

STRATEGY AND RESOURCES COMMITTEE MINUTES-ACTION LOG

This is the updated action log as at 22nd September 2022 and captures the actions arising from the most recent Strategy and Resources Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 27th June 2022

Minute number	Item title	Responsible officer(s)	Action	Comments	Completed
76.	Secure Web Gateway	Sam Smith	To update the Committee on the additional capital and revenue costs when available so the Council can be assured the process is under control.	This will be provided when the procurement process has completed.	Complete
77.	Highways System Replacement	Tom Kelly	To review the process for submitting contract procurement requests to Policy and Service Committees to ensure reports are ready for Member consideration.	A checklist/briefing note has been produced for report authors to consider procurement implications – this was circulated to all members of the extended leadership team on 5 August 2022.	Complete
83.	Integrated Finance Monitoring Report for the period ending 31 March 2022	Stephen Howarth/ Tom Kelly	To review how underspends are presented in relation to pre-existing issues and issues occurring in the reporting period.	Should a similar situation take place in 2022/23 the presentation of variances will be reviewed. Typically, prior-year events do not have a strong bearing on the financial performance in each financial year, with Covid providing an exceptional situation for 2021/22.	Complete

84.	Integrated Finance Monitoring Report for the period ending 31 May 2022	Stephen Howarth/ Tom Kelly	To review the relevance of the actuals column at this stage in the table at 2.1 of the report.	The inclusion of the Actuals column in summary financial reports is common across most local authorities and has been consistently done in CCC. It provides a connection for members and the public to the actual expenditure the council is making, giving them a further source of information about our financial performance. In particular, it can allow members to challenge forecasts should actual spend not look in line with those forecasts. We will review each month whether any further context needs to be provided to accompany the actuals column.	Complete
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