

## Action Log

### Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on 20<sup>th</sup> June 2023.

### Minutes – 16<sup>th</sup> November 2022

|     | Report title                           | Officer                           | Action  | Update  | Status    |
|-----|--|-----------------------------------|---|---|-----------|
| 58. | Regional Adoption Agency Annual Report | Ricky Cooper                      | Noted that the Regional Adoption Agency (RAA) had no dedicated resource going forward and was developing a business case. The Assistant Director for Regional Adoption and Fostering would discuss this outside of the meeting with the Executive Director for Children’s Services and the Head of the RAA. | 22.06.23: The RAA is fully resourced.   | Completed |
| 60. | Performance Scorecard                  | Ricky Cooper/<br>Michaela Berry   | Officers noted that some slides on training to interpret data on missing children had been produced and could be shared with councillors.   | 28.06.23: The scorecard data presentation has been amended so that it is more easily interpreted by the young people. Training if still needed will be included in the training plan 2023-2024. | Completed |
| 60. | Performance Scorecard                  | Myra O’Farrell/<br>Michaela Berry | Clarified that the statistic on page 132 should read that the time children had been in care was 127 days and requested that this data was specified in future reports.   | 28.06.23: This data is now included in the scorecards.  | Completed |
| 60. | Performance Scorecard                  | Ricky Cooper/<br>Service          | Requested sight of the pathway planning workshop presentation for social workers. A report on this would be taken to the next meeting or a workshop arranged.   | 22/06.23: The Service Manager for Leaving Care is developing further training in the writing of Pathway Planning. Following the roll-out of this  | On-going  |

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|     |  | Manager for Leaving Care                          |   | new training the slides will be shared with members. |          |
| 61. | Sub-Committee Workshop and Training Plan | Ricky Cooper/<br>Service Manager for Leaving Care | To consider the inclusion of a possible workshop on Care Leaver Pathways. | 22.06.23: As above.                                  | On-going |

## Minutes – 29<sup>th</sup> March 2023

|     | Report title                   | Officer       | Action   | Update  | Status    |
|-----|--------------------------------|---------------|--|---|-----------|
| 64. | Minutes and minutes action log | Ricky Cooper  | Councillors requested that action log items 58-61 were actioned, and the action log updated to reflect this before the next meeting.   | 22.06.23: Responses above.  | Completed |
| 66. | Participation Report           | Claire Hiorns | Asked that reports and project names used language that was accessible for young people and that that a more meaningful phrase be identified to replace 'usualising care'. Officers undertook to raise this with the Virtual School, which was leading on this work. | 15.05.23: The term has been used for very specific reasons. It has been used in place of normalising because normalising suggests that having care experience is not normal, whereas usualising is about threading care experience through conversations / the curriculum etc. so that it part of common language and understanding in school. This was explained when the child and young person's report was shared with the Children in Care Council (CiCC). The | Completed |

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|     |   |                           |   | headteacher of the Virtual School would be happy to discuss this with the CiCC.   |                   |
|     |   | Ricky Cooper/ Anna Cullen | Asked to see the young inspectors' report on Cherry Lodge. Officers suggested that this could be added to the agenda for the next informal Sub-Committee meeting so that the young people could present it.   | 22.06.23: Cherry Lodge is a residential facility owned and operated by Peterborough City Council, so not a matter for CCC.  | No further action |
| 67. | Report from Cambridgeshire Foster Carers' Association and the Fostering Service | Ricky Cooper              | The Chair asked for data on the number of in-house foster carers leaving the service and the reasons why.   | 22.06.23: The Fostering Annual Report which will be presented to the Sub-Committee will cover the number of approvals and deregistrations. Where carers are indicating that they wish to resign, they are visited by a team manager and all actions/remedies are considered to prevent resignation. | Completed         |
| 68. | Health Report   | Jyoti Atri                | The Sub-Committee noted that the Healthy Mouth Programme was already being delivered by Public Health and the Chair asked that the Director of Public Health should advise on what training in teeth cleaning and gum care were delivered in schools and pre-schools. | 15.05.23: Briefing note circulated electronically to Sub-Committee members.   | Completed         |
|     |   | Katie Liddle              | The Designated Nurse offered to share data from the NHS England national audit with the Sub-Committee when it became available.   | 22.06.23: Results from the Pilot Audit for Health Assessments has not yet been shared. They will be shared with the Sub-Committee when available.   | On-going          |
| 69. | Performance Scorecard   | Jo Banks                  | The Chair noted that the time taken to achieve adoption had increased and asked whether there was a strategy in place to  |   |                   |

|     | Report title                             | Officer            | Action   | Update  | Status    |
|-----|--|--------------------|--|---|-----------|
|     |  |                    | improve this. Officers advised that the service aimed for permanent placement where possible, although for some children a long-term placement took more time, and this impacted permanency figures. The Head of the Regional Adoption Agency was asked to provide an update to the sub-committee on permanent placements. |   |           |
| 70. | Sub-Committee workshop and training plan | Richenda Greenhill | Details of a relational and developmental trauma and loss workshop being run by the Virtual School on 27 April 2023 would be re-circulated to members.   | Sent to all Sub-Committee members on 29 <sup>th</sup> March 2023.   | Completed |
|     |  | Michaela Berry     | Further information on the Peterborough and Cambridgeshire Refugee Community Association (PARCA) to be shared with members.  | <p>22.06.23: PARCA is a registered charity supporting refugees, asylum seekers and migrant communities in a range of areas including:</p> <ul style="list-style-type: none"> <li>• Interpreting services</li> <li>• ESOL</li> <li>• Education, Training and Employment</li> <li>• Housing and welfare matters</li> <li>• Phone Services</li> <li>• Youth Activities</li> <li>• Community Space</li> </ul> <p>Corporate Parenting Services currently support children and young people who may benefit from the resource, and in many ways this is being offered through</p> | Completed |

|  | Report title | Officer | Action | Update   | Status |
|--|--------------|---------|--------|--|--------|
|  |              |         |        | in-house interventions. We are currently working to strengthen partnerships by arranging to meet with the charity via our Team Meetings and ensure information is cascaded to front line practitioners, promoting community links and the right support at the right time particularly for Care Leavers who may no longer need us (i.e. 21+/ 25+) but would continue to benefit from community services. |        |