

Service: People and Communities (P&C)

Subject: Finance Monitoring Report – January 2021

Date: 15th February 2021

Key Indicators

Previous Status	Category	Target	Current Status	Section Ref.
Red	Revenue position by Directorate	Balanced year end position	Red	1.2
Green	Capital Programme	Remain within overall resources	Green	2

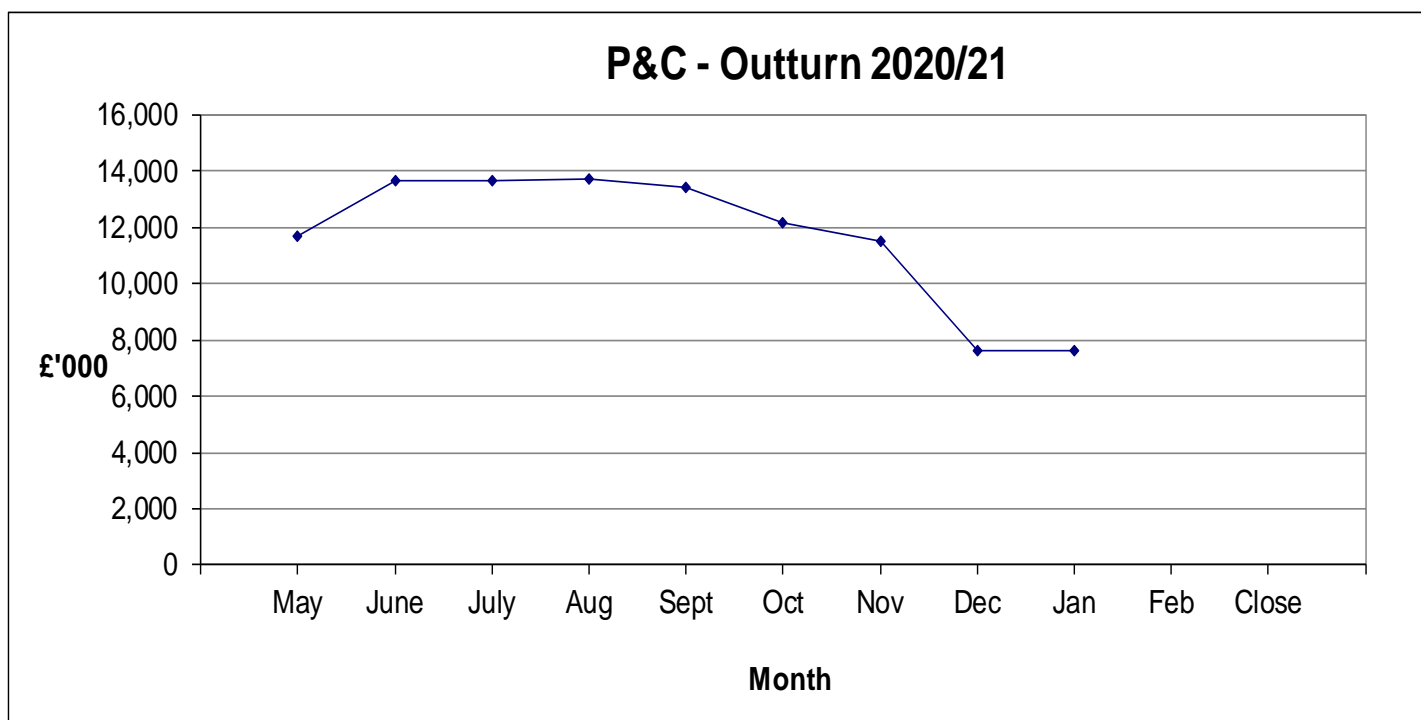
Contents

Section	Item	Description	Page
1	Revenue Executive Summary	High level summary of information: By Directorate By Committee Narrative on key issues in revenue financial position	2-9
2	Capital Executive Summary	Summary of the position of the Capital programme within P&C	9
3	Savings Tracker Summary	Summary of the latest position on delivery of savings	10
4	Technical Note	Explanation of technical items that are included in some reports	10
5	Key Activity Data	Performance information linking to financial position of main demand-led services	10-15
Appx 1	Service Level Financial Information	Detailed financial tables for P&C's main budget headings	16-18
Appx 1a	Service Level Financial Information	Detailed financial table for Dedicated Schools Grant (DSG) main budget headings	19
Appx 2	Service Commentaries	Detailed notes on financial position of services that are predicting not to achieve their budget	20-31
Appx 3	Capital Appendix	This will contain more detailed information about P&C's Capital programme, including funding sources and variances from planned spend.	31-35
<i>The following appendices are not included each month as the information does not change as regularly:</i>			
Appx 4	Savings Tracker	Each quarter, the Council's savings tracker is produced to give an update of the position of savings agreed in the business plan.	36-37
Appx 5	Technical Appendix	Twice yearly, this will contain technical financial information for P&C showing: Grant income received Budget virements into or out of P&C Service reserves	

1. Revenue Executive Summary

1.1 Overall Position

People and Communities is forecasting an overspend of £7,656k at the end of January.



1.2 Summary of Revenue position by Directorate

Forecast Outturn Variance (Previous) £000	Directorate	Budget 2020/21 £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
8,293	Adults & Safeguarding	156,889	159,378	7,567	4.8%
1,764	Commissioning	55,050	9,614	2,339	4.2%
2,246	Communities & Partnerships	12,933	6,667	2,174	16.8%
-3,014	Children & Safeguarding	60,487	48,897	-3,206	-5.3%
2,384	Education - non DSG	36,039	26,712	2,670	7.4%
11,293	Education - DSG	67,532	63,822	12,265	18.2%
-4,032	Executive Director	1,866	157	-3,888	-208.3%
18,933	Total Expenditure	390,795	315,247	19,921	5.1%
-11,293	Grant Funding	-115,204	-105,525	-12,265	10.6%
7,640	Total	275,592	209,722	7,656	2.8%

The Covid-related grants from central government are held centrally within the Council, and so the numbers in the table above are before any allocation of the funding to specific pressures.

1.2.1 Summary of Covid-19 Expenditure by Directorate for 2020/21

Directorate	Actual Covid-19 Related Spend to date £000	Forecast Covid-19 Pressure £000
Adults & Safeguarding	4,065	9,676
Commissioning	207	359
Communities & Partnerships	1,264	2,067
Children & Safeguarding	331	287
Education	22	2,616
Executive Director	487	514
Total Expenditure	6,376	15,518

Note – the ‘actual’ column includes only Covid-related additional spend, while the ‘forecast’ column also includes estimations around loss of income and savings impairment that will not result in new spend. This table only shows pressures for 2020/21.

1.3 Summary by Committee

P&C’s services are overseen by different committees – these tables provide committee-level summaries of services’ revenue financial positions.

1.3.1 Adults Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
8,293	Adults & Safeguarding	156,889	159,378	7,567
1,020	Adults Commissioning (including Local Assistance Scheme)	28,816	-9,045	1,395
9,313	Total Expenditure	185,705	150,333	8,962
0	Grant Funding (including Improved Better Care Fund etc.)	-27,103	-24,649	0
9,313	Total	158,602	125,684	8,962

1.3.2 Children and Young People Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
700	Children's Commissioning	25,864	18,232	900
-6	Communities & Safety - Central Integrated Youth Support Services	373	-29	-6
-3,014	Children & Safeguarding	60,487	48,897	-3,206
2,384	Education – non DSG	36,039	26,712	2,670
11,293	Education – DSG	67,532	63,822	12,265
11,356	Total Expenditure	190,294	157,634	12,623
-11,293	Grant Funding (including Dedicated Schools Grant etc.)	-82,430	-77,254	-12,265
64	Total	107,864	80,380	358

1.3.3 Community and Partnerships Committee

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
2,252	Communities and Partnerships	12,560	6,697	2,180
2,252	Total Expenditure	12,560	6,697	2,180
0	Grant Funding (including Adult Education Budget etc.)	-5,670	-3,622	0
2,252	Total	6,889	3,075	2,180

1.3.4 Cross Cutting Policy Lines

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2020/21 £000	Actual 2020 £000	Forecast Outturn Variance £000
44	Strategic Management – Commissioning	371	427	44
-4,032	Executive Director (Exec Director, Central Financing and Lost Sales, Fees & Charges Compensation)	1,866	157	-3,888
-3,989	Total Expenditure	2,237	584	-3,844
0	Grant Funding	0	0	0
-3,989	Total	2,237	584	-3,844

1.4 Significant Issues

People & Communities started 2020/21 with a balanced budget and a requirement to make around £12.5m of savings. P&C budgets are facing increasing pressures each year from rising demand and changes in legislation, with the directorate's budget increasing by around 5% in 2020/21. Covid-19, has severely impacted on the projected financial position of P&C.

At the end of January 2021, the overall P&C position is a forecast overspend of £7,656k; around 2.8% of budget. Within this total £15,518k is in relation to forecast pressures because of the Covid-19 pandemic, offset by mitigations and underspends on other service lines. The summary table in 1.2.2 above shows the current level of Covid-19 actual spend to date and forecasts by directorate. The council has received approximately £30m of un-ringfenced funding from central government related to Covid, but this is not sufficient to meet all our identified Covid pressures across the whole council. This funding has not currently been allocated at service level, and so figures in this report are before any mitigation by that funding.

P&C has also received specific grant funding, such as the Infection Control Grant and a grant from the Ministry of Housing Communities and Local Government (MHCLG) to compensate for lost sales, fees and charges income relating to the pandemic. The income and expenditure for these specific grants are shown within P&C.

Appendix 1 provides the detailed financial information by service, with Appendix 1a providing a more detailed breakdown of areas funded directly from the Dedicated Schools Grant (DSG) and Appendix 2 providing a narrative from those services projecting a significant variance against budget.

1.4.1 Adults

Similar to councils nationally, cost pressures have been faced by Adult Services in Cambridgeshire for a number of years, in particular the rising cost of care homes and home care provision due in part to the requirement to ensure compliance with the national living wage, as well as the increasing complexity of needs of people in receipt of care. Adult services generally benchmark as low cost and good outcomes. Despite this, for 2020/21, Adults Services had a balanced starting budget with no unmitigated pressures carried-forward from the previous year.

The financial and human impact of Covid-19 has been substantial for Adult Services – we are expecting to spend at least 10% more than budgeted for. A large proportion of this will be funded by new grants or by the NHS as part of national financial arrangements for hospital discharges, but the Council is having to make investments into the care market to ensure stability and sustainability. The major element of this was a 10% resilience payment made to most providers of adult social care for much of the first quarter of the year to fund Personal Protective Equipment (PPE), additional staff costs, increased cleaning regimes and similar pressures. This has had a severe impact on its delivery of savings programmes.

We have also faced increasing demand pressures. Some adults who were previously supported at home by friends, family and local community services have not been able to secure this support during Covid due to visiting restrictions during lockdown. This has increased reliance on professional services; the ability to focus on conversations about the use of technology, community support or other preventative services have been restricted due to the refocusing of staffing resources towards discharge from hospital work and supporting care providers. Many vulnerable adults have developed more complex needs during lockdown as they have not accessed the usual community-based services or early help services due to lockdown. We are expecting the longer-term financial impact of this to be very large.

At the end of January, Adult Services are forecast to be £8.9m overspent (4.7%), most of which is related to Covid-19. The overall overspend is mainly due to the market support reference above, as well as the impact of the pandemic on savings delivery.

This is an improved forecast position compared to December of £350k. We had expected a large increase in care costs from the autumn following the first stage of the pandemic. While that has happened to an extent, those projections appear to have been too cautious. Costs have risen, but the cost of individual placements have in many cases been negotiated down, and the proportion of people who are able to pay for their own care has been higher than expected. Government has also provided more funding to pay for specific costs that had previously been assumed to be funded from general council budget. This has overall resulted in a reduction in our forecast overspend over recent months.

Despite this, we do expect some substantial cost increases as NHS funding is unwound fully and the longer-term effects of Covid become known. In particular, there is a risk around the level of increased cost we will face over the medium-term through rising needs, rising costs of placements and support the care market may require. Our forecast had assumed much of this to happen this financial year, but the course of the pandemic (including some NHS funding arrangements that will continue until March) have likely pushed back the effect of this into the next financial year. Some of this has been budgeted for through business planning, but it will be prudent to formally earmark some funding from this year to mitigate the medium-term effects of the pandemic on care costs as pressures this year are not as bad as previously forecast and there is currently no indication of certain government support grants to the care sector continuing. This current forecast assumes around £2.5m of funding being retained to mitigate risks of rising costs.

The Strategic Management – Adults line is forecasting an overspend of £7.9m. This line contains the cost of the 10% resilience payment referenced above as well as some projected under-delivery of savings due Covid-19 that cannot be apportioned specifically to other budgets. This line has increased since December to reflect the assumption that a portion of funding will need to be earmarked to meet the unpredictable rises in care costs over the medium term.

The Learning Disability Partnership pooled budget is projected to overspend by around £2.2m, with the Council's share being £1.7m and the rest paid by the Cambridgeshire Clinical Commissioning Group. Demand increases so far this year are exceeding levels originally budgeted for, much of which is linked to Covid. For example, the closure of day services has seen an increased amount of spend on individual support for people at home. In addition, it is expected that negotiated provider uplifts this year will exceed available budget.

Older People and Physical Disability Services, and Mental Health Services are forecasting an overspend of £1.1m and an underspend of £2m respectively. These services are facing pressures particularly from the impact of Covid-19 on the delivery of savings. Pressures are offset by lower levels of council funded residential and nursing care placements than budgeted for over the first half of the year due to national financial arrangements around hospital discharges during the emergency period (In the first Covid wave, all increased care costs after discharge were NHS funded until September, and now NHS funding is provided for the first 6 weeks of discharge). The forecast for Older People's Services in particular has reduced since the autumn as ongoing care costs were finalised for people discharged from hospital before September, being lower than originally expected. We do nevertheless predict a rising cost of care for older people over the medium-term linked to increased complexity of need and funding arrangements returning to pre-covid.

Adults Commissioning is broadly on budget for its business as usual activity. This line is forecasting an increased overspend of nearly £400k due to an expectation that all spend on community equipment will not be capitalised this year. Previously in December we had assumed part of the assumed capitalisation would not take place, and this month we have extended that.

1.4.2 Children's

Although the current levels of actual spend in relation to Covid-19 are still low within Children's there are a number of areas which are likely to result in significant increased costs because of the pandemic:

- Due to the lockdown and lack of visibility of children, referrals to Children's saw a significant reduction; we predicted that there would be demand building up with a need for an increase in staff costs resulting from an increase in the number of referrals leading to the need for assessments and longer term working with families, whose needs are likely to be more acute, due to early support not having been accessed, within both early help and children's social care;
- We are beginning to see an increase in the numbers of referrals of children and young people with more complex needs. This has been the case in other areas and signals that there is likely to be an increase in demand both in terms of volumes and complexity of need as the lockdown ends and return to schools happens.
- It is likely that not all the stretch target for savings in respect of budgets associated with children in care placement costs will be achieved. While numbers in care are continuing to decline, albeit more slowly, we have seen a small increase in the number of young people in care with extremely complex needs. There is a shortage of placements for this group of young people, and placement costs have been increasing from an already very high unit cost. The Covid-19 pandemic has also affected the full implementation of Family Safeguarding, with a small number of adult practitioner posts remaining vacant. Family Safeguarding is associated with lower numbers of children in the care system; the full benefit of the model requires all posts to be recruited, and it is therefore possible that overall numbers in care may reduce more slowly than anticipated over coming months.

Children in Care Placements – Commissioning has a savings target for the year in excess of £4m, and to date is on track to deliver the majority of this despite a revised increased overspend position of +£900k. This includes known pressures around existing secure placements.

The number of children in Independent Fostering Agency [IFA] placements is higher than anticipated. In part this is because we have good placement stability rates and we do not move children and young people from placements where they are settled. It is also the case, however, that while we have recruited in-house fostering households, there is more to do to enable more of our own carers to feel able to provide homes for older children and young people with more complex needs. There is a partial corresponding underspend on in-house budgets as a result. There is also an additional cost of Covid-19, currently recorded at £78K, which is reflected in this overspend.

We are now starting to see the impact of children and young people stepping down from Tier 4 inpatient [mental health] facilities under S117 requiring the LA to support after care packages. We are seeing a number of young people unable to return home, become looked after and costs associated with stepdown provision [although shared across statutory agencies] are high given the potential risks these young people pose to themselves.

Strategic Management – Children & Safeguarding is currently reporting a forecast underspend of -£1,000k. This is a result of a service restructure which has been put on hold, realising an in year saving of -£380k, a further -£500k due to a combination of other posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate and an additional -£200k of unapplied social care grant. This has been offset in part by costs of £80k associated with the use of the Grafham Water Centre to provide temporary support to vulnerable young people during the Covid-19 crisis.

Children in Care – following a further review of commitments, this service is now reporting a revised underspend of -£1,565k in respect of the unaccompanied asylum seeker children (UASC) and Leaving care budgets. An increase in the level of grant received from the Home Office, backdated to 1st April has contributed to the overall improved position. This is alongside the acceleration in the amount of Home Office decisions around asylum claims and the team's progression with Human Rights Assessments. We are also now seeing the full year benefits of the comprehensive review of placements undertaken in 2019/20.

The Children's Disability Service is forecasting an overspend of £200k. As a result of the Covid-19 pandemic individual care packages for children and young people with the highest level of needs have needed to be increased as they have been unable to attend their special school and/or there is a reduction in their usual care packages due to staff shortages (e.g. staff shielding / isolating) across the short breaks provisions.

Adoption – has a forecast underspend of -£660k. During the 2020/21 financial year, the service has a high number of young people in care turning 18 years old and for the majority of children this will see the allowances paid to their carers ceasing, in line with legislation. The service review on this area of activity to ensure allowances received by carers are in line with children's needs and family circumstances has now been completed and as a result additional savings identified.

Safeguarding South - are reporting an underspend of -£125k. This is in the main due to the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities. Some of the under spend is also linked to the implementation of the Family Safeguarding Model and the reduction in case numbers.

1.4.3 Education

Strategic Management - Education – is forecasting a -£440k underspend because of posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate.

Education – A number of services within Education are forecasting overspends due to loss of income because of the Covid-19 pandemic. Some areas have been able to deliver services in different ways or have utilised their staff and/or building to provide support to other services to mitigate the overall impact. However, the overall impact is still significant for many services with a traded element, and may continue to deteriorate further dependent on buying decisions in future terms:

- The Early Years' Service is forecasting a £140k overspend.
- The School Improvement Service is forecasting a £247k overspend.
- The Outdoor Centres are currently forecasting a £1,293k overspend.
- Cambridgeshire Music is forecasting a £237k overspend.
- 0-19 Organisation and Planning - the Attendance and Behaviour Service and Education Safeguarding Team are forecasting a combined overspend of £459k. This is offset in part by an underspend of -£131k on the centrally retained growth fund for schools which is part of the Dedicated Schools Grant.

Home to School Transport – Special - A significant increase in transport costs in the latter part of 2019/20 has resulted in an opening pressure of £885k. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil more than available budget. This is because of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. In two cases, private ambulances have had to be provided due to the severity of the children's medical needs following risk assessments undertaken by health and safety, and insurance colleagues.

Children in Care Transport – is forecasting an underspend of £500k in 2020/21. This underspend is as a result of a number of factors including improved procurement and route planning processes, an ongoing reduction in the number of children in care, and reduced spend on contact visits over the summer term due to the majority of these taking place remotely.

Dedicated Schools Grant (DSG) –Appendix 1a provides a detailed breakdown of all DSG spend within P&C. The budget figures are net of recoupment for academies and high needs place funding, and as such are subject to change should more schools convert during the year.

Based on current available funding levels compared to the continuing increase in the number of children and young people with an EHCP, and the complexity of need of these young people the underlying in-year pressure on the High Needs Block element of the DSG funded budgets is estimated to be in the region of £12.5m for 2020/21. This includes savings in relation to funding devolved to secondary schools through the Behaviour and Attendance Improvement Partnerships (BAIP's) implemented from September and savings because of a number of high cost placements. Due to Covid-19 a number of the remaining savings initiatives have been delayed and as such savings will not be realised until next year; however this may also be at risk as we are predicting increased need post lockdown and children returning to school.

Further savings are also anticipated within other areas of the DSG, and therefore the current revised forecast is £12.3m. When added to the existing DSG deficit of £16.6m brought forward from previous years the level potential deficit at the end of 2020/21 is significant. This is a ring-fenced grant and, as such, overspends do not currently affect the Council's bottom line however there is increasing scrutiny and challenge from the DfE to manage the deficit and evidence plans to reduce spend. We continue to lobby for fairer funding in this area, as it is our view that we have a structural deficit and we cannot

deliver plans to reduce budget pressure without impacting adversely services and outcomes for our most vulnerable and complex pupils.

1.4.4 Communities and Safety

Think Communities (previously Strengthening Communities) is forecasting a £1,331k overspend in 2020/21. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury, along with a £175k contribution to the Cambridgeshire Coronavirus Fund. The remainder is the financial impact of staff redeployment to the Covid-19 response to the end of September, predominantly supporting those who were shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

The Registration & Citizenship service is forecasting a £550k under recovery of income, relating predominantly to reduction in marriage notice fees, marriage certificates and ceremony fees.

The Coroners service is forecasting £176k overspend. This is Covid-19 related and in the main due to the increased cost of post-mortems where Covid-19 is suspected.

1.4.5 Executive Director

The Executive Director line is forecasting an underspend of £1.1m due to underspends on mileage budgets, which is now projected to the end of the year.

Lost Sales, Fees & Charges Compensation – A new policy line has been added to reflect the grant made available from the Ministry of Housing Communities and Local Government (MHCLG) to compensate for lost sales, fees and charges income relating to the pandemic. Local authorities are expected to absorb losses up to 5% of budgeted sales, fees, and charges income, after which the government will reimburse 75p in every pound of relevant losses. P&C have seen significant income losses, particularly in certain Education services and the Registration service in Communities and are anticipating compensation of £2.8m.

2. Capital Executive Summary

2020/21 In Year Pressures/Slippage

At the end of January 2021, the capital programme is forecast to be £670k underspent at the end of the financial year. The level of slippage is not expected to exceed the revised Capital Variation Budget of £6.5m.

Details of the currently forecasted capital variances can be found in appendix 3.

3. Savings Tracker Summary

The savings tracker is produced quarterly, and the third quarter's tracker is in appendix 4. Against a target for the year of £12.8m across People & Communities, we are projecting an under-delivery of £5.6m. Almost all of this is due to the impact of Covid-19, which has resulted in the implementation of a number of savings plans being delayed or reconsidered.

4. Technical note

On a biannual basis, a technical financial appendix will be included as appendix 5. This appendix will cover:

- Grants that have been received by the service, and where these have been more or less than expected
- Budget movements (virements) into or out of P&C from other services (but not within P&C), to show why the budget might be different from that agreed by Full Council
- Service reserves – funds held for specific purposes that may be drawn down in-year or carried-forward – including use of funds and forecast draw-down.

5. Key Activity Data

The Actual Weekly Costs for all clients shown in section 2.5.1-2 are calculated based on all clients who have received a service, are receiving a service, or we plan will receive a service. Some clients will have ceased receiving a service in previous months, or during this month, or we will have assumed an end date in the future.

5.1 Children and Young People

5.1.1 Key activity data at the end of Jan 21 for Children in Care Placements is shown below:

Service Type	BUDGET				ACTUAL (Jan 21)				VARIANCE		
	No of placements Budgeted	Annual Budget	No. of weeks funded	Average weekly cost per head	Snapshot of No. of placements Jan 21	Yearly Average	Forecast Outturn	Average weekly cost per head	Yearly Average budgeted no. of placements	Net Variance to Budget	Average weekly cost diff +/-
Residential - disability	3	£455k	52	2,915.31	11	6.86	£1,397k	3,932.90	3.86	£942k	1,017.59
Residential - secure accommodation	1	£376k	52	7,230.40	1	0.70	£192k	5,250.00	-0.30	-£184k	-1,980.40
Residential schools	14	£1,736k	52	2,385.29	11	11.48	£1,234k	1,997.97	-2.52	-£502k	-387.32
Residential homes	38	£7,101k	52	3,593.39	35	36.67	£6,517k	3,401.94	-1.33	-£584k	-191.45
Independent Fostering	230	£10,171k	52	850.40	240	245.74	£10,877k	871.20	15.74	£706k	20.80
Supported Accommodation	25	£1,562k	52	1,201.87	24	22.12	£1,989k	1,664.62	-2.88	£427k	462.75
16+	5	£302k	52	1,162.16	12	12.87	£367k	730.95	7.87	£65k	-431.21
Growth/Replacement	-	£k	-	-	-	-	£k	-	-	£k	-
Additional one off budget/actuals	-	£k	-	-	-	-	£k	-	-	£k	-
Mitigations required	0	£k	0	0.00	0	0.00	£k	0.00	-	£k	0.00
TOTAL	316	£21,703k			334	336.44	£22,574k		20.44	£871K	
In-house fostering - Basic	265	£5,187k	56	380.54	205	213.52	£4,866k	362.14	-51.48	-£321k	-18.40
TOTAL	265	£5,187k			235	243.52	£7,721k		-61.48	-£321k	
Adoption Allowances	110	£1,210k	52	211.59	83	83.71	£1,009k	216.31	-26.29	-£201k	4.72
Special Guardianship Orders	320	£2,412k	52	144.95	278	284.67	£2,326k	150.73	-35.33	-£86k	5.78
Child Arrangement Orders	86	£712k	52	159.26	53	61.38	£528k	159.04	-24.62	-£184k	-0.22
Concurrent Adoption	5	£46k	52	175.00	1	1.54	£17k	210.00	-3.46	-£29k	35.00
TOTAL	521	£4,380k			415	431.30	£3,879k		-26.29	-£501k	
OVERALL TOTAL	1,102	£31,270k			984	1,011.26	£34,174k		-67.33	£49k	

NOTES:

In house Fostering basic payments fund 56 weeks as carers receive two additional weeks payment during the Summer holidays and one additional week each for Christmas and birthday.

5.1.2 Key activity data at the end of Jan 21 for SEN Placements is shown below:

The following key activity data for SEND covers 5 of the main provision types for pupils with EHCPs.

Budgeted data is based on actual data at the close of 2019/20 and an increase in pupil numbers over the course of the year.

Actual data is based on a snapshot of provision taken at the end of the month and reflect current numbers of pupils and average cost

Provision Type	BUDGET				ACTUAL (Jan 21)					FORECAST	
	No. pupils	Expected in-year growth	Average annual cost per pupil (£)	Budget (£000) (excluding academy recoupment)	No. Pupils as of January		% growth used	Average annual cost per pupils as of January		Forecast spend (£)	Variance (£)
					Actual	Variance		Actual (£)	Variance (£)		
Mainstream top up *	1,700	155	8,070	13,413	1,917	218	241%	8,253	183	14,429	1,016
Special School **	1,305	119	10,509	20,345	1,340	35	130%	10,785	276	19,969	-376
HN Unit **	168	0	13,850	2,925	198	30	n/a	13,589	-261	3,398	473
Out of School Tuition ****	90	0	45,600	4,084	128	38	n/a	45,878	278	4,258	174
SEN Placement (all) ***	203	13	53,087	10,757	230	27	311%	51,898	-1,189	11,937	1,180
Total	3,464	286	-	51,523	3,813	349	221.89%	-	-	53,991	2,467

* LA cost only

** Excluding place funding

*** Education contribution only

5.2 Adults

In the following key activity data for Adults & Safeguarding, the information given in each column is as follows:

- Budgeted number of care packages: this is the number of full-time equivalent (52 weeks) service users anticipated at budget setting
- Budgeted average unit cost: this is the planned unit cost per service user per week, given the budget available
- Actual care packages and cost: these figures are derived from a snapshot of the commitment record at the end of the month and reflect current numbers of service users and average cost

A consistent format is used to aid understanding, and where care types are not currently used in a particular service those lines are greyed out.

The direction of travel compares the current month's figure with the previous month.

5.2.1 Key activity data at the end of Jan 21 for Learning Disability Partnership is shown below:

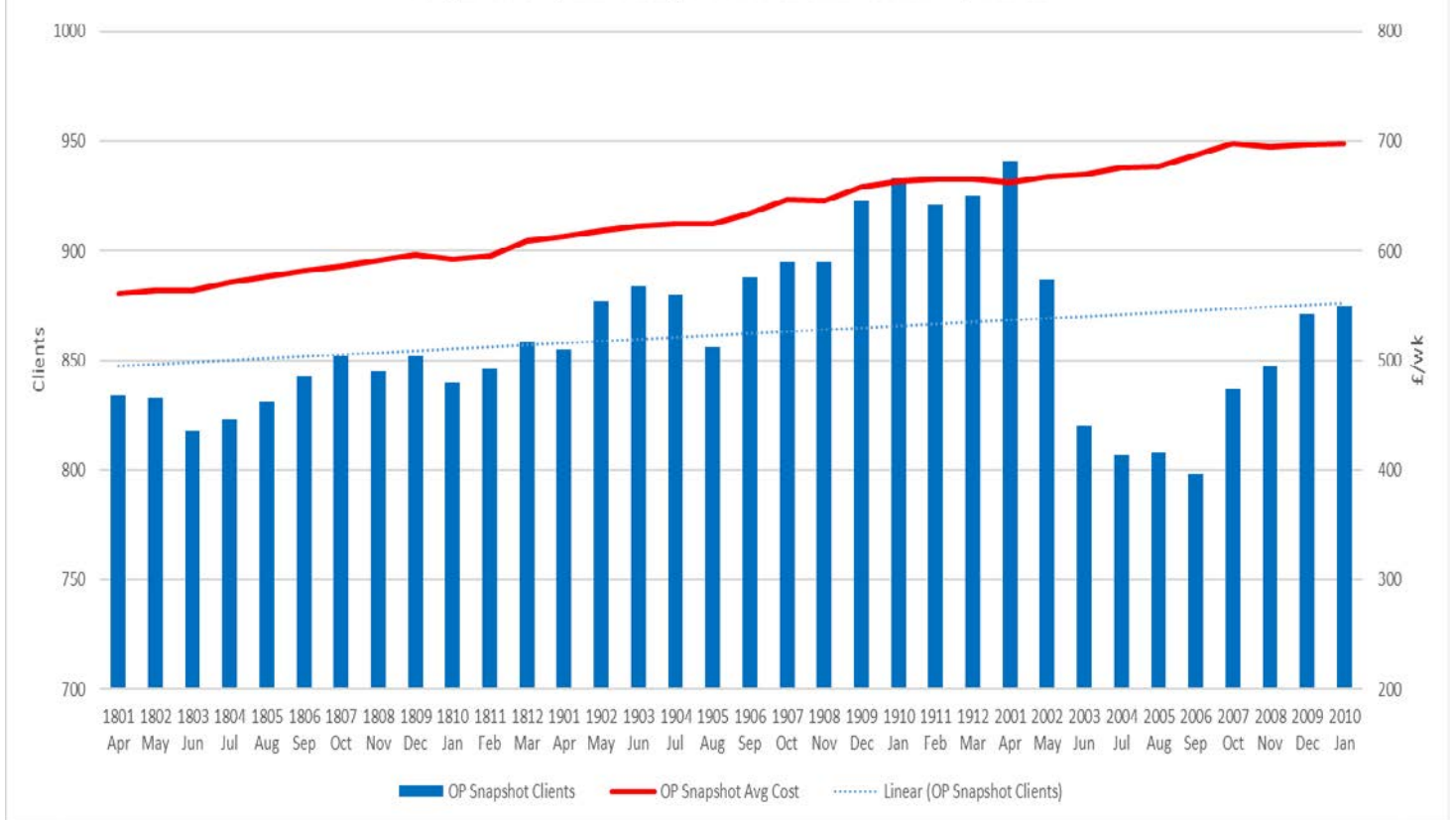
Learning Disability Partnership	BUDGET			ACTUAL (Jan 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D T	Current Average Unit Cost (per week)	D T	Forecast Actual	D T	Variance
Accommodation based										
~ Residential	256	£1,684	£23,499k	256	↑	£1,735	↑	£24,252k	↑	£753k
~Residential Dementia										
~Nursing	7	£1,918	£741k	7	↑	£2,156	↑	£717k	↓	-£24k
~Nursing Dementia										
~Respite	43	£169	£437k	47	↔	£141	↔	£430k	↑	-£6k
Community based										
~Supported Living	436	£1,238	£31,169k	453	↑	£1,264	↑	£32,655k	↑	£1,486k
~Direct payments	432	£423	£8,944k	419	↓	£436	↑	£8,871k	↑	-£72k
~Live In Care	16	£1,969	£1,654k	16	↔	£1,992	↑	£1,661k	↑	£7k
~Day Care	441	£177	£4,348k	457	↑	£174	↔	£4,179k	↑	-£169k
~Other Care	49	£45	£1,043k	52	↑	£48	↑	£805k	↑	-£238k
~Homecare	394	Per Hour £17.85	£6,458k	400	↑	Per Hour £17.46		£6,570k	↑	£112k
Total In Year Expenditure			£78,291k					£80,139k		£1,849k
Care Contributions			-£4,299k					-£3,903k	↑	£395k
Health Income										
Total In Year Income			-£4,299k					-£3,903k		£395k
Forecast total in year care costs										£2,244k

The LDP includes service-users that are fully funded by the NHS, who generally have very high needs and therefore costly care packages

5.2.2 Key activity data at the end of Jan 21 for Older People's (OP) Services is shown below:

Older People	BUDGET			ACTUAL (Jan 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D T	Current Average Unit Cost (per week)	D T	Forecast Actual	D T	Variance
Accommodation based										
~Residential	477	£611	£16,465k	411	↓	£617	↑	£13,907k	↓	-£2,558k
~Residential Dementia	438	£625	£15,477k	437	↑	£644	↓	£15,439k	↓	-£38k
~Nursing	278	£711	£11,333k	277	↓	£724	↑	£10,582k	↓	-£751k
~Nursing Dementia	143	£850	£6,970k	140	↑	£843	↓	£6,225k	↑	-£745k
~Respite			£882k					£1,233k	↑	£351k
Community based										
~Supported Living	355	£115	£5,555k	352	↑	£144	↑	£5,760k	↑	£205k
~Direct payments	183	£321	£2,734k	162	↓	£332	↓	£2,868k	↓	£134k
~Live In Care	25	£805	£1,095k	28	↓	£823	↑	£1,245k	↑	£150k
~Day Care	127	£67	£683k	78	↓	£69	↑	£849k	↑	£166k
~Other Care	7	£30	£107k	7	↑	£19	↑	£122k	↓	£14k
~Homecare	1,115	210	£11,963k	1,116	↓	£227	↓	£12,650k	↓	£687k
		Per Hour £17.18				Per Hour £17.29	↓			
Total In Year Expenditure			£73,263k					£70,881k	↓	-£2,383k
Care Contributions			-£20,621k					-£21,166k	↓	-£546k
Health Income			£k					-£8k	↓	-£8k
Total In Year Income			-£20,621k					-£21,174k	↓	-£554k
Forecast total in year care costs			£52,643k					£49,706k	↓	-£2,936k

OP Spot Activity and Weekly Cost for Care Homes from April 2018



The vertical bars represent the OP Snapshot Clients over time.
 The solid line represents the OP Snapshot average cost over time.
 The dotted trend line indicates 4 service user increase each month.

5.2.3 Key activity data at the end of Jan 21 for Physical Disabilities Services is shown below:

Physical Disabilities	BUDGET			ACTUAL (Jan 20/21)				Forecast		
	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	Difference	Current Average Unit Cost (per week)	Difference	Forecast Actual	Difference	Variance
Accommodation based										
~ Residential	35	£1,040	£1,729k	30	↔	£1,000	↑	£1,547k	↑	-£182k
~ Residential Dementia	2	£700	£73k	6	↑	£733	↓	£176k	↑	£103k
~ Nursing	38	£968	£1,954k	36	↓	£956	↑	£1,901k	↓	-£54k
~ Nursing Dementia	2	£776	£81k	2	↔	£788	↔	£62k	↔	-£19k
~ Respite			£75k					£119k	↑	£44k
Community based										
~ Supported Living	27	£253	£276k	41	↑	£362	↓	£454k	↑	£178k
~ Direct payments	290	£374	£5,264k	295	↑	£382	↑	£5,270k	↓	£7k
~ Live In Care	33	£818	£1,448k	33	↓	£839	↓	£1,466k	↓	£18k
~ Day Care	28	£84	£121k	24	↔	£83	↑	£88k	↓	-£32k
~ Other Care	1	£60	£1k	1	↑	£60	↑	£82k	↑	£81k
~ Homecare	303	220.86	£3,482k	366	↔	£242	↑	£4,133k	↓	£651k
		Per Hour £17.22				Per Hour £17.34	↓			
Total In Year Expenditure			£14,504k					£15,298k		£794k
Care Contributions			-£1,946k					-£1,893k	↓	£53k
Health Income			-£450k					-£446k	↓	£4k
Total In Year Income			-£2,396k					-£2,339k		£57k
										£k
										£k
Forecast total in year care costs			£12,109k					£12,960k		£851k

5.2.4 Key activity data at the end of Jan 21 for Older People Mental Health (OPMH) Services:

Older People Mental Health	BUDGET			ACTUAL (Jan 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D T	Current Average Unit Cost (per week)	D T	Forecast Actual	D T	Variance
Accommodation based										
~Residential	26	£689	£974k	27	↑	£743	↓	£895k	↑	-£80k
~Residential Dementia	18	£654	£606k	16	↑	£749	↔	£535k	↑	-£71k
~Nursing	21	£740	£991k	23	↑	£772	↑	£864k	↑	-£127k
~Nursing Dementia	76	£839	£3,245k	65	↑	£792	↑	£2,503k	↑	-£741k
~Respite	0	£0	£k	0	↔	£0	↔	£k	↔	£k
Community based										
~Supported Living	4	£487	£107k	3	↑	£591	↑	£96k	↓	-£10k
~Direct payments	7	£200	£70k	8	↔	£290	↔	£75k	↓	£5k
~Live In Care	5	£1,124	£293k	6	↑	£1,178	↑	£327k	↓	£34k
~Day Care	5	£30	£8k	0	↔	£0	↔	£k	↓	-£8k
~Other Care	0	£0	£24k	1	↔	£6	↔	£73k	↑	£49k
~Homecare	46	£181	£412k	51	↑	£244	↑	£485k	↓	£73k
		Per Hour £16.93				Per Hour £16.68				
Total In Year Expenditure			£6,729k					£5,852k		-£876k
Care Contributions			-£960k					-£899k		£61k
Health Income			£k					-£148k		-£148k
Total In Year Income			-£960k					-£1,047k		-£87k
Forecast total in year care costs			£5,768k					£4,805k		-£963k

5.2.5 Key activity data at the end of Jan 21 for Adult Mental Health Services is shown below:

Adult Mental Health	BUDGET			ACTUAL (Jan 20/21)				Forecast		
Service Type	Expected No. of Care Packages 2020/21	Budgeted Average Unit Cost (per week)	Annual Budget	Current Care Packages	D T	Current Average Unit Cost (per week)	D T	Forecast Actual	D T	Variance
Accommodation based										
~Residential	57	£775	£2,291k	54	↓	£747	↑	£2,125k	↓	-£167k
~Residential Dementia	6	£782	£239k	6	↔	£813	↔	£254k	↔	£14k
~Nursing	13	£705	£422k	11	↔	£799	↔	£500k	↔	£78k
~Nursing Dementia	2	£755	£102k	3	↔	£666	↔	£102k	↔	£k
~Respite	0	£0	£k		↔		↔			£k
Community based										
~Supported Living	119	£122	£761k	110	↑	£157	↑	£780k	↓	£19k
~Direct payments	14	£350	£278k	14	↓	£364	↓	£289k	↔	£10k
~Live In Care	2	£970	£102k	2	↔	£970	↔	£101k	↔	-£1k
~Day Care	3	£55	£11k	4	↔	£66	↑	£12k	↔	£1k
~Other Care	0	£0	£16k	0	↔	£0	↔	£9k	↔	-£7k
~Homecare	57	£125	£396k	56	↑	£139	↓	£414k	↑	£18k
		Per Hour £22.93				Per Hour £18.74				
Total In Year Expenditure			£4,619k					£4,584k		-£35k
Care Contributions			-£350k					-£328k		£22k
Health Income			£k					£k		£k
Total In Year Income			-£350k					-£328k		£22k
Forecast total in year care costs			£4,269k					£4,256k		-£13k

Appendix 1 – P&C Service Level Financial Information

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Jan 21 £'000	Outturn Variance £'000	Outturn Variance %
Adults & Safeguarding Directorate						
6,762	1	Strategic Management - Adults	-6,186	20,129	7,995	129%
0		Transfers of Care	1,864	1,769	0	0%
0		Prevention & Early Intervention	9,053	9,050	0	0%
60		Principal Social Worker, Practice and Safeguarding	1,339	1,303	44	3%
45		Autism and Adult Support	1,216	916	-21	-2%
-80	2	Carers	150	21	-110	-73%
Learning Disability Partnership						
608	3	Head of Service	4,969	4,679	679	14%
-300	3	LD - City, South and East Localities	37,170	31,962	-151	0%
1,851	3	LD - Hunts & Fenland Localities	30,390	27,320	2,044	7%
-243	3	LD - Young Adults	8,278	6,394	-188	-2%
-183	3	In House Provider Services	7,179	5,921	-183	-3%
-398	3	NHS Contribution to Pooled Budget	-20,209	-20,261	-506	-3%
1,335		Learning Disability Partnership Total	67,777	56,015	1,696	3%
Older People and Physical Disability Services						
1,138	4	Physical Disabilities	12,434	12,402	1,138	9%
-659	5	OP - City & South Locality	22,637	19,586	-1,589	-7%
-958	5	OP - East Cambs Locality	9,013	6,617	-1,387	-15%
1,067	5	OP - Fenland Locality	10,685	9,067	642	6%
674	5	OP - Hunts Locality	13,308	11,515	334	3%
1,261		Older People and Physical Disability Total	68,078	59,186	-862	-1%
Mental Health						
-210	6	Mental Health Central	1,858	1,233	-280	-15%
-1	6	Adult Mental Health Localities	5,471	4,791	-83	-2%
-879	6	Older People Mental Health	6,270	4,965	-812	-13%
-1,090		Mental Health Total	13,599	10,989	-1,175	-9%
8,293		Adults & Safeguarding Directorate Total	156,889	159,378	7,567	5%
Commissioning Directorate						
44		Strategic Management –Commissioning	371	427	44	12%
0		Access to Resource & Quality	1,240	978	0	0%
0		Local Assistance Scheme	300	298	0	0%
Adults Commissioning						
140	7	Central Commissioning - Adults	26,382	-12,013	104	0%
820	8	Integrated Community Equipment Service	1,080	-189	1,248	116%
61		Mental Health Commissioning	3,730	2,859	43	1%
1,020		Adults Commissioning Total	31,192	-9,343	1,395	4%

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Jan 21 £'000	Outturn Variance £'000	Outturn Variance %
		Children's Commissioning				
700	9	Children in Care Placements	21,703	17,193	900	4%
0		Commissioning Services	245	61	0	0%
700		Children's Commissioning Total	21,948	17,254	900	4%
1,764		Commissioning Directorate Total	55,050	9,614	2,339	4%
		Communities & Partnerships Directorate				
-23		Strategic Management - Communities & Partnerships	231	112	-27	-12%
100		Public Library Services	3,698	2,770	66	2%
-18		Cambridgeshire Skills	2,383	-1,103	-18	-1%
-24		Archives	355	276	-24	-7%
-6		Cultural Services	314	191	-6	-2%
550	10	Registration & Citizenship Services	-651	-195	660	101%
176	11	Coroners	1,537	1,138	159	10%
60		Trading Standards	694	572	60	9%
-5		Domestic Abuse and Sexual Violence Service	822	639	-21	-3%
1,443	12	Think Communities	3,178	2,295	1,331	42%
-6		Youth and Community Services	373	-29	-6	-2%
2,246		Communities & Partnerships Directorate Total	12,933	6,667	2,174	17%
		Children & Safeguarding Directorate				
-800	13	Strategic Management – Children & Safeguarding	3,484	2,606	-1,000	-29%
0		Partnerships and Quality Assurance	2,367	1,669	0	0%
-1,565	14	Children in Care	17,173	15,174	-1,565	-9%
-0		Integrated Front Door	2,007	1,933	-0	0%
200	15	Children's Disability Service	6,716	6,165	200	3%
-0		Children's Centre Strategy	0	0	-0	0%
0		Support to Parents	1,126	-216	0	0%
-660	16	Adoption Allowances	6,032	3,892	-660	-11%
0		Legal Proceedings	2,009	1,492	0	0%
-64		Youth Offending Service	2,140	1,344	-56	-3%
		District Delivery Service				
0		Safeguarding Hunts and Fenland	3,741	3,124	0	0%
-125	17	Safeguarding East + South Cambs & Cambridge	5,070	4,747	-125	-2%
0		Early Help District Delivery Service –North	4,269	3,490	-0	0%
-0		Early Help District Delivery Service – South	4,351	3,477	-0	0%
-125		District Delivery Service Total	17,431	14,838	-125	-1%
-3,014		Children & Safeguarding Directorate Total	60,487	48,897	-3,206	-5%

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Jan 21 £'000	Outturn Variance £'000	Outturn Variance %
Education Directorate						
-440	18	Strategic Management - Education	2,848	2,526	-440	-15%
113	19	Early Years' Service	2,329	2,290	140	6%
239	20	School Improvement Service	1,011	724	247	24%
-85		Schools Partnership service	619	1,385	-9	-1%
1,253	21	Outdoor Education (includes Grafham Water)	286	1,110	1,293	452%
237	22	Cambridgeshire Music	0	128	237	-%
-61		Redundancy & Teachers Pensions	2,896	2,387	-61	-2%
SEND Specialist Services (0-25 years)						
-632	23	SEND Specialist Services	10,833	8,277	-674	-6%
0	23	Funding for Special Schools and Units	23,420	18,725	-325	-1%
-789	23	High Needs Top Up Funding	22,641	16,739	-333	-1%
561	23	Special Educational Needs Placements	11,306	11,954	1,518	13%
-0	23	Out of School Tuition	4,084	2,608	175	4%
-291	23	Alternative Provision and Inclusion	6,405	5,278	-291	-5%
12,744	23	SEND Financing – DSG	-12,744	0	12,744	100%
11,593		SEND Specialist Services (0 - 25 years) Total	65,944	63,580	12,814	19%
Infrastructure						
428	24	0-19 Organisation & Planning	3,178	3,046	328	10%
-1		Education Capital	179	-2,879	-1	0%
800	25	Home to School Transport – Special	12,513	8,622	885	7%
-500	26	Children in Care Transport	1,785	945	-500	-28%
100		Home to School Transport – Mainstream	9,983	6,672	0	0%
828		0-19 Place Planning & Organisation Service Total	27,638	16,405	712	3%
13,676		Education Directorate Total	103,571	90,534	14,935	14%
Executive Director						
-1,270	27	Executive Director	1,846	1,180	-1,126	-61%
-2,762	28	Lost Sales, Fees & Charges Compensation	0	-1,023	-2,762	0%
0		Central Financing	21	0	0	0%
-4,032		Executive Director Total	1,866	157	-3,888	-208%
18,033		Total	390,795	315,247	19,921	5%
Grant Funding						
-11,293	29	Financing DSG	-69,276	-67,951	-12,265	-18%
0		Non Baselined Grants	-45,928	-37,574	0	0%
-11,293		Grant Funding Total	-115,204	-105,525	-12,265	11%
6,740		Net Total	275,592	209,722	7,656	3%

Appendix 1a – Dedicated Schools Grant (DSG) Summary FMR

Forecast Outturn Variance (Previous) £'000	Ref	Service	Budget 2020/21 £'000	Actual Jan 21 £'000	Outturn Variance £'000	Outturn Variance %
Commissioning Directorate						
Children's Commissioning						
0		Commissioning Services	245	61	0	0%
0		Children's Commissioning Total	245	61	0	0%
0		Commissioning Directorate Total	245	61	0	0%
Children & Safeguarding Directorate						
District Delivery Service						
0		Early Help District Delivery Service –North	0	0	0	0%
0		Early Help District Delivery Service – South	0	0	0	0%
0		District Delivery Service Total	0	0	0	0%
0		Children & Safeguarding Directorate Total	0	0	0	0%
Education Directorate						
0		Early Years' Service	1,518	956	0	0%
23		Schools Partnership service	150	85	-0	0%
0		Redundancy & Teachers Pensions	0	0	0	0%
SEND Specialist Services (0-25 years)						
-832	23	SEND Specialist Services	7,826	5,703	-874	-11%
0	23	Funding for Special Schools and Units	23,420	18,725	-325	-1%
-789	23	High Needs Top Up Funding	22,641	16,739	-333	-1%
561	23	Special Educational Needs Placements	11,306	11,954	1,518	13%
-0	23	Out of School Tuition	4,084	2,608	175	4%
-291	23	Alternative Provision and Inclusion	6,330	5,032	-291	-5%
12,744	23	SEND Financing – DSG	-12,744	0	12,744	100%
11,393		SEND Specialist Services (0 - 25 years) Total	62,862	60,760	12,614	20%
Infrastructure						
-124	24	0-19 Organisation & Planning	2,602	2,021	-199	-8%
0	25	Home to School Transport – Special	400	0	-150	-38%
-124		0-19 Place Planning & Organisation Service Total	3,002	2,021	-349	-12%
11,293		Education Directorate Total	67,532	63,822	12,265	18%
11,293		Total	67,777	63,884	12,265	18%
0		Contribution to Combined Budgets	1,500	1,500	0	0%
Schools						
0		Primary and Secondary Schools	118,557	97,610	0	0%
0		Nursery Schools and PVI	36,473	30,589	0	0%
0		Schools Financing	-224,307	-121,289	0	0%
0		Pools and Contingencies	0	-102	0	0%
0		Schools Total	-69,276	6,808	0	0%
11,293		Overall Net Total	0	72,191	12,265	-%

Appendix 2 – Service Commentaries on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater for a service area.

1) Strategic Management – Adults

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-6,186	20,129	7,995	129%

The forecast overspend for this line consists mainly of three elements:

- The 10% market resilience payment agreed by Adults Committee in May covering the period from 20th of April to 30th of June 2020. This payment was made to most providers of social care funded by the Council and reflected additional cost pressures that the sector was facing as a result of the Covid emergency (PPE, additional staffing, increasing cleaning etc.). This is partially offset by funding received from sources such as the Public Health Grant.
- The anticipated impact on delivery of in-year savings through the Adults Positive Challenge Programme because of the Covid emergency. The additional demands faced during the emergency period have resulted in a lower level of demand management activity than would otherwise have taken place.
- The impact of Covid on the adults transport budget, particularly the reduced opportunity to rationalise or retender routes and the reduced income from transporting people to day centres.

This line also contains some provision for worsening care costs, either in the rest of this financial year or into the next.

2) Carers

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
150	21	-110	-73%

The number of direct payments made to Carers has continued to reduce, mainly due to the focussed work of the Adults Positive Challenge Programme to provide more individualised support to Carers. This includes increased access to the right information and advice at the right time and an improved awareness of the need to work with the Carer and the cared-for person together, which may result in increased support to the cared-for person if required in order to better support the needs of the Carer.

3) Learning Disability Partnership

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
67,777	56,015	1,696	3%

The Learning Disability Partnership (LDP) is forecasting an overspend of £2,202k for 2020/21, of which the council's share is £1,696k. This is an increase of £469k (£361k for the council's share) on the position reported last month.

£910k of the overspend is due to the impact of Covid 19 on the LDP's finances. The learning disabilities and working age adults client group has been differently affected by Covid compared to other client groups and there have been positive efforts to prevent hospital admission and delays. The

LDP has seen the cost pressures of supporting the care market with Covid-related costs but has not seen any reduction in the demand for services that has been seen in some other client groups due to Covid. A particular pressure for the LDP is in supporting individual service users who normally access day services with alternative individual care, as day centres are currently closed or providing reduced capacity due to required infection control measures due to Covid 19.

While the NHS is directly funding some of the Covid-related costs for block purchased accommodation and packages after hospital discharge, there is a further £573k of Covid-related costs – increases in service users’ care packages that are not being directly funded by the NHS. Additionally, there is a £198k pressure due to the waiver of client contributions for services that are not being received. However, we have continued to pay for these services to support providers; this is mostly in relation to day care. There is a £28k pressure in In House provider units due to the loss of income as day services are closed or offering limited service, and a further £46k in increased PPE costs in the provider units

In addition to this, there is a £1,292k underlying overspend on the LDP that cannot be directly linked to Covid 19. £189k of this forecast overspend is what we anticipate will be needed for uplifts to providers over and above what was budgeted. An additional £425k is due to a reduction in client contributions below what was budgeted, as a small number of service users with large care packages who were previously assessed to pay the full cost of their care have revised financial assessments. However, the majority of this overspend is due to transitions of new service users into the LDP and current service users’ needs increasing at assessment by more than has been allowed for in demography allocation. This position continues to be monitored and we are investigating whether a pressure on supported living costs is due to people transferring to these services earlier than would be expected, in part because of the pandemic.

4) Physical Disabilities

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
12,434	12,402	1,138	9%

Physical Disability Services are reporting an overspend of £1.138m. The service has provided increased volumes of community-based support to clients since the start of the financial year which has resulted in higher than budgeted spend.

The Council’s response to the Covid pandemic has included reprioritising the activities of preventative services and this is expected to continue having an adverse effect on demand for social care in future months. An estimate of the resulting pressure has been incorporated into the forecast position.

New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care in the short term. Clients with assessed social care needs have returned to local authority funding streams and are included within the forecast.

5) Older People

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
55,643	46,785	-2,000	-4%

Older People’s Services are reporting an underspend of £2.0m.

The Covid pandemic has significantly impacted levels of activity across Older People’s services over the course of the year. The Council’s response to the pandemic included reprioritising the activities of preventative services to maintain support to service users receiving care in their own homes, but sadly

the impact of the pandemic has led to a notable reduction in the number of people having their care and support needs met in care homes.

The Council has been working closely with the Cambridgeshire and Peterborough CCG throughout the year to provide capacity outside hospital to enable hospitals to manage demands on their capacity. As part of these arrangements, new placements out of hospital and placements to prevent admission to hospital were funded through NHS England as continuing health care for the first 5 months of the year, significantly reducing pressure on Council funding over this period.

A prudent approach was taken in forecasting for the return of service users with assessed social care need to Council funding streams following the end of health funding. However, the financial impact of ongoing provision of care to this cohort has been lower than originally anticipated due to a proportion of clients not requiring long-term bed-based placements and a reassessment of the income due from clients contributing towards the cost of their care.

Although the impact of the pandemic in relation to short-term demand and the availability of alternative funding streams have resulted in the reported in-year underspend, there remains considerable risk around the impact it will have on longer-term demand and the pressures that may emerge over the next few years. We know that there is a growing number of people who have survived covid but have been left with significant needs that we will need to meet.

6) Mental Health Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
13,599	10,989	-1,175	-9%

Mental Health Services are reporting an underspend of £1.175m.

The Covid pandemic has had a significant impact on existing elderly clients with the most acute mental health needs. New placements out of hospital or to facilitate avoidance of admission into hospital were funded through NHS England as continuing health care for the first 5 months of the year. Subsequently, clients with assessed mental health social care needs have returned to local authority funding streams.

In addition, there are one-off savings from: ongoing work to secure appropriate funding for service users with health needs; an underspend against the Section 75 Contract due to vacancies; and the outcome of a long-running dispute being less adverse than previously anticipated.

7) Central Commissioning – Adults

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
26,382	-12,013	104	0%

There is a £224k delay in the achievement of savings on housing related support contracts, causing an in-year pressure on this budget. This programme has achieved £477k of savings to date, with savings work likely to end due to the impact of Covid. The shortfall is being addressed through the business planning process.

In addition, hospital discharge requirements that came in to place on March 23rd set out that discharge to assess pathways must operate between 8 am and 8pm 7 days a week. This meant that the brokerage team who operated 8am to 5pm 5 days a week had to increase working time which was facilitated by working overtime. Latest advice from NHS England gives no timescale for changes to this arrangement. In addition, some additional capacity in this team over the second part of the year is

being funded through the NHS as part of the joint discharge process. This has led to a forecast pressure of £135k, although this is under constant review. It is highly likely that post covid the drive for the NHS to catch up on elective surgery will require continuation of 7 day a week working.

Mitigations to these pressures have been found through a further review of commissioning budgets and contracts, bringing the overall overspend down to £104k.

8) Integrated Community Equipment Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,080	-189	1,248	116%

The Integrated Community Equipment Service line consists of two parts:

- The equipment service budget, which is a pooled budget with the NHS, is forecast to underspend by £82k as referrals to the service in the earlier part of the year were lower than expected.
- A budget for the capitalisation of £1.3m of eligible equipment spend. At this point, over the medium term the cost of borrowing exceeds the revenue saving from capitalisation, so it is prudent to not capitalise equipment spend in 2020/21.

9) Children in Care Placements

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
21,703	17,193	900	4%

Current forecast over spend has increased to £900k. This includes known pressures around existing secure placements, and the fact that the opening position in IFA was significantly higher than budget allowed (268 on 1st April against budget of 230). There is also additional cost of covid-19, currently recorded at £78k, which is reflected in this overspend.

We are now starting to see the impact of children and young people stepping down from Tier 4 inpatient [mental health] facilities under S117 requiring the LA to support after care packages. We are seeing a number of young people unable to return home, become looked after and costs associated with stepdown provision [although shared across statutory agencies] are high given the potential risks these young people pose to themselves.

Work is ongoing to reduce existing commitment levels for external placements, including regular review meetings, reducing tiers of support, and stepping down from residential to fostering and other support. This is against a backdrop of increasing costs, with the average IFA placement now at £860 per week, rather than the £850 per week budgeted.

External Placements Client Group	Budgeted Packages	31 Dec 2020 Packages	Variance from Budget
Residential Disability – Children	3	8	+5
Child Homes – Secure Accommodation	1	1	0
Child Homes – Educational	14	11	-3
Child Homes – General	38	38	0

External Placements Client Group	Budgeted Packages	31 Dec 2020 Packages	Variance from Budget
Independent Fostering	230	237	+7
Supported Accommodation	25	21	-4
Supported Living 16+	5	11	+6
TOTAL	316	327	+11

10) Registration & Citizenship Services

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-651	-195	660	101%

The Registration & Citizenship service is forecasting a £660k under recovery of income in 2020/21, relating predominantly to marriage notice fees, marriage certificates and ceremony fees.

11) Coroners

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,537	1,138	159	10%

The Coroners service is forecasting a £159k overspend by the end of 2020/21. This is Covid-19 related and in the main due to the increased cost of post-mortems where Covid-19 is suspected.

There are anticipated extra pressures relating to a couple of complex inquests. The costs relating to these will start to appear at the end of 20/21.

12) Think Communities

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,178	2,295	1,331	42%

Think Communities (previously Strengthening Communities) is forecasting a £1.3m overspend in 2020/21. £210k of this is due to costs incurred by the Covid-19 co-ordination and distribution hub including food parcels, and the running costs of the distribution centre in Alconbury, along with a £175k contribution to the Cambridgeshire Coronavirus Fund. The remainder is the financial impact of staff redeployment to the Covid-19 response to the end of September, predominantly supporting those who are shielding. This adjustment is net-neutral across the council, reducing spend showing in other budget areas.

13) Strategic Management - Children & Safeguarding

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,484	2,606	-1,000	-29%

Strategic Management – Children and Safeguarding is forecasting an under spend of £1,000k.

The underspend is due to:

- An over achievement of the vacancy savings target across the service of -£500k, due to a combination of posts becoming vacant and recruitment to vacancies taking longer than anticipated in the current climate.
- A service restructure which has been delayed, partly also due to the Covid 19 crisis, which has realised an in year saving of -£386k.
- In addition, a -£200k underspend is anticipated due to unapplied social care grant.
- This is partially offset by an £86k recharge for the use of Grafham Water Centre as a contingency for temporary support of Children in Care between April and September 2020. The Covid 19 crisis exacerbated already fragile placements, and as a result, we saw more placements ending in an unplanned way. Grafham was identified as a suitable location for emergency support of Children in Care whose placements had come to an unplanned end.

14) Children in Care

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
17,173	15,174	-1,565	-9%

The Children in Care budgets are forecasting an under spend of -£1.565m.

The Fostering budget is forecasting an underspend of -£385k. We are seeing a declining number of children coming into care and the overall cohort continues to reduce. Our fostering fees have recently been reviewed and an aligned payment structure across CCC and PCC has been introduced which was an integral part of our strategy to better support our foster carers and facilitate improved collaboration between both LAs. This increase across our fee structure, now loaded onto our new finance reporting system, has realised the expected underspend in this area.

The UASC/Leaving Care budgets is forecasting an underspend of -£1.18m We are seeing activity undertaken in the service to support moves for unaccompanied young people to lower cost but appropriate accommodation during 2018/19 realising the full year effect. The continued close scrutiny and oversight of children's care planning including their care arrangements, is resulting in more young people moving to benefit sustainable accommodation in a timely way and in line with their age, level of independence and ability to access welfare entitlements when their status to remain is confirmed. The decision by the Home Office to increase grant allowances from 1 April has also contributed to an improved budget position.

This improved position in 2020/21 has enabled £300k of base budget from this service to be offered up as a Business Planning saving in 2021/22.

15) Children's Disability Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
6,716	6,165	200	3%

The Children's Disability Service is forecasting an overspend of £200k.

The insourcing of the 3 (formerly AFC) Children's Homes delivering residential overnight short breaks for Disabled Children back into CCC has produced a £180k pressure. The one-off set-up costs of £90k and in-year additional costs of £90k are however in line with the £200k-£230k estimate to the Commercial & Investment Committee in Sep 2020. There are however still some uncertainties over property costs which are still being finalised and could impact on the final outturn.

As a result of the Covid-19 pandemic we have also needed to increase community-based support for children and young people with the highest level of needs who have been unable to attend their special school and/or there has been a reduction in their usual residential overnight care packages (as capacity within the children's homes has been reduced due to the required social distancing measures and staff shielding / self-isolating.) This pressure of £200k has been mostly mitigated by less expenditure elsewhere within the Direct Payments budget leaving a forecast shortfall of c£20k.

Actions being taken:

The insourcing of the 3 x Children's Homes was implemented in order to achieve the longer term development and transformation of the Council's overnight short breaks offer, including increasing the use of Technology Enabled Care and Direct Payments in place of residential overnight short breaks, so we will now look to achieve that aim together with the associated financial efficiencies in order to manage within the 2021/22 budget.

16) Adoption

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
6,032	3,892	-660	-11%

The Adoption Allowances budget is forecasting an under spend of -£660k.

During this reporting year the service has, and will continue to have, a high number of young people in care turning 18 years old and for the majority of children this will see the allowances paid to their carers ceasing in line with legislation. We continue to focus on this area of activity to ensure allowances received by carers are in line with children's needs and family circumstances. The Council also introduced a new allowance policy in April 2020 which clearly set out the parameters for new allowances and introduced a new means test in line with DFE recommendations that is broadly lower than the previous means test utilised by the Council.

17) Safeguarding East & South Cambs and Cambridge

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
5,070	4,747	-125	-2%

Safeguarding South are reporting an under spend of £125k in their team budgets.

This is in the main due to the impact of Covid-19 and subsequent restrictions being placed on contact and reduced activities. Some of the under spend is also linked to the implementation of the Family Safeguarding Model and the reduction in case numbers.

18) Strategic Management - Education

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
2,848	2,526	-440	-15%

Strategic Management – Education is forecasting a £440k underspend in 2020/21 due to an increased vacancy savings projection.

19) Early Years' Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
2,329	2,290	140	6%

The Early Years' Service is forecasting a £140k overspend by the end of 2020/21. This is due to the loss of income from the cancellation of courses because of Covid-19.

20) Schools Improvement Service

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,011	724	247	24%

The Schools Improvement Service is forecasting a £247k overspend by the end of 2020/21. This is due to the loss of income from the cancellation of courses because of Covid-19.

21) Outdoor Education (includes Grafham Water)

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
286	1,110	1,293	452%

The Outdoor Centres are forecasting a £1.3m overspend at the end of 2020/21. This is due to the loss of income because of Covid-19 closures of the centres until September and allows for any reduction in costs due to staff being furloughed to the end of March where appropriate and for redeployment adjustments.

22) Cambridgeshire Music

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
0	128	237	-%

Cambridgeshire Music is forecasting a £237k overspend at the end of 20/21. This is due to the loss of income directly from the impact of Covid-19 on the service to the end of year £456k, offset by a redeployment adjustment of £218k.

23) SEND Specialist Services (0-25 years)

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
65,944	63,580	12,814	19%

The SEND and Inclusion service are forecasting a £12.8m in-year overspend, of which £12.6m relates to an underlying pressure on the High Needs Block of the Dedicated Schools Grant (DSG). This is in addition to the cumulative deficit carried forward on the DSG which stood at £16.6m at the end of 2019/20.

Between the end of March 2020 and December 2020 we have seen an increase in the number of pupils with EHCPs of 589 (12.3%) taking the total number of pupils with EHCPs to 5,392. This continued growth, along with an increase in complexity of need, has resulted in a pressure on all demand-led elements of the service.

This is a ring-fenced grant and, as such, overspends do not currently affect the Council's bottom line, however there is increasing scrutiny and challenge from the DfE to manage the deficit and evidence plans to reduce spend.

As part of this recovery work, a reduction of 10% has been applied to the annual funding devolved to secondary schools through the Behaviour and Attendance Improvement Partnerships (BAIP's). The reduction was applied from September 2020, resulting in an in-year saving of £291k.

24) 0-19 Organisation & Planning

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
3,178	3,046	328	10%

The Attendance and Behaviour service is forecasting a £454k overspend by the end of 20/21. This is due to the decision by Government not to issue penalty notice fines or initiate any legal proceedings on parents relating to school attendance at least until the end of the Summer Term. While fines and legal proceedings restarted in September 2020 the level of these did not return to pre-Covid levels during the Autumn Term and the third lockdown means that is unlikely that penalty notice fines will be issued for the remainder of the financial year.

The Education Safeguarding team have also seen a loss of income due to the cancellation of training courses.

There is also a -£131k underspend on the centrally retained growth fund for schools. This is part of the Dedicated Schools Grant to provide support for new and growing schools with funding allocated based on criteria agreed by Schools Forum.

25) Home to School Transport – Special

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
12,513	8,622	885	7%

A significant increase in transport costs in the latter part of 2019/20 has resulted in an opening pressure of £885k on the Home to School Transport – Special budget in 2020/21. While an increase in pupils receiving SEND Transport of 10% a year has been included within the budget, we have seen an increase in the average cost of transport per pupil more than available budget. This is because of price inflation as well as complexity of need meaning that more pupils require individual taxis, passenger assistants or a specialised vehicle. In two cases, private ambulances have had to be provided due to the severity of the children's medical needs following risk assessments undertaken by health and safety, and insurance colleagues.

Workstreams to reduce the pressure due to be implemented in 2020/21 include

- A programme of Independent Travel Training
- Introduction of a Dynamic Purchasing System to increase market competition
- A review of all routes with a view to optimize them where possible

The service has seen additional costs because of ensuring that pupils attending special schools are travelling to and from school in the same bubbles that they are spending the rest of the day in, wherever possible. These costs are being funded in full by a grant received by the Department for Education.

26) Children in Care Transport

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,785	945	-500	-28%

Children in Care Transport is forecasting an underspend of £500k in 2020/21. This underspend is as a result of a number of factors including improved procurement and route planning processes, an ongoing reduction in the number of children in care, and reduced spend on contact visits over the summer term due to the majority of these taking place remotely.

27) Executive Director

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
1,846	1,180	-1,126	-61%

An overspend is being forecast in relation to the purchase of Personal Protective Equipment (PPE) for use by all CCC staff, to comply with government and Public Health England guidance for the protection of front-line workers during the Covid 19 pandemic. Following high spend over the first six months of the year, the government supply of PPE has commenced and so spend over the second half of the year is expected to reduce considerably. Some funding has been provided by the NHS to fund PPE in the Council's Reablement service where required where supporting a hospital discharge.

Spend on PPE is offset on this line by a large underspend on mileage budgets across the directorate, as considerably less travel has been undertaken by staff than was budgeted for – this is assumed to be the case through to the end of the year, but at a slightly lower level than assumed in December.

28) Lost Sales, Fees & Charges Compensation

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
0	0	-2,762	-%

The Ministry of Housing Communities and Local Government (MHCLG) have made a grant available for local authorities to compensate for lost sales, fees and charges income relating to the pandemic. Local authorities are expected to absorb losses up to 5% of budgeted sales, fees, and charges income, after which the government will reimburse 75p in every pound of relevant losses. P&C have seen significant income losses, particularly in certain Education services and the Registration service in Communities and are anticipating compensation of £2.8m.

29) Financing DSG

Budget 2020/21 £'000	Actual £'000	Outturn Variance £'000	Outturn Variance %
-69,276	-67,951	-12,265	-18%

Within P&C, spend of £69.3m is funded by the ring-fenced Dedicated Schools Grant. Pressures on SEND Financing (£12.74m); SEN Placements (£1.52m); Out of School Tuition (£0.18m) and savings within SEND Specialist Services (-£0.87m); High Needs Top Up Funding (-£0.33m); Funding to Special Schools and Units (-£0.33m); Alternative Provision and Inclusion (-£0.29m); 0-19 Organisation & Planning (-£0.20m) and Home to School Transport – Special (-£0.15m) will be carried forward as a deficit on the DSG. The final DSG balance brought forward from 2019/20 was a deficit of £16.6m.

Appendix 3 – Capital Position

3.1 Capital Expenditure

Original 2020/21 Budget as per BP £'000	Scheme	Revised Budget for 2020/21 £'000	Actual Spend (Jan) £'000	Outturn Variance (Jan) £'000	Total Scheme Revised Budget £'000	Total Scheme Forecast Variance £'000
	Schools					
28,582	Basic Need - Primary	13,178	13,178	11,211	-349	168,877
14,408	Basic Need - Secondary	12,671	12,671	8,998	-170	311,261
269	Basic Need - Early Years	1,297	1,297	408	0	7,119
0	Adaptations	1	1	564	599	351
2,500	Conditions Maintenance	5,055	5,055	3,069	0	26,555
813	Devolved Formula Capital	2,194	2,194	0	0	10,031
4,450	Specialist Provision	2,951	2,951	2,041	-168	19,633
2,150	Site Acquisition and Development	2,485	2,485	464	-2,000	2,450
1,500	Temporary Accommodation	750	750	646	0	11,750
275	Children Support Services	275	275	0	0	2,575
6,998	Adult Social Care	6,998	6,998	5,696	-2,083	57,400
5,900	Cultural and Community Services	7,909	7,909	2,564	-3,022	7,362
-7,541	Capital Variation	-6,523	-6,523	0	6,523	-59,982
1,513	Capitalised Interest	1,513	1,513	0	0	8,798
61,817	Total P&C Capital Spending	50,754	50,754	35,661	-670	574,180

The schemes with significant variances (>£250k) either due to changes in phasing or changes in overall scheme costs can be found below:

St Neots, Wintringham Park primary

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
3,900	4,350	450	450	0	282	168

Forecast overspend is expected to be £400k due to additional costs incurred by the contractor due to Covid-19 pandemic. The 2021-22 Business plan will request additional budget of £282 as a result. £168k of the additional costs can be absorbed from expected future saving in contingency budgets.

St Ives, Eastfield / Westfield primary

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
400	50	-350	-350	0	0	-350

Slippage has been incurred, condition surveys are still being undertaken and which will mean most of works will occur in 21-22.

Cambourne West secondary

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
250	450	200	200	0	0	200

Accelerated spend anticipated based on a requirement to commence on site next Autumn to complete works for summer 23. MS1 has a draft programme of 89 weeks.

Alconbury Weald secondary and Special

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,000	600	-400	-200	-200	0	-400

Slippage anticipated due to agreement on scope taking longer than expected which is delaying detailed design work.

New secondary capacity to serve Wisbech

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
500	150	-350	-200	-150	0	-350

Forecast underspend as still await Wave 14 outcome. Project still has not yet recommenced; therefore, design has not progressed,

Duxford - Fire Damage Rebuild

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
0	600	600	600	0	0	600

This programme will be added to the 2021-22 business plan and a full business case has been submitted to Capital Programme Board. In response to the fire £550k of works is anticipated in 20-21 for demolitions, temporary works and commence redesign.

St Ives Site Acquisition

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
2,000	0	-2,000	-2,000	0	-2,000	0

The current occupant decided not to sell the land; therefore, the scheme is not required.

East Cambridgeshire Adult Service Development

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,558	375	-1,183	-1,183	0	0	-1,183

Slippage has been incurred of £1,183k. The planning stages of the project and confirming financial agreement with the NHS has meant that the earliest start on site is likely to be Jan 2021.

Integrated Community Equipment Service

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Dec) £'000	Forecast Spend - Outturn Variance (Dec) £'000	Variance Last Month (Nov) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
1,300	400	-900	-900	-0	-900	0

A decision has been made not to capitalise £900k of eligible equipment spend. There is a proposal in the business plan for 2021/22 to reverse £900k of this capitalisation, as over the medium term the cost of borrowing exceeds the revenue saving of capitalisation. In light of that proposal, it is prudent not to capitalise equipment spend to that same level in 2020/21.

Community Fund

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
5,000	2,000	-3,000	-3,000	0	0	-3,000

The community fund has been fully committed in 2020-21, however the approved schemes are at differing stages. It is unlikely that the fund will be distributed in its entirety during this financial year and will be carried forward into 2021-22 for those projects with longer construction/implementation timescales

Capital Variation

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
-6,523	0	6,523	6,523	0	6,523	0

The Capital Variation budget of has been revised based on the carry forward and roll forward position for 2020/21. The capital variation is based on 12% of the total annual capital programme. At this stage of the year the level of slippage is not expected to exceed the revised capital variation budget of £6.5m.

Other changes across all schemes (<250k)

Revised Budget for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Spend - Outturn Variance (Jan) £'000	Variance Last Month (Dec) £'000	Movement £'000	Breakdown of Variance: Underspend/ Overspend £'000	Breakdown of Variance: Reprogramming / Slippage £'000
	-	-160	193	-353	275	-535

Other changes below £250k make up the remainder of the scheme variances

P&C Capital Variation

The Capital Programme Board recommended that services include a variations budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. The allocation for P&C's negative budget has been revised and calculated using the revised budget for 2020/21 as below. At this stage of the year the level of slippage is not expected to exceed the revised capital variation budget of £6.5m so to show the impact of overall forecast pressure, the capital variations budget is shown fully utilised with zero spend expected.

Service	Capital Programme Variations Budget £000	Forecast Outturn Variance (Jan) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Outturn Variance (Jan) £000
P&C	-6,523	6,523	5,853	89.7%	-670
Total Spending	-6,523	6,523	5,853	89.7%	-670

3.2 Capital Funding

Original 2020/21 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2020/21 £'000	Forecast Spend - Outturn (Jan) £'000	Forecast Funding Variance – Outturn (Jan) £'000
20,626	Basic Need	20,626	20,626	0
3,877	Capital maintenance	5,066	5,066	0
813	Devolved Formula Capital	2,194	2,194	0
4,140	Adult specific Grants	4,140	4,140	0
8,034	S106 contributions	6,491	6,491	0
3,333	Other Specific Grants	2,889	2,889	0
1,608	Other Contributions	1,608	1,608	0
1,000	Capital Receipts	0	0	0
18,798	Prudential Borrowing	8,152	7,482	-670
-412	Prudential Borrowing (Repayable)	-412	-412	0
61,817	Total Funding	50,754	50,084	-670

Appendix 4 – Savings Tracker

Savings Tracker 2020-21

Quarter 3

Savings 2020-	Prior years	Forecast Savings 2020-21 £000					
-12,819	-8,971	-2,315	-1,575	-1,745	-1,569	-7,224	5,595

RAG	Reference	Title	Service	Committee	Original Saving 20-21	Savings Achieved - Prior Years	Current Forecast Phasing - Q1	Current Forecast Phasing - Q2	Current Forecast Phasing - Q3	Current Forecast Phasing - Q4	Forecast Saving 20-21	Variance from Plan £000	Saving complete?	% Variance	Direction of travel	Forecast Commentary
Blue	A/R.6.114	Learning Disabilities Commissioning	P&C	Adults	-250	-4,558	-138	-77	-33	-22	-270	-20	No	-8.00	↑	On track to over-deliver.
Red	A/R.6.176	Adults Positive Challenge Programme	P&C	Adults	-3,800	-3,102	-230	-47	-70	-48	-415	3,385	No	89.08	↔	Delivery of the APC demand management saving has been heavily impacted by Covid. The focus on hospital discharges and emergency work has resulted in saving delivery within assistive technology and reablement (two key areas) to be significantly below the pre-Covid profile. Work has been undertaken to evaluate what savings can still be delivered next year, and a portion has been removed in business planning. A key focus for delivering the remaining saving will be in reablement, as well as a cross-cutting workstream to ensure changing the conversation principles are being used in all parts of the service.
Green	A/R.6.179	Mental Health Commissioning	P&C	Adults	-144		-120	0	-12	-12	-144	0	No	0.00	↔	On track
Black	A/R.6.181	Review of commissioned domiciliary care	P&C	Adults	-300		0	0	0	0	0	300	No	100.00	↔	Impaired due to Covid-19.
Green	A/R.6.182	Improved Better Care Fund	P&C	Adults	-170		-170	0	0	0	-170	0	Yes	0.00	↔	Complete
Green	A/R.6.201	Cambridgeshire Skills	P&C	C&P	-180		-180	0	0	0	-180	0	Yes	0.00	↔	Saving complete
Green	A/R.6.202	Youth Justice / Youth Support	P&C	C&YP	-30		-30	0	0	0	-30	0	Yes	0.00	↔	Saving complete
Green	A/R.6.255	Children in Care - Placement composition and reduction in numbers	P&C	C&YP	-3,134	-1,311	-783	-784	-783	-784	-3,134	0	No	0.00	↔	On track
Green	A/R.6.257	Early Help offer within Children's services	P&C	C&YP	-750		-187	-188	-187	-188	-750	0	No	0.00	↔	On track
Green	A/R.6.266	Children in Care Stretch Target - Demand Management	P&C	C&YP	-1,500		-375	-375	-375	-375	-1,500	0	No	0.00	↔	On track
Green	A/R.6.267	Children's Disability 0-25 Service	P&C	C&YP	-50		-12	-13	-12	-13	-50	0	Yes	0.00	↔	On track
Green	A/R.6.268	Utilisation of Education Grants	P&C	C&YP	-50		-12	-13	-12	-13	-50	0	Yes	0.00	↔	Saving complete
Green	A/R.6.269	Review of Education support functions	P&C	C&YP	-171		-43	-43	-43	-42	-171	0	Yes	0.00	↔	Saving complete
Black	A/R.6.270	Home to School Transport	P&C	C&YP	-600		0	0	0	0	0	600	No	100.00	↓	Savings were due to be achieved through a number of workstreams including route reviews and independent travel training. Travel training requires pupils to be in school and to be trained on public buses which has not been possible for the majority of the year. A decision was also taken to delay tender rounds recognising the pressure on the transport sector, reducing available savings from route reviews.

Savings 2020-	Prior years	Forecast Savings 2020-21 £000					
-12,819	-8,971	-2,315	-1,575	-1,745	-1,569	-7,224	5,595

RAG	Reference	Title	Service	Committee	Original Saving 20-21	Savings Achieved - Prior Years	Current Forecast Phasing - Q1	Current Forecast Phasing - Q2	Current Forecast Phasing - Q3	Current Forecast Phasing - Q4	Forecast Saving 20-21	Variance from Plan £000	Saving complete?	% Variance	Direction of travel	Forecast Commentary
Green	A/R.7.102	Registration Service - Certificate Income	P&C	C&P	-140		-35	-35	-35	-35	-140	0	Yes	0.00	↔	Saving complete
Amber	A/R.7.105	Income from utilisation of vacant block care provision by self-funders	P&C	Adults	-150		0	0	0	-12	-12	138	No	92.00	↓	This saving has been impaired by the change in the care home market as a result of covid 19. There are now more vacancies in care home beds across the market than previously. This reduces the likelihood of being able to sell our vacant block beds to people who pay for their own care as there is more choice across the market and it is anticipated only minimal savings will be delivered this year.
Red	A/R.7.106	Client Contributions Policy Change	P&C	Adults	-1,400		0	0	-183	-25	-208	1,192	No	85.14	↑	Delivery of the saving in-year is expected to be significantly impaired. The impact of the pandemic in conjunction with resourcing issues has impacted on timescales for commencing the programme of reassessments following amendment of the contributions policy.

Key to RAG ratings:

Total saving	Over £500k	100-500k	Below 100k
Black	100% non-achieving	100% non-achieving	100% non-achieving
Red	% variance more than 19%	-	-
Amber	Underachieving by 14% to 19%	% variance more than 19%	% variance more than 19%
Green	% variance less than 14%	% variance less than 19%	% variance less than 19%
Blue	Over-achieving	Over-achieving	Over-achieving