

Communities, Social Mobility and Inclusion Committee Minutes Action Log

This is the updated action log as at 13 July 2021, and it captures the actions arising from recent Communities, Social Mobility and Inclusion Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of Committee Meeting Held on 8 July 2021					
Minute number	Item title	Responsible officer(s)	Action	Comments	Status
9.	Innovate and Cultivate Fund – Process Updates	M Oliver	Organise a training workshop on the ICF and other funds with which the Committee is involved.	The Fund has undergone a member led review. The outcome was presented to the Committee in April 2022. Members representation of the recommendation panel has increased to seven who have received training on their role. A Steering Group of four members also operates. Member awareness and visibility of the process has therefore significantly increased. Fund now known as Cultivate Cams	Action Complete
Minutes of Committee Meeting Held on 2 December 2021					
37.	Cambridgeshire Registration Service Annual Report	P Gell	Arrange a focus group involving officers and external stakeholders to help improve the Registration Service.	Committee (CoSMIC) agreed the Registration Service would set up a focus group to help inform future development of the Service. This provides an opportunity to consider both the quality of the current service offer, but also the wider Registration Service role in supporting communities and local businesses. Due to the breadth of services two focus groups will be formed; one covering ceremonies, and the other registration functions, i.e. births, marriages, and the	Action Complete

				giving of notices. Nominations for these groups have been made and the first meetings will take place once elements have conducted a physical move.	
38.	Cambridgeshire Libraries Service Review	G Porter	Establish whether the Council could apply for the 'Library of Sanctuary' award.	The Library Service has achieved 'Libraries of Sanctuary' status	Action Complete

Minutes of Committee Meeting Held on 10 March 2022

45.	Minutes – 2 December 2021 and Action Log	P Fox	Provide a briefing note on the criteria for the Just Transition Fund and how to apply, as well as further explanation of the reasoning behind not continuing with the Communities Capital Fund in 2022/23.	A briefing note was circulated to members in advance of the March committee meeting	Action Complete
49.	CUSPE Policy Challenges Research – How Can We Best Align Partners and Community Assets to Ensure Whole Communities Can Access Opportunities to Enhance Social Mobility?	M Oliver	Present a further report to the Committee once officers have considered the recommendations that emerged from the CUSPE research.	Recommendations will be considered as part of the 22/23 business planning process and any developments we wish to pursue will be incorporated into the plans presented to committee.	Action Ongoing

52.	Finance Monitoring Report – January 2022	P Fox	Provide Members with a briefing note on how the library service and coroner service overspends were being addressed.	<p>In 2021/2 the Service continued to deal with the impact of the lost income due to Covid. Primary source of income is room hire which was rendered unviable due to restrictions on room occupancy. To mitigate the service sought new income streams e.g., £50k from Public Health to operate libraries as flow test distribution centres and vacancy control to reduce expenditure.</p> <p>In 2022/23 the service has a renewed focus on income generation and positioning itself to be a service which can be commissioned. We have a appointed Red Quadrant to work up an income generation plan/new approaches April – June 2022.</p>	Action Ongoing
53.	Communities Social Mobility and Inclusion Committee Agenda Plan	P Fox	Spokes to consider nominations for the two new focus groups being set up for the Registration service	Nominations for the Registration Service Ceremonies Focus Group and Registration Service Functions Focus Group sought.	Action Complete
Minutes of Committee Meeting Held on 14 April 2022					
57.	Household Support Fund	P Fox	Provide Members with promotional material on the HSF 2022/23 that could be distributed at local events in communities.	<p>Social media pack circulated to all members.</p> <p>Members will be presented with sample copies of promotional literature at July meeting and advised how more can be sourced.</p>	Action Ongoing
59.	Council Response to the War on Ukraine	P Fox	Evaluate the County Council's own employment offer in relation	This has been considered by the Countywide Homes for Ukraine Group. The County Council	

			to refugees.	<p>coordinate this group but within it the approaches taken by some individual district/city councils to a particular issue may differ.</p> <p>District councils continue to work with local employers and job centres to support Ukrainians with finding employment and translating their qualifications and experience to a UK context. The County Council has produced a guide to applying for a job at Cambridgeshire County Council aimed at refugees which includes key information about what the process is, including a video and a direct phone number to our recruitment team. This can be found on our web pages: Support Available to Ukraine Nationals, Cambridgeshire County Council.</p>	
59.	Council Response to the War on Ukraine	P Fox	<p>Consider the possibility that some Ukrainians could have missed their arrival date due to reconsidering their departure or choosing to return to their country. Ensure a process for stopping payments should a guest choose to return to Ukraine.</p>	<p>In terms of arrivals, payments to the guests and hosts are only instigated upon completion of a number of checks set out by the government. These include a physical check of the suitability of the accommodation and a welfare check on the host.</p> <p>The County Council undertake the administration of the monthly payment to hosts. After the initial accommodation check, the payments continue unless the Council is advised otherwise by the relevant district/city council. Those Councils are the bodies that undertake regular engagement with hosts. The County Council coordinates the countywide Ukraine response group, but within this partnership, the approaches taken by individual district/city councils to operational or policy issues may differ. The mechanism of</p>	Action Complete

				remaining engaged with hosts therefore differs from authority to authority.	
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