

CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 1 September 2017

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00am seven clear working days before the meeting.

The agenda dispatch date is a minimum of five clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
12/09/17	Minutes and Action Log	Democratic Services	Not applicable	30/08/17	01/09/17
	Free School Proposals	H Belchamber	Not applicable		
	Charging for Academy Conversions	H Belchamber	Not applicable		
	Local Safeguarding Children Board's Annual Report	R Waite/ A Jarvis	Not applicable		
	Educational Outcomes: Provisional Results	K Grimwade	Not applicable		
	Children's Self-Assessment	T Leavy	Not applicable		
	Staffing Structures in Children Families and Adults Directorate (People and Communities)	W Ogle-Welbourn	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Legal Costs	W Ogle-Welbourn/ Quentin Baker	Not applicable		
	Service Committee Review of Draft Revenue Business Planning Proposals for 2018-19 to 2022-2023	Hazel Belchamber	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
10/10/17	Minutes and Action Log	Democratic Services	Not applicable	27/09/17	29/09/17
	Children's Centres: Outcome of Public Consultation	T Leavy/ H Freeman	2017/031		
	School Place Planning over the next Five Years in Cambridge City	K Grimwade/ R Lewis	Not applicable		
	Free School Proposals	H Belchamber	Not applicable		
	Revised Place Planning Strategy St Neots	C Buckingham	2017/045		
	Education Self-Assessment	K Grimwade	Not applicable		
	Service Committee Review of Draft Revenue Business Planning Proposals for 2018-19 to 2022-2023	W Patten	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
14/11/17	Minutes and Action Log	Democratic Services	Not applicable	01/11/17	03/11/17
	Kennett Garden Village – Relocation and Expansion of a Primary Academy	C Buckingham	2017/046		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Free School Proposals	H Belchamber	Not applicable		
	Establishment of a new area special school at Alconbury Weald	C Buckingham	Not applicable		
	Placement Sufficiency and No Wrong Door	T Leavy/ F MacKirdy	tbc		
	Childcare Sufficiency	K Grimwade	Not applicable		
	People and Communities Directorate Staffing Structure	W Ogle-Welbourn	Not applicable		
	Recruitment and Retention	J Maulder/ T Leavy	Not applicable		
	Schools Funding Update	M Wade	Not applicable		
	Service Committee Second Review of Draft 2018-19 Capital Programme and Capital Prioritisation	W Patten/ M Teasdale	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
05/12/17	Minutes and Action Log	Democratic Services	Not applicable	22/11/17	24/11/17
	Free School Proposals	H Belchamber	Not applicable		
	Annual Corporate Parenting report	T Leavy/ F Mackirdy	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Estimating Demand for Education Provision arising from New Housing Developments (revision of methodology) (previously titled Revisions to Multipliers)	C Buckingham	2017/047		
	Apprenticeships Take Up and Outcome	K Grimwade	Not applicable		
	CUSPE Report	K Grimwade	Not applicable		
	Business Planning	W Patten	Not applicable		
	Service Committee Final Review of Draft Revenue and Capital Business Planning Proposals for 2018-19 to 2022-2023	W Patten	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
09/01/18	Minutes and Action Log	Democratic Services	Not applicable	22/12/17	28/12/17
	Free School Proposals	H Belchamber	Not applicable		
	Future Capacity of Cambridge City Primary Schools	H Belchamber/ R Pinion	2018/004		
	Attendance (including alternative provision and exclusions)	K Grimwade	Not applicable		
	Children Change Programme update on achievements: <ul style="list-style-type: none"> • Children Centres • No Wrong Door • Multi Agency Safeguarding Hub (MASH) 	L Williams	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Schools Funding Formula Approval	M Wade	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
<i>[13/02/18] Provisional Meeting</i>					
13/03/18	Minutes and Action Log	Democratic Services	Not applicable	28/02/18	02/03/18
	Free School Proposals	H Belchamber	Not applicable		
	Key Stage 4, Post 16 and Virtual School Results	K Grimwade	Not applicable		
	Education Strategy and Plan	K Grimwade	Not applicable		
	Annual Youth Offending Service (YOS) Report	S Ferguson/ T Watt	Not applicable		
	Update on Domestic Abuse and Sexual Violence work in Children and Education services	S Ferguson	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<i>[10/04/18] Provisional Meeting</i>					
22/05/18	Notification of the Appointment of the Chairman/ Chairwoman and Vice Chairman/ Chairwoman	Democratic Services	Not applicable	09/11/18	11/05/18

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Minutes and Action Log	Democratic Services	Not applicable		
	Free School Proposals	H Belchamber	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice should be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or Quentin.Baker@cambridgeshire.gov.uk