

Committee Agenda Plan and Appointments

To: Communities, Social Mobility and Inclusion Committee

Meeting Date: 11 January 2024

From: Democratic Services Officer

Electoral division(s): All

Key decision: No

Outcome: To review the Committee's agenda plan and consider the removal of four internal advisory groups.

Recommendations: The Committee is recommended to:

- a) Review its agenda plan attached at Appendix 1;
- b) Agree to remove the following internal advisory groups:
 - (i) Cambridgeshire Registration Service Cross Party Working Group;
 - (ii) Registration Service Ceremonies Focus Group;
 - (iii) Registration Service Functions Focus Group; and
 - (iv) Cultivate Cambs Steering Group.

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1. Background

- 1.1 The Committee reviews its agenda plan at every meeting.
- 1.2 The Council's Constitution states that the Committee has the authority to nominate representatives to outside bodies other than the Combined Authority, Greater Cambridge Partnership, Cambridgeshire and Peterborough Fire Authority, the County Councils Network Council, and the Local Government Association.
- 1.3 Appointments to outside bodies, as well as internal advisory groups and panels, are agreed by the relevant Policy and Service Committee.
- 1.5 The appointment of representatives to any vacancies on outside bodies, groups, and panel within the remit of the Committee is delegated to the Executive Director of Strategy and Partnerships, in consultation with the Chair and Vice-Chair of the Committee.

2. Appointments

- 2.1 Following its consideration of the Centre for Governance and Scrutiny's review of the Council's committee system and governance processes, the Constitution and Ethics Committee asked the Spokes of each policy and service committee to review the advisory groups and panels relating to their area and recommend to the relevant committee whether they should continue.
- 2.2 There are currently ten such groups and panels that receive appointments from the Communities, Social Mobility and Inclusion Committee, and following discussion by the Spokes, it is proposed that the following groups are removed, with any work instead taken up by the Spokes when required:
 - (i) Cambridgeshire Registration Service Cross Party Working Group;
 - (ii) Registration Service Ceremonies Focus Group;
 - (iii) Registration Service Functions Focus Group; and
 - (iv) Cultivate Cambs Steering Group.
- 2.3 In the case of the Registration Service, the Service Director for Regulatory Services confirms that updates regarding service developments over the last twelve months, including the themes prioritised by the focus groups, have been included in the Annual Registration Service Committee update. The steer from Members has been helpful in identifying priorities, but with a significant program of development work planned over the coming twelve months, there is no requirement for the groups to continue at this time. Task and finish groups can instead be established in the future by this or any other service, if required. Outside of the focus groups, there has been positive engagement with Members on a range of matters over the year resulting from either the service or Member reaching out to discuss service opportunities, and this will continue to be welcomed and encouraged.
- 2.4 In the case of the Cultivate Cambs Steering Group, the fund is no longer active and therefore there is no need for a steering group.

3. Significant Implications

3.1 There are no significant implications within these categories

Resource Implications

Procurement/Contractual/Council Contract Procedure Rules Implications

Statutory, Legal and Risk Implications

Equality and Diversity Implications

Engagement and Communications Implications

Localism and Local Member Involvement

Public Health Implications

Environment and Climate Change Implications on Priority Areas

4. Source Documents

4.1 [Membership of Inside Bodies and Internal Advisory Groups and Panels](#)