

# HIGHWAYS AND INFRASTRUCTURE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published on 2nd March 2020



Cambridgeshire  
County Council

## Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log;
- Finance Report;
- Agenda Plan, Appointments to Outside Bodies and Training Plan;

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for Reports to be sent to Democratic Services.</b>	<b>Agenda despatch date</b>
<b>10/03/20</b>	Quarterly Performance Report	Matthew Tullett	Not applicable	27/02/20	02/03/20
	Road Safety Schemes 2020-21	Matt Stanton/Richard Lumley	Not applicable		
	Local Highways Improvement (LHI) Schemes 2020-21	Matt Stanton/Richard Lumley.	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for Reports to be sent to Democratic Services.</b>	<b>Agenda despatch date</b>
	Highway Infrastructure Asset Management	Mike Atkins	Not applicable		
	Resident Parking Delivery Review				
<i>[21/04/20] Provisional mtg.</i>	Risk Register Review	Steve Cox	Not applicable	08/04/20	10/04/20
<b>26/05/20</b>	Risk Register Review (tbc, depending on April)	Steve Cox	Not applicable	13/05/20	15/05/20
	Milton Household Recycling Centre	Adam Smith	2020/013		
	Highways Verge Maintenance	Jon Clarke	Not applicable		
	Resident & Visitor Parking Permit Charges Review.	Sonia Hansen/Nicola Garner.	Not applicable		
<i>[16/06/20] Provisional mtg.</i>	Quarterly Performance Report	Matthew Tullett	Not applicable	04/06/20	08/06/20
	Quarterly Highways Contract Report	Richard Lumley			
	Road Safety Annual Review	Matt Staton/Richard Lumley	Not applicable		
	Highway Gritter Fleet Procurement	Richard Lumley/Jon Clarke	2020/023		
<b>07/07/20</b>				25/06/20	29/06/20
<i>[11/08/20] Provisional mtg</i>	Winter Plan for 2020/21. (Operational Plan)	Jon Clarke/Richard Lumley	Not applicable	30/07/20	03/08/20
<b>15/09/20</b>	Quarterly Performance Report	Matthew Tullett	Not applicable	03/09/20	07/09/20

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
	Performance report on first year of Ely Archives				
	Quarterly Highways Contract Report				
<b>06/10/20</b>	Service Committee Review of Draft Revenue Business Planning Proposals for XXX to XXX.	Steve Cox	Not applicable	24/09/20	28/09/20
	Service Committee Review of Draft 2021/22 Capital Programme	Steve Cox	Not applicable		
<b>10/11/20</b>	Business Planning (reserve in case of additions)		Not applicable	29/10/20	02/11/20
<b>01/12/20</b>	Business Planning		Not applicable	19/11/20	23/11/20
	Quarterly Performance Report	Matthew Tullett	Not applicable		
	Quarterly Highways Contract Report				
<b>19/01/21</b>				07/01/21	11/01/21
<i>[16/02/21] Provisional mtg</i>				04/02/21	08/02/21
<b>09/03/21</b>	Quarterly Performance Report	Matthew Tullett	Not applicable	25/02/21	01/03/21
	Quarterly Highways Contract Report				
<i>[13/04/21] Provisional mtg</i>				31/03/21	02/04/21
<b>08/06/21</b>				27/04/21	31/05/21

**August/September 2020:**