

## Agenda Plan, Sub-Committee Chair and Vice-Chair Appointments and Appointments to Outside Bodies and Internal Advisory Groups and Panels

To: Assets and Procurement Committee

Meeting Date: 22 January 2025

From: Democratic Services Manager

Electoral division(s): All

Key decision: No

Forward Plan ref: Not applicable

Executive Summary: To review the Committee's agenda plan, appoint a Chair and Vice-Chair of the Shareholder Sub-Committee and appointments to Outside Bodies and Internal Advisory Groups and Panels.

Recommendation: It is recommended that the Committee:

- a) review its agenda plan attached at Appendix 1.
- b) appoint the Chair and Vice Chair of the Shareholder Sub-Committee for the remainder of the municipal year.
- c) note any appointments to Outside Bodies and Internal Advisory Groups and Panels, as necessary.

### Officer contact:

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# 1. Creating a greener, fairer and more caring Cambridgeshire

1.1 The arrangements set out in this report contribute to good quality public services as detailed in Ambition 6.

## 2. Background

2.1 The Committee agenda plan is reviewed at each meeting.

2.2 The Assets and Procurement Committee is responsible each year for selecting and appointing the Chair and Vice Chair of the Shareholder Sub-Committee from the Sub-Committee's membership. The current members are:

- Councillor David Ambrose Smith
- Councillor John Gowing
- Councillor Ros Hathorn
- Councillor Elisa Meschini
- Councillor Edna Murphy

2.3 The Constitution contains a standing delegation to all executive directors and directors, *'To approve nominations to outside bodies, in consultation with the chair of the relevant committee (or in their absence the vice-chair).'* Any appointments made under this delegation are reported to the Committee at its next meeting.

## 3. Significant Implications

3.1 There are no significant implications within these categories: Finance; Legal; Risk; and Equality and Diversity.

## 4. Source documents

4.1 [Council 22 October 2024 - Establishment of Shareholder Sub-Committee](#)

## Assets and Procurement Committee Agenda Plan

### Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee Date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
07/03/25	Cambridgeshire County Council's Disposal Policy	Sara Anderson	Not applicable	25/02/25	27/02/25
	Cambridgeshire Shire Hall Disposal	Chris Ramsbottom	2025/017		
10/06/25	Opus Cambridgeshire	Janet Atkin	Not applicable	29/05/25	02/06/25
16/09/25				04/09/25	08/09/25
15/10/25				03/10/25	07/10/25
18/11/25				06/11/25	10/11/25
13/01/26				31/12/25	05/01/26
11/03/26				27/02/26	03/03/26
09/06/26				28/05/26	01/06/26

Future items to be programmed:

Eastnet procurement - 2025