.08.015	Confidential Scheme			Committed	4,674	3,571	-	900	-	203
A/C.08.016	Alconbury Weald Prestley Wood SEND			Committed	37,800	10,364	4,000	-	-	23,436
	Total - Specialist Provision				88,704	32,701	4,000	900	-	51,103
A/C.09	Site Acquisition & Development									
A/C.09.001	Site Acquisition, Development, Analysis and Investigations			Ongoing	750	-	-	-	-	750
	Total - Site Acquisition & Development				750	-	-	-	-	750
A/C.10	Temporary Accommodation									
A/C.10.001	Temporary Accommodation			Ongoing	6,300	-	-	-	-	6,300
	Total - Temporary Accommodation				6,300	-	-	-	-	6,300
A/C.11	Children Support Services									
A/C.11.003	Buildings & Capital Team Capitalisation			Ongoing	6,650	-	-	-	-	6,650
A/C.11.004	Housing Adaptations - Disabled Facilities Grant top up			2024-25	1,128	-	-	-	-	1,128
A/C.11.005	Children's Residential Services Capacity			2024-25	3,626	-	-	-	-	3,626
	Total - Children Support Services				11,404	-	-	-	-	11,404

Section 3 - A: Children, Education and Families

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
A/C.14	Capital Programme Variation									
A/C.14.001	Variation Budget			Ongoing	-44,905	-	-17,278	-	-	-27,627
A/C.14.002	Capitalisation of Interest Costs			Ongoing	2,844	-	-	-	-	2,844
A/C.14.003	Environment Fund Transfer			Committed	-3,499	-	-	-	-	-3,499
	Total - Capital Programme Variation			-	-45,560	-	-17,278	-	-	-28,282
	TOTAL BUDGET				405,455	107,827	120,519	2,129	-	174,980

Section 3 - B: Adults, Health & Commissioning

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
	Executive Director							
-33,122	Executive Director - Adults, Health & Commissioning	14,055	-52,924	-38,869	-39,563	-40,234	-40,202	-40,168
3,114	Performance & Strategic Development	3,245	-16	3,229	3,313	3,400	3,490	3,583
481	Principal Social Worker	503	-	503	519	536	553	571
-29,526	Subtotal Executive Director	17,803	-52,940	-35,137	-35,730	-36,298	-36,159	-36,014
	Service Director – LDP and Prevention							
371	Service Director – LDP and Prevention	344	-28	316	234	241	248	255
10,249	Prevention & Early Intervention	11,602	-1,085	10,517	10,863	11,219	11,588	11,971
2,205	Transfers of Care	2,315	-	2,315	2,396	2,479	2,565	2,654
2,871	Autism and Adult Support <i>Learning Disabilities</i>	4,269	-137	4,132	4,815	5,437	6,109	6,837
7,095	Head of Service	7,315	-309	7,005	1,243	1,169	1,104	1,048
46,496	LD - City, South and East Localities	53,030	-2,584	50,445	39,726	41,818	44,754	48,065
44,044	LD - Hunts and Fenland Localities	49,981	-2,216	47,765	37,521	39,508	42,301	45,450
15,095	LD - Young Adults Team	16,951	-392	16,560	12,952	13,395	14,336	15,396
9,316	In House Provider Services	9,923	-285	9,638	8,380	8,628	8,883	9,149
-28,828	NHS Contribution to Pooled Budget	-	-33,353	-33,353	-0	-0	-0	-0
108,915	Subtotal Service Director – LDP and Prevention	155,729	-40,389	115,340	118,128	123,893	131,889	140,825
	Service Director – Care & Assessment							
857	Service Director - Care & Assessment	897	-	897	927	958	990	1,023
4,963	Assessment & Care Management	5,210	-43	5,167	5,317	5,472	5,633	5,799
1,474	Safeguarding	1,528	-	1,528	1,568	1,609	1,652	1,696
1,867	Adults Finance Operations	1,955	-10	1,945	2,002	2,062	2,123	2,187
	<i>Older People's and Physical Disabilities Services</i>							
33,791	Older Peoples Services - North	53,507	-15,009	38,498	42,132	46,403	50,965	55,836
37,161	Older Peoples Services - South	60,046	-17,653	42,393	46,333	50,691	55,480	60,604
5,667	Physical Disabilities - North	7,317	-758	6,560	7,203	7,896	8,628	9,399
6,466	Physical Disabilities - South	8,593	-1,120	7,473	8,193	8,969	9,788	10,653
92,247	Subtotal Service Director – Care & Assessment	139,054	-34,594	104,460	113,675	124,058	135,258	147,195
	Service Director - Commissioning							
1,048	Service Director - Commissioning	1,015	-21	994	1,113	1,297	1,486	1,680
2,481	Adults Commissioning - Staffing	2,797	-	2,797	2,876	2,958	3,042	3,129

Section 3 - B: Adults, Health & Commissioning

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
7,312	Adults Commissioning - Contracts	10,747	-5,803	4,943	5,099	5,193	5,291	5,392
1,300	Children's Commissioning - Staffing	1,359	-	1,359	1,403	1,449	1,496	1,544
5,909	Housing Related Support	7,110	-596	6,513	6,738	6,968	7,205	7,448
2,101	Integrated Community Equipment Service	8,297	-6,059	2,239	2,383	2,468	2,557	2,647
	<i>Mental Health</i>							
3,617	Mental Health - Staffing	3,932	-57	3,875	3,992	4,113	4,238	4,367
2,775	Mental Health Commissioning	3,321	-549	2,772	3,013	3,121	3,233	3,347
6,967	Adult Mental Health	8,574	-432	8,143	8,849	9,845	10,865	11,911
8,464	Older People Mental Health	10,931	-1,549	9,382	9,972	10,694	11,720	12,789
41,975	Subtotal Service Director - Commissioning	58,083	-15,065	43,018	45,438	48,106	51,134	54,256
213,610	Adults, Health & Commissioning Budget Total	370,670	-142,988	227,682	241,511	259,760	282,123	306,263

Section 3 - B: Adults, Health & Commissioning

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Executive Director								
Executive Director - Adults, Health & Commissioning	-33,122	69	-	-	110	-3,136	-2,790	-38,869
Performance & Strategic Development	3,114	114	-	-	-	-	-	3,229
Principal Social Worker	481	22	-	-	-	-	-	503
Subtotal Executive Director	-29,526	206	-	-	110	-3,136	-2,790	-35,137
Service Director – LDP and Prevention								
Service Director – LDP and Prevention	371	9	-	-64	-	-	-	316
Prevention & Early Intervention	10,249	474	-	-	-	-161	-45	10,517
Transfers of Care	2,205	110	-	-	-	-	-	2,315
Autism and Adult Support	2,871	215	1,058	-	6	-5	-13	4,132
<i>Learning Disabilities</i>								
Head of Service	7,095	9	-	-	-99	-	-	7,005
LD - City, South and East Localities	46,496	3,421	1,890	-	-	-1,361	-	50,445
LD - Hunts and Fenland Localities	44,044	3,250	1,804	-	-	-1,333	-	47,765
LD - Young Adults Team	15,095	1,094	601	-	-	-231	-	16,560
In House Provider Services	9,316	321	-	-	-	-	-	9,638
NHS Contribution to Pooled Budget	-28,828	-	-	-	-	-	-4,525	-33,353
Subtotal Service Director – LDP and Prevention	108,915	8,903	5,353	-64	-93	-3,091	-4,583	115,340
Service Director – Care & Assessment								
Service Director - Care & Assessment	857	40	-	-	-	-	-	897
Assessment & Care Management	4,963	204	-	-	-	-	-	5,167
Safeguarding	1,474	54	-	-	-	-	-	1,528
Adults Finance Operations	1,867	78	-	-	-	-	-	1,945
<i>Older People's and Physical Disabilities Services</i>								
Older Peoples Services - North	33,791	2,531	2,235	1,396	100	-1,147	-408	38,498
Older Peoples Services - South	37,161	2,706	2,327	1,799	110	-1,327	-384	42,393
Physical Disabilities - North	5,667	542	396	-	17	-34	-28	6,560
Physical Disabilities - South	6,466	614	443	-	19	-37	-32	7,473
Subtotal Service Director – Care & Assessment	92,247	6,768	5,401	3,195	246	-2,545	-852	104,460
Service Director - Commissioning								
Service Director - Commissioning	1,048	443	-	-	12	-509	-	994
Adults Commissioning - Staffing	2,481	107	-	-	209	-	-	2,797
Adults Commissioning - Contracts	7,312	124	-	-	-	-1,011	-1,482	4,943
Children's Commissioning - Staffing	1,300	60	-	-	-	-	-	1,359
Housing Related Support	5,909	587	-	-	17	-	-	6,513
Integrated Community Equipment Service	2,101	106	34	-	-	-	-2	2,239
<i>Mental Health</i>								
Mental Health - Staffing	3,617	158	-	-	-	100	-	3,875
Mental Health Commissioning	2,775	275	-	-	8	-75	-210	2,772

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Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Adult Mental Health	6,967	567	758	-	18	-157	-10	8,143
Older People Mental Health	8,464	777	523	-	21	-382	-21	9,382
Subtotal Service Director - Commissioning	41,975	3,203	1,315	-	285	-2,034	-1,725	43,018
Adults, Health & Commissioning Budget Total	213,610	19,080	12,069	3,131	548	-10,806	-9,950	227,682

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Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	339,882	370,670	352,877	372,989	396,573	
B/R.1.001	Permanent Virements - PVs	1,780	-	-	-	-	- Virements making permanent changes to budgets during 2023-24
B/R.1.002	Transfer of Function - Local Assistance Scheme	-300	-	-	-	-	- The movement of services between Directorates during 2023-24.
B/R.1.004	Adult Social Care Discharge Fund	1,418	-	-	-	-	- Increased expenditure budget relating to this ringfenced grant
B/R.1.005	Public Health Grant	53	-	-	-	-	- Change in base budget relating to the costs funded by the Public Health grant.
B/R.1.006	Social Care in Prisons Grant	-29	-	-	-	-	- Reduction in Social Care in Prisons grant received in 2022-23 and impact on future year assumptions.
B/R.1.007	Improved Better Care Fund	-1	-	-	-	-	- Minor adjustment in system budget for this grant
B/R.1.008	Base adjustment for ending of Learning Disability Partnership pooled budget	-	-33,353	-	-	-	- Base adjustment for ending of Learning Disability Partnership pooled budget
1.99	REVISED OPENING GROSS EXPENDITURE	342,803	337,317	352,877	372,989	396,573	
2	INFLATION						
B/R.2.001	Adult social care providers inflation	1,950	2,581	2,802	3,041	3,296	Forecast pressure from general inflation relating to care providers.
B/R.2.002	Impact of increases in the National Living Wage (NLW) on Adult Social Care Contracts	16,351	5,388	5,816	6,297	6,809	The National Living Wage will rise to £11.44 in 2024-25. This will have an impact on the cost of purchasing care from external providers. Increases in the NLW will also drive up the Real Living Wage which the Council has committed to fund. Pressures in later years follow OBR estimates and assume a 3% increase each year.
B/R.2.003	AHC inflation - miscellaneous other budgets	435	214	201	215	219	Forecast pressure for inflation relating to miscellaneous other budgets
B/R.2.004	Staff pay inflation	2,319	1,777	1,839	1,904	1,970	Assumed 5% increase for 2024-25 and 3.5% thereafter

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Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.2.005	Provider inflation on Learning Disability services attributable to Cambridgeshire and Peterborough Integrated Care Board	1,771	-	-	-	-	Provider inflation on services for people with learning disabilities attributable to C&P ICB in line with the current Learning Disability Partnership pooled budget arrangements
B/R.2.006	Staffing and other inflation on Learning Disability services attributable to C&P ICB	99	-	-	-	-	Staffing inflation on services for people with learning disabilities attributable to C&P ICB in line with the current Learning Disability Partnership pooled budget arrangements
2.99	Subtotal Inflation	22,925	9,960	10,658	11,457	12,294	
3	DEMOGRAPHY AND DEMAND						
B/R.3.001	Additional funding for Older People demand	4,562	4,960	5,162	5,372	5,590	Additional funding to ensure we meet the demand for care amongst older people providing care at home as well as residential and nursing placements. In recent years the impact of Covid-19 resulted in a shift away from bed based care. However, we have seen demand rise again in 2023-24 at the sort of levels we were seeing pre-pandemic. This activity is expected to continue and current patterns of activity and expenditure is modelled forward, with account being taken of increasing complexity of cases coming through the service. B/R.4.002 reflects the pressure we will see in 2024-25 from increased service user numbers in 2023-24 which were not budgeted for.
B/R.3.002	Funding for additional Physical Disabilities demand	839	943	971	1,001	1,031	Additional funding to ensure we meet the increased demand for care for people with physical disabilities. The current pattern of activity and expenditure is modelled forward using population forecasts and activity data. Account is then taken of increasing complexity as a result of increasing need, in particular, more hours of domiciliary care are being provided per person. This work has supported the case for additional funding of £839k in 2024-25 to ensure we can continue to provide the care for people who need it.
B/R.3.003	Additional funding for Autism and Adult Support demand	1,058	585	505	539	576	Additional funding to ensure we are able to support the increasing number of autistic adults. Demand funding reflects both expected increases in numbers of people being supported, and increasing needs of the existing cohort.
B/R.3.004a	Additional funding for Learning Disability demand	3,297	3,665	4,200	4,311	4,555	Additional funding to ensure we meet the rising level of needs amongst people with learning disabilities.

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Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.3.004b	Additional funding for Learning Disability demand attributable to C&P ICB	998	-	-	-	-	Additional funding from C&P ICB to meet the rising needs amongst people with learning disabilities in line with the current Learning Disability Partnership pooled budget arrangements.
B/R.3.005	Funding for Older People Mental Health Demand	523	523	523	523	523	Additional funding to ensure we meet the increased demand for care amongst older people with mental health needs, providing care at home as well as residential and nursing placements. The current pattern of activity and expenditure is modelled forward using population forecasts to estimate the additional budget requirement for each age group and type of care. This work has supported the case for additional funding of £523k in 2024-25 to ensure we can continue to provide the care for people who need it.
B/R.3.006	Funding for Adult Mental Health Demand	758	758	758	758	758	Additional funding to ensure we meet the increased demand for care amongst working age adults with mental health needs. The current pattern of activity and expenditure is modelled forward using population forecasts and data relating to the prevalence of mental health needs. This data is showing particular growth in supported living placements. This work has supported the case for additional funding of £758k in 2024-25 to ensure we can continue to provide the care for people who need it.
B/R.3.007	Funding for additional demand for Community Equipment	34	35	35	35	35	Over the last five years, our social work strategy has been successful in supporting a higher proportion of older people and people with disabilities to live at home (rather than requiring residential care). Additional funding is required to maintain the proportion of people supported to live independently, through the provision of community equipment and home adaptations. This requirement is important in the context of a rising population and the increasing complexity of the needs of the people in question.
3.99	Subtotal Demography and Demand	12,069	11,469	12,154	12,539	13,068	
4	PRESSURES						
B/R.4.001	Adult Social Care market pressures - workforce development	-64	-88	-	-	-	Ending of one off funding to support workforce development in the Adult Social Care market. Total investment £240k over 2 years.
B/R.4.002	Older People pressure from additional growth in 2023-24	3,195	-	-	-	-	Full year impact of unexpectedly high growth in Older People placement numbers in 2023-24
4.99	Subtotal Pressures	3,131	-88	-	-	-	

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Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
5	PRIORITIES & INVESTMENTS						
B/R.5.001	Adults Retention Payments	-62	10	-49	-	-	An investment was made into retention payments in a previous year; this line reflects the planned reduction of the new budget required for that over time as other costs come down
B/R.5.002	Reviews of Learning Disability packages	-280	-	-	-	-	Repayment of one-off investment for reviews of the care and support provided to people with learning disabilities to ensure the right level of care is provided (links to B/R.6.005)
B/R.5.003a	Investment in commissioners to support development of supported living offer	108	-	-	-	-	Investment in 2 full-time equivalent (FTE) commissioners to support development of supported living offer to manage future demand - links to saving B/R.6.014
B/R.5.003b	C&P ICB share of costs of commissioners to support development of supported living offer	32	-	-	-	-	Investment in 2 full time equivalent (FTE) commissioners to support development of supported living offer to manage future demand attributable to C&P ICB in line with the current Learning Disability Partnership pooled budget arrangements - links to saving B/R.6.014.
B/R.5.004a	Commissioning manager to manage Learning Disability voids	53	-	-	-	-	Investment in commissioning manager to deliver savings from voids in properties where people with learning disabilities have tenancies - links to saving B/R.6.007
B/R.5.004b	C&P ICB share of costs of commissioning manager for LD voids	16	-	-	-	-	Investment in commissioning manager to deliver savings from voids in properties where people with learning disabilities have tenancies attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements - links to saving B/R.6.007.
B/R.5.005a	Investment in staffing to deliver cost avoidance savings	150	-	-	-150	-	Investment from reserves to support Residential / nursing project - investment in 1 commissioner / Broker, and 2 social worker posts into Duty team to deliver cost avoidance by increasing independence for mental health placements. - links to saving B/R.6.009
B/R.5.005b	Investment into review of In house provision and opportunities	100	-100	-	-	-	One off investment funded from reserves to support scoping of opportunities associated with delivery of in-house services savings - links to savings B/R.6.030 - B/R.6.032
B/R.5.005c	Investment into review of Discharge pathways	500	-500	-	-	-	One off investment funded from reserves to undertake a diagnostic review of local hospital discharge pathways to ensure we are embedding the home first approach and maximising opportunities for people to support people to optimise their recovery and independence post discharge. Links to savings B/R.6.027 - B/R.6.029.

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Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.5.005d	Investment into review of prevention agenda	363	-305	-58	-	-	One off investment funded from reserves to support expansion of Care Together programme to deliver an all age locality prevention strategy to manage demand. Links to saving B/R.6.024.
B/R.5.005e	Investment into review of Learning Disability spend	498	-498	-	-	-	One off investment funded from reserves to ensure capacity and resource to support delivery of change in services for people with learning disabilities. Links to savings B/R.6.016 - B/R.6.019.
B/R.5.005f	Investment in expansion of LD Shared Lives outreach	104	-58	-46	-	-	One off investment funded from reserves in additional resource to support the expansion of the outreach service for people with learning disabilities. Links to saving B/R.6.020a.
B/R.5.005g	Investment required for decoupling of Learning Disability pooled budget	1,115	-1,115	-	-	-	One off investment funded from reserves in capacity and resource to support the work needed to decouple the Learning Disability Partnership pooled budget arrangement with C&P ICB. Links to saving B/R.6.038
B/R.5.005h	Funding from Adults reserves for invest to save schemes	-510	256	104	150	-	Investment from Adults reserves funding to contribute towards the cost of one off investments to support delivery of adults savings. Links to investments B/R.5.005a-g.
B/R.5.005i	Funding from Just Transition Fund for invest to save schemes	-2,320	2,320	-	-	-	Investment from Just Transition funding to contribute towards the cost of one off investments to support delivery of adults savings. Links to investments B/R.5.005a-g.
B/R.5.006	C&P ICB share of investment into review of learning Disability spend	150	-150	-	-	-	One off investment to ensure capacity and resource to support delivery of change in services for people with learning disabilities. Saving attributable to C&P ICB in line with the current Learning Disability partnership pooled budget arrangements. Links to savings B/R.6.016-B/R.6.019
B/R.5.007	C&P ICB share of investment in LD Shared Lives outreach	31	-31	-	-	-	One off investment in additional resource to support the expansion of the outreach service for people with learning disabilities attributable to C&P ICB in line with the current Learning Disabilities pooled budget arrangements. Links to saving B/R.6.020a.
B/R.5.008	Investment to support continuing payment of the Real Living Wage	500	-	-	-	-	We are making specific investment to enable providers to pay their staff the Real Living Wage. This will enable providers to increase staff pay in line with the increase in Real Living Wage to £12 per hour for 2024/25.
5.99	Subtotal Priorities & Investments	548	-171	-49	-	-	

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Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
6	SAVINGS						
B/R.6.001	Independent Living Service - Huntingdonshire	-	-114	-	-	-	We are exploring alternative models of delivery for residential and nursing care provision, including a tenancy based model that offers more choice and control for people at a lower cost to the council.
B/R.6.002	Expansion of Direct Payments	-32	-60	-	-	-	Savings generated by investment in 2022-23 to increase the uptake of Direct Payments
B/R.6.003	Decommissioning of block contracts for car rounds providing homecare	-2,473	-100	-	-	-	We currently have provision to deliver homecare in the county using cars, enabling people to return from hospital, and providing care for people in hard-to-reach places. However, with demand being met by mainstream homecare providers, the 26 homecare cars have a very low level of use and are no longer cost effective. Decommissioning of these contracts will be phased from January onwards. Due to good capacity in the market to meet demand, alongside local models of delivery being developed through our Care Together programme, the decommissioning should have no negative impacts for people requiring home care.
B/R.6.004	Mental Health section 75 vacancy factor	100	-	-	-	-	Savings from vacant posts due to staff turnover in our section 75 agreement with health partners were taken on a one-off basis in 2023-24. This aligned with the vacancy factors we carry across our own staffing teams recognising that there will always be some posts vacant as people leave and new people are recruited. But in the longer term we are looking to full recruitment for this team.
B/R.6.005a	Learning Disability mid-cost range placement review	-203	-	-	-	-	Review of the care and support provided to people with learning disabilities packages to ensure the right level and type of support is provided to allow people to be as independent and connected to their own communities as possible - links to B/R.5.002
B/R.6.005b	ICB share of Learning Disability mid-cost placement reviews	-61	-	-	-	-	Review of the care and support provided to people with learning disabilities to ensure the right level and type of support is provided to allow people to be as independent and connected to their own communities as possible. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements - links to B/R.5.002
B/R.6.006	Mental Health supported accommodation	-137	-267	-	-	-	Savings on retendering and restructuring of mental health supported accommodation provision.

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Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.6.007a	Learning Disability Voids Saving	-230	-	-	-	-	Savings from ensuring best use of pre-paid contracted capacity when finding accommodation for people with learning disabilities, reducing void rates and the use of spot placements - links to investment B/R.5.004
B/R.6.007b	ICB share of LD voids saving	-70	-	-	-	-	Savings from ensuring best use of pre-paid contracted capacity when finding accommodation for people with learning disabilities, reducing void rates and the use of spot placements. Saving attributable to C&P ICB in line with the current Learning Disability Pooled budget arrangements - links to investment B/R.5.004.
B/R.6.008a	Reduction in 1 day of care	-398	-	-	-	-	Reduction in 1 day of care from 366 day year in 2023-24 and creation of sinking fund to accommodate future leap year increases in costs
B/R.6.008b	ICB share of reduction of 1 day of care (day 366)	-58	-	-	-	-	Reduction in 1 day of care from 366 day year in 2023-24 and creation of sinking fund to accommodate future leap year increases in costs. Saving attributable to C&P ICB for Learning Disability packages.
B/R.6.009	Mental Health residential and community	-357	-357	-262	-	-	A three-year investment to deliver savings, focused on three key areas for improvements in the current commissioned provision of mental health social care services: Sharing resources with existing residential or nursing placements, for example adding one-to-one care in addition, where required, rather than isolated packages; Greater focus, and management of, identifying providers who deliver mental health support and maximising this capacity when making placements; Rolling out the Step Care model for early intervention to promote independence and help reduce escalation in needs - links to investment B/R.5.005
B/R.6.010	Block beds void management	-380	-	-	-	-	Making best use of block contract capacity when making placements, reducing the rate of voids and the number of spot placements being made.
B/R.6.011	Reablement surplus following restructure	-91	-	-	-	-	Surplus budget following restructure of teams
B/R.6.012	Historic saving from ending of Lifelines service	-70	-	-	-	-	Historic savings target now achievable

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Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.6.013a	Prevent, reduce and delay needs presenting - reablement	-480	-465	-	-	-	Our reablement service provides short term support for up to six weeks to help people regain their independence, for example after an illness or a stay in hospital, preventing the need to go into longer term care support. Due to challenges with recruitment of staff we have not been able to operate at full capacity. We propose to improve recruitment and retention and review the use of IT systems to ensure efficiencies are maximised and that we can support more people with their reablement.
B/R.6.013b	ICB share of Prevent, reduce and delay needs presenting - reablement	-45	-	-	-	-	Savings in longer term care costs achieved by having a fully staffed reablement service. By delivering short term targeted reablement, we can support people to remain in their own homes and reduce the need for long term support services. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements.
B/R.6.014	Accommodation - Supported Living, core and cluster capacity	-	-230	-230	-	-	Development of supported living offer to manage future demand. Ensuring local capacity to meet needs at sustainable costs, reducing the need for more costly out of area placements. - links to investment B/R.5.003.
B/R.6.015	Prevention Agenda - Digital Innovation	-300	-	-	-	-	Front door process and practice. Maximising opportunities for digitalisation, web based, self serve and Artificial Intelligence (AI) tools to support self-management and manage demand and support efficiencies in the service. This will build on a range on non-digital access options, so people feel supported with a range of options and are not digitally excluded.
B/R.6.016a	Learning Disability Low Cost placement review	-130	-130	-	-	-	Review of packages to ensure the right level of care is provided and people are supported to be as independent as possible in their own communities.
B/R.6.016b	ICB share of Learning Disability - low cost placement review	-39	-	-	-	-	Review of packages to ensure the right level of care is provided and people are supported to be as independent as possible in their own communities. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements
B/R.6.017	Learning Disability Vehicle Fleet Reduction	-50	-	-	-	-	Vehicle reduction by centralising day services fleet
B/R.6.018a	Learning Disability Respite Utilisation	-190	-95	-	-	-	Increase respite utilisation rates by optimising scheduling
B/R.6.018b	ICB share of Learning Disability - respite utilisation	-57	-	-	-	-	Increase respite utilisation by optimising scheduling. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements.

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Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.6.019a	Learning Disability Negotiation with providers	-449	-	-	-	-	Stronger contract management and relationships with providers to support more robust oversight of contract monitoring and performance. This will ensure that we maximise capacity and get the best value for money.
B/R.6.019b	ICB share of Learning Disability - negotiation with providers	-136	-	-	-	-	Stronger contract management and relationships with providers to support more robust oversight of contract monitoring and performance. This will ensure that we maximise capacity and get the best value for money. Saving attributable to the C&P ICB in line with the current Learning Disability pooled budget arrangements.
B/R.6.020a	Learning Disability Cambridgeshire Outreach	-200	-	-	-	-	Expand outreach services
B/R.6.020b	ICB share of Learning Disability - Cambridgeshire Outreach	-60	-	-	-	-	Expand outreach services. Savings attributable to C&P ICB in line with current Learning Disability pooled budget arrangements.
B/R.6.021a	Learning Disability Enablement	-300	-	-	-	-	Develop an enablement offer for people with learning disabilities to support the skills and technology needed for people to live their lives as independently as possible.
B/R.6.021b	ICB share of Learning Disability - Enablement	-91	-	-	-	-	Development of an enablement offer for people with learning disabilities to support the skills and technology needed for people to live their lives as independently as possible. Savings attributable to C&P ICB in line with current Learning Disability pooled budget arrangements.
B/R.6.024	Prevention Agenda - All Age Locality Strategy	-177	-	-	-	-	Improve commissioning opportunities, aligned to locality model to maximise delivery of home first model, and expansion of an all-age prevention and early intervention offer on a locality basis to manage future demand into services.
B/R.6.025	Mental Health Recommissioning Supported Accommodation	-75	-75	-	-	-	Savings on retendering and restructuring of Mental Health supported accommodation provision.
B/R.6.026	Independent Living Service - East Cambridgeshire	-	-	-119	-	-	We are exploring alternative models of delivery for residential and nursing care provision, including a tenancy based model that offers more choice and control for people at a lower cost to the council.

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Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.6.027	Review discharge pathways - Pathway 3, Reduce bed based care	-400	-	-	-	-	In line with the national NHS England guidance on hospital discharge to assess protocols, if you are discharged on pathway 3 then long term care support will be put in place to meet your care needs. This may be either a discharge to a care home or returning to your own home with homecare support being put in place. Opportunity to undertake a diagnostic of our hospital discharge pathways to ensure we are maximising opportunities for independence prior to assessment and ensuring that health are contributing effectively to deliver health outcomes, with a focus on reducing reliance on referrals into long term bed-based care.
B/R.6.028	Review discharge pathways - Pathway 3, Reduce homecare	-400	-	-	-	-	In line with the national NHS England guidance on hospital discharge to assess protocols, if you are discharged on pathway 3 then long term care support will be put in place to meet your care needs. This may be either a discharge to a care home or returning to your own home with homecare support being put in place. Opportunity to undertake a diagnostic of our hospital discharge pathways to ensure we are maximising opportunities for independence prior to assessment and ensuring that health are contributing effectively to deliver health outcomes, with a focus on reducing reliance on referrals into long term homecare.
B/R.6.029	Review discharge pathways - Pathway 2, Reduce bed based care	-400	-	-	-	-	In line with the national NHS England guidance on hospital discharge to assess protocols, if you are discharged on pathway 2 you will be discharged to a bedded setting to receive rehabilitative support for a short period of time, usually up to 6 weeks, until you are safe to return to your own home. Opportunity to undertake a diagnostic of our hospital discharge pathways to ensure we are maximising opportunities for independence prior to assessment and ensuring that health are contributing effectively to deliver health outcomes, with a focus on reducing reliance on referrals into interim bed-based care.
B/R.6.030	Review in house services - Cost avoidance / efficiencies and new opportunities	-300	-	-	-	-	To include exploration of efficiencies in operations and opportunities for growth in in-house services, with a focus on maximising independence to deliver cost-avoidance and demand management savings and diversification of new opportunities.
B/R.6.031	Review in house services - supported living	-400	-	-	-	-	To include exploration of efficiencies in operations and opportunities for growth in in-house services, with a focus on supported living.
B/R.6.032	Review in house services - Respite / residential	-300	-	-	-	-	To include exploration of efficiencies in operations and opportunities for growth in in-house services, with a focus on respite and residential services.
B/R.6.033	Extra Care	-350	-	-	-	-	Savings due to recurring budget underspend. Budget has been reviewed in line with current forecast demand for services.

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Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.6.034	Advocacy contract recommissioning	-128	-	-	-	-	- Savings on retendering and restructuring of advocacy contract.
B/R.6.035	Care Home Trusted Assessor service	-69	-	-	-	-	- Savings on decommissioning of current service provision and restructuring to an in-house delivery model.
B/R.6.036	Adult Social Care Organisational Design	-560	-	-	-	-	Like other areas of the Council there is a level of underspending in staffing budgets across Adults, Health and Commissioning due to a variety of factors, such as a time lag between resignations and appointments, as well as recruitment difficulties and delays. Every year we have had a vacancy budget applied to AHC budgets to reflect this position, and we have repeatedly over delivered on this saving for the past few years. To reflect this, we have offered an additional vacancy saving for 2024/25 onwards.
B/R.6.037a	Day Opportunities	-200	-	-	-	-	Review of day opportunities for people with learning disabilities to ensure services represent an up to date offer that supports people to achieve their individual outcomes drawing on strengths and community assets as well as paid services where needed.
B/R.6.037b	ICB share of Day Opportunities	-60	-	-	-	-	Review of day opportunities for people with learning disabilities to ensure services represent an up to date offer that supports people to achieve their individual outcomes drawing on strengths and community assets as well as paid services where needed. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements.
B/R.6.038	Savings from ending of Learning Disability pooled budget arrangements	-	-3,717	-2,040	-412	-	Ensuring appropriate health contributions to packages of care jointly funded by the council and the ICB following the ending of the current Learning Disability Partnership pooled budget arrangement with C&P ICB.
6.99	Subtotal Savings	-10,806	-5,610	-2,651	-412	-	
	TOTAL GROSS EXPENDITURE	370,670	352,877	372,989	396,573	421,935	

Section 3 - B: Adults, Health & Commissioning

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
7	FEES, CHARGES & RING-FENCED GRANTS						
B/R.7.001	Previous year's fees, charges & ring-fenced grants	-124,755	-142,988	-111,366	-113,229	-114,450	Previous year's fees and charges for the provision of services and ring-fenced grant funding rolled forward.
B/R.7.002	Changes to Fees and Charges from previous year	-5,021	-	-	-	-	Adjustment for permanent changes to income expectation from decisions made in 2023-24
B/R.7.003	Fees and charges inflation	-292	-149	-143	-154	-155	Increase in external charges to reflect inflationary increases
B/R.7.004	Client contributions inflation	-3,553	-1,067	-1,067	-1,067	-1,067	Increase in anticipated contributions paid for care in line with the current charging policy and national regulations
B/R.7.005a	Learning Disability Partnership Pooled Budget - cost share	-1,469	-	-	-	-	In Cambridgeshire most spend on care for people with learning disabilities is currently paid for from the Learning Disability Partnership Budget, to which both the council and NHS contribute. We are in the process of establishing the relative social care and health needs of the people supported by the Learning Disability Partnership to ensure that their care is funded by the correct organisation. Work on a sample of cases suggests a rebaselining will likely be in the council's favour. This line is based on the outcomes for that sample being representative, with some dampening.
B/R.7.005b	Increased ICB contributions - share of demand, inflation, investments and savings	-2,420	-	-	-	-	Contribution to Learning Disability demand, inflation, investments and savings attributable to C&P ICB in line with the current Learning Disability pooled budget arrangement.
B/R.7.006	Increased income from reducing Financial Assessments backlog	-931	-90	-	-	-	The financial assessments service currently has a significant number of backlog cases due to staff vacancies and increasing complexity of case management. We propose to invest in outsourcing a proportion of the case work to a third-party provider who can carry out the work on our behalf. In addition to reducing the uncertainty and stress for clients awaiting the assessment, it will positively address income to the council.
B/R.7.007	Increased Health income	-	-120	-	-	-	Increased CHC capacity generating additional Health income
B/R.7.008	Income for Prisons end of life care	-45	-	-	-	-	Health income for end of life care

Section 3 - B: Adults, Health & Commissioning

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.7.101	Change in Public Health Grant	-329	329	-	-	-	Change in ring-fenced Public Health grant to reflect expected treatment as a corporate grant from 2025-26, due to anticipated removal of ring-fence.
B/R.7.102	Uplift in Better Care Fund	-1,637	-634	-653	-	-	The 2023-24 Better Care Fund uplift exceeded the budget set in the last Business Plan. In addition, an uplift for 2024-25 is anticipated. These annual uplifts enable us to utilise these funds to offset the demand pressures in Adult Social Care in line with the national conditions of the grant.
B/R.7.103	Adult Social Care Market Sustainability and Improvement Fund	-1,148	-	-	-	-	Increase in Adult Social Care Market Sustainability and Improvement Fund
B/R.7.104	Adult Social Care Discharge Fund	-1,418	-	-	-	-	Increase in Adult Social Care Discharge Fund
B/R.7.105	Reduction in Social Care in Prisons grant	29	-	-	-	-	Reduction in Social Care in Prisons grant received in 2022-23 and impact on future year assumptions
B/R.7.106	Adjustment to Improved Better Care Fund income	1	-	-	-	-	Technical adjustment relating to this grant for 2023-24.
B/R.7.107	Change in income reflecting end of Learning Disability pooled budget arrangements	-	33,353	-	-	-	Change in income reflecting end of Learning Disability pooled budget arrangements
7.99	Subtotal Fees, Charges & Ring-fenced Grants	-142,988	-111,366	-113,229	-114,450	-115,672	
	TOTAL NET EXPENDITURE	227,682	241,511	259,760	282,123	306,263	

FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
B/R.8.001	Budget Allocation	-227,682	-241,511	-259,760	-282,123	-306,263	Net spend funded from general grants, business rates and Council Tax.
B/R.8.002	Fees & Charges	-92,343	-60,416	-61,626	-62,847	-64,069	Fees and charges for the provision of services
B/R.8.003	Better Care Fund (BCF) Allocation for Social Care	-21,147	-21,781	-22,434	-22,434	-22,434	The NHS and County Council pool budgets through the Better Care Fund (BCF), promoting joint working. This line shows the revenue funding flowing from the BCF into Social Care.

Section 3 - B: Adults, Health & Commissioning

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
B/R.8.004	Social Care in Prisons Grant	-330	-330	-330	-330	-330	Care Act New Burdens funding.
B/R.8.005	Improved Better Care Fund	-15,170	-15,170	-15,170	-15,170	-15,170	Improved Better Care Fund grant.
B/R.8.006	Adult Social Care Market Sustainability and Improvement Fund	-10,124	-10,124	-10,124	-10,124	-10,124	Adult Social Care Market Sustainability and Improvement Fund
B/R.8.007	Adult Social Care Discharge Fund	-3,545	-3,545	-3,545	-3,545	-3,545	Adult Social Care Discharge Fund
B/R.8.008	Public Health Funding	-329	-	-	-	-	Funding transferred to Service areas where the management of Public Health functions will be undertaken by other County Council officers, rather than directly by the Public Health Team.
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-370,670	-352,877	-372,989	-396,573	-421,935	

Section 3 - B: Adults, Health and Commissioning

Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
B/C.1 B/C.1.001	Adult Social Care Disabled Facilities Grant	Funding provided through the Better Care Fund, in partnership with local housing authorities. Disabled Facilities Grant enables accommodation adaptations so that people with disabilities can continue to live in their own homes.		Ongoing	45,630	-	5,070	5,070	5,070	5,070	5,070	20,280
B/C.1.002	Integrated Community Equipment Service	Funding to continue annual capital investment in community equipment that helps people to sustain their independence. The Council contributes to a pooled budget purchasing community equipment for health and social care needs for people of all ages.		Ongoing	3,600	-	400	400	400	400	400	1,600
B/C.1.003	Independent Living Service : East Cambridgeshire	Independent Living Service accommodation in Ely for 65 people and an additional 15 health beds.	B/R.6.023, D/R.7.119	Committed	22,200	816	10,384	11,000	-	-	-	-
B/C.1.004	Independent Living Services	Independent Living Service accommodation in Fenland, Huntingdonshire and South Cambridgeshire, providing accommodation for 80 people in total across the three schemes.	TBC	2027-28	22,000	-	-	-	-	11,000	11,000	-
B/C.1.005	Specialist Accommodation Schemes	Specialist accommodation service providing accommodation for people with complex or challenging needs who have to be accommodated in single service accommodation or settings with a small number of other people.	TBC	2025-26	12,000	-	-	6,000	6,000	-	-	-
	Total - Adult Social Care				105,430	816	15,854	22,470	11,470	16,470	16,470	21,880
B/C.2 B/C.7.001	Capital Programme Variation Variation Budget	The Council includes a service allowance for likely Capital Programme slippage, as it can sometimes be difficult to allocate this to individual schemes due to unforeseen circumstances. This budget is continuously under review, taking into account recent trends on slippage on a service by service basis.		Ongoing	-9,747	-	-2,132	-1,076	-433	-1,397	-3,583	-1,126

Section 3 - B: Adults, Health and Commissioning

Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
B/C.7.002	Capitalisation of Interest Costs	The capitalisation of borrowing costs helps to better reflect the costs of undertaking a capital project. Although this budget is initially held on a service basis, the funding will ultimately be moved to the appropriate schemes once exact figures have been calculated each year.		Ongoing	1,865	-	185	285	33	185	604	573
	Total - Capital Programme Variation				-7,882	-	-1,947	-791	-400	-1,212	-2,979	-553
	TOTAL BUDGET				97,548	816	13,907	21,679	11,070	15,258	13,491	21,327

Funding	Total Funding £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
Government Approved Funding								
Specific Grants	45,630	-	5,070	5,070	5,070	5,070	5,070	20,280
Total - Government Approved Funding	45,630	-	5,070	5,070	5,070	5,070	5,070	20,280
Locally Generated Funding								
Prudential Borrowing	51,918	816	8,837	16,609	6,000	10,188	8,421	1,047
Total - Locally Generated Funding	51,918	816	8,837	16,609	6,000	10,188	8,421	1,047
TOTAL FUNDING	97,548	816	13,907	21,679	11,070	15,258	13,491	21,327

Section 3 - B: Adults, Health and Commissioning

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
B/C.1	Adult Social Care									
B/C.1.001	Disabled Facilities Grant			Ongoing	45,630	45,630	-	-	-	-
B/C.1.002	Integrated Community Equipment Service			Ongoing	3,600	-	-	-	-	3,600
B/C.1.003	Independent Living Service : East Cambridgeshire	B/R.6.023, D/R.7.119		Committed	22,200	-	-	-	-	22,200
B/C.1.004	Independent Living Services	TBC		2027-28	22,000	-	-	-	-	22,000
B/C.1.005	Specialist Accommodation Schemes	TBC		2025-26	12,000	-	-	-	-	12,000
	Total - Adult Social Care				105,430	45,630	-	-	-	59,800
B/C.2	Capital Programme Variation									
B/C.7.001	Variation Budget			Ongoing	-9,747	-	-	-	-	-9,747
B/C.7.002	Capitalisation of Interest Costs			Ongoing	1,865	-	-	-	-	1,865
	Total - Capital Programme Variation				-7,882	-	-	-	-	-7,882
	TOTAL BUDGET				97,548	45,630	-	-	-	51,918

Section 3 - C: Place & Sustainability

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
-266	Executive Director Executive Director P&S	671	-1,442	-771	-703	-666	-679	-531
-266	Subtotal Executive Director	671	-1,442	-771	-703	-666	-679	-531
71	Highways & Transport Asst Dir - Highways Maintenance	76	-	76	80	84	88	92
7,140	Highways Maintenance	11,523	-186	11,337	18,405	19,107	19,514	19,985
495	Highways Asset Management	960	-456	504	511	517	523	530
3,075	Winter Maintenance	3,262	-	3,262	3,339	3,450	3,552	3,671
10,781	Subtotal Highways & Transport	15,822	-643	15,179	22,335	23,157	23,676	24,277
-	Project Delivery Asst Dir - Project Delivery	-1	-	-1	-2	-2	-3	-4
491	Project Delivery	561	-61	500	507	515	522	530
10,144	Street Lighting	13,042	-3,990	9,053	7,806	7,403	7,505	7,625
10,635	Subtotal Project Delivery	13,603	-4,050	9,552	8,311	7,916	8,024	8,152
778	Transport, Strategy and Policy Asst Dir - Transport, Strategy & Development	153	-	153	175	198	222	248
255	Traffic Management	3,511	-4,068	-557	-667	-671	-670	-662
404	Road Safety	988	-536	453	588	608	628	650
63	Transport Strategy and Policy	59	-	59	57	54	52	49
-	- Highways Development Management	1,736	-1,736	-	-	-	-	-
300	Park & Ride	1,249	-949	300	300	300	1,375	1,375
-	- Parking Enforcement	7,003	-7,003	-	-	-	-	-
1,799	Subtotal Transport, Strategy and Policy	14,700	-14,292	408	452	489	1,608	1,659
185	Planning, Growth & Environment Service Director - Planning, Growth & Environment	192	-	192	198	204	210	217
1,082	Planning and Sustainable Growth	1,941	-710	1,230	1,260	1,297	1,332	1,271
779	Natural and Historic Environment	1,523	-580	943	910	946	981	1,019
44,880	Waste Management	50,420	-4,191	46,229	46,447	46,921	48,174	49,184
46,925	Subtotal Planning, Growth & Environment	54,076	-5,481	48,595	48,816	49,369	50,697	51,692

Section 3 - C: Place & Sustainability

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
	Community Safety and Regulatory Service							
-807	Registration & Citizenship Services	1,203	-1,964	-761	-739	-738	-755	-752
2,080	Coroners	3,517	-1,284	2,233	2,289	2,404	2,552	2,664
715	Trading Standards	739	-27	713	770	770	770	770
1,988	Subtotal Community Safety and Regulatory Service	5,460	-3,275	2,185	2,320	2,435	2,567	2,681
	Climate Change & Energy Service							
121	Climate and Energy Services	349	-194	155	180	206	233	261
-3,818	Energy Services	2,210	-5,278	-3,068	-5,341	-4,159	-3,084	-3,172
-3,698	Subtotal Climate Change & Energy Service	2,559	-5,472	-2,913	-5,161	-3,953	-2,851	-2,912
68,164	Place & Sustainability Budget Total	106,890	-34,654	72,236	76,369	78,747	83,042	85,019

Section 3 - C: Place & Sustainability

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Executive Director								
Executive Director P&S	-266	-14	-	-	-	-75	-416	-771
Subtotal Executive Director	-266	-14	-	-	-	-75	-416	-771
Highways & Transport								
Asst Dir - Highways Maintenance	71	5	-	-	-	-	-	76
Highways Maintenance	7,140	1,041	-	396	2,910	-150	-	11,337
Highways Asset Management	495	9	-	-	-	-	-	504
Winter Maintenance	3,075	187	-	-	-	-	-	3,262
Subtotal Highways & Transport	10,781	1,243	-	396	2,910	-150	-	15,179
Project Delivery								
Asst Dir - Project Delivery	-	-1	-	-	-	-	-	-1
Project Delivery	491	10	-	-	-	-	-	500
Street Lighting	10,144	-163	-	48	-	-977	-	9,053
Subtotal Project Delivery	10,635	-154	-	48	-	-977	-	9,552
Transport, Strategy and Policy								
Asst Dir - Transport, Strategy & Development	778	25	-	-650	-	-	-	153
Traffic Management	255	-12	-	-	-	-	-799	-557
Road Safety	404	54	-	-	-	-	-5	453
Transport Strategy and Policy	63	-3	-	-	-	-	-	59
Highways Development Management	-	-	-	-	-	-	-	-
Park & Ride	300	-	-	-	-	-	-	300
Parking Enforcement	-	-	-	-	-	-	-	-
Subtotal Transport, Strategy and Policy	1,799	63	-	-650	-	-	-804	408
Planning, Growth & Environment								
Asst Dir - Planning, Growth & Environment	185	8	-	-	-	-	-	192
Planning and Sustainable Growth	1,082	48	-	100	-	-	-	1,230
Natural and Historic Environment	779	40	-	125	-	-	-	943
Waste Management	44,880	770	-	580	-	-	-	46,229
Subtotal Planning, Growth & Environment	46,925	865	-	805	-	-	-	48,595
Community Safety and Regulatory Service								
Registration & Citizenship Services	-807	-54	-	-	-	-	100	-761
Coroners	2,080	236	45	-	-60	-	-68	2,233

Section 3 - C: Place & Sustainability

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Trading Standards	715	-	-	-	-	-	-3	713
Subtotal Community Safety and Regulatory Service	1,988	183	45	-	-60	-	29	2,185
Climate Change & Energy Service								
Climate and Energy Services	121	34	-	-	-	-	-	155
Energy Services	-3,818	6	-	-278	561	-	462	-3,068
Subtotal Climate Change & Energy Service	-3,698	40	-	-278	561	-	462	-2,913
Place & Sustainability Budget Total	68,164	2,226	45	321	3,411	-1,202	-729	72,236

Section 3 - C: Place and Sustainability

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	105,757	106,890	114,187	115,541	118,816	
C/R.1.001	Base Adjustments	511	-	-	-	-	- Adjustment for permanent changes to base budget from decisions made in 2023-24.
C/R.1.002	Permanent Virements	-1,126	-	-	-	-	- Virements making permanent changes to budgets during 2023-24
C/R.1.003	Transfer of Function - Domestic Violence Services	-3,357	-	-	-	-	- The movement of services between Directorates during 2023-24.
C/R.1.004	Public Health Grant Uplift	89	-	-	-	-	- The increase in base budget relating to the increase in Public Health grant.
C/R.1.005	Traveller Liaison Post Adjustment	-50	-	-	-	-	- Moving Budget for Traveller Liaison post to S&P
1.99	REVISED OPENING GROSS EXPENDITURE	101,824	106,890	114,187	115,541	118,816	
2	INFLATION						
C/R.2.001	P&S Inflation - miscellaneous other budgets	938	559	854	1,419	1,179	Inflation calculated for other budgets not separately listed
C/R.2.002	Electricity Inflation	-286	-1,031	-176	-61	-97	Corporate assumption on electricity inflation applied.
C/R.2.003	Highways Contract Inflation	1,050	285	411	379	444	Update to previous estimate for 24/25 based on the latest inflation figures.
C/R.2.004	Staff pay inflation	633	465	482	499	516	Assumed 5% increase for 2024-25 and 3.5% thereafter
C/R.2.005	Additional inflation relating to Coroner contracts for body transportation	126	-	-	-	-	Coroner's transportation contract procured every three years and this reflects a one off adjustment for the new contract.
C/R.2.006	Real Living Wage for Place and Sustainability staff	30	-	-	-	-	Estimate of the impact of the Real Living Wage.
2.99	Subtotal Inflation	2,491	278	1,571	2,236	2,042	

Section 3 - C: Place and Sustainability

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
3	DEMOGRAPHY AND DEMAND						
C/R.3.001	Coroner Service - Pathologist demand referrals	45	47	51	51	51	Demand for Coroner Services is expected to continue to rise due to the increasing population size, and the number of referrals increasing into the service.
3.99	Subtotal Demography and Demand	45	47	51	51	51	
4	PRESSURES						
C/R.4.012	Additional waste disposal costs due to enhanced environmental requirements	3,311	-2,353	-933	-	-	Additional waste disposal costs due to enhanced environmental requirements. £2.731m of this pressure funding comes from reserves as shown below at C/R.4.050
C/R.4.022	Swaffham Prior Community Heat Scheme - operating costs	-129	-73	11	-	7	The Council has built a community heat scheme using ground source and air source heat pumps to provide renewable heat to homes and buildings in Swaffham Prior and cut carbon emissions. Capital Project reference C/C.5.013. These are the operating costs for the project.
C/R.4.023	Babraham Smart Energy Grid - operating costs	8	19	22	-37	9	The Council is building a Smart Energy Grid at the Babraham Park & Ride site, capital project reference C/C.5.015. These are the expected operating costs.
C/R.4.024	St Ives Smart Energy Grid - operating costs	16	1	13	-13	10	The Council is building a Smart Energy Grid at the St Ives Park & Ride site. These are the expected operating costs.
C/R.4.026	North Angle Solar Farm, Soham - operating costs	-173	10	10	-34	-3	The proposal is to construct a 39MW DC / 29.4MW AC solar farm on an area of approximately 200 acres of Rural Estate property in Soham. Capital project reference C/C.5.019. These are the operating costs for the project.
C/R.4.032	Guided Busway 5 yearly maintenance	-	-	-	1,075	-	Guided Busway 5 yearly maintenance - this includes work on white lining, resurfacing, anti skid and solar studs.
C/R.4.033	Streetlighting - Illuminated bollards and signs	36	-	-	-	-	There has been a requirement to update the street lighting stock since the contract was let. This required some changes to our assets resulting in a new pressure.

Section 3 - C: Place and Sustainability

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
C/R.4.034	PFI streetlighting contractual energy adjustment	12	-9	-42	-	-	- Following changes to the street lighting stock since the contract was let, it is required to re-adjust the energy calculation linked to the number of assets on the network.
C/R.4.035	Highways Maintenance Demand Growth due to network extension through development and transport infrastructure	196	65	65	-	-	- Highways - New Road adoptions and active travel support
C/R.4.036	Highways - Safety & reactive Maintenance	200	200	200	-	-	- Increasing safety and reactive maintenance as the asset deteriorates as a result of aging infrastructure and increasing wear.
C/R.4.038	Removal of temporary funding for Busway defects	-650	-	-	-	-	- Guided Busway defects - reversal of temporary funding allocated in 2022-23.
C/R.4.050	Waste disposal costs due to enhanced environmental requirements - Transfer from Reserves	-2,731	2,048	683	-	-	- Funding from earmarked and specific risk reserves to meet the pressure in C/R.4.012
C/R.4.051	Archaeological Service - revision of base budget to reflect net cost of service	125	-	-	-	-	- Addressing underlying pressure due to reduction in income and increase in demand and services.
C/R.4.052	Minerals and Waste Local Plan review	100	-	-	-	-100	Required to produce and review a Minerals and Waste Local Plan.
4.99	Subtotal Pressures	321	-92	29	991	-77	
5	PRIORITIES & INVESTMENTS						
C/R.5.044	Removal of temporary funding for Coroner staff to address the backlog	-60	-	-	-	-	- Planned reversal of temporary funding in the 2022-27 business plan.
C/R.5.115	St Ives Smart Energy Grid - Interest Costs	347	-5	-5	-5	-6	-6 The Council is building a Smart Energy Grid at St Ives Park & Ride site. These are the expected borrowing costs associated with the scheme to be repaid using income from the sale of energy.
C/R.5.116	Babraham Smart Energy Grid - Interest Costs	225	-5	-4	-4	-5	-5 The Council is building a Smart Energy Grid at the Babraham Park & Ride site, capital project reference C/C.5.015. These are the expected borrowing costs associated with the scheme to be repaid using income from the sale of energy.

Section 3 - C: Place and Sustainability

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
C/R.5.119	Swaffham Prior Community Heat Scheme - Interest Costs	149	-5	-4	-5	-4	These are the expected borrowing costs associated with the scheme, to be repaid using income from the sale of renewable energy to homeowners and the sale of carbon credits. Capital project reference C/C.5.013
C/R.5.121	North Angle Solar Farm, Soham - Interest Costs	-160	1,168	-16	-15	-16	The Council is installing a solar park facility at North Angle Farm, Soham, capital project reference C/C.5.019. These are the expected borrowing costs associated with the scheme to be repaid using income from the sale of energy.
C/R.5.130	Removal of 2023/24 investment for Weedkilling savings	-40	-	-	-	-	Planned reversal of a temporary investment in 2023-24
C/R.5.131	Removal of 2023/24 investment for gritting savings	-50	-	-	-	-	Planned reversal of a temporary investment in 2023-24
C/R.5.133	Climate Change and Net Zero Programme Phase 2	855	-855	-	-	-	The Climate Change and Environment Strategy covers three key themes: mitigation (which includes our Net Zero ambition), adaptation to climate change, and enhancing natural assets. The enabling work for the programme is funded through the Just Transition Fund which has brought
C/R.5.134	Climate Change and Net Zero - Just Transition funding	-855	855	-	-	-	Just Transition Fund funding for Climate Change and Net Zero Programme Phase 2
C/R.5.135	Investment in highways including footpaths, roads, drainage, lighting, signals, signage, lining and structures	3,000	3,000	-	-	-	Our recent Quality of Life survey highlighted the importance of our highways to local residents, but also showed a very low level of satisfaction with the state of roads, pavements and cycleways. We are proposing to invest 3m to target roads, pavements and cycleways in poor repair, making improvements for road users, businesses and communities. This will be focussing on improving safety, the road user experience and supporting active travel. £1m new revenue investment in 24/25 and £2m in 25/26 onwards plus £2m in 24/25 and £4m in 25/26 onwards to fund the capital financing costs of the £40m capital investment in Highways maintenance. Linked to capital proposal C/C.3.025.
5.99	Subtotal Priorities & Investments	3,411	4,153	-29	-29	-31	

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Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
6	SAVINGS						
C/R.6.060	Reversal of Capitalisation of highways investment	-	3,500	-	-	-	- Planned reversal back to revenue of costs that were capitalised for several years in the 2022-27 business plan
C/R.6.220	Highways recycling of waste to reduce waste disposal costs	-150	-	-	-	-	- Develop and implement a materials recycling facility for highways.
C/R.6.221	Street lighting energy savings	-977	-414	-268	26	41	Capital investment has been made for an LED replacement programme that will save on energy costs
C/R.6.231	Management efficiencies	-75	-175	-	-	-	Review to identify management efficiencies
6.99	Subtotal Savings	-1,202	2,911	-268	26	41	
	TOTAL GROSS EXPENDITURE	106,890	114,187	115,541	118,816	120,842	
7	FEES, CHARGES & RING-FENCED GRANTS						
C/R.7.001	Previous year's fees, charges & ring-fenced grants	-34,431	-34,654	-37,818	-36,794	-35,774	Previous year's fees and charges for the provision of services and ring-fenced grant funding rolled forward.
C/R.7.002	Fees and charges inflation	-265	-49	-105	-155	-114	Additional income for increases to fees and charges in line with inflation.
C/R.7.006	Changes to fees, charges & ring-fenced grants	816	-	-	-	-	Adjustment for changes to fees, charges & ring-fenced grants reflecting decisions made in 2023-24.
C/R.7.102	Review and re-baselining of P&S income	-400	250	-	-	150	Ensuring our income budgets match expected income over the five year medium-term
C/R.7.128	St Ives Smart Energy Grid - Income Generation	14	-76	15	8	7	This is the revenue expected to be generated from the Smart Energy Grid at St Ives Park & Ride site, through the sale of energy to customers.
C/R.7.129	Babraham Smart Energy Grid - Income Generation	-79	-141	45	3	-55	The Council is building a Smart Energy Grid at the Babraham Park & Ride site, capital project reference C/C.5.015. This is the expected revenue generation from selling electricity to customers.

Section 3 - C: Place and Sustainability

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
C/R.7.132	Swaffham Prior Community Heat Scheme - Income Generation	-65	74	-138	-45	32	Swaffham Prior Community Heating Scheme will generate income from clean heat sales to customers and income from renewable heat incentive. Capital scheme reference C/C.5.013.
C/R.7.133	North Angle Solar Farm, Soham - Income Generation	592	-3,245	1,229	1,217	-69	The proposal is to construct a 39MW DC / 29.4MW AC solar farm on an area of approximately 200 acres of Rural Estate property in Soham. This is the revenue expected to be generated from selling electricity to the national grid. Capital scheme reference C/C.5.019.
C/R.7.134	Income from the Light Blue Fibre Company	-	-	11	-8	-	- Contribution to running costs.
C/R.7.140	Recharge for shared regulatory services with Peterborough City Council	-68	-46	-58	-	-	- A recharge is made to Peterborough City Council for the cost of these services, which is increased in line with inflation.
C/R.7.141	Registration - Ceremony Refunds	25	-3	-2	-	-	- We expect to need to provide some refunds for ceremony bookings.
C/R.7.143	Increased income from registration services	-125	-	-	-	-	- Increased income resulting from higher capacity for ceremonies.
C/R.7.145	Planning Performance income / Pre-application income	-	-10	-	-	-	- Increase of pre-application charges and additional service level agreement (SLA) income.
C/R.7.146	Archaeological service income	-	-70	-	-	-	- SLAs with district councils to reflect changes following Levelling Up Bill.
C/R.7.147	Connecting Cambridgeshire - additional funding	-16	-11	27	-	-	- Funding to cover overhead and staffing costs
C/R.7.148	Review of services at the household Recycling Centres	-	-10	-	-	-	- Review of Services at the Household Recycling Centres to include potential trade waste options.
C/R.7.150	Application of Parking Surplus	-512	-	-	-	-	- Parking surplus to support effective traffic management.
C/R.7.202	Change in Public Health Grant	-53	173	-	-	-	- Change in ring-fenced Public Health grant to reflect change of function and expected treatment as a corporate grant from 2024-25 due to assumed removal of ring-fence.

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Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
C/R.7.203	Surplus income other parking fees and permits	-129	-	-	-	-	- Additional income from updated parking fees and permit charges.
C/R.7.204	Street works permitting fees	-158	-	-	-	-	- Increased number of applications for Temporary Traffic Regulation Orders (TTROs).
C/R.7.205	Registrars	200	-	-	-	-	- Reduction in income due to statutory fees not being uplifted for several years, reduction in customers due to the financial climate and suitability of venues.
7.99	Subtotal Fees, Charges & Ring-fenced Grants	-34,654	-37,818	-36,794	-35,774	-35,823	
	TOTAL NET EXPENDITURE	72,236	76,369	78,747	83,042	85,019	

FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
C/R.8.001	Budget Allocation	-72,236	-76,369	-78,747	-83,042	-85,019	Net spend funded from general grants, business rates and Council Tax.
C/R.8.002	Fees & Charges	-27,707	-31,044	-30,020	-29,000	-29,049	Fees and charges for the provision of services.
C/R.8.003	PFI Grant - Street Lighting	-3,944	-3,944	-3,944	-3,944	-3,944	PFI Grant from DfT for the life of the project.
C/R.8.004	PFI Grant - Waste	-2,570	-2,570	-2,570	-2,570	-2,570	PFI Grant from DEFRA for the life of the project.
C/R.8.005	Bikeability Grant	-260	-260	-260	-260	-260	DfT funding for the Bikeability cycle training programme.
C/R.8.006	Public Health Grant	-173	-	-	-	-	Funding transferred to Service areas where the management of Public Health functions will be undertaken by other County Council officers, rather than directly by the Public Health Team.
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-106,890	-114,187	-115,541	-118,816	-120,842	

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Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
C/C.1	Integrated Transport											
C/C.1.002	Air Quality Monitoring	Funding towards supporting air quality monitoring work in relation to the road network with local authority partners across the county.		Ongoing	125	-	25	25	25	25	25	-
C/C.1.011	Local Infrastructure Improvements	Provision of the Local Highway Improvement Initiative across the county, providing accessibility works such as disabled parking bays and provision of improvements to the Public Rights of Way network.		Ongoing	4,475	-	895	895	895	895	895	-
C/C.1.012	Safety Schemes	Investment in road safety engineering work at locations where there is strong evidence of a significantly high risk of injury crashes.		Ongoing	3,000	-	600	600	600	600	600	-
C/C.1.015	Strategy and Scheme Development work	Resources to support Transport & Infrastructure strategy and related work across the county, including long term strategies and District and Market Town Transport Strategies, as well as funding towards scheme development work.		Ongoing	2,725	-	545	545	545	545	545	-
C/C.1.019	Delivering the Transport Strategy Aims	Supporting the delivery of Transport Strategies and Market Town Transport Strategies to help improve accessibility and mitigate the impacts of growth.		Ongoing	6,750	-	1,350	1,350	1,350	1,350	1,350	-
C/C.1.020	Bar Hill to Northstowe cycle route	Bar Hill to Longstanton cycle route.		Committed	1,279	287	992	-	-	-	-	-
C/C.1.021	A14 - Local Authority contribution	CCC's £26m funding agreement with Department for Transport for the A14 upgrade.		Committed	26,000	2,080	1,040	1,040	1,040	1,040	1,040	18,720
C/C.1.024	Dry Drayton to A1307 link cycle route	Provision of a non-motorised user (NMU) cycle route, linking up the village of Dry Drayton with the NMU routes alongside the new stretch of the A1307.		Committed	300	104	196	-	-	-	-	-
	Total - Integrated Transport				44,654	2,471	5,643	4,455	4,455	4,455	4,455	18,720

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Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
C/C.2	Operating the Network											
C/C.2.001	Carriageway & Footway Maintenance including Cycle Paths	Allows the highway network throughout the county to be maintained. With the significant backlog of works to our highways well documented, this fund is crucial in ensuring that we are able to maintain our transport links.		Ongoing	35,250	-	7,050	7,050	7,050	7,050	7,050	-
C/C.2.002	Rights of Way	Allows improvements to our Rights of Way network which provides an important local link in our transport network for communities.		Ongoing	1,175	-	235	235	235	235	235	-
C/C.2.004	Bridge strengthening	Bridges form a vital part of the transport network. With many structures to maintain across the county it is important that we continue to ensure that the overall transport network can operate and our bridges are maintained.		Ongoing	11,735	-	2,347	2,347	2,347	2,347	2,347	-
C/C.2.005	Traffic Signal Replacement	Traffic signals are a vital part of managing traffic throughout the county. Many signals require to be upgraded to help improve traffic flow and ensure that all road users are able to safely use the transport network.		Ongoing	3,890	-	778	778	778	778	778	-
C/C.2.006	Smarter Travel Management - Integrated Highways Management Centre	The Integrated Highways Management Centre (IHMC) collects, processes and shares real time travel information to local residents, businesses and communities within Cambridgeshire. In emergency situations the IHMC provides information to ensure that the impact on our transport network is mitigated and managed.		Ongoing	915	-	183	183	183	183	183	-
	Total - Operating the Network				52,965	-	10,593	10,593	10,593	10,593	10,593	-
C/C.3	Highways & Transport											
C/C.3.002	Footpaths and Pavements	Additional funding for surface treatments, such as footway repairs, and deeper treatments, including resurfacing and reconstruction.		Ongoing	20,000	-	4,000	4,000	4,000	4,000	4,000	-
C/C.3.004	Pothole Funding	Additional funding for Potholes.		Ongoing	45,713	18,204	10,193	4,329	4,329	4,329	4,329	-
C/C.3.006	Guided Busway	Guided Busway construction contract retention payments.		Committed	149,791	149,791	-	-	-	-	-	-

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Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
C/C.3.009	Wheatsheaf Crossroads	Scheme to deliver traffic signals at the Wheatsheaf Crossroads, Bluntisham.		Committed	6,795	1,775	5,020	-	-	-	-	-
C/C.3.010	St Neots Future High Street Fund	St Neots Future High Street Fund.		Committed	7,905	2,381	5,524	-	-	-	-	-
C/C.3.011	March Future High Street Fund	March Future High Street Fund.		Committed	6,853	4,857	1,996	-	-	-	-	-
C/C.3.012	Cambridge Cycling Infrastructure	Cambridge Cycling Infrastructure.		Committed	4,690	4,487	203	-	-	-	-	-
C/C.3.014	St Ives local improvements	Delivery of St Ives local improvement schemes.		Committed	2,300	1,285	1,015	-	-	-	-	-
C/C.3.015	A141 and St Ives Improvements Scheme	Funding is being provided by the CPCA to CCC for the delivery of the Outline Business Case to further investigate and develop options for improvements to the A141 in the area of St Ives.		Committed	5,805	2,733	3,072	-	-	-	-	-
C/C.3.016	A10 Ely to A14 Improvement Scheme	Funding is being provided by the CPCA to CCC for the delivery of the Outline Business Case to further investigate and develop options for improvements to the A10 between Ely and A14.		Committed	3,803	2,271	1,532	-	-	-	-	-
C/C.3.017	A14 De-trunking	Funding allocated to fund the on-going costs of the former parts of the A14.		Committed	24,750	750	4,000	4,000	4,000	4,000	4,000	4,000
C/C.3.018	Street Lighting LED	Scheme to reduce street lighting energy costs.		Committed	13,283	100	7,099	6,084	-	-	-	-
C/C.3.019	Highways materials recycling	Capital investment to achieve savings on material recycling.		Committed	2,500	300	2,200	-	-	-	-	-
C/C.3.021	March Area Transport Study	Identification and delivery of transport improvement in March.		Committed	3,329	2,952	377	-	-	-	-	-
C/C.3.023	Southern Busway Widening	Improvements to the southern section of the Cambridgeshire Guided Busway.		Committed	2,891	450	2,441	-	-	-	-	-
C/C.3.024	Soham-Wicken travel link	Active travel link between Wicken and Soham for non-motorised users.		Committed	1,230	306	924	-	-	-	-	-

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Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
C/C.3.025	Further Highways Prioritisation	Prioritisation of resources to target assets in poor repair directly affecting road user safety, improving road user experience, and targeting assets that support active travel. Carriageway preventative treatments to reduce need for more costly interventions in future years for the roads treated.	C/R.5.135	2024-25	40,000	-	20,000	20,000	-	-	-	-
	Total - Highways & Transport				341,638	192,642	69,596	38,413	12,329	12,329	12,329	4,000
C/C.4	Planning Growth and Environment											
C/C.4.002	Waste – Household Recycling Centre (HRC) Improvements	To deliver Household Recycling Centre (HRC) improvements by acquiring appropriate sites, gaining planning permission, designing and building new or upgraded facilities. New facilities are proposed in the Greater Cambridge area and in March where planning permissions for the existing sites are due to expire. Capital works are required to maintain/upgrade other HRCs in the network as population growth places additional pressure on the existing facilities.		Committed	7,424	1,140	5,521	763	-	-	-	-
C/C.4.003	Waterbeach Waste Treatment Facilities	Amendments to the Waterbeach waste treatment facilities following changes to the Industrial Emissions Directive to reduce emissions to levels which are able to meet the sector specific Best Available Technique conclusions (BATc) and comply with new Environmental Permit conditions issued by the Environment Agency.		Committed	20,367	2,029	18,338	-	-	-	-	-
C/C.4.004	Reallocation and funding of cost cap for Northstowe Phase 1	Reallocation and funding of cost cap for Northstowe Phase 1.		2024-25	834	-	834	-	-	-	-	-
	Total - Planning Growth and Environment				28,625	3,169	24,693	763	-	-	-	-
C/C.5	Climate Change & Energy Service											
C/C.5.013	Swaffham Prior Community Heat Scheme	A ground breaking scheme enabling the residents of Swaffham Prior to decarbonise their heating and hot water. The project comprises an energy centre located at Goodwin Farm supplying heat via a network of underground pipes that runs through the village connecting to homes and businesses.	C/R.4.022, C/R.5.119, C/R.7.132	Committed	14,170	11,440	2,730	-	-	-	-	-

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Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
C/C.5.015	Babraham Smart Energy Grid	The project is to develop a high level assessment, then an Investment Grade Proposal for a renewable energy scheme on the Babraham Park and Ride site. This project at Babraham will look to build on the skills developed in the St Ives project to replicate on other Park and Ride sites. A 2.1 MW solar canopy project is proposed at the High Level Assessment stage.	C/R.4.023, C/R.5.116, C/R.7.129	Committed	8,596	7,309	1,287	-	-	-	-	-
C/C.5.019	North Angle Solar Farm	40 MW Solar Farm located at North Angle, to sell directly to the grid and provide energy to the local Swaffham Prior Heat Network.		Committed	30,849	27,371	3,478	-	-	-	-	-
C/C.5.021	Decarbonisation Fund	An investment in the decarbonisation of Council owned and occupied buildings (approximately 69 buildings). All Council buildings will be taken off fossil fuels (primarily oil and gas) and will be replaced with low carbon heating solutions such as Air or Ground Source Heat Pumps. This investment is expected to be recouped in full from savings delivered on the Council's energy bills.		Committed	11,664	6,606	495	4,563	-	-	-	-
C/C.5.021a	Decarbonisation Fund - School low carbon heating programme	School low carbon heating element of the decarbonisation fund - see decarbonisation fund for more detailed description.		Committed	3,047	748	1,919	380	-	-	-	-
C/C.5.021b	Decarbonisation Fund - Education Capital	Education capital element of the decarbonisation fund - see main decarbonisation fund project for more details.		Committed	3,499	3,499	-	-	-	-	-	-
C/C.5.023	Oil Dependency Fund	Provision of financial support for oil dependent schools and communities to come off oil and onto renewable sources of energy. The initial investment of £500k will be paid back through business case investments into heat infrastructure.		Committed	500	167	167	166	-	-	-	-
	Total - Climate Change & Energy Service				72,325	57,140	10,076	5,109	-	-	-	-
C/C.6 C/C.6.002	Connecting Cambridgeshire Investment in Connecting Cambridgeshire - Fixed Connectivity	Promoting and facilitating commercial coverage and managing gap funded intervention contract to increase full fibre and Superfast broadband coverage across Cambridgeshire and Peterborough.		Committed	10,875	9,890	985	-	-	-	-	-

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Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
C/C.6.003	Investment in Connecting Cambridgeshire - Mobile Connectivity	Working with government and commercial operators to improve 2G, 4G and 5G coverage across the county.		Committed	1,365	1,150	215	-	-	-	-	-
C/C.6.004	Investment in Connecting Cambridgeshire - Public Access WiFi	Increasing the provision of free public access Wi-fi in public buildings, community and village halls and in city and town centres across Cambridgeshire and Peterborough.		Committed	605	480	125	-	-	-	-	-
C/C.6.005	Investment in Connecting Cambridgeshire - Smart Work Streams	Using connectivity, advanced data techniques and emerging technologies across a range of work streams in Cambridgeshire and Peterborough to help meet growth and sustainability challenges and support the local economy.		Committed	1,702	1,647	55	-	-	-	-	-
C/C.6.006	Investment in Connecting Cambridgeshire - Programme Delivery	"Keeping Everyone Connected" Covid-19 response and recovery programme supporting businesses and communities to access connectivity and digital technologies. Staff and support costs (including specialist legal, technical and data services) to deliver all elements of the Connecting Cambridgeshire programme.		Committed	4,728	4,168	560	-	-	-	-	-
C/C.6.007	Investment in Connecting Cambridgeshire - CORE Project	Open Networks Ecosystem funding for a £10m project to help the county to be at the forefront of 5G technology, to drive economic prosperity and benefit our communities.		Committed	7,014	3,500	3,514	-	-	-	-	-
	Total - Connecting Cambridgeshire				26,289	20,835	5,454	-	-	-	-	-
C/C.7 C/C.7.001	Capital Programme Variation Variation Budget	The Council includes a service allowance for likely Capital Programme slippage, as it can sometimes be difficult to allocate this to individual schemes due to unforeseen circumstances. This budget is continuously under review, taking into account recent trends on slippage on a service by service basis.		Ongoing	-76,105	-	-30,810	-13,840	-8,213	-8,213	-8,213	-6,816

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Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
C/C.7.002	Capitalisation of Interest Costs	The capitalisation of borrowing costs helps to better reflect the costs of undertaking a capital project. Although this budget is initially held on a service basis, the funding will ultimately be moved to the appropriate schemes once exact figures have been calculated each year.		Ongoing	3,162	-	984	284	120	147	170	1,457
	Total - Capital Programme Variation				-72,943	-	-29,826	-13,556	-8,093	-8,066	-8,043	-5,359
	TOTAL BUDGET				493,553	276,257	96,229	45,777	19,284	19,311	19,334	17,361

Funding	Total Funding £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
Government Approved Funding								
Department for Transport Specific Grants	221,334	109,975	28,365	25,837	18,117	18,117	18,117	2,806
	37,120	25,366	10,911	843	-	-	-	-
Total - Government Approved Funding	258,454	135,341	39,276	26,680	18,117	18,117	18,117	2,806
Locally Generated Funding								
Agreed Developer Contributions	20,891	19,489	1,402	-	-	-	-	-
Anticipated Developer Contributions	12,020	6,665	384	308	671	671	-	3,321
Prudential Borrowing	170,544	90,598	48,756	18,687	338	365	1,059	10,741
Other Contributions	31,644	24,164	6,411	102	158	158	158	493
Total - Locally Generated Funding	235,099	140,916	56,953	19,097	1,167	1,194	1,217	14,555
TOTAL FUNDING	493,553	276,257	96,229	45,777	19,284	19,311	19,334	17,361

Section 3 - C: Place and Sustainability

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
C/C.1	Integrated Transport									
C/C.1.002	Air Quality Monitoring			Ongoing	125	125	-	-	-	-
C/C.1.011	Local Infrastructure Improvements			Ongoing	4,475	3,475	-	1,000	-	-
C/C.1.012	Safety Schemes			Ongoing	3,000	3,000	-	-	-	-
C/C.1.015	Strategy and Scheme Development work			Ongoing	2,725	2,725	-	-	-	-
C/C.1.019	Delivering the Transport Strategy Aims			Ongoing	6,750	6,750	-	-	-	-
C/C.1.020	Bar Hill to Northstowe cycle route			Committed	1,279	43	1,236	-	-	-
C/C.1.021	A14 - Local Authority contribution			Committed	26,000	-	-	1,000	-	25,000
C/C.1.024	Dry Drayton to A1307 link cycle route			Committed	300	175	-	125	-	-
	Total - Integrated Transport			-	44,654	16,293	1,236	2,125	-	25,000
C/C.2	Operating the Network									
C/C.2.001	Carriageway & Footway Maintenance including Cycle Paths			Ongoing	35,250	33,750	-	-	-	1,500
C/C.2.002	Rights of Way			Ongoing	1,175	1,175	-	-	-	-
C/C.2.004	Bridge strengthening			Ongoing	11,735	11,735	-	-	-	-
C/C.2.005	Traffic Signal Replacement			Ongoing	3,890	3,890	-	-	-	-
C/C.2.006	Smarter Travel Management - Integrated Highways Management Centre			Ongoing	915	915	-	-	-	-
	Total - Operating the Network			-	52,965	51,465	-	-	-	1,500
C/C.3	Highways & Transport									
C/C.3.002	Footpaths and Pavements			Ongoing	20,000	20,000	-	-	-	-
C/C.3.004	Pothole Funding			Ongoing	45,713	38,363	-	-	-	7,350
C/C.3.006	Guided Busway			Committed	149,791	94,667	29,488	9,282	-	16,354
C/C.3.009	Wheatsheaf Crossroads			Committed	6,795	-	500	250	-	6,045
C/C.3.010	St Neots Future High Street Fund			Committed	7,905	-	-	7,905	-	-
C/C.3.011	March Future High Street Fund			Committed	6,853	-	-	6,853	-	-
C/C.3.012	Cambridge Cycling Infrastructure			Committed	4,690	93	4,597	-	-	-
C/C.3.014	St Ives local improvements			Committed	2,300	-	-	2,300	-	-
C/C.3.015	A141 and St Ives Improvements Scheme			Committed	5,805	5,805	-	-	-	-
C/C.3.016	A10 Ely to A14 Improvement Scheme			Committed	3,803	3,803	-	-	-	-
C/C.3.017	A14 De-trunking			Committed	24,750	24,750	-	-	-	-
C/C.3.018	Street Lighting LED			Committed	13,283	-	-	-	-	13,283
C/C.3.019	Highways materials recycling			Committed	2,500	-	-	-	-	2,500
C/C.3.021	March Area Transport Study			Committed	3,329	3,329	-	-	-	-
C/C.3.023	Southern Busway Widening			Committed	2,891	-	-	2,891	-	-
C/C.3.024	Soham-Wicken travel link			Committed	1,230	100	-	1,130	-	-
C/C.3.025	Further Highways Prioritisation	C/R.5.135		2024-25	40,000	-	-	-	-	40,000
	Total - Highways & Transport			-	341,638	190,910	34,585	30,611	-	85,532

Section 3 - C: Place and Sustainability

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
C/C.4	Planning Growth and Environment									
C/C.4.002	Waste – Household Recycling Centre (HRC) Improvements			Committed	7,424	-	435	-	-	6,989
C/C.4.003	Waterbeach Waste Treatment Facilities			Committed	20,367	-	-	-	-	20,367
C/C.4.004	Reallocation and funding of cost cap for Northstowe Phase 1			2024-25	834	-	-	-	-	834
	Total - Planning Growth and Environment				28,625	-	435	-	-	28,190
C/C.5	Climate Change & Energy Service									
C/C.5.013	Swaffham Prior Community Heat Scheme	C/R.4.022, C/R.5.119, C/R.7.132		Committed	14,170	608	-	-	-	13,562
C/C.5.015	Babraham Smart Energy Grid	C/R.4.023, C/R.5.116, C/R.7.129		Committed	8,596	193	-	-	-	8,403
C/C.5.019	North Angle Solar Farm			Committed	30,849	-	-	-	-	30,849
C/C.5.021	Decarbonisation Fund			Committed	11,664	4,723	-	-	-	6,941
C/C.5.021a	Decarbonisation Fund - School low carbon heating programme			Committed	3,047	-	-	-	-	3,047
C/C.5.021b	Decarbonisation Fund - Education Capital			Committed	3,499	-	-	-	-	3,499
C/C.5.023	Oil Dependency Fund			Committed	500	-	-	-	-	500
	Total - Climate Change & Energy Service				72,325	5,524	-	-	-	66,801
C/C.6	Connecting Cambridgeshire									
C/C.6.002	Investment in Connecting Cambridgeshire - Fixed Connectivity			Committed	10,875	6,067	-	3,108	-	1,700
C/C.6.003	Investment in Connecting Cambridgeshire - Mobile Connectivity			Committed	1,365	1,365	-	-	-	-
C/C.6.004	Investment in Connecting Cambridgeshire - Public Access WiFi			Committed	605	605	-	-	-	-
C/C.6.005	Investment in Connecting Cambridgeshire - Smart Work Streams			Committed	1,702	1,702	-	-	-	-
C/C.6.006	Investment in Connecting Cambridgeshire - Programme Delivery			Committed	4,728	1,863	-	2,265	-	600
C/C.6.007	Investment in Connecting Cambridgeshire - CORE Project			Committed	7,014	7,014	-	-	-	-
	Total - Connecting Cambridgeshire				26,289	18,616	-	5,373	-	2,300
C/C.7	Capital Programme Variation									
C/C.7.001	Variation Budget			Ongoing	-76,105	-24,354	-3,345	-6,465	-	-41,941
C/C.7.002	Capitalisation of Interest Costs			Ongoing	3,162	-	-	-	-	3,162
	Total - Capital Programme Variation				-72,943	-24,354	-3,345	-6,465	-	-38,779
	TOTAL BUDGET				493,553	258,454	32,911	31,644	-	170,544

Section 3 - D: Finance & Resources

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
-101	Executive Director of Finance & Resources Executive Director	-80	-1	-81	-65	-50	-34	-17
173	Finance & Resources Miscellaneous	190	-	190	191	194	198	198
72	Subtotal Executive Director of Finance & Resources	110	-1	109	126	144	164	181
	Customer & Digital Services							
2,244	Customer Services	2,674	-306	2,368	2,363	2,408	2,487	2,571
11,960	IT Services	12,787	-1,085	11,702	12,342	13,800	14,051	14,262
14,204	Subtotal Customer & Digital Services	15,461	-1,391	14,070	14,705	16,208	16,538	16,834
	Finance & Procurement							
329	Service Director of Finance & Procurement	329	-	329	329	329	329	329
2,396	Professional Finance	2,910	-323	2,587	2,666	2,745	2,823	2,907
879	Procurement	1,053	-44	1,009	1,039	1,045	1,076	1,109
63	CCC Finance Operations	173	-107	66	71	76	79	84
2,421	Insurance Fund	2,611	-67	2,544	2,140	2,288	2,736	2,786
2,138	Lead Authority Services	4,469	-2,197	2,272	2,345	2,441	2,542	2,644
202	External Audit	202	-	202	202	202	202	202
8,429	Subtotal Finance & Procurement	11,747	-2,738	9,009	8,794	9,126	9,788	10,061
	Property Services							
7,291	Facilities Management	9,392	-2,599	6,793	4,804	3,978	4,027	4,066
1,010	Property Services	1,051	-	1,051	1,086	1,123	1,161	1,201
360	Property Compliance	392	-14	378	386	394	403	412
-5,010	County Farms	786	-5,509	-4,723	-4,736	-4,801	-4,870	-4,935
873	Strategic Assets	1,027	-18	1,009	986	1,013	1,042	1,071
4,524	Subtotal Property Services	12,647	-8,140	4,508	2,526	1,707	1,763	1,814
	Investment Activity							
-4,825	Property Investments	4,515	-9,695	-5,179	-5,406	-5,633	-5,824	-6,019
-574	Company Dividends & Fees	-	-574	-574	-574	-574	-574	-574
-6,133	This Land	2,437	-8,628	-6,191	-6,220	-5,617	-4,305	-1,695
-214	Contract Efficiencies & Other Income	-214	-	-214	-274	-364	-364	-364
-1,078	Collective Investment Funds	-1,078	-100	-1,178	-1,213	-1,248	-1,283	-1,318

Section 3 - D: Finance & Resources

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
-239	Renewable Energy Investments	885	-1,310	-425	-370	-346	-346	-346
-13,062	Subtotal Investment Activity	6,546	-20,306	-13,760	-14,056	-13,781	-12,695	-10,315
	Greater Cambridge Partnership							
-	City Deal with Greater Cambridge Partnership	431	-431	-	-	-	-	-
-	Subtotal Greater Cambridge Partnership	431	-431	-	-	-	-	-
14,167	Finance & Resources Budget Total	46,942	-33,006	13,936	12,093	13,404	15,559	18,575

Section 3 - D: Finance & Resources

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Executive Director of Finance & Resources								
Executive Director	-101	20	-	-	-	-	-	-81
Finance & Resources Miscellaneous	173	17	-	-	-	-	-	190
Subtotal Executive Director of Finance & Resources	72	37	-	-	-	-	-	109
Customer & Digital Services								
Customer Services	2,244	106	-	-	96	-138	60	2,368
IT Services	11,960	391	-	-	40	-572	-117	11,702
Subtotal Customer & Digital Services	14,204	498	-	-	136	-710	-57	14,070
Finance & Procurement								
Service Director of Finance & Procurement	329	0	-	-	-	-	-	329
Professional Finance	2,396	93	-	98	-	-	-	2,587
Procurement	879	39	-	-	69	22	-	1,009
CCC Finance Operations	63	3	-	-	-	-	-	66
Insurance Fund	2,421	173	-	-	-	-50	-	2,544
Lead Authority Services	2,138	126	-	38	-	-30	-	2,272
External Audit	202	-	-	-	-	-	-	202
Subtotal Finance & Procurement	8,429	433	-	136	69	-58	-	9,009
Property Services								
Facilities Management	7,291	108	-	208	-	-514	-300	6,793
Property Services	1,010	41	-	-	-	-	-	1,051
Property Compliance	360	18	-	-	-	-	-	378
County Farms	-5,010	45	-	-	-	-	242	-4,723
Strategic Assets	873	36	-	-	100	-	-	1,009
Subtotal Property Services	4,524	248	-	208	100	-514	-58	4,508
Investment Activity								
Property Investments	-4,825	-	-	-	-35	-	-319	-5,179
Company Dividends & Fees	-574	-	-	-	-	-	-	-574
This Land	-6,133	-	-	-	-	-	-58	-6,191
Contract Efficiencies & Other Income	-214	-	-	-	-	-	-	-214
Collective Investment Funds	-1,078	-	-	-	-	-	-100	-1,178
Renewable Energy Investments	-239	-	-	-	-10	-	-176	-425
Subtotal Investment Activity	-13,062	-	-	-	-45	-	-653	-13,760
Greater Cambridge Partnership								
City Deal with Greater Cambridge Partnership	-	-	-	-	-	-	-	-
Subtotal Greater Cambridge Partnership	-	-	-	-	-	-	-	-
Finance & Resources Budget Total	14,167	1,215	-	344	260	-1,282	-768	13,936

Section 3 - D: Finance and Resources

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	55,354	46,942	45,326	47,183	48,380	
D/R.1.001	Base Adjustments in 2023-24	-8,128	-	-	-	-	- Adjustments in budget preparation stage for 2023-24.
D/R.1.002	Permanent virements in 2023-24	-955	-	-	-	-	- Permanent virements carried out during 2023-24 since the last business plan exercise.
1.99	REVISED OPENING GROSS EXPENDITURE	46,271	46,942	45,326	47,183	48,380	
2	INFLATION						
D/R.2.001	General inflation F&R	826	202	234	267	213	The total non staffing expenditure inflation allocation is based on different inflation indicators for each budget type.
D/R.2.002	Staffing inflation	737	541	560	580	600	Staff inflation estimated as 5% in 2024-25 and 3.5% thereafter.
D/R.2.003	Gas & Electricity inflation	-214	-476	-93	-15	-31	Future expectations for gas and electricity inflation: Year1: -5.3%, Year 2: -20%, Year 3: -4.3%, Year 4: -1.6%, Year5: -2.5%
2.99	Subtotal Inflation	1,349	267	701	832	782	
3	DEMOGRAPHY AND DEMAND						
3.99	Subtotal Demography and Demand	-	-	-	-	-	
4	PRESSURES						
D/R.4.001	Insurance - claims management capacity	38	-5	-	-	-	- The claims management capacity needs increasing in order to process the influx of recent claims.
D/R.4.002	Finance staffing - responding to statutory duties	98	-	-	-	-	- Enhanced corporate finance capacity to meet statutory duties and compliance in VAT and statutory accounts (aligned to auditor changeover).
D/R.4.003	New Shire Hall electricity re-basing	208	-	-	-	-	- Higher than budgeted electricity costs are being incurred for New Shire Hall
4.99	Subtotal Pressures	344	-5	-	-	-	

Section 3 - D: Finance and Resources

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
5	PRIORITIES & INVESTMENTS						
D/R.5.001	Procurement Capacity	69	-	-25	-	-	- Continuous development and workforce succession planning opportunities, especially linked to Procurement policy changes nationally.
D/R.5.003	Signal Boost at New Shire Hall	40	-	-	-	-	- The mobile phone signal in New Shire Hall is not sufficient in order to use mobile phone handsets.
D/R.5.004	Increased demand upon the corporate contact centre	96	-30	-32	-	-	- Additional staffing is required for the increasing use of the contact centre.
D/R.5.005	Renewable energy interest costs	-10	-	-	-	-	- This change is required in order to amend the associated borrowing costs to be repaid as per the original investment.
D/R.5.006	Commercial Investments - Interest Costs	-35	-35	-35	-35	-35	- The Council has a portfolio of commercial property investments. This change is required in order to amend the associated borrowing costs to be repaid using rental income generated from the leases of these properties.
D/R.5.007	Property data functions	50	-	-	-	-	- Investment is required for improving data functions
D/R.5.008	Enhancing the new property database	50	-50	-	-	-	- Redesign and develop property systems in Concerto.
D/R.5.009	ITDS Capital to Revenue Funding	-	500	1,300	-	-	- A shift from capital to revenue funding is required for Information Technology & Digital Service (ITDS) programmes over the next 3 financial years, due to the nature of IT services changing to cloud based systems.
5.99	Subtotal Priorities & Investments	260	385	1,208	-35	-35	
6	SAVINGS						
D/R.6.001	Mobile phone re-procurement	-200	-	-	-	-	- Savings due to the recent re-procurement of the mobile phone contract.
D/R.6.002	Systems & Licences efficiencies	-161	-	-	-	-	- Savings are expected from re-procurement and review of budget for licenses and purchased systems

Section 3 - D: Finance and Resources

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
D/R.6.003	Contact Centre staff working on PCC Children's Social Care	-138	-	-	-	-	- Peterborough City Council children's social care contract ends- 4FTE roles to be deleted.
D/R.6.004	IT & Digital staff reduction	-126	-52	-62	-	-	- A reduction in staffing is expected over the next 3 years.
D/R.6.006	Multi Functional Device re-procurement	-40	-	-	-	-	- Saving from the recent re-procurement of the MFD contract.
D/R.6.008	Insurance provision adjustment	-50	-450	100	400	-	- Temporarily adjusting the Insurance fund to reflect actuarial assessment, with the expectation it will increase in later years.
D/R.6.009	Shared services - automation and system benefits	-	-14	-	-	-	- Savings from increased automation are expected
D/R.6.010	Salary sacrifice	-30	-	-	-	-	- Following review of payroll impact of salary sacrifice schemes.
D/R.6.011	Property rationalisation	-414	-1,787	-	-	-	- Savings expected in property services following the review of office accommodation.
D/R.6.013	Telephony	-45	-	-	-	-	- Savings made from recent re-procurement of the telephone contract.
D/R.6.014	Contract Savings	-	-60	-90	-	-	- The ability to renegotiate or procure to achieve contractual savings is expected over the medium term.
D/R.6.015	Procurement	22	-	-	-	-	- Removal of 2023-24 £22k saving in Procurement budget.
D/R.6.016	Property - facilities management	-100	100	-	-	-	- Reduction of maintenance versus plans across our whole estate for one year.
6.99	Subtotal Savings	-1,282	-2,263	-52	400	-	
	TOTAL GROSS EXPENDITURE	46,942	45,326	47,183	48,380	49,127	

Section 3 - D: Finance and Resources

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
7	FEES, CHARGES & RING-FENCED GRANTS						
D/R.7.001	Previous Year's Fees and Charges & Ring-Fenced Grants	-36,029	-33,006	-33,233	-33,779	-32,821	Opening income budget
D/R.7.002	Fees and charges inflation	-134	-48	-139	-86	-71	Uplift in external charges to reflect inflation pressures on the costs of services.
D/R.7.003	Changes to Fees and Charges from previous year	3,925	-	-	-	-	Adjustments during detailed budget build and permanent virements made in 2023-24
D/R.7.004	Treasury financial investments	-100	-	-	-	-	An increase in return in investments is expected to continue, therefore a budget adjustment is required to increase the income.
D/R.7.005	IT & Digital Service - shared service saving	-117	-	-	-	-	Additional income received from PCC as a result of the 2022 restructure to a shared service.
D/R.7.006	Blue Badge scheme	-53	-53	-2	-2	-	Additional income received above the budget for the Blue Badge scheme.
D/R.7.007	This Land	-58	-29	603	1,312	2,610	Between 2018 and 2021 the council advanced loans to its wholly owned housing company This Land Ltd to enable that business to purchase and develop land to benefit the residents of Cambridgeshire. The loans are due to be repaid, in line with the loan agreements, Over the period that the loans have been repaid, the council has received a net income of around £6m per year., without which further savings would have had to have been found from other council services.
D/R.7.008	Castle Court car park income	-300	100	-	-	-	Re-instating the budget for the car park. The car park has continued to be provided since we vacated the site and with the expansion of the underground car park are receiving additional income.
D/R.7.009	Customer Services PCC Children's Social Care	113	-	-	-	-	Income received from Peterborough City Council will end due to the contact ending for Children's Social Care.
D/R.7.105	Renewable Energy Soham - Income Generation	-176	55	24	-	-	Income generation resulting from capital investment in solar farm at Soham.
D/R.7.115	Student Accommodation - Income Generation	-62	-65	-65	-65	-65	Estimated annual rent increase.

Section 3 - D: Finance and Resources

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
D/R.7.116	Leisure Park - Income Generation	-146	-	-	-	-	Estimated change in annual rent.
D/R.7.117	Supermarket Site - Income Generation	-71	-116	-121	-126	-130	Estimated annual change in rent income
D/R.7.118	Business Park - Income Generation	-40	-34	-29	-	-	Estimated annual change in rent income
D/R.7.119	Independent Living Service: East Cambridgeshire	-	-	-730	-	-	Rent received from the lease of the new building.
D/R.7.155	Kingsbridge - Income Generation	-	-12	-12	-	-	Estimated annual change in rent income.
D/R.7.156	Biodiversity Net Gain Offset	242	-25	-75	-75	-75	A temporary income stream was included in 2023-24's budget that is partly reversed here. Alongside this, a smaller, ongoing income stream is expected from biodiversity net gain work on the council's property estate.
7.99	Subtotal Fees, Charges & Ring-fenced Grants	-33,006	-33,233	-33,779	-32,821	-30,552	
	TOTAL NET EXPENDITURE	13,936	12,093	13,404	15,559	18,575	

FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
D/R.8.001	Budget Allocation	-13,936	-12,093	-13,404	-15,559	-18,575	Net spend funded from general grants, business rates and Council Tax.
D/R.8.002	Fees & Charges	-33,006	-33,233	-33,779	-32,821	-30,552	Fees and charges for the provision of services
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-46,942	-45,326	-47,183	-48,380	-49,127	

Section 3 - D: Finance and Resources

Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
D/D.1 D/C.1.007	Information Technology IT Strategy	Implementation of the IT Strategy to support sharing of services across Cambridgeshire and Peterborough. To include:- Operations- Business Systems- Digital Engagement		Committed	5,939	4,939	1,000	-	-	-	-	-
D/C.1.008	IT Digital Service	Funding for IT and Digital capital projects. The list of projects include those for Operations, Digital and Business Systems (DBS), and Customer Optimisation and Digital Engagement (CODE). Each project is required to have a business case which outlines what will be delivered, estimated cost, anticipated resource requirements, and timescale. The projects are presented to the ITDS Gating meeting for approval to proceed once SRO approval is gained.		2024-25	2,500	-	1,000	1,500	-	-	-	-
Total - Information Technology					8,439	4,939	2,000	1,500	-	-	-	-
D/D.3 D/C.3.003	Property Services Building Maintenance	This budget is used to carry out replacement of failed elements and maintenance refurbishments.		Ongoing	6,000	-	600	600	600	600	600	3,000
D/C.3.004	Condition Survey Works	Condition surveys have reviewed the structural, mechanical & electrical and internal finishes of corporate buildings. The surveys are reviewed by the Property Services team to determine priority and criticality. Indicative costs are applied to each element of work. The scheme intends to make the necessary repairs to bring buildings back to a decent standard, taking into account statutory requirements, property health & safety and compliance.		Committed	2,836	1,686	1,150	-	-	-	-	-
D/C.3.013	Wisbech Adventure Playground	Funding received from the Youth Investment Fund Pilot Grant (DCMS) for costs associated with site preparation and construction of a youth & community centre.		Committed	915	150	765	-	-	-	-	-
Total - Property Services					9,751	1,836	2,515	600	600	600	600	3,000

Section 3 - D: Finance and Resources

Table 4: Capital Programme

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
D/D.4 D/C.2.001	Strategic Assets Housing schemes	The Council is a major landowner in Cambridgeshire and this provides an asset capable of generating both revenue and capital returns. CCC has moved from being not only a seller of sites, but also a developer of sites, through a Housing Company. CCC is continuing to make the best use of its sites with development potential in a co-ordinated and planned manner, developing them for a range of options, generating capital receipts to support site development and also significant revenue and capital income to support services and communities.	D/R.7.007	Committed	135,720	135,720	-	-	-	-	-	-
D/C.4.001	Lower Portland Farm	To replenish the rural portfolio with agricultural land that has the opportunity for diversification in renewable energy projects, commercial and residential development whilst receiving regular income from agricultural land let to tenant farmers. Long term (10 years) plan to obtain planning permissions for development leading to a significant increase in value across 68 acres of agricultural land.		Committed	3,741	3,644	-	97	-	-	-	-
D/C.4.006	County Farms investment (Viability)	To invest in projects which protect and improve the County Farms Estate's revenue potential, asset value and long term viability.		Ongoing	5,000	-	500	500	500	500	500	2,500
D/C.4.008	Community Hubs - East Barnwell	Provision of a replacement community centre, children's nursery and library on a site owned by Cambridge City Council in the Abbey ward as part of a regeneration project led by the City Council which includes the existing community centre and library.		Committed	1,259	481	778	-	-	-	-	-
D/C.4.013	Local Plans & Development	Promotion of sites through the Local Development Framework process: investigating site options including feasibilities, option appraisals and obtain outline planning permission (where appropriate) as part of maximising the value of a property asset prior to disposal.		Ongoing	3,137	537	450	450	450	450	300	500
D/C.4.014	Confidential Scheme	Confidential Scheme		Committed	450	20	430	-	-	-	-	-
D/C.4.015	Confidential Scheme	Confidential Scheme		Committed	563	7	556	-	-	-	-	-
D/C.4.016	Confidential Scheme	Confidential Scheme		2024-25	350	-	350	-	-	-	-	-
	Total - Strategic Assets				150,220	140,409	3,064	1,047	950	950	800	3,000

Section 3 - D: Finance and Resources

Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
D/D.6 D/C.6.001	Capital Programme Variation Variation Budget	The Council includes a service allowance for likely Capital Programme slippage, as it can sometimes be difficult to allocate this to individual schemes due to unforeseen circumstances. This budget is continuously under review, taking into account recent trends on slippage on a service by service basis.		Ongoing	-5,943	-	-2,122	-881	-434	-434	-392	-1,680
D/C.6.002	Capitalisation of Interest Costs	The capitalisation of borrowing costs helps to better reflect the costs of undertaking a capital project. Although this budget is initially held on a service basis, the funding will ultimately be moved to the appropriate schemes once exact figures have been calculated each year.		Ongoing	112	-	90	22	-	-	-	-
	Total - Capital Programme Variation				-5,831	-	-2,032	-859	-434	-434	-392	-1,680
	TOTAL BUDGET				162,579	147,184	5,547	2,288	1,116	1,116	1,008	4,320

Funding	Total Funding £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
Government Approved Funding								
Specific Grants	915	150	765	-	-	-	-	-
Total - Government Approved Funding	915	150	765	-	-	-	-	-
Locally Generated Funding								
Capital Receipts	46,251	5,851	-	400	4,000	4,000	4,000	28,000
Prudential Borrowing	-11,778	13,992	4,782	1,888	-2,884	-2,884	-2,992	-23,680
Prudential Borrowing (Repayable)	-	113,851	-	-	-27,879	-36,846	-49,126	-
Other Contributions	127,191	13,340	-	-	27,879	36,846	49,126	-
Total - Locally Generated Funding	161,664	147,034	4,782	2,288	1,116	1,116	1,008	4,320
TOTAL FUNDING	162,579	147,184	5,547	2,288	1,116	1,116	1,008	4,320

Section 3 - D: Finance and Resources

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
D/D.1	Information Technology									
D/C.1.007	IT Strategy			Committed	5,939	-	-	-	-	5,939
D/C.1.008	IT Digital Service			2024-25	2,500	-	-	-	-	2,500
	Total - Information Technology		-		8,439	-	-	-	-	8,439
D/D.3	Property Services									
D/C.3.003	Building Maintenance			Ongoing	6,000	-	-	-	-	6,000
D/C.3.004	Condition Survey Works			Committed	2,836	-	-	-	-	2,836
D/C.3.013	Wisbech Adventure Playground			Committed	915	915	-	-	-	-
	Total - Property Services		-		9,751	915	-	-	-	8,836
D/D.4	Strategic Assets									
D/C.2.001	Housing schemes	D/R.7.007		Committed	135,720	-	-	127,191	5,851	2,678
D/C.4.001	Lower Portland Farm			Committed	3,741	-	-	-	-	3,741
D/C.4.006	County Farms investment (Viability)			Ongoing	5,000	-	-	-	-	5,000
D/C.4.008	Community Hubs - East Barnwell			Committed	1,259	-	-	-	-	1,259
D/C.4.013	Local Plans & Development			Ongoing	3,137	-	-	-	-	3,137
D/C.4.014	Confidential Scheme			Committed	450	-	-	-	-	450
D/C.4.015	Confidential Scheme			Committed	563	-	-	-	-	563
D/C.4.016	Confidential Scheme			2024-25	350	-	-	-	-	350
	Total - Strategic Assets		-		150,220	-	-	127,191	5,851	17,178
D/D.6	Capital Programme Variation									
D/C.6.001	Variation Budget			Ongoing	-5,943	-	-	-	-	-5,943
D/C.6.002	Capitalisation of Interest Costs			Ongoing	112	-	-	-	-	112
	Total - Capital Programme Variation		-		-5,831	-	-	-	-	-5,831
D/C.9.001	Excess Corporate Services capital receipts used to reduce total prudential borrowing			Ongoing	-	-	-	-	40,400	-40,400
	TOTAL BUDGET				162,579	915	-	127,191	46,251	-11,778

Section 3 - E: Strategy & Partnerships

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
	Executive Director: Strategy & Partnerships							
148	Executive Director: Strategy & Partnerships	-10	-	-10	-11	-12	-14	-17
244	Chief Executive's Office	259	-4	255	265	274	282	292
781	Communications	884	-87	797	831	866	902	940
190	Elections	190	-	190	190	190	190	190
1,990	Human Resources	2,200	-123	2,077	2,140	2,206	2,274	2,345
2,013	Learning & Development	2,260	-159	2,102	2,461	2,420	2,492	2,566
300	Local Assistance Scheme	300	-	300	300	300	300	300
5,666	Subtotal Executive Director: Strategy & Partnerships	6,084	-373	5,711	6,177	6,245	6,427	6,617
	Legal & Governance							
466	Internal Audit	622	-14	608	627	647	665	686
1,414	Legal & Governance Services	1,330	-	1,330	1,248	1,169	1,216	1,265
1,009	Information Management	1,114	-39	1,075	1,134	1,200	1,272	1,352
435	Democratic & Member Services	479	-23	456	506	558	611	667
1,035	Members' Allowances	1,115	-	1,115	1,115	1,115	1,115	1,115
4,359	Subtotal Legal & Governance	4,660	-76	4,584	4,631	4,687	4,880	5,084
	Policy & Communities							
1,635	Policy, Insight & Programmes	1,915	-246	1,669	3,435	3,548	3,666	3,788
154	Emergency Planning	230	-68	163	169	176	183	190
1,789	Subtotal Policy & Communities	2,146	-314	1,832	3,604	3,724	3,848	3,977
	Communities Employment & Skills							
32	Strategic management - Communities and Partnerships	-280	-	-280	-246	-210	177	216
3,841	Public Library Services	4,769	-784	3,986	4,095	4,259	4,367	4,483
	- Cambridgeshire Skills	2,300	-2,300	-	-	-	-	-
400	Archives	447	-52	396	394	393	406	420
118	Cultural Services	357	-233	123	127	131	135	139
1,238	Communities Service	1,259	-55	1,204	1,204	1,204	1,204	1,204
68	Changing Futures	799	-722	77	83	89	96	103
2,003	Domestic Abuse and Sexual Violence Service	3,224	-1,163	2,061	2,152	2,198	2,245	2,294
7,700	Subtotal Communities Employment & Skills	12,876	-5,309	7,567	7,810	8,064	8,631	8,859
19,514	Strategy & Partnerships Budget Total	25,764	-6,071	19,693	22,221	22,720	23,786	24,538

Section 3 - E: Strategy & Partnerships

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Executive Director: Strategy & Partnerships								
Executive Director: Strategy & Partnerships	147	-3	-	-	-	-154	-	-11
Chief Executive's Office	244	11	-	-	-	-	-	256
Communications	781	48	-	-	-	-32	-	797
Elections	190	-	-	-	-	-	-	190
Human Resources	1,990	87	-	-	-	-	-	2,077
Learning & Development	2,013	89	-	-	-	-	-	2,102
Local Assistance Scheme	300	-	-	-	-	-	-	300
Subtotal Executive Director: Strategy & Partnerships	5,665	232	-	-	-	-186	-	5,711
Legal & Governance								
Internal Audit	466	24	-	-	60	-	58	608
Legal & Governance Services	1,414	59	-	-	-	-143	-	1,330
Information Management	1,009	65	-	-	-	-	-	1,075
Democratic & Member Services	435	21	-	-	-	-	-	456
Members' Allowances	1,035	47	-	33	-	-	-	1,115
Subtotal Legal & Governance	4,359	217	-	33	60	-143	58	4,584
Policy & Communities								
Policy, Insight & Programmes	1,635	149	-	-	-	-115	-	1,669
Emergency Planning	154	9	-	-	-	-	-	163
Subtotal Policy & Communities	1,789	158	-	-	-	-115	-	1,832
Communities Employment & Skills								
Strategic management - Communities and Partnerships	32	48	-	-	-	-360	-	-280
Public Library Services	3,841	145	-	-	-	-	-	3,986
Cambridgeshire Skills	-	-	-	-	-	-	-	-
Archives	400	16	-	-	-	-	-20	396
Cultural Services	118	5	-	-	-	-	-	123
Communities Service	1,238	-0	-	-	-	-34	-	1,204
Changing Futures	68	9	-	-	-	-	-	77
Domestic Abuse and Sexual Violence Service	2,003	60	-	-	-	-	-2	2,061
Subtotal Communities Employment & Skills	7,700	282	-	-	-	-394	-22	7,567
Strategy & Partnerships Budget Total	19,513	889	-	33	60	-838	36	19,693

Section 3 - E: Strategy and Partnerships

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	21,521	25,764	27,987	28,513	29,598	
E/R.1.001	Base Adjustments	-591	-	-	-	-	- Adjustments made to budgets to correct the baseline position
E/R.1.002	Transfers of Function - Domestic Violence Services and Local Assistance Scheme	3,657	-	-	-	-	- The movement of services between Directorates, agreed in 2023-24.
E/R.1.003	Permanent Virements - PVs	948	-	-	-	-	- Permanent changes to budgets agreed in 2023-24
E/R.1.004	Base funding for teams funded by capital receipts	-	1,656	-	-	-	- We can currently fund some posts from capital receipts if they are undertaking work that results in transformation of services. The rules that enable this are expected to expire in 2025-26 and so these teams will need base budget.
E/R.1.005	Traveller Liaison Post Adjustment	50	-	-	-	-	- Moving of function between services
1.99	REVISED OPENING GROSS EXPENDITURE	25,585	27,420	27,987	28,513	29,598	
2	INFLATION						
E/R.2.001	General inflation S&P	45	44	49	55	62	The total non staffing expenditure inflation allocation is based on different inflation indicators for each budget type.
E/R.2.002	Staff pay inflation	864	635	657	680	704	Staff inflation estimated as 5% in 2024-25 and 3.5% thereafter
E/R.2.003	Real living wage for CCC staff in S&P	15	-	-	-	-	- Additional cost for real living wage increase in S&P.
2.99	Subtotal Inflation	924	679	706	735	766	
3	DEMOGRAPHY AND DEMAND						
3.99	Subtotal Demography and Demand	-	-	-	-	-	
4	PRESSURES						
E/R.4.001	Democratic Services - additional committee	33	-	-	-	-	- Costs associated with the new Assets and Procurement Committee.

Section 3 - E: Strategy and Partnerships

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
E/R.4.002	Libraries - Impact of new communities	-	-	55	-	-	Growth reflecting increased demand in South Cambs from new development in Waterbeach where a new library is estimated to open in 2026-27.
4.99	Subtotal Pressures	33	-	55	-	-	
5	PRIORITIES & INVESTMENTS						
E/R.5.001	Internal Audit - establishment	60	-	-	-	-	Investment is required to fund the internal audit function.
E/R.5.002	Learning & Development - Children's Academy	400	-	-	-	-	Continuation of the academy in year 2 funded from reserves and in year 3 to continue with base budget. The academy is designed to strengthen our approach to recruitment and retention of social workers and our commitment to establishing excellent practice in our current and future workforce and is considered as part of the improvement programme of work within Children's Services. Links to E/R.5.003
E/R.5.003	Learning & Development - Children's Academy funding from reserves	-400	400	-	-	-	Funding from reserves to continue the academy in 2024-25. Links to E/R.5.002
E/R.5.004	Communities - Migration post and Communities	150	-	-	-150	-	Temporary investment in Communities team funded from reserves. Links to E/R.5.005
E/R.5.005	Communities investments funding from reserves.	-150	-	-	150	-	Communities drawdown from Ukraine grant reserve. Links to E/R.5.004
E/R.5.006	Anti poverty investment	2,191	-2,191	-	-	-	In the light of the expected ending of the Household Support Fund by Government this investment will be used to develop an Anti-Poverty Strategy and action plan. This will target investment where it can be most effective in helping people out of poverty including ensuring people can take full advantage of the range of support that continues to be available to them, simplifying processes and removing organisational barriers so people can access support more easily
E/R.5.007	Anti poverty draw down from reserves	-2,191	2,191	-	-	-	Drawdown from reserves for anti-poverty work. Links to E/R.5.006
E/R.5.008	Libraries Plus	1,320	-1,320	-	-	-	To invest in creating suitable spaces to deliver a broader range of services from our libraries to meet the needs of our communities and employees: making them more accessible; creating trusted spaces that wider services can utilise to further enhance engagement with local communities; improving health, well-being, literacy and access to skills, information and advice.
E/R.5.009	Just Transition Funding - Libraries Plus	-1,320	1,320	-	-	-	Funding from reserves for investment E/R.5.008
5.99	Subtotal Priorities & Investments	60	400	-	-	-	

Section 3 - E: Strategy and Partnerships

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
6	SAVINGS						
E/R.6.001	Deletion of vacant posts in Policy, Insight & Programmes	-115	-	-	-	-	- Vacant posts following the restructure of services. It is proposed not to recruit to these posts.
E/R.6.002	Legal Services efficiencies	-125	-125	-125	-	-	We expect to be able to deliver savings across all legal services spend throughout the council with more active contract management and oversight. This may involve centralising the legal budgets to some degree.
E/R.6.003	Time Credits contract	-34	-	-	-	-	- Completing the ending of the Council's support for this scheme
E/R.6.004	Communication - staff and media system	-32	-	-	-	-	- Deletion of a post and small reduction in media monitoring system
E/R.6.005	Review of service delivery aligned to grant income	-	-277	-	-	-	- Restructuring to account for significant reduction in grant funding
E/R.6.006	Use of grant reserve	-350	-	-	350	-	Contribution from Ukraine grant reserve to the costs faced by this directorate in managing the Homes for Ukraine scheme locally and providing additional support. Totals £1.05m over three years.
E/R.6.007	S&P Assistant Director budget	-10	-	-	-	-	- Reduction in management costs.
E/R.6.008	Support arrangements review	-18	-	-	-	-	- We have consolidated support for directors into a single service, which has resulted in a small efficiency.
E/R.6.009	Management graduate trainee scheme	-	-110	-110	-	-	- End this general management graduate scheme, phased to allow existing cohorts to finish.
E/R.6.010	Service Director: Policy & Communities post	-154	-	-	-	-	- Remove vacant Service Director of Policy & Communities post.
6.99	Subtotal Savings	-838	-512	-235	350	-	
	TOTAL GROSS EXPENDITURE	25,764	27,987	28,513	29,598	30,364	

Section 3 - E: Strategy and Partnerships

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
7	FEES, CHARGES & RING-FENCED GRANTS						
E/R.7.001	Previous year's fees, charges & ring-fenced grants	-5,251	-6,071	-5,766	-5,793	-5,812	Previous year's fees and charges for the provision of services and ring-fenced grant funding rolled forward.
E/R.7.002	Fees & Charges inflation (S&P)	-35	-5	-13	-19	-14	Increase in external charges to reflect inflationary increases.
E/R.7.003	Changes to Fees and Charges from previous year PVs	-821	-	-	-	-	Adjustment for changes to fees, charges & ring-fenced grants reflecting decisions made in 2023-24.
E/R.7.004	Partnership income	-20	-14	-14	-	-	New income generation from a partnership with ancestry.com.
E/R.7.005	Internal Audit reduction in income	58	-	-	-	-	Insecure income from Pathfinder Legal and Lead Authorities audit work.
E/R.7.006	Victim services grant ending	-	277	-	-	-	Victim Service grant is due to cease.
E/R.7.007	Change in Public Health Grant	-2	47	-	-	-	Change in ring-fenced Public Health grant to reflect expected contribution from Public Health to budget gap.
7.99	Subtotal Fees, Charges & Ring-fenced Grants	-6,071	-5,766	-5,793	-5,812	-5,826	
	TOTAL NET EXPENDITURE	19,693	22,221	22,720	23,786	24,538	

FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
E/R.8.001	Budget Allocation	-19,693	-22,221	-22,720	-23,786	-24,538	Net spend funded from general grants, business rates and council tax
E/R.8.002	Fees and Charges	-3,944	-3,686	-3,713	-3,732	-3,746	Fees and charges made for the provision of services
E/R.8.003	Adult Learning and Skills SFA Grant	-2,080	-2,080	-2,080	-2,080	-2,080	Ringfenced contribution for the provision of skills services
E/R.8.004	Public Health Grant	-47	-	-	-	-	Funding transferred to Service areas where the management of Public Health functions will be undertaken by other County Council officers, rather than directly by the Public Health Team.
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-25,764	-27,987	-28,513	-29,598	-30,364	

Section 3 - E: Strategy and Partnerships

Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
E/C.1	Policy & Communities											
E/C.1.001	Capitalisation of Policy, Design and Delivery Team	Funding the Policy, Design and Delivery Team from capital instead of revenue, by using the flexibility of capital receipts direction.		Ongoing	11,889	10,207	1,682	-	-	-	-	-
E/C.1.009	Confidential Scheme	Confidential Scheme		Committed	389	209	173	7	-	-	-	-
E/C.1.010	Confidential Scheme	Confidential Scheme		Committed	152	52	100	-	-	-	-	-
E/C.1.011	Sackville House Library Expansion	This capital scheme will help to provide an efficient and excellent library service to the people of Cambourne that reflects the growing size of the community and the varied uses libraries play. Enhancing the use of Sackville house and adapting to meet the needs of the current workforce.		Committed	582	61	521	-	-	-	-	-
E/C.1.012	Cherry Hinton Library	Improvements to Cherry Hinton Library.		Committed	55	10	45	-	-	-	-	-
E/C.1.013	Library Minor Works	Minor upgrade works needed to existing libraries across the county.		Committed	85	23	62	-	-	-	-	-
	Total - Policy & Communities				13,152	10,562	2,583	7	-	-	-	-
E/C.6	Capital Programme Variation											
E/C.6.001	Variation Budget	The Council includes a service allowance for likely Capital Programme slippage, as it can sometimes be difficult to allocate this to individual schemes due to unforeseen circumstances. This budget is continuously under review, taking into account recent trends on slippage on a service by service basis.		Ongoing	-773	-	-773	-	-	-	-	-

Section 3 - E: Strategy and Partnerships

Table 4: Capital Programme
Budget Period: 2024-25 to 2033-34

Ref	Scheme	Description	Linked Revenue Proposal	Scheme Start	Total Cost £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
E/C.6.002	Capitalisation of Interest Costs	The capitalisation of borrowing costs helps to better reflect the costs of undertaking a capital project. Although this budget is initially held on a service basis, the funding will ultimately be moved to the appropriate schemes once exact figures have been calculated each year.		Ongoing	-	-	-	-	-	-	-	-
	Total - Capital Programme Variation				-773	-	-773	-	-	-	-	-
	TOTAL BUDGET				12,379	10,562	1,810	7	-	-	-	-

Funding	Total Funding £000	Previous Years £000	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Later Years £000
Government Approved Funding								
Specific Grants	373	193	173	7	-	-	-	-
Total - Government Approved Funding	373	193	173	7	-	-	-	-
Locally Generated Funding								
Agreed Developer Contributions	292	85	207	-	-	-	-	-
Anticipated Developer Contributions	396	61	335	-	-	-	-	-
Ring-Fenced Capital Receipts	11,302	10,207	1,095	-	-	-	-	-
Other Contributions	16	16	-	-	-	-	-	-
Total - Locally Generated Funding	12,006	10,369	1,637	-	-	-	-	-
TOTAL FUNDING	12,379	10,562	1,810	7	-	-	-	-

Section 3 - E: Strategy and Partnerships

Table 5: Capital Programme - Funding

Budget Period: 2024-25 to 2033-34

Ref	Scheme	Linked Revenue Proposal	Net Revenue Impact	Scheme Start	Total Funding £000	Grants £000	Develop. Contr. £000	Other Contr. £000	Capital Receipts £000	Prud. Borr. £000
E/C.1	Policy & Communities									
E/C.1.001	Capitalisation of Policy, Design and Delivery Team			Ongoing	11,889	-	-	-	11,889	-
E/C.1.009	Confidential Scheme			Committed	389	373	-	16	-	-
E/C.1.010	Confidential Scheme			Committed	152	-	152	-	-	-
E/C.1.011	Sackville House Library Expansion			Committed	582	-	582	-	-	-
E/C.1.012	Cherry Hinton Library			Committed	55	-	55	-	-	-
E/C.1.013	Library Minor Works			Committed	85	-	85	-	-	-
	Total - Policy & Communities				13,152	373	874	16	11,889	-
E/C.6	Capital Programme Variation									
E/C.6.001	Variation Budget			Ongoing	-773	-	-186	-	-587	-
E/C.6.002	Capitalisation of Interest Costs			Ongoing	-	-	-	-	-	-
	Total - Capital Programme Variation				-773	-	-186	-	-587	-
	TOTAL BUDGET				12,379	373	688	16	11,302	-

Section 3 - F: Public Health

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
	Children Health							
7,632	Children 0-5 PH Programme	11,375	-3,315	8,060	8,060	8,060	8,060	8,060
1,734	Children 5-19 PH Programme - Non Prescribed	2,511	-778	1,734	1,734	1,734	1,734	1,734
341	Children Mental Health	341	-	341	341	341	341	341
441	Drug & Alcohol Misuse – Young People	479	-	479	479	479	479	479
350	Children's Weight Management	328	-	328	328	328	328	328
169	Childrens Integrated Lifestyles	227	-58	169	169	169	169	169
10,667	Subtotal Children Health	15,261	-4,150	11,111	11,111	11,111	11,111	11,111
	Drugs & Alcohol							
4,939	Drug & Alcohol Misuse	6,118	-1,179	4,939	4,939	4,939	4,939	4,939
4,939	Subtotal Drugs & Alcohol	6,118	-1,179	4,939	4,939	4,939	4,939	4,939
	Sexual Health & Contraception							
3,720	SH STI testing & treatment - Prescribed	5,677	-1,816	3,861	3,861	3,861	3,861	3,861
1,086	SH Contraception - Prescribed	1,086	-	1,086	1,086	1,086	1,086	1,086
392	SH Services Advice Prevention/Promotion - Non-Prescribed	423	-31	392	392	392	392	392
5,198	Subtotal Sexual Health & Contraception	7,186	-1,847	5,339	5,339	5,339	5,339	5,339
	Behaviour Change / Preventing Long Term Conditions							
2,219	Integrated Lifestyle Services	3,087	-867	2,219	2,219	2,219	2,219	2,219
-	Post Covid weight management services	-	-	-	-	-	-	-
664	Smoking Cessation GP & Pharmacy	664	-	664	664	664	664	664
704	NHS Health Checks Programme - Prescribed	704	-	704	704	704	704	704
242	Other Health Improvement	246	-4	242	242	242	242	242
3,830	Subtotal Behaviour Change / Preventing Long Term Conditions	4,701	-871	3,830	3,830	3,830	3,830	3,830
	General Prevention Activities							
1	General Prevention Activities	1	-	1	1	1	1	1
87	Falls Prevention	87	-	87	87	87	87	87
88	Subtotal General Prevention Activities	88	-	88	88	88	88	88

Section 3 - F: Public Health

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
214	Adult Mental Health & Community Safety Adult Mental Health & Community Safety	417	-203	214	214	214	214	214
214	Subtotal Adult Mental Health & Community Safety	417	-203	214	214	214	214	214
-25,060	Public Health Directorate Public Health Directorate Staffing and Running Costs	3,220	-28,741	-25,520	2,509	2,509	2,509	2,509
125	Health in All Policies	-	-	-	-	-	-	-
	- Household Health & Wellbeing Survey	-	-	-	-	-	-	-
	- Social Marketing Research and Campaigns	-	-	-	-	-	-	-
	- Enduring Transmission Grant	-	-	-	-	-	-	-
	- Contain Outbreak Management Fund	-	-	-	-	-	-	-
-24,935	Subtotal Public Health Directorate	3,220	-28,741	-25,520	2,509	2,509	2,509	2,509
0	Public Health Budget Total	36,990	-36,990	-0	28,029	28,029	28,029	28,029

Section 3 - F: Public Health

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Children Health								
Children 0-5 PH Programme	7,632	428	-	-	-	-	-	8,060
Children 5-19 PH Programme - Non Prescribed	1,734	-	-	-	-	-	-	1,734
Children Mental Health	341	-	-	-	-	-	-	341
Drug & Alcohol Misuse – Young People	441	38	-	-	-	-	-	479
Children's Weight Management	350	-	-	-	-	-22	-	328
Childrens Integrated Lifestyles	169	-	-	-	-	-	-	169
Subtotal Children Health	10,667	466	-	-	-	-22	-	11,111
Drugs & Alcohol								
Drug & Alcohol Misuse	4,939	-	-	-	-	-	-	4,939
Subtotal Drugs & Alcohol	4,939	-	-	-	-	-	-	4,939
Sexual Health & Contraception								
SH STI testing & treatment - Prescribed	3,720	141	-	-	-	-	-	3,861
SH Contraception - Prescribed	1,086	-	-	-	-	-	-	1,086
SH Services Advice Prevention/Promotion - Non-Prescribed	392	-	-	-	-	-	-	392
Subtotal Sexual Health & Contraception	5,198	141	-	-	-	-	-	5,339
Behaviour Change / Preventing Long Term Conditions								
Integrated Lifestyle Services	2,219	-	-	-	-	-	-	2,219
Post Covid weight management services	-	-	-	-	-	-	-	-
Smoking Cessation GP & Pharmacy	664	-	-	-	-	-	-	664
NHS Health Checks Programme - Prescribed	704	-	-	-	-	-	-	704
Other Health Improvement	242	-	-	-	-	-	-	242
Subtotal Behaviour Change / Preventing Long Term Conditions	3,830	-	-	-	-	-	-	3,830
General Prevention Activities								
General Prevention Activities	1	-	-	-	-	-	-	1
Falls Prevention	87	-	-	-	-	-	-	87
Subtotal General Prevention Activities	88	-	-	-	-	-	-	88
Adult Mental Health & Community Safety								
Adult Mental Health & Community Safety	214	-	-	-	-	-	-	214
Subtotal Adult Mental Health & Community Safety	214	-	-	-	-	-	-	214

Section 3 - F: Public Health

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Public Health Directorate								
Public Health Directorate Staffing and Running Costs	-25,060	178	-	-	-	-27	-611	-25,520
Health in All Policies	125	-	-	-	-	-125	-	-
Household Health & Wellbeing Survey	-	-	-	-	-	-	-	-
Social Marketing Research and Campaigns	-	-	-	-	-	-	-	-
Enduring Transmission Grant	-	-	-	-	-	-	-	-
Contain Outbreak Management Fund	-	-	-	-	-	-	-	-
Public Health Budget Total	0	785	-	-	-	-174	-611	0

Section 3 - F: Public Health

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	34,488	36,990	37,015	37,040	37,065	
F/R.1.001	Base Adjustments	1,412	-	-	-	-	Adjustment for changes in budget arising through budget preparation for 2023-24, including fully reflecting other grant funded lines in the gross and net budgets
F/R.1.002	Public Health Grant - Base Adjustment	926	-	-	-	-	Increase in Public Health grant in 2023-24 announced after the publication of the 2023-28 Business Plan
F/R.1.003	Public Health Grant - Base Adjustment	-447	-	-	-	-	Base adjustment to Public Health grant increase for 2023-24 to be spent outside of the Public Health Directorate
1.99	REVISED OPENING GROSS EXPENDITURE	36,379	36,990	37,015	37,040	37,065	
2	INFLATION						
F/R.2.001	Staff pay inflation	175	129	133	138	143	Assumed 5% increase for 2024-25 and 3.5% thereafter
F/R.2.002	Provider inflation related to 2023/24 Agenda for Change uplifts	304	-	-	-	-	Inflation to be paid to providers for 2023-24 Agenda for Change uplifts on staff pay but funded through the Integrated Care Board on a one off basis in 2023-24.
F/R.2.003	Provider inflation related to 2024/25 Agenda for Change uplifts	304	-	-	-	-	Estimated inflation to be paid to providers for 2024-25 Agenda for Change uplifts on staff pay.
F/R.2.004	Miscellaneous other inflation	2	2	2	2	2	Forecast pressure for inflation relating to miscellaneous other budgets
2.99	Subtotal Inflation	785	131	135	140	145	
3	DEMOGRAPHY AND DEMAND						
3.99	Subtotal Demography and Demand	-	-	-	-	-	
4	PRESSURES						
4.99	Subtotal Pressures	-	-	-	-	-	

Section 3 - F: Public Health

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
5	PRIORITIES & INVESTMENTS						
5.99	Subtotal Priorities & Investments	-	-	-	-	-	
6	SAVINGS						
F/R.6.001	Health in all Policies	-125	-	-	-	-	The additional budget requirement added in the previous business plan is not needed to deliver on Health in All Policies as it is being addressed through existing capacity
F/R.6.002	Public Health savings	-27	-	-	-	-	Public Health business planning for 2024-25 pulls together outstanding underspends and options for savings across several service areas. These will have minimal disruption as they are largely from services which are already underspending as a result of savings already made.
F/R.6.003	Savings from recommissioning of contracts	-22	-106	-110	-115	-120	Savings from recommissioning of contracts.
6.99	Subtotal Savings	-174	-106	-110	-115	-120	
TOTAL GROSS EXPENDITURE		36,990	37,015	37,040	37,065	37,090	
7	FEES, CHARGES & RING-FENCED GRANTS						
F/R.7.001	Previous year's fees, charges, other income & ring-fenced grants	-34,488	-36,990	-8,986	-9,011	-9,036	Fees and charges expected to be received for services provided and Public Health ring-fenced grant from Government.
F/R.7.002	Fees, Charges & Ring-fenced Grants base adjustments	-2,338	-	-	-	-	Base adjustments advised through the budget preparation process and increase in Public Health Grant 2023-24
F/R.7.003	Base Adjustments	447	-	-	-	-	Increase in 2023-24 Public Health grant to be spent outside of the Public Health Directorate
F/R.7.200	Increased contribution from PCC	-25	-25	-25	-25	-25	Inflation on shared posts costs with Peterborough City Council

Section 3 - F: Public Health

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
F/R.7.201	Increase in Public Health grant	-608	-	-	-	-	The increase in the Public Health grant for 2024-25 has not yet been announced but is assumed to cover Agenda for Change uplifts that the Council will be expected to fund in 2024-25. This includes 2023-24 uplift amounts funded by the ICB in 2023-24, and an estimate for 2024-25 uplift amounts to be funded by the Council.
F/R.7.202	Change in spend funded by Public Health Grant	22	28,029	-	-	-	Reduction in spend within the Public Health Directorate in 2024-25, and assumption that the Public Health grant ring-fence will remain in place until 2024-25 but be removed thereafter.
7.99	Subtotal Fees, Charges & Ring-fenced Grants	-36,990	-8,986	-9,011	-9,036	-9,061	
	TOTAL NET EXPENDITURE	-	28,029	28,029	28,029	28,029	

FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
F/R.8.001	Budget Allocation	-	-28,029	-28,029	-28,029	-28,029	Net spend funded from general grants, business rates and Council Tax or reserves.
F/R.8.101	Public Health Grant	-28,029	-	-	-	-	Direct expenditure funded from Public Health grant. As the ring-fence is assumed to be removed in 2025-26, the grant will be treated corporately and replaced with budget allocation for Public Health services.
F/R.8.102	Fees, Charges and Other Income	-8,961	-8,986	-9,011	-9,036	-9,061	Income generation (various sources).
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-36,990	-37,015	-37,040	-37,065	-37,090	

Section 3 - G: Capital Financing

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
38,142	Capital Financing Costs Capital Financing Costs	55,746	-13,752	41,993	45,038	47,823	45,213	41,686
38,142	Subtotal Capital Financing Costs	55,746	-13,752	41,993	45,038	47,823	45,213	41,686
38,142	Capital Financing Budget Total	55,746	-13,752	41,993	45,038	47,823	45,213	41,686

Section 3 - G: Capital Financing

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Capital Financing Costs								
Capital Financing Costs	38,142	-	-	2,719	3,364	-	-2,232	41,993
Subtotal Capital Financing Costs	38,142	-	-	2,719	3,364	-	-2,232	41,993
Capital Financing Budget Total	38,142	-	-	2,719	3,364	-	-2,232	41,993

Section 3 - G: Capital Financing

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	49,783	55,745	58,135	59,577	54,818	
G/R.1.001	Financing base adjustments	-121	-	-	-	-	Adjustments to the base budget to reflect updated position in 2023-24
1.99	REVISED OPENING GROSS EXPENDITURE	49,662	55,745	58,135	59,577	54,818	
2	INFLATION						
2.99	Subtotal Inflation	-	-	-	-	-	
3	DEMOGRAPHY AND DEMAND						
3.99	Subtotal Demography and Demand	-	-	-	-	-	
4	PRESSURES						
G/R.4.001	Recharge of interest receivable	3,427	-3,730	-945	-1,752	-3,816	Interest received on some deposited cash is recharged to other budgets. This decreases over time as those balances are used up by relevant service area.
G/R.4.002	Minimum Revenue Provision	-630	3,665	1,698	-830	-886	The council is required to provide for a portion of the cost of debt-financed capital schemes each year, so that over time we have enough provided to repay the cost of borrowing.
G/R.4.003	Technical and other	-78	-	-	-	-	Other costs relating to financing debt charges, such as brokerage fees.
4.99	Subtotal Pressures	2,719	-65	753	-2,582	-4,702	
5	PRIORITIES & INVESTMENTS						
G/R.5.001	Borrowing costs	5,465	3,520	-318	-2,769	-3,882	Change in borrowing costs as a result of changes to levels of prudential borrowing in the capital programme and the cost of that borrowing.
G/R.5.002	Repayment of interest from invest to save schemes	-2,101	-1,065	1,007	592	845	Capital schemes that generate a revenue return are recharged the cost of their borrowing once the income stream begins
5.99	Subtotal Priorities & Investments	3,364	2,455	689	-2,177	-3,037	
6	SAVINGS						
6.99	Subtotal Savings	-	-	-	-	-	

Section 3 - G: Capital Financing

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
	TOTAL GROSS EXPENDITURE	55,745	58,135	59,577	54,818	47,079	
7	FEES, CHARGES & RING-FENCED GRANTS						
G/R.7.001	Previous year's fees & charges	-11,520	-13,752	-13,097	-11,754	-9,605	Previous year's fees and charges for the provision of services rolled forward.
G/R.7.002	Interest receivable	-2,232	655	1,343	2,149	4,212	We receive interest on cash balances we hold. Over time we expect this to go down due to interest rates reducing and us using up excess cash in place of borrowing.
7.99	Subtotal Fees, Charges & Ring-fenced Grants	-13,752	-13,097	-11,754	-9,605	-5,393	
	TOTAL NET EXPENDITURE	41,993	45,038	47,823	45,213	41,686	

FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
G/R.8.101	Budget Allocation	-41,993	-45,038	-47,823	-45,213	-41,686	Net spend funded from general grants, business rates and Council Tax.
G/R.8.102	Fees and Charges	-13,752	-13,097	-11,754	-9,605	-5,393	Income from interest receivable
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-55,745	-58,135	-59,577	-54,818	-47,079	

Section 3 - H: Corporate & Funding Items

Table 1: Revenue - Summary of Net Budget by Operational Division

Budget Period: 2024-25 to 2028-29

Net Revised Opening Budget 2023-24 £000	Policy Line	Gross Budget 2024-25 £000	Fees, Charges & Ring-fenced Grants 2024-25 £000	Net Budget 2024-25 £000	Net Budget 2025-26 £000	Net Budget 2026-27 £000	Net Budget 2027-28 £000	Net Budget 2028-29 £000
	Corporate Items							
9,879	Cambridgeshire and Peterborough Combined Authority levy	10,077	-	10,077	10,279	10,485	10,695	10,905
442	Environment Agency levy	454	-	454	466	478	490	502
1,661	Corporate reserves contributions	-4,878	-200	-5,078	-720	-778	1,370	2,315
8,326	Central holding and miscellaneous accounts	8,894	-739	8,155	9,144	9,394	9,394	9,394
20,308	Subtotal Corporate Items	14,547	-939	13,608	19,169	19,579	21,949	23,116
	<i>UNIDENTIFIED SAVINGS REQUIRED TO BALANCE BUDGET</i>	-2,013		-2,013	-24,897	-45,530	-69,456	-91,146
20,308	Corporate & Funding Items Budget Total	12,534	-939	11,595	-5,728	-25,951	-47,507	-68,030

Section 3 - H: Corporate & Funding Items

Table 2: Revenue - Net Budget Changes by Operational Division

Budget Period: 2024-25

Policy Line	Net Revised Opening Budget £000	Net Inflation £000	Demography & Demand £000	Pressures £000	Investments £000	Savings £000	Income Adjustments £000	Net Budget £000
Corporate Items								
Cambridgeshire and Peterborough Combined Authority levy	9,879	198	-	-	-	-	-	10,077
Environment Agency levy	442	12	-	-	-	-	-	454
Corporate reserves contributions	1,661	-	-	-6,539	-	-	-200	-5,078
Central holding and miscellaneous accounts	8,326	450	-	-	-92	-500	-29	8,155
UNIDENTIFIED SAVINGS REQUIRED TO BALANCE BUDGET						-2,013		-2,013
								-
Subtotal Corporate Items	20,308	660	-	-6,539	-92	-2,513	-229	11,595
Corporate & Funding Items Budget Total	20,308	660	-	-6,539	-92	-2,513	-229	11,595

Section 3 - H: Corporate & Funding Items

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
1	OPENING GROSS EXPENDITURE	11,691	12,534	-5,728	-25,951	-47,507	
H/R.1.001	Corporate items base adjustments	6,732	-	-	-	-	- Adjustments to the base budget from cost centres that previously sat in Finance and Resources,
H/R.1.002	Permanent Virements - PVs	930	-	-	-	-	- Permanent changes to budgets agreed in 2023-24.
H/R.1.003	Reversing previous year's reserves	1,665	6,539	2,381	2,439	291	Adjustments to the base budget, including the unwinding of the previous year's corporate reserves movement in order to transparently show the current year's contribution below
1.99	REVISED OPENING GROSS EXPENDITURE	21,018	19,073	-3,347	-23,512	-47,216	
2	INFLATION						
H/R.2.001	Combined Authority levy Inflation	198	202	206	210	210	Assumed 2% inflation per year
H/R.2.002	Environment Agency levy inflation	12	12	12	12	12	Assumed 2% inflation per year on the levy that funds regional flood and coastal committees within the county
H/R.2.003	Further cross council staffing inflation	450	-	-	-	-	This line provides for the effect of compounding of staffing inflation projections following the agreement of the staff pay award for 2023-24. The exact effect of that is uncertain and so this line provides some additional support to ensure funding is available.
2.99	Subtotal Inflation	660	214	218	222	222	
3	DEMOGRAPHY AND DEMAND						
3.99	Subtotal Demography and Demand	-	-	-	-	-	
4	PRESSURES						
H/R.4.001	Use of corporate reserves	-6,539	-2,381	-2,439	-291	655	Corporate use of reserves towards budget gap
4.99	Subtotal Pressures	-6,539	-2,381	-2,439	-291	655	

Section 3 - H: Corporate & Funding Items

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
5	PRIORITIES & INVESTMENTS						
H/R.5.001	Legacy transformation funded schemes	-92	-	-	-	-	The final unwinding of funding for schemes that were transformation funded in previous business plans
5.99	Subtotal Priorities & Investments	-92	-	-	-	-	
6	SAVINGS						
H/R.6.001	Reducing the level of bad debt provision	-500	250	250	-	-	Temporarily reducing the level of bad debt provision by investment in debt recovery capacity.
6.99	Subtotal Savings	-500	250	250	-	-	
	UNIDENTIFIED SAVINGS REQUIRED TO BALANCE BUDGET	-2,013	-22,884	-20,633	-23,926	-21,691	
	TOTAL GROSS EXPENDITURE	12,534	-5,728	-25,951	-47,507	-68,030	
7	FEES, CHARGES & RING-FENCED GRANTS						
H/R.7.001	Previous year's fees, charges & ring-fenced grants	-	939	-	-	-	Previous year's fees and charges for the provision of services and ring-fenced grant funding rolled forward.
H/R.7.002	Public Health Reserve Drawdown	-200	200	-	-	-	A contribution from the Public Health grant reserve is made for eligible services
H/R.7.003	Change in Public Health Grant 2023-24	-710	-	-	-	-	Change in Public Health Grant 2023-24
H/R.7.004	Change in Public Health Grant	-29	739	-	-	-	Change in ring-fenced Public Health grant to reflect expected contribution from Public Health to budget gap, and thereafter the expected removal of the grant ringfence.
	TOTAL NET EXPENDITURE	11,595	-3,850	-25,951	-47,507	-68,030	

Section 3 - H: Corporate & Funding Items

Table 3: Revenue - Overview

Budget Period: 2024-25 to 2028-29

Ref	Title	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £000	2028-29 £000	Description
FUNDING SOURCES							
8	FUNDING OF GROSS EXPENDITURE						
H/R.8.001	Budget Allocation	-11,595	5,728	25,951	47,507	68,030	Budget allocation for these lines
H/R.8.002	Public Health Funding	-739	-	-	-	-	Funding transferred to Service areas where the management of Public Health functions will be undertaken by other County Council officers, rather than directly by the Public Health Team.
H/R.8.004	Public Health Reserve	-200	-	-	-	-	A contribution from the Public Health grant reserve is made for eligible services
8.99	TOTAL FUNDING OF GROSS EXPENDITURE	-12,534	5,728	25,951	47,507	68,030	

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Adults, Health & Commissioning	B/R.6.002	Expansion of Direct Payments	-32	Savings generated by investment in 2022-23 to increase the uptake of Direct Payments
Adults, Health & Commissioning	B/R.6.003	Decommissioning of block contracts for car rounds providing homecare	-2,473	We currently have provision to deliver homecare in the county using cars, enabling people to return from hospital, and providing care for people in hard-to-reach places. However, with demand being met by mainstream homecare providers, the 26 homecare cars have a very low level of use and are no longer cost effective. Decommissioning of these contracts will be phased from January onwards. Due to good capacity in the market to meet demand, alongside local models of delivery being developed through our Care Together programme, the decommissioning should have no negative impacts for people requiring home care.
Adults, Health & Commissioning	B/R.6.004	Mental Health section 75 vacancy factor	100	Savings from vacant posts due to staff turnover in our section 75 agreement with health partners were taken on a one-off basis in 2023-24. This aligned with the vacancy factors we carry across our own staffing teams recognising that there will always be some posts vacant as people leave and new people are recruited. But in the longer term we are looking to full recruitment for this team.
Adults, Health & Commissioning	B/R.6.005a	Learning Disability mid-cost range placement review	-203	Review of the care and support provided to people with learning disabilities packages to ensure the right level and type of support is provided to allow people to be as independent and connected to their own communities as possible - links to B/R.5.002
Adults, Health & Commissioning	B/R.6.005b	ICB share of Learning Disability mid-cost placement reviews	-61	Review of the care and support provided to people with learning disabilities to ensure the right level and type of support is provided to allow people to be as independent and connected to their own communities as possible. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements - links to B/R.5.002
Adults, Health & Commissioning	B/R.6.006	Mental Health supported accommodation	-137	Savings on retendering and restructuring of mental health supported accommodation provision.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Adults, Health & Commissioning	B/R.6.007a	Learning Disability Voids Saving	-230	Savings from ensuring best use of pre-paid contracted capacity when finding accommodation for people with learning disabilities, reducing void rates and the use of spot placements - links to investment B/R.5.004
Adults, Health & Commissioning	B/R.6.007b	ICB share of LD voids saving	-70	Savings from ensuring best use of pre-paid contracted capacity when finding accommodation for people with learning disabilities, reducing void rates and the use of spot placements. Saving attributable to C&P ICB in line with the current Learning Disability Pooled budget arrangements - links to investment B/R.5.004.
Adults, Health & Commissioning	B/R.6.008a	Reduction in 1 day of care	-398	Reduction in 1 day of care from 366 day year in 2023-24 and creation of sinking fund to accommodate future leap year increases in costs
Adults, Health & Commissioning	B/R.6.008b	ICB share of reduction of 1 day of care (day 366)	-58	Reduction in 1 day of care from 366 day year in 2023-24 and creation of sinking fund to accommodate future leap year increases in costs. Saving attributable to C&P ICB for Learning Disability packages.
Adults, Health & Commissioning	B/R.6.009	Mental Health residential and community	-357	A three-year investment to deliver savings, focused on three key areas for improvements in the current commissioned provision of mental health social care services: Sharing resources with existing residential or nursing placements, for example adding one-to-one care in addition, where required, rather than isolated packages; Greater focus, and management of, identifying providers who deliver mental health support and maximising this capacity when making placements; Rolling out the Step Care model for early intervention to promote independence and help reduce escalation in needs - links to investment B/R.5.005
Adults, Health & Commissioning	B/R.6.010	Block beds void management	-380	Making best use of block contract capacity when making placements, reducing the rate of voids and the number of spot placements being made.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Adults, Health & Commissioning	B/R.6.011	Reablement surplus following restructure	-91	Surplus budget following restructure of teams
Adults, Health & Commissioning	B/R.6.012	Historic saving from ending of Lifelines service	-70	Historic savings target now achievable
Adults, Health & Commissioning	B/R.6.013a	Prevent, reduce and delay needs presenting - reablement	-480	Our reablement service provides short term support for up to six weeks to help people regain their independence, for example after an illness or a stay in hospital, preventing the need to go into longer term care support. Due to challenges with recruitment of staff we have not been able to operate at full capacity. We propose to improve recruitment and retention and review the use of IT systems to ensure efficiencies are maximised and that we can support more people with their reablement.
Adults, Health & Commissioning	B/R.6.013b	ICB share of Prevent, reduce and delay needs presenting - reablement	-45	Savings in longer term care costs achieved by having a fully staffed reablement service. By delivering short term targeted reablement, we can support people to remain in their own homes and reduce the need for long term support services. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements.
Adults, Health & Commissioning	B/R.6.015	Prevention Agenda - Digital Innovation	-300	Front door process and practice. Maximising opportunities for digitalisation, web based, self serve and Artificial Intelligence (AI) tools to support self-management and manage demand and support efficiencies in the service. This will build on a range on non-digital access options, so people feel supported with a range of options and are not digitally excluded.
Adults, Health & Commissioning	B/R.6.016a	Learning Disability Low Cost placement review	-130	Review of packages to ensure the right level of care is provided and people are supported to be as independent as possible in their own communities.
Adults, Health & Commissioning	B/R.6.016b	ICB share of Learning Disability - low cost placement review	-39	Review of packages to ensure the right level of care is provided and people are supported to be as independent as possible in their own communities. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Adults, Health & Commissioning	B/R.6.017	Learning Disability Vehicle Fleet Reduction	-50	Vehicle reduction by centralising day services fleet
Adults, Health & Commissioning	B/R.6.018a	Learning Disability Respite Utilisation	-190	Increase respite utilisation rates by optimising scheduling
Adults, Health & Commissioning	B/R.6.018b	ICB share of Learning Disability - respite utilisation	-57	Increase respite utilisation by optimising scheduling. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements.
Adults, Health & Commissioning	B/R.6.019a	Learning Disability Negotiation with providers	-449	Stronger contract management and relationships with providers to support more robust oversight of contract monitoring and performance. This will ensure that we maximise capacity and get the best value for money.
Adults, Health & Commissioning	B/R.6.019b	ICB share of Learning Disability - negotiation with providers	-136	Stronger contract management and relationships with providers to support more robust oversight of contract monitoring and performance. This will ensure that we maximise capacity and get the best value for money. Saving attributable to the C&P ICB in line with the current Learning Disability pooled budget arrangements.
Adults, Health & Commissioning	B/R.6.020a	Learning Disability Cambridgeshire Outreach	-200	Expand outreach services
Adults, Health & Commissioning	B/R.6.020b	ICB share of Learning Disability - Cambridgeshire Outreach	-60	Expand outreach services. Savings attributable to C&P ICB in line with current Learning Disability pooled budget arrangements.
Adults, Health & Commissioning	B/R.6.021a	Learning Disability Enablement	-300	Develop an enablement offer for people with learning disabilities to support the skills and technology needed for people to live their lives as independently as possible.
Adults, Health & Commissioning	B/R.6.021b	ICB share of Learning Disability - Enablement	-91	Development of an enablement offer for people with learning disabilities to support the skills and technology needed for people to live their lives as independently as possible. Savings attributable to C&P ICB in line with current Learning Disability pooled budget arrangements.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Adults, Health & Commissioning	B/R.6.024	Prevention Agenda - All Age Locality Strategy	-177	Improve commissioning opportunities, aligned to locality model to maximise delivery of home first model, and expansion of an all-age prevention and early intervention offer on a locality basis to manage future demand into services.
Adults, Health & Commissioning	B/R.6.025	Mental Health Recommissioning Supported Accommodation	-75	Savings on retendering and restructuring of Mental Health supported accommodation provision.
Adults, Health & Commissioning	B/R.6.027	Review discharge pathways - Pathway 3, Reduce bed based care	-400	In line with the national NHS England guidance on hospital discharge to assess protocols, if you are discharged on pathway 3 then long term care support will be put in place to meet your care needs. This may be either a discharge to a care home or returning to your own home with homecare support being put in place. Opportunity to undertake a diagnostic of our hospital discharge pathways to ensure we are maximising opportunities for independence prior to assessment and ensuring that health are contributing effectively to deliver health outcomes, with a focus on reducing reliance on referrals into long term bed-based care.
Adults, Health & Commissioning	B/R.6.028	Review discharge pathways - Pathway 3, Reduce homecare	-400	In line with the national NHS England guidance on hospital discharge to assess protocols, if you are discharged on pathway 3 then long term care support will be put in place to meet your care needs. This may be either a discharge to a care home or returning to your own home with homecare support being put in place. Opportunity to undertake a diagnostic of our hospital discharge pathways to ensure we are maximising opportunities for independence prior to assessment and ensuring that health are contributing effectively to deliver health outcomes, with a focus on reducing reliance on referrals into long term homecare.
Adults, Health & Commissioning	B/R.6.029	Review discharge pathways - Pathway 2, Reduce bed based care	-400	In line with the national NHS England guidance on hospital discharge to assess protocols, if you are discharged on pathway 2 you will be discharged to a bedded setting to receive rehabilitative support for a short period of time, usually up to 6 weeks, until you are safe to return to your own home. Opportunity to undertake a diagnostic of our hospital discharge pathways to ensure we are maximising opportunities for independence prior to assessment and ensuring that health are contributing effectively to deliver health outcomes, with a focus on reducing reliance on referrals into interim bed-based care.
Adults, Health & Commissioning	B/R.6.030	Review in house services - Cost avoidance / efficiencies and new opportunities	-300	To include exploration of efficiencies in operations and opportunities for growth in in-house services, with a focus on maximising independence to deliver cost-avoidance and demand management savings and diversification of new opportunities.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Adults, Health & Commissioning	B/R.6.031	Review in house services - supported living	-400	To include exploration of efficiencies in operations and opportunities for growth in in-house services, with a focus on supported living.
Adults, Health & Commissioning	B/R.6.032	Review in house services - Respite / residential	-300	To include exploration of efficiencies in operations and opportunities for growth in in-house services, with a focus on respite and residential services.
Adults, Health & Commissioning	B/R.6.033	Extra Care	-350	Savings due to recurring budget underspend. Budget has been reviewed in line with current forecast demand for services.
Adults, Health & Commissioning	B/R.6.034	Advocacy contract recommissioning	-128	Savings on retendering and restructuring of advocacy contract.
Adults, Health & Commissioning	B/R.6.035	Care Home Trusted Assessor service	-69	Savings on decommissioning of current service provision and restructuring to an in-house delivery model.
Adults, Health & Commissioning	B/R.6.036	Adult Social Care Organisational Design	-560	Like other areas of the Council there is a level of underspending in staffing budgets across Adults, Health and Commissioning due to a variety of factors, such as a time lag between resignations and appointments, as well as recruitment difficulties and delays. Every year we have had a vacancy budget applied to AHC budgets to reflect this position, and we have repeatedly over delivered on this saving for the past few years. To reflect this, we have offered an additional vacancy saving for 2024/25 onwards.
Adults, Health & Commissioning	B/R.6.037a	Day Opportunities	-200	Review of day opportunities for people with learning disabilities to ensure services represent an up to date offer that supports people to achieve their individual outcomes drawing on strengths and community assets as well as paid services where needed.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Adults, Health & Commissioning	B/R.6.037b	ICB share of Day Opportunities	-60	Review of day opportunities for people with learning disabilities to ensure services represent an up to date offer that supports people to achieve their individual outcomes drawing on strengths and community assets as well as paid services where needed. Saving attributable to C&P ICB in line with the current Learning Disability pooled budget arrangements.
Adults, Health & Commissioning Total			-10,806	
Children, Education & Families	A/R.6.001	Children's Disability operational savings	-96	Operational savings across Children's Disability
Children, Education & Families	A/R.6.003	Targeted Support operational savings	-65	Operational savings across Targeted Support services.
Children, Education & Families	A/R.6.004	Family Safeguarding Service	-200	Operational savings in non-staffing budgets across the Family Safeguarding service.
Children, Education & Families	A/R.6.005	Social Care and Education Transport	-582	Due to the increasing costs of providing social and education transport, the Passenger Transport team will produce savings by reviewing high-cost single routes and moving them to shared travel arrangements where suitable, optimising high volume routes to ensure best value and consistent management of decision making through policy.
Children, Education & Families	A/R.6.006	Efficiencies resulting from implementation of new IT system	223	Deferred saving as a result of delay in implementation of a new IT system within Education.
Children, Education & Families	A/R.6.007	Children in Care Placements High-Cost Placements Review	-1,000	Due to a lack of suitable and local placements for our children in care, particularly those with more complex needs, there is a forecast overspend on our budget of 3.1m. We will carry out reviews of the high-cost placements with a focus on step-down provision where needed / appropriate and carry out negotiations with providers. Alongside this, we will invest in training, to support social workers and foster carers, around challenging and complex behaviour and develop a programme to recruit emergency foster carers.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Children, Education & Families	A/R.6.008	Children in Care Placements Unregulated Placements reduction in costs	-250	Review commissioning processes for unregulated placements.
Children, Education & Families	A/R.6.009	Early Years Service contract savings	-19	Savings will arise from the retendering of a contract from April 2024.
Children, Education & Families	A/R.6.010	Home to School Transport	-87	Additional savings target added to workstream 4 of the Transport Transformation Strategy (Policy and Decision Making) directly linked to a) the review and making safe of walking routes and b) the amendment of transport policy to align with statutory duties.
Children, Education & Families	A/R.6.011	Residential Strategy - Children in Care placements Saving	-435	We will be developing a residential strategy that will enable us to better meet the needs of children coming into our care. The priority will be to increase local capacity for children in care through a combined approach of commissioning, market engagement, needs analysis and investment in Council provided homes. Aimed at reducing the numbers of children looked after in high cost independent homes and those that are looked after outside the Local Authority area. Linked to Investment proposal A/R.5.002.
Children, Education & Families	A/R.6.012	School Improvement Service operational savings	-49	Operational savings as a result of review and reduction of vacant post.
Children, Education & Families	A/R.6.013	Corporate Parenting	-200	Work to be undertaken within other teams, with members of staff moved to vacancies within these teams. This service is not one that exists in a standalone way in other councils. The saving is phased to allow a temporary investment in front door services to manage demand.
Children, Education & Families Total			-2,760	
Corporate & Funding Items	H/R.6.001	Reducing the level of bad debt provision	-500	Temporarily reducing the level of bad debt provision by investment in debt recovery capacity.
Corporate & Funding Items Total			-500	

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Finance & Resources	D/R.6.001	Mobile phone re-procurement	-200	Savings due to the recent re-procurement of the mobile phone contract.
Finance & Resources	D/R.6.002	Systems & Licences efficiencies	-161	Savings are expected from re-procurement and review of budget for licenses and purchased systems
Finance & Resources	D/R.6.003	Contact Centre staff working on PCC Children's Social Care	-138	Peterborough City Council children's social care contract ends-4FTE roles to be deleted.
Finance & Resources	D/R.6.004	IT & Digital staff reduction	-126	A reduction in staffing is expected over the next 3 years.
Finance & Resources	D/R.6.006	Multi Functional Device re-procurement	-40	Saving from the recent re-procurement of the MFD contract.
Finance & Resources	D/R.6.008	Insurance provision adjustment	-50	Temporarily adjusting the Insurance fund to reflect actuarial assessment, with the expectation it will increase in later years.
Finance & Resources	D/R.6.010	Salary sacrifice	-30	Following review of payroll impact of salary sacrifice schemes.
Finance & Resources	D/R.6.011	Property rationalisation	-414	We have a number of office buildings around the county which have low levels of use. As part of a property rationalisation programme, we are reviewing the number and types of buildings within our portfolio. This will increase the use of the buildings that we retain and deliver savings through the release of buildings no longer required.
Finance & Resources	D/R.6.013	Telephony	-45	Savings made from recent re-procurement of the telephone contract.
Finance & Resources	D/R.6.015	Procurement	22	Removal of 2023-24 £22k saving in Procurement budget.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Finance & Resources	D/R.6.016	Property - facilities management	-100	Reduction of maintenance versus plans across our whole estate for one year.
Finance & Resources Total			-1,282	
Place & Sustainability	C/R.6.220	Highways recycling of waste to reduce waste disposal costs	-150	Develop and implement a materials recycling facility for highways.
Place & Sustainability	C/R.6.221	Street lighting energy savings	-977	Capital investment has been made for an LED replacement programme that will save on energy costs
Place & Sustainability	C/R.6.231	Management efficiencies	-75	Review to identify management efficiencies.
Place & Sustainability Total			-1,202	
Public Health	F/R.6.001	Health in all Policies	-125	The additional budget requirement added in the previous business plan is not needed to deliver on Health in All Policies as it is being addressed through existing capacity
Public Health	F/R.6.002	Public Health savings	-27	Public Health business planning for 2024-25 pulls together outstanding underspends and options for savings across several service areas. These will have minimal disruption as they are largely from services which are already underspending as a result of savings already made.
Public Health	F/R.6.003	Savings from recommissioning of contracts	-22	Savings from recommissioning of contracts.
Public Health Total			-174	
Strategy & Partnerships	E/R.6.001	Deletion of vacant posts in Policy, Insight & Programmes	-115	Vacant posts following the restructure of services. It is proposed not to recruit to these posts.
Strategy & Partnerships	E/R.6.002	Legal Services efficiencies	-125	We expect to be able to deliver savings across all legal services spend throughout the council with more active contract management and oversight. This may involve centralising the legal budgets to some degree.

2024-25 draft budget - summary of savings proposals by directorate

Directorate	Reference	Title	2024-25 saving	Description
Strategy & Partnerships	E/R.6.003	Time Credits contract	-34	Completing the ending of the Council's support for this scheme
Strategy & Partnerships	E/R.6.004	Communication - staff and media system	-32	Deletion of a post and small reduction in media monitoring system
Strategy & Partnerships	E/R.6.006	Use of grant reserve	-350	Contribution from Ukraine grant reserve to the costs faced by this directorate in managing the Homes for Ukraine scheme locally and providing additional support. Totals £1.05m over three years.
Strategy & Partnerships	E/R.6.007	S&P Assistant Director budget	-10	Reduction in management costs.
Strategy & Partnerships	E/R.6.008	Support arrangements review	-18	We have consolidated support for directors into a single service, which has resulted in a small efficiency.
Strategy & Partnerships	E/R.6.010	Service Director: Policy & Communities post	-154	Remove vacant Service Director of Policy & Communities post.
Strategy & Partnerships Total			-838	
Grand Total			-17,562	

Appendix 2

Earmarked Reserves

	Reserve category	Forecast closing balances					
		2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
1	General Reserve	25,097	25,986	26,740	27,472	28,154	28,154
2	Strategic Framework Priorities Reserves						
2a	Improvement programme reserves						
	<i>Just Transition Fund</i>	9,719	5,103	2,711	529	0	0
	<i>Change & Digital Reserve</i>	3,722	1,416	416	0	0	0
	<i>Ukraine grant reserve</i>	4,200	2,200	350	0	0	0
	<i>Other service change reserves</i>	689	-0	-0	-0	-0	-0
	Improvement programme reserves subtotal	18,330	8,719	3,477	529	0	0
2b	Investment reserves	2,018	944	390	115	80	80
2c	Invest to save reserves	298	91	-0	-0	-0	-0
2d	MTFS support	16,803	4,745	-0	-0	-0	-0
	Strategic Framework Priorities Reserves Total	37,449	14,499	3,867	644	80	80
3	Risk Reserves						
3a	Risk contingencies						
	<i>This Land Credit Loss & Equity Offset</i>	5,850	7,850	7,850	7,850	7,850	7,850
	<i>This Land minimum revenue provision risk</i>	802	1,456	2,267	3,075	3,846	4,501
	<i>Revaluation & Repair Usable (Commercial Property)</i>	2,940	2,940	2,940	2,940	2,940	2,940
	<i>Local taxation volatility & appeals account</i>	8,514	2,742	2,742	2,742	2,742	2,742
	<i>High Needs Block Offset</i>	8,185	6,435	4,685	2,935	2,935	2,935
	<i>Adults Risk Reserve</i>	4,664	4,154	3,900	3,750	3,750	3,750
	Risk contingencies subtotal	30,955	25,577	24,384	23,292	24,063	24,718
3b	Specific Risks Reserve	11,133	4,971	4,949	4,927	4,901	4,901
3c	Funding Review Shortfall Reserve	4,076	7,415	6,927	4,666	4,666	4,666
3d	Risk - Smoothing	2,212	5,362	5,148	3,430	1,686	1,686
3e	Insurance Reserve	5,018	5,018	5,018	5,018	5,018	5,018
	Risk Reserves Total	53,394	48,343	46,426	41,333	40,334	40,989
4	Ringfenced Reserves						
4a	Ringfenced contribution	5,274	2,020	1,389	1,222	1,056	1,056
4b	Ringfenced - Unusable	0	0	0	0	0	0
4c	Ringfenced account	2,181	1,454	858	271	29	29
4d	Ringfenced - Developer Fund / Commuted Sum	3,573	3,573	3,573	3,573	476	476
	Ringfenced Reserves Total	11,027	7,048	5,820	5,067	1,561	1,561
5	Sinking Fund	3,443	2,333	2,473	2,614	2,754	2,754
6	Unallocated	500	0	0	0	0	0
7	Unusable	264	198	132	66	-0	-0
	Total Revenue Reserves	131,174	98,407	85,459	77,196	72,883	73,538
8	Capital Reserves						
	Children, Education and Families	28,290	18,290	8,290	0	0	0
	Adults, Health and Commissioning	33	0	0	0	0	0
	Place & Sustainability	35,138	23,138	11,138	5,138	0	0
	Finance and Resources	718	350	0	0	0	0
	Corporate and s106	46,342	35,000	25,000	15,000	5,000	0
	Total Capital Reserves	110,521	76,778	44,428	20,138	5,000	0
	Reserves Grand Total	241,694	175,185	129,887	97,333	77,883	73,538

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Finance & Resources	Strategy, Resources & Performance	Customer Services	Blue Badges Parking Permits	Cost of new badge	Statutory	£10	£10	Statutory limit	No change
Finance & Resources	Strategy, Resources & Performance	Customer Services	Blue Badges Parking Permits	Cost of replacement badge	Statutory	£10	£10	Statutory limit	No change
Adults, Health & Commissioning	Adults & Health	Adults, Health & Commissioning	Adults, Health & Commissioning	Deferred payment set up / administration charge	Non-Statutory	£219 for setting up the agreement £81 for a change in the agreement £133 for closing	£238 for setting up the agreement £88 for a change in the agreement £144 for closing	Full Cost Recovery	Uplift to cover increase in operating costs.
Adults, Health & Commissioning	Adults & Health	Adults, Health & Commissioning	Adults, Health & Commissioning	Self funder arrangement fee	Non-Statutory	£490 Annually recurring charge.	£521.51 annually recurring charge	Full Cost Recovery	For those that have capital above the LA funding threshold (£23k) but would like their care arranged by CCC
Adults, Health & Commissioning	Adults & Health	Adults, Health & Commissioning	Adults, Health & Commissioning	Transport to and from day care centres / day activities	Non-Statutory	£2.25 return journey per day	Minimum £3.00 return journey per day	Full Cost Recovery	2024-25 price increase reflects that prices have not been uplifted for some time.
Adults, Health & Commissioning	Adults & Health	Adults, Health & Commissioning	Adults, Health & Commissioning	Learning Disability Training provision	Non-Statutory	£80 per person per day	£85 per person per day	Full Cost Recovery	Covers training fees for training external providers. New Members of staff require 2 days training, then annual 1 day refresher
Adults, Health & Commissioning	Adults & Health	Adult Social Care Client Funds	Adult Social Care Client Funds	Appointeeship fees	Non-Statutory	Currently no set up fee £11 per week residential, £14 per week community Currently no "wind up" fee	Set Up resi £106 Set Up community £152 £11.66 per week residential £14.84 per week community Wind Up fee £359	Full Cost Recovery	
Adults, Health & Commissioning	Adults & Health	Adult Social Care Client Funds	Adult Social Care Client Funds	Deputyship fees	Non-Statutory	Set up fee £745 (set by the Court of Protection) Currently no "wind up" fee Property management £300	Set up fee £745 (set by the Court of Protection) Wind Up fee £359 Property management £300	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Adults, Health & Commissioning	Adults & Health	Across Care policy lines	Adult Social Care	Client contributions	The Care Act 2014 provides the legal framework for charging for care and support.	Charges are based on assessed ability to pay	Charges are based on assessed ability to pay	Charges are based on assessed ability to pay	Client contributions towards the cost of care are covered by a separate charging policy which is available here: https://www.cambridgeshire.gov.uk/asset-library/Adult-Social-Care-charging-policy-April-2020-updated-July-2023.pdf
Children, Education & Families	Children & Young People	Cambridgeshire Music	Cambridgeshire Music Tuition						
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Arts therapies	Non-Statutory	£56.70	£60.10	Full cost recovery	Subsidised by Grants New prices start from 1 April
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Curriculum Music Lessons	Non-Statutory	£50.90	£54	Full cost recovery	Subsidised by Music Education Hub grant New charges start from 1 April
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Instrumental and Vocal Studies	Non-Statutory	£40.60	£43	Full cost recovery	Subsidised by Music Education Hub grant New charges start from 1 April
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Instrumental Loan	Non-Statutory	£38.00	£40	Full cost recovery	Subsidised by Music Education Hub grant New charges start from 1 April
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Stage and Screen	Non-Statutory	£40.60	£43	Full cost recovery	Subsidised by Music Education Hub grant New prices start from 1 April
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Whole class ensemble tuition (Overture, Octave, Trio)	Non-Statutory	£40.60	£43	Full cost recovery	Subsidised by Music Education Hub grant New prices start from 1 April
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Music Academy	Non-Statutory	£62.00	£65	Full cost recovery	Subsidised by Music Education Hub grant New prices start from 1 April
Children, Education & Families	Children & Young People	School Organisation and Planning	Cambridgeshire Music	Room Hire	Non-Statutory	£94.00	£99	Full cost recovery	New prices start from 1 April
Children, Education & Families	Children & Young People	0-19 Organisation & Planning	0-19 Place and Planning						

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Children, Education & Families	Children & Young People	0-19 Organisation & Planning	0-19 Place and Planning organisation service	School Admissions Academy Service Level Agreement (SLA)	Non-Statutory	Service Package 1a Transitions Validation: £395.00 net/Academic Year (Primary) £1995.00 net/Academic Year (Secondary) Service Package 2a and 2b Appeals: no charge	Under review - proposed charges would start with September 2024 term		Package 1a Academic year prices - start from September Service Packages 2a and 2b- there is no longer a charge for this service
Children, Education & Families	Children & Young People	0-19 Organisation & Planning	0-19 Place and Planning organisation service	School Admissions Voluntary Aided & Foundation School Service Level Agreement (SLA)	Non-Statutory	Service Package 1a Transitions Validation: £395.00 net/Academic Year (Primary) £1995.00 net/Academic Year (Secondary) Service Package 2a and 2b Appeals: no charge	Under review - proposed charges would start with September 2024 term		Package 1a Academic term prices - from September Service Packages 2a and 2b- there is no longer a charge for this service
Children, Education & Families	Children & Young People	Home to School Transport							
Children, Education & Families	Children & Young People	Home to School Transport - Mainstream	Home to School Transport - Mainstream	Mainstream Transport	Statutory	Free	Free		Providing the student meets the Home to School/College Travel Assistance Policy criteria there is no charge to the family for their transport. For students not meeting the criteria please see Spare Seats
Children, Education & Families	Children & Young People	Home to School Transport - Mainstream	Home to School Transport - Mainstream	Mainstream Spare seats	Non-Statutory	£278.25 per term	£295 per term		Prices per academic year
Children, Education & Families	Children & Young People	Home to School Transport - Mainstream	Home to School Transport - Mainstream	Post 16 Transport - low income households	Non-Statutory	£141.75 per term	£150 per term		Prices per academic year
Children, Education & Families	Children & Young People	Home to School Transport - Special	Home to School Transport - Special	SEND Post 16 payers	Non-Statutory	£231 per term	£245 per term		Prices per academic year
Children, Education & Families	Children & Young People	0-19 Organisation & Planning	Education Welfare Benefits	Free Schools Meals for Primary and Secondary Academy schools	Non-Statutory	£9 per eligible pupil			Prices cover academic year

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Children, Education & Families	Children & Young People	Schools Improvement service	Primary Schools Adviser Support						
Children, Education & Families	Children & Young People	Schools Improvement service	Adviser Support	Primary Adviser	Non-Statutory	100	£105	Slightly reduced increase, taking into account that school budgets only increased by 2%	Per hour
Children, Education & Families	Children & Young People	Schools Improvement service	Adviser Support	Primary Adviser	Non-Statutory	480	£500	Slightly reduced increase, taking into account that school budgets only increased by 2%	Per day
Children, Education & Families	Children & Young People	Schools Improvement service	Adviser Support	Primary School Improvement Offer Service Level Agreement (SLA) Subscription LA Schools	Non-Statutory	£2350 - £3150	2465 - 3310	Slightly reduced increase, taking into account that school budgets only increased by 2%	Per Annum The charge also includes the safeguarding team's training package
Children, Education & Families	Children & Young People	Schools Improvement service	Adviser Support	Primary School Improvement Offer Service Level Agreement (SLA) Subscription Academies	Non-Statutory	£2550 - £3490	2680 - 3665	Slightly reduced increase, taking into account that school budgets only increased by 2%	Per Annum The charge also includes the safeguarding team's training package
Children, Education & Families	Children & Young People	Schools Improvement service	Adviser Support	Primary School Improvement Courses, conferences and Briefings	Non-Statutory	Multiple charging structure	Multiple charging structure		Per course/conference/briefing - will increase by 5% Prices from 1 September 2024
Children, Education & Families	Children & Young People	The ICT Service	The ICT Service						
Children, Education & Families	Children & Young People	The ICT Service	The ICT Service	School ICT Consultancy and Training support	Non-Statutory	£522 - Full Day £382 - Half Day £129 - One Hour (remote) £273 - min 2 hours onsite £39 - short training session £69 - bite size training £100 - standard training £121 - half day training £205 - half day training	£554 - Full Day £405 - Half Day £132 - One Hour (remote) £318 - min 2 hours onsite £42 - short training session £73 - bite size training £106 - standard training £128 - half day training £217 - half day training	Full Cost recovery	Full Day Consultancy Half Day Consultancy One Hour Consultancy - remote Minimum 2 hours Consultancy onsite Short Session Bite Size Session Standard Session Half Day Session Full Day Session

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Children, Education & Families	Children & Young People	The ICT Service	The ICT Service	ICT equipment installation support	Non-Statutory	£138 £100 £67 £76 £210 £421 £285 £512	£146 £106 £35 £81 £223 £446 £302 £543	Full Cost recovery	Installations: Gold Installations: Silver Installations: Bronze 1st/2nd Line Remote Support per hour 1st/2nd Line Onsite Half Day 1st/2nd Line Onsite Full Day Senior Technician Fixed Fee Half Day Senior Technician Fixed Fee Full Day	
Strategy & Partnerships	Communities, Social Mobility & Inclusion, Social	Public Library Services	Libraries	Borrowing Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Books	Statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eBooks	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Magazines	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eMagazines/eNewspapers	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course- junior/ young adult	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course - adult	Non-statutory	£1.10	£1.10		Maintained as reduced expense purchasing items	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	DVD	Non-statutory	£1.00	£1		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Music CD	Non-statutory	£1.00	£1		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Overdue Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Books and magazines- Junior	Non-statutory	Free	Free	N/A		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Books and magazines-Adult	Non-statutory	25p per day (maximum charge £5)	25p per day (max charge £5)		Higher than nearest neighbours	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eBooks/eMagazines/eNews papers	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course- Junior	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course- Adult	Non-statutory	25p per day (maximum charge £13)	25p per day (max charge £13)		Higher than nearest neighbours	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	DVD	Non-statutory	25p per day (maximum fine £5)	25p per day (maximum fine £5)		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Music CD	Non-statutory	25p per day (maximum charge £5)	25p per day (maximum charge £5)		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Membership						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Membership Card	Statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Replacement card-adult/junior	Non-statutory	£2.50 / £1.50	£2.50 / £1.50	Full cost recovery	Current contract prices have maintained full cost recovery plus some extra already built in.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Lost/damaged loan items	Non-statutory	Variable dependent on item value.	Variable dependent on item value.	Full cost recovery	Includes £194 for lost British Library Item which is fee charged to the service.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Reading Groups	Non-statutory	£35	£35		Work due to roll out and promote this offer to increase income.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Requests						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Under 25 copies £15 internal, £30 external	Under 25 copies £15 internal, £30 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	25-50 copies £25 internal, £55 external	25-50 copies £25 internal, £55 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	51 - 99 copies £35 internal, £80 external	51 - 99 copies £35 internal, £80 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Over 100 copies, £50 Internal £100 external	Over 100 copies, £50 Internal £100 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Items not in Cambridgeshire stock	Non-statutory	£8.50	£8.50				
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	British Library Loan	Non-statutory	£18.70	£20.60	Full cost recovery	Including University lending where the same fees are levelled against us i.e. full cost recovery		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	British Library Renewal	Non-Statutory	£6.00	£6.25	Full cost recovery	Full cost recovery fee set by BL		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Reservation of Cambridgeshire adult stock	Non-statutory	50p	50p		Evidence of increased use since we reduced fee to help ensure similar income is achieved		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Reservation of SPINE stock	Non-statutory	£2.00	£2.00		SPINE regional agreement across service. Next due for renegotiation in 2025 when contract up for discussion.		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Printing and Copying							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A4 black and white	Non-statutory	20p	30p		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A4 colour	Non-statutory	75p	80p		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A3 black and white (copying only)	Non-statutory	40p	60p		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A3 colour (copying only)	Non-statutory	£1.25	£1.50		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A4/A3 microfilm	Non-statutory	£1/£1.50	£1/£1.50		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Fax						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	UK first page/ extra page	Non-statutory	£1.30 / 70p	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Europe first page/ extra page	Non-statutory	£2.40/£1/10	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	World first page/ extra page	Non-statutory	£3/£1.20	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Receiving first page/ extra page	Non-statutory	70p/30p	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Internet and Email						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Online reference resources	Statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Internet and email access	Non-statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Wi-Fi access	Non-statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Events						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Adult	Non-statutory	£0-£30	£0-£30		Dependant on event type greater emphasis on events over last year to generate more income	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Children	Non-statutory	£0-£10	£0-£10		Dependant on event type greater emphasis on events over last year to generate more income	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Central Library - Cambridge Room Hire Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £12.25-£30 ph	Price Range between £13-£32 ph		We have introduced a range of hire prices related to the local market and the flexibility reflects local conditions and varied types of	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £12.25-£30 ph	Price Range between £13-£32ph		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 3	Non-statutory	Price Range between £21.00 - £50 ph	Price Range between £22-£53 ph		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Conference room	Non-statutory	Price Range between £24-£55 ph	Price Range between £26-£60ph		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Foyer Space	Non-statutory	Price range between £58.70 - £150 per day Price range between £173 - £380 per week	Price Range between £62-£160 per day Price range between £183-£400 per week		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price Range between £96 - £220 pw	Price range between £100-£230 pw		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Chatteris Library Room Hire Charges							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Cherry Hinton Library Room Hire Charges							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Community Space	Non-statutory	Price Range between £7-£50 ph	N/A Community will be running venue offer when new library reopens		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Ely Library Room Hire Charges							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50 ph	Price Range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview room 1	Non-statutory	Price Range between £6-£20ph	Price range between £6.50-£21.50 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Huntingdon Library Room Hire Charges							

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1 and 2	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview Rooms & Pods	Non-statutory	Price Range between £6-£20 ph	Price range between £6.50-£21.50 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price Range between £25-£75 pw	Price range between £26.50-£79.50 pw		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	March Library Room Hire Charges							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price Range Between £6-£20 ph	Price range between £6.50-£21.50 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Milton Road Library Room Hire Charges							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting Room 1&2	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting Room 3	Non-statutory	Price Range between £7-£50ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Kitchen	Non-statutory	£10 ph (commercial) £5 ph (Council Partner) Free (Community)	£10.50 ph (commercial) £5.25 ph (Council Partner) Free (Community)				
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Whole Lib	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph				
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Ramsey Library Room Hire Charges							

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		As above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price range between £6-£20 ph	Price range between £6.50-£21.50 ph		As above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Rock Road Library Room Hire Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Community Space	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		As above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Soham Library Room Hire Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7-£50 ph	Price Range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	St Ives Library Room Hire Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Foyer Space	Non-statutory	Price range between £25-£75 pw	price range between £26.50-£79.50 pw		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	St Neots Library Room Hire Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Community space 1	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Community space 2	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price range between £25-£75 pw	Price range between £26.50-£79.50 pw		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Foyer space	Non-statutory	Price range between £25-£75 pw	Price range between £26.50-£79.50 pw		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Whittlesey Library Room Hire Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7 to £50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Wisbech Library Room Hire Charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	non-statutory	Price Range between £7 to £50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 2	non-statutory	Price range between £7 to £50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1 and 2	non-statutory	Price Range between £7 to £50 ph	Price range between £7.50-£53 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview room	non-statutory	Price Range between £6 to £20 ph	Price range between £6.50 - £21.50 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Yaxley Library Room hire charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	non-statutory	Price Range between £7 to £20 ph	Price range between £7.50-£21.50 ph		as above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Commercial Poster Display	Non-statutory	A3 poster £10 per month A4 poster £6 per month A5 poster £4 per month	A3 poster £10.50 A4 poster £6.50 A5 poster £4.25		Fees are per month	
	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Commercial Poster Display	Non-statutory	A5 leaflets £5 per 50 leaflets Multiple Leaflets / fliers 10% discount	A5 leaflets £5.25 per 50 leaflets Multiple Leaflets / fliers 10% discount			

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Local Studies Research Services charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	30 mins	Non-statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	1 hour	Non-statutory	£38	£40	Full cost recovery	Match Archives	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	1.5 hours	Non-statutory	£56	£60	Full cost recovery	Match Archives	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	2 hours	Non-statutory	£76	£80	Full cost recovery	Match Archives	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Each Additional 30 min	Non-statutory	£18	£20	Full cost recovery	Match Archives	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Advertising on Mobile Library Vans	Non-statutory	From £200 per month	From £200 per month	Full cost recovery	New drive to increase use planned	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Adopt a Book Scheme	Non-statutory	£25 per annum	£25 per annum	Full cost recovery	Donation towards material	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Archives Services charges						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	1 hour	Non-statutory	£38	£40	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	2 hours	Non-statutory	£76	£80	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Specialist research for business or professional clients	Non-statutory	£90	£95	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Other checks of records or indexes up to 15 minutes	Non-statutory	£16	£17	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Vehicle registration, electoral register and magistrates' court register	Non-statutory	£22	£23	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Replacement of lost CARN ticket	Non-statutory	£5	£5.50	Full cost recovery	Inflation rise	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Reproduction Fees						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Local, limited distribution publications (1-10 pictures)	Non-statutory	£10 per image	£10.50	Full cost recovery	Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Other commercial publications	Non-statutory	£25 per image	£26.50	Full cost recovery	Negotiable	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	TV, film: world wide use 5 year licence	Non-statutory	£260	£275	Inflation rise	Negotiable	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Outreach fees						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Group Visits to Archives	Non-statutory	£70	£74	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Talks to groups outside the office	Non-statutory	£85	£90	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Archives and Local Studies: Digitisation						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Document up to A3	Non-statutory	£8.40	£8.90	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Document between A3 and A1	Non-statutory	£13.50	£15.00	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Document larger than A1	Non-statutory	£32.50	£35.00	Full cost recovery	Requires two scans	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	35mm transparency	Non-statutory	£8.40	£8.90	Full cost recovery	At a specific DPI	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	C19 lantern slide	Non-statutory	£8.40	£8.90	Full cost recovery	At a specific DPI	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	C19 glass plate	Non-statutory	£8.40	£8.90	Full cost recovery	At a specific DPI	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Pre-digitised A4-A2	Non-statutory	£5.80	£6.15	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Pre-digitised A1-A0	Non-statutory	£11.50	£12.20	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Inclosure / tithe / estate maps	Non-statutory	£26.00	£28.00	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Bulk scanning / large projects	Non-statutory	£26.50	£28.10	Full cost recovery	Hourly rate		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Image retouching	Non-statutory	£50.00	£53.00	Full cost recovery	Per image		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	Local Studies: Non-digitised images (from negatives)							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	6 x 4 BW	non-statutory	£5.00	£5.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	7 x 5 BW	non-statutory	£6.00	£6.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	8 x 6 BW	non-statutory	£7.00	£7.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	10 x 8 BW	non-statutory	£8.00	£8.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	12 x 9 BW	non-statutory	£10.00	£10.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	35 mm slides	non-statutory	£2	£9	Full cost recovery			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	Negatives of privately owned images	non-statutory	£7	£9	Full cost recovery			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	Conservation work	non-statutory	£35 per hour, plus materials	£40	Full cost recovery	Plus materials		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Photocopies and print outs in the search room							

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 photocopy archive	Non-statutory	£1.50	£1.60	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 photocopy archive	Non-statutory	£2.00	£2.10	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 photocopy library item	Non-statutory	£0.50	£0.55	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 photocopy library item	Non-statutory	£0.75	£0.80	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 Microform print self service	Non-statutory	£1.00	£1.10	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 Microform print self service	Non-statutory	£1.50	£1.60	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	IT printout black and white	Non-statutory	£0.20	£0.25	Full cost recovery	Matched with Libraries		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	IT printout colour	Non-statutory	£0.50	£0.55	Full cost recovery	Matched with Libraries		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Photocopies and print outs by post							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Photocopies or printouts	non-statutory	Minimum Charge of £10 (including postage) for up to 5 pages then £1 for each additional page	Minimum Charge of £10.50 (including postage) for up to 5 pages then £1 for each additional page	Inflation rise			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Certified Copies	non-statutory	£25 including cost of copy and postage	£26	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Photo permit - use of own camera in the search room	non-statutory	£10	£10.50	Inflation rise			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Digital Photography by post							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 Colour print	non-statutory	£6.50	£7.00	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 Colour print	non-statutory	£10.50	£11.50	Full cost recovery	Inflation rise		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Plus Handling Charge	non-statutory	UK: £4.00 Rest of the world: £10.00 or actual postage if in excess	UK: £4.50 Rest of the world: £11.00 or actual postage if in excess	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Digital Photography by email						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Per Photograph	non-statutory	£6.50	£7.00	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Per email (max. 5jpegs per email)	non-statutory	£3.00	£3.50	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Specialist photography by FSB Scanning Bureau	non-statutory	Prices available on application	Prices available on application	Full cost recovery	Prints larger than A3 have to be done by an external company and are quoted for on spec.	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremonies - Marriage, Civil Partnership, Naming, Celebration of Life and Renewal of Vows						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Venue marriage or CP Mon-Sat	non-statutory	£650	£715	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Venue marriage or CP Sun & current B/H	non-statutory	£755	£815	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Mon to Thurs all day	non-statutory	£275	£315	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Friday to Sun all day	non-statutory	£410	£450	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Non statutory, non-approved venues Mon-Thu	non-statutory	£345	£365	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Non statutory, non-approved venues Fri- Sun	non-statutory	£475	£500	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Two Stage Bespoke Ceremony (includes Statutory ceremony and celebration ceremony)	non-statutory	£725	£765	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremonies - Private Citizenship						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Mon to Fri all day	non-statutory	£120	£130	Full cost recovery		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Sat all day	non-statutory	£205	£220	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Approved Premise Approvals						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Approval fee	non-statutory	£1,900	£2,015	Full cost recovery	for a three year approval initially, but all thereafter (if Terms & Conditions are met) are 5 years.	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	General Search						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	A general search in indexes in his/her office not exceeding 6 successive hours	Statutory	£18	£18	Statutory limit	Search in registration index books (free search available on-line via CAMDEX)	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Certificates - Superintendent Registrar/ Registrar						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Production of certificate of birth, death or marriage issued at time of registration, or if requested later then processed within 15 working days	Statutory	£11	£11	Statutory limit	Certificate	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Priority issue of certificate of birth, death or marriage, on or before next working day (orders up to 3pm).	Statutory	£35	£35	Statutory limit	Certificate	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Marriages and Civil Partnerships						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending outside his/her office to be given notice of marriage of a house-bound or detained person	Statutory	£47 (housebound) £68 (detained)	£47 (housebound) £68 (detained)	Statutory limit	Attending to take notice away from office	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Entering a notice of marriage/ CP where both parties exempt within meaning of Section 49 of the Immigration Act 2014	Statutory	£35	£35	Statutory limit	Giving legal notice. Additional £12 per person if not exempt
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Entering a notice of marriage by Registrar General's Licence	Statutory	£3	£3	Statutory limit	Giving legal notice.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending a marriage/ CP at the residence of a housebound or detained person	Statutory	£84 (housebound), £94 (detained)	£84 (housebound), £94 (detained)	Statutory limit	Attending to take notice away from office
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Registrar attending a marriage/ CP by Registrar General's licence	Statutory	£2	£2	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy)
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending a marriage/ civil partnership at the register office	Statutory	£46	£46	Statutory limit	Marriage registration - statutory ceremony
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending a marriage/ civil partnership at a registered building or the residence of a housebound or detained person	Statutory	£88 (Detained person) £81 Housebound £86 (Registered building)	£88 (Detained person) £81 Housebound £86 (Registered building)	Statutory limit	Marriage registration - church / chapel / housebound / detained (prison / secure health unit)
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Certification of a place of meeting for religious worship	Statutory	£29	£29	Statutory limit	Legal notification of a church / chapel being registered for worship.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Registration of a building for the solemnization of marriages/ CPs	Statutory	£123	£123	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Registration of a building for the solemnization of marriages/ CPs. Building previously registered.	Statutory	£64	£64	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Joint application for the registration of a building for the marriage of a man and woman and same sex couples	Statutory	£123	£123	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Application to shorten the waiting period for a marriage/ CP	Statutory	£60	£60	Statutory limit	Application to reduce the normal 28 day period - exceptional reasons only.

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Issue of Registrar-General's licence for marriage to be solemnized on the authority of that licence.	Statutory	£15	£15	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy).
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by a Superintendent Registrar of a divorce/ dissolution obtained outside of the British Isles	Statutory	£50	£50	Statutory limit	All decree absolutes in this category require checking process.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a divorce/ dissolution obtained outside of the British Isles	Statutory	£75	£75	Statutory limit	All decree absolutes in this category require checking process.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Change of forename added within 12 months of birth registration (Space 17)	Statutory	£40	£40	Statutory limit	Where a child's name is changed by 'Space 17' amendment.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by Registrar / Superintendent Registrar of a correction application	Statutory	£75	£75	Statutory limit	All formal corrections in this category require additional process.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a correction application	Statutory	£90	£90	Statutory limit	All formal corrections in this category require additional process.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Letter provided by the Registrar General confirming that, on the basis of information provided, no record of a marriage or civil partnership in England and Wales has been found within a 10 year search period (for example: if required when getting married or forming a civil partnership outside England or Wales)	Statutory	£50	£50	Statutory limit	Fees set by national legislation.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Conversion of CP in accordance with the special procedure	Statutory	£15	£15	Statutory limit	Fees set by national legislation.

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	The first stage of the procedure for conversion of CP, for conversion on secular premises	Statutory	£27	£27	Statutory limit	Fees set by national legislation.	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Conversion of CP in accordance with the two stage procedure for conversion on religious premises: a) for the first stage of the procedure b) for the second stage of the procedure	Statutory	a) £27 b) £91.00	a) £27 b) £91.00	Statutory limit	Fees set by national legislation.	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Other Fees (inc. VAT where applicable)						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Post & handling (standard, UK)	non-statutory	£5.50	£5.85	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Signed for post & handling (UK)	non-statutory	£6.50	£6.90	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Signed for post & handling (Non-UK)	non-statutory	£13.50	£14.35	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Media use of ceremony room	non-statutory	£145	£155	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony amendment fee	non-statutory	£50	£50	Full cost recovery	Suggest we do not add additional cost. benchmarking indicates we are already charging at the upper limit of acceptability.	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - More than six months before the ceremony date	non-statutory	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	N/A		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between six months and 3 months before the ceremony date	non-statutory	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	N/A		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between three months and 30 day before the ceremony date	non-statutory	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	N/A		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date	non-statutory	no refund will be made on any fees paid.	no refund will be made on any fees paid. The fee for a statutory ceremony will be retained as an administrative fee.	N/A		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Request from Approved Premise to review / amend numbers / rooms (inc VAT)	non-statutory	£155	£165	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Request from Approved Premise to issue duplicate documentation (inc VAT)	non-statutory	£50	£55	Full cost recovery	Plus postage & handling if by post instead of e-mail	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Passport PD2 form	non-statutory	£50	£55	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Duplicate schedule per schedule	non-statutory	£45	£50	Full cost recovery	Plus postage & handling	
Place & Sustainability	Communities, Social Mobility & Inclusion	Coroners	Coroners	Recording of Inquest provided to PIP on CD	Statutory	£5	£5	Statutory limit	Fees set by national legislation. 2023-24 rates are under review so may be subject to increase	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Primary Authority Fees						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee of 4 hours; to include 3 hours of bespoke business advice, with the balance contributing to the overall management of the scheme.	Non - Statutory	£320.00	£380	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Work undertaken under the formal Primary Authority Agreement	Non - Statutory	£80.00	£95/hr charged at 15 minutes intervals	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Out of county mileage to be charged on Primary Authority-related journeys	Non - Statutory	45p per mile	48 pence per mile	Full cost recovery		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Business Advice Fees						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Business advice provided outside of a Primary Authority agreement	Non - Statutory	£80 p/h plus VAT charged at 15 minute intervals	£95/hr plus VAT charged at 15 minutes intervals	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Testing & Verification Fees						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	All equipment and other weights and measures services, including Public Weighbridge Operators	Statutory	£80 per hour (minimum charge £40)	£95/hr (minimum charge £45)	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	If site visit required	Statutory	Additional charge of £80	Additional charge of £95	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Certificate of accuracy when requested following routine testing	Statutory	£40.00	£47	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Licensing Fees - Explosives						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (1 year duration)	Statutory	£193	£193	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (2 year duration)	Statutory	£253	£253	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (3 year duration)	Statutory	£317	£317	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (4 year duration)	Statutory	£390	£390	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (5 year duration)	Statutory	£441	£441	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where NO minimum separation distance is prescribed (1 year duration)	Statutory	£113	£113	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where NO minimum separation distance is prescribed (2 year duration)	Statutory	£147	£147	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where NO minimum separation distance is prescribed (3 year duration)	Statutory	£181	£181	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where NO minimum separation distance is prescribed (4 year duration)	Statutory	£215	£215	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where NO minimum separation distance is prescribed (5 year duration)	Statutory	£248	£248	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (1 year duration)	Statutory	£90	£90	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (2 year duration)	Statutory	£153	£153	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (3 year duration)	Statutory	£215	£215	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (4 year duration)	Statutory	£277	£277	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where a minimum separation distance is prescribed (5 year duration)	Statutory	£340	£340	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (1 year duration)	Statutory	£56	£56	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (2 year duration)	Statutory	£90	£90	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (3 year duration)	Statutory	£125	£125	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (4 year duration)	Statutory	£158	£158	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where NO minimum separation distance is prescribed (5 year duration)	Statutory	£193	£193	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Varying name of licensee or address of site	Statutory	£38	£38	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Any other kind of variation	Statutory	Charged at a reasonable cost to the authority of having the work carried out	£95/hr min 30min	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Transfer of licence or registration	Statutory	£38	£38	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Replacement of licence or registration referred to above if lost	Statutory	£38	£38	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Extended Fireworks Licence - Annual licence to sell fireworks outside the permitted periods as stated	Statutory	£500	£500	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual Fee - Certificate to store Petroleum					
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (1 year duration)	Statutory	£45	£45	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (2 year duration)	Statutory	£90	£90	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (3 year duration)	Statutory	£135	£135	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (4 year duration)	Statutory	£180	£180	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (5 year duration)	Statutory	£225	£225	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (6 year duration)	Statutory	£270	£270	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (7 year duration)	Statutory	£315	£315	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (8 year duration)	Statutory	£360	£360	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (9 year duration)	Statutory	£405	£405	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding 2,500 litres (10 year duration)	Statutory	£450	£450	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (1 year duration)	Statutory	£61	£61	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (2 year duration)	Statutory	£122	£122	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (3 year duration)	Statutory	£183	£183	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (4 year duration)	Statutory	£244	£244	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (5 year duration)	Statutory	£305	£305	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (6 year duration)	Statutory	£366	£366	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (7 year duration)	Statutory	£427	£427	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (8 year duration)	Statutory	£488	£488	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (9 year duration)	Statutory	£549	£549	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but not exceeding 50,000 litres (10 year)	Statutory	£610	£610	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (1 year duration)	Statutory	£128	£128	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (2 year duration)	Statutory	£256	£256	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (3 year duration)	Statutory	£384	£384	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (4 year duration)	Statutory	£512	£512	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (5 year duration)	Statutory	£640	£640	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (6 year duration)	Statutory	£768	£768	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (7 year duration)	Statutory	£896	£896	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (8 year duration)	Statutory	£1,024	£1,024	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (9 year duration)	Statutory	£1,152	£1,152	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 50,000 litres (10 year duration)	Statutory	£1,280	£1,280	Set in statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Environmental Searches						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Fees charged in respect of environmental searches carried out on request will include for up to two hours officer time	Statutory	£80 p/h (minimum charge £40)	£95 p/h (minimum charge £47)	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Where environmental search requests are made that incur officer's time in excess of two hours, an additional charge of £33 per hour per officer, or part there of will be charged	Statutory	£40p/h	£47	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Fees Payable for Approval						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals)	Statutory	£451 one off	£451 one off	Set in statute	Fee set in Animal Feed (Hygiene, Sampling etc and Enforcement)(England) Regulations 2015	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals).	Statutory	£226 one off	£226 one off	Set in statute	Fee set in Animal Feed (Hygiene, Sampling etc and Enforcement)(England) Regulations 2015	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Investigation fees						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Trading Standards Officer	Statutory	£80 p/h, rounded to the nearest hour	£95 p/h, rounded to the nearest hour	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Administrative Officer	Statutory	£48 p/h, rounded to the nearest hour	£57 p/h rounded to the nearest hour	Full cost recovery		

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Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Accredited Financial Investigator	Statutory	£80 per officer per hour, rounded to the nearest hour	£95 per officer per hour, rounded to the nearest hour	Full cost recovery	
Burwell House									
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Burwell House	Primary School 2 night residential - seasonal zone A	non-statutory	£159-£195	£169-207	Full cost recovery	Prices in a range dependent on size of group. Seasonal Zone A
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Burwell House	Primary School 2 night residential - seasonal zone B	non-statutory	£139-£174	£147-184	Full cost recovery	Prices in a range dependent on size of group. Seasonal Zone B
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Burwell House	Primary School 2 night residential- seasonal zone C	non-statutory	£121-£145	£128-153	Full cost recovery	Prices in a range dependent on size of group. Seasonal Zone C
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Burwell House	Youth group catered weekend residential visit	non-statutory	£100-133	£104-138	Full cost recovery	Prices in a range dependent on size of group (Pricing in academic years)
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Burwell House	Adult group catered weekend residential visit	non-statutory	£148-159	£153-165	Full cost recovery	Prices in a range dependent on size of group (Pricing in academic years)
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Burwell House	Self-catered course Youth groups and charities	Statutory	£1,800	£1,940	Full cost recovery	pricing in academic years
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Burwell House	Self-catered course families and commercial	non-statutory	£2500 inc VAT	£2650 inc VAT	Full cost recovery	pricing in academic years
Grafham Water									
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£238	£252	Full cost recovery	April
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£253	£268	Full cost recovery	May
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£235	£268	Full cost recovery	June
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£253	£268	Full cost recovery	July
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£237	£252	Full cost recovery	Aug
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£207	£226	Full cost recovery	Sept

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£213	£226	Full cost recovery	October
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£170	£190	Full cost recovery	November
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£118	£130	Full cost recovery	December
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£118	£130	Full cost recovery	January
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£180	£190	Full cost recovery	February
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 3 day, 2 night	non-statutory	£215	£226	Full cost recovery	March
Grafham Water Residential: 5									
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£411	£436	Full cost recovery	April
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£428	£454	Full cost recovery	May
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£428	£454	Full cost recovery	June
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£428	£454	Full cost recovery	July
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£408	£436	Full cost recovery	August
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£335	£355	Full cost recovery	September
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£328	£355	Full cost recovery	October
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£289	£306	Full cost recovery	November
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£239	£253	Full cost recovery	December

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£239	£253	Full cost recovery	January
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£276	£306	Full cost recovery	February
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 5 day, 4 night	non-statutory	£330	£355	Full cost recovery	March
Grafham Water Residential: 2 days / 1 night									
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£147	£155	Full cost recovery	April
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£159	£169	Full cost recovery	May
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£159	£169	Full cost recovery	June
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£159	£169	Full cost recovery	July
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£147	£155	Full cost recovery	August
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£130	£141	Full cost recovery	September
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£133	£141	Full cost recovery	October
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£105	£118	Full cost recovery	November
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£73	£78	Full cost recovery	December
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£73	£78	Full cost recovery	January
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£111	£118	Full cost recovery	February
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Residential visit - 2 day, 1 night	non-statutory	£134	£141	Full cost recovery	March

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Grafham Water Day visits									
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Day visit - full day High Season (March to October)	non-statutory	£55	£60	Full cost recovery	6 hours
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Day visit - half day High Season (March to October)	non-statutory	£35	£40	Full cost recovery	3 hours
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Day visit - school day High Season (March to October)	non-statutory	£45	£50	Full cost recovery	4.5 hours
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Day visit - full day Low Season (November to February)	non-statutory	N/A	£40	Full cost recovery	6 hours
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Day visit - half day Low Season (November to February)	non-statutory	N/A	£24	Full cost recovery	3 hours
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Day visit - school day Low Season (November to February)	non-statutory	N/A	£35	Full cost recovery	4.5 hours
Grafham Water Conferences									
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Conference room hire (day)	non-statutory		£20	Full cost recovery	Charge is per person - Minimum of 20
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Conference room hire and lunch	non-statutory		£33	Full cost recovery	Charge is per person - Minimum of 20
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Conference room hire and activity (3 hr)	non-statutory		£68	Full cost recovery	Charge is per person - Minimum of 20
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Conference room hire lunch and activity (3hr)	non-statutory		£80	Full cost recovery	Charge is per person - Minimum of 20
Children, Education & Families	Children & Young People	Cambridgeshire Outdoors	Grafham Water Centre	Offsite delivery	non-statutory		£45	Full cost recovery	Charge is per person - Minimum of 20
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals & Waste	County Planning, Minerals and Waste					

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals & Waste	Written advice in response to a written enquiry	Non statutory	£200 (excl VAT)	£350	Partial	Although this increase is more than the 6% it is still very low for the service received, especially compared with other Councils and it is not set so high as to discourage applicants seeking advice which will ensure better quality planning applications. The fee increases are based on an average officer hourly rate of £50 with no on costs.	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals & Waste	One meeting with Planning Officer at Shire Hall followed by written advice at Shire Hall followed by written advice	Non statutory	£342 (excl VAT)	£500	Partial	Although this increase is more than the 6% it is still very low for the service received, especially compared with other Councils and it is not set so high as to discourage applicants seeking advice which will ensure better quality planning applications. The fee increases are based on an average officer hourly rate of £50 with no on costs.	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals & Waste	One follow up meeting at Shire Hall with Planning Officer	Non statutory	£272 (excl VAT)	£315	Partial	Although this increase is more than the 6% it is still very low for the service received, especially compared with other Councils and it is not set so high as to discourage applicants seeking advice which will ensure better quality planning applications. The fee increases are based on an average officer hourly rate of £50 with no on costs.	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals & Waste	One meeting on site by Planning Officer followed by written advice	Non statutory	£476 (excl VAT)	£650	Partial	Although this increase is more than the 6% it is still very low for the service received, especially compared with other Councils and it is not set so high as to discourage applicants seeking advice which will ensure better quality planning applications. The fee increases are based on an average officer hourly rate of £50 with no on costs.	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Waste Management	Provision of Abestos Disposal Bag suitable for disposing of up to two sheets of cement bonded asbestos.	Non statutory	£13	£14	Full cost recovery		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Flood and Water - Ordinary Watercourse Consenting Pre-application charging schedule						

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Written advice in response to a written enquiry	Non statutory	n/a (Access Culverts ≤ 6M), £50 (All other Structures)	n/a (Access Culverts ≤ 6M), £53 (All other Structures)				
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Meeting and written advice with Officer at the Council Office	Non statutory	n/a (Access Culverts ≤ 6M), £75 (All other Structures)	n/a (Access Culverts ≤ 6M), £80 (All other Structures)				
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Meeting on site with an officer followed by written advice.	Non statutory	£50 (Access Culverts ≤ 6M), £100 (All other Structures)	£53 (Access Culverts ≤ 6M), £106 (All other Structures)				
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Additional work	Non statutory	£57/hr plus expenses (£0.45 mileage)	£61/hr plus expenses (£0.45 mileage)				
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth and Economy	Flood and Water - Surface Water Flood Risk Planning Pre-application Advice							
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Written advice in response to a written enquiry	Non statutory	£120 (Minor), £183 (Major - Medium), £303 (Major - Large), £425 (Major - Strategic) £241 (condition discharge advice) excl VAT	£128 (Minor), £330 (Major development) exc. VAT	Full Cost Recovery	The charging has been simplified to make it easier for service users to determine which level of pre-application they seek. The costs have been calculated based on average of the last 12 months		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Meeting and written advice including review of drainage strategy	Non statutory	£234 (Minor), £323 (Major - Medium), £529 (Major - Large), £645 (Major - Strategic) £467(condition discharge advice) excl VAT (plus expenses if meeting requested on site)	£248 (Minor development), £550 (Major development) exc. VAT	Full Cost Recovery	The charging has been simplified to make it easier for service users to determine which level of pre-application they seek. The costs have been calculated based on average of the last 12 months		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk	Additional work	Non statutory	£57./hr plus expenses (£0.45 mileage)	£61./hr plus expenses (£0.45 mileage)	Full Cost Recovery			
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historic Environment Team							
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Pre-Application Enquiry	Non statutory	£85 per hour	£96 per hour	Full Cost Recovery			

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Stage 1 Evaluation	Non statutory	£535 (Small), £700 (Medium), £1225 (Large) £1840 (Major), negotiation or PPA (Strategic)	£545 (Small), £700 (Medium), £1225 (Large) £1865 (Major), negotiation or PPA (Strategic)	Full Cost Recovery	Negotiation rates based on day rate, travel and HER search fees
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Stage 2 Investigation	Non statutory	£645 (Small), £1525 (Medium), £2100 (Large) £2425 (Major), negotiation or PPA (Strategic)	£695 (Small), £1545 (Medium), £2400 (Large) £2770 (Major), negotiation or PPA (Strategic)	Full Cost Recovery	Negotiation rates based on day rate, travel and HER search fees
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Additional work	Non statutory	£85 p/h or £550 p/d plus expenses	£96 p/h or £560 p/d plus expenses	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historical Building Recording Pre-Application Enquiry	Non statutory	£85 p/h £550 p/d	£96 p/h £560 p/d	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historical Building Recording Project	Non statutory	By Negotiation	By Negotiation	Full Cost Recovery	Negotiation rates based on day rate, travel and HER search fees
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historic Environment Record Searches Up to 1KM Radius (approximately 300 hectares)	Non statutory	£105	£110	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historic Environment Record Searches Up to 2KM Radius (approximately 1250 hectares)	Non statutory	£170	£160	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historic Environment Record Searches Up to 4KM Radius (approximately 5000 hectares)	Non statutory	£210	£220	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historic Environment Record Searches larger than 4KM Radius (above approximately 5000 hectares)	Non statutory	By agreement	By agreement	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Historic Environment Record Searches Priority - response within 48 Hrs additional charge	Non statutory	£85	£96	Full Cost Recovery	

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Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Archive Storage Deposit	Non statutory	£25	£30	Full Cost Recovery		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Historic Environment Team	Archive Storage Charge	Non statutory	£80	£90	Full Cost Recovery		
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Highways						
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Highway boundary/extent/status enquiries (Advice including site surveys, documentation and written advice provided as applicable)	Non statutory	£86.40 (inc VAT) for single initial site plan and 1 hour of officer time. Travelling expenses @45p per mile (+ VAT) Additional officer time at £76.80 per officer hour (inc VAT)	£93.60 (inc VAT) for single initial site plan and 1 hour of officer time investigating boundary. Travelling expenses @45p per mile (+ VAT). Additional officer time at £91.20 per officer hour (inc VAT) Copies of additional plans to cover wider areas, where needed: £18.00 (inc VAT)	Full Cost Recovery	Enhanced service For further information and to apply, please see http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Full search	Non statutory	Enhanced service fee (guaranteed; 3 days): £54.00 inc VAT	Enhanced service fee (guaranteed; 3 days): £60.00 inc VAT EIR fee (supply only; within 20 days): £45.00	Full Cost Recovery		
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu3.4 (a,b,c,d,e,f) Nearby road schemes	Non statutory	Enhanced service fee (guaranteed; 3 days): £14.40 inc VAT EIR fee (supply only; within 20 days): £8.00	Enhanced service fee (guaranteed; 3 days): £16.20 inc VAT EIR fee (supply only; within 20 days): £9.00	Full Cost Recovery		
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu3.6 (a,b,c,d,e,f,g,h,i,j,k,l) Traffic Schemes	Non statutory	Enhanced service fee (guaranteed; 3 days): £14.40 inc VAT EIR fee (supply only; within 20 days): £10.00	Enhanced service fee (guaranteed; 3 days): £18.00 inc VAT EIR fee (supply only; within 20 days): £11.00	Full Cost Recovery		

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Service requested which is not listed below	Non statutory	Quotation will be provided. Enhanced service: £76.80 per officer hour (inc VAT) EIR: £63 per officer hour	Quotation will be provided. Enhanced service: £91.20 per officer hour (inc VAT) EIR: £75 per officer hour	Full Cost Recovery	Enquire online at http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Certified copy of Definitive Map/highway record/ Common or Village Green	Non statutory	£57.60 (inc VAT), by post or by email (pdf)	£62.00 (inc VAT), by post or by email (pdf)	Full Cost Recovery	Non-statutory charge made under relevant legislative provisions Enhanced service Copy of relevant document certified that it is a true copy of the actual legal record
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Amendment of the legal highway record and records management after completion of adoption agreement under s38 HA1980 or s278 HA1980 (charged at sealing of Agreement)	Non statutory	£150	£160	Full Cost Recovery	Amendment of the legal highway record and records management (charged at sealing of Agreement)
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Copy of s38/278 HA80 road adoption agreement or s106 TCPA90 affecting highway	Non statutory	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £12.60 by email (pdf) or post (inc VAT). EIR: Document only, no check. Supplied within 20 working days: £8 by email (pdf) or post.	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £14.40 by email (pdf) or post (inc VAT). EIR: Document only, no check. Supplied within 20 working days: £9 by email (pdf) or post.	Full Cost Recovery	Document only, no advice. Non-statutory charge made under relevant legislative provisions

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Section 25/118/119 Highways Act 1980 Public Path Order applications (no certification)	Non statutory	£4744 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £63/hr to that point in the process.	£5050 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £75/hr to that point in the process.	Full Cost Recovery	These orders are used to create, stop up or divert a public right of way where no certification for works is required.
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Section 25/118/119 Highways Act 1980 Public Path Order applications (with certification)	Non statutory	£5,009 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £63/hr to that point in the process	£5,350 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £75/hr to that point in the process	Full Cost Recovery	Web guidance available. Non-statutory charge made under relevant legislative provisions
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Section 257 Town & Country Planning Act 1990 Public Path Order applications	Non statutory	£5,557 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £63/hr to that point in the process	£5,900 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £76/hr to that point in the process	Full Cost Recovery	Web guidance available. Non-statutory charge made under relevant legislative provisions. Cambridgeshire County Council undertakes these applications on behalf of most district councils. Please contact us for advice.
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Section 261 Town & Country Planning Act 1990 Temporary stopping up for mineral workings	Non statutory	£5,557 (inc VAT)	£5,900 (inc VAT)	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Legal Event Modifications Orders (LEMO)	Non statutory	£305 (No VAT)	£325(No VAT)	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Section 116 Highways Act 1980 stopping up/diversion of highway applications (Used to stop up or divert any class of highway)	Non statutory	<p>Stage 1: Pre-application consultations: £307.20 (inc VAT) for County Council internal consultations on proposal.</p> <p>Stage 2: Enhanced service fee of £768 (inc VAT) for advice, site visit and drafting of Order plan, consideration of draft order by Assistant Director, plus travelling expenses at 45p/mile (+VAT)</p> <p>Stage 3: Legal fee of c.£4,000 to £6,000, plus officer time of at least 1 hour for attendance at Magistrates' Court and supporting resolution of related issues @ £76.80/hr (inc VAT), plus disbursements</p>	<p>Stage 1: Pre-application consultations: £330 (inc VAT) for County Council internal consultations on proposal.</p> <p>Stage 2: Enhanced service fee of £815 (inc VAT) for advice, site visit and drafting of Order plan, consideration of draft order by Assistant Director, plus travelling expenses at 45p/mile (+VAT)</p> <p>Stage 3: Legal fee of c.£4,000 to £6,000, plus officer time of at least 1 hour for attendance at Magistrates' Court and supporting resolution of related issues @ £91.20/hr (inc VAT), plus disbursements</p> <p>Stage 4: Registration of the made Order on the County Council website</p>	Full Cost Recovery	Hyperlink for enhanced service: http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches
Place & Sustainability	Highways & Transport	Highways	Highway Assets	<p>Section 247 Town & Country Planning Act 1990 Stopping up/diversion of highway applications; (Used to stop up or divert highway affected by development)</p> <p>For guidance and information on how to apply please see below:</p> <p>http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</p>	Non statutory	<p>Stage 1: Initial scoping enquiry - free.</p> <p>Stage 2: Enhanced service Charged at rate of £76.80 per officer hour; travelling expenses at 45p/mile (+VAT).</p> <p>Stage 3: undertaken by Secretary of State. If further officer advice is required this will be charged at £76.80/hr (inc VAT).</p>	<p>Stage 1: Initial scoping enquiry - free.</p> <p>Stage 2: Enhanced service Charged at rate of £91.20 per officer hour; travelling expenses at 45p/mile (+VAT).</p> <p>Stage 3: undertaken by Secretary of State. If further officer advice is required this will be charged at £91.20/hr (inc VAT).</p>	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu2.1 (a,b,c,d) Roads adopted	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu2.2 Public Rights of Way crossing/abutting land	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu2.5 Plan showing Public Rights of Way	Non statutory	Enhanced service fee (guaranteed; 3 days): £15.60 EIR fee (supply only; within 20 days): £10	Enhanced service fee (guaranteed; 3 days): £18 (inc VAT) EIR fee (supply only; within 20 days): £11	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu2.4 Pending applications to record PROW	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu2.3 Pending orders to stop-up, divert, create, extinguish PROW	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu3.2 Land required for road works	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu3.5 Nearby railway schemes	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu3.7e Outstanding notices - highways	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - Qu3.7g Outstanding notices - flooding	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29R - additional questions	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29O - Qu16 Mineral consultation areas	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29O - Qu22.1 Common ground + town/village green	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON29O - Qu21 Flood defense and land drainage consents	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	CON290 - Qu22.2 Registration of landowner deposits under S15A Commons Act 2006 or 31A HA80	Non statutory	Enhanced service fee (guaranteed; 3 days): £12.60 EIR fee (supply only; within 20 days): £8	Enhanced service fee (guaranteed; 3 days): £14.40 (inc VAT) EIR fee (supply only; within 20 days): £9	Full Cost Recovery	Including VAT
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Pre-Application Planning Advice - Category 1 (Consideration of proposed development; discussion of specific PROW issues with site; provision of written advice including legal mechanisms required for any changes to PROW network, map from legal record.)	Non statutory	Charged at £76.80 (incl. VAT) per officer hour, starting at £340 (incl. VAT). Work required will be assessed and a quotation provided.	Charged at £91.20 (incl. VAT) per officer hour, starting at £375 (incl. VAT). Work required will be assessed and a quotation provided.	Full Cost Recovery	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Pre-Application Planning Advice - Category 2	Non statutory	Charged at £76.80 (incl. VAT) per officer hour, starting at £340 (incl. VAT). Work required will be assessed and a quotation provided.	Charged at £91.20 (incl. VAT) per officer hour, starting at £375 (incl. VAT). Work required will be assessed and a quotation provided.	Full Cost Recovery	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Pre-Application Planning Advice - Category 3	Non statutory	Charged at £76.80 (incl. VAT) per officer hour, starting at £340 (incl. VAT). Work required will be assessed and a quotation provided.	Charged at £91.20 (incl. VAT) per officer hour, starting at £375 (incl. VAT). Work required will be assessed and a quotation provided.	Full Cost Recovery	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Pre-Application Planning Advice - Category 4	Non statutory	Charged at £76.80 (incl. VAT) per officer hour, starting at £340 (incl. VAT). Work required will be assessed and a quotation provided.	Charged at £91.20 (incl. VAT) per officer hour, starting at £375 (incl. VAT). Work required will be assessed and a quotation provided.	Full Cost Recovery	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Pre-Application Planning Advice - Category 5	Non statutory	Charged at £76.80 (incl. VAT) per officer hour, starting at £340 (incl. VAT). Work required will be assessed and a quotation provided.	Charged at £91.20 (incl. VAT) per officer hour, starting at £375 (incl. VAT). Work required will be assessed and a quotation provided.	Full Cost Recovery	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Pre-Application Planning Advice - Category 6	Non statutory	Charged at £76.80 (incl. VAT) per officer hour, starting at £340 (incl. VAT). Work required will be assessed and a quotation provided.	Charged at £91.20 (incl. VAT) per officer hour, starting at £375 (incl. VAT). Work required will be assessed and a quotation provided.	Full Cost Recovery	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Highway boundary/extent extracts: Enhanced Service Document only; will be checked as being correct. Supplied within 3 working days	Non statutory	Answer from database by email (pdf): £27.60 (inc VAT) Answer requiring physical retrieval from archives by email (pdf): £81.60 (inc VAT) Please note any answers requested via post will incur an additional charge to be calculated on application	Answer from database by email (pdf): £31.20 (inc VAT) Answer requiring physical retrieval from archives by email (pdf): £91.20 (inc VAT) Please note any answers requested via post will incur an additional charge to be calculated on application	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	EIR - Highway boundary/extent extracts: Enhanced Service Document only; no check. Supplied within 20 working days	Non statutory	Answer from database by email (pdf): £19 Answer requiring physical retrieval from archives by email (pdf): £63 Please note any answers requested via post will incur an additional charge to be calculated on application	Answer from database by email (pdf): £22 Answer requiring physical retrieval from archives by email (pdf): £75 Please note any answers requested via post will incur an additional charge to be calculated on application	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Certified copy of extract of List of Streets/highway records	Non statutory	Enhanced service: copy of relevant documentation certified that it is a true copy of the actual legal record: £57.60 (inc VAT) by email (pdf) or post.	Enhanced service: copy of relevant documentation certified that it is a true copy of the actual legal record: £62.00 (inc VAT) by email (pdf) or post.	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Public Rights of Way on the Definitive Map & Statement and orders relating to the same	Non statutory	Free	Free	Statutory Limit	Viewable at Shire Hall upon appointment during normal office hours Digital version and guidance available here: http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Copy of extract of the Definitive Map & Statement (including Public Path Orders and other deeds relating to the same)	Non statutory	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days. £12.60 (incl. VAT) by email (pdf) or post EIR: Document only, no check. Supplied within 20 working days. £8 by email (pdf) or post	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days. £16.20 (incl. VAT) by email (pdf) or post EIR: Document only, no check. Supplied within 20 working days. £10 by email (pdf) or post	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Copies of Landowner Deposits under Section 31(6) Highways Act 1980 and s15A Commons Act 2006, and any subsequent declarations	Non statutory	Enhanced service- £12.60 (incl. VAT) EIR – £8 (incl. VAT)	Enhanced service- £14.40 (incl. VAT) EIR – £8 (incl. VAT)	Full Cost Recovery	Enhanced service: Documents only; will be checked as being correct. Supplied within 3 working days, or as advised where documents require extraction from archive EIR: Document only, no check. Supplied within 20 working days
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Landowner deposits under s31(6) Highways Act 1980 only	Non statutory		£360	Full Cost Recovery	Landowner deposits which, if correctly made, can help protect land against public rights accruing. Please note that the County Council reserves the right to increase the stated fees for extensive land holdings or deposits consisting of multiple plans, in order to recover actual costs involved.
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Landowner deposits under s31(6) Highways Act 1980 only: Additional Declarations	Non statutory	Additional declarations £231	Additional declarations £250	Full Cost Recovery	Landowner deposits which, if correctly made, can help protect land against public rights accruing. Please note that the County Council reserves the right to increase the stated fees for extensive land holdings or deposits consisting of multiple plans, in order to recover actual costs involved.

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Public Rights of Way enquiries - advice (Written advice and documentation provided as applicable)	Non statutory	£86.40 (inc VAT) for single initial site plan and 1 hour of officer time. Travelling expenses @45p per mile (+ VAT) and additional officer time at £76.80 per officer hour (inc VAT)	£93.60 (inc VAT) for single initial site plan and 1 hour of officer time. Travelling expenses @45p per mile (+ VAT) and additional officer time at £91.20 per officer hour (inc VAT)	Full Cost Recovery	For further information and to apply please see http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Corrective applications for Commons & Town/Village Greens under Commons Act 2006	Non statutory	Unopposed applications: £4,196 (inc VAT), plus disbursements (legal advice if required; travelling expenses @ 45p/mile (+ VAT); legal Notices). Opposed applications: £4,196 (inc VAT), plus officer time charged at £76.80/hr (inc VAT) and legal fees including barrister if public inquiry required, plus disbursements (travel, legal Notices, hire of hall)	Unopposed applications: £4,450 (inc VAT), plus disbursements (legal advice if required; travelling expenses @ 45p/mile (+ VAT); legal Notices). Opposed applications: £4,450 (inc VAT), plus officer time charged at £91.20/hr (inc VAT) and legal fees including barrister if public inquiry required, plus disbursements (travel, legal Notices, hire of hall)	Full Cost Recovery	Applications to amend the Register of Commons or Village Greens
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Copy or extract of the Commons Register or Town & Village Greens Register	Non statutory	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £12.60 by email (pdf) or post EIR: Document only, no check. Supplied within 20 working days: £8 by email (pdf) or post	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £16.20 by email (pdf) or post EIR: Document only, no check. Supplied within 20 working days: £10 by email (pdf) or post	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Certified copy of extract of Commons Register or Town & Village Greens Register	Non statutory	Enhanced service: Copy of relevant document certified that it is a true copy of the actual legal record: £57.60 (inc VAT) by post or email (pdf)	Enhanced service: Copy of relevant document certified that it is a true copy of the actual legal record: £62.00 (inc VAT) by post or email (pdf)	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Public Rights of Way or Common Land and Town/Village Green Digital Datasets	Non statutory	Free	Free	Statutory Limit	(free since 1 June 2017)
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Requests for other related highway or Public Right of Way Digital datasets Service dependent upon availability and format of dataset	Non statutory	<u>Discretionary Service - Recovery of Costs only</u> Licensed with conditions as detailed above. Format dependent upon dataset. Provided by email or other format as agreed. Please contact Asset Information using the inquiry form via the link above before requesting data, as availability differs across datasets	<u>Discretionary Service - Recovery of Costs only</u> Licensed with conditions as detailed above. Format dependent upon dataset. Provided by email or other format as agreed. Please contact Asset Information using the inquiry form via the link above before requesting data, as availability differs across datasets	Full Cost Recovery	Work undertaken to provide datasets will be quoted on the basis of Enhanced and EIR hourly service rates detailed above.
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Section 25/118/119 Highways Act 1980 Public Path Order applications (no certification)	Non statutory	£4744 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £63/hr to that point in the process.	£5050 admin fee (inc VAT), travelling expenses @ 45p/mile (+ VAT), & cost of newspaper notices. Includes LEMO fee. If order is contested and has been sent to the Secretary of State for the determination, officer time will be charged @ £75/hr to that point in the process.	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highways	Other Charges					
Place & Sustainability	Highways & Transport	Highways	Highways	Private works, including clearance of debris following accident	Non statutory	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £126)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £134)		6% inflation increase for 2024-25

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Highways & Transport	Highways	Highways	Private works - Third Party Requests	Non statutory	Actual cost of work + officer fees. £525 non-refundable application fee for feasibility assessment applies at point of application.	Actual cost of work + officer fees. £557 non-refundable application fee for feasibility assessment applies at point of application.	Depending on size of scheme, 20% does not cover costs on low value schemes, but may over recover on higher value schemes to compensate.	6% inflation increase for 2024-25	
Place & Sustainability	Highways & Transport	Highways	Highways	Dropped crossings	Non statutory	£210 If application is unsuccessful then £115 refunded	£223 If application is unsuccessful then £122 refunded	Full Cost Recovery	6% inflation increase for 2024-25	
Place & Sustainability	Highways & Transport	Highways	Highways	Access Protection Markings	Non statutory	£216	£229	Full Cost Recovery	6% inflation increase for 2024-25	
Place & Sustainability	Highways & Transport	Highways	Highways	Collection from Local Highways depot of unauthorised signs removed from the Highway	Non statutory	£32	£34		6% inflation increase for 2024-25	
Place & Sustainability	Highways & Transport	Highways	Highways	Section 142 Licence to Cultivate	Non statutory	£131	£139	Full Cost Recovery	6% inflation increase for 2024-25	
Place & Sustainability	Highways & Transport	Highways	Highways	Removal of obstructions/Reinstatement of ploughed/cropped paths	Non statutory	£184	£195	Full Cost Recovery	6% inflation increase for 2024-25	
Place & Sustainability	Highways & Transport	Highways	Highways	Asset Planning Fee	Non statutory	£150	£160		Amendment of the asset register record and records management (charged at sealing of Agreement)	
Place & Sustainability	Highways & Transport	Highways	Highways and Traffic Orders	Highways and Traffic Orders						
Place & Sustainability	Highways & Transport	Highways	Highways and Traffic Orders	Implementation of TRO's	Non statutory	Actual cost of work +20% admin fee (min charge £360)	Actual cost of work +20% admin fee (min charge £360)	Full Cost Recovery		
Place & Sustainability	Highways & Transport	Highways	Highways and Traffic Orders	Temporary road closures	Non statutory	£1190 + £500 for a standalone Order	£1262 + £530 for a standalone Order	Full Cost Recovery		
Place & Sustainability	Highways & Transport	Highways	Highways and Traffic Orders	Emergency road closures	Non statutory	£835	£885.10	Full Cost Recovery		

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highways and Traffic Orders	TRO advertisement for Private / Third Party / LHI Funded Works, Businesses and other Private Bodies	Non statutory	£1,185	£1,256	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Highways and Traffic Orders	Temporary road closures (Special Events)	Non statutory	£1,190	£1,262	Full Cost Recovery	In line with Street Works TTRO increase
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Licenses and Permits					
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Permission to deposit a skip on the highway	Non statutory	£55 for 14 days	£58.30 for 14 days	Full Cost Recovery	£58.30 renewal for every 14 days or part of thereafter
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Charge for unauthorised skip on the highway	Non statutory	£350	£371		
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Store Materials on the Highway	Non statutory	£55 for 14 days	£58.30 for 14 days	Full Cost Recovery	£58.30 renewal for every 14 days or part of thereafter
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Permission to erect scaffolding/hoarding over the highway	Non statutory	£145 for 28 days	£153.70 for 28 days	Full Cost Recovery	£153.70 renewal for every 28 days or part of thereafter
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Obligation to dispense with consent for erection of hoarding/fence	Non statutory	£145 for 28 days	£153.70 for 28 days	Full Cost Recovery	£153.70 renewal for every 28 days or part of thereafter
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Oversailing licence	Non statutory	£145 for 28 days	£153.70 for 28 days	Full Cost Recovery	£153.70 renewal for every 28 days or part of thereafter
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Banner licence	Non statutory	£55 for 14 days	£58.30 for 14 days	Full Cost Recovery	£58.30 renewal for every 14 days or part of thereafter
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Traffic counter licence	Non statutory	£55 for 14 days	£58.30 for 14 days	Full Cost Recovery	£58.30 renewal for every 14 days or part of thereafter
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Street licences (chairs and tables)	Non statutory	110 per sqm within Cambridge historic core area. £60 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful)	£115 per sqm within Cambridge historic core area. £65 per sqm outside historic core and county wide. £265 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful)	Full Cost Recovery	This fee will remain in place until legislation conferred by The Levelling-up and Regeneration Act 2023, (Removal of section 115E of the Highways Act 1980), is enacted by the Secretary of State. This unlikely to happen until the current temporary arrangements expire in September 2024.
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Streetworks Section 50 licences- apparatus on public highway	Non statutory	£570 for upto 200m Additional £175 / 200m over and above initial 200m. Bond is also required, details on application.	£604.20 for upto 200m Additional £185.50 / 200m over and above initial 200m. Non refundable deposit may be required, details on application.	Full Cost Recovery	

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Licence to Excavate Highway (Road Opening)	Non statutory	£255 upto 200m length. Additional £175 / 200m over and above initial 200m.	£270.30 upto 200m length. Additional £185.50 / 200m over and above initial 200m.	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Licenses and Permits	Third Party Roadspace Booking	Non statutory	£55	£58.30	Full Cost Recovery	£58.30 for an extension
Place & Sustainability	Highways & Transport	Highways	Park & Ride and Busway Operations						
Place & Sustainability	Highways & Transport	Highways	Park & Ride and Busway Operations	Park and ride departure charge	Non statutory	£2 per departure	£2 per departure	Full cost recovery	No change for 2024-25 fees
Place & Sustainability	Highways & Transport	Highways	Park & Ride and Busway Operations	Other concessions	Non statutory	£10 cycle lockers £10 coach booking Car boot sale £19k per	£15 cycle lockers £15 coach booking	Full cost recovery	No increase for many years. We have a waiting list of 100 people for lockers. Anyone using a locker benefits from free parking and does not
Place & Sustainability	Highways & Transport	Highways	Park & Ride and Busway Operations	Waterbeach railway station car park charges	Non statutory	Daily peak £3.30 Off-peak £2.20 Weekly £21.10	Daily peak £3.30 Off-peak £2.20 Weekly £21.10	Full cost recovery	No change for 2024-25 fees
Place & Sustainability	Highways & Transport	Highways	Park & Ride and Busway Operations	Park and ride car parking charges	Non statutory	Free for up to 18 hours. 18 - 24 hours: £10 24 - 48 hours £20 48 - 72 hours £30	Free for up to 18 hours. 18 - 24 hours: £10 24 - 48 hours £20 48 - 72 hours £30	Full cost recovery	No change for 2024-25 fees
Place & Sustainability	Highways & Transport	Highways	Park & Ride and Busway Operations	Young driver event Babraham Motorcycle Training at Milton	Non statutory	£500 per event £250 per week	£500 per event £250 per week	Full cost recovery	No change for 2024-25 fees
Place & Sustainability	Highways & Transport	Highways	Park & Ride and Busway Operations	Park and ride advertising	Non statutory	£2,000 to £5000 per annum	£2,000 to £5000 per annum	Full cost recovery	No change for 2024-25 fees
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Park & Ride - EV chargers	Use of Electric Vehicle chargers	non-statutory	50p/kwh	50p/kwh	Full cost recovery	Estimated start date of charge is October 2023 / or when the EV chargers are operational at the Park and Ride site.
Place & Sustainability	Highways & Transport	Highways	Parking	Huntingdonshire					
Place & Sustainability	Highways & Transport	Highways	Parking	Parking fees	Non statutory	20p for 15 minutes Max stay - 1 hour	30p for 15 mins	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Parking	Parking Excess charge notices applicable to "paid for bays".	Non statutory	£60 (Reduced to £40 if paid within 14 days)	£60 (Reduced to £40 if paid within 14 days)	Full Cost Recovery	No change - charge defined by HDC
Place & Sustainability	Highways & Transport	Highways	Parking	Excess Charge Notices	Non statutory	£60 (Reduced to £40 if paid within 14 days)	£60 (Reduced to £40 if paid within 14 days)	Full Cost Recovery	No change - charge defined by HDC

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Parking	Cambridge					
Place & Sustainability	Highways & Transport	Highways	Parking	Band 1: Monday to Saturday 8.30am to 6.30pm maximum stay 1 hour Free School Lane, King Street, Manor Street	Non statutory	£1.00 for each 10 minutes	£1.10 for each 10 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 2: Monday to Saturday 8.30am to 6.30pm maximum stay 2 hours Jesus Lane, Park Terrace Sun St	Non statutory	£1.00 for each 15 minutes	£1.10 for each 15 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 3: Sunday 9.00am to 5.00pm maximum stay 2 hours Free School Lane, King Street, Manor Street	Non statutory	£1.00 for each 15 minutes	£1.10 for each 15 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 4: Sunday 9.00am to 5.00pm maximum stay 4 hours Brookside, Lensfield Road, Regent Street, Tennis Court Road, Trumpington Street (south of Silver Street), Park Terrace	Non statutory	£1.00 for each 15 minutes	£1.10 for each 15 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 5: Monday to Saturday 8.30am to 6.30pm maximum stay 2 hours Brookside, Lensfield Road, Regent Street, Tennis Court Road, Trumpington Street (south of Silver Street)	Non statutory	£1.00 for each 10 minutes	£1.10 for each 10 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 6: Monday to Sunday 9.00am to 5.00pm maximum stay 4 hours Gresham Road, Norwich Street, Russell Court, West Road	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Parking	Band 7: Sunday 9.00am to 5.00pm maximum stay 4 hours Bateman Street, Castle Street, Chesterton Road (West of Victoria Avenue), Jesus Lane, Newnham Road, (north of Fen Causeway, west side near Maltings Lane), Northampton Street) Panton Street, Pound Hill, Queens Road, Russell Street, Sun Street	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 8: Monday to Friday 9.30am to 5.00pm Saturday 9.00am to 5.00pm (No stopping Monday to Friday 7.00am to 9.30am) maximum stay 4 hours Newnham Road (north of The Fen Causeway, westside near Maltings Lane), Queen's Road	Non statutory	£1.00 for each 15 minutes	£1.10 for each 15 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 9: Monday to Saturday 9.00am to 5.00pm maximum stay 2 hours Bateman Street, Canterbury Street, Castle Street, Chesterton Road (west of Victoria Avenue), Chesterton Road (east of DeFreville Avenue, opposite numbers 168A to 170), DeFreville Avenue, Devonshire Road (east of Tenison Road), Emery Street, Ferry Path (Hamilton Road), Glisson Road, Gwydir Street (Mill Rd), Hamilton Road, Linden Close, Humberstone Road, Mawson Road, Mill Road Council Depot Access Road, Mill Street, Montague Road, Norfolk Street, Northampton Street	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Parking	Band 10: Monday to Saturday 9.00am to 5.00pm maximum stay 4 hours Abbey Road, Arthur Street, Aylestone Road, Beche Road, Devonshire Road (Mill Road), Fisher Street, Gwydir Street (Cambridge Blue), Harvey Road, Histon Road (South of Canterbury St), Holland Street, Kingston Street, Newnham Road (south of the Fen Causeway, adjacent to Lammas Land), Ravensworth Gardens, St Paul's Road, St Peter's Street, Shelly Row	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 11: Monday to Sunday 9.00am to 5.00pm maximum stay 8 hours Broad Street, Cutter Ferry Close, Lady Margaret Road, Mount Pleasant, Newnham Walk, Ridley Hall Road, Sidgewick Avenue, Station Road, Trumpington Road, Union Road, Wordsworth Grove	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 12: Monday to Saturday Maximum stay 1 hour 9.00am to 5.00pm Milton Road (Mitcham's Corner, layby adjacent to Springfield Road), Chesterton Road (east of Victoria Avenue, outside numbers 34 to 46	Non statutory	50p for each 15 minutes	60p for each 15 minutes	Full Cost	Traffic Management Purposes - tariff increase of 20%

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Parking	Band 13: Monday to Saturday 9.00am to 5.00pm maximum stay 8 hour - Clarendon Road, Great Northern Road, Huntingdon Road, Priory Road, River Lane, Saxon Road, St Matthew's Street, Shaftesbury Road, Sturton Street, Tenison Avenue, Tenison Road (south of George Pateman Court), Walnut Tree Avenue	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 14: Monday to Saturday 7.00am to 5.00pm maximum stay 30 minutes Newtown Road	Non statutory	60p for each 15 minutes	70p for each 15 minutes	Full Cost	Traffic Management Purposes - tariff increase of 17%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 15: Monday to Saturday 9.00am to 5.00pm maximum stay 20 minutes Parkside (o/s nos. 37 - 38)	Non statutory	70p for each 20 minutes	80p for each 20 minutes	Full Cost	Traffic Management Purposes - tariff increase of 14%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 16 Monday to Friday 9.30am to 3pm, maximum stay 4 hours - Courtney Way, Gurney Way	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 17: Monday to Friday 10am to 5pm maximum stay 4 hours	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 18: Monday to Friday 10am to 6pm maximum stay 4 hours Hope St, Rustat Road	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 19: Monday to Friday 10am to 6pm maximum stay 8 hours Clifton Road	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%
Place & Sustainability	Highways & Transport	Highways	Parking	Band 20: All days 9am to 5pm maximum stay 4 hours Barton Road	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Place & Sustainability	Highways & Transport	Highways	Parking	Band 21: Monday to Friday 9.00am to 12 noon maximum stay 2 hours Richmond Road, Windsor Road	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%		
Place & Sustainability	Highways & Transport	Highways	Parking	Band 22: Monday to Saturday 9am to 5pm maximum stay 8 hours Riverside	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%		
Place & Sustainability	Highways & Transport	Highways	Parking	Band 23: Monday to Saturday 9.00am to 7.00pm Shire Hall Car Park and Castle Court Car Park	Non statutory	£1.40 per hour	£1.50 per hour	Full Cost	Traffic Management Purposes - tariff increase of 7%		
Place & Sustainability	Highways & Transport	Highways	Parking	Band 24: Sunday 9.00am to 5.00pm Shire Hall Car Park and Castle Court Car Park no maximum stay	Non statutory	£1.00 per hour	£1.10 per hour	Full Cost	Traffic Management Purposes - tariff increase of 10%		
Place & Sustainability	Highways & Transport	Highways	Parking	Band 25: Monday to Friday 9.00am to 12.00 noon maximum stay 3 hours Wentworth Road	Non statutory	£1.00 for each 30 minutes	£1.10 for each 30 minutes	Full Cost	Traffic Management Purposes - tariff increase of 10%		
Place & Sustainability	Highways & Transport	Highways	Parking	Permits - Resident							
Place & Sustainability	Highways & Transport	Highways	Parking	Accordia	Non statutory	£64	£75	Full Cost	16% increase to cover costs/inflation costs since 2021		
Place & Sustainability	Highways & Transport	Highways	Parking	Ascham	Non statutory	£54	£63	Full Cost	16% increase to cover costs/inflation costs since 2021		
Place & Sustainability	Highways & Transport	Highways	Parking	Benson	Non statutory	£64	£75	Full Cost	16% increase to cover costs/inflation costs since 2021		
Place & Sustainability	Highways & Transport	Highways	Parking	Benson North	Non statutory	£54	£63	Full Cost	16% increase to cover costs/inflation costs since 2021		
Place & Sustainability	Highways & Transport	Highways	Parking	Coleridge West	Non statutory	£54	£63	Full Cost	16% increase to cover costs/inflation costs since 2021		
Place & Sustainability	Highways & Transport	Highways	Parking	Kite	Non statutory	£102.00	£119.00	Full Cost	16% increase to cover costs/inflation costs since 2021		
Place & Sustainability	Highways & Transport	Highways	Parking	Brunswick	Non statutory	£102.00	£119.00	Full Cost	16% increase to cover costs/inflation costs since 2021		

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Parking	Castle Hill	Non statutory	£64	£75	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	De Freville	Non statutory	£64	£75	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Guest	Non statutory	£95	£111	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Morley	Non statutory	£58.00	£68.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Newnham	Non statutory	£54.00	£63.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Newtown	Non statutory	£102.00	£119.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Park Street	Non statutory	£102.00	£119.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Petersfield	Non statutory	£64	£75	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Regent Terrace	Non statutory	£102.00	£119.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Riverside	Non statutory	£64	£75	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Shaftesbury	Non statutory	£64	£75	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Silverwood	Non statutory	£75	£87	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Staffordshire	Non statutory	£102.00	£119.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Tenison	Non statutory	£88.00	£103.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Victoria	Non statutory	£64.00	£75.00	Full Cost	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	West Cambridge	Non statutory	£75	£87	Full Cost	16% increase to cover costs/inflation costs since 2021

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Parking	Staff Permit					
Place & Sustainability	Highways & Transport	Highways	Parking	Newnham	Non statutory	£81	£94	Full Cost Recovery	16% increase to cover costs
Place & Sustainability	Highways & Transport	Highways	Parking	Permits - Business					
Place & Sustainability	Highways & Transport	Highways	Parking	Accordia	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Ascham	Non statutory	£81.00	£94.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Benson	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Benson North	Non statutory	£81.00	£94.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Coleridge West	Non statutory	£81.00	£94.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Kite	Non statutory	£0.00	£0.00	No business permits permitted in this zone	
Place & Sustainability	Highways & Transport	Highways	Parking	Brunswick	Non statutory	£0.00	£0.00	No business permits permitted in this zone	
Place & Sustainability	Highways & Transport	Highways	Parking	Castle Hill	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	De Freville	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Guest	Non statutory	£142.50	£166.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Morley	Non statutory	£87.00	£101.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Newnham	Non statutory	£81.00	£94.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Newtown	Non statutory	£153.00	£178.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Highways & Transport	Highways	Parking	Park Street	Non statutory	£153.00	£178.00	Full cost recovery	Permit is issued to the Head of Park Street school - this is an historical agreement ,16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Petersfield	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Regent Terrace	Non statutory	£0.00	£0.00	No business permits permitted in this zone		
Place & Sustainability	Highways & Transport	Highways	Parking	Riverside	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Shaftesbury	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Silverwood	Non statutory	£112.50	£131.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Staffordshire	Non statutory	£153.00	£178.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Tenison	Non statutory	£132.00	£154.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Victoria	Non statutory	£96.00	£112.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	West Cambridge	Non statutory	£112.50	£131.00	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Permits						
Place & Sustainability	Highways & Transport	Highways	Parking	Visitors	Non statutory	£13	£16	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Ely - Chapel Street	Non statutory	£30.00	£35	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Whittlesford Resident Permit	Non statutory	£30.00	£35	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Huntingdonshire Resident Permits	Non statutory	£30.00	£35	Full cost recovery	16% increase to cover costs/inflation costs since 2021	
Place & Sustainability	Highways & Transport	Highways	Parking	Medical _ Dr's bays	Non statutory	£72.00	£84	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021	

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Parking	Visitor medical permits	Non statutory	£0.00	0	0	
Place & Sustainability	Highways & Transport	Highways	Parking	Dispensations - manual (health care workers)	Non statutory	£35.00	£41	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Car Club	Non statutory	£60.00	£70	Full Cost Recovery	16% increase to cover costs/inflation costs since 2021
Place & Sustainability	Highways & Transport	Highways	Parking	Tradesperson permits	Non statutory	Flat rate of £10.00 per day plus admin fee of £7.00	Flat rate £14 per day plus £9 admin fee	Full Cost Recovery	Induce focus/reduction on time needed in location
Place & Sustainability	Highways & Transport	Highways	Parking	Waiver	Non statutory	£25.00 per day	£29	Full Cost Recovery	Induce focus/reduction on time needed in location
Place & Sustainability	Highways & Transport	Highways	Parking	Adhoc bollard/gates manning and opening/closing of Kings	Non statutory	£45 per hour	£53	Full cost recovery	To cover costs
Place & Sustainability	Highways & Transport	Highways	Parking	Penalty charge notices - CPE	Non statutory	£50.00 - Lower contravention, discounted to £25.00 if paid within 14 days .	£50.00 - Lower contravention, discounted to £25.00 if paid within 14 days .	Full cost recovery	
Place & Sustainability	Highways & Transport	Highways	Parking	Penalty charge notices - Moving Traffic /bus lane	Non statutory	£70.00 - higher contravention, discounted to £35.00 if paid within 14 days.	£70.00 - higher contravention, discounted to £35.00 if paid within 21 days .	Full cost recovery	
Place & Sustainability	Highways & Transport	Highways	Parking	Parking Suspensions	Non statutory	£45.00 for each 5 metres per calender day. Charge of £20 for each suspension sign required to be put up and £18.50 for each cone which is set up in addition to the signs	£53.00 to suspend 5 metres per bay for each calender day. Charge of £21 for each suspension sign and £19 for each cone that is not returned by a contractor to the Authority following a large suspension	Full cost recovery	Induce focus/reduction on time needed in locations.
Place & Sustainability	Highways & Transport	Highways	Parking	Parking Suspensions	Non statutory	£30.00 amendment/cancellation fee	£35	Full cost recovery	Induce focus/reduction on time needed in locations.
Place & Sustainability	Highways & Transport	Highways	Road Safety	Road Safety					

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Road Safety	Driver Training – including minibus training, defensive driver training, driver workshops and other bespoke packages for businesses.	Non statutory	Driver Training - including minibus training, defensive driver training driver workshops and other bespoke packages for businesses: Price on application	Driver Training - including minibus training, defensive driver training driver workshops and other bespoke packages for businesses: Price on application	Price on application	Actual cost of service including officer time. Price will vary as each group is tendered off a framework by mini competition.
Place & Sustainability	Highways	Road Safety	Road Safety	Standard small schemes	Non statutory	£311 for standard small schemes. Pre-audit discussions no charge for under £100k Max 1 hr for £100k - £1m	£329.66 for standard small schemes. Pre-audit discussions no charge for under £100k Max 1 hr	Full Cost Recovery	
Place & Sustainability	Highways	Road Safety	Road Safety	Road Safety Audit Stage 1	Non statutory	Concept £863 for under £100k £1,638 for £100k - 1m Schemes over £1 million start at £1,638	Concept £914.78 for under £100k £1,736.28 for £100k - 1m Schemes over £1 million start at £1,736.28	Full Cost Recovery	
Place & Sustainability	Highways	Road Safety	Road Safety	Road Safety Audit Stage 2	Non statutory	Detailed design £863 for under £100k £1,638 for £100k - 1m From £1,638 for over £1m	Detailed design £914.78 for under £100k £1,736.28 for £100k - 1m From £1,736.28 for over £1m	Full Cost Recovery	
Place & Sustainability	Highways	Road Safety	Road Safety	Road Safety Audit Stage 3	Non statutory	Post construction £1,638 for under £100k £2,211 for £100k - 1m From £2,211 for over 1m	Post construction £1,736.28 for under £100k £2,343.66 for £100k - 1m From £2,343.66 for over 1m	Full Cost Recovery	
Place & Sustainability	Highways	Road Safety	Road Safety	Road Safety Engineer (Investigations, road safety advice or participation in 3rd party audit)	Non statutory	Hourly rate £81/hr	Hourly rate £85.86/hr	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Street lighting	Street lighting					

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Street lighting	Charge for the vetting service we provide to check lighting designs and lighting installations for all new street lighting asset installations.	Non statutory	Initial vetting - £970.01 Subsequent vetting - £514.34 per vetting.	Initial vetting - £ 921.97 Subsequent vetting - £573.64 per vetting.	Full Cost Recovery	To cover costs
Place & Sustainability	Highways & Transport	Highways	Street lighting	These charges are linked to technical approval checks and street lighting inventory records updates as detailed/required within the County Councils street lighting attachments policy. <u>Fees apply to commercial organisations only.</u>	Non statutory	Cambridgeshire County Council Checks - £50.50. 1-5 standard attachments in a single application Technical Approval Check fee £15.19 to review application. Street Lighting Inventory records Update fee £10.14 for system administration for units covered by application. 6-10 standard attachments in a single application Technical Approval Check fee £30.39 to review application. Street Lighting Inventory records Update fee £20.30 for system administration for units covered by application. 10+ attachments in a single application Technical Approval Check fee £30.39 + £1.99per additional attachment to review Street Lighting Inventory records Update fee £20.30+ £1.40 per additional attachment for administration	<u>Cambridgeshire County Council Checks</u> - £123.82 <u>1-5 standard attachments in a single application</u> £159.12 <u>6-10 standard attachments in a single application</u> £187.61 <u>10+ attachments in a single application</u> £194.84. <u>Banners Technical Approval Check fee</u> £141.48 <u>Street Lighting Inventory records Update fee</u> £2.11 per unit for administration for banners covered by application.		Fees apply to commercial organisations only. 2024-25 fees more accurately cover the staff time spent on the checks required for street lighting license applications.
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Traffic Signals					
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Charge for switching off or on traffic lights for roadworks, between 06:00hrs to 22:00hrs weekdays	Non statutory	£180.51 per off or on +/- % yearly adjustment , determined in Jan'23	£195.64 per off or on +/- % yearly adjustment , determined in Jan'24	Full Cost Recovery	Rate fixed by Cambridgeshire County Council but work arranged with and paid directly to supplier
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Charge for switching off or on traffic lights for roadworks, between 22:00hrs to 06:00hrs weekdays and at all times during the weekend	Non statutory	£216.62 per off or on +/- % yearly adjustment , determined in Jan'23	£234.77 per off or on +/- % yearly adjustment , determined in Jan'24	Full Cost Recovery	Rate fixed by Cambridgeshire County Council but work arranged with and paid directly to supplier

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Charges for traffic signal data	Non statutory	£140.60	£149.06	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Commuted sums for traffic signals and ITS systems	Non statutory	Price on application, dependent on size and type of asset. Based on 20 years of maintenance costs plus one full refurbishment	Price on application, dependent on size and type of asset. Based on 20 years of maintenance costs plus one full refurbishment	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Vetting of Traffic Signal Designs	Non statutory	5% of traffic signal, associated equipment and system costs	5% of traffic signal, associated equipment and system costs	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Traffic Signal Factory Acceptance Test (FAT), Site Acceptance Test	Non statutory	2.5% of traffic signal and associated equipment and systems cost.	2.5% of traffic signal and associated equipment and systems cost.	Full Cost Recovery	
Place & Sustainability	Highways & Transport	Highways	Traffic Signals	Traffic signal pre-application input	Non statutory	£59.21/hour + VAT	£61.42/hour + VAT	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	Planning Advice					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	Pre-application planning advise on County Council	Non statutory	£341 (Excluding VAT) Price applicable for	£362 (Excluding VAT) Price applicable for	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	Tailored advice / Additional work	Non statutory	£76/Hr plus expenses (Excluding VAT)	£81/Hr plus expenses (Excluding VAT)	Full Cost Recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	Growth and Development-Transport Assessment and Highways					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	1. Pre-Application Meeting and written advice: CCC meet with the developer	Non statutory	Excluding VAT Category 1 (small, 5 units or less) £890	Excluding VAT Category 1 (small, 5 units or less) £943	Full Cost Recovery	The Transport Assessment Team advice to include cycling and travel plan expertise alongside TA scoping
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	2. Pre Application Written Advice: CCC provide written advice on the scope	Non statutory	Excluding VAT Category 1 (small, 5 units or less) £650	Excluding VAT Category 1 (small, 5 units or less) £689	Full Cost Recovery	The Transport Assessment Team advice to include cycling and travel plan expertise alongside TA scoping
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	3. Pre Application Transport Assessment / Transport Statement	Non statutory	Excluding VAT Category 1 (small, 5 units or less) N/A	Excluding VAT Category 1 (small, 5 units or less) N/A	Full Cost Recovery	The Transport Assessment Team advice to include cycling and travel plan expertise alongside TA scoping
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Growth & Development	Tailored advice / Additional work	Non statutory	£87/Hr plus expenses (Excluding VAT)	£93/Hr plus expenses (Excluding VAT)	Full Cost Recovery	6% inflation increase
Place & Sustainability	Highways & Transport	Highways	Highways Development Management	Highways Development Management					

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Highways Development Management	Highways Act Section 38 road adoption agreement	Non statutory	8.5% of linear metre rate determined by Milestone Term Contractor up to £1.5 million; above £1.5million, reduction to 6%.	8.5% of linear metre rate determined by Milestone Term Contractor up to £1.5 million; above £1.5million, reduction to 6%.	Full Cost Recovery	No change to base fee rate
Place & Sustainability	Highways & Transport	Highways	Highways Development Management	Section 106 & Section 278 agreements	Non statutory	Fees 8.5% of approved Tender value of works costs	Fees 8.5% of approved Tender value of works costs	Full Cost Recovery	No change to base fee rate
Place & Sustainability	Highways & Transport	Highways	Highways Development Management	Commutated sums including soakaways/ trees/ hydrobrakes/ petrol interceptors and other 'non standard' infrastructure.	Non statutory	Commutated sums are now calculated and collected in accordance with Highways Commuted Sum Policy adopted by Highways & Transport Committee 1st April 2023.	Commutated sums are calculated and collected in accordance with Highways Commuted Sum Policy adopted by Highways & Transport Committee 1st April 2023.	Full cost recovery in accordance with adopted policy.	Highways development - Cambridgeshire County
Place & Sustainability	Highways & Transport	Highways	Transport Strategy & Funding	Transport Modelling					
Place & Sustainability	Highways & Transport	Highways	Transport Strategy & Funding	Under 1000 dwellings/70,000 sqm B1 commercial	Non statutory	£1,650	£1,750	Partial	In addition Developers will be expected to cover the cost of actually undertaking the work requested, this fee is designed to help fund the on-going maintenance of the Model. The use of the model will depend on the level of work that is being undertaken for CCC/GCP/CPCA and the resulting resources available.
Place & Sustainability	Highways & Transport	Highways	Transport Strategy & Funding	1000 – 3000 dwelling/170,000 sqm B1 commercial	Non statutory	£3,300	£3,500	Partial	In addition Developers will be expected to cover the cost of actually undertaking the work requested, this fee is designed to help fund the on-going maintenance of the Model. The use of the model will depend on the level of work that is being undertaken for CCC/GCP/CPCA and the resulting resources available.
Place & Sustainability	Highways & Transport	Highways	Transport Strategy & Funding	Over 3000 dwellings/200,000 sqm B1 commercial	Non statutory	£5,500	£5,850	Partial	In addition Developers will be expected to cover the cost of actually undertaking the work requested, this fee is designed to help fund the on-going maintenance of the Model. The use of the model will depend on the level of work that is being undertaken for CCC/GCP/CPCA and the resulting resources available.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk and Biodiversity	Flood and Water - Ordinary watercourse consenting					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Flood Risk and Biodiversity	Ordinary water Consenting Charge	Statutory	£50	£50	Statutory Limit	Set by Defra
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Streetworks (NRWSA)					

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	NRSWA road opening sample inspection charges	Statutory	Now performance based inspections £50 between 20% and 100% based on previous year's and ongoing performance	Now performance based inspections £50 between 20% and 100% based on previous year's and ongoing performance	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	NRSWA defect charge	Statutory	£120 X 2	£120 x 2	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Section 74- charge for overstay	Statutory	Set by legislation as per September 2020 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fifth edition)	Set by legislation as per September 2020 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fifth edition)	Statutory limit	Set by legislation as per September 2020 Code of Practice for the Co-ordination of Street Works and Works for Road Purposes and Related Matters (fifth edition)		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Charges in relation to works occupying the carriageway during period of overrun							
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Traffic -sensitive or protected street not in road categories 2, 3 or 4.	Statutory	£5,000	£5,000	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Other streets not in road categories 2, 3 or 4.	Statutory	£2,500	£2,500	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Traffic-sensitive or protected street in road category 2.	Statutory	£3,000	£3,000	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Other street in road category 2.	Statutory	£2,000	£2,000	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Traffic -sensitive or protected street in road category 3 or 4.	Statutory	£750	£750	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Other street in road category 3 or 4.	Statutory	£250	£250	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Traffic -sensitive or protected street not in road categories 2, 3 or 4.	Statutory	£10,000	£10,000	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Other streets not in road categories 2, 3 or 4.	Statutory	£2,500	£2,500	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Traffic-sensitive or protected street in road category 2.	Statutory	£8,000	£8,000	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Other street in road category 2.	Statutory	£2,000	£2,000	Statutory limit	Set by National Legislation.		
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Traffic -sensitive or protected street in road category 3 or 4.	Statutory	£750	£750	Statutory limit	Set by National Legislation.		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Other street in road category 3 or 4.	Statutory	£250	£250	Statutory limit	Set by National Legislation.
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Charges in relation to works outside the carriageway during period of overrun					
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Street not in road category 2, 3 or 4.	Statutory	£2,500	£2,500	Statutory limit	Set by National Legislation
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Street in road category 2.	Statutory	£2,000	£2,000	Statutory limit	Set by National Legislation
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Street in road category 3 or 4.	Statutory	£250	£250	Statutory limit	Set by National Legislation
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Charges in relation to Offences against Part 3 and 4 of the Traffic Management Act (2004)					
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Fixed Penalty Notices	Statutory	£120 unless paid within 29 days then £80	£120 unless paid within 29 days then £80	Statutory limit	Set by National Legislation
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Fixed Penalty Notices	Statutory	£500 unless paid within 29 days then £300	£500 unless paid within 29 days then £300	Statutory limit	Set by National Legislation
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Permit Fees in relation to Part 3 of the Traffic Management Act (2004)					
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Provisional Advanced Application	Statutory	Road Category 0-2 or Traffic Sensitive £105	Road Category 0-2 or Traffic Sensitive £105	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Provisional Advanced Application	Statutory	Road Category 3-4 and non Traffic Sensitive £75	Road Category 3-4 and non Traffic Sensitive £75	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Major Activity or requiring a TTRO	Statutory	Road Category 0-2 or Traffic Sensitive £240	Road Category 0-2 or Traffic Sensitive £240	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Major Activity or requiring a TTRO	Statutory	Road Category 3-4 and non Traffic Sensitive £150	Road Category 3-4 and non Traffic Sensitive £150	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Standard Activity	Statutory	Road Category 0-2 or Traffic Sensitive £130	Road Category 0-2 or Traffic Sensitive £130	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Standard Activity	Statutory	Road Category 3-4 and non Traffic Sensitive £75	Road Category 3-4 and non Traffic Sensitive £75	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Minor Activity	Statutory	Road Category 0-2 or Traffic Sensitive £65	Road Category 0-2 or Traffic Sensitive £65	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Minor Activity	Statutory	Road Category 3-4 and non Traffic Sensitive £45	Road Category 3-4 and non Traffic Sensitive £45	Statutory limit	Set by Legal Order

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Immediate Activity	Statutory	Road Category 0-2 or Traffic Sensitive £60	Road Category 0-2 or Traffic Sensitive £60	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Immediate Activity	Statutory	Road Category 3-4 and non Traffic Sensitive £40	Road Category 3-4 and non Traffic Sensitive £40	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Permit Variation	Statutory	Road Category 0-2 or Traffic Sensitive £45	Road Category 0-2 or Traffic Sensitive £45	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Permit Variation	Statutory	Road Category 3-4 and non Traffic Sensitive £35	Road Category 3-4 and non Traffic Sensitive £35	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Traffic Management	Works on Traffic Sensitive Streets carried out wholly outside Traffic Sensitive Times	Statutory	30% discount on relevant permit fee as above	30% discount on relevant permit fee as above	Statutory limit	Set by Legal Order
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Highway Assets					
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Landowner deposits under s15A Commons Act 2006 with or without S31(6) Highways Act 1980	Statutory	£405 deposit + placing notices at £63 per hour + travel expenses @ 45p per mile + £3.91 per notice.	£430 deposit + placing notices at £75 per hour + travel expenses @ 45p per mile + £5.60 per notice.	Full Cost Recovery	Landowner deposits which, if correctly made, can help protect land against public rights accruing. Please note that the County Council reserves the right to increase the stated fees for extensive
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Landowner deposits under s15A Commons Act 2006 with or without S31(6) Highways Act 1980: Additional Declarations	Statutory	Additional declarations £290	Additional declarations £250	Full Cost Recovery	Landowner deposits which, if correctly made, can help protect land against public rights accruing Please note that the County Council reserves the right to increase the stated fees for extensive land holdings or deposits consisting of multiple plans, in order to recover actual costs involved.
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Highway record (List of Streets (s36(6) Highways Act 1980) and pending	Statutory	Free	Free	Statutory Limit	Viewable at Shire Hall upon appointment during normal office hours
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Highway boundary/extent records	Statutory	Free	Free	Statutory Limit	Maps viewable at Shire Hall upon appointment during normal office hours
Place & Sustainability	Highways & Transport	Highways	Highway Assets	Commons and Village Greens	Statutory	Free	Free	Statutory Limit	Registers viewable at Shire Hall upon appointment during normal office hours. Digital version and guidance available here: http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/344/protecting_and_providing_green_space/2

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy & Partnerships	Highways & Transport	Policy, Insight and Programmes	Policy, Insight and Programmes	Road traffic collision (accident) data	non-statutory	<p>£350+VAT standing charge for all data queries.</p> <p>Extra fee for larger requests exceeding 1,000 collisions (£100+VAT per additional 500 collisions).</p> <p>Extra fee for alternative data export formats (£400+VAT).</p> <p>Extra fee for PDF map of collisions: -Up to 25 collisions: £350+VAT - 26-50 collisions: £375+VAT - 51-75 collisions: £400+VAT - 76-100 collisions: £425+VAT - 101-150 collisions: £450+VAT - 151-200 collisions: £475+VAT - 201-250 collisions: £500+VAT - 251+ collisions: CCC not able to produce labelled PDF.</p> <p>Data can be downloaded for free at:</p>	<p>£370+VAT standing charge for all data queries.</p> <p>Extra fee for larger requests exceeding 1,000 collisions (£106+VAT per additional 500 collisions).</p> <p>Extra fee for alternative data export formats (£425+VAT).</p> <p>Extra fee for PDF map of collisions: -Up to 25 collisions: £370+VAT - 26-50 collisions: £400+VAT - 51-75 collisions: £425+VAT - 76-100 collisions: £450+VAT - 101-150 collisions: £475+VAT - 151-200 collisions: £500+VAT - 201-250 collisions: £530+VAT - 251+ collisions: Not available.</p> <p>Data can be downloaded for free at: https://cambridgeshireinsight.org.uk/roads-transport-and-active-travel/cambridgeshire-collision-data/</p>	Full cost recovery	
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Statutory fees external applicants	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Statutory fees CCC applicants	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Full Applications (and First Submissions of Reserved Matters) Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Erection/alterations/replace ment of plant and machinery	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste- Applications other than Building Works							
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Car parks, service roads or other accesses	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.		
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.		

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

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Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Operations connected with exploratory drilling for oil or natural gas	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Operations (other than exploratory drilling) for the winning and working of oil or natural gas	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Other operations (winning and working of minerals) excluding oil and natural gas	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Other operations (not coming within any of the above categories)	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.

Schedule of Fees & Charges: Proposed rates for 2024-25

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Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Other operations (winning and working of minerals) excluding oil and natural gas	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	As above	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Other operations (not coming within any of the above categories)	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste- Lawful Development Certificate					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	LDC – Existing Use - in breach of a planning condition	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	LDC – Existing Use LDC - lawful not to comply with a particular condition	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	LDC – Proposed Use	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.

Schedule of Fees & Charges: Proposed rates for 2024-25

Unless specified as term time rates, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste-Prior Approval					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Proposed Change of Use to State Funded School or Registered Nursery	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste-Approval/Variation/Discharge of Condition					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Application for removal or variation of a condition following grant of planning permission	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Request for confirmation that one or more planning conditions have been complied with	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Other Changes of Use of a building or land	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste-Application for a New Planning Permission to Replace an Extant Planning Permission					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Applications in respect of major developments	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.

Schedule of Fees & Charges: Proposed rates for 2024-25

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Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Applications in respect of other developments	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste-Application for a Non-material Amendment Following a Grant of Planning Permission					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Applications in respect of other developments	Statutory	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	See fees for planning applications found here https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	County Planning, Minerals and Waste-Other Charges					
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	County Planning, Minerals and Waste	Site Monitoring fees	Statutory	See fees for site monitoring visits available at https://www.legislation.gov.uk/uksi/2012/2920/contents/made	See fees for site monitoring visits available at https://www.legislation.gov.uk/uksi/2012/2920/contents/made	Fees set by legislation	Fees changed in 2018 and set nationally so no amendments to note in this sheet.
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Heat Network						
Place & Sustainability	Environment & Green Investment	Planning, Growth & Environment	Heat Network - Swaffham Prior	Unit charge for heat at Swaffham Prior	Non-statutory	9.3p/kwh including VAT	10.29p/kwh including VAT	Agreed discount	2024/25 proposed charge is an estimate, to be updated once October index is provided at the end of November. Price provided is the best estimate to date (7th November).

Cambridgeshire County Council

Strategic Framework 2023-2028

Refresh for 2024-25



Joint Administration Foreword

As we look ahead to the changing needs of Cambridgeshire for the coming four years, and our vision to create a Greener, Fairer and more Caring Cambridgeshire, we cannot ignore the situation immediately in front of us.

As 2023 ended, the Local Government Association reported councils face an 'inflationary storm' with a predicted £4billion funding gap over the next two years, and so in facing an uncertain financial future Cambridgeshire County Council is not alone.

But we need to be clear that the issues we face are the result of three main things: increased demand for services, the impact of inflationary pressures and long term Government underfunding.

In the past year, we have continued not just to see the long tail of the Covid pandemic and its effects on children and young people resulting in a sharp increase in the need for specialist placements for a small number with extreme mental health issues, but a higher and faster than expected rise in older people once again needing residential care – a need which had reduced in the immediate aftermath. Family budgets continue to be stretched. We have provided support through topping up government grants to provide the full cost of free school meals during holidays for around 22,000 children, and numbers of emergency grants to other families through the household support fund have not reduced during the summer months.

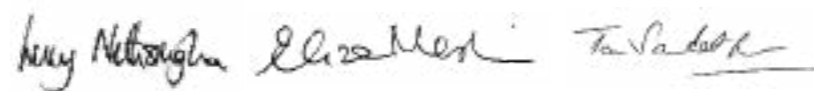
But we are also affected by wider national and even

international issues, such as interest rates which the Bank of England has said are likely to remain above 5% until 2026, which impact on all goods and services the council buys, the cost of borrowing as well as pay award costs for both council workers and a large externally commissioned workforce which includes residential care for vulnerable adults and children.

While there are many councils that face this situation, we are unique in that our population is growing faster than anywhere else in the UK, and amongst young and older people. This is something unrecognised by successive Governments who have not increased our funding formula for more than ten years. As a result, we receive funding for the size of population we had in 2013 – an unrealistic prospect even if we hadn't had such rapid growth.

However, we are a well-managed council – without some of the issues which have affected councils around the country recently – and we are working hard to ensure that through a mixture of savings, reduced spending, and good financial control we can continue to provide our most essential services.

We will continue our work to bring services closer to communities, to deliver services which reduce rather than increase the risks we are all experiencing due to climate change, to make travel safe and sustainable, reduce health inequalities and offer a safety net for those in most need.



Cllr Lucy Nethsingha
Leader of
Cambridgeshire
County Council



Cllr Elisa Meschini
Deputy Leader of
Cambridgeshire
County Council



Cllr Tom Sanderson
Leader of the
Independent Group
on Cambridgeshire
County Council

Chief Executive Foreword

Achieving the vision set for us by Cambridgeshire County Council's Joint Administration to be a Greener, Fairer and more Caring County is ambitious, especially at a time when people, families and local communities are all facing great financial pressures.

Everything we do is of huge importance to communities across the county. That is why I was pleased that this year, for the first time, we commissioned a detailed Quality of Life Survey to actively listen to and learn from the people of Cambridgeshire. During the summer we interviewed over 5,500 people across the county who broadly represent the population of Cambridgeshire, according to the 2021 census.

We know from this work that, broadly speaking, people are happy in the county, they feel safe and well connected to their local communities and think Cambridgeshire is a good place to raise children. However, this wasn't equally true for everyone. Younger people, people with disabilities, or people struggling economically all rated themselves lower in these areas.

Many people told us that they feel lonely or isolated and mental health concerns are highest among our youngest residents. These incredibly rich insights have all been used to inform the proposals for change and improvement that have been put forward to be considered by our politicians.

However, we must still balance our books before we can

progress with new innovations and new investments. We are thankfully not in the position of some councils across England, who are facing the most severe financial distress. We are and remain a well-managed council, with committed officers and people at all levels, who are focussed on delivering the very best for our residents.

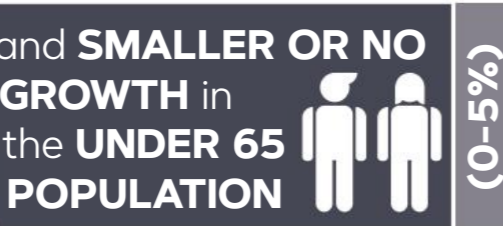
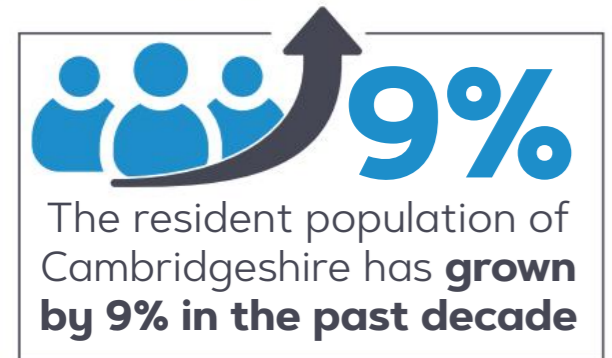
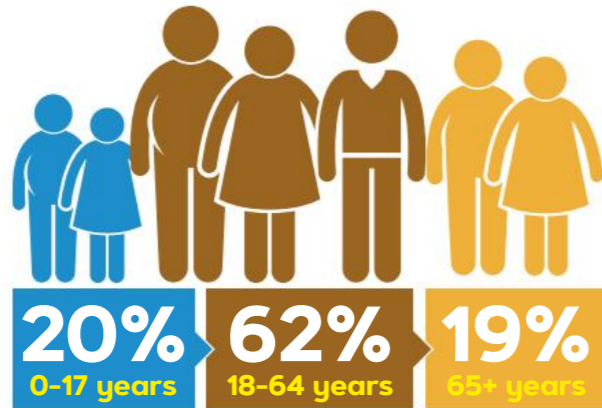
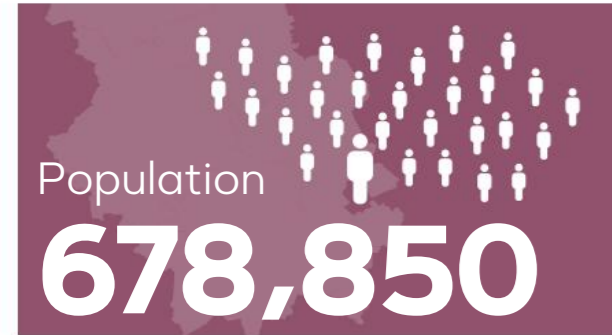
Yes, as a council, we have statutory duties to meet, but we have no statutory services, and so as we move forward, we are re-looking at everything we do, including our work with partners, to make positive changes and save money. We will also accelerate our use of new technologies and will further rationalise our office accommodation, to become more efficient and more effective. Importantly, we will continue to ensure our workforce is as productive, engaged, inclusive and proud to work for Cambridgeshire as we can, recognising that we are only ever as good as the people who work for the council.

It is in this way, we believe residents will see us continuing to make good on our greener, fairer and more caring ambitions, as we continue to support a growing county and tackle deep rooted inequalities by always thinking like residents and acting like taxpayers.



Dr Stephen S. Moir
Chief Executive of
Cambridgeshire
County Council

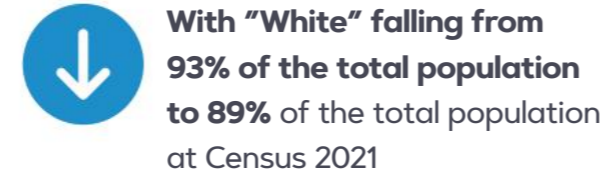
Cambridgeshire and its people



Source: ONS, Census 2021

Communities have become more diverse, ESPECIALLY IN CAMBRIDGE

The proportions of the population in all high level ethnic groups apart from "White" have increased since 2011

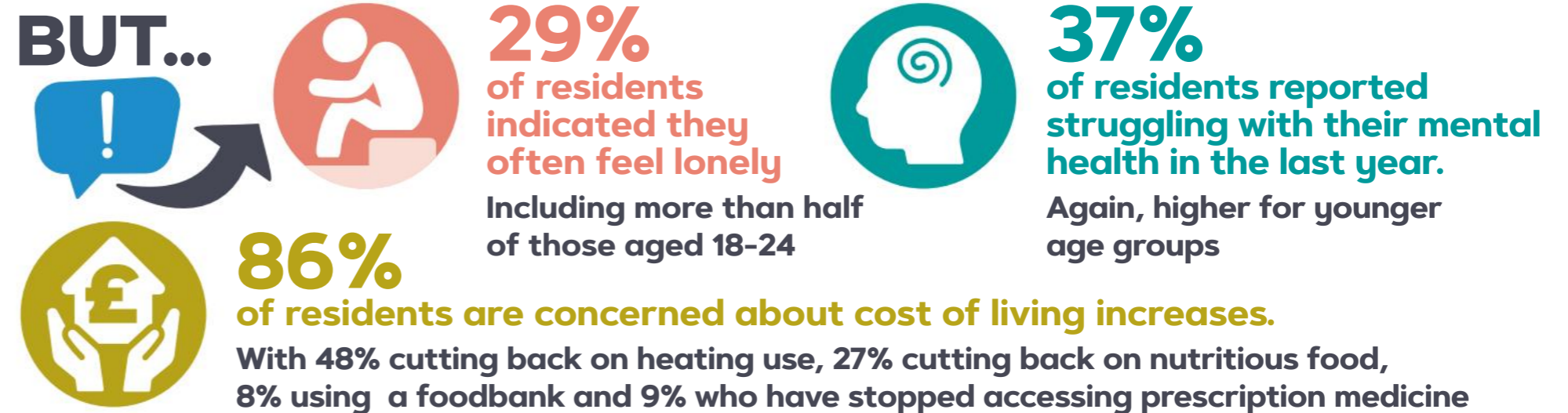


All districts have seen a notable increase in the White: Other ethnic groups since Census 2011



Cambridgeshire and its people

In 2023 Cambridgeshire County Council – working with an independent market research company – ran its first Quality of Life survey, involving 5,500 people broadly representing the demographic make up of the County. We aim to repeat this survey over the next two years.





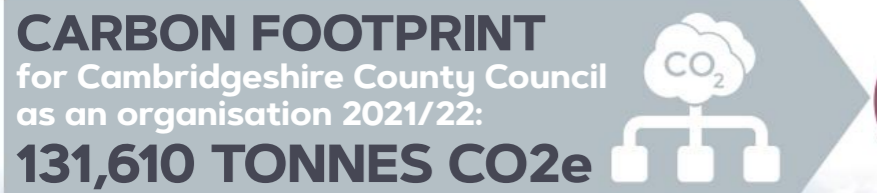
“ Create a **greener, fairer** and more **caring** Cambridgeshire ”



We want to be ‘greener’, because tackling the climate crisis and looking after nature is necessary to help our communities to thrive in a changing environment



Source: combination of BEIS data and CCC calculations



the **largest share** was from **Land Use Change and Forestry (LULUCF)** followed by **Waste and Construction**

Source: CCC Carbon Footprint Report 2021-22



“ Create a **greener, fairer** and more **caring** Cambridgeshire ”



We want to be ‘fairer’, because the pandemic and cost of living crisis that followed have worsened inequalities in health, income and education, and we need to make sure the prosperity enjoyed in some parts of the County is enjoyed by all.

Cambridgeshire has 16 Lower Layer Super Output Areas (LSOAs) in the 20% most relatively deprived nationally as measured by the Indices of multiple deprivation 2019

11 of these are in Fenland, 3 in Cambridge City and 2 in Huntingdonshire.

Source: CCC Indices of Multiple Deprivation 2019 – Key Findings in Cambridgeshire and Peterborough

LIFE EXPECTANCY
figures for males and females is **NOT** the same across the county

The range for males is 78.5 years in Fenland through to 83.1 years in South Cambridgeshire



For females life expectancy is slightly higher than for males. However there are still inequalities with Fenland at 82.2 years through to South Cambridgeshire at 85.9 years

Source: Cambridgeshire & Peterborough Insight <https://cambridgeshireinsight.org.uk/jsna-2023/all-dashboards/jsna-2023-dashboards-life-expectancy/>

The Cambridgeshire County Council Vision



“ Create a **greener, fairer** and more **caring** Cambridgeshire ”



We want to be more ‘caring’, because the most vulnerable in our County are the most at risk of needing additional care and support. We can reduce these risks by intervening early to prevent further escalation of need.

Around 2,500 carers supported at any one time

Around 7,406 children supported with Education Health and Care Plans (EHCPs)

AN INCREASE OF 103% since January 2017

2,750 social care cases at any one time... including around 600 children in care aged 0-17 and around 300 children with a recorded disability

1,246 PUPILS in schools with caring responsibilities identified in January 2023

10,885 PUPILS with special educational needs in schools who receive ‘SEN Support’ rather than having an EHCP reported in May 2023

Over 5,000 Children supported with an early help episode in the past 12 months

Around 7,700 adults aged 18+ receive long-term social care
Fully or partially funded by the County Council

The Cambridgeshire County Council Vision

We will deliver this vision by being Closer to our Communities, taking a ‘decentralised’ approach to our relationships with our partners, communities and residents, so that Cambridgeshire can become greener, fairer and more caring in the ways that are most suitable to the variety of people and communities we serve.

To do this we have SEVEN ambitions:

- Ambition 1**
 Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes
- Ambition 2**
 Travel across the county is safer and more environmentally sustainable
- Ambition 3**
 Health inequalities are reduced
- Ambition 4**
 People enjoy healthy, safe and independent lives through timely support that is most suited to their needs
- Ambition 5**
 People are helped out of poverty and income inequality
- Ambition 6**
 Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised
- Ambition 7**
 Children and young people have opportunities to thrive

Delivering these ambitions often involves us working with all our partners including the voluntary sector, businesses and communities to tailor services around people, families and the communities they live in.

Ambition 1

Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes



Cambridgeshire's 2023 Quality of Life Survey showed 76% of respondents were concerned about climate change, and 85% wanted the council to do more to protect and enhance the natural environment.

To achieve this Ambition we will:

- Plan for and manage climate risk, so we can cope with the impacts our changing climate brings
- Reduce the council's direct carbon emissions to net zero by 2030
- Support partners, residents, businesses and communities to live and work more sustainably
- Help build a local circular economy to increase reuse and recycling whilst minimising waste
- Embed net-zero by design and climate resilience into our transport delivery and infrastructure asset maintenance
- Maximise the extent and quality of nature areas across Cambridgeshire, giving more people access to green space
- Support Local Nature Groups that manage and enhance their communities' green spaces
- Support Community Flood Groups to build resilience in areas at risk of flooding
- Improve insulation of homes and ensure new homes are sustainable



We will get Closer to Communities by:

Facilitating more community-led plans for decarbonisation and biodiversity

We will track progress by:

- ✓ Monitoring our annual county-wide carbon footprint data
- ✓ Measuring biodiversity to establish where and how we can bring the biggest benefits to nature

Ambition 1

Since launching this Ambition we have:

- ✓ Reduced the council's scope 1 and 2 carbon emissions by 36% from 2018-19 to 2022-23, with 22 council building heating systems replaced with low carbon heating, saving an estimated 370 tCO₂e per annum at a cost of £6.6 million (£3 million of this coming from successful grant applications)
- ✓ Launched a new home energy efficiency and low carbon heating service for residents in Friday Bridge, Fenland
- ✓ Collaborated with City and District Councils to retrofit 550 low-income households to help with the cost of living crisis, securing £11.5 million for off-gas grid residents to take action to reduce energy costs
- ✓ Opened the St. Ives Smart Energy Grid, comprising solar canopies, battery storage, EV charging and supplying clean green electricity locally
- ✓ Retrofitted 62 Cambridgeshire schools with energy measures saving more than £11 million on annual energy bills and cutting carbon emissions of 1,312 tCO₂e per annum
- ✓ Secured £5.4 million of grant funding to decarbonise heating systems across 23 schools, with 10 schools having completed low carbon heating installs this year, saving 424 tCO₂e per year
- ✓ Introduced a climate-based corporate outcome as part of our staff appraisal system and essential training for all council staff
- ✓ Won an international Edie Award for the Swaffham Prior Renewable Heat Network, a community led project delivered by Cambridgeshire County Council, working in partnership with Swaffham Prior Community Land Trust, Government and Bouygues Energies and Services Ltd. The Project has seen 60 homes connected to renewable heating, with more planned



Ambition 2

Travel across the county is safer and more environmentally sustainable



Cambridgeshire's 2023 Quality of Life Survey showed the condition of our highways was among residents top concerns, but users were highly satisfied with Park and Ride sites and the Guided Busway.

To achieve this Ambition we will:

- Work with our partners to deliver a single vision for transport across Cambridgeshire
- Engage with our partners and communities to secure the greatest achievable benefits from major highway schemes and new developments
- Work with the Cambridgeshire and Peterborough Combined Authority and the Greater Cambridge Partnership to enhance bus services and provide a sustainable long term local funding solution for bus service support
- Become an Active Travel Centre of Excellence that sees more residents safely participating in active travel
- Promote and facilitate alternatives to fossil fuel-based car travel
- Work through the Vision Zero Partnership to achieve a consistent reduction in deaths or serious injuries by 2040
- Support local communities through the Local Highways Improvement programmes
- Recycle and reuse materials in our highways projects
- Manage highways infrastructure in a safe and functional state



We will get Closer to Communities by:

Supporting communities to participate in decision making about their local transport networks

We will track progress by:

- ✓ Monitoring the number of motorised vehicles and the take up of cycling and walking
- ✓ Assessing the condition of our road network
- ✓ Monitoring the numbers of killed or seriously injured casualties

Ambition 2

Since launching this Ambition we have:

- ✓ Delivered approximately 60 Local Highway Improvement Projects, which are often focussed on addressing road safety and speed reduction on behalf of local communities
- ✓ Spent approximately £8 million on 14 major carriageway maintenance upgrades countywide, and approximately £3 million on 25 individual footpath and cycle path renewals to enable safer, more sustainable travel for highway users across the county
- ✓ Delivered 54 drainage maintenance schemes, spent £1 million designing a further 15 projects and delivered five significant drainage upgrades across the county and investigated a further 10 notable problem sites to develop a forward pipeline for future investment
- ✓ Consulted on and agreed a new Active Travel Strategy and secured £910,000 to develop and construct five new Active Travel schemes across the county
- ✓ Delivered significant upgrades to active travel infrastructure through our DTSA programme at Barton Road (£600,000) and Storeys Way (£170,000) in Cambridge and continued to work with communities and elected representatives countywide to design and progress over 20 projects which are focussed on more sustainable and safer travel through new, or upgrades to existing, infrastructure
- ✓ Completed work to deliver the Kings Dyke crossing



Ambition 3

Health inequalities are reduced



Cambridgeshire's 2023 Quality of Life Survey showed more than a third of residents struggled with mental health issues and 40% with physical health problems, and while our level of smoking, vaping or drinking are in line with national averages, they are more prevalent among younger people.

To achieve this Ambition we will:

Work with partners and the Cambridgeshire and Peterborough Health and Wellbeing Board to support the Integrated Care System to:

- Improve outcomes for our children and young people
- Reduce inequalities in preventable deaths for those under 75 years old
- Increase the number of years that people live in good health
- Create an environment that gives people the opportunity to be as healthy as they can be
- Reduce poverty through better employment and housing
- Combat health inequalities by ensuring that all council policies contribute to the better health of our population
- Protect and enhance the council's directly provided services and guarantee the oversight of elected Members in shaping these services



We will get Closer to Communities by:

Responding to local priorities to act on wider determinants of health – for example, by designing and delivering family learning alongside communities and local solutions to local issues, such as loneliness or opportunities for exercise

We will track progress by

- Monitoring healthy life expectancy
- Reducing the number of preventable deaths before the age of 75
- Scrutinising the quality of the council's public health programmes, prioritising activities which can genuinely make a difference

Ambition 3


Since launching this Ambition we have:

- Delivered staff and member training on the wider determinants of health
- Developed and launched the Joint Health and Wellbeing Strategy for Cambridgeshire and Peterborough, embedding prevention into all priorities
- Launched a mental health campaign for LGBTQ+ young people alongside the Kite Trust building on research from the charity Just Like Us showing that LGBTQ+ young adults are more than twice as likely to hurt themselves deliberately than non-LGBTQ+ young adults. Evaluation showed that 70% of respondents in the target group had seen the campaign, and 67% learnt something new from it or said it was helpful to them
- Participated in the HMRC led Operation CeCe aimed at disrupting the activities of sellers of illicit tobacco, including the seizure of 5,288 non-compliant vapes found to contain higher levels of nicotine than they should
- Undertaken underage sales operations to tackle the sale of age restricted products to young persons
- Issued Prevention of Future Death Reports to raise awareness of preventable deaths




Ambition 4

People enjoy healthy, safe and independent lives through timely support that is most suited to their needs

 Cambridgeshire's 2023 Quality of Life Survey showed around 5% of people struggled to live independently, but that this was higher for younger people and those with disabilities. People reporting they had recently had a fall were 11% more likely to be older, female or people with disabilities.

To achieve this Ambition we will:

- Promote early intervention and prevention measures to improve physical and mental health and wellbeing
- Involve local people in shaping services, which focus on helping people early, fully coordinating with the NHS and our other partners
- Deliver care at a more local, neighbourhood level, personalising care around the individual in ways that maintain high quality services for people who need them, and which empower people and communities to stay healthy, connected, safe and independent
- Protect and enhance people's choice and control, adopting a rights-based approach to service delivery
- Commission services that drive up the quality and dignity of care work and bring additional benefits to Cambridgeshire's people and communities
- Ensure adults at risk are safeguarded from harm in ways that meet their desired outcomes, providing transparency and accountability in cases where the health and care system falls short
- Continue to expand digital connectivity coverage across the county to reduce the risk of digital exclusion preventing people from accessing social care services

 **We will get Closer to Communities by:** Continuing to deepen engagement with, and participation in, the work of Integrated Neighbourhoods, which are local partnerships of health, emergency services, voluntary and community sector and council services usually centred on local clusters of GP surgeries

We will track progress by

- Monitoring the social care related quality of life
- Monitoring the number of permanent admissions to care homes

Ambition 4

Since launching this Ambition we have:

- Launched a new social work academy and boosted training and career opportunities for local care workers, including a Care Certificate
- Increased the proportion of people using social care who receive direct payments
- Launched Individual Service Funds in East Cambridgeshire, which allow a third party to manage a person's care and support budget in line with the person's wishes
- Started delivery of the Self-Directed Support Programme, which was co-designed with stakeholders and gives people more choice, control and flexibility in how their care needs are met
- Created 10 additional care micro-enterprises, which consist of local people supported to set up their own small businesses that provide their neighbours with personalised care and support, amongst other services that support independence at home



Ambition 5

People are helped out of poverty and income inequality



Cambridgeshire's 2023 Quality of Life Survey showed 86% of residents were concerned about cost of living increases, with 47% of those who have made more than one change because of this (limiting heating, food or medicines) also reporting their mental health had been affected in the past year.

To achieve this Ambition we will:

- Develop an Anti Poverty Strategy for Cambridgeshire in collaboration with our partners, and informed by those who have experienced poverty, that addresses crisis support and the underlying causes of poverty in the county
- Support people to maximise their income to support them in a crisis
- Help households in need to boost their income and reduce their outgoings
- Work with our partners to ensure that support for people is straightforward, equitable, and does not stigmatise
- Support families with access to free school meals and help for families during school holidays
- Support entry to, and good quality participation in, the labour market
- Ensure people can access support to develop their skills as a route to financial security
- Influence our suppliers and providers to pay the real living wage



We will get Closer to Communities by:

Facilitating data sharing to identify those people who are at risk and creating place-based partnerships that can provide wrap-around support

We will track progress by

- ✓ Monitoring the number of universal credit claimants
- ✓ Monitoring the percentage of learners who join us with few or no qualifications, who go on to further learning, work, or apprenticeships

Ambition 5


Since launching this Ambition we have:

- ✓ Delivered more than £7m in direct support to families who are struggling financially, through the household support fund or holiday food vouchers for more than 22,000 Cambridgeshire children on free school meals
- ✓ Provided Council Tax relief to our care-experienced young people
- ✓ Continued to perform in the top 20% of councils nationally, and surpass our statistical and local neighbour councils, in having a low percentage of young people not in education, employment or training
- ✓ Paid our employees the real living wage
- ✓ Increased our funding to care providers so that they can pay their employees the real living wage
- ✓ Supported and promoted school uniform swaps across the county



Ambition 6

Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised

 Cambridgeshire's 2023 Quality of Life Survey shows 75% of residents feel connected to their local area, and there are high levels of satisfaction with services available to all such as libraries, registration services, waste disposal and recycling, but 52% of residents are concerned about investment and jobs.



To achieve this Ambition we will:

- Promote a mixed economy in council services, expanding the number of directly provided in-house services, where appropriate, and offering better access to local community groups to be able to work as our partners
- Work alongside the Cambridgeshire and Peterborough Combined Authority to ensure the support for skills development is accessible, targeted and relevant
- Support the local economy to keep more of the Cambridgeshire pound local
- Support small business start-ups, self-employment and social enterprises
- Secure additional benefits and greater social value for our communities when we procure and commission goods and services

We will get Closer to Communities by:

Participating in local community wealth building partnerships, where large institutions such as health trusts and universities use their spending to encourage more locally-owned businesses

We will track progress by

-  Monitoring the social value, or additional benefits for communities, achieved from goods and services the council purchases
-  Monitoring the percentage of organisational spend that is locally based

Ambition 6

Since launching this Ambition we have:

-  Outlined 17 Closer to Communities pilots, that include repositioning our library service as the 'front door' to wider council support and a range of partner services
-  Delivered Enabling Growth Outdoors to support young people aged 10-18 not in mainstream education at Wisbech Community Farm, as part of the Closer to Communities pilot schemes
-  Extended access to libraries and achieved Library of Sanctuary status in recognition of our work to support those who are seeking refuge in our county
-  Appointed a Migrant Policy and Partnerships Officer – a post created following a decision made by Full Council this year to increase local level support for asylum seekers and migrants
-  Created 10 additional care micro-enterprises, which consist of local people supported to set up their own small businesses that provide their neighbours with personalised care and support, amongst other services that support independence at home



Ambition 7

Children and young people have opportunities to thrive



Cambridgeshire's 2023 Quality of Life Survey showed 77% say Cambridgeshire is a good place to raise children, 68% believe children are safe and 66% that they have access to great education, but 30% of parents said their child had suffered from mental health issues in the last year, and 46% of those who use them aren't satisfied with services for children with special educational needs or disabilities (SEND).

To achieve this Ambition we will:

- Provide families with high quality pre-birth and early years support
- Ensure our children are ready to enter and exit education prepared for the next phase in their lives
- Ensure all children have access to education from early years through to post 16 provision
- Challenge and support all settings to set high aspirations for all children and young people
- Protect children and young people from harm using safeguarding approaches
- Improve outcomes for children and young people with complex needs, including mental health needs
- Meet special educational needs early and locally
- Ensure that young people who experience care can access the support they need to move into adult life
- Work with partners to coordinate NHS, Early Help and Social Care, upholding our principles of directly providing services where this delivers the best outcomes for residents, and guarantee the oversight of locally elected and accountable bodies in shaping these services



We will get Closer to Communities by:

Designing youth services in partnership with young people, their families and the local voluntary and community sector

We will track progress by

- ✓ Monitoring the educational outcomes of our children in care
- ✓ Monitoring the educational attainments as key stages of learning
- ✓ Monitoring the number of children with a child protection plan

Ambition 7

Since launching this Ambition we have:

- ✓ Launched a new social work academy and boosted training and career opportunities for social care staff throughout children's services to help recruit and retain staff in a sector which has national recruitment issues – helping vulnerable children and their families
- ✓ Received government go-ahead and funding to establish two new special free schools in the county: a 210-place, multiple needs school in March and a 60-place school in Gamlingay for children with Social, Emotional and Mental Health (SEMH) needs
- ✓ Provided Council Tax relief to our care-experienced young people
- ✓ Become the 3rd County Council in the country to recognise 'care experience' as a protected characteristic as part of a UK wide campaign
- ✓ Received an additional £412,000 in grant funding because we exceeded our annual target set by the Department for Levelling Up, Housing and Communities (DLUHC) – helping 516 families in need to achieve significant and sustained progress



The Cambridgeshire County Council Corporate Approach

Our Vision and 7 Ambitions drive everything we do. They are enabled by our key cross-cutting and Ambition-focused strategies, which shape our operational strategies, policies and plans.



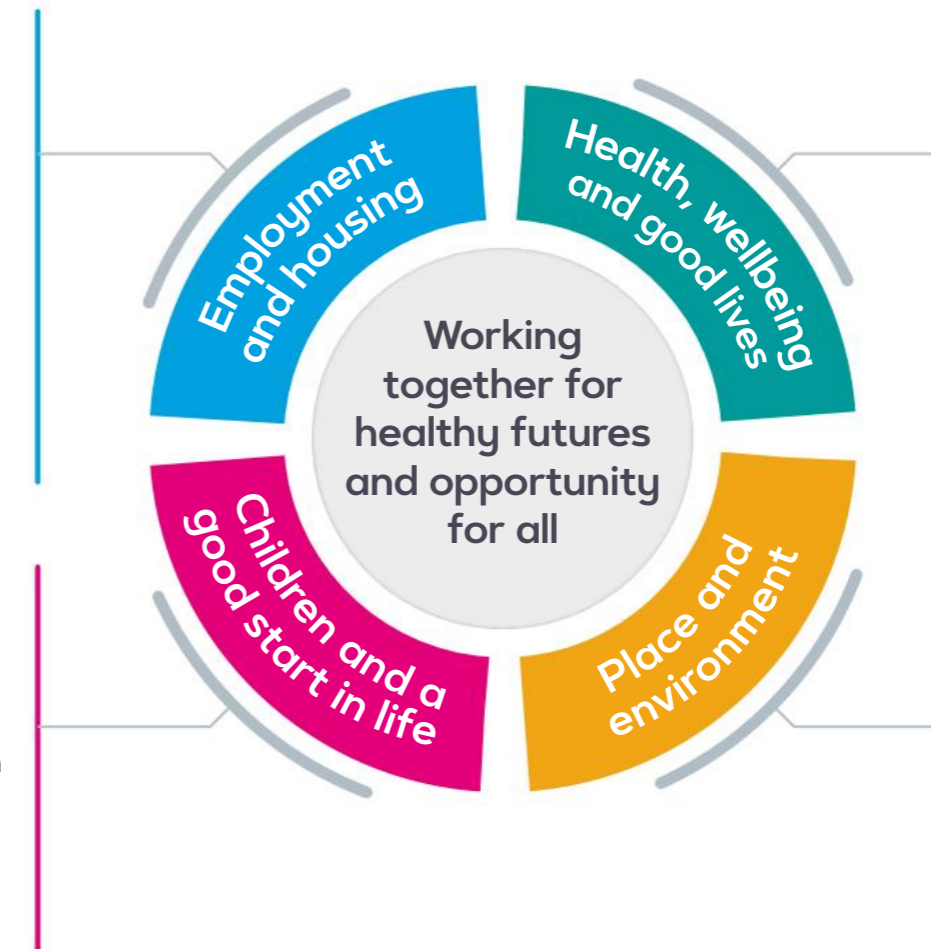
Working with our public sector partners

Our Vision and Ambitions for Cambridgeshire County Council align with those of our public sector partners

This has enabled us to agree a single system strategy identifying the issues to tackle together to achieve better outcomes for people

- Skills
- Fair pay and good work
- Opportunities for all
- Wellbeing, safety and security in work
- Affordable lifelong homes
- Better housing
- Social mobility
- Fewer households living in poverty

- Physical activity
- Ready for the future
- High aspirations for all
- Reduce childhood obesity
- Address inequalities in health and social outcomes
- Social connection
- Better mental health
- Ready for education



- Early intervention
- Local support
- Collaborative health
- High-quality acute and social care provision
- Volunteering
- Lifelong activity
- Independent living
- Drugs and alcohol education and support
- Tracking violence against women and girls

- Healthy environments
- Green space and nature
- Connectivity
- Biodiversity
- Sustainability
- Connection and inclusion
- Safe communities
- Active and social places

Financial details to follow after the budget setting meeting at Full Council

www.cambridgeshire.gov.uk



Glossary of terms

SFA	Settlement Funding Assessment	The Settlement Funding Assessment consists of the local share of business rates, and Revenue Support Grant and is part of the Council's funding.
RSG	Revenue Support Grant	Revenue Support Grant is a central government grant given to local authorities which can be used to finance revenue expenditure on any service. For Cambridgeshire County Council this grant was reduced to zero from 2021/22.
DSG	Dedicated Schools Grant	<p>The grant is paid in support of the local authority's schools budget. It is the main source of income for the schools budget.</p> <p>Local authorities are responsible for determining the split of the grant between central expenditure and the individual schools budget (ISB) in conjunction with local schools forums. Local authorities are responsible for allocating the ISB to individual schools in accordance with the local schools' funding formula.</p>
NNDR	National Non-Domestic Rates	Also referred to as business rates. In Cambridgeshire, NNDR is collected by District Councils and 50% of this money is retained by the County Council, District Councils and the Hereford and Worcester Fire and Rescue Authority as part of their funding. The remaining 50% is returned to Central Government for redistribution elsewhere across local government.
MTFS	Medium Term Financial Strategy	The Strategy that sets out the future ways in which the Council will manage its finances, considering pressures, funding and available resources.
MTFP	Medium Term Financial Plan	The Financial Model covering the next three years based on assumptions within the MTFS

Glossary of terms, continued

GFR	General Fund Reserve	Reserves held for non-specific purposes, to manage risks as / if they arise during the year.
EMR	Earmarked Reserve	Reserves held for specific purposes.
CPI	Consumer Price Index	Measures changes in the price level of market basket of consumer goods and services purchased by households.
RPI	Retail Price Index	A measure of inflation published monthly by the Office for National Statistics. It measures the changes in the cost of a representative sample of retail goods and services.
SEND	Special Educational Needs & Disabilities	A focused service on helping a child or young person in learning where that individual has a disability or special educational needs, for example dyslexia or physical ability, that requires additional support.
ILS	Independent Living Support	A focus to help young adults with learning disabilities and autism to live independently in their own homes / accommodation.
AHC	Directorate of Adult, Health and Commissioning Services	Directorate of the Council providing services such as care for the elderly, adults with disabilities, mental health and integration with health partners
CEF	Children, Education & Families Directorate	Directorate of the Council providing services such as care placements, education, SEND, libraries and arts.
P&S	Place & Sustainability Directorate	Directorate of the Council providing services such as highways, waste and transport.
S&P	Strategy & Partnerships Directorate	Directorate of the Council providing services such as human resources, legal and communications.
F&R	Finance & Resources	Directorate of the Council responsible for Finance (Insurance, Accounting, Procurement

	Directorate	& Financial Transactions); IT and Customer Services and Property.
BCF and iBCF	Better Care Fund and Improved Better Care Fund	A programme spanning both the NHS and local government which seeks to join up health and care services, so that people can manage their own health and well-being and live independently in their communities for as long as possible and avoid delayed transfers of care (DTOCs).
HSF	Household Support Fund	Independent living is a service designed to help people with a wide range of support needs retain their independence by being supported in their own home. People in independent living have their own tenancy and are responsible for their own bills and cost of living.
PFI	Private Finance Initiative	A way of creating 'public – private partnerships where private firms are contracted to fund, complete and manage public projects, predominantly building related.
DLUHC	Department for Levelling Up, Housing & Communities	Government Funding Departments
DfE	Department for Education	
DfT	Department for Transport	
DWP	Department for Work & Pensions	
HO	Home Office	

Corporate Performance Report – Quarter 2 2023-24

To: Strategy, Resources and Performance Committee

Meeting Date: 19th December 2023

From: Executive Director of Strategy and Partnerships
Executive Director of Finance and Resources

Electoral division(s): All

Key decision: No

Forward Plan ref: Not Applicable

Outcome: To provide the Committee with a performance monitoring information update.

Recommendation: The Committee is asked to note and comment on performance information and act, as necessary.

Officer contact:

Name: Richard Springbett
Post: Governance and Performance Manager, Strategy and Partnerships
Email: Richard.Springbett@cambridgeshire.gov.uk

1 Background

- 1.1 The Performance Management Framework sets out that Policy and Service Committees should:
- Set outcomes and strategy in the areas they oversee.
 - Select and approve the addition and removal of Key Performance Indicators (KPIs) for the committee performance report.
 - Track progress quarterly.
 - Consider whether performance is at an acceptable level.
 - Seek to understand the reasons behind the level of performance.
 - Identify remedial action.
- 1.2 This report, delivered quarterly, continues to support the committee with its performance management role. It provides an update on the status of the selected Key Performance Indicators (KPIs) which track the performance of the services the committee oversees.
- 1.3 The report covers the period of quarter two 2023/24, up to the end of September 2023.
- 1.4 The most recent data for indicators for this committee can be found in the dashboard at Appendix 1. The dashboard includes the following information for each KPI:
- Current and previous performance and the projected linear trend.
 - Current and previous targets. Please note that not all KPIs have targets, this may be because they are being developed or the indicator is being monitored for context.
 - Red / Amber / Green / Blue (RAGB) status.
 - Direction for improvement to show whether an increase or decrease is good.
 - Change in performance which shows whether performance is improving (up) or deteriorating (down).
 - The performance of our statistical neighbours. This is only available, and therefore included, where there is a standard national definition of the indicator.
 - KPI description.
 - Commentary on the KPI.
- 1.5 The following RAGB criteria are being used:
- Red – current performance is 10% or more from target.
 - Amber – current performance is off target by less than 10%.
 - Green – current performance is on target or better by up to 5%.
 - Blue – current performance is better than target by 5% or more.
 - Baseline – indicates performance is currently being tracked in order to inform the target setting process.
 - Contextual – these KPIs track key activity being undertaken, to present a rounded view of information relevant to the service area, without a performance target.
 - In development - KPI has been agreed, but data collection and target setting are in development.

2. Main Issues

2.1 Current performance of KPIs monitored by this committee is as follows:

Status	Number of KPIs	Percentage of KPIs*
Red	2	14%
Amber	3	21%
Green	6	43%
Blue	1	7%
Baseline	2	14%
Contextual	-	0%
In Development	-	0%
Suspended	-	0%

**Figures may not add to 100 due to rounding.*

2.2 Commentary on selected blue/green indicators is as follows:

2.2.1 Indicator 190: Proportion of information enquiries resolved at first point of contact.

First Contact Resolution (FCR) is a KPI used to measure whether a contact from a customer is dealt with by customer services at the first point of contact. Having a high percentage for this KPI is important as it means many of these contacts are being answered by Customer Services, and do not have to be passed on to the service back office. This allows the service officers to focus their time on investigating and querying the more complex enquiries from customers. In addition, this also provides a better customer experience as the customer can have their enquiry resolved at the time of the contact, rather than having to wait for someone to respond to them.

Over the period of July to September 2023, Customer Services saw two months where the First Contact Resolution percentage stayed around the 83.5% mark whilst experiencing a slight drop in August of 0.67%, this equates to approximately 50 more cases being passed through to service colleagues in August.

The reason there was a noticeable drop off in August was because of a drop in First Contact Resolution for Education Transport. August sees an increase in the volume of contacts due to parents following up on their application for a school bus pass or requesting amendments to the bus route they have been assigned. The majority of these types of contacts being referred to the schools' transport team to investigate and then respond to the customer.

2.2.2 Indicator 204: Annual forecast of the gross income from our commercial investment as a percentage of initial investment

The expected outturn for commercial income, at 6.4% in 2023-24, is currently forecast to exceed the 6% target. Performance against this indicator has generally improved year-to-year; 2019-20: 5.4%, 2020-21: 5.5%, 2021-22: 5.8%. However, it dropped slightly to 5.75% in 2022-23 as a result of a small, planned decrease in interest due from loans to This Land, following a scheduled repayment of one loan during 2021-22. In addition, Triangle Solar Farm has overperformed in previous years, but price changes mean it did not achieve its

target in 2022-23. The income expected across these investments in 2023-24 is £19.3m with a net income of £12.9m after financing costs; this is an improvement of £306k from the start of the year.

Within this indicator, interest from This Land and the Infrastructure Fund are performing well, with a forecast of £186k additional income. The solar farm is performing as per the budget at this stage in the year. Unit 13 Evolution Business Park will lose a tenant at the end of August, negotiations are currently taking place to occupy this unit. The student accommodation levels for 2022-23 academic year recovered, with new lettings being taken for 2023-24 academic year, with 100% room bookings now confirmed. Cromwell Leisure Park unit 1 and 3 remain unlet, options are being looked at for increasing the marketing of these units. Unit 1 has been vacant since the investment was made.

2.3 Commentary on red indicators is as follows:

2.3.1 Indicator 183: Percentage of Subject Access Requests completed within statutory timescales

Subject Access Requests (SARs) are requests to access and receive a copy of personal data and other supplementary information held by the council within one calendar month of the submission.

The Information Governance team continues to make progress with 80% of responses issued on time for the year to date, showing a sustained improvement overall. The team continues to make efforts to increase this response rate and maintain the good start to the year despite continued high volumes of requests received.

The team received 74 subject access requests in Q2 which were predominantly health and social care matters which run to several thousands of pages of sensitive information which need careful review to ensure that appropriate information is provided without impacting on the rights of third parties and mindful of the requirements of data protection regulations. These files often include paper records, sometimes from the 1960s onwards which can be both time and resource intensive.

The team closed 68 matters in Q2 with 57 responses issued. For the remaining 11, no response was received to the request for identification or clarification.

2.3.2 Indicator 212: Number of staff who have completed Introduction to First Aid

28.5% of the target of 3,000 employees have completed the Introduction to First Aid to date. Staff continue to complete the courses and within the first two quarters of 2023 - 2024 there have been 854 completions. The Health and Safety team continues to promote the course via the Corporate Leadership Team, Directorate Management Teams and the Directorate Health and Safety Meetings to ensure that the target of 3,000 by the end of the financial year is met.

3. Joint Agreement Action Plan Progress

3.1 The table below reports progress for the Joint Agreement Open Actions that have been transferred to Strategy and Resources oversight.

Ref	Action	Milestone	Lead Officer(s)	Success criteria	Baseline position May 2021	Achieved	Update / comments by lead officer
F.9	New Project Management Framework and Strategic Programme Management Office (SPMO)	Nov '21 Complete Revised to January 2024 to align with implementation timescale of the new Programme and Service Improvement team to deliver the SPMO	Sue Grace	SPMO established	No SPMO in place	Complete	Project Management Framework is being applied. Corporate Programme Governance and Performance structure has been agreed by the Corporate Leadership Team. This will facilitate the delivery of the SPMO. Implementation of this structure will be from January 2024. 17th January Member seminar planned to discuss reporting of performance to committee.

4. Alignment with ambitions

4.1 Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes

There are no significant implications for this ambition.

4.2 Travel across the county is safer and more environmentally sustainable

There are no significant implications for this ambition.

4.3 Health inequalities are reduced

There are no significant implications for this ambition.

4.4 People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs

There are no significant implications for this ambition.

4.5 Helping people out of poverty and income inequality

There are no significant implications for this ambition.

4.6 Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised

- The indicators proposed here provide an overview of performance in key priority areas, to enable appropriate oversight and management of performance.

4.7 Children and young people have opportunities to thrive

There are no significant implications for this ambition.

5. Source documents

5.1 Source documents

Appendix 1 Strategy Resources & Performance Q2 23-24 Dashboard

Produced on: 05 December 2023



Performance Report

Quarter 2

2023/24 financial year

Strategy and Resources Committee

Governance & Performance
Cambridgeshire County Council
governanceandperformance@cambridgeshire.gov.uk

Key



Data Item	Explanation
Target / Pro Rata Target	The target that has been set for the indicator, relevant for the reporting period
Current Month / Current Period	The latest performance figure relevant to the reporting period
Previous Month / previous period	The previously reported performance figure
Direction for Improvement	Indicates whether 'good' performance is a higher or a lower figure
Change in Performance	Indicates whether performance is 'improving' or 'declining' by comparing the latest performance figure with that of the previous reporting period
Statistical Neighbours Mean	Provided as a point of comparison, based on the most recently available data from identified statistical neighbours.
England Mean	Provided as a point of comparison, based on the most recent nationally available data
RAG Rating	<ul style="list-style-type: none"> • Red – current performance is off target by more than 10% • Amber – current performance is off target by 10% or less • Green – current performance is on target by up to 5% over target • Blue – current performance exceeds target by more than 5% • Baseline – indicates performance is currently being tracked in order to inform the target setting process • Contextual – these measures track key activity being undertaken, to present a rounded view of information relevant to the service area, without a performance target. • In Development - measure has been agreed, but data collection and target setting are in development
Indicator Description	Provides an overview of how a measure is calculated. Where possible, this is based on a nationally agreed definition to assist benchmarking with statistically comparable authorities
Commentary	Provides a narrative to explain the changes in performance within the reporting period
Actions	Actions undertaken to address under-performance. Populated for 'red' indicators only
Useful Links	Provides links to relevant documentation, such as nationally available data and definitions

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
90.0%	↑	83.0%	84.0%	Declining

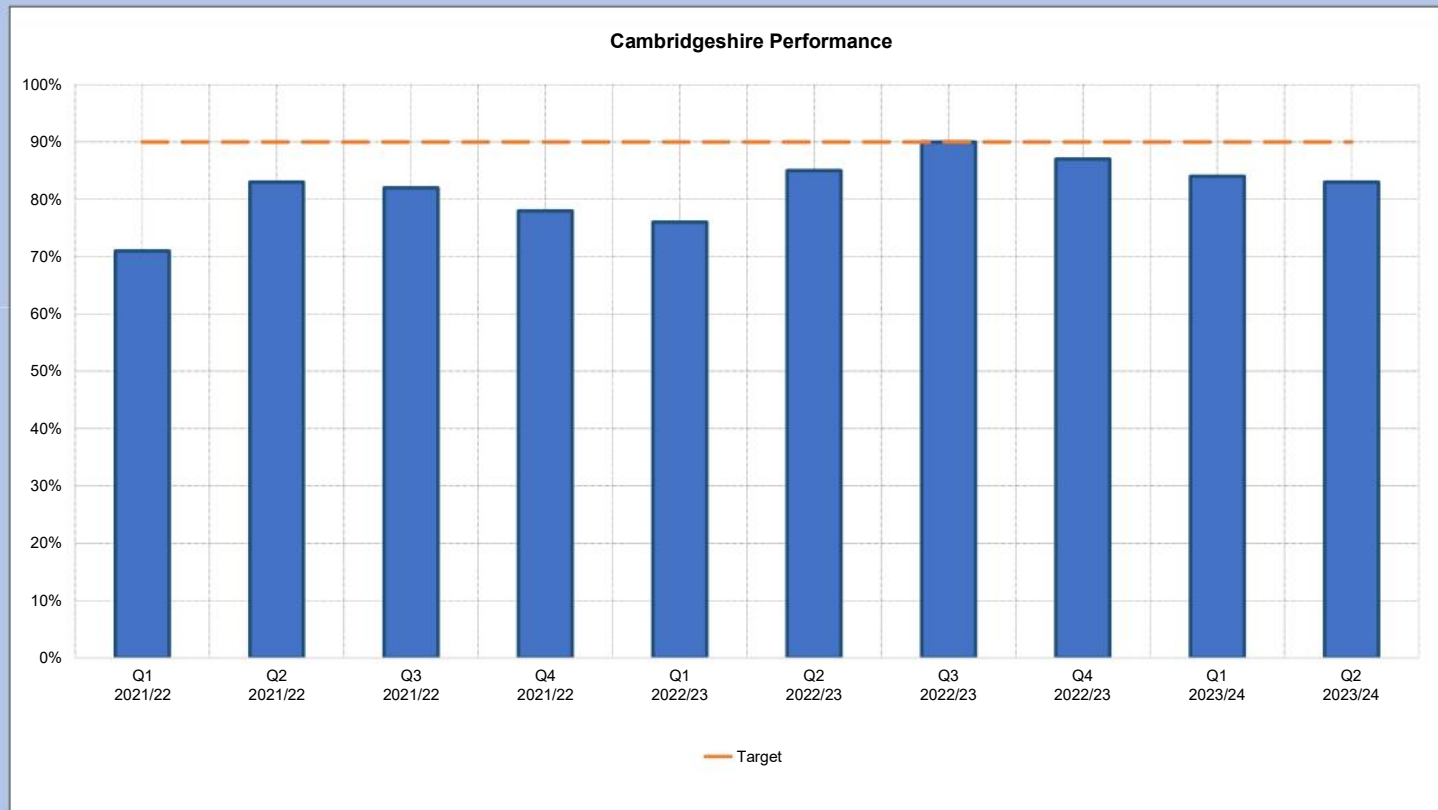
RAG Rating

Amber

Indicator Description

The percentage of Freedom of Information (FOI) responses issued within statutory timescales of 20 working days as required by the Freedom of Information Act (2000) or if extended to 40 working days to consider the public interest test.

This measurement was adjusted in December 2021 to increase the relevance of the information provided. Prior to this date, the KPI measured the percentage of FOI responses issued within three months.



Commentary

There has been continued good performance, with 83% of all FOIs responded on time despite the continued high level received since Q1 and we have maintained a similar performance to 2022-23 performance. We received 338 FOI requests in Q2, which equates to over 3 for every calendar day in the period and we issued 327 responses in the same period. These have ranged from requests in relation to potholes, road repairs, congestion charges, contracts, spend, social care and public health. Whilst some are relatively simple to answer, others require the careful review of documents to ensure that appropriate levels of information are disclosed. The team manager and one officer have left the team in Q2 so it is expected that this may affect the team performance whilst recruitment is undertaken.

Useful Links

<https://ico.org.uk/for-the-public/>

<https://www.legislation.gov.uk/ukpga/2000/36/contents>

Actions

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
90.0%	↑	77.0%	83.0%	Declining

RAG Rating

Red

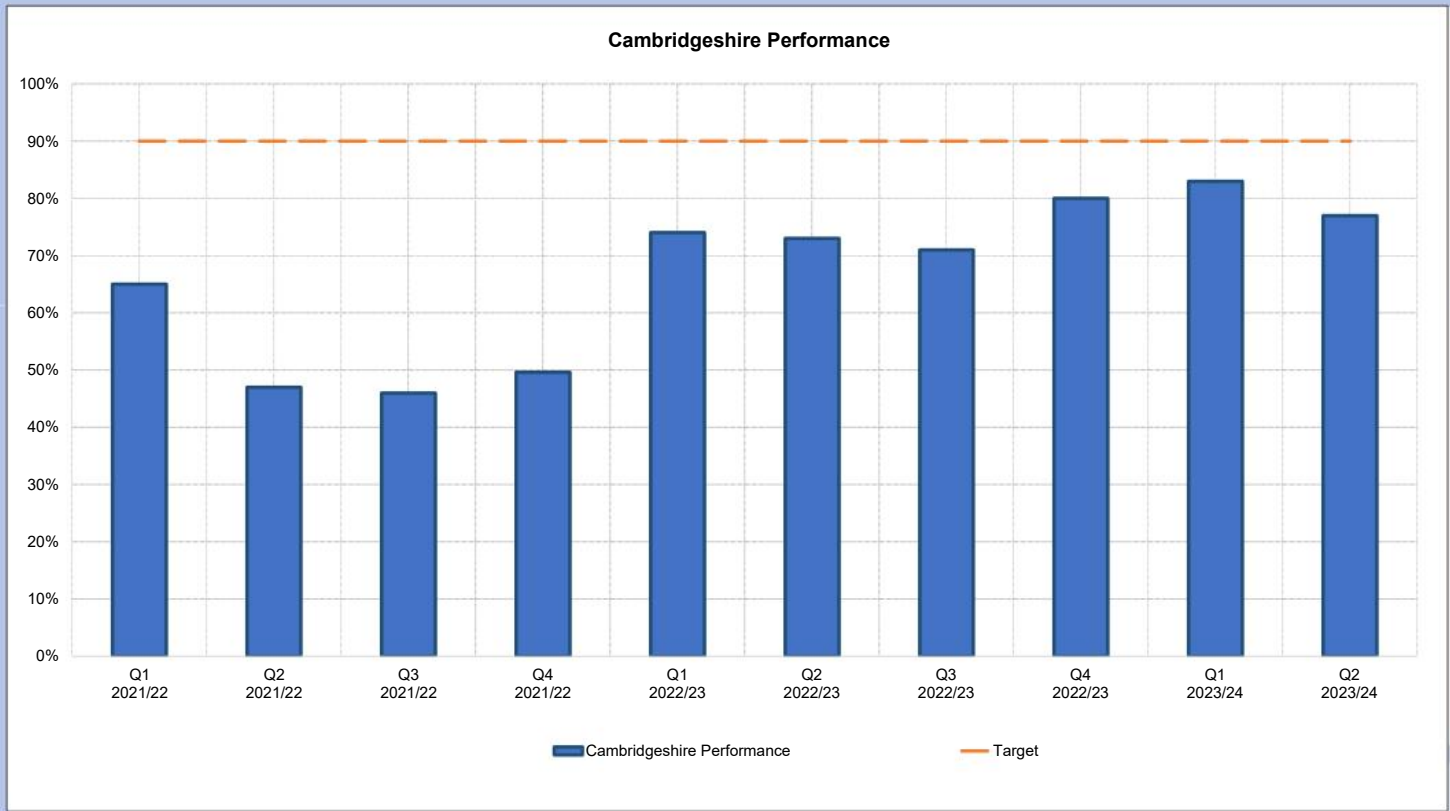
Indicator Description

Percentage of Subject Access Requests completed within statutory timescales of one calendar month or if extended to three calendar months as permitted.

Subject Access Requests (SARs) are requests to access and receive a copy of personal data and other supplementary information held by the council.

Useful Links

<https://ico.org.uk/for-the-public/>



Commentary

The team continue to make progress, with 80% of responses issued on time for the year, showing maintained improvement overall. The team continue to make efforts to increase this response rate and maintain the good start to the year despite continued high volumes of requests received.

The team received 74 subject access requests in Q2 which were predominantly health and social care matters, which run to several thousands of pages of sensitive information which needs careful review to ensure that appropriate information is provided without impacting on the rights of third parties or commit a data breach. These files often include paper records from the 1960s onwards which require very careful review and are time and resource intensive.

The team closed 68 matters in Q2 with 57 responses issued. For the remaining 11, no response was received o the request for identification or clarification.

Actions

Indicator 184: Statutory returns completed on time

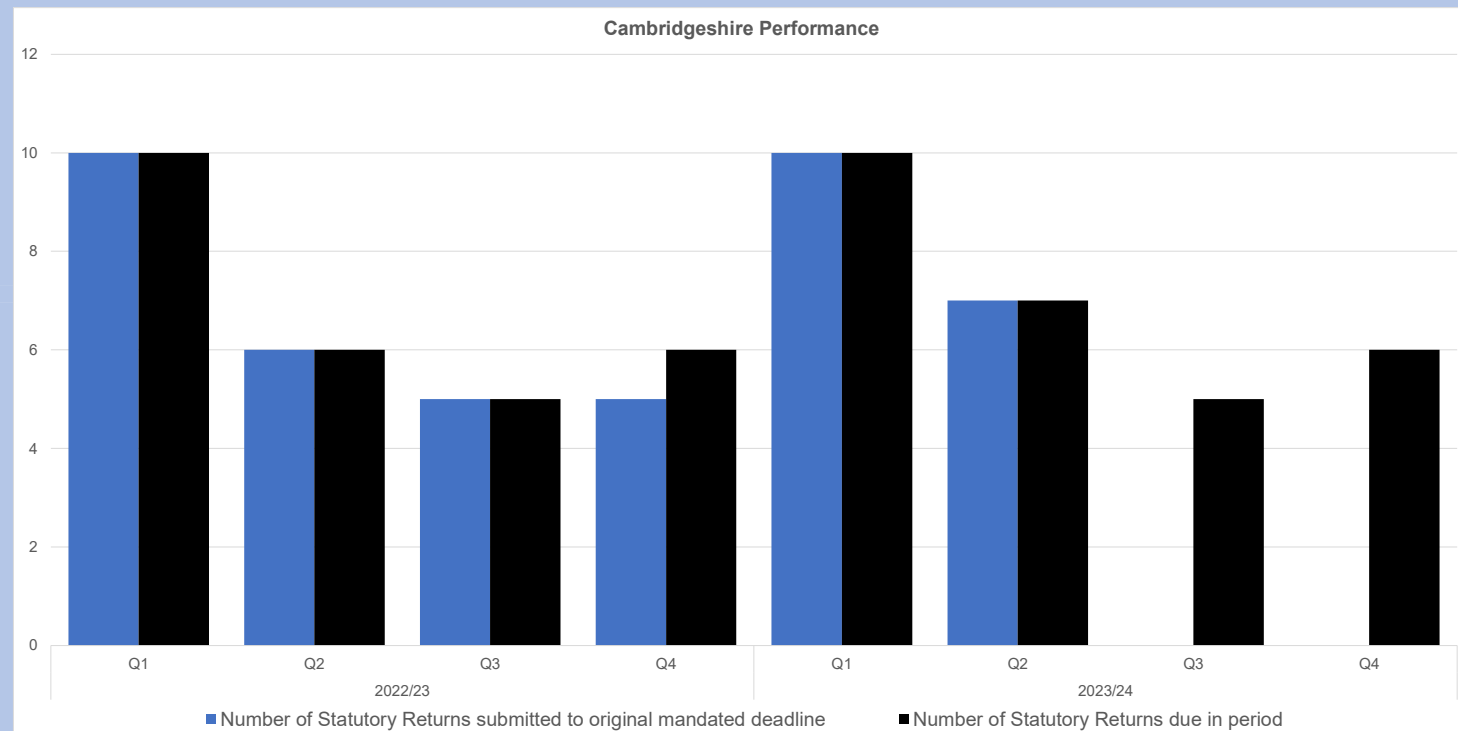
Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
100%	↑	100%	100%	Unchanged

RAG Rating

Green

Indicator Description

The Council's Policy & Insight team leads on, and supports the submission of, a number of key statutory data returns to central government departments and regulatory bodies. A list is available on request.



Commentary

5 out of 6 returns met the mandated deadline in 2022/23 Q4 but an extension was required for the "SEN2" return focussed on children and young people in receipt of an Education Health and Care Plan (EHCP) provided to the Department for Education annually due to the complexity involved in transitioning from an aggregated to person-level return which exposed a number of data quality issues in the underlying dataset.

All mandated deadlines were met in Q1 and Q2 2023/24 financial year.

Useful Links

[A list of all the datasets that local government must submit to central government.](#)

Actions

Target	Direction for Improvement	Current Year	Previous Year	Change in Performance
65.0%	↑	59.0%	n/a	n/a

RAG Rating

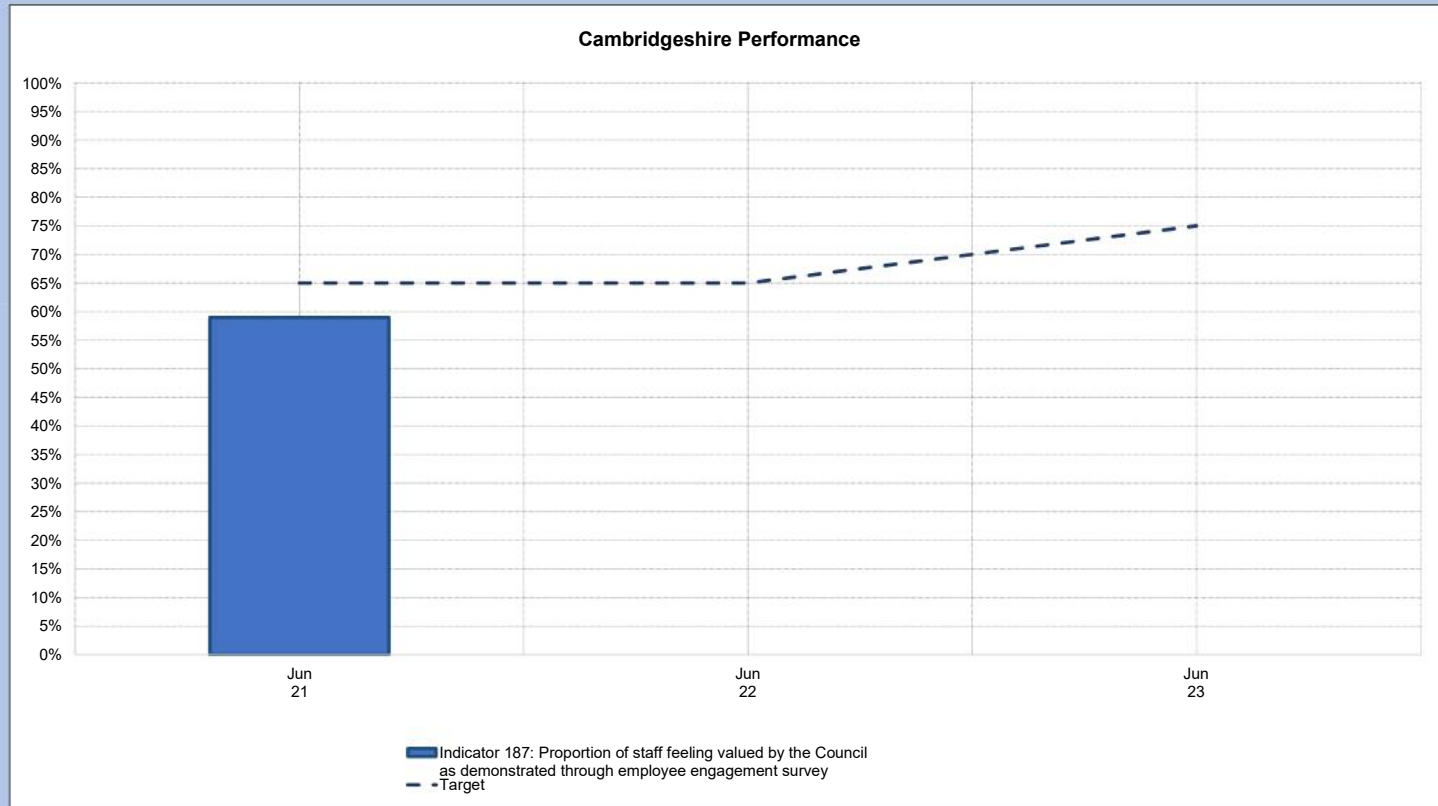
Amber

Indicator Description

The number of people feeling valued by their employer was measured in June 2021 and the % of respondents who responded positively was 59%.

The objective is to increase this to at least 75% recognising that whilst it is clear that the most significant impact on engagement is people's immediate team around them, the importance of feeling valued by the organisation is also critical to both wellbeing and retention.

The target has been set at 65% as an ambition for the next survey (12 months from most recent one), as a stepping stone to achieving 75%.



Commentary

The Employee Survey was carried out by Ipsos in September 2023, and had a response rate of 54%. Questions covered in the survey focussed on factors such as how proud people feel to work for the Council, their confidence in the leadership of the organisation, whether they feel valued and recognised for the work that they do through to whether they receive constructive feedback on their performance. It also covered questions around any barriers to being able to work effectively and whether people have opportunities to learn and develop.

The responses are being analysed by Ipsos at the moment and will be presented to CLT in due course. As well as detailed results for each area, the analysis will highlight areas where we need to focus to increase the overall employee engagement score. Following that CLT meeting, the Chief Executive will be arranging to brief Members before the results are shared with the workforce in December. When the results are shared in December we will also be able to share more information around an action plan to respond to the feedback and how people can get engaged in shaping that.

Useful Links

Actions

Target	Direction for Improvement	Current Month	Previous Month	Change in Performance
80.0%	↑	83.74%	82.75%	Improving

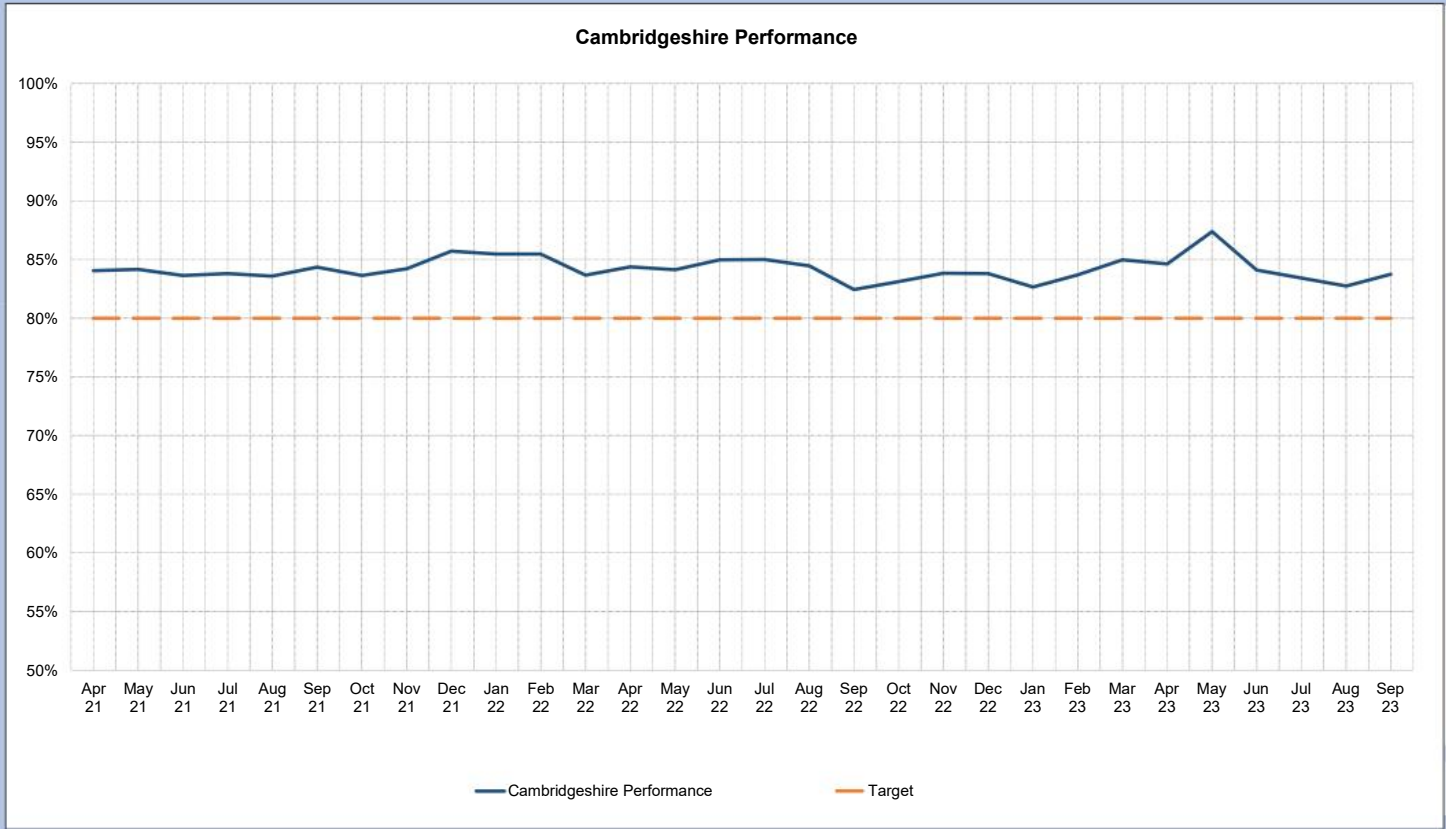
RAG Rating

Green

Indicator Description

Percentage of cases Customer Services deal with that are marked as resolved or transferred, against total number of cases recorded. Resolved means we have dealt with a customer's enquiry to a full resolution. Customer Services also class transferred calls as resolved as the request would be to speak to another member of staff, therefore the enquiry is resolved. If Customer Services are unable to resolve an enquiry and need to pass it on to a service representative to deal with, this would be marked as unresolved. This measures how effectively Customer Services are able to meet the customer service standard of dealing with requests at first point of contact.

This is measured in different ways across the industry, but Customer Services feel this is the most accurate and meaningful way of measuring this to ensure we are delivering good customer service for our residents. Any unresolved contacts are reviewed to see if Customer Services can work with the service to increase knowledge in some areas to increase the resolution rate. The target is then adjusted in line with any amendments. It is envisioned that this target will reduce in the coming years as more contacts move to digital channels and Customer Services are left dealing with more complex enquiries. Customer Services have other internal service KPIs as well as a number of advisor KPIs which mitigates any risks of bias. Audits also take place regularly with all advisors to check accuracy of recording.



Commentary

Over the period of July to September 2023, Customer Services saw 2 months where the First Contact Resolution percentage stayed around the 83.5% mark whilst also experiencing a slight drop in August of 0.67%, this equates to roughly 50 more cases being passed through to the back offices in August.

The reason there was a noticeable drop off in August was because of a drop in First Contact Resolution for Education Transport, which during August sees an increase in the volume of contacts due to parents chasing the status of their application for a school bus pass or requesting amendments to the bus route they have been assigned, with the majority of these types of contacts being referred to the back office team to investigate and then respond to the customer.

Actions

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
95.0%	↑	86.3%	90.0%	Declining

RAG Rating

Amber

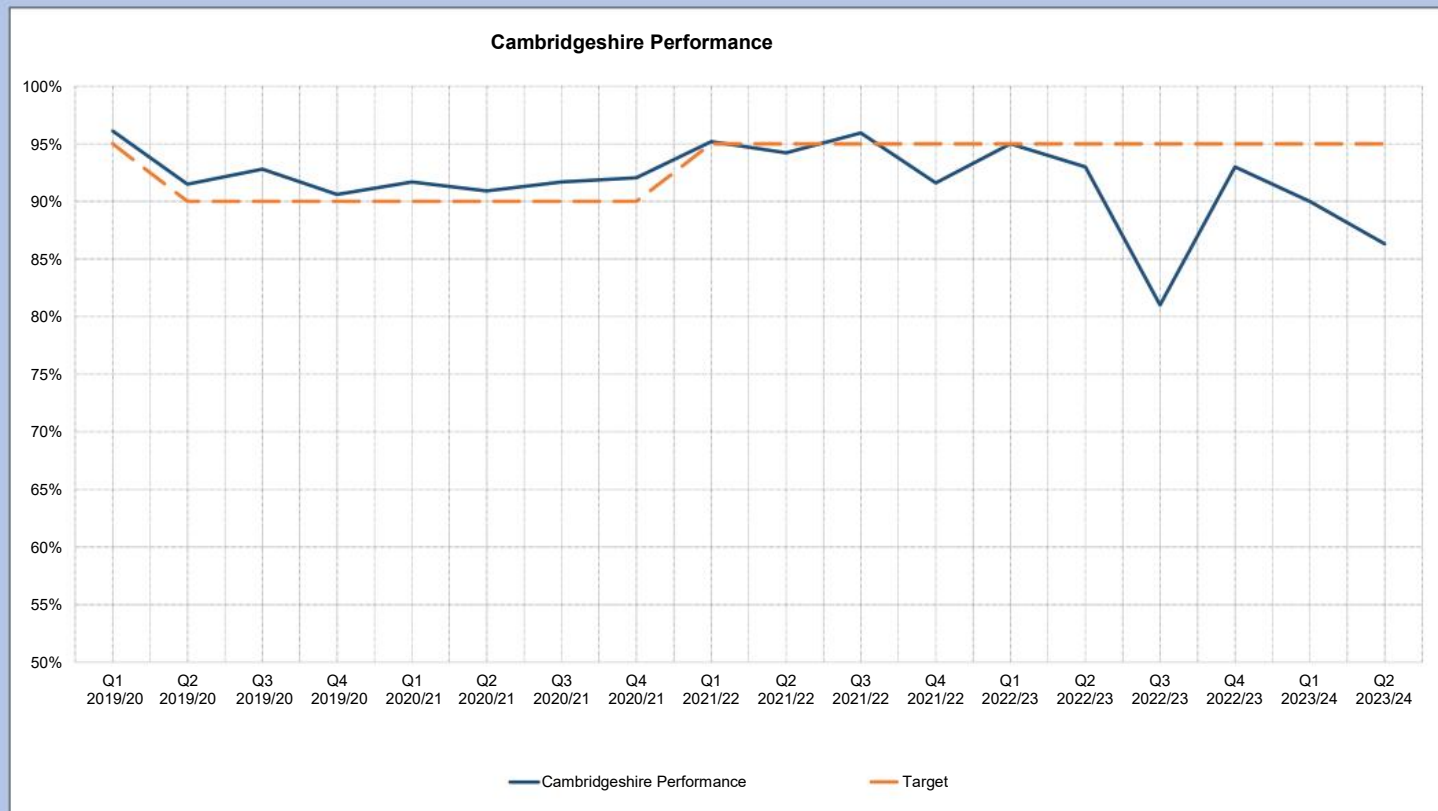
Indicator Description

For IT Support, a 'request' is defined as a call logged by a user asking for information, advice, a standard change or access to a service. They include system access requests, changes to IT profiles and laptop applications.

'First line' teams are those that take the calls directly from end users, in this case the IT Service Desk which includes the User Admin team.

'Requests resolved at first line', therefore means requests resolved by the Service Desk or User Admin, without being passed to any other IT team ('second line').

'Hornbill' is the IT system internally used by the council to raise, view and update IT requests and incidents.



Commentary

During Q3 a technical error in the call logging system resulted in a number of abandoned calls. The User Admin team who process service requests were particularly affected by the issue. It resulted in a backlog of calls that have been manually progressed whilst the error was rectified by the supplier. The technical error has been rectified and all calls have been resolved.

August was also the separation of a number of People Service teams which resulted in a number of account creation and closure. This was delivered successfully.

It should be noted that the Q2 reports for this indicator contain a small number of 'blank' results where they should show either 'met' or 'breached' according to whether or not timescales have been met. We believe this to be linked to the Hornbill issue detailed above. These calls make up fewer than 1.5% of all resolved requests for the quarter.

Actions

Indicator 204: Annual forecast of the gross income from our commercial investment as a percentage of initial investment

[Return to Index](#)

December 2023

Target	Direction for Improvement	2023-24 Forecast	Previous Quarter	Change in Performance
6.0%	↑	6.38%	6.28%	Improving

RAG Rating

Green

Indicator Description

This indicator projects Cambridgeshire's expected gross income from the commercial investments that provide an income yield or interest receivable against a 6% target.

This indicator should be used to judge the performance of the council's commercial investment portfolio as a whole. It should not be used to predict any differences in actual income against budget. This is detailed within the Finance Monitoring Report.

The return figure includes investment that has already been made, as well as any additional investment expected within the financial year. The figures look at the full year effect, even where investments have not been held for the whole year.

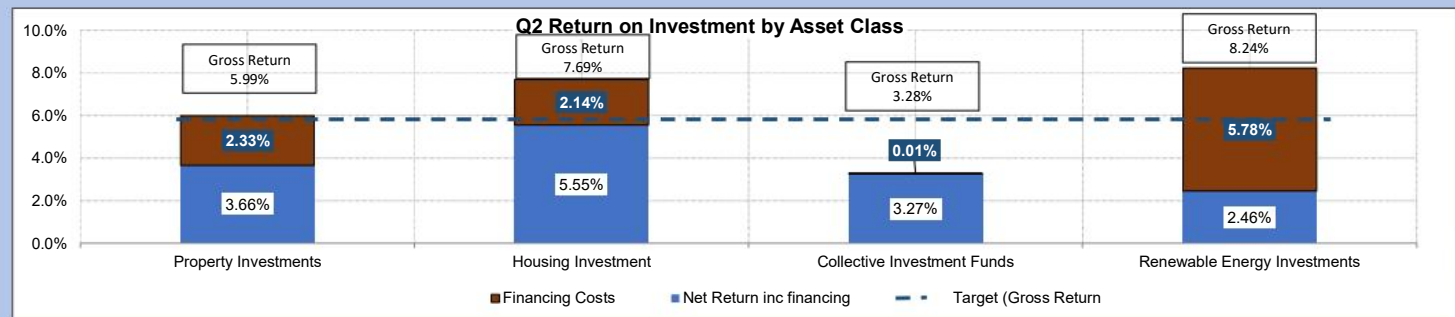
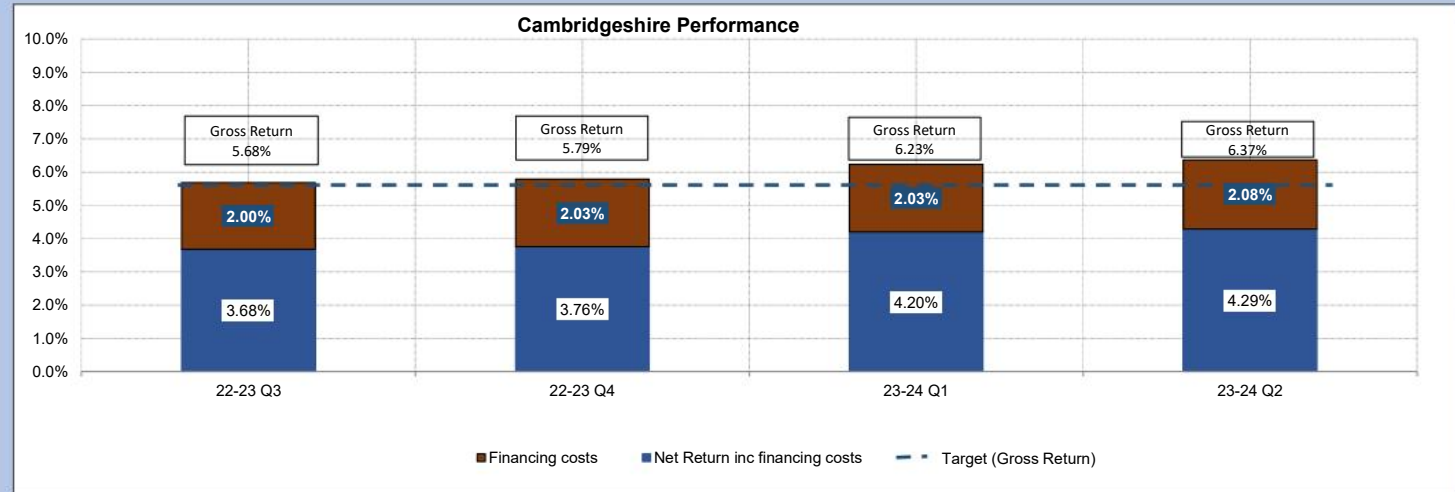
The return is shown both gross (the total of the blue and orange blocks) and net (the blue blocks) of financing costs; the orange blocks therefore equate to the level of financing costs. The lower graph shows the return per asset class; different classes of asset are expected to deliver different levels of return.

This indicator reflects the income return from these assets, rather than the asset growth or total return (reflecting local government accounting regulations).

Useful Links

[National TOMs Framework 2019 Guidance](#)

[Social Value Portal](#)



Commentary

The expected return on commercial income at 6.4% in 2023-24 is currently forecasting to overachieve against the 6% target. Performance against this indicator has generally improved year-to-year; 2019-20: 5.4%, 2020-21: 5.5%, 2021-22: 5.8%. However, it dropped slightly to 5.75% in 2022-23 as a result of a small planned decrease in interest due from loans to This Land following a scheduled repayment of one loan during 2021-22. In addition, Triangle Solar Farm has overperformed in previous years, but price changes mean it did not achieve its target in 2022-23. The income expected across these investments in 2023-24 is £19.3m with a net income of £12.9m after financing costs; this is an improvement of £306k from the start of the year.

Within this indicator, interest from This Land and the Infrastructure Fund are performing well, with a forecast of £186k additional income. The solar farm is performing as per the budget at this stage in the year. Unit 13 Evolution Business Park will be losing a tenant at the end of August, negotiations are currently taking place to occupy this unit. The student accommodation levels for 2022-23 academic year recovered, with new lettings being taken for 2023-24 academic year, with 100% room bookings now confirmed. Cromwell Leisure Park unit 1 and 3 remain unlet, options are being looked at for increasing the marketing of these units. Unit 1 has been empty since the investment was made.

Actions

Consider relative allocation between different collective investment funds and in view of the updated CIPFA prudential code and inflation risks.
Consider outcome of new tenant negotiations at Cromwell Leisure Park. Increase marketing for 2 vacant units.

Indicator 212: Number of staff who have completed Introduction to First Aid

[Return to Index](#)

December 2023

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
1,500	↑	854	655	Improving

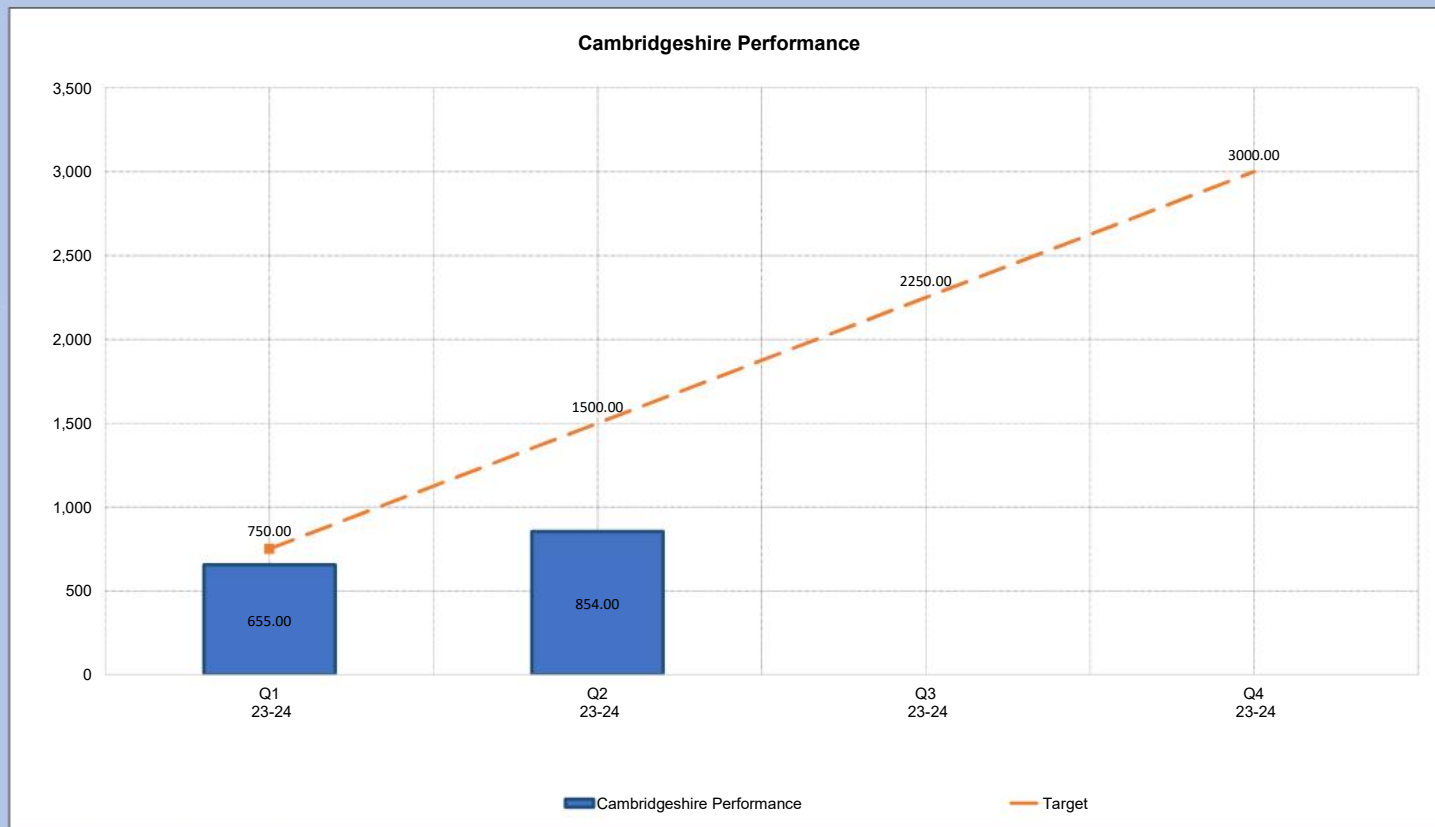
RAG Rating

Red

Indicator Description

This indicator measures how many staff have completed the 'Introduction to First Aid' & the 1 day Emergency First Aid course. These are mandatory courses which must be completed every year, that will enable staff to have a basic understanding of first aid requirements whilst working in an agile way.

Some staff do not need to complete the course as they may have already completed a more advanced course as part of their role within CCC (e.g. they may have a First Aid certificate acquired outside of work). This has informed the setting of a target of 3000 staff.



Commentary

The Introduction to first aid course was launched in October 2021. So far 28.5% of the target of 3000 employees completing the Introduction to First Aid has been completed. The target of 3000 completions was met during the last financial year (2022/2023) and the chart has been updated and replaced with a year by year graph rather than an accumulative chart.

Actions

Staff continue to complete the courses and within the first two quarters of 2023 - 2024 there have been 854 completions. The Health & Safety team will continue to promote the course via the Corporate Leadership Team and the Service Health & Safety Meetings to ensure that the target of 3000 by the end of the financial year is met.

Target	Direction for Improvement	Current Month	Previous Month	Change in Performance
TBC	↓	9,154	8,977	Declining

RAG Rating

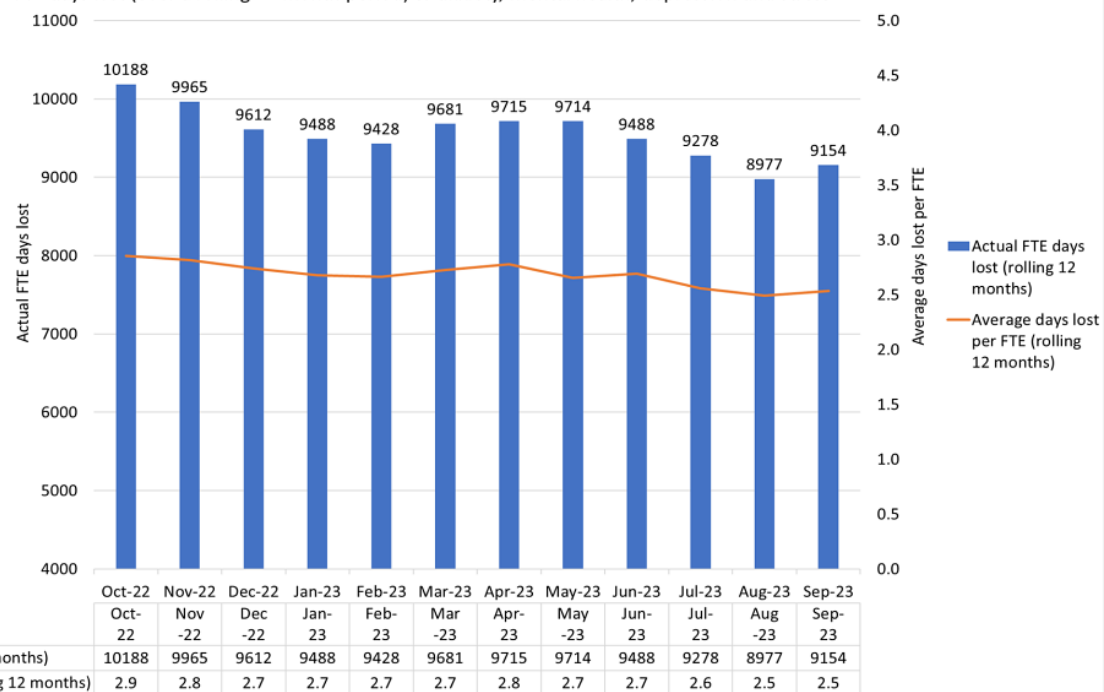
Baseline

Indicator Description

The table shows a 12 month rolling absence for all CCC absence related to anxiety, mental health, depression and stress.

The actual full time equivalent (FTE) days lost is in blue. The orange line represents the average absence by FTE.

FTE days lost (over a rolling 12 month period) to anxiety, mental health, depression and stress



Wellbeing support

Support and interventions aimed at support for mental health and to reduce absence related to mental health conditions include:

- Employee Assistance Programme (EAP)
- Occupational Health
- Access to Work 1:1 Mental Health Support from Maximus
- Stress MOT
- Return to work meetings
- Wellbeing Conversations and Wellness Action Plans
- Phased return/reasonable adjustments/SARA
- Mental Health First Aiders
- Agile/flexible working options
- Mental Health Awareness Training (e-learning and workshops)
- Wellbeing Hours, blogs and promotion of resources
- Psychological support for social care teams via the ICS Hub
- Menopause Awareness Workshops
- Financial Wellbeing Workshops

Commentary

The actual full time equivalent (FTE) days lost due to absence related to anxiety, mental health, depression and stress is steadily decreasing overall in Q2, although there was a small increase from August to September. The average absence by FTE for these reasons has also decreased. Anxiety, mental health and depression remains the top reason for long term absence (21days+) and 4th for short term absence. Stress is the second top reason for long term absence but does not feature on our top 5 short-term absence reasons. As this metric is based on rolling 12 month data, it continues to be important to monitor this metric over the coming months.

Employee mental health is supported by multiple interventions including the employee assistance programme (EAP), which has a utilisation rate of c. 19% of our employee headcount in the year September 2022 - August 2023. 87% of calls were for counselling, with 13% seeking support and advice for other reasons including legal, employment matters, and relationship concerns. Counselling cases include a mixture of face to face, telephone, and online sessions, with online being by far the most used. After engaging in structured therapy, the Generalised Anxiety Disorder (GAD-7) average score reduced from 1.8 to 0.8 and the average Patient Health Questionnaire (PHQ-9) score reduced from 1.3 to 0.6. 91% of people who engaged in therapy were in work at the start of that therapy and were still in work at the end. Presenteeism scores reduced from 3.3 at the start to 2.2 at the end. This suggests that people are seeking help at the right point and could be contributing to our continued reduced absence rates. Scores for workplace engagement were up, workplace distress down, and life satisfaction up between start and end of therapy. By most measures, people are accessing support when they are experiencing moderate (not severe) symptoms, and following structured therapy, almost all symptoms have dropped to 'mild'. Two awareness sessions for Members were held and recorded in July 2023 as this service is available to Members too.

The council has expanded its wellbeing learning offer with a new Financial Wellbeing workshop, which is being delivered at no cost to us by the same provider as our popular Pre-Retirement workshops. The council was joined by its partner, Maximus, for the August Wellbeing Hour, which looked specifically at the fully-funded Access to Work Mental Health 1:1 support offer, and particularly how colleagues can access this to support them if they are experiencing stress.

The council has successfully applied to licence an intervention called Schwartz Rounds, which was recommended as a means to support the emotional wellbeing of colleagues across the organisation, and particularly in social care and other services where psychological stress factors are present due to the nature of the work. Schwartz Rounds provide a structured forum where colleagues across the Council can come together regularly to discuss the emotional and social aspects of work. This is a preventative intervention aimed at reducing the psychological impact of work.

Actions

The council has successfully applied to licence an intervention called Schwartz Rounds, which was recommended as a means to support the emotional wellbeing of colleagues across the organisation, and particularly in social care and other services where psychological stress factors are present due to the nature of the work. Schwartz Rounds provide a structured forum where colleagues across the Council can come together regularly to discuss the emotional and social aspects of work. This is a preventative intervention aimed at reducing the psychological impact of work and having trained our Steering Group, the council will look to run our first Round by the end of January 2024. The council is also working with NHS colleagues as part of an ICS Workforce plan to explore enhanced options for support with mental health for social care employees and whether there is potential to expand beyond the current routes available.

Indicator 214: Staff turnover (rolling 12 month average)

[Return to Index](#)

December 2023

Target	Direction for Improvement	Current Month	Previous Month	Change in Performance
TBC	↓	12.7%	12.5%	Declining

RAG Rating

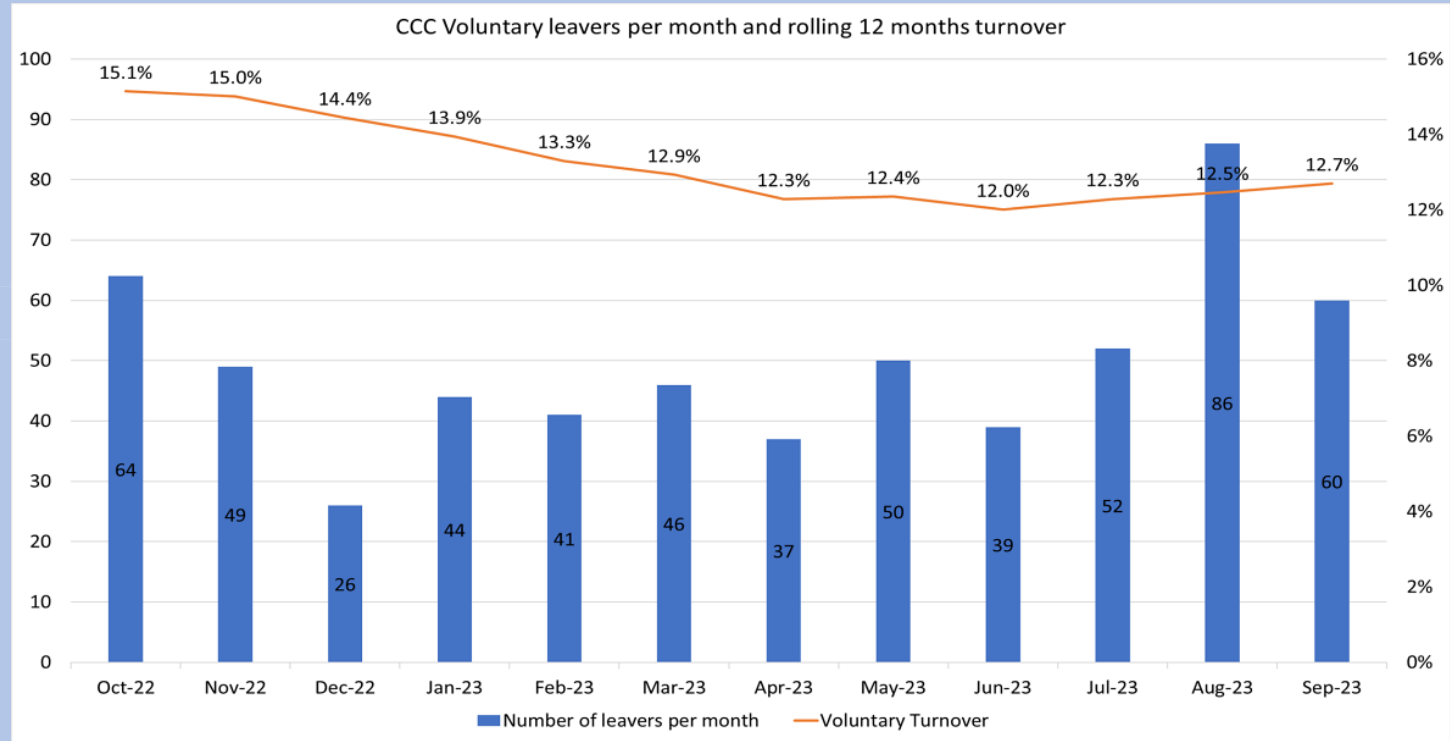
Baseline

Indicator Description

The orange line confirms the rolling 12 month average turnover which is calculated by number of voluntary leavers / average headcount over a 12 month period. The value for September 23 summarises the period October 22 - September 23

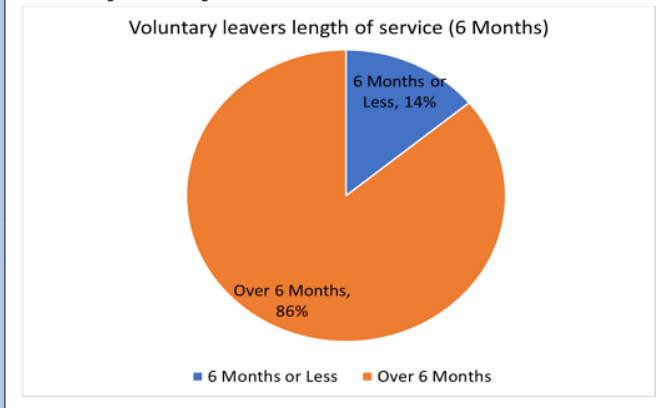
In blue is the number of leavers for that month e.g. in Oct 22, 64 employees left employment with CCC. This is a count of voluntary leavers. If an employee is in two positions, both are counted in this number as they have left both roles.

The target for this indicator is to be confirmed. The intention is to reduce turnover, specifically early attrition of people with less than 12 months' service. This KPI will be further developed to include a focus on measuring the early attrition of new starters with the aim of ensuring that our recruitment, onboarding and induction is good, and that people's experience is positive.



Turnover and Service

Of the total voluntary leavers for the rolling 12 months period ending 30 September 2023, 14% had 6 months or less service which is similar to the previous reporting period. The average length of service for voluntary leavers in the same period is 6.1 years, reducing to 4.7 years when excluding those retiring.



Commentary

Turnover had been reducing over the past 12 months which is positive, traditionally less people change employment over the Christmas period and December 2022 saw a lower than usual number of leavers too (verses December 2021 with 59 voluntary leavers and an average number of leaver per month for the previous year at 56). Exit interviews are carried out with all leavers in children's social care and adult social care and are being rolled out across the organisation to ensure reasons for leaving are captured and improvements made where possible.

A new analyst is due to start at the beginning of Q4 who will be able to support the service in further refining the suite of HR indicators and provide benchmarking data. This benchmarking data will help inform targets for these indicators.

Actions

HR Services part time Retention Advisor is not only focusing on exit interviews but the post holder is also undertaking engagement meetings with new starters during their first 6 months and listening to feedback on their recruitment, onboarding and induction experiences and feeding back to ensure improvements and address any issues early on. The Recruitment Team is now providing support and advice across the whole organisation and the HR Advisory team are working in partnership to improve retention in roles where possible.

The HR Service have a dedicated Retention Advisor who offers face to face exit interviews with any leaver who would like to and particularly targets leavers from Children's social Care, this is to gain valuable intelligence regarding the reasons for leaving and by collating the data and feeding back into the service and the Workforce Board improvements can be made. In addition the retention advisor meets with new starters to Children's social care on 6 occasions during the first few weeks and months to understand the experience and again identify opportunities for improvement and highlight good practice

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
99.0%	↑	100.00%	100.00%	Unchanged

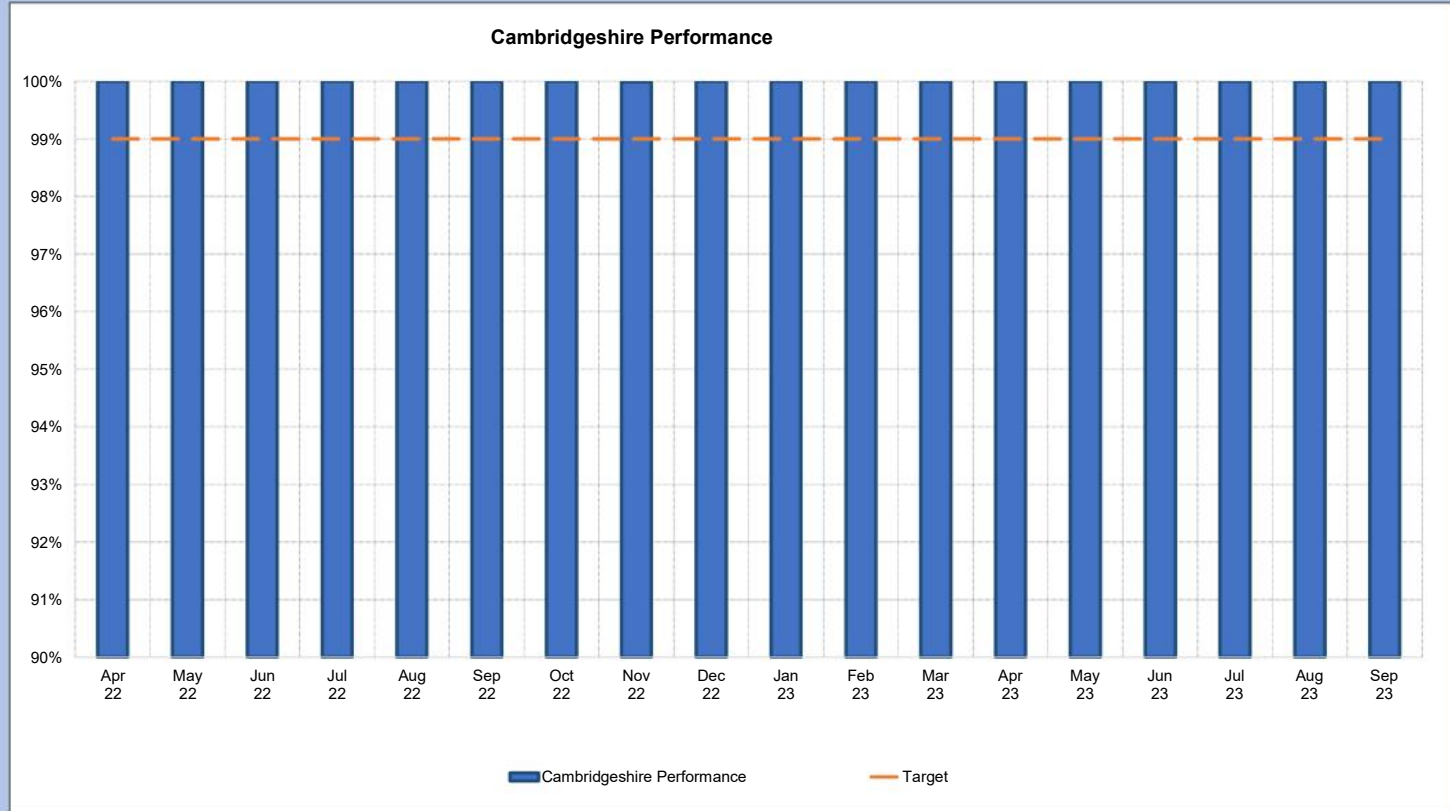
RAG Rating

Green

Indicator Description

This indicator measures the availability of access to the CCC IT network from a managed (CCC) computer, for staff and Members.

The measure excludes outages for scheduled maintenance.



Commentary

The figure for Q2 relates to the new PaloAlto Secure Web Gateway (SWG), which has replaced the Citrix VPN.

Whereas the old Citrix VPN provided only remote access (that is, access from a non-networked office, e.g. from home) SWG provides access using a CCC managed computer from any location, whether remote or a networked office. The indicator title and description have been updated to reflect this change.

Actions

Target	Direction for Improvement	Current Month	Previous Month	Change in Performance
85.0%	↑	86.5%	84.0%	Improving

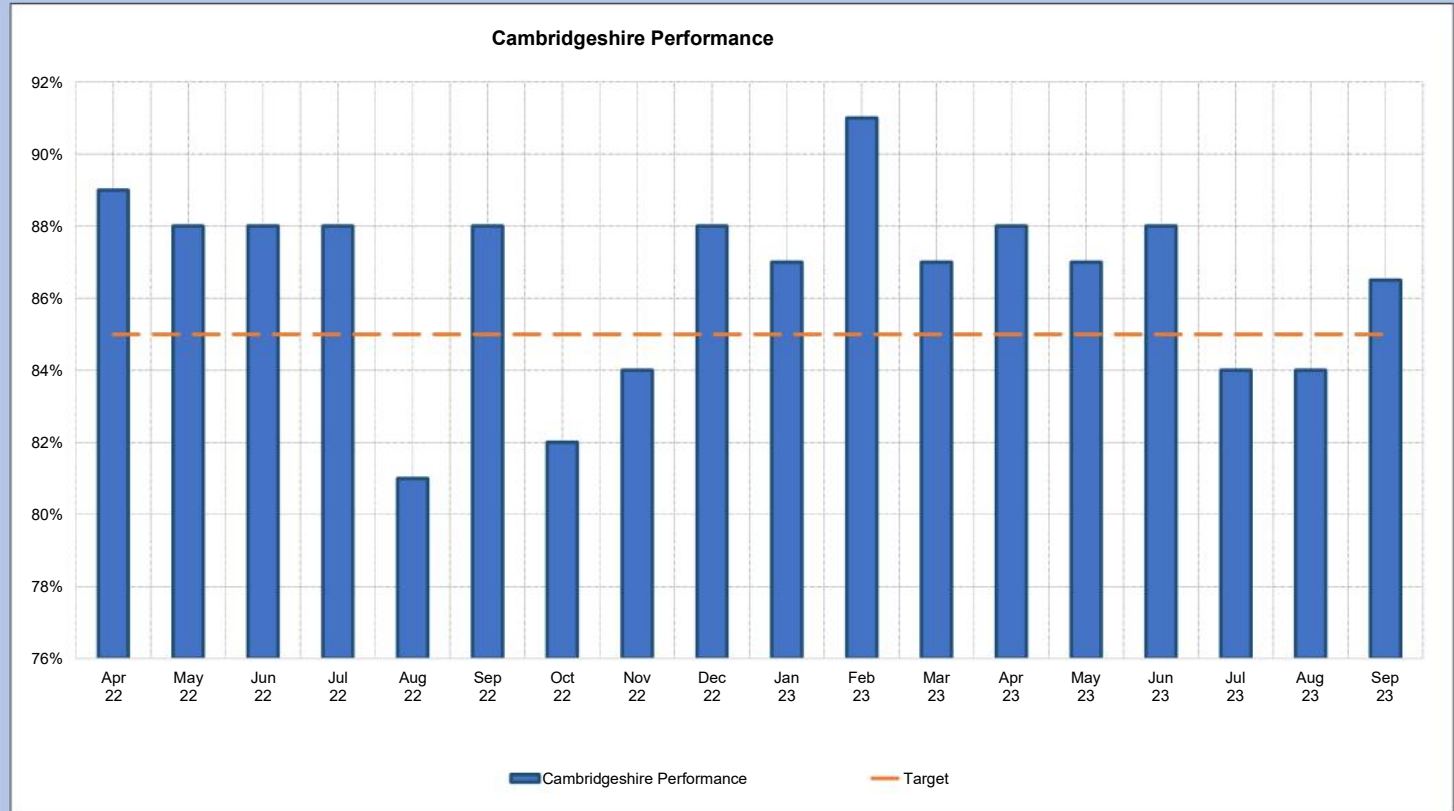
RAG Rating

Green

Indicator Description

Once a call to the IT Service Desk is resolved, the requestor receives an email asking them to submit online feedback about the service they received. They can give a rating of one to five stars; the higher the star rating, the better the customer perception of service.

This measure takes the percentage of those submitting a five-star rating.



Commentary

The lower than target ratings for July and August reflect:

The huge volume of work undertaken in July and August to ensure that all staff were changed over to Intune laptops by the August 31 deadline involved all members of the Service Desk. During this period there was also an increase in calls as some services in People Services were decoupled. A critical security vulnerability announced by Citrix VPN in July, which affected remote access to the network and required significant resource to manage, The critical security vulnerability has been dealt with through the roll out of the Secure Web Gateway.

Actions

Now that Intune roll out at CCC is complete, resource is being redirected to call resolution.

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
86.0%	↑	98.0%	98.0%	Unchanged

RAG Rating

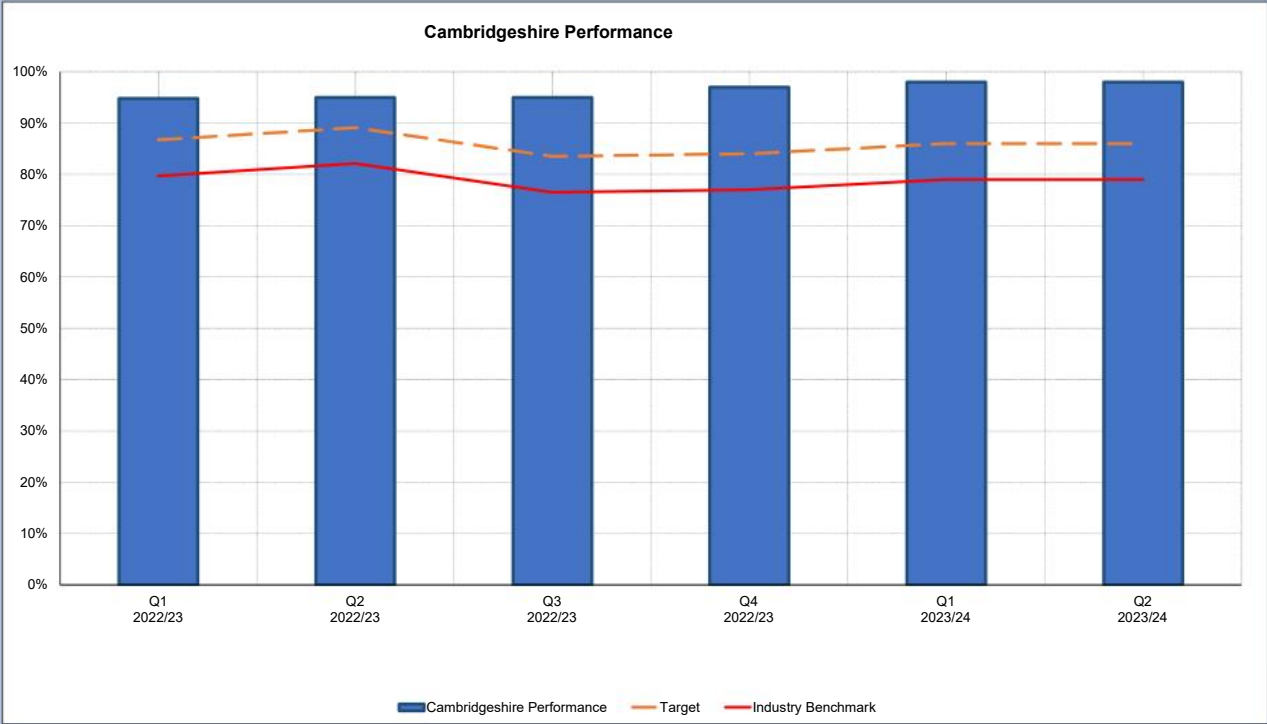
Blue

Indicator Description

The score is a measure of how well our website performs against the Siteimprove quality assurance checks. Siteimprove measures content quality, content freshness, security and user experience of CCC's main public website.

Reported data is an average of weekly scores for the last week in the reported month.

The target is set to track at 7% above the industry benchmark score for Government and this updates every quarter.



Commentary

The graph shows the quality assurance of the County Council website compared to the target score (7% above the industry standard).

The quality assurance score has remained unchanged this quarter.

Actions

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
92.0%	↑	95.0%	95.0%	Unchanged

RAG Rating

Green

Indicator Description

The score is a measure of how well our website performs against the Siteimprove website accessibility checks, which are based on the Web Content Accessibility Guidelines (WCAG) success criteria. These checks cover common issues that affect a website's accessibility compliance.

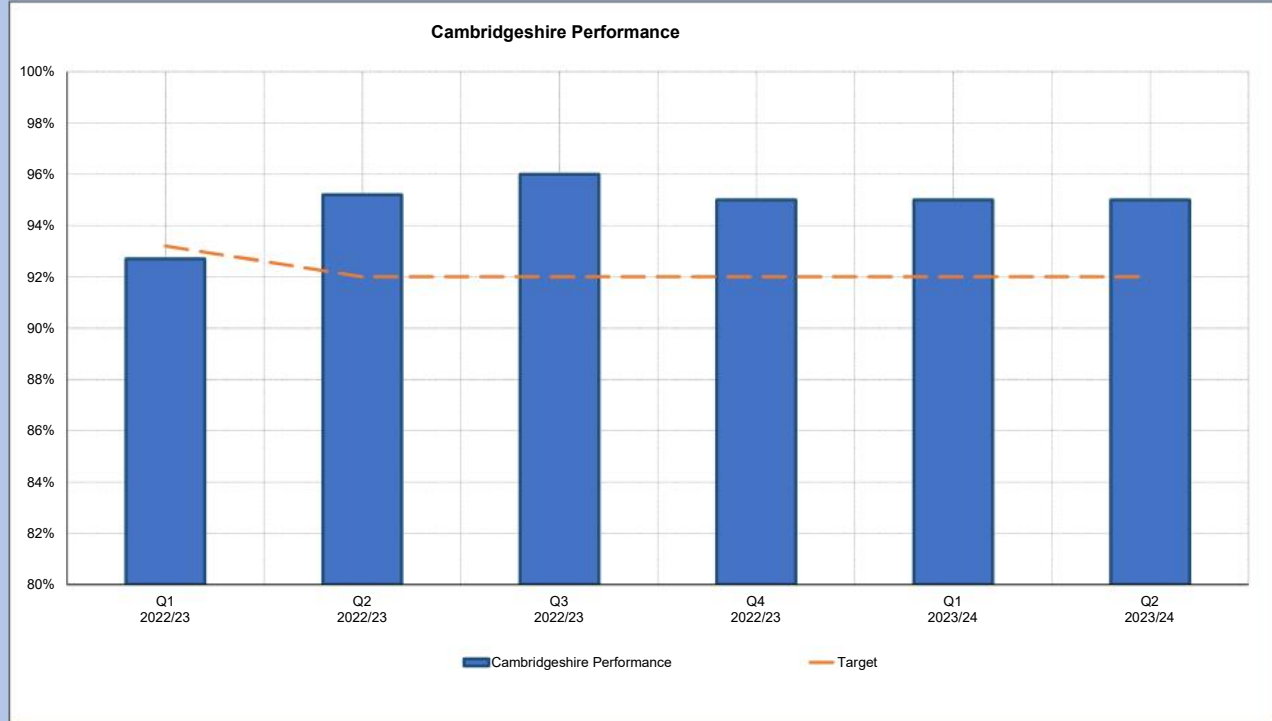
New regulations on accessibility came into force for public sector bodies in 2018 - <https://www.gov.uk/guidance/accessibility-requirements-for-public-sector-websites-and-apps>. We must make our website accessible by making it 'perceivable, operable, understandable and robust'.

The web team carryout weekly audits of the website to ensure the site is meeting the required accessibility standards. All new content is thoroughly checked to make sure it is accessible and we are currently updated all legacy documents (PDFs) to make sure they meet the new standards. The team uses a number of resources to do this including our Website Content Playbook - <https://www.cambridgeshire.gov.uk/website-content-playbook>

We have also developed an Accessibility E-Learning course to enable all staff to understand hte accessibility reguations and make their own content accessible.

Reported data is an average of weekly scores in the reported time period.

The target changed to a fixed score of 92%, from a score that tracked at 7% above the industry standard in Q1 22/23.



Commentary

The accessibility score has remained at 95% for this quarter. Since the last reporting period, we have continued to monitor and fix any accessibility issues, while publishing new accessible content.

Actions

Treasury Management Report – Mid-Year Report 2023-24

To: Strategy, Resources & Performance Committee

Meeting Date: 19 December 2023

From: Executive Director of Finance and Resources

Electoral division(s): All

Key decision: No

Forward Plan ref: Not applicable

Outcome: Through this report the Committee supervises the Council's treasury management, and ensures that public money across the Council's cashflows, borrowing and investments is utilised and deployed effectively and in compliance with the Treasury Management Strategy, and fulfils the statutory requirement for Council to consider the treasury management position regularly.

Recommendation: The Committee is recommended to note the Treasury Management mid-year report for 2023/24 and endorse it for consideration at Full Council.

Officer contact:

Name: Stephen Howarth

Post: Head of Finance

Email: treasury@cambridgeshire.gov.uk

Tel: 01223 715568

1. Background

- 1.1 Treasury management is the management of the Council's investments and cash flows, banking and deposits, and borrowings and money market transactions. The Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code 2021 requires reporting on prudential indicators linked to treasury management activity quarterly as part of the authority's integrated revenue, capital and balance sheet monitoring, and consideration in more detail several times a year.
- 1.2 Updates on treasury management activities are provided quarterly to this committee, either through the Integrated Finance Monitoring Report (IFMR) or through this more detailed biannual report, and are necessarily retrospective in describing the position at the end of a quarter. However, changes to the UK economy and corresponding implications for our treasury management activity can sometimes be fast paced, therefore some of the information relevant to this biannual report may be partially out of date by the time it is reported. Any significant live treasury management information is therefore presented on a regular basis to committee as part of the Integrated Finance Monitoring Reports.
- 1.3 As part of the Council's Treasury Management Strategy, implementing the requirements of the Prudential Code, the detailed treasury report needs to be considered by Full Council twice annually. The key prudential indicators against which our treasury management activity is assessed are reviewed quarterly by Strategy, Resources & Performance Committee through the IFMR and are set out in Appendix 1.
- 1.4 This report therefore forms the update on treasury management and is the first standalone report of 2023/24 for consideration by Council. The information presented is as at the end of the second quarter, so reflects a report made at a specific point in time. In the current environment where the economic context and loan rate projections move quickly, it is likely that some of the wider context has moved on by the time this report is reviewed.
- 1.5 This report covers the management of the Council's cash, investments and borrowing. All three affect the general Council budget. This is principally through the level of capital financing costs that we pay as a Council when we need to borrow, but also in the returns we get on managing our cash balances and in returns from investments.
- 1.6 Treasury Management is a complex area of local authority financial management and governance. As such, the most recent revision of the Treasury Management Code has tightened its stipulations to require ongoing member training in this area, as well as the completion of self-assessments against the required competencies. Training for members of this committee with our external treasury management advisor is being arranged.

2. Compliance with Treasury and Prudential Limits

- 2.1 The Council's treasury and prudential indicators are summarised in Table 1 and Figure 1 and are provided in detail in Appendix 1.
- 2.2 It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. During the quarter ended 30th September 2023, the Council has operated

in compliance with and within all of the treasury and prudential indicators set out in the Council's Treasury Management Strategy (TMS) for 2023/24, as demonstrated below:

Table 1: Treasury and prudential indicators quarter 2 (see appendix 1 for more explanation of these indicators)

Prudential and Treasury Indicators	2023/24 Limit TMS	31 st Mar 2023 Actual	Q1 30 th Jun 2023 Estimate	Q2 30 th Sep 2023 Estimate
Annual capital expenditure	£257.6m	£140.2m	£200.1m	£192.4m
Annual capital financing	-£140.9m	-£101.9m	-£138.1m	-£134.6m
Annual MRP and other financing adjustments	-£21.6m	-£20.2m	-£22.0m	-£22.0m
In-year Capital Financing Requirement	£95.1m	£18.1m	£40.0m	£35.8m
Capital Financing Requirement (CFR) at 31 st March ¹	£1,031.7m	£940.3	£980.3m	£976.1m
Authorised limit for external debt, and quarterly estimates ¹	£1,170.0m	£737.8m	£716.8m	£719.4m
Operational boundary for external debt ¹	£1,140.0m	£737.8m	£716.8m	£719.4m
Ratio of financing costs to net revenue streams – yearly average	9.3%	8.2%	8.1%	7.0%
Ratio of net income from commercial and service investments to net revenue stream	4.8%	5.0%	5.6%	4.9%
Upper limit of fixed interest rates based on net debt ²	150%	80%	84%	67%
Upper limit of variable interest rates based on net debt ²	65%	20%	16%	33%
Principal sums invested over 365 days (excluding Third-Party Loans)	£50.0m	£34.2m	£33.5m	£32.7m
Maturity structure of borrowing limits:				
Under 12 months	Max. 80% Min. 0%	23.3%	24.5%	28.4%
12 months to 2 years	Max. 50% Min. 0%	10.9%	9.1%	5.6%
2 years to 5 years	Max. 50% Min. 0%	7.3%	9.0%	9.0%
5 years to 10 years	Max. 50% Min. 0%	15.1%	14.3%	15.7%
10 years and above	Max. 100% Min. 0%	43.5%	43.1%	41.4%

Note 1 - Excluding PFI and Finance Lease Liabilities but including loans raised to on-lend to This Land Ltd

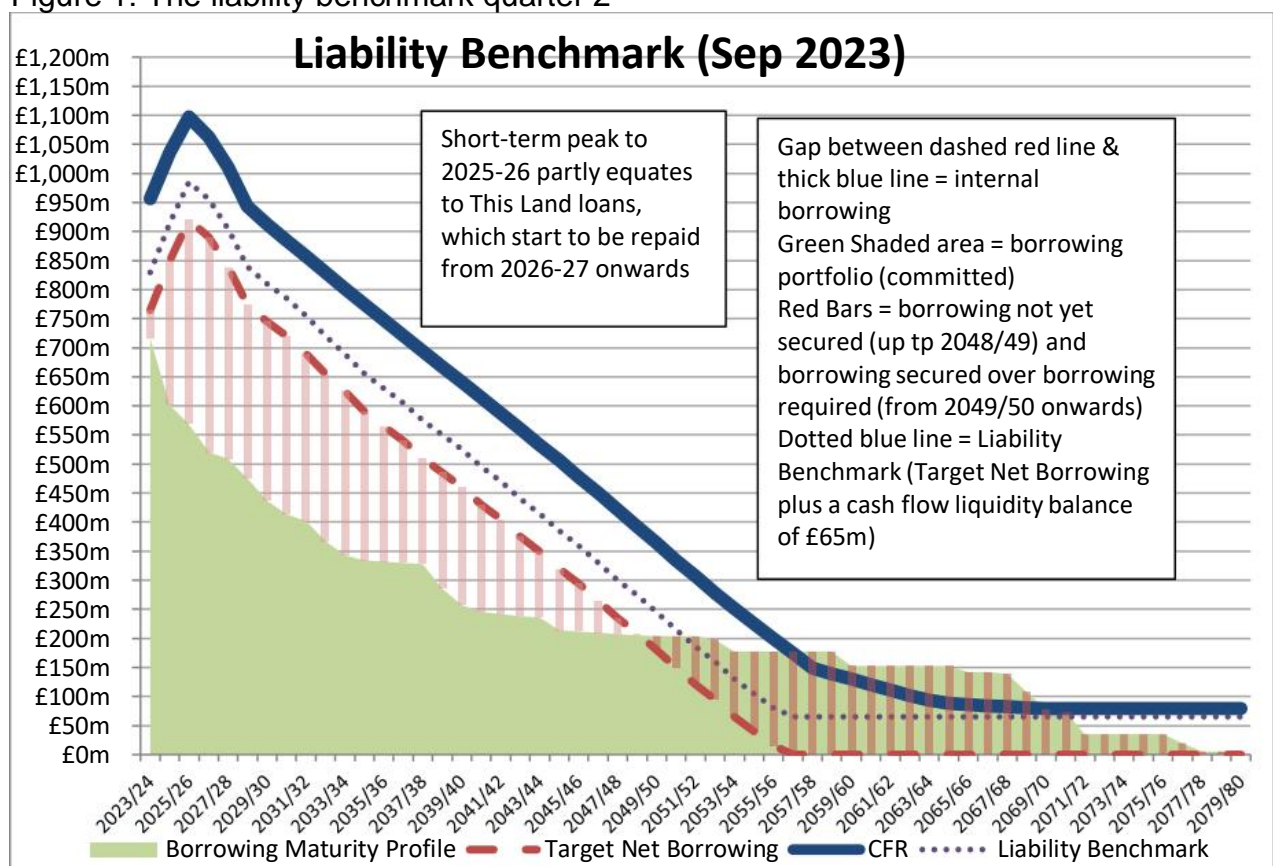
Note 2 - The interest rate exposure is calculated as a percentage of net debt. Due to the mathematical calculation exposures could be greater than 100% or below zero (i.e., negative) depending on the component parts of the formula.

2.3 From the table above it is worth noting the increase in borrowing for under 12 months in term compared to last year. While this is still well within the maximum limit for this category of debt set out in the TMS, it does mean that the Council will be seeing higher borrowing costs as these debts mature and need re-financing. The alternative to this, however, is locking borrowing in for longer terms at currently high interest rates and, while rates are expected to rise further in the short-term, national expectations are for rates to reduce to lower levels in the medium-term.

2.4 The liability benchmark is a new prudential indicator this year and is a projection of the amount of loan debt outstanding that an authority needs each year into the future to fund its existing debt liabilities, planned prudential borrowing and other cash flows.

The peak in the blue CFR line in 2025/26 is £26m higher than set out in the 2023/24 TMS due to updated capital expenditure plans, however the peak in the dotted red external borrowing line is £30m lower than the TMS, due to an expectation of cash balances and therefore lower external borrowing required.

Figure 1: The liability benchmark quarter 2



2.5 All treasury management operations have also been conducted in full compliance with the Council's Treasury Management Practices.

3. Summary Treasury Management Position

- 3.1 The level of net debt borrowing (including third-party loans) expected to be required set in the Treasury Management Strategy (TMS) for 30th September 2023 was £825.0m. On 1st April 2023, net debt (excluding 3rd party loans and equity) was £631.1m; by 30th September 2023 this had reduced to £599.7m. This reflects a small decrease in borrowing during the year, due to several loans maturing and not yet being refinanced, combined with reduced budgets and slower spend on the Council's capital programme than was forecast, plus continuing high levels of cash reserves in the early part of the year which have allowed the Council to both maintain high levels of internal borrowing, and to increase investment deposits. As we progress through the year it is anticipated that our cash balances will decrease, capital spending will continue, and therefore the level of borrowing will rise towards the original estimation of £825.0m (although now unlikely to fully reach that level).
- 3.2 Table 2 summarises the Council's debt and investment position. For more in-depth information on investment and borrowing, please refer to sections 4 and 5.

Table 2: Net borrowing quarter 2

	Actual as at 1st April 2023 £m	Actual as at 30 th Sept 2023 £m	Change £m
Borrowing repayable in >12mth	566.1	204.5	-361.6
Borrowing repayable in <12mth	171.7	514.9	343.2
Total Borrowings	737.8	719.4	-18.4
Less Treasury Investment	-106.7	-119.7	-13.0
Total Net Debt/Borrowings	631.1	599.7	-31.4
Less Third-Party Loans and Equity	-124.3	-124.2	0.1
Total Net Debt/Borrowings (including 3rd party loans and equity)	506.8	475.4	-31.4

- 3.3 The Council also reviews its treasury performance alongside near neighbours using CIPFA's financial resilience index. While the information in this is lagging (most recent is 2021-22) the Council's gross external debt (equivalent to the total borrowings line in table 2) was rated as higher risk relative to the benchmarking group. This is likely due to relatively high gross borrowing resulting from loans to This Land Ltd. However, we are relatively more average risk in respect of the 'interest payable divided by net revenue expenditure' indicator, showing that despite the high level of borrowing, we are in a relatively more sustainable position to service that debt.

4. Investments

- 4.1 The Treasury Management Strategy for 2023/24, including the Annual Investment Strategy for financial assets, was approved by Council in February 2023. It sets out the Council's investment priorities as being:

1. Security of capital;
 2. Liquidity; and then
 3. Yield
- 4.2 The Council will aim to achieve the optimum return (yield) on investments commensurate with proper levels of security and liquidity. Money Market Fund (MMF) and Call Account rates have continued to increase in line with Bank Rate increases, therefore the Council has received a better return on short-term, laddered investment so far during 2023/24. However, moving forward it is anticipated that rates have started to peak, suggesting now is a good time to lengthen the period of investment to secure higher rates into next year, subject to the availability and need for cash.
- 4.3 At 30th September 2023, the Council's investment balances totalled £119.7m; this is split between Money Market Funds, Call/Notice accounts, Collective Investment Funds and Deposit funds (see Table 3 below). This balance excludes Third-Party Loans and Share Capital (Equity).

Collective Investment Funds

The revised Prudential Code 2021 states that authorities with an expected need to borrow must review any existing commercial investments annually and report the results of that review; this will next be completed at the end of the financial year and a summary will be included in the annual treasury management report. During the last review, the Council concluded that there was no financial benefit at that point in time from divesting in these funds and that this outweighed any risk from continuing to hold the investments. All four funds are continuing to struggle to maintain capital value in the current economic climate; however, the fund managers anticipate the values will recover in the medium-term. The drop in value, however, is tempered by a strong dividend position overall. The dividends are forecast to deliver £1.388m in 2023/24, compared to a budget of £1.078m. The finance team and our external treasury management advisors keeps these funds under close review.

- 4.4 **Property Fund:** The Property Fund's investment capital value in quarter 2 was £10.4m compared to the original investment of £12m. The portfolio is actively managed to achieve high income and long-term capital appreciation. The latest dividend rate of return for this fund was 4.1%, against a target of 4.35%. This is a longstanding investment fund with many local authorities as members and we would expect capital values and dividends to return to the level expected over the medium-term.
- 4.5 **Diversified Income Fund:** At the end of quarter 2, the capital value of the investment was £2.2m compared to an original investment value of £2.5m. The investment objective of the fund is to provide income and the potential for capital growth from an actively managed diversified portfolio. The fund invests in a broad range of assets including fixed income securities and global equities and less traditional exposures such as student accommodation and music royalties. The latest dividend rate of return for this fund was 4.0%, which is higher than expected.
- 4.6 **Multi-Class Credit Fund:** At the end of quarter 2, the valuation of the Council's share of the fund stood at £13.9m compared to an original investment value of £14.5m. The fund aims to generate positive returns throughout the interest rate and economic cycles by

allocating to different credit asset classes and through bottom-up security selection. The latest dividend rate of return for this fund was 3.2%, which is higher than expected.

- 4.7 **Infrastructure Income Fund:** At the end of quarter 2, the valuation of the Council's share of the fund stood at £6.2m, compared to an original investment value of £8m. The fund's objective is to deliver a regular income, whilst preserving investor's capital throughout market cycles and with the potential for growth. The fund invests in a diversified portal of global listed securities and offers exposure to companies engaged in the provision, storage, supply and consumption of clean energy. The latest dividend rate of return for this fund was 4.6%, against a target of 4.5%.
- 4.8 The average investment balance during quarter 2 (excluding Third-Party Loans and Equity) was £95.6m, which carried a weighted average rate of 4.98%. The level of investment funds varies dependent on the timing of precept receipts, grants, the progress of the capital programme and decisions made about timing of borrowing. Table 3 below shows the investment by counterparty at 30th September 2023.

Table 3: Investments allocation by counterparty quarter 2

Counterparty as at 30th Sep 2023	Liquidity	Principal £m	Principal %
Goldman Sachs International Bank	Fixed (3-6 months)	20.0	16.7
Allianz Global Investors	Notice Period 14 days	13.9	11.6
CCLA Local Authorities Property Fund	Notice Period 6m	10.4	8.7
Handelsbanken	Instant Access	10.0	8.4
Standard Chartered Bank	Fixed (3-6 months)	10.0	8.4
National Bank of Canada	Fixed (3-6 months)	10.0	8.4
Lloyds Bank plc	Fixed (3-6 months)	10.0	8.4
Valu-Trac Administration Services	Same-Day	6.2	5.2
Aberdeen Liquidity Fund	Instant Access	5.5	4.6
Insight Liquidity	Same-Day	5.4	4.5
Deutsche Managed Sterling Platinum	Same-Day	5.1	4.3
NatWest Markets Plc	Fixed (3-6 months)	5.0	4.2
CCLA Diversified Income Fund	Same-Day	2.2	1.8
Barclays Bank plc	Notice Period 30-60 days	2.0	1.7
National Westminster Bank plc	Instant Access	1.6	1.3
Barclays Bank plc	Instant Access	1.5	1.3
Santander UK plc	Instant Access	1.0	0.8

4.9 The table below summarises the maturity profile of the Council's investment portfolio at the end of quarter 2 (excluding Third-Party Loans and Equity):

Table 4: Investment maturity profile at end of quarter 2

Product	Access Type	Daily	0-3m	3-6m	30 to 60 day's notice	~5yrs	Total	%
		£m	£m	£m	£m	£m	£m	
Money Market Funds	Same-Day	16.0					16.0	13.3
Bank Call Account	Instant Access	14.1					14.1	11.8
Fixed Deposit Account	3-6 Months			55.0			55.0	45.9
Notice Account	Notice to be given 30 or 60 days				2.0		2.0	1.7
Pooled Property Fund	Redemption Period Applies					10.4	10.4	8.7
Pooled Diversified Income Fund	Same-Day					2.2	2.2	1.8
Pooled Multi-class credit Fund	Redemption Period Applies					13.9	13.9	11.6
Income Fund (Energy)	Same-Day					6.2	6.2	5.2
Total		30.0	0.0	55.0	2.0	32.7	119.7	100.0
%		25.1	0.0	45.9	1.7	27.3	100.0	

4.10 The tables below set out details of the amounts outstanding on loans and share capital investments classed as capital expenditure advanced to third-party organisations at the end of quarter 2. Where appropriate, the Council holds security over these loans in the form of property charges (fixed and/or floating).

Table 5: Loans/equity holdings in This Land companies end of quarter 2

Loan Summary	Amount Outstanding (£m)	Repayment Year
Land, Construction & Development loans	113.851	2026/27, 2027/28 and 2028/29
Equity holding	5.851	N/A

Total Loans/Equity in This Land Ltd 119.702

Table 6: Loans/equity holdings in Pathfinder Legal Services end of quarter 2

Loan Summary	Original Amount (£m)	Amount Outstanding (£m)	Repayment Year
Cashflow loan	0.325	0.325	2029/30
Equity holding	0.475	0.475	-
Total Loans/Equity in Pathfinder Legal Services	0.800	0.800	

Table 7: Third-Party Loans principal outstanding end of quarter 2

Loan Counterparty	Original Amount (£m)	Amount Outstanding (£m)	Repayment Year
Arthur Rank Hospice Charity	4.000	3.040	2042/43
Estover Playing Field 2015 Community Interest Company (Guaranteed by March Town Council)	0.350	0.073	2024/25
Wisbech Town Council	0.150	0.150	2043/44
VIVA Arts & Community Group	0.300	0.030	2031/32
Total Third-Party Loans	4.800	3.293	

4.11 Investment returns compared to benchmark returns are shown in Table 8 below. The preferred benchmark is SONIA (Sterling Overnight Index Average), which is the risk-free rate for sterling markets administered by the Bank of England. SONIA is based on actual transactions and reflects the average of the interest rates that banks pay to borrow sterling overnight from other financial institutions and other institutional investors. The Council uses the 30-day backward looking rate on a SONIA basis, as this most accurately reflects the type and length of investments (excluding Collective Investment Funds) that the Council holds. The decision to use backward looking is because this reflects the rates at the time of decision-making, rather than forward looking rates at the time of reporting.

Table 8: Average benchmark versus Council performance for 2023/24 (excluding Collective Investment Funds)

	Benchmark	Benchmark Return	Council Performance
Quarter 1	30-day backward SONIA	4.4%	4.2%
Quarters 1-2	30-day backward SONIA	4.7%	5.0%

4.12 Market conditions aside, the Council's return on investments is influenced by several factors, the largest contributors being the duration of investments and the credit quality of the institution or instrument:

- Credit risk is the consideration of the likelihood of default and is controlled through the creditworthiness policy approved by Council.
- The duration of an investment introduces liquidity risk; the risk that funds cannot be accessed when required.
- Interest rate risk, arising from fluctuating market interest rates.

These factors and associated risks are actively managed by the Council's finance team. Given the recent volatility of the financial markets, the finance team is keeping a close eye on the credit ratings of institutions we have deposits with, as well as looking to spread deposits across a range of institutions and is also considering the mix of type and duration of deposits.

5. Borrowing

- 5.1 The Council can borrow money to fund its capital programme to deliver on its strategic ambitions. The amount of borrowing required each year is based on plans for capital expenditures, projections of the Capital Financing Requirement, underlying borrowing requirements, forecasted cash reserves, and current and future economic conditions.
- 5.2 The Council will continue to utilise short to medium-term borrowing from other local authorities and authorised brokers, particularly in the current environment of higher interest rates that we expect to reduce over the medium-term. However, we are starting to see that these market loans are not as readily available as they previously have been, and as such, they are now less competitive compared to Public Works Loan Board (PWLB). As such, we will also look to use PWLB, particularly if longer-term borrowing is required or if market loans are less attractive or less available. The Council intends to continue with the strategy of keeping a reasonable proportion of the borrowing portfolio short-dated to avoid fixing in the current higher interest rates, and is able to do so having taken advantage of the low-interest rate environment of the last few years to extend the average duration of loans in the portfolio by fixing loans for extended maturities at historically low levels. This does present a risk that we will see higher costs over the medium-term if interest rates do not fall as quickly as currently predicted. We take advice on our borrowing strategy from our external treasury management advisors. The Council's average interest rate for borrowing was low at 2.6% at the end of Quarter 2, despite facing higher rates on new loans due to Base Rate increases, as well as higher rates on a number of historic debts. This average will continue to rise, as we start to refinance loans at higher rates.
- 5.3 During the second quarter, the Council repaid a total of £17.4m upon maturity. Out of this amount, £10.0m was short-term loans from other local authorities, and £7.4m was longer-term PWLB. The Council raised £20.0m in loans from other local authorities during this period, all of which were short-term borrowing. The following table shows the movement in borrowing over quarter 2:

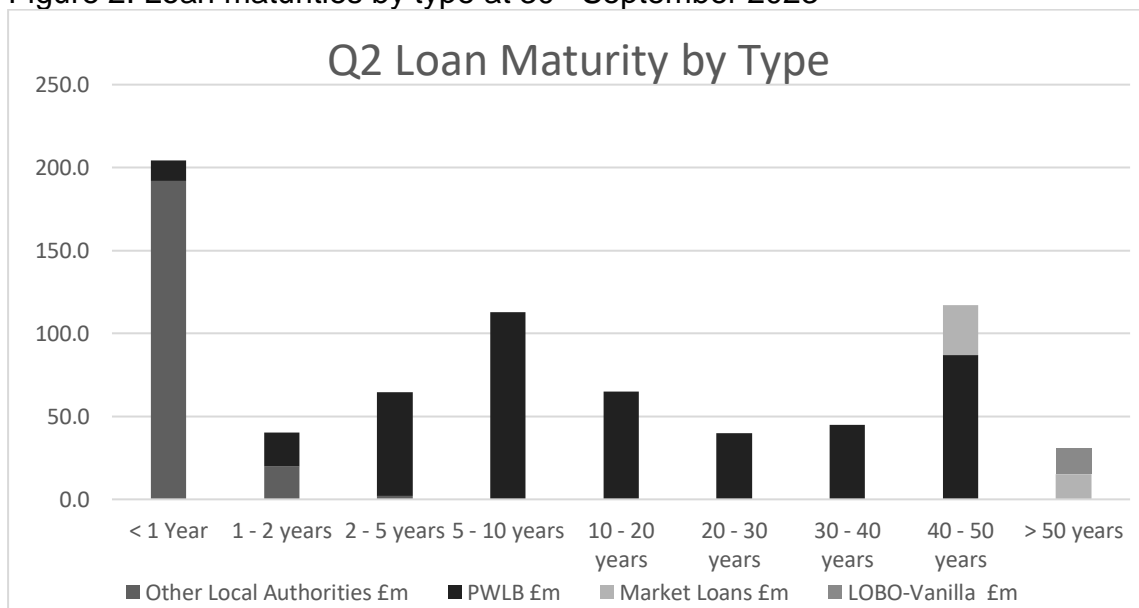
Table 10: Movement in borrowing during quarter 2

Actual as at 1st Jul 2023 £m	Repaid During Q2 2023/24 £m	Raised During Q2 2023/24 £m	Actual as at 30 th September 2023 £m
716.8	-17.4	20.0	719.4

5.4 At the end of quarter 2, the Council held £719.4m in borrowing, with £204.5m maturing within a year. The Council continues to be able to re-finance loans as required, albeit now at higher rates than the maturity loan in the case of some loans that were taken out during the period of historically low interest rates. Refinancing of maturing PWLB loans is also no longer possible at a lower rate in most cases, as current rates are now comparable to some of the older loans that were also fixed at a time of higher interest rates. Therefore, an increase in our revenue capital financing budget is built into the business plan.

5.5 Figure 2 below sets out the maturity profile of the Council's borrowing portfolio at the end of quarter 2; £444.9m is held with PWLB, £214.0m from other local authorities, £45.0m in market loans, and a single market Lender Option Borrower Option (LOBO) loan of £15.5m.

Figure 2: Loan maturities by type at 30th September 2023



5.6 Figure 2 includes the £15.5m LOBO loan at its final maturity instead of its next possible call date, which is December 2023. We have been notified by the lender that they are intending to raise the loan's interest rate at the next call date, triggering the Council's option to repay the loan at par. The Council has given notice to repay on the basis of the borrowing strategy set out above, which is to take the option of short-term borrowing in the expectation that rates will reduce over the medium-term.

5.7 The Council is in an internally borrowed cash position. This means that we are utilising cash balances held (for example from grants received in advance of linked expenditure) to defer the need to borrow. Balances will need to be replenished at some point in the future (subject to expenditure demands), which is in accordance with our Treasury Management Strategy. This strategy is prudent while investment returns are lower than the cost of servicing debt and serves to mitigate counterparty risk. The Council therefore plans to maintain this internal borrowing position but will closely monitor those reserves, balances and cashflows supporting this approach.

5.8 No rescheduling of borrowing as taken place during 2023/24 so far. The Council's loan portfolio limits opportunities for rescheduling. In the case of PWLB loans, early redemption rates exceed the carrying rate of existing borrowing, resulting in substantial exit costs.

Similarly, market borrowing lenders hedge against forecast interest rate movements using the loans cashflow profile, passing on the cost of unwinding these instruments as an exit premium to the Council. Officers are closely monitoring the situation.

6. Capital Financing Budget

6.1 The capital financing budget is held as a central budget and complies with the reporting requirement in the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Treasury Management Practice. The forecast outturn position is an underspend of £1.2m.

Table 11: Debt financing budget quarter 2

	Budget (£m)	Forecast Outturn (£m)	Forecast Variance (£m)
Interest payable	24.9	21.4	-3.5
Interest charged to other funds	-9.2	-8.0	1.2
Interest receivable	-11.5	-14.0	-2.5
Interest receivable charged from other funds	10.8	15.4	4.6
Technical & other	0.3	0.2	-0.1
Minimum Revenue Provision	22.9	22.0	-0.9
Total	38.1	36.9	-1.2

6.2 The underspend is comprised of the following elements:

- The Council has continued to focus on maximising savings and efficiency in money management by using cash balances to undertake internal instead of external borrowing where possible, or to at least delay the taking out of those loans. This, combined with forecast lower capital expenditure than budgeted, has resulted in an anticipated fall in expected borrowing required.
- Interest receivable is also anticipating achieving additional income, through both higher cash balances, and more sustained higher rates than originally anticipated. This is then offset by a higher recharge out to other funds as a result of the higher rates.
- The Council is required to repay an element of the capital spend funded by borrowing each year through a revenue charge (the Minimum Revenue Provision (MRP)), so that over the course of the usable life of the asset we have provided for enough funding to repay the associated borrowing. Following analysis of capital schemes completed in 2022/23 and how they were funded, the MRP payment for 2023/24 is being recalculated and it is anticipated that the year-end position will be £0.9k lower than budgeted.

7. Economic Position for 2023/24 and Interest Rate Forecasts

- 7.1 The economic position for 2023/24 provides context for the monetary policy strategy of central banks, which in turn impacts on historic interest rate movements and forward-looking forecasts. The following summarises the key economic impacts of 2023/24 so far:
- The first half of 2023/24 saw interest rates rise by a further 100 basis points, taking the Bank Rate from 4.25% to 5.25% and, possibly, the peak in the tightening cycle. Short, medium and long-dated gilts remain elevated due to inflation.
 - The 0.5% month on month fall in GDP in July suggests that underlying growth has lost momentum since earlier in the year. Some of the weakness in July was due to there being almost twice as many working days lost to strikes in July than in June. But with output falling in 10 out of the 17 sectors, there is an air of underlying weakness.
 - CPI inflation has continued to fall from 8.7% in April to 6.7% in August, its lowest rate since February 2022, but still the highest in the G7. The biggest positive surprise was the drop in core CPI inflation which declined to 6.2% in August from a high of 7.1% in April and May.
 - Retail sales volumes experienced a 0.4% month on month rebound in August, which may seem optimistic initially. However, this rebound is partly due to the previous month's unusually wet weather, which caused a decline in sales. In reality, sales volumes in August were 0.2% lower than in May, indicating that the retail sector's resilience in the year's first half has declined.
 - Over the next six months, it is expected that the economy will lose momentum and slip into a mild recession due to the increasing burden of higher interest rates. However, strong labour demand, rapid wage growth, and government financial aid have helped maintain household incomes over the past year. Despite the cost-of-living crisis, the economy has survived without a recession since CPI inflation has peaked and is expected to decline. However, higher interest rates will begin to hit harder soon as mortgage rates are expected to remain above 5.0% for approximately a year.
 - The tightness of the labour market has continued to ease. The further decline in the number of job vacancies suggests that the labour market has loosened a bit further since July. The job vacancy rate is getting closer to 2.5%, which would be consistent with slower wage growth. Meanwhile, the decline in the supply of workers in the three months to July offset some of the loosening in the tightness of the labour market. The supply of labour is still 0.3% below its pre-pandemic February 2020 level.
- 7.2 Due to the Monetary Policy Committee increasing the base rate at all of its meetings in 2023/24 up to September 2023, this has led to a significant rise in borrowing rates over the year. While it is anticipated that the peak will soon be reached and that rates will gradually decrease thereafter, there are numerous factors that influence this position and therefore caution should be exercised. Link's current forecast for rates is as follows;

Table 12: Forecast interest rates at 25/09/2023

Link Group Interest Rate View	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25	Mar-26	Jun-26	Sep-26	Dec-26
	Bank Rate	5.25	5.25	5.25	5.00	4.50	4.00	3.50	3.00	2.75	2.75	2.75	2.75
3m average earnings	5.30	5.30	5.30	5.00	4.50	4.00	3.50	3.00	2.80	2.80	2.80	2.80	2.80
6m average earnings	5.60	5.50	5.40	5.10	4.60	4.10	3.60	3.10	2.90	2.90	2.90	2.90	2.90
12m average earnings	5.80	5.70	5.50	5.20	4.70	4.20	3.70	3.20	3.00	3.00	3.00	3.00	3.00
5yr PWLB	5.10	5.00	4.90	4.70	4.40	4.20	4.00	3.90	3.70	3.70	3.60	3.60	3.60
10yr PWLB	5.00	4.90	4.80	4.60	4.40	4.20	4.00	3.80	3.70	3.60	3.60	3.50	3.50
25yr PWLB	5.40	5.20	5.10	4.90	4.70	4.40	4.30	4.10	4.00	3.90	3.80	3.80	3.80
50yr PWLB	5.20	5.00	4.90	4.70	4.50	4.20	4.10	3.90	3.80	3.70	3.60	3.60	3.60

8. Alignment with ambitions

8.1 There are no significant implications for these ambitions.

- Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes
- Travel across the county is safer and more environmentally sustainable
- Health inequalities are reduced
- People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs
- Helping people out of poverty and income inequality
- Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised
- Children and young people have opportunities to thrive

9. Significant Implications

9.1 Resource Implications

This report provides information on performance against the Treasury Management Strategy. Decisions on treasury management, which are driven by the capital programme and the Council's overall financial position, will impact the capital financing budget and are also reported through the financial monitoring process.

9.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications for this category.

9.3 Statutory, Legal and Risk Implications

The Council continues to operate within the statutory requirements for borrowing and investments.

9.4 Equality and Diversity Implications

There are no significant implications for this category.

9.5 Engagement and Communications Implications

There are no significant implications for this category.

9.6 Localism and Local Member Involvement

There are no significant implications for this category.

Have the resource implications been cleared by Finance? Yes

Name of Officer: Stephen Howarth

10. Source documents

10.1 The council's 2023-24 [Treasury Management Strategy](#)

Appendix 1 – Prudential and Treasury Indicators at 30th September 2023

In this section, we will monitor Prudential and Treasury Indicators to ensure they align with the indicators approved by the Council in February 2023, as outlined in the Treasury Management Strategy.

Did the Council adopt the CIPFA code of practice for Treasury Management in Public Services?

Yes, the Council has adopted the CIPFA's Treasury Management in the Public Services: Code of Practices and Cross-sectoral Guidance Notes.

1. The capital prudential indicators

Capital expenditure

	2023/24 TMS £m	Q1 23-24 £m	Q2 23-24 £m
Total Capital Expenditure	257.6	200.1	192.4
Capital Financing	-140.9	-138.1	-134.6
Net Capital Financing Need	116.8	62.0	57.8
MRP and other financing movements	-21.6	-22.0	-22.0
Capital Financing Requirement	95.1	40.0	35.8

For the detail of capital expenditure and funding please refer to the capital forecast outturn in the Integrated Finance Monitoring Report.

The Council's borrowing need (The Capital Financing Requirement (CFR))

Capital Financing Requirement in 2023/24 TMS £m	Actual Borrowings (1st April 23) £m	Actual Gross Borrowings (30th Sep 23) £m	Decrease in borrowing during 2023/24 £m	Difference between CFR & Borrowings (30th Sep 23) £m
1,031.7	737.8	719.4	-18.4	312.3

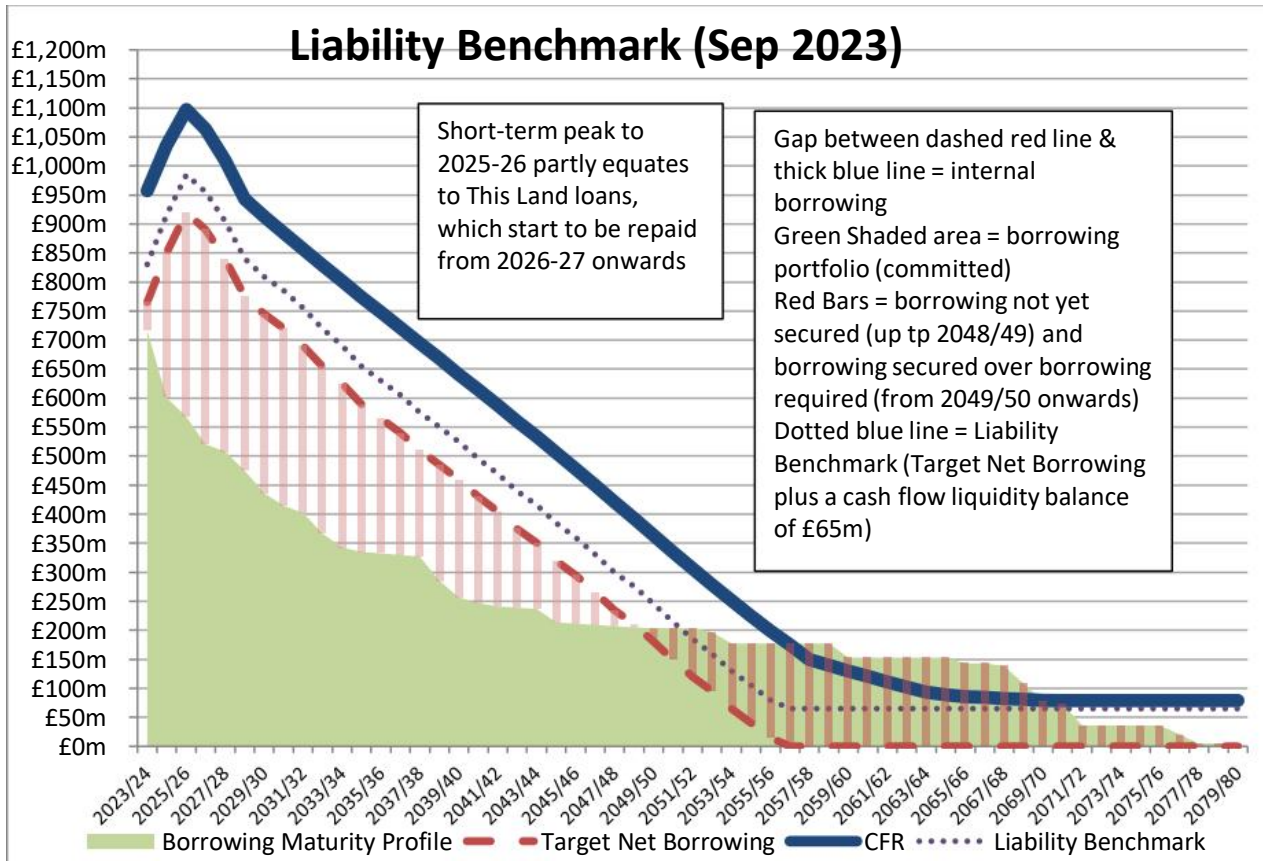
Liability benchmark

There are four components to the liability benchmark:

1. **Existing loan debt outstanding:** existing loans that are still outstanding in future years.
2. **Loans CFR:** calculated in accordance with the loans CFR definition in the Prudential Code and projected into the future based on approved prudential borrowing and planned MRP. Only approved borrowing should be included.

3. **Net loans requirement:** the Council’s gross loan debt less treasury management investments at the last financial year-end, projected into the future and based on approved prudential borrowing, planned MRP and any other major cash flows forecast.

4. **Liability benchmark (or gross loans requirement):** this equals net loans requirement plus short-term liquidity allowance.



The authorised limit for external borrowing

2023/24 TMS Limit £m	Actual Borrowings Sep 23 £m	Headroom compared to Authorised Limit £m
1,170.0	719.4	450.6

The Authorised Limit is the legal cap on the amount of debt the Council can have, and it must not be exceeded. This means that the Council cannot have more debt than this limit in any given year.

The operational boundary

2023/24 TMS Limit £m	Actual Borrowings Sep 23 £m	Headroom compared to Operational Boundary £m
1,140.0	719.4	420.6

The operational boundary serves as a warning that the debt is approaching the authorised limit and requires close monitoring.

2. Treasury management limits on activity

Interest rate exposure

	2023/24 TMS Limit	Q1 23-24	Q2 23-24
Fixed rate	150%	84%	67%
Variable rate	65%	16%	33%

The interest rate exposure is calculated as a percentage of net debt. Due to the mathematical calculation, exposures could be greater than 100% or below zero (i.e., negative) depending on the component parts of the formula. Where the indicator is negative, it is due to investment income of that category exceeding debt of that category. The formulas are shown below:

Fixed rate calculation:

$$\frac{\text{Fixed rate borrowing*} - \text{fixed rate investments}}{\text{Total borrowing} - \text{total investments}}$$

Variable rate calculation:

$$\frac{\text{Variable rate borrowing**} - \text{variable rate investments}}{\text{Total borrowing} - \text{total investments}}$$

* Defined as greater than 1 year to run

** Defined as less than 1 year to remaining to maturity or, in the case of LOBO borrowing, the next call date falling within 12 months – to reflect the risk of fluctuation of short-term borrowing costs

Maturity structure of borrowing

	2023/24 TMS Upper Limit	Q1 23-24	Q2 23-24
< 1 Year	80%	24.5%	28.4%
1 - 2 years	50%	9.1%	5.6%
2 - 5 years	50%	9.0%	9.0%
7.5 - 10 years	50%	14.3%	15.7%
>10 years	100%	43.1%	41.4%

Note: The guidance for calculation of this indicator requires that LOBO loans are shown as maturing at the next possible call date rather than at final maturity.

Total principal funds invested for the periods longer than 365 days

	2023/24 TMS Limit	Q1 23-24	Q2 22-23
Investment longer than 354 days to run*	£50.0m	£33.5m	£32.7m

**Treasury Management Investment only*

3. Affordability Indicators

Ratio of financing costs to net revenue stream

2023/24 TMS	Q1 23-24	Q2 23-24
9.3%	8.1%	7.0%

Ratio of net income from commercial and service investments to net revenue stream

2023/24 TMS	Q1 23-24	Q2 23-24
4.8%	5.6%	4.9%

Agenda Item No.9

Strategy, Resources and Performance Committee Agenda Plan

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
30/01/24	Integrated Finance Management Report for the Period Ending 30th November 2023	S Howarth	2024/001	17/01/24	22/01/24
	Corporate Business Planning Strategies – Strategic Framework	S Grace	Not applicable		
	Business Plan*	T Kelly	Not applicable		
26/03/24	Integrated Finance Management Report for the Period Ending 31st January 2024	S Howarth	2024/002	13/03/24	18/03/24
	Corporate Services Performance Report Quarter 3	R Springbett	Not applicable		
07/05/24 Reserve date				24/04/24	26/04/24

Please contact Democratic Services democraticservices@cambridgeshire.gov.uk if you require this information in a more accessible format

To be programmed: Corporate Services Performance Report Quarter 4 – June/July 2024

STRATEGY, RESOURCES AND PERFORMANCE COMMITTEE TRAINING PLAN

The Training Plan below includes topic areas for S,R&P approval. Following sign-off by the details for training and development sessions will be worked up.

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
1.	Link Treasury Management	Local Government Finance – Third session as part of Members’ Induction Programme		November 2021	Tom Kelly	Virtual	Cllrs Bulat, Corney, Coutts, Kindersley, S King, McDonald, Milnes, Murphy, Shailer, Sharp, Taylor, Thompson, van de Ven & Whelan	14	Not applicable
2.	Performance Management training and case study research	In response to recommendations from the Peer Review and an internal audit. Members will be involved in reviewing and revising Key Performance Indicators that will be reported to Policy and Service Committees.		3 February 2022	Tom Barden	One hour session with PowerPoint presentation and live polls	All Members	18	Not applicable

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
3.	Procurement Training for Members	To understand how procurement works		7 October 2022	T Kelly C Ellis	An hour on Teams	Cllrs Bulat, Costello, Cox-Condron, Dupré, Goodliffe, M King, McDonald, Rae, Shailer, Taylor and Whelan	11	Not applicable
4.	Strategic Framework Workshop	This will inform the business planning process		8 November 2022	S Grace T Kelly	Just over an hour on Teams	Cllrs Beckett, Costello, Count, Criswell, Dupré Gough, Howitt Murphy, Nethsingha, Rae, Sanderson Shailer, Sharp and Wilson	14	Not applicable

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
5.	The complaints process and how this can help Members manage their own in-boxes, including letters from MPs	To understand how the Council manages complaints.		21 February 2023	S Grace D Snowdon	Just over an hour on Teams	Batchelor, Bradnam, Cox Condron, Costello, Coutts, Daunton, Dew, Goodliffe, Gough, Hathorn, Hay, Kindersley, Meschini, Prentice, Sharp, Slatter, Taylor, Thompson, Wilson	19	Not applicable
6.	Digital Strategy is being prepared by the IT & Digital Service to support the vision and the ambitions of the Council over the next three years.	To input into the draft Digital Strategy		12 June 2023	S Smith J Patmore	An hour on Teams	Beckett Bulat, Costello, Hathorn, S King, Taylor, Thompson, Whelan, Wilson	9	Not applicable

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
7.	Risk Management Training	Overview of risk management		14 September 2023	M Hudson T Kelly M Claydon	An hour and a half on Teams	D Ambrose-Smith A Bradnam A Bulat P Coutts C Daunton L Dupré B Goodliffe R Hathorn A Hay S King E Murphy N Shailer A Sharp P Slatter S Taylor F Thompson A Whelan G Wilson	18	Not applicable

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
8.	Briefing on the impact of a cyber-attack on Council services as part of its emergency planning arrangements.			7 November 2023	M Hudson S Grace K Foley C Stromberg S Thomas	An hour on Teams	A Beckett G Bird A Bradnam S Count L Dupré C Daunton B Goodliffe J Gowing R Hathorn S Kindersley G Seeff A Sharp A Whelan G Wilson	14	Not applicable
9.	Procurement Training for Members	Essentials on procurement governance, but also the legislative change coming forward and some of the specifics for the Council.		29 November 2023	M Hudson T Kelly C Ellis	An hour on Teams	D Ambrose Smith A Beckett M Black A Bradnam A Costello P Coutts L Dupré B Hunt S King C Rae P Slatter S van de Ven G Wilson	13	Not applicable

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
10.	Programme Management and measuring performance			17 January 2024	S Grace J Lacey-Holland J Roberts	An hour on Teams			

