

## Schedule of Fees &amp; Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion, Social	Public Library Services	Libraries	<b>Borrowing Charges</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Books	Statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eBooks	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Magazines	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eMagazines/eNewspapers	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course- junior/ young adult	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course - adult	Non-statutory	£1.10	£1.10		Maintained as reduced expense purchasing items	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	DVD	Non-statutory	£1.00	£1		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Music CD	Non-statutory	£1.00	£1		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Overdue Charges</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Books and magazines- Junior	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Books and magazines- Adult	Non-statutory	25p per day (maximum charge £5)	25p per day (max charge £5)		Higher than nearest neighbours	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eBooks/eMagazines/eNews papers	Non-statutory	Free	Free	N/A		

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Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course- Junior	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Audio book or language course- Adult	Non-statutory	25p per day (maximum charge £13)	25p per day (max charge £13)		Higher than nearest neighbours	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free	N/A		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	DVD	Non-statutory	25p per day (maximum fine £5)	25p per day (maximum fine £5)		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Music CD	Non-statutory	25p per day (maximum charge £5)	25p per day (maximum charge £5)		Collection being phased out, no expenditure and simply getting what we can off dying collection.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Membership</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Membership Card	Statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Replacement card-adult/junior	Non-statutory	£2.50 / £1.50	£2.50 / £1.50	Full cost recovery	Current contract prices have maintained full cost recovery plus some extra already built in.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Lost/damaged loan items	Non-statutory	Variable dependent on item value.	Variable dependent on item value.	Full cost recovery	Includes £194 for lost British Library Item which is fee charged to the service.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Reading Groups	Non-statutory	£35	£35		Work due to roll out and promote this offer to increase income.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Requests</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Under 25 copies £15 internal, £30 external	Under 25 copies £15 internal, £30 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	25-50 copies £25 internal, £55 external	25-50 copies £25 internal, £55 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	51 - 99 copies £35 internal, £80 external	51 - 99 copies £35 internal, £80 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.	

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Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Vocal scores	Non-statutory	Over 100 copies, £50 Internal £100 external	Over 100 copies, £50 Internal £100 external	Full cost recovery for externally borrowed material	Updated last year after extensive work not looking to increase this year.		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Items not in Cambridgeshire stock	Non-statutory	£8.50	£8.50				
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	British Library Loan	Non-statutory	£18.70	£20.60	Full cost recovery	Including University lending where the same fees are levelled against us i.e. full cost recovery		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	British Library Renewal	Non-Statutory	£6.00	£6.25	Full cost recovery	Full cost recovery fee set by BL		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Reservation of Cambridgeshire adult stock	Non-statutory	50p	50p		Evidence of increased use since we reduced fee to help ensure similar income is achieved		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Reservation of SPINE stock	Non-statutory	£2.00	£2.00		SPINE regional agreement across service. Next due for renegotiation in 2025 when contract up for discussion.		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Printing and Copying</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A4 black and white	Non-statutory	20p	30p		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A4 colour	Non-statutory	75p	80p		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A3 black and white (copying only)	Non-statutory	40p	60p		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A3 colour (copying only)	Non-statutory	£1.25	£1.50		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	A4/A3 microfilm	Non-statutory	£1/£1.50	£1/£1.50		Implement change when new MFD and payment solution in place if after April 2024. Cost recovery to cover contactless payment costs and		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Fax</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	UK first page/ extra page	Non-statutory	£1.30 / 70p	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.		

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Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Europe first page/ extra page	Non-statutory	£2.40/£1/10	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	World first page/ extra page	Non-statutory	£3/£1.20	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Receiving first page/ extra page	Non-statutory	70p/30p	Not Applicable		Last devices to be phased out by April 2024 as phone lines come to an end.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Internet and Email</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Online reference resources	Statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Internet and email access	Non-statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Wi-Fi access	Non-statutory	Free	Free			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Events</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Adult	Non-statutory	£0-£30	£0-£30		Dependant on event type greater emphasis on events over last year to generate more income	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Children	Non-statutory	£0-£10	£0-£10		Dependant on event type greater emphasis on events over last year to generate more income	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Central Library - Cambridge Room Hire Charges</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £12.25-£30 ph	Price Range between £13-£32 ph		We have introduced a range of hire prices related to the local market and the flexibility reflects local conditions and varied types of	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £12.25-£30 ph	Price Range between £13-£32ph		As above	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 3	Non-statutory	Price Range between £21.00 - £50 ph	Price Range between £22-£53 ph		As above	

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Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Conference room	Non-statutory	Price Range between £24-£55 ph	Price Range between £26-£60ph		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Foyer Space	Non-statutory	Price range between £58.70 - £150 per day Price range between £173 - £380 per week	Price Range between £62-£160 per day Price range between £183-£400 per week		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price Range between £96 - £220 pw	Price range between £100-£230 pw		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Chatteris Library Room Hire Charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Cherry Hinton Library Room Hire Charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Community Space	Non-statutory	Price Range between £7-£50 ph	N/A Community will be running venue offer when new library reopens		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Ely Library Room Hire Charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50 ph	Price Range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview room 1	Non-statutory	Price Range between £6-£20ph	Price range between £6.50-£21.50 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Huntingdon Library Room Hire Charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 2	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		

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Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1 and 2	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview Rooms & Pods	Non-statutory	Price Range between £6-£20 ph	Price range between £6.50-£21.50 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Exhibition space	Non-statutory	Price Range between £25-£75 pw	Price range between £26.50-£79.50 pw		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>March Library Room Hire Charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price Range Between £6-£20 ph	Price range between £6.50-£21.50 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Milton Road Library Room Hire Charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting Room 1&2	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting Room 3	Non-statutory	Price Range between £7-£50ph	Price range between £7.50-£53 ph		as above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Kitchen	Non-statutory	£10 ph (commercial) £5 ph (Council Partner) Free (Community)	£10.50 ph (commercial) £5.25 ph (Council Partner) Free (Community)				
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Whole Lib	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph				
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	<b>Ramsey Library Room Hire Charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Meeting room 1	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		As above		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Interview room	Non-statutory	Price range between £6-£20 ph	Price range between £6.50-£21.50 ph		As above		

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<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>Rock Road Library Room Hire Charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Community Space	Non-statutory	Price Range between £7-£50 ph	Price range between £7.50-£53 ph		As above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>Soham Library Room Hire Charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 1	Non-statutory	Price range between £7-£50 ph	Price Range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>St Ives Library Room Hire Charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 1	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 2	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Foyer Space	Non-statutory	Price range between £25-£75 pw	price range between £26.50-£79.50 pw		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>St Neots Library Room Hire Charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 1	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 2	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Community space 1	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Community space 2	Non-statutory	Price range between £7-£50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Exhibition space	Non-statutory	Price range between £25-£75 pw	Price range between £26.50-£79.50 pw		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Foyer space	Non-statutory	Price range between £25-£75 pw	Price range between £26.50-£79.50 pw		as above

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<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>Whittlesey Library Room Hire Charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 1	Non-statutory	Price Range between £7 to £50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>Wisbech Library Room Hire Charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 1	non-statutory	Price Range between £7 to £50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 2	non-statutory	Price range between £7 to £50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 1 and 2	non-statutory	Price Range between £7 to £50 ph	Price range between £7.50-£53 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Interview room	non-statutory	Price Range between £6 to £20 ph	Price range between £6.50 - £21.50 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>Yaxley Library Room hire charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Meeting room 1	non-statutory	Price Range between £7 to £20 ph	Price range between £7.50-£21.50 ph		as above
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Commercial Poster Display	Non-statutory	A3 poster £10 per month A4 poster £6 per month A5 poster £4 per month	A3 poster £10.50 A4 poster £6.50 A5 poster £4.25		Fees are per month
	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	Commercial Poster Display	Non-statutory	A5 leaflets £5 per 50 leaflets  Multiple Leaflets / fliers 10% discount	A5 leaflets £5.25 per 50 leaflets  Multiple Leaflets / fliers 10% discount		
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	<b>Local Studies Research Services charges</b>					
<b>Strategy &amp; Partnerships</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Public Library Services</b>	<b>Libraries</b>	30 mins	Non-statutory	Free	Free		



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Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	1 hour	Non-statutory	£38	£40	Full cost recovery	Match Archives		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	1.5 hours	Non-statutory	£56	£60	Full cost recovery	Match Archives		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	2 hours	Non-statutory	£76	£80	Full cost recovery	Match Archives		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Each Additional 30 min	Non-statutory	£18	£20	Full cost recovery	Match Archives		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Advertising on Mobile Library Vans	Non-statutory	From £200 per month	From £200 per month	Full cost recovery	New drive to increase use planned		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Public Library Services	Libraries	Adopt a Book Scheme	Non-statutory	£25 per annum	£25 per annum	Full cost recovery	Donation towards material		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Archives Services charges</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	1 hour	Non-statutory	£38	£40	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	2 hours	Non-statutory	£76	£80	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Specialist research for business or professional clients	Non-statutory	£90	£95	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Other checks of records or indexes up to 15 minutes	Non-statutory	£16	£17	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Vehicle registration, electoral register and magistrates' court register	Non-statutory	£22	£23	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Replacement of lost CARN ticket	Non-statutory	£5	£5.50	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Reproduction Fees</b>							

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Local, limited distribution publications (1-10 pictures)	Non-statutory	£10 per image	£10.50	Full cost recovery	Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images.	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Other commercial publications	Non-statutory	£25 per image	£26.50	Full cost recovery	Negotiable	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	TV, film: world wide use 5 year licence	Non-statutory	£260	£275	Inflation rise	Negotiable	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Outreach fees</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Group Visits to Archives	Non-statutory	£70	£74	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Talks to groups outside the office	Non-statutory	£85	£90	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Archives and Local Studies: Digitisation</b>						
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Document up to A3	Non-statutory	£8.40	£8.90	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Document between A3 and A1	Non-statutory	£13.50	£15.00	Full cost recovery	Inflation rise	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Document larger than A1	Non-statutory	£32.50	£35.00	Full cost recovery	Requires two scans	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	35mm transparency	Non-statutory	£8.40	£8.90	Full cost recovery	At a specific DPI	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	C19 lantern slide	Non-statutory	£8.40	£8.90	Full cost recovery	At a specific DPI	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	C19 glass plate	Non-statutory	£8.40	£8.90	Full cost recovery	At a specific DPI	
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Pre-digitised A4-A2	Non-statutory	£5.80	£6.15	Full cost recovery	Inflation rise	

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Pre-digitised A1-A0	Non-statutory	£11.50	£12.20	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Inclosure / tithe / estate maps	Non-statutory	£26.00	£28.00	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Bulk scanning / large projects	Non-statutory	£26.50	£28.10	Full cost recovery	Hourly rate		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Image retouching	Non-statutory	£50.00	£53.00	Full cost recovery	Per image		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	<b>Local Studies: Non-digitised images (from negatives)</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	6 x 4 BW	non-statutory	£5.00	£5.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	7 x 5 BW	non-statutory	£6.00	£6.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	8 x 6 BW	non-statutory	£7.00	£7.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	10 x 8 BW	non-statutory	£8.00	£8.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	12 x 9 BW	non-statutory	£10.00	£10.00	Full cost recovery	service under review		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	35 mm slides	non-statutory	£2	£9	Full cost recovery			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	Negatives of privately owned images	non-statutory	£7	£9	Full cost recovery			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Libraries	Conservation work	non-statutory	£35 per hour, plus materials	£40	Full cost recovery	Plus materials		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Photocopies and print outs in the search room</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 photocopy archive	Non-statutory	£1.50	£1.60	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 photocopy archive	Non-statutory	£2.00	£2.10	Full cost recovery	Inflation rise		

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 photocopy library item	Non-statutory	£0.50	£0.55	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 photocopy library item	Non-statutory	£0.75	£0.80	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 Microform print self service	Non-statutory	£1.00	£1.10	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 Microform print self service	Non-statutory	£1.50	£1.60	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	IT printout black and white	Non-statutory	£0.20	£0.25	Full cost recovery	Matched with Libraries		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	IT printout colour	Non-statutory	£0.50	£0.55	Full cost recovery	Matched with Libraries		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Photocopies and print outs by post</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Photocopies or printouts	non-statutory	Minimum Charge of £10 (including postage) for up to 5 pages then £1 for each additional page	Minimum Charge of £10.50 (including postage) for up to 5 pages then £1 for each additional page	Inflation rise			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Certified Copies	non-statutory	£25 including cost of copy and postage	£26	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Photo permit - use of own camera in the search room	non-statutory	£10	£10.50	Inflation rise			
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Digital Photography by post</b>							
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A4 Colour print	non-statutory	£6.50	£7.00	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	A3 Colour print	non-statutory	£10.50	£11.50	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Plus Handling Charge	non-statutory	UK: £4.00 Rest of the world: £10.00 or actual postage if in excess	UK: £4.50 Rest of the world: £11.00 or actual postage if in excess	Full cost recovery	Inflation rise		
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	<b>Digital Photography by email</b>							

# Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Per Photograph	non-statutory	£6.50	£7.00	Full cost recovery	Inflation rise
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Per email (max. 5jpegs per email)	non-statutory	£3.00	£3.50	Full cost recovery	Inflation rise
Strategy & Partnerships	Communities, Social Mobility & Inclusion	Cultural & Community Services	Archives	Specialist photography by FSB Scanning Bureau	non-statutory	Prices available on application	Prices available on application	Full cost recovery	Prints larger than A3 have to be done by an external company and are quoted for on spec.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	<b>Ceremonies - Marriage, Civil Partnership, Naming, Celebration of Life and Renewal of Vows</b>					
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Venue marriage or CP Mon-Sat	non-statutory	£650	£715	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Venue marriage or CP Sun & current B/H	non-statutory	£755	£815	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Mon to Thurs all day	non-statutory	£275	£315	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Friday to Sun all day	non-statutory	£410	£450	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Non statutory, non-approved venues Mon-Thu	non-statutory	£345	£365	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Non statutory, non-approved venues Fri- Sun	non-statutory	£475	£500	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Two Stage Bespoke Ceremony (includes Statutory ceremony and celebration ceremony)	non-statutory	£725	£765	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	<b>Ceremonies - Private Citizenship</b>					
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Mon to Fri all day	non-statutory	£120	£130	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Council Ceremony room Sat all day	non-statutory	£205	£220	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	<b>Approved Premise Approvals</b>					

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Approval fee	non-statutory	£1,900	£2,015	Full cost recovery	for a three year approval initially, but all thereafter (if Terms & Conditions are met) are 5 years.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	<b>General Search</b>					
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	A general search in indexes in his/her office not exceeding 6 successive hours	Statutory	£18	£18	Statutory limit	Search in registration index books (free search available on-line via CAMDEX)
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	<b>Certificates - Superintendent Registrar/ Registrar</b>					
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Production of certificate of birth, death or marriage issued at time of registration, or if requested later then processed within 15 working days	Statutory	£11	£11	Statutory limit	Certificate
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Priority issue of certificate of birth, death or marriage, on or before next working day (orders up to 3pm).	Statutory	£35	£35	Statutory limit	Certificate
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	<b>Marriages and Civil Partnerships</b>					
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending outside his/her office to be given notice of marriage of a house-bound or detained person	Statutory	£47 (housebound) £68 (detained)	£47 (housebound) £68 (detained)	Statutory limit	Attending to take notice away from office
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Entering a notice of marriage/ CP where both parties exempt within meaning of Section 49 of the Immigration Act 2014	Statutory	£35	£35	Statutory limit	Giving legal notice. Additional £12 per person if not exempt
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Entering a notice of marriage by Registrar General's Licence	Statutory	£3	£3	Statutory limit	Giving legal notice.

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending a marriage/ CP at the residence of a housebound or detained person	Statutory	£84 (housebound), £94 (detained)	£84 (housebound), £94 (detained)	Statutory limit	Attending to take notice away from office
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Registrar attending a marriage/ CP by Registrar General's licence	Statutory	£2	£2	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy)
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending a marriage/ civil partnership at the register office	Statutory	£46	£46	Statutory limit	Marriage registration - statutory ceremony
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Attending a marriage/ civil partnership at a registered building or the residence of a housebound or detained person	Statutory	£88 (Detained person) £81 Housebound £86 (Registered building)	£88 (Detained person) £81 Housebound £86 (Registered building)	Statutory limit	Marriage registration - church / chapel / housebound / detained (prison / secure health unit)
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Certification of a place of meeting for religious worship	Statutory	£29	£29	Statutory limit	Legal notification of a church / chapel being registered for worship.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Registration of a building for the solemnization of marriages/ CPs	Statutory	£123	£123	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Registration of a building for the solemnization of marriages/ CPs. Building previously registered.	Statutory	£64	£64	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Joint application for the registration of a building for the marriage of a man and woman and same sex couples	Statutory	£123	£123	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Application to shorten the waiting period for a marriage/ CP	Statutory	£60	£60	Statutory limit	Application to reduce the normal 28 day period - exceptional reasons only.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Issue of Registrar-General's licence for marriage to be solemnized on the authority of that licence.	Statutory	£15	£15	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy).
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by a Superintendent Registrar of a divorce/ dissolution obtained outside of the British Isles	Statutory	£50	£50	Statutory limit	All decree absolutes in this category require checking process.

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a divorce/ dissolution obtained outside of the British Isles	Statutory	£75	£75	Statutory limit	All decree absolutes in this category require checking process.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Change of forename added within 12 months of birth registration (Space 17)	Statutory	£40	£40	Statutory limit	Where a child's name is changed by 'Space 17' amendment.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by Registrar / Superintendent Registrar of a correction application	Statutory	£75	£75	Statutory limit	All formal corrections in this category require additional process.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a correction application	Statutory	£90	£90	Statutory limit	All formal corrections in this category require additional process.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Letter provided by the Registrar General confirming that, on the basis of information provided, no record of a marriage or civil partnership in England and Wales has been found within a 10 year search period (for example: if required when getting married or forming a civil partnership outside England or Wales)	Statutory	£50	£50	Statutory limit	Fees set by national legislation.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Conversion of CP in accordance with the special procedure	Statutory	£15	£15	Statutory limit	Fees set by national legislation.
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	The first stage of the procedure for conversion of CP, for conversion on secular premises	Statutory	£27	£27	Statutory limit	Fees set by national legislation.



# Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Conversion of CP in accordance with the two stage procedure for conversion on religious premises: a) for the first stage of the procedure b) for the second stage of the procedure	Statutory	a) £27 b) £91.00	a) £27 b) £91.00	Statutory limit	Fees set by national legislation.	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	<b>Other Fees (inc. VAT where applicable)</b>						
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Post & handling (standard, UK)	non-statutory	£5.50	£5.85	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Signed for post & handling (UK)	non-statutory	£6.50	£6.90	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Signed for post & handling (Non-UK)	non-statutory	£13.50	£14.35	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Media use of ceremony room	non-statutory	£145	£155	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony amendment fee	non-statutory	£50	£50	Full cost recovery	Suggest we do not add additional cost. benchmarking indicates we are already charging at the upper limit of acceptability.	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - More than six months before the ceremony date	non-statutory	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	N/A		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between six months and 3 months before the ceremony date	non-statutory	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	N/A		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between three months and 30 day before the ceremony date	non-statutory	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	N/A		

# Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date	non-statutory	no refund will be made on any fees paid.	no refund will be made on any fees paid. The fee for a statutory ceremony will be retained as an administrative fee.	N/A		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Request from Approved Premise to review / amend numbers / rooms (inc VAT)	non-statutory	£155	£165	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Request from Approved Premise to issue duplicate documentation (inc VAT)	non-statutory	£50	£55	Full cost recovery	Plus postage & handling if by post instead of e-mail	
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Passport PD2 form	non-statutory	£50	£55	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Registration & Citizenship Services	Registrations	Duplicate schedule per schedule	non-statutory	£45	£50	Full cost recovery	Plus postage & handling	
Place & Sustainability	Communities, Social Mobility & Inclusion	Coroners	Coroners	Recording of Inquest provided to PIP on CD	Statutory	£5	£5	Statutory limit	Fees set by national legislation. 2023-24 rates are under review so may be subject to increase	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Primary Authority Fees</b>						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee of 4 hours; to include 3 hours of bespoke business advice, with the balance contributing to the overall management of the scheme.	Non - Statutory	£320.00	£380	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Work undertaken under the formal Primary Authority Agreement	Non - Statutory	£80.00	£95/hr charged at 15 minutes intervals	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Out of county mileage to be charged on Primary Authority-related journeys	Non - Statutory	45p per mile	48 pence per mile	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Business Advice Fees</b>						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Business advice provided outside of a Primary Authority agreement	Non - Statutory	£80 p/h plus VAT charged at 15 minute intervals	£95/hr plus VAT charged at 15 minutes intervals	Full cost recovery		

# Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	<b>Testing &amp; Verification Fees</b>					
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	All equipment and other weights and measures services, including Public Weighbridge Operators	Statutory	£80 per hour (minimum charge £40)	£95/hr (minimum charge £45)	Full cost recovery	
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	If site visit required	Statutory	Additional charge of £80	Additional charge of £95	Full cost recovery	
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	Certificate of accuracy when requested following routine testing	Statutory	£40.00	£47	Full cost recovery	
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	<b>Licensing Fees - Explosives</b>					
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where a minimum separation distance is prescribed (1 year duration)	Statutory	£193	£193	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where a minimum separation distance is prescribed (2 year duration)	Statutory	£253	£253	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where a minimum separation distance is prescribed (3 year duration)	Statutory	£317	£317	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where a minimum separation distance is prescribed (4 year duration)	Statutory	£390	£390	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where a minimum separation distance is prescribed (5	Statutory	£441	£441	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where <b>NO</b> minimum separation distance is prescribed (1 year duration)	Statutory	£113	£113	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where <b>NO</b> minimum separation distance is prescribed (2 year duration)	Statutory	£147	£147	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
<b>Place &amp; Sustainability</b>	<b>Communities, Social Mobility &amp; Inclusion</b>	<b>Trading Standards</b>	<b>Trading Standards</b>	New application where <b>NO</b> minimum separation distance is prescribed (3 year duration)	Statutory	£181	£181	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (4 year duration)	Statutory	£215	£215	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (5 year duration)	Statutory	£248	£248	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (1 year duration)	Statutory	£90	£90	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (2 year duration)	Statutory	£153	£153	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (3 year duration)	Statutory	£215	£215	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (4 year duration)	Statutory	£277	£277	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (5 year duration)	Statutory	£340	£340	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Renewal</b> of licence where <b>NO</b> minimum separation distance is prescribed (1 year duration)	Statutory	£56	£56	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Renewal</b> of licence where <b>NO</b> minimum separation distance is prescribed (2 year duration)	Statutory	£90	£90	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (3 year duration)	Statutory	£125	£125	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (4 year duration)	Statutory	£158	£158	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Renewal of licence where <b>NO</b> minimum separation distance is prescribed (5 year duration)	Statutory	£193	£193	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Varying name of licensee or address of site	Statutory	£38	£38	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Any other kind of variation	Statutory	Charged at a reasonable cost to the authority of having the work carried out	£95/hr min 30min	Full cost recovery		
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Transfer of licence or registration	Statutory	£38	£38	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Replacement of licence or registration referred to above if lost	Statutory	£38	£38	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Extended Fireworks Licence - Annual licence to sell fireworks outside the permitted periods as stated	Statutory	£500	£500	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Annual Fee - Certificate to store Petroleum</b>						
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (1 year duration)</b>	Statutory	£45	£45	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (2 year duration)</b>	Statutory	£90	£90	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (3 year duration)</b>	Statutory	£135	£135	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (4 year duration)</b>	Statutory	£180	£180	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (5 year duration)</b>	Statutory	£225	£225	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (6 year duration)</b>	Statutory	£270	£270	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (7 year duration)</b>	Statutory	£315	£315	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (8 year duration)</b>	Statutory	£360	£360	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (9 year duration)</b>	Statutory	£405	£405	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (10 year duration)</b>	Statutory	£450	£450	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (1 year duration)</b>	Statutory	£61	£61	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (2 year duration)</b>	Statutory	£122	£122	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (3 year duration)</b>	Statutory	£183	£183	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (4 year duration)</b>	Statutory	£244	£244	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (5 year duration)</b>	Statutory	£305	£305	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (6 year duration)</b>	Statutory	£366	£366	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (7 year duration)</b>	Statutory	£427	£427	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (8 year duration)</b>	Statutory	£488	£488	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (9 year duration)</b>	Statutory	£549	£549	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (10 year duration)</b>	Statutory	£610	£610	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (1 year duration)</b>	Statutory	£128	£128	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (2 year duration)</b>	Statutory	£256	£256	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (3 year duration)</b>	Statutory	£384	£384	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (4 year duration)</b>	Statutory	£512	£512	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (5 year duration)</b>	Statutory	£640	£640	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (6 year duration)</b>	Statutory	£768	£768	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (7 year duration)</b>	Statutory	£896	£896	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (8 year duration)</b>	Statutory	£1,024	£1,024	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (9 year duration)</b>	Statutory	£1,152	£1,152	Set in Statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (10 year duration)</b>	Statutory	£1,280	£1,280	Set in statute	Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Environmental Searches</b>						



## Schedule of Fees & Charges: Proposed rates for 2024-25 relating to Communities, Social Mobility and Inclusion Committee

Unless otherwise specified, prices for 2024-25 start from 1st April 2024

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	Current charge for 2023-24	Proposed Charge for 2024-25 6% increase recommended for non-stat rates	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Fees charged in respect of environmental searches carried out on request will include for up to two hours officer time	Statutory	£80 p/h (minimum charge £40)	£95 p/h (minimum charge £47)	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Where environmental search requests are made that incur officer's time in excess of two hours, an additional charge of £33 per hour per officer, or part there of will be charged	Statutory	£40p/h	£47	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Fees Payable for Approval</b>					
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals)	Statutory	£451 one off	£451 one off	Set in statute	Fee set in Animal Feed (Hygiene, Sampling etc and Enforcement)(England) Regulations 2015
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals).	Statutory	£226 one off	£226 one off	Set in statute	Fee set in Animal Feed (Hygiene, Sampling etc and Enforcement)(England) Regulations 2015
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	<b>Investigation fees</b>					
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Trading Standards Officer	Statutory	£80 p/h, rounded to the nearest hour	£95 p/h, rounded to the nearest hour	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Administrative Officer	Statutory	£48 p/h, rounded to the nearest hour	£57 p/h rounded to the nearest hour	Full cost recovery	
Place & Sustainability	Communities, Social Mobility & Inclusion	Trading Standards	Trading Standards	Hourly rate chargeable for Accredited Financial Investigator	Statutory	£80 per officer per hour, rounded to the nearest hour	£95 per officer per hour, rounded to the nearest hour	Full cost recovery	