

Children and Young People (CYP) Committee Training Plan

The training plan provides details of training sessions which have taken place during the current Council and topics for potential future training sessions and visits.

	Subject	Desired Learning Outcome/ Success Measures	Date	Responsibility	Format of Training	Audience	List of attendees	% of elected members of the Committee attending
1.	Children & Young People Committee induction	To brief Members of the role and responsibilities of the Children and Young People Committee	High	15.06.21 12.00-2.00pm	Executive Director: People and Communities	Teams	All CYP Members	Cllrs Ambrose Smith Atkins Bywater Bradnam Bird Bulat Coutts Daunton Goodliffe Gowing Hay Hoy Prentice Kindersley M King J King Sharp Slatter Thompson

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								Taylor van de Ven
2.	Member Induction Programme: Corporate Parenting Sub-Committee	To brief new and returning Members and Substitute Members on the responsibilities of the Corporate Parenting Sub-Committee	High	12.07.21	Nicola Curley/ Myra O'Farrell	Teams	Members and Substitute Members of the Corporate Parenting Sub-Committee	Cllrs Ambrose Smith Bird Bradnam Bulat Goodliffe M King Slatter van de Ven
3.	Safeguarding	To brief Members on safeguarding issues and responsibilities	High	08.10.21	Director of Children's Services	Teams	All Members	Cllrs Bulat Goodliffe Taylor Thompson Bird Bradnam Coutts Cox Condron Gowing Nethsingha van de Ven Meschini

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4.	Corporate Parenting and the Fostering Service		High	22.10.21 10.00am - 12.30pm	Assistant Director: Regional Adoption and Fostering	Virtual	All Members	Cllrs Atkins Bulat Goodliffe Hay Slatter Taylor Kindersley Nethsingh a van de Ven
5.	Ofsted – Inspection Framework – Key areas of focus in assessing quality	Cambridgeshire children's services will have a focussed visit from Ofsted at some time in 2022, and a graded inspection in 2023. The aim: Introduce to the framework for inspection used by Ofsted How we ensure that we are prepared for inspections.	Director of Children's Services	02.12.21 12pm – 1pm	Director of Children's Services	Virtual		

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6.	Education Finance	Members gain a clear understanding of education funding and council decision making.		10 th Jan 2022 12.30 – 2pm	Service Director: Education & Strategic Finance Business Partner	Teams	All CYP Members	Atkins, Bulat, Goodliffe, Daunton, Coutts, Meschini, Bywater, Slatter, Taylor, M King, Bradnam
7.	Education - Attainment	Members gain a clear understanding of the assessment system used in schools.		23 rd March 2022 12 – 1.30 pm	Service Director: Education	Teams	All CYP Members	Cllrs Atkins, Daunton, Bulat, Coutts, Hay, Kindersley, M King, Taylor
8.	Supporting the mental and emotional health needs of children in care/on the edge of care	To introduce CYP Members and the Corporate Parenting Sub Committee to the clinical framework and how it supports our foster carers and		7 th April 2022 1.30 – 2.30	Assistant Director Safeguarding and Quality Assurance	Virtual	CYP Members and Corporate Parenting Sub	Cllrs Atkins, Bradnam, Goodliffe, M King, Hay, Hoy and Slatter

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		contributes to the emotional wellbeing of children and young people.					Committee	
9.	The Role of the Foster Carer	To introduce CYP Members and the Corporate Parenting Sub Committee to the role of the Foster Carer, and the part they play in impacting positively on the lives of children in care		21 October 2022 – confirmed & booked 12pm-1pm	Ricky Cooper Fiona Van Den Hout	Virtual	All Members	Cllrs: G Wilson, C Daunton, A Whelan, H Cox Condron, S King, A Bradnam, A Bulat, S Taylor, B Goodliffe
10.	Estimating Demand for Education Provision Arising from New Housing Developments	To brief Members on the process of estimating demand for education provision for new housing developments.		28.09.23	Alan Fitz	Teams	CYP members and substitutes	Cllrs Ambrose Smith, Atkins, Bulat, Count, Coutts, Daunton, Goldsack,

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								Goodliffe, Hay, Read, Slatter, Stone, Thompson
11.	Children & Young People and Corporate Parenting Committee overview	To brief Members of the role and responsibilities of the Children and Young People Committee and corporate parenting sub committee	<i>TBC</i>	Executive Director Children Education and Families: Martin Purbrick	Microsoft Teams/ Member seminar	All Members		
12	Corporate Parenting Roles and Responsibility LGA Training	To brief Members and Substitute Members with responsibilities to represent Corporate Parenting	Utilising reserve CYP committee April 2024	Service Director Quality Assurance and Practice Improvement: Liz Clarke and Service Director Fostering and Adoption: Ranjit Chambers.	Bespoke Training delivered in person at New Shire Hall.	All CYP members and Corporate Parenting Sub-committee		

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13.	Safeguarding refresher course	To brief Members on safeguarding issues and responsibilities	23.04.24	Acting Service Director Targeted Support and Children Social Care: Samantha Howlett	Microsoft Teams/ Member seminar	All Members		
14	Childs Journey (Broken down into 4 parts – see 4 a-d)	Members to obtain a briefing on the teams/ service objectives, by meeting managers and hearing about the day in the life of a Social Worker/Front line worker.	See date below.	Representatives in Children Family and Education.	Team Visits – in Geographical areas.	All CYP members and Corporate Parenting Sub-committee		
14 a	Start of the Childrens Journey	Members to meet with Contact Centre and members of the Integrated front door, including, MASH (Multi-Agency Safeguarding Hub), MET (Missing and Exploited and Trafficked Team), Early Help Hub, Assessment Team and EDT	April 2024	Interim Head of Service IFD and Assessment: Modupe Ijasan	Team Visit Huntingdon	All CYP members and Corporate Parenting Sub-committee		

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		(Emergency Duty Team).						
14 b	Early intervention and social care involvement for families subject to a Child in Need Plan, Child Protection or PLO.	Members to meet with Targeted Support, Family Safeguarding, Adolescent and Child Protection Conference.	June 2024	Head of Service Targeted Support Sarah Tabbitt and Acting Head of Service for Family Safeguarding: Kai Tsanga	Team Visit Cambridge Or Wisbech	All CYP members and Corporate Parenting Sub-committee		
14 c	Corporate Parenting Service including Children in Care teams and Care leavers teams	Members to meet with Children in Care teams and Care Leavers	Aug 2024	Head of Service Corporate Parenting: Catherin Issacs	Team Visit Huntingdon	All CYP members and Corporate Parenting Sub-committee		
14 d	Fostering and Adoption	Members to meet with Fostering, Adoption	October 2024	Interim Head of Service	Team Visit Huntingdon	All CYP members		

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		and Supervised Contact services.		Fostering and Supervised Contact: Jo Spender And Head of Regional Adoption Agency: Joanne Banks.		and Corporate Parenting Sub-committee		
15	Ofsted – Inspection Framework – Key areas of focus in assessing quality	Understanding of Cambridgeshire children's services focus and graded inspections. The aim: <ul style="list-style-type: none"> • Introduce to the framework for inspection used by Ofsted • How we ensure that we are prepared for inspections. 	Jan 2024	Executive Director Children Education and Families: Martin Purbrick	Microsoft Teams	CYP Members and Corporate Parenting Sub Committee		
16	Meeting with Young People's Council)	Members to meet the young people's council and understand how	May 2024	Head of Service	Microsoft Teams	CYP Members and		

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		the service engages with children in care to help improve delivery of service.		Corporate Parenting: Catherin Issacs		Corporate Parenting Sub Committee		
17	Education - Finance	Members gain a clear understanding of education funding and council decision making.	January 2024	Service Director Education: Johnathon Lewis and Strategic Finance Business Partner	Microsoft Teams	All CYP Members		
18	Education - SEND	Members to gain a clear understanding of: <ul style="list-style-type: none"> • What is SEND? • SEND Support in schools and settings • Exclusions • Education, Health and Care Plans (EHCP) 	July 2024	Assistant Director: SEND & Inclusion	Microsoft Teams/Member seminar	All CYP Members		

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		<ul style="list-style-type: none"> • High Needs Block and EHCP Demand in Cambridgeshire • Cambridgeshire's SEND Transformation Programme 						
19.	Performance Management Framework	An introduction to the Performance Management Framework and review of the Children and Young People's Committee's key performance indicators.	March 2024	Executive Director Children Education and Families: Martin Purbrick and Service Director Education: Johnathon Lewis and Business Intelligence	Microsoft Teams	All CYP Members and corporate parenting sub committee		
20	Place Planning 0-19; Admissions, Attendance, Elective	To brief Members about:	April 2024	Assistant Director Education	Microsoft Teams	All Members		

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	Home Education (EHE), Children in Education/ Employment/Training	<ul style="list-style-type: none"> • the Council's statutory responsibilities with regard to commissioning educational provision and DfE guidance which informs decisions on design and build projects • the roles and responsibilities of internal and external partner organisations, including the DfE, Multi-Academy Trusts and the Diocesan Boards for Education • the business planning processes involved in 		Capital & Place Planning: Fran Cox				

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		commissioning educational provision						
21	Education Transport	Members gain further understanding of education transport processes	November 2024	Assistant Director Education Capital & Place Planning: Fran Cox	Microsoft Teams	All CYP Members & appeal committee members		
22	Education - Attainment	Members gain a clear understanding of the assessment system used in schools.	May 2024	Service Director Education: Johnathon Lewis	Microsoft Teams	All CYP Members		
23	Supporting the mental and emotional health needs of children in care/on the edge of care	To introduce CYP Members and the Corporate Parenting Sub Committee to the clinical framework and how it supports our foster carers and	September 2024	Service Director Quality Assurance and Practice Improvement: Liz Clarke, joint with the	Teams	CYP Members and Corporate Parenting Sub Committee		

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24	Commissioning Services – what services are commissioned and how our services are commissioned across Children Services	<p>How:</p> <ul style="list-style-type: none"> Cambridgeshire's needs are Analysed to inform recommendations made to internal governance boards, and ultimately Committees. How we work with internal and external partners and stakeholders to Plan and develop services responding to gaps in need and themes in demand. 	October 2024	Service Director: Commissioning & Head of Service Children's Commissioning	Microsoft Teams	All members		

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		<ul style="list-style-type: none"> • What we Do to deliver this need, via open and transparent procurement activity • How we Review both internal and externally commissioned services to evidence value for money, positive outcomes and to continually shape service delivery. 						
25	The role of the Standing Advisory Council on Religious Education (SACRE),		April/May 2024	Service Director Education: Johnathon Lewis	TBC			

For more information contact [Emma Nederpel](#)