

POLICY and RESOURCES COMMITTEE WORK PROGRAMME

MEETINGS 2024/25

Date	Time	Venue
2024		
Thursday 28 November	1600 hours	NSH
2025		
Wednesday 22 January	1400 hours	SHQ
Thursday 3 April	1400 hours	SHQ
Wednesday 9 July	1400 hours	SHQ

WORK PROGRAMME 2024/25

2024			
Thursday 28 November			
Time	Agenda Item	Member/Officer	
1600	Minutes of Policy and Resources Committee Meeting 23 October 2024	Democratic Services Officer	
	Minutes of Overview and Scrutiny Committee Meeting 9 October 2024	Democratic Services Officer	
	Action Log	Democratic Services Officer	
	Audit Reports External Audit Annual Report 2021 to 2023 External Audit Planning and Completion Report for 2021/22 and 2022/23	Rachel Brittain and/or Wanda Khonjwayo BDO LLP	
	Part II Purchase of New St Ives Community Fire and Rescue Station	Assistant Chief Fire Officer	
	Work Programme 2024/25	Chair	
2025			
Wednesday 22 January			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 28 November 2024	Democratic Services Officer	
	Action Log	Democratic Services Officer	

	<u>Audit Reports</u> External Audit Annual Report	Ernst and Young LLP	
	<u>Decision</u> Draft Budget 2025/26 including Medium Term Financial Strategy 2024/28	Assistant Director Finance	
	Digital Strategy (post 2025)	Assistant Director ICT and OHU	Digital Strategy for 2022/25 approved at 31 October 2023 meeting
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2024/25 (including a mid-year Treasury Management Update)	Assistant Director Finance	
	Strategic Risk and Opportunity Management Register - Monitoring Report	Assistant Director Service Transformation	
	CFRS Community Safety Activities Update	Assistant Director Community Safety and Control	
	Work Programme 2024/25	Chair	
Thursday 3 April			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 22 January 2025	Democratic Services Officer	
	Minutes of Overview and Scrutiny Committee Meeting 15 January 2025	Democratic Services Officer	
	Action Log	Democratic Services Officer	
	<u>Audit Reports</u> TBC		
	<u>Information and Monitoring</u> Revenue and Capital Budget Monitoring Report 2025/26	Assistant Director Finance	
	Annual Review of the Operation of the ICT Shared Service Agreement	Assistant Director ICT and OHU	Annual after end of previous financial year
	Commercial and Procurement Activity – Annual Update	Deputy Chief Fire Officer/Head of Commercial and Business Support	Annual
	Fire Authority Programme Management - Monitoring Report	Assistant Director Service Transformation	
	Report on potential impact(s) on CFRS by the East/West Rail Project	Assistant Chief Fire Officer	Subject to information available following attendance at a consultation meeting
	Work Programme 2025/26	Chair	
Wednesday 9 July			
Time	Agenda Item	Member/Officer	
1400	Minutes of Policy and Resources Committee Meeting 3 April 2025	Democratic Services Officer	

	Minutes of Overview and Scrutiny Committee Meeting 26 March 2025	Democratic Services Officer	
	Action Log	Democratic Services Officer	
	Decision Annual Treasury Management Review	Assistant Director Finance	
	Audit Reports TBC		
	Information and Monitoring Revenue and Capital Budget Monitoring Report 2025/26	Assistant Director Finance	
	Annual Review of the Operation of the ICT Shared Service Agreement	Assistant Director ICT and OHU	Annual after end of previous financial year (if not available at 3 April 2025 meeting)
	Strategic Risk and Opportunity Management Register – Monitoring Report	Assistant Director Service Transformation	
	Work Programme 2025/26	Chair	

Provisional Committee Dates 2025/26

2025 - 22 October **2026** - 21 January, 2 April, 8 July