

COUNTY COUNCIL: MINUTES

Date: Tuesday, 11th February 2003

Time: 10.30 a.m. – 4.45 p.m.

Place: Shire Hall, Cambridge

Present: Councillor: P W Silby (Chairman)

Councillors: C M Ballard, R S G Barnwell, I C Bates, T J Bear, B S Bhalla, A J Bowen, J Broadway, C M Carter, M Y Chapple, R L Clarke, J E Coston, P J Downes, R Driver, J A P Eddy, M Farrar, H J Fitch, S A Giles, J L Gluza, P D Gooden, A Hansard, B Hardy, G F Harper, V A Hearne-Casapieri, G J Heathcock, W G M Hensley, J L Huppert, S F Johnstone, J D Jones, I C Kidman, S J Kime, S J E King, M L Leeke, V H Lucas, A R Mair, R B Martlew, L W McGuire, A K Melton, E Meyland-Smith, S B Normington, M K Ogden, L J Oliver, A G Orgee, D R Pegram, J A Powley, P A E Read, J E Reynolds, C E Shaw, R C Speechley, A B Stenner, P L Stroude, J M Tuck, J K Walters, R Wilkinson, L J Wilson and F H Yeulett

Apologies: Councillors: P Bailey, S V Brinton and A C Kent

108. MINUTES: 18th DECEMBER 2002

The minutes of the meeting of the Council held on 18th December 2002 were approved as a correct record and signed by the Chairman, subject to the following amendments:

- (i) Substitution of 'Paragraph 10' for 'Paragraph 8' in the declarations of interest made by Councillors S V Brinton and V H Lucas respectively in Minutes 101(a) and 106;
- (ii) Substitution of the words 'freight forwarding' for 'freight boarding' in the declaration made by Councillor S J Kime in Minute 101(a)(4).

109. CHAIRMAN'S ANNOUNCEMENTS

Director of Social Services

The Chairman reported that Eric Robinson had been appointed as the new Director of Social Services and would be starting in April.

She welcomed Brian Parrott, the Acting Director of Social Services, to the meeting.

Medieval coin hoard

The Chairman advised members that she had handed over the largest hoard of medieval coins ever found in Cambridge to the Fitzwilliam Museum as agreed by all parties concerned. The gold and silver coins had been uncovered on Chesterton Lane during archaeological excavations carried out.

UK Youth Parliament

The results of the Cambridgeshire elections to the UK Youth Parliament had been announced the previous day. The Chairman congratulated the three successful candidates, Catherine Farrant of St Ivo School, Lauren Carmody of Neale Wade Community College and Emma Downham of Comberton Village College.

'Master Composter' scheme

The Chairman reported that the 'Master Composter' scheme had been awarded Best Community Initiative at the National Composting Association awards.

Trading Standards website

Due to the success of the section for schools on Cedric, the Trading Standards website, the Department of Trade and Industry had granted Trading Standards a further £155,000 for the development of the 'Business' section of the website.

Extended School Pathfinder Project

The Chairman announced that the Council had been selected as one of 25 Extended School Pathfinder Projects and would share in funding from the Department for Education and Skills of £225,000.

National Science Week

The Chairman reported that National Science Week would be held between 7th and 16th March 2003. Further details about activities taking place would be circulated to members nearer the time.

110. REPORT OF THE CABINET

The Council received a report of the meetings of the Cabinet held on 7th and 28th January 2003, covering the following:

Key decisions for determination

- 1) County Council Budget 2003/04

It was moved by Councillor J K Walters and seconded by Councillor J E Reynolds that the Cabinet report be received and the amended recommendations set out in the report of the Director of Resources adopted.

Councillors J M Tuck, L W McGuire, M L Leeke and C M Ballard respectively moved the receipt of the reports of the Policy Scrutiny and Audit Committee, Education, Libraries and Heritage Scrutiny Committee, Environment and Transport Scrutiny Committee and Social Services Scrutiny Committee.

Councillor S A Giles declared a prejudicial interest in this item under paragraph 10 of the Code of Conduct because she provided supported lodgings on an emergency basis for Social Services. She withdrew from the Council Chamber whilst the item was discussed.

The following members declared personal interests in this item under paragraph 8 of the Code of Conduct:

Councillor I C Bates declared that he was a trustee of Advice Information Counselling in Huntingdonshire.

Councillor A J Bowen declared that he was a trustee of Youth Action Cambridge, which received funding from the Council.

Councillor J Broadway declared that she was a trustee of the Cambridge and County Folk Museum, which received funding from the Council.

Councillor R L Clarke declared that he supplied equipment to schools under contract with the Council.

Councillor J E Coston declared that she was a governor of Edmund House in Milton, which received funding from the Council.

Councillor P J Downes declared that he had been employed as a consultant to advise heads of Cambridgeshire primary and secondary schools on the impact of the new Formula Spending Share.

Councillor M Farrar declared that he was a member of the board of Cambridgeshire Action with Communities in Rural England (ACRE) and of the executive committee of the Cambridgeshire Association of Local Councils (CALC).

Councillor J L Gluza declared that he was a board member of a number of organisations in receipt of funding from the Council.

Councillor G J Heathcock declared that he was a trustee of Age Concern Cambridgeshire.

Councillor S F Johnstone declared that she was a member of the Over Day Centre Management Committee, which had a contract with the Council to provide day centre places.

Councillor V H Lucas declared that a member of his family was involved in the redevelopment of Cambridge city centre, including the refurbishment of Cambridge central library.

Councillor A K Melton declared that he was a director of the Fens Business Enterprise Trust (FenBET).

Councillor S B Normington declared that she was a member of the Public Lending Right scheme.

Councillor A G Orgee declared that his wife was an employee of a Cambridgeshire secondary school.

Councillor L J Wilson declared that he was a member of the board of management of HomeStart, which received funding from the Council.

Councillor J K Walters opened the budget debate on behalf of the Cabinet. Councillors M L Leeke and J L Gluza responded on behalf of the Liberal Democrat and Labour groups respectively.

In each of the three main service areas (Education, Libraries and Heritage, Environment and Transport and Social Services) the report of the relevant Scrutiny Committee was presented by its Chairman. A Cabinet Member then spoke in support of the Cabinet's budget proposals prior to member discussion of the proposals (Councillor D R Pegram for Education, Libraries and Heritage, Councillor L J Oliver for Environment and Transport and Councillor S B Normington for Social Services). For each service, the lead Cabinet Member summed up the debate (Councillor R Wilkinson for Education, Libraries and Heritage, Councillor S F Johnstone for Environment and Transport and Councillor J A Powley for Social Services).

The following members asked questions relating to the Budget proposals as set out below:

- Councillor J L Huppert asked that the statement in the Environment and Transport budget book that the traffic calming scheme on Chesterton High Street, Cambridge, had been completed be corrected, as this was not the case. He also asked that action be taken to complete the scheme.
- Councillor L W McGuire asked the Cabinet Member for Environment and Transport, Councillor S F Johnstone, to express to Peterborough City Council this Council's opposition to a proposal to vary the Section 106 agreement relating to development at The Hamptons, which would mean that the Yaxley bypass would not be constructed.

Councillor J M Tuck spoke to the report of the Policy Scrutiny and Audit Committee on the scrutiny of the overall budget proposals, including the consultation process and the specific budget proposals relating to the Chief Executive's Department and Resources Directorate. She noted that in addition to the main report, a minority report had also been tabled setting out the further views of three members of the Committee. The Deputy Leader of Council, Councillor J E Reynolds, spoke in support of the Cabinet's proposals.

Councillor M L Leeke proposed the following amendment, which was seconded by Councillor T J Bear:

'That the following changes be made the Budget recommendations submitted by Cabinet:

- (i) That the Budget requirement be increased by £1 million in 2003/04 and subsequent years with a consequential increase in the Band D Council tax and that this additional amount be allocated to the following Budgets:

	£000
Libraries	300
Foster Carers	200
Learning Disabilities	200
Services for Elderly	200
Youth Service	100
Total	1000

- (ii) That the Cabinet be recommended to reconsider its decision to close ten community libraries;
- (iii) That consequential changes be made to other Budget Recommendations and the detailed figures contained in the Budget booklet.

(Note: it is estimated that the impact of the above change will be to increase the Band D Council Tax in 2003/04 to £802.44 at Band D, an increase of 9.84% on 2002-03.)'

More than fourteen members of Council indicated their wish for a recorded vote on the amendment. Details of the recorded vote are attached as Appendix 1.

The amendment was declared to be lost with 11 votes in favour, 32 votes against and 5 abstentions.

[Voting pattern: Liberal Democrat group in favour, Conservative group against, Labour group abstained.]

Councillor I C Kidman proposed the following amendment, which was seconded by Councillor S J Kime:

'That the following changes be made the Budget recommendations submitted by Cabinet:

- (i) That the Budget requirement be increased by £200,000 in 2003/04 and subsequent years with a consequential increase in the Band D Council tax and that this additional amount be added to the Libraries budget;
- (ii) That the Cabinet be advised that the additional funding should be applied to revising the future strategy of the Libraries and Information service and

that Cabinet be recommended to retain the existing number of static libraries;

- (iii) That consequential changes be made to other Budget Recommendations and the detailed figures contained in the Budget booklet.

(Note: it is estimated that the impact of the above change will be to increase the Band D Council Tax from £797.40 (as recommended by Cabinet) to £798.39.)'

More than fourteen members of Council indicated their wish for a recorded vote on the amendment. Details of the recorded vote are attached as Appendix 2.

The amendment was declared to be lost with 18 votes in favour, 34 votes against and no abstentions.

[Voting pattern: Liberal Democrat and Labour groups in favour, Conservative group against.]

The Leader of the Council, Councillor J K Walters, then summed up on behalf of the Cabinet. Council voted on the substantive motion and it was resolved by 33 votes in favour and 20 votes against:

Revenue Budget

- | | £ |
|---|-------------|
| (i) To approve a County Budget requirement in respect of general expenses applicable to the whole County area: | 446,061,869 |
| (ii) To approve a recommended County Precept for Council Tax from District Councils: | 157,792,702 |
| (to be received in ten equal instalments payable from 19 th April 2003 in accordance with the 'fall-back' provisions of the Local Authorities (Funds) (England) (Amendment) Regulations 1995); | |
| (iii) To approve a Council Tax for each Band of property, based on the number of 'Band D' equivalent properties notified to the County Council by the District Council (197,884): | |

Band	Council Tax	Band	Council Tax
A	£531.60	E	£974.60
B	£620.20	F	£1,151.80
C	£708.80	G	£1,329.00
D	£797.40	H	£1,594.80

- (iv) To approve the Council's borrowing limits;

Capital Budget

- (v) To approve Capital Payments in 2003/04 up to £66.7 million arising from:

- commitments from schemes already approved; and
- the consequences of new starts (for the three years 2003/04 to 2005/06) listed in the service Directors' reports contained in the Budget Book,

subject to the receipt of appropriate Grants and Supplementary Credit Approvals, or when the Director of Resources is satisfied that sufficient funds have been secured.

[Voting pattern: Conservative group in favour, Liberal Democrat and Labour groups abstained.]

Key decisions for information

- 2) Future Strategy for the Libraries and Information Service
- 3) Review of Special Schools in the Cambridge Area

Councillor T J Bear asked the Cabinet Member for Education, Libraries and Heritage, Councillor R Wilkinson, to ensure that site access issues were taken into account in bringing forward proposals for the development of a new school for children with significant special educational needs at Linton Village College.

Other decisions for information

- 4) Special Educational Needs Strategy: Review of Funding
- 5) Fair Access to Care

Councillor J L Huppert asked the Cabinet Member for Social Services, Councillor J A Powley, who would be excluded from social care under the revised eligibility criteria required by the 'Fair Access to Care' legislation. Councillor Powley explained that the new criteria would mean little change for Cambridgeshire, with those assessed as having 'critical' or 'substantial' needs being entitled to services. He agreed to send a more detailed response to Councillor Huppert's query if appropriate.

- 6) Comprehensive Performance Assessment
- 7) External Auditor's Annual Audit Letter
- 8) Effect of Gender on Educational Performance

Councillor P J Downes asked the Cabinet Member for Education, Libraries and Heritage, Councillor R Wilkinson, to ensure that those who had been involved in this member led review were kept informed of progress with the implementation of the review's recommendations.

- 9) Installation of Sprinklers at Cambridge Central Library.

111. THE COUNCIL'S CONSTITUTION

A number of amendments to the Council's Constitution were proposed by Councillor P W Silby, seconded by Councillor R Driver and agreed unanimously:

- (i) an amendment to the paragraph headed 'Eligibility' in the Terms of Reference and Operating Conventions of both the Health and Social Care Scrutiny Committee and the Area Health and Social Care Scrutiny Panels;
- (ii) an amendment to Annex B to Article 10A of the Constitution to reflect the establishment of the Cambridgeshire Schools Forum;
- (iii) minor changes to update or correct various parts of the Constitution.

Full details of the amendments are attached as Appendix 3.

Councillor S F Johnstone declared a personal interest in this item under paragraph 8 of the Code of Conduct as a Non-Executive Director of the Addenbrooke's NHS Trust Board.

112. WRITTEN QUESTIONS

Three written questions had been submitted under Rule 9 of the Council Procedure Rules, to which written responses were tabled:

- Councillor M L Leeke asked the Leader of the Council, Councillor J K Walters, whether he intended making the minutes of Cabinet/Strategic Management Team meetings and Spokes meetings publicly available and if he did not, what steps he intended to take to prevent them from being quoted at public meetings of the Council.
- Councillor J E Coston asked the Lead Member for Lifelong Learning, Councillor V H Lucas, how the closure of Waterbeach library on the grounds of the cost of making the building compliant with the Disability Discrimination Act could be justified.
- Councillor G J Heathcock asked the Cabinet Member for Environment and Transport, Councillor S F Johnstone, to confirm that the County Council would carry out appropriate consultation with local members and local residents in advance of major street lighting works, in view of the potential environmental impact of such schemes; and that the County Council would inform local members and local residents about such schemes prior to the commencement of works.

A full copy of the questions and responses is available from the Democratic Services Section.

113. ORAL QUESTIONS

Two oral questions were asked under Rule 9 of the Council Procedure Rules:

- Councillor C E Shaw asked the Leader of the Council, Councillor J K Walters, about the replacement of Councillor A Hansard with Councillor R S G Barnwell for one meeting of the Social Services Scrutiny Committee.
- Councillor P A E Read asked the Cabinet Member for Environment and Transport, Councillor S J Johnstone, about proposals for the maintenance of the A1123 between Earith and Haddenham. Councillor Johnstone agreed to circulate a written response.

A full transcript of the questions asked and responses given is available from the Democratic Services Section.

114. MOTIONS

No motions had been submitted under Rule 10 of the Council Procedure Rules.

115. MEMBERSHIP OF COMMITTEES

The following matters relating to Committee membership were proposed by Councillor P W Silby, seconded by Councillor R Driver and resolved unanimously:

- (i) To approve the following appointments to the Health and Social Care Scrutiny Committee (and the Social Services Scrutiny Sub-Committee):

Members of the Committee

Councillors C M Ballard (Cambridge City*), S V Brinton, A Hansard (Huntingdonshire*), G J Heathcock, P L Stroude (South Cambridgeshire*), J M Tuck and F H Yeulett (East Cambridgeshire and Fenland*).

* denotes the lead County Councillor from the relevant Area Health and Social Care Scrutiny Panel.

Substitute members

Councillors P D Bailey, T J Bear, P J Downes, P D Gooden, V A Hearne-Casapieri, W G M Hensley, S J E King and L J Wilson;

- (ii) To delegate to the Health and Social Care Scrutiny Committee authority to approve the District Council co-opted members on the Health and Social Care Scrutiny Committee on the basis of nominations received from each District Council;

- (iii) To approve the following changes in the membership of Committees:
- Councillor A R Mair to replace Councillor R L Clarke on the Policy Scrutiny and Audit Committee
 - Councillor R L Clarke to replace Councillor A R Mair as a substitute member of the Policy Scrutiny and Audit Committee;
- (iv) To vary part of the membership of the Council's Appointments Committee from 'Councillor Walters and one Cabinet nominee' to 'two Cabinet nominees'.

Chairman

Appendix 1

Recorded vote – amendment on the Budget proposed by Councillor M L Leeke, Minute 110 above

COUNCILLOR	Party	For	Against	Abstain	Absent
Bailey P D	LibD				/
Ballard C M	Lab			/	
Barnwell R S G	Con		/		
Bates I C	Con		/		
Bear T J	LibD	/			
Bhalla B S	Lab			/	
Bowen A J	LibD	/			
Brinton S V	LibD				/
Broadway J	LibD	/			
Carter C M	Lab				/
Chapple M Y	Con				/
Clarke R L	Con		/		
Coston J E	LibD	/			
Downes P J	LibD	/			
Driver R	Con		/		
Eddy J A P	Con		/		
Farrar M	LibD	/			
Fitch H J	LibD	/			
Giles S A	LibD				/
Gluza J L	Lab				/
Gooden P D	Lab			/	
Hansard A	Con		/		
Hardy B	Con		/		
Harper G F	Con		/		
Hearne-Casapieri ,V A	Con		/		
Heathcock G J	LibD	/			
Hensley W G M	Con		/		
Huppert J L	LibD	/			
Johnstone S F	Con		/		
Jones J D	Lab				/

COUNCILLOR	Party	For	Against	Abstain	Absent
Kent A C	LibD				/
Kidman I C	Lab				/
Kime S J	Lab			/	
King S J E	Con		/		
Leeke M L	LibD	/			
Lucas V H	Con		/		
Mair A R	Con		/		
Martlew R B	LibD	/			
McGuire L W	Con		/		
Melton A K	Con		/		
Meyland-Smith E	LibD				/
Normington S B	Con		/		
Ogden M K	Con				/
Oliver L J	Con		/		
Orgee A G	Con		/		
Pegram D R	Con		/		
Powley J A	Con		/		
Read P A E	Con		/		
Reynolds J E	Con		/		
Shaw C E	Lab			/	
Silby P W	Con		/		
Speechley R C	Con		/		
Stenner A B	Con		/		
Stroude P L	Con		/		
Tuck J M	Con		/		
Walters J K	Con		/		
Wilkinson R	Con		/		
Wilson L J	Con		/		
Yeulett F H	Con		/		
TOTAL		11	32	5	11

Appendix 2

Recorded vote – amendment on the Budget proposed by Councillor I C Kidman, Minute 110 above

COUNCILLOR	Party	For	Against	Abstain	Absent
Bailey P D	LibD				/
Ballard C M	Lab	/			
Barnwell R S G	Con		/		
Bates I C	Con		/		
Bear T J	LibD	/			
Bhalla B S	Lab				/
Bowen A J	LibD	/			
Brinton S V	LibD				/
Broadway J	LibD	/			
Carter C M	Lab	/			
Chapple M Y	Con		/		
Clarke R L	Con		/		
Coston J E	LibD	/			
Downes P J	LibD	/			
Driver R	Con		/		
Eddy J A P	Con		/		
Farrar M	LibD	/			
Fitch H J	LibD	/			
Giles S A	LibD				/
Gluza J L	Lab				/
Gooden P D	Lab	/			
Hansard A	Con		/		
Hardy B	Con		/		
Harper G F	Con		/		
Hearne-Casapieri ,V A	Con		/		
Heathcock G J	LibD	/			
Hensley W G M	Con		/		
Huppert J L	LibD	/			
Johnstone S F	Con		/		
Jones J D	Lab	/			

COUNCILLOR	Party	For	Against	Abstain	Absent
Kent A C	LibD				/
Kidman I C	Lab	/			
Kime S J	Lab	/			
King S J E	Con		/		
Leeke M L	LibD	/			
Lucas V H	Con		/		
Mair A R	Con		/		
Martlew R B	LibD	/			
McGuire L W	Con		/		
Melton A K	Con		/		
Meyland-Smith E	LibD				/
Normington S B	Con		/		
Ogden M K	Con		/		
Oliver L J	Con		/		
Orgee A G	Con		/		
Pegram D R	Con		/		
Powley J A	Con		/		
Read P A E	Con		/		
Reynolds J E	Con		/		
Shaw C E	Lab	/			
Silby P W	Con		/		
Speechley R C	Con		/		
Stenner A B	Con		/		
Stroude P L	Con		/		
Tuck J M	Con		/		
Walters J K	Con		/		
Wilkinson R	Con		/		
Wilson L J	Con		/		
Yeulett F H	Con		/		
TOTAL		18	34	0	7

Schedule of changes to the Council's Constitution agreed at Minute 111 above

Health and Social Care Scrutiny

The paragraph headed 'Eligibility' in the Terms of Reference and Operating Conventions of both the Health and Social Care Scrutiny Committee and the Area Health and Social Care Scrutiny Panels be amended to read as set out below:

'Councillors must take care to avoid any conflicts of interest that may arise from their involvement in the bodies or decisions that they are scrutinising, either as a member of a local authority executive or an NHS executive or as an employee. Councillors who are non-executive directors of NHS Trusts or Primary Care Trusts are not excluded from health scrutiny membership, but must follow the usual guidance regarding participation where there is a risk of conflict of interest.'

Cambridgeshire Schools Forum

Annex B to Article 10A of the Constitution (page 36) to be amended to reflect the establishment of the Cambridgeshire Schools Forum:

'The Forum comprises the following:

- 6 members appointed by the Cambridgeshire Primary Heads meeting
- 5 members appointed by the Cambridgeshire Secondary Heads meeting
- 1 member appointed by the Special Heads Group
- 4 Governor representatives appointed by the Governors Advisory Group.
- 4 elected Members of the County Council (2 from the Administration and 2 from the Opposition Groups)

The Forum is a non-executive advisory body established to advise and make recommendations to the LEA. It must be consulted on issues relating to the schools funding formula, certain contracts and a number of financial issues. The detailed terms of reference are set out below:

To be consulted by the LEA on the following issues:

- 1. The funding formula for schools.*
- 2. The development of the Council's Medium Term Service Priorities (MTSP).*
- 3. The funding of schools block and LEA block activities.*
- 4. Arrangements for the funding of early years education.*
- 5. Funding arrangements for insurance.*
- 6. Arrangements for the allocation of central government grants paid to schools via the LEA.*
- 7. Arrangements for the funding of free school meals.*
- 8. The administration and financial health of the Schools in Partnership Fund.*
- 9. The terms of any proposed contract for supplies or services to be entered into by the LEA on behalf of schools and being a contract paid or to be paid out of the authority's schools budget.*
- 10. Any other matter concerning the funding of schools as Forum sees fit.'*

Miscellaneous changes to the Constitution

<u>Page Ref.</u>	<u>Relevant Section</u>	<u>Proposed Amendment</u>
<u>Page 10:</u> <u>2.01 (a)</u>	Reference to the Local Government Commission	Change to 'the Electoral Commission'
<u>Page 19:</u> <u>7.02</u>	Final sentence	Re-word to read 'The Cabinet will consist of the Leader and up to 9 other councillors'
<u>Page 20:</u> <u>7.04 (e)</u>	Under Thematic Portfolios	Delete 'Key Partnerships' and add 'School Organisation'
<u>Page 24:</u> <u>10.02 (b)</u>	Second sentence	Re-word to read: 'The Council and the Cabinet will include further details of the delegations to area committees in Part 3 of this Constitution showing: <ul style="list-style-type: none">• Those functions which are the responsibility of the Cabinet and those which are not;• The composition and membership of the committees; and• Relevant budgets and any limitations on delegation.'
<u>Page 31:</u> <u>10.08</u>	Reference to Bus Policy	Change to: 'Bus Strategy'
<u>Page 31:</u> <u>10.09</u>	Section on Area Forums	Delete whole section and add: '10.09 Local Strategic Partnerships Instigating LSPs and guiding them through their development phases is part of the County Council's responsibility as a community leader. LSPs are a key element in developing integrated approaches to local service delivery, and tackling the County's most challenging problems – on health, crime, education, transport, housing and the local environment. They are also the means of developing a Community Strategy to secure the economic, environmental and social well being in each district area:

<u>Page Ref.</u>	<u>Relevant Section</u>	<u>Proposed Amendment</u>
<u>Page 31:</u> <u>10.09</u> <u>(Continued)</u>	Section on Area Forums	<ul style="list-style-type: none"> • LSPs are non-executive bodies, which bring together at local level the public, private, business, community and voluntary sectors for a local authority area. • an LSP Board has been established in each district. The size and exact membership of each Board reflects local circumstances/ experience and therefore may vary. • each LSP Board will normally have one County Council Cabinet Member appointed from the locality by the Leader of the Council; alternative arrangements maybe agreed by the Leader of the Council following consultation with the other Group Leaders and other Members of the LSP Board. • County Councillors are likely to be involved in the LSP theme based groups and local consultative fora. • the County Council will approve each LSP Community Strategy. • the role of Local Members in relation to LSPs will be promoted through ‘In Your Patch’ meetings.’
<u>Page 34:</u> <u>8</u>	Reference in table to School Organisation ad hoc SDG	Delete ‘ad hoc’
<u>Page 34:</u> <u>11</u>	First bullet-point	Amend to read: ‘SDG agenda and supporting papers will in most cases be published on the intranet only after they have been issued to Members’
<u>Page 36:</u> <u>Education,</u> <u>Libraries and</u> <u>Heritage</u> <u>CAGs</u>	Inclusion of existing CAG onto the schedule	Add ‘Cromwell Museum Management Committee <i>County Council Representation: 3</i> <i>Terms of Reference</i> To advise the County Council on the management of the Cromwell Museum’

<u>Page Ref.</u>	<u>Relevant Section</u>	<u>Proposed Amendment</u>
<u>Page 89f:</u> <u>7.1</u>	Reference to Democratic Services Division	Amend to read 'Democratic Services Section'
<u>Page 90:</u> <u>5</u>	Reference to three clear days for access to agenda and reports before a meeting	Amend to read 'five clear days' to reflect new statutory requirement
<u>Page 93:</u> <u>10</u>	Point 10 on table refers to the 'identify of the authority'	Correct to read 'the identity of the authority'
<u>Page 95:</u> <u>13(b) and</u> <u>Page 97:</u> <u>15 (d)</u>	References to at least three clear days	Amend to 'five clear days' in both cases
<u>Page 98:</u> <u>20.1 (c)</u>	Second sentence in brackets	Delete 'during the municipal year 2001/02'
<u>Page 117:</u> <u>2</u>	Addition to role for Policy Scrutiny and Audit Committee	Add: '(h) overview of corporate governance'
<u>Page 142</u>	References in the third paragraph to 'Head of Financial Services' and 'Head of Legal Services'	Amend to 'Head of Finance' and 'Head of Democratic, Legal and Registration Services'