

Strategy and Resources Committee Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions

To: Strategy and Resources Committee

Meeting Date: 27 June 2022

From: Democratic Services Manager

Electoral division(s): All

Key decision: No

Forward Plan ref: Not applicable

Outcome: To review the Committee's agenda plan and training plan, and appointments to Outside Bodies and Internal Advisory Groups and Panels, and the appointment of Member Champions to lead on specific subject areas.

It is important that the Council is represented on a wide range of outside bodies to enable it to provide clear leadership to the community in partnership with citizens, businesses and other organisations.

Recommendation: It is recommended that the Strategy and Resources Committee:

- (i) review its agenda plan attached at Appendix 1;
- (ii) review its training plan attached at Appendix 2;
- (iii) review the appointments to outside bodies as detailed in Appendix 3;
- (iv) review the appointments to Internal Advisory Groups and Panels as detailed in Appendix 4, and agree to change the composition of the County Farms Working Group so that it becomes a cross committee working group under the auspices of Strategy and Resources and Environment and Green Investment Committees with a membership of eight with one member from each group from each of the parent committees; and

- (v) review the appointment of Member Champions as detailed in Appendix 5.

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1. Background

- 1.1 The Strategy and Resources Committee reviews its agenda plan at every meeting.
- 1.2 The training plan for the Committee has been updated to reflect recent training.
- 1.3 The County Council's Constitution states that the Strategy and Resources Committee has authority to nominate representatives to Outside Bodies other than the Combined Authority, Greater Cambridge Partnership, Cambridgeshire and Peterborough Fire Authority, the County Councils Network Council, and the Local Government Association.
- 1.4 Appointments to Outside Bodies and Internal Advisory Groups and Panels are agreed by the relevant Policy and Service Committee.
- 1.5 The Strategy and Resources Committee at its meeting on 6 July 2021 reviewed and agreed its appointments to Outside Bodies and Internal Advisory Groups and Panels. It also agreed to delegate, on a permanent basis between meetings, the appointment of representatives to any vacancies on outside bodies, groups, and panels, within the remit of the Strategy and Resources Committee, to the Chief Executive in consultation with the Chair and Vice-Chair of Strategy and Resources Committee.

2. Appointments

- 2.1 The Committee is invited to review its appointments to outside bodies where appointments are required as set out in Appendix 3.
- 2.2 The internal advisory groups and panels for review are set out in Appendix 4 to this report. There is a proposal to change the composition of the County Farms Working Group so that it becomes a cross committee working group under the auspices of Strategy and Resources and Environment and Green Investment Committees. The membership will be eight members with one from each group from each of the parent committees.
- 2.3 The appointment of Evidence-Informed Policy Member Champions is set out for review in Appendix 5.

3. Alignment with corporate priorities

- 3.1 There are no significant implications for the following priorities:

Environment and Sustainability
Health and Care
Places and Communities
Children and Young People
Transport

4. Significant Implications

- 4.1 There are no significant implications within these categories

Resource Implications
Procurement/Contractual/Council Contract Procedure Rules Implications
Statutory, Legal and Risk Implications
Equality and Diversity Implications
Engagement and Communications Implications
Localism and Local Member Involvement
Public Health Implications
Environment and Climate Change Implications on Priority Areas

5. Source documents

5.1 [Membership of Outside Bodies and Internal Advisory Groups and Panels](#)

Strategy and Resources Committee Agenda Plan

Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
20/09/22	Integrated Finance Management Report for the Period Ending 31st July 2022	R Barnes	2022/082	07/09/22	12/09/22
	New Shire Hall - Multi-Function Room	T Cooper	Not applicable		
	This Land Business Plan and progress report	T Kelly	Not applicable		
	DfE safety valve deal submission	T Kelly	2022/083		
	Strategic Framework	A Askham	Not applicable		
	Corporate Risk Register	A Askham	Not applicable		
20/10/22	Integrated Finance Management Report for the Period Ending 31st August 2022	R Barnes	2022/022	10/10/22	12/10/22

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Treasury Management Report – Quarter 1	E Todd	Not applicable		
	Business Planning Update for 2023-28	T Kelly	Not applicable		
	Corporate Services Performance Report Quarter 1	T Barden	Not applicable		
	Service Committee Review of the draft 2023-24 Capital Programme	T Kelly	Not applicable		
	Corporate Services Report (including financial monitoring)	A Askham/ T Kelly/ S Grace/ F McMillan	Not applicable		
	Re-Procurement of Mobile Phone Contract	S Smith	2022/047		
	IT & Digital Strategy	S Smith	2022/028		
	Commercial Strategy	A Askham/ T Kelly	Not applicable		
	Waste Management PFI Contract – Update on Variations to Waterbeach Facility Permits+[Confidential item]	A Smith	2022/012		
16/12/22	Integrated Finance Management Report for the Period Ending 31st October 2022	R Barnes	2022/023	05/12/22	08/12/22
	Business Planning Proposals for 2023-28	T Kelly	Not applicable		
	Corporate Services Performance Report Quarter 2	T Barden	Not applicable		
	Treasury Management Report – Quarter 2*	E Todd	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Corporate Services Report (including financial monitoring)	A Askham/ T Kelly/ S Grace/ F McMillan	Not applicable		
26/01/23	Integrated Finance Management Report for the Period Ending 30th November 2022	R Barnes	2023/003	16/01/23	18/01/23
	Business Plan*	T Kelly	Not applicable		
28/03/23	Integrated Finance Management Report for the Period Ending 31st January 2023	R Barnes	2023/002	15/03/23	20/03/23
	Corporate Risk Register	A Askham	Not applicable		
	Corporate Services Performance Report Quarter 3	T Barden	Not applicable		
	Treasury Management Report – Quarter 3	E Todd	Not applicable		
	Corporate Services Report (including financial monitoring)	A Askham/ T Kelly/ S Grace/ F McMillan	Not applicable		
02/05/23 Reserve date				19/04/23	21/04/23

STRATEGY AND RESOURCES COMMITTEE TRAINING PLAN			The Training Plan below includes topic areas for S&R approval. Following sign-off by the details for training and development sessions will be worked up.						
Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
1.	Link Treasury Management	Local Government Finance – Third session as part of Members’ Induction Programme		November 2021	Tom Kelly	Virtual	Cllrs Bulat, Corney, Coutts, Kindersley, S King, McDonald, Milnes, Murphy, Shailer, Sharp, Taylor, Thompson, van de Ven & Whelan	14	Not applicable
2.	Performance Management training and case study research	In response to recommendations from the Peer Review and an internal audit. Members will be involved in reviewing and revising Key Performance Indicators that will be reported to Policy and Service Committees.		3 February 2022	Tom Barden	One hour session with PowerPoint presentation and live polls	All Members	18	Not applicable

Ref	Subject	Desired Learning Outcome/Success Measures	Priority	Date	Responsibility	Nature of training	Attendance by:	Cllrs Attending	Percentage of total
3.	What do we mean by commercial?	The Commercial Strategy is scheduled to be considered by the committee in October.		September 2022	Amanda Askham Tom Kelly	One hour			
4.	Census data and what this means for the council			October 2022	Amanda Askham Tom Barden	Two hours			

To be programmed:

Social value in Procurement

Cambridgeshire County Council Appointments to Outside Bodies: Policy and Service Committees

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
Cambridge BID Board A five-year initiative set up by Cambridge businesses/organisations to ensure continued investment in Cambridge City Centre.	6	1	Councillor G Bird (L)	Regulated Director	Strategy and Resources
Cambridgeshire Horizons Board Cambridgeshire Horizons still exists as a Limited company to oversee three “live” Rolling Fund investments, two loans and one equity investment, with an initial total value of £20.5m, to support a number of growth projects and developments around Cambridgeshire.	1	1	Councillor L Nethsingha (LD)	Company Director	Strategy and Resources
ESPO Management Committee Purchasing and contracting service for 6 member Authorities.	4	2	1.Councillor B Goodliffe (L) 2.Councillor S Ferguson (Ind)	Other Public Body Representative	Strategy and Resources

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
ESPO Finance and Audit Sub Committee	2	1	Councillor B Goodliffe (L)	Other Public Body Representative	Strategy and Resources
<p>ESPO Shareholder representative</p> <p>Representing Cambridgeshire's interests with respect to ESPO Trading Limited</p>	-	1	Councillor B Goodliffe (L)	<p>Other Public Body Representative</p> <p>(The Council partly owns ESPO Trading Limited (less than 20%) so Cllr Howell is the shareholder rep)</p>	Strategy and Resources
<p>Huntingdon BID Board</p> <p>BID is the town management vehicle for Huntingdon. It is an arrangement where businesses in a defined area agree improvements they want to make, over and above what the public agencies have to do. The fund is ring fenced and used solely to deliver the agreed set of projects and activities voted on by the businesses within the BID area.</p>	10	1	Councillor T Sanderson (Ind)	Other Public Body representative	Strategy and Resources

Name of Body	Meetings per Annum	Reps Appointed	Representative(s)	Guidance Classification	Committee to Approve
<p>Pathfinder Legal Services Limited</p> <p>Company jointly owned by Northamptonshire County Council, Central Bedfordshire Council and Cambridgeshire County Council to provide legal services to the owner councils and to other organisations within the public sector and not for profit sector.</p>	4	1	Councillor E Murphy (LD) Consultee Member	<p>Other Public Body Representative</p> <p>[Council's representative on a company it part owns]</p>	Strategy and Resources
This Land Board of Directors	12	1	<p>Councillor N Gough (LD)</p> <p>Coterminous Officer representative: Steve Cox</p>	Company Director (Non Executive Director)	Strategy and Resources

Appointments to Internal Advisory Groups and Panels

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
Civic Hub Project Board	12	1	Councillor G Wilson (LD)	Tony Cooper tony.cooper@cambridgeshire.gov.uk	Strategy and Resources
County Farms Working Group	4	7	Councillor L Dupré (LD) Councillor N Gay (Lab) Councillor M Goldsack (C) Councillor P McDonald (LD) Councillor M McGuire (C) Councillor N Shailer (Lab) Councillor M Smith (C)	John MacMillan john.macmillan@cambridgeshire.gov.uk 01223 699092 John Nash john.nash@cambridgeshire.gov.uk	Strategy and Resources

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p>Green Investments and Utilities Advisory Group</p> <p>To build a deeper understanding of green project business cases and new finance mechanisms; To provide a steer on detailed negotiations on new green commercial contracts where risk/rewards need to be balanced; and To inform better decision making at Council meetings for complex green investment projects.</p>	<p>6 (or more meetings dependent on the risks and issues implementing green investment projects.)</p>	<p>8 Four from Environment and Green Investment Committee and four from Strategy and Resources Committee</p>	<p>Environment and Green Investment Committee</p> <p>Councillor J Gowing (C) Councillor P Coutts (LD) Councillor C Rae (L) Councillor S Ferguson (Ind.)</p> <p>Strategy and Resources Committee</p> <p>Councillor M Goldsack (C) Councillor L Dupre (LD) Councillor N Gay (L) Councillor T Sanderson (Ind.)</p> <p>(Sub- Cllr Meschini (L))</p>	<p>Sheryl French Project Director, Energy Investment Unit</p> <p>sheryl.french@cambridgeshire.gov.uk</p> <p>01223 728552</p>	<p>Environment and Green Investment</p> <p>Strategy and Resources</p>
<p>Member Development Panel</p> <p>Oversees training and development for Members.</p>	<p>As required</p>	<p>7</p>	<p>Councillor S Criswell (C) Councillor I Gardener (C) Councillor E Meschini (Lab) Councillor L Nethsingha (LD) Councillor T Sanderson (Ind) Councillor P Slatter (LD) Councillor M Smith (C)</p>	<p>Michelle Rowe Democratic Services Manager</p> <p>michelle.rowe@cambridgeshire.gov.uk</p> <p>01223 699180</p>	<p>Strategy and Resources</p>

Name of Body	Meetings per Annum	Representatives Appointed	Representative(s)	Contact Details	Committee to Approve
<p>Waterbeach Joint Environment and Green Investment and Strategy and Resources Member Steering Group</p> <p>To review and monitor a project relating to the Waste Private Finance Initiative Contract</p>	TBC	<p>8</p> <p>Four from Environment and Green Investment Committee and four from Strategy and Resources Committee</p>	<p>Environment and Green Investment Councillor A Bradnam (LD) Councillor S Corney (C) Councillor N Gay (L) Councillor S Ferguson (Ind)</p> <p>Strategy and Resources Councillor S Count (C) Councillor E Meschini (L) Councillor L Dupre (LD) Councillor T Sanderson (Ind)</p>	<p>Steve Cox</p> <p>steve.cox@cambridgeshire.gov.uk</p> <p>01223 715660</p>	<p>Environment and Green Investment Committee and Strategy and Resources Committee</p>

Evidence-Informed Policy –
Councillors Lucy Nethsingha and Elisa Meschini

[appointed by Strategy and Resources Committee]

Responsible for promoting the use and presentation of evidence and creating opportunities for fellow Councillors and officers to use that evidence in the decisions they make.