

ADULTS AND HEALTH COMMITTEE MINUTES - ACTION LOG

This is the updated action log as at 28 February 2024 and captures the actions arising from the most recent Adults and Health Committee meeting and updates Members on the progress on compliance in delivering the necessary actions

Meeting 9 March 2023						
Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
169.	Major Trauma in the East of England and the Potential Establishment of a Second Major Trauma Centre in Norwich	Ian Walker, CUHFT	Requested forecast data on the number of patients which would be seen by the proposed NNUH (North Norwich University Hospital) development, rather than Addenbrookes, that had an injury severity score rating above 15 (indicating the injury was life threatening or life changing).	<p>20.04.23 request sent to NHS E for update awaiting response.</p> <p>09.05.23 Reminder sent.</p> <p>07.06.23 We have had confirmation that NHSE colleagues have left and are now chasing directly with Addenbrookes.</p> <p>25.09.23: A response will be requested at the next Cambridge University Hospitals Quarterly liaison meeting.</p> <p>15.01.24: Reminder sent.</p> <p>26.01.24: Update requested at the CUHFT Liaison Group meeting.</p> <p>07.02.24: Reminder sent.</p>	In progress	

Meeting 5 October 2023

Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
195.b	Adult Social Care Workforce Provider Support Plan	Donna Glover	<p>a member highlighted that it was unclear what the £800,000 would be spent on and that it was important that clear targets were set and agreed for the initiative and circulated to the committee. Officers agreed to review and come back to committee on progress.</p>	<p>Activity is underway and an update will be provided at the next committee once finalised and KPIs are in place</p> <p>26.02.24 A Training Needs Analysis is being commissioned through the Care Academy. The results of which will determine the exact training to be developed/procured and KPIs will be specifically set.</p>	In progress	April '24

Meeting 14 December 2023						
Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
219.e	Adult and Health Committee agenda plan, training plan and committee appointments	Patrick Warren Higgs	In relation to the training plan, the Vice Chair stated she had asked the Executive Director to put some training/ seminar in place to discuss Care Together.	PWH picking this up with Will Patten as part of a review of the wider training plan 27/2/24 - Member engagement/training programme being developed as per request (JM)	In progress	
221.	NHS Workforce Development: Primary Care and Nursing Workforce	Claudia Iton, Chief People Officer, ICS	A note was offered after the meeting on what percentage of the local primary care workforce was recruited internationally	15.01.24: Reminder sent.	In progress	February 2024
222.	Health Scrutiny Work Plan	Alex Parr	The Vice Chair suggested discussing the timing of the scrutiny of dental services at the next Integrated Care Board/ Healthwatch Liaison Group.	15.01.24: The liaison meeting scheduled for 19 th January 2024 is being re-arranged to a conflict in diaries.	In progress	February 2024
222.	Health Scrutiny Work Plan	Jyoti Atri	Health inequalities. The Chair would welcome the Director of Public Health's advice on how this might constructively be scrutinised.		In progress	

222.	Health Scrutiny Work Plan	Richenda Greenhill	The Chair and Vice Chair would feedback on potential areas for scrutiny relating to the East of England Ambulance Service after their meeting with the EEAST leadership team on 11 th March 2024.		In progress	March 2024
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Meeting 14 December 2023						
Minute No.	Report Title	Action to be taken by	Action	Comments	Status	Review Date
226.a	Adults and Health Committee Minutes – 14 December 2023 and Action Log	Patrick Warren Higgs/Will Patten	A member requested a further update on the workforce position for individuals that had been affected by the closure of Beaumont Healthcare Limited and an update on the number of individuals that had been supported to find alternative roles. The Executive Director: Adults, Health and Commissioning stated that he would provide a written update to the committee after the meeting.	<p>28.02.24</p> <p>Following work with Beaumont and Unison we estimate:</p> <ul style="list-style-type: none"> • 90 of 120 staff have found alternative employment. We believe all to be still in the county. • 5 of 120 staff returned to the Philippines (by choice). • The remaining group decided not to seek new employment at this time. As time has passed, it is unlikely we will know about the future decisions of those people who paused on employment options. <p>These estimated numbers have been corroborated with Beaumont.</p>	Completed	
226.b	Adults and Health Committee Minutes – 14 December 2023 and Action Log	Richenda Greenhill	In relation to minute action 222 on the Health Scrutiny Workplan. A member requested an update on when Health Inequalities, would be scrutinised at committee.	12.02.24: The Committee will be discussing its health scrutiny work programme for 2024/25 at a workshop in early March. Health inequalities is one of the areas included in the long list of potential scrutiny topics.	Completed	

226.c	Adults and Health Committee Minutes – 14 December 2023 and Action Log	Richenda Greenhill	A member also requested an update regarding a date when NHS Dentistry would be scrutinised at committee.	19.02.24: A report on Dental Provision in Cambridgeshire under new Integrated Care Board Arrangements has been scheduled for 7t March 2024.	Completed	
228.	Business and Financial Plan 2024-2029	Patrick Warren Higgs/ Justine Hartley	requested the methodology and tracking of the figures for demand and demography in relation to B/R.3.001 Additional funding for Older People demand and B/R.3.004a Additional funding for Learning Disability demand attributable to CCC. The Executive Director: Finance and Resources explained that the figures were based on the current understanding in what officers' think will happen and he stated that he would be happy to provide members with the methodology in relation to the two items.	28.02.24 A briefing is being developed and will be circulated to the committee shortly.	In progress	

232.a	Adults Corporate Performance Report	Sarah Bye	Officers explained that section 42 was the council's statutory duty to make enquires around adult safeguarding, and there was a significant piece of work being undertaken in relation to the adult safeguarding service delivery plan which included the multiagency safeguarding hub (MASH) and the wider adult social care system. Officers explained that they were in the middle of reviewing all of the enquires so once they had gathered all of the data, they would be able to provide an update to committee.	22.2.24 Response to query raised has been drafted and with PWH to agree.	In progress	
232.b	Adults Corporate Performance Report	Sarah Bye	requested that where the figures go from one year to the next that it can be made clear that the final figure is for the full year and should not be compared against the first quarter.	22.2.24 Request made to Corporate Performance team to review all graphs/data included in the performance report to ensure clarity between financial year and quarterly comparisons.	Completed	
232.c	Adults Corporate Performance Report	Sarah Bye	Officers agreed to review the descriptor for the indicator (Indicator 140)	22.2.24 Indicator descriptor updated in Q3 report	Completed	