

## Children and Young People Committee Action Log

Purpose:  
This log captures the actions arising from Children and Young People Committee meetings and updates Members on progress.

### Minutes of the meeting on 15 September 2020

Minute	Report title	Lead officer	Action	Response	Status
349.	Service Director's Report: Education	Jonathan Lewis	Asked for more information on the progress on the SEND recovery strategy. The Service Director for Education undertook to bring a report on this to a future meeting when more information was available.	<p>20.09.20: This will be included as part of the November Service Director Report.</p> <p>30.10.20: An update will be provided in the new year to coincide with the wider consultation which will be undertaken on SEND funding changes.</p> <p>03.09.21: This will be included in the Service Director for Education's report in November 2021.</p>	On-going

## Minutes of the meeting on 10 November 2020

Minute	Report title	Lead officer	Action	Response	Status
371.	Early Help, Older Children and Vulnerable Adolescents Strategy Development	Lou Williams/ Nicola Curley	To circulate the ISOS report and arrange a workshop with ISOS for committee members. This may be opened up to other councillors.	08.01.21: The ISOS report will be circulated when available and the workshop arranged after that.  This has been overtaken a little by events. With the agreement of the Chair, a briefing is to be prepared that will describe how the work of the Isos partnership has fed into the development of the early help strategy that in turn is one of the fundamental building blocks for the development of the Children and Maternity Collaborative. This can then be shared with Spokes. A workshop/ training event will follow.	Briefing to be completed by end September 2021 with workshop to follow

## Minutes of the meeting on 19 January 2021

Minute	Report title	Lead officer	Action	Response	Status
387.	School Building Standards and Specifications	Ian Trafford	Attention was drawn to the design process for Alconbury Weald to meet the Council's new targets in this area, which would identify the costs and the necessary business case to support the investment of the additional capital spend it might require. Members requested details of the costs for the Alconbury Weald development when available. It was noted that the Committee could receive a	01.02.21: The project milestone report (MS2) which will include design proposals and costs for meeting the Council's new environmental standards, will be available in late March 2021.  The approach to the design is a complex issue and will comprise a significant level of technical detail. Consideration will be given to a general presentation/ seminar for Members to explain the approach taken.	No further action

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			report at its meeting in the spring at the end of the milestone 2 process.	<p>14.06.21: MS2 on Alconbury signed off. Officers to advise on timing of a CYP member seminar to brief members on the approach taken.</p> <p>15.06.21: The update may be addressed through a wider Member briefing on buildings, sustainability and carbon reduction targets.</p> <p>08.07.21: A corporate briefing is being arranged on the issue of sustainability of buildings and net zero energy buildings which will be open to all Members.</p>	
388.	Schools and Early Year's Funding Arrangements	Jonathan Lewis	It was proposed to target additional funds at the Early Years' sector through the Covid grant or DSG in order to meet sufficiency requirements going forward. Members would receive a briefing note on this proposal.	29.03.21: This will be distributed to Members in April 2021.	

### Minutes of the meeting on 9 March 2021

Minute	Report title	Lead officer	Action	Response	Status
404.	Best Start in Life Update	Lou Williams	The Chairman asked for a further update to be brought to the committee in the summer.	03.09.21: This is to be included in the briefing in as referenced under minute 371 above.	As for minute 371 and can be closed as a separate action

## Minutes of the meeting on 29 June 2021

Minute	Report title	Lead officer	Action	Response	Status
3.	Minutes 9 March 2021 and Action Log	Jonathan Lewis	The committee briefing note on St Neots secondary school provision would be updated and made publicly available.	04.08.21: The updated briefing note was circulated electronically to members of the committee and to the public speaker who asked a question about this on 29 June 2021.	Completed
5.	CYP Agenda Plan and Training Plan	Lou Williams	A link to the safeguarding training available on the Council's intranet would be circulated to committee members.	08.07.21: Link sent to all members and substitute members of CYP and the Corporate Parenting Sub-Committee by email on 8 July 2021.	Completed
7.	Finance Monitoring Report	Martin Wade	Officers undertook to provide details of the increase in referrals of children and young people outside of the meeting.	09.08.21: Awaiting data from the Business Intelligence team.  06.09.21: Information circulated electronically to committee members.	Completed
		Martin Wade	A Member highlighted that the East Cambridgeshire Adult Service Development Grant on page 80 of the agenda document pack stated that the scheme had been removed in February 2020, but it still showed a budget. Officers undertook to look into this outside of the meeting and provide an update.	09.08.21: The committee paper referred to in the appendix was taken in February 2021, rather than February 2020 hence the requirement to remove the remaining budget.	Completed
		Martin Wade	A Member suggested that using more columns in the summary	09.08.21: The summary table has now been updated to separate out the actual spend and forecast relating to the Dedicated Schools Grant	Completed

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			forecast table in future reports would make this more clear.	(DSG). The cumulative DSG deficit is disclosed as an earmarked reserve within the annual accounts.	
8.	Service Director's Report Education	Jonathan Lewis	Officers undertook to provide a list of schools offering breakfast clubs outside of the meeting.	03.09.21: This will be included in the Service Director for Education's report in November 2021.	On-going
		Jonathan Lewis	To provide details of the location of the county's small schools.	03.09.21: This is being collated and will be circulated once complete.	On-going
10.	Cambridgeshire Sufficiency Strategy	Ricky Cooper/ Fiona van den Hout	A training session on the work of foster carers to be arranged for committee members.		