

# CHILDREN AND YOUNG PEOPLE COMMITTEE



Cambridgeshire  
County Council

**Date: Tuesday, 11 July 2017**

**Democratic and Members' Services**

Quentin Baker

LGSS Director: Law and Governance

**14:00hr**

Shire Hall

Castle Hill

Cambridge

CB3 0AP

**Kreis Viersen Room**

**Shire Hall, Castle Hill, Cambridge, CB3 0AP**

## **AGENDA**

**Open to Public and Press**

### **CONSTITUTIONAL MATTERS**

**1. Apologies for absence and declarations of interest**

*Guidance on declaring interests is available at*

<http://tinyurl.com/ccs-conduct-code>

**2. Minutes of the Meeting on 12 June 2017 and Action Log**

**5 - 30**

**3. Petitions**

### **DECISION**

**4. Children's Centres Update**

**31 - 74**

### **KEY DECISION**

- |                  |   |                 |
|------------------|---|-----------------|
| <b>5.</b>        | <b>Contract for the Supply and Delivery of New Modular Mobile Classroom Buildings for use as School Accommodation</b> | <b>75 - 80</b>  |
| <b>DECISIONS</b> |   |                 |
| <b>6.</b>        | <b>Free School Proposals</b><br>Standing item. There is no business to discuss.                                       |                 |
| <b>7.</b>        | <b>Joint Local Area Special Educational Needs and Disabilities Inspection in Cambridgeshire</b>                       | <b>81 - 86</b>  |
| <b>8.</b>        | <b>Agenda Plan, Appointments and Training Plan</b>  | <b>87 - 104</b> |

### **MONITORING REPORTS**

- |            |   |                  |
|------------|---|------------------|
| <b>9.</b>  | <b>Coram Cambridgeshire Adoption Annual Report</b>  | <b>105 - 124</b> |
| <b>10.</b> | <b>Finance and Performance Report - May 2017</b><br>Appendix 4 to follow.   | <b>125 - 184</b> |
| <b>11.</b> | <b>Youth Offending Service: Her Majesty's Inspectorate of Probation Inspection Report and Draft Improvement Plan</b>                                      | <b>185 - 204</b> |
| <b>12.</b> | <b>Date of Next Meeting</b><br>The Committee is due to meet next on Tuesday 12 September 2017 at 2.00pm in the Kreis Viersen Room, Shire Hall, Cambridge. |                  |

The Children and Young People Committee comprises the following members:

Councillor Simon Bywater (Chairman) Councillor Samantha Hoy (Vice-Chairwoman)

Councillor Adela Costello Councillor Peter Downes Councillor Lis Every Councillor Anne Hay  
Councillor Lucy Nethsingha Councillor Simone Taylor Councillor Joan Whitehead and  
Councillor Julie Wisson

Andrew Read (Appointee) Flavio Vettese (Appointee)

*For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact*

Clerk Name: Richenda Greenhill

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**CHILDREN AND YOUNG PEOPLE COMMITTEE: MINUTES**

**Date:** Monday 12 June 2017

**Time:** 2.00pm – 4.15pm

**Present:** Councillors S Bywater (Chairman), A Costello, P Downes, L Every, A Hay, S Hoy (Vice Chairwoman), L Nethsingha, T Sanderson, J Whitehead and J Wisson

Co-opted Member: A Read

**Apologies:** Councillor S Taylor (substituted by Councillor T Sanderson)

Co-opted Member: F Vettese

**CONSTITUTIONAL MATTERS**

**1. NOTIFICATION OF CHAIRMAN/WOMAN AND VICE CHAIRMAN/WOMAN**

It was resolved to note that Council had appointed Councillor Simon Bywater as the Chairman and Councillor Samantha Hoy as the Vice-Chairwoman of the Children and Young People Committee for the municipal year 2017/18.

**2. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were received from Councillor S Taylor, substituted by Cllr T Sanderson, and co-opted member F Vettese.

A declaration of interest was made by Councillor J Wisson in relation to Item 4: Petitions as the local member for The Round House Primary Academy in St Neots.

Declarations of interest were made by Councillors L Every and L Nethsingha in relation to Item 7: Free School Proposals and Item 8: Charging for Academy Conversions as school governors.

A declaration of Interest was made by Mr A Read in relation to Item 7: Free School Proposals and Item 8: Charging for Academy Conversions relating to his role as Director Of Education for the Diocese of Ely and Chief Executive Officer of the Diocese of Ely Multi-Academy Trust (DEMAT).

**3. MINUTES OF THE MEETING ON 14 MARCH 2017 AND ACTION LOG**

It was resolved to approve the minutes of the meeting on 14 March 2017 as a correct record, subject to amending the final paragraph of Minute 270 to read 'Councillor Whitehead' rather than 'the Chairwoman'. The corrected minute reads:

'Cllr Whitehead noted that this was the last scheduled meeting for the Committee before the local government elections in May 2017. She thanked Members for their positive contributions and support during the current administration and offered particular thanks and good wishes to the Vice Chairman, Councillor David Brown, who would be stepping down in May.'

Members reviewed the action log and requested the following actions:

- Minute 239: Review of Secondary School Provision in Fenland: To provide Members with an update on progress by email, including regarding any proposed new site;  
(**Action:** Head of Service, 0-19 Place Planning and Organisation)
- Minute 255: Agenda Plan and Appointments: To clarify whether the Committee is still able to appoint elected members to the Adoption Panel or as Trustees now that arrangements are managed by Coram Cambridgeshire.  
(**Action:** Head of Service County Wide and Looked After Children/ Democratic Services Officer)

It was resolved to note and comment on the Action Log.

#### **4. PETITIONS**

The Committee received a petition from Ms Emma Stevens regarding The Round House Primary Academy in St Neots. The full text of the petition is attached at Appendix A and was circulated to members of the Committee in advance of the meeting.

Ms Stevens said that she was speaking on behalf of many members the local community in seeking to increase the capacity at The Round House Primary Academy in time for the September 2017 intake. The Round House Primary Academy had always been intended to accommodate local children, but due to mistakes in forecasting pupil numbers the school had been regularly oversubscribed in recent years leading to real frustration and disappointment to local families. It was understood that officers were looking at a solution from 2018 onward, but the use of temporary buildings would increase capacity in time for the September 2017 intake. The community was outraged by the failure to provide an adequate number of places at the school for local children.

The Chairman thanked Ms Stevens for her petition and summary of the issue. As there was no report on this item on the meeting agenda it would not be discussed by the Committee, but he invited Members to ask any questions of clarification they might have.

In response to questions from Members, Ms Stevens made the following points:

- Loves Farm was a geographically self-contained area designed to suit the needs of young families, but there were insufficient places available at the local school to meet the needs of those families;
- The majority of children who were not offered places at The Round House were driven past the school to their allocated schools in St Neots which they found upsetting;
- Between ten and twelve families were currently believed to be on the waiting list for places at The Round House for September 2017;
- Some children whose applications for places at The Round House Primary Academy were unsuccessful had been allocated places at Priory Park. This meant that some families which had expressed a preference for Priory Park were not offered places there;

- There was no suggestion that Priory Park was not delivering a good education, but it did not offer children living in Loves Farm the additional social and emotional benefits of attending their local school alongside their friends;
- A Member noted that schools were funded on a per-pupil basis. This meant that increasing the number of places at one school when places were still available in other local schools would have a negative impact on the funding of those schools with unfilled places, and consequently on their staffing levels;
- Several Members emphasised the importance of community cohesion and supporting new communities to thrive and develop;
- A Member highlighted the difficulty in producing accurate forecasts of pupil numbers given the significant number of variables involved and the duty on the Local Authority to act in the best interests of all of its residents within the finances available.

The Chairman thanked Ms Stevens for her petition and those members of the public who had also come along to show their support. The matter would now be discussed informally by councillors and officers and Ms Stevens would receive a written response within ten working days.

**(Action: The Strategic and Policy Place Planning Manager:** To produce a draft response to Ms Stevens' petition following discussions between councillors and officers)

## **DECISION**

### **5. CHILDREN AND YOUNG PEOPLE COMMITTEE AGENDA PLAN AND TRAINING PLAN**

The Committee received a report from the Interim Executive Director for Children Families and Adults containing the committee agenda plan and draft committee training plan.

The Chairman asked Members to note that there would be a seminar at Wyboston Lakes on Wednesday 20 September 2017 in the morning to bring together elected members, schools' representatives and education providers to discuss the vision for education in Cambridgeshire over the next five to ten years. Further details would be provided nearer the time.

In discussion of the draft training plan Members agreed that they would like training sessions to start between 4.00-4.30pm. There were no additional areas where Members felt that they required training at this stage, but this would be kept under review.

It was resolved to:

- a) agree the agenda plan attached at Appendix A to the report.
- b) agree the training plan that had been developed as set out at Appendix B to the report.
- c) consider if there were any other areas of the Committee's remit where members felt they required additional training.

## **KEY DECISION**

### **6. CAMBRIDGESHIRE COUNTY COUNCIL FRAMEWORK AND TERM CONTRACTS**

The Committee received a report from the Interim Executive Director for Children Families and Adults seeking Member approval for four procurement frameworks. These would help ensure that the Council remained able to meet its statutory responsibilities to ensure the timely and cost effective delivery of capital programme projects to deliver sufficient numbers of maintained school and nursery places within the county. It was proposed that the financial assessment of each of the frameworks would be carried out by an external consultant at an estimated cost of between £100,000-150,000. This cost would be met from the Children and Young People Capital Programme. A number of projects were on hold pending Committee approval of the proposed procurement frameworks and officers advised of a significant risk to projects and programmes until the necessary frameworks were approved.

During discussion it was noted that the reference to 'lots' in paragraph 2.1.3 was a technical procurement term and referred to the practice of running one procurement process, but allowing different value options within the framework. In the case of paragraph 2.1.3 the framework had been divided into four which should mean that the appointed providers would be able to provide the best value based on a price and quality assessment. The percentage used to calculate capped fees against construction costs had not yet been finalised, but the percentage would vary depending on the value of the lot.

It was resolved to endorse:

- a) the re-procurement of the following frameworks which had either expired or were due to expire in the next 12 months:
  - Design & Build Contractor Framework (expired 31 March 2017)
  - Relocation of Temporary Buildings and Associated Groundworks Term Contract (due to expire 31 March 2018)
  - Minor Works Framework (due to expire 31 March 2018)
- b) the procurement of a Temporary Buildings Multi-disciplinary Framework to assist in the management and delivery of the design, health and safety compliance and town planning requirements relating to the provision of mobile accommodation.

### **7. FREE SCHOOL PROPOSALS**

The Committee considered a report from the Interim Executive Director for Children Families and Adults which provided an update on the outcome of Wave 12 free school applications, next steps in relation to both successful and unsuccessful applications, the proposal to launch a competition to seek a sponsor to run an area special school at Alconbury Weald and the outcome of a joint application with Peterborough City Council to the Department for Education (DfE) to commission a special school focusing on the needs of 14-19 year old students with high functioning autism and complex emotional and mental health needs to serve the north of Cambridgeshire and Peterborough.



The Strategic and Policy Place Planning Manager stated that the outcome of the Wave 12 application round had resulted in three successful applications in areas where there was no identified basic need for additional places. In each of these cases no site had yet been identified for the proposed new school. Officers had met with the Regional Schools Commissioner and the heads of the existing schools potentially impacted by the approval of these applications to discuss the situation. Five of the seven unsuccessful Wave 12 applications were for schools in locations where a basic need for places existed as the result of new developments in the area. Officers had identified two possible alternative routes to address the basic need for additional school places in these locations. These were either launching a competition to identify a preferred sponsor in line with the provisions of the Education Act 2006 or approaching the Trust or Governing Body of an existing school with proposals to extend that school by establishing a second campus on a site in the development area.

The deadline for the Wave 13 application round had not yet been announced by the DfE so it was proposed to launch a competition later in June under the free school presumption process to identify a preferred sponsor for the area special school required at Alconbury Weald. There had previously been a role for Children and Young People Committee Spokes in the preferred school sponsor selection process and officers sought guidance from the Committee on Member involvement going forward.

The application to commission a 50 place special school in the north of the county for young people aged 14-19 with a high functioning autism spectrum disorder and/ or complex emotional and mental health needs which was made by jointly by the County Council and Peterborough City Council had been unsuccessful.

The Chairman stated that a request to speak on this agenda item had been received from Mr Rick Carroll, the Chief Executive Officer for the St Neots Learning Partnership, and he invited Mr Carroll to address the Committee.

Mr Carroll said that there were currently two mainstream academies in the St Neots area, Ernulf Academy and Longsands Academy, and both were committed to providing their students with the best possible learning experience and outcomes. Ernulf Academy had experienced a period of challenge, but had responded to this robustly and the improvements put in place had been praised by the Regional Schools Commissioner. Mr Carroll expressed grave concern about the impact on these existing schools of the proposed new mainstream secondary academy which had been approved by the DfE in St Neots. There were unfilled places at Ernulf Academy and if these remained unfilled it could lead to a drop in funding which would have a negative impact on existing pupils. There was increased demand for sixth form and special needs provision in the area and a limited vocational offer locally. If addressed this could enable the St Neots Sixth Form to become a beacon for the North Cambridgeshire area. Longsands Academy was continuing to improve and was now over-subscribed.

There were no questions from Members. The Chairman thanked Mr Carroll for attending in person to share his views with the Committee.

The following points arose in discussion of the report and in response to Members' questions:

- Several Members questioned the rationale for refusing applications to establish new schools where there was an identified need for additional places, but approving applications in areas where places remained unfilled in existing schools. Officers

advised that the DfE used eight definitions of need in considering applications and that the basic need for additional places was only one of these eight criteria. Members said they would welcome an early meeting with the Regional Schools Commissioner to clarify the local rationale and logic to the outcome of the Wave 12 applications in Cambridgeshire;

**(Action: Head of Service, 0-19 Place Planning and Organisation/ Democratic Services Officer:** To seek an early meeting with the Regional Schools Commissioner on behalf of the Committee)

- Officers advised that some of the Wave 12 applications had been unsuccessful because they would not be delivered by 2020. This would not prevent the Council from choosing a sponsor in future whose application had been turned down by the DfE on the basis of its timeframe;
- The co-opted representative of the Diocese of Ely stated that the Diocese of Ely Multi-Academy Trust (DEMAT) had been involved in both successful and unsuccessful applications under the Wave 12 round and reported inconsistent feedback on the quality of the bids submitted. He further stated that as the approved sponsor of the secondary school in Alconbury Weald DEMAT offered an open invitation to work alongside the chosen sponsor of the free special school required there, whoever that might be;
- Officers advised that the current strategy for secondary school places in St Neots which was approved by the Committee had been based on student numbers being accommodated across Longsands Academy and Ernulf Academy without the need to build an additional school. Given the DfE's approval of the St Neots Academy bid this strategy would need to be reviewed with the St Neots Learning Partnership and the Regional Schools Commissioner. Following these discussions a revised strategy would be brought to the Committee in the autumn for approval;
- A Member noted the significant difficulty which the Council had experienced over time in identifying suitable sites for secondary schools in areas where a basic need for additional places existed. Given this experience they questioned whether the proposed opening dates of 2018-2020 for the three approved secondary school applications where no site had yet been identified was achievable;
- Officers confirmed that there was no Section 106 agreement in relation to the Alconbury Weald free special school. It had not been possible to negotiate any capital input from the developer because, as an area special school, not all of the students would be drawn from the local development;
- Officers advised that the DfE had put together a central list of areas where new special schools were needed. Around 20 bids had been approved nationally as part of the Wave 12 round, all of which had both identified sites and sponsors;
- It was agreed that Member engagement in future competitions under the free school presumption process should draw from a pool consisting of the Committee Chairman, Vice Chairwoman, Lead Members and Local Members.  
**(Action: The Strategic and Policy Place Planning Manager:** To revise the Council's process for future competitions under the free school presumption accordingly)

It was resolved to:

- a) note and comment on the outcome of applications to open new free schools in Cambridgeshire under Wave 12 of the Department for Education's centrally delivered free school programme and the identified options in those cases where there was an identified basic need and the associated applications were not approved for implementation;
- b) note and comment on the intention to launch a competition to seek a sponsor for a new area special school at Alconbury Weald;
- c) note the Council's adopted process for competitions under the free school presumption process and the need to review them to align with the Council's new decision-making arrangements;
- d) note and comment on the outcome of the application made jointly with Peterborough City Council to establish a free special school provision;
- e) agree that, in addition to keeping Members informed of any implications for the local authority's statutory responsibilities of the free school applications where no basic need had been identified, that Officers should work with the St Neots Learning Partnership and the Regional Schools Commissioner's Office to develop a revised strategy for secondary school places in St Neots that would address 11-16 and sixth form provision;
- f) seek an early meeting with the Regional Schools Commissioner to clarify the local rationale and logic to the outcome of the Wave 12 applications in Cambridgeshire to the Committee.

## **8. CHARGING FOR ACADEMY CONVERSIONS**

The Committee received a report from the Interim Executive Director for Children Families and Adults which set out the process and arrangements for maintained schools to convert to academies and sought the Committee's agreement that the Council should introduce a charging arrangement for the work it was required to undertake and the costs incurred for all future conversions.

The Head of Service for 0-19 Place Planning and Organisation described the current arrangements whereby publicly funded schools could become academies through one of three routes: those deemed to be high performing schools by Ofsted could convert by joining an existing multi-academy trust (MAT) or as a stand-alone academy; those deemed by Ofsted to be requiring improvement could join an established MAT; and those deemed to be under-performing by Ofsted could be required to become academies. This latter group was termed sponsored academies.

In March 2017 the Council secured £50,000 in time-limited grant funding from the Department for Education (DfE) in recognition of the additional costs arising from the academy conversion process. However, a long term solution was needed to address this cost pressure going forward. Officers recommended that future charges should be based on actual costs rather than a flat rate to ensure that they were fair and transparent, but sought Members' views on whether they would wish to consider

different arrangements for those schools which were required to convert rather than chose to do so.

The following points arose in discussion of the report and in response to Members' questions:

- At present there were twelve schools within the county pending conversion to academy status, all of which were intending to join an established MAT;
- The £25,000 which schools received to support them with the cost of the academy conversion process was a flat rate sum regardless of school size;
- Officers confirmed that it would be possible to provide schools with an indication of the likely cost for Council services in advance of a decision to proceed;
- The majority of the £50,000 one-off funding from the DfE would be used to employ an Academies Project Officer on a one year fixed term contract. Part of this officer's role would be to prepare a baseline document in preparation for each conversion which would include making clear all ownership issues and liabilities;
- A Member disagreed with officers' judgement that the costs relating to the academy conversion process were easily identifiable and expressed concern that by charging for this service the Council left itself open to potential litigation relating to any delays in the process;
- Several Members expressed reservations about charging a flat rate because a small school would pay the same rate as a large school;
- Several Members questioned whether separate arrangements should apply to schools which were required to convert to academy status because they were deemed to be under-performing.

Summing up the discussion, the Chairman stated that this was an important decision which should not be rushed. Members would like more information about the implications of the various charging regimes before reaching a decision.

It was resolved that:

- a) the Committee agreed in principle the proposal that the Council introduced a charging arrangement for the work it was required to undertake and the costs it incurred as a result of the conversion process which would apply to all future conversions, subject to further details of the charging arrangements being brought to the Committee by officers for approval.  
**(Action: Head of Service, 0-19 Place Planning and Organisation: To bring the decision about charging for academy conversions back to the Committee when the additional information requested by Members was available)**

## 9. FINANCE AND PERFORMANCE REPORT: OUTTURN 2016/17

The Committee considered a report by the Chief Finance Officer and presented by the Strategic Finance Manager which set out the 2016-17 Outturn for the Children Families and Adults Directorate. Members were asked to restrict their attention to the budget lines for which the Children and Young People (CYP) Committee was responsible. The first set of figures for the 2017-18 financial year would be available in the July report.

The final outturn for 2016-17 was an overspend of approximately £7,000,000 on the budget areas for which CYP was responsible. This represented a worsening of the position which was reported to the Committee in March 2017. The difference was primarily due to increased costs relating to the discharge of the Council's statutory duties relating to Children's Social Care and Looked After Children. Committee approval was sought to submit the earmarked reserves listed at Appendix 3 to the General Purposes Committee for re-approval.

The following points arose in discussion of the report and in response to Members' questions:

- A savings tracker had been developed as a new tool to be used across all of the Council's business areas. The sections relating to those areas for which CYP was responsible would be reported to the Committee on a quarterly basis;
- The final outturn for 2016-17 took account of the additional £3,000,000 which had been allocated in-year to off-set increased costs relating to Looked After Children. Without this sum the total overspend on services for children and young people would have been in the region of £10,000,000;
- Appendix 2, Table 2.1: The original budget figure 2016/17 column related to the business plan approved by Council in February 2016; the budget 2016/17 column included in-year virements approved by the Committee;
- The Chairman asked that training on finance and performance reports be included on the Committee training plan if it was not already being covered in the training sessions on Local Government Finance which were open to all Members;  
(**Action: Executive Officer, Children Families and Adults/ Democratic Services Officer:** To investigate and add to the CYP training plan if appropriate)
- Members asked for clarification of the threshold for the direction arrows on the Risk Register being changed as they felt small shifts in performance might be represented disproportionately.  
(**Action: Strategic Finance Manager**)

It was resolved to:

- a) Note the finance and performance position as at the end of 2016/17;
- b) Recommend the earmarked reserves listed in Appendix 3, which were continuing in 2017/18, to the General Purposes Committee for their re-approval.

## 10. APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS AND PARTNERSHIP LIAISON AND ADVISORY GROUPS

The Committee received a report from the Chief Executive on appointments to internal advisory groups and panels and partnership liaison and advisory groups. Members considered each of these in turn and agreed appointments as set out at Appendix B. A number of appointments were not filled and it was agreed that details of these would be circulated to the Chairman and Lead Members so that they could consult with their groups on possible candidates. Subject to the Committee agreeing the recommended delegation of authority to the Interim Executive Director of the Children Families and Adults Directorate these appointments would be finalised outside of the meeting in consultation with the Chairman.

**(Action: Democratic Services Officer:** To circulate details of unfilled appointments to the Chairman and Lead Members and report any appointments made under delegated authority at the next meeting)

The following points arose in discussion of the report:

- Children's Health Joint Commissioning Board: Members questioned whether this Board was still in operation and, if not, what arrangements had replaced it. If it remained active it was agreed to appoint Councillor Bywater and Councillor Nethsingha;  
**(Action: Service Director, Strategy and Commissioning)**
- Joint Consultative Committee (Teachers): Members noted that reform proposals had been submitted to Spokes (the political groups' spokesmen and women for CYP) during the previous administration, but that Spokes had chosen not to proceed with these at that time. Work was continuing to revise the consultation framework and it was known that the trade union side wanted to continue to meet formally with Members. A report would be brought to the Committee later in the year and it was agreed to postpone making appointments to the committee pending further consideration of the framework.

It was resolved to:

- a) review and agree the appointments to outside bodies as detailed at Appendix 1 to the report;
- b) review and agree the appointments to relevant partnership liaison and advisory groups as detailed at Appendix 2 to the report;
- c) delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups within the remit of the Children and Young People Committee to the Executive Director Children Families and Adults, in consultation with the Chairman of the Children and Young People Committee and to notify the Committee of these appointments at its next meeting.

## **INFORMATION ITEMS**

### **11. 0-19 JOINT COMMISSIONING OF CHILDREN'S HEALTH AND WELLBEING SERVICES**

The Committee received a report from the Head of Commissioning, Child Health and Well-Being which provided an update on the 0-19 Healthy Child Programme (HCP) and the impact which its work programme was having through the Joint Commissioning Unit. The work was already having a noticeable impact in reducing waiting lists and increasing the money being directed to early support services and it was intended to provide Members with an assurance that commissioning was being done in a joined up way in the context of the Children's Change programme. Members noted that a detailed report would be submitted to the Health Committee on 14 June 2017 and that a draft version of this report was attached for information.

The following points arose in discussion of the report and in response to Members' questions:

- The Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) had agreed to pool budgets in some areas which allowed for the more joined up provision of services;
- There were less hand-offs of care between professionals which provided a better experience for families;
- A Member said that they would like to see the Council taking a more pro-active role in relation to childhood obesity. Officers confirmed that they recognised the need for a better core offer to primary schools to help address this issue;
- A Member commented that the report contained too much jargon and asked that this be removed from future reports;
- A lot of work had been done directly with schools, families, children and young people to ask them what would make the most difference to them. The most frequently recurring request was for more integrated working.

It was resolved to:

- a) Support the work to date;
- b) Note the interdependencies with other transformation work streams.

### **12. DATE OF NEXT MEETING**

It was noted that the Committee would meet next on Tuesday 11 July 2017 at 2.00pm in the Kreis Viersen Room, Shire Hall, Cambridge.

Chairman  
(date)

Petition received from Emma Stevens:

'The Round House Primary Academy is over-subscribed and not all children living on Loves Farm will be giving a place. Places are currently allocated based on distance to the school meaning it's children living to the North of the estate who will miss out on a place. And it's these children who have the furthest to travel to the next nearest school which is at least a 40 minute walk away.

Loves Farm has grown at a fast rate over the past few years, and has a particularly high proportion of young families, however the capacity of the primary school has not been increased to reflect this.

Loves Farm residents have spent a huge amount of time building our estate into a wonderful community and at the heart there's a fantastic primary school. It's so deeply disappointing that the school does not have enough spaces for all of the children on Loves Farm and preventing more and more children from attending the local school is likely to have a huge impact on the community spirit of Loves Farm and sadly start to erode all of the hard work and progress that's been made.

It's so disheartening to see the majority of children in our neighbourhood being able to walk to school, whilst a small minority have to be driven past all of them, past the local school, in order to attend another school much further away. Living close to the school they attend not only makes travelling much easier for both the parents and children, but it also provides exercise, gives the children an opportunity to socialise, make friends, and really feel part of the community. It makes it far easier to attend extra curricula and social activities that are so important to enriching their education, and it will also mean they will live close to their school friends and this will be so beneficial for them both now and in the long run.

We would like the capacity of The Round House Academy to be increased in time for the September 2017 intake.'



**CAMBRIDGESHIRE COUNTY COUNCIL  
CHILDREN AND YOUNG PEOPLE COMMITTEE  
APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS**

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Accelerating the Achievement of Vulnerable Groups Steering Group</b>  The Group steers the development and implementation of the Accelerating Achievement Action Plan, which aims to rapidly improve the educational achievement of vulnerable groups.	6	1	Councillor A Costello (Con)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Cambridgeshire Culture Steering Group</b>  The role of the group is to give direction to the implementation of Cambridgeshire Culture, agree the use of the Cambridgeshire Culture Fund, ensure the maintenance and development of the County Art Collection and oversee the loan scheme to school and the work of the three Cambridgeshire Culture Area Groups.	3	3	1. Councillor S Bywater (Con) 2. Councillor N Kavanagh (Lab) 3. Vacancy	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Cambridgeshire Schools Forum</b>  The Cambridgeshire Schools Forum exists to facilitate the involvement of schools and settings in the distribution of relevant funding within the local authority area	6	3	1. Councillor S Bywater (Con) 2. Councillor P Downes (LD) 3. Councillor J Whitehead (Lab)	Richenda Greenhill Democratic Services Officer  01223 699171  <a href="mailto:Richenda.greenhill@cambridgeshire.gov.uk">Richenda.greenhill@cambridgeshire.gov.uk</a>

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Corporate Parenting Partnership Board</b>  The Corporate Parenting Partnership Board looks after the interests of all children and young people who are looked after. As corporate parents, the Council will strive to ensure we provide our Looked After children with safe and supportive care which promotes their talents, skills and potential and encourages them to be the best that they can be.	4	6	1. Councillor A Costello (Con) 2. Councillor L Every (Con) 3. Councillor A Hay (Con) 4. Councillor J Whitehead (Lab) 5. Vacancy 6. Vacancy	Theresa Leavy Interim Service Director: Children's Social Care  01223 727989  <a href="mailto:theresa.leavy@cambridgeshire.gov.uk">theresa.leavy@cambridgeshire.gov.uk</a>
<b>Fostering Panel</b>  Recommends approval and review of foster carers and long term / permanent matches between specific children, looked after children and foster carers. It is no longer a statutory requirement to have an elected member on the Panel.	2 all-day panel meetings a month	1	1. Councillor S King (Con) 2. Cllr P Topping (Con)	Fiona MacKirdy Interim Head of Service Looked After children  01223 715576  <a href="mailto:fiona.mackirdy@cambridgeshire.gov.uk">fiona.mackirdy@cambridgeshire.gov.uk</a>
<b>New Street Ragged School Trust</b>  Management of the Cambridge Learning Bus, which provided enhanced curriculum support to Cambridge City nursery and primary schools. It travels to the schools where the Learning Bus teacher and teaching assistant deliver workshops.	2	2	1. Councillor L Nethsingha (LD) 2. Councillor J Whitehead (Lab)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Standing Advisory Council for Religious Education (SACRE)</b>  To advise on matters relating to collective worship in community schools and on religious education.	As required	3	1. Councillor C Richards (Lab) 2. Councillor J Wisson (Con) 3. Vacancy	Kerri McCourty Business Support Team  <a href="mailto:kerri.mccourty@cambridgeshire.gov.uk">kerri.mccourty@cambridgeshire.gov.uk</a>

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Virtual School Management Board</b>  The Virtual School Management Board will act as “governing body” to the Head of Virtual School, which will allow the Member representative to link directly to the Corporate Parenting Partnership Board.	Termly	1	1. Councillor A Costello (Con)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>  Edwina Erskine Business Support Officer – Administration Services Team Cambridgeshire's Virtual School for Looked After Children (ESLAC Team)  01223 699883  <a href="mailto:edwina.erskine@cambridgeshire.gov.uk">edwina.erskine@cambridgeshire.gov.uk</a>

**CAMBRIDGESHIRE COUNTY COUNCIL  
CHILDREN AND YOUNG PEOPLE COMMITTEE  
APPOINTMENTS TO PARTNERSHIP LIAISON AND ADVISORY GROUPS**

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Cambridgeshire Children's Trust Executive Partnership (CTEP)</b>  The CTEP oversees the work of the three Area Partnerships which cover Cambridgeshire and provides synergy between common work areas. It produces an annual report to the Cambridgeshire Health and Wellbeing Board on the delivery of Priority 1 of the Board's Strategy: 'to ensure a positive start to life for children, young people and their families'.	2	1	1. Councillor S Bywater (Con)	Richenda Greenhill Democratic Services Officer  01223 699171  <a href="mailto:richenda.greenhill@cambridgeshire.gov.uk">richenda.greenhill@cambridgeshire.gov.uk</a>
<b>Cambridgeshire Music Hub</b>  A partnership of school music providers, led by the County Council, to deliver the government's National Plan for School Music.	3	1	1. Vacancy 2. Vacancy	Keith Grimwade Director of Learning  01223 507165 <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Cambridgeshire School Improvement Board</b>  To improve educational outcomes in all schools by ensuring that all part of the school improvement system work together.	6	2	1. Councillor S Bywater (Con) 2. Councillor C Richards (Lab)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Children's Health Joint Commissioning Board</b>  Health and Local Authority Commissioners work together to improve the quality of provision of services delivered to children and families and comment on the performance of health contracts which affect children and young people in Cambridgeshire.	6	2	1. Councillor S Bywater (Con) 2. Councillor L Nethsingha (LD)  <i>(subject to confirmation that the Board is continuing)</i>	Meredith Teasdale Service Director: Strategy and Commissioning  01223 714568  <a href="mailto:Meredith.teasdale@cambridgeshire.gov.uk">Meredith.teasdale@cambridgeshire.gov.uk</a>
<b>College of West Anglia Governing Body</b>  One of up to sixteen members who appear to the Corporation to have the necessary skills to ensure that the Corporation carries out its functions under article 3 of the Articles of Government. The appointment is subject to the nominee completing the College's own selection process.	5	1	Councillor S Count (Con) [4 year appointment]	Rochelle Woodcock Clerk to the Corporation College of West Anglia  01553 815288. Ext 2288 <a href="mailto:Rochelle.Woodcock@cwa.ac.uk">Rochelle.Woodcock@cwa.ac.uk</a>
<b>F40 Group</b>  F40 ( <a href="http://www.f40.org.uk/">http://www.f40.org.uk/</a> ) represents a group of the poorest funded education authorities in England where government-set cash allocations for primary and secondary pupils are the lowest in the country.	tbc	1 + substitute	Councillor P Downes (LD).  Substitute: Cllr S Hoy (Con)	Meredith Teasdale Service Director: Strategy and Commissioning  01223 714568  <a href="mailto:Meredith.teasdale@cambridgeshire.gov.uk">Meredith.teasdale@cambridgeshire.gov.uk</a>
<b>Huntingdonshire Area Partnership</b>  Meetings are chaired by Daniel Beckett, ( <a href="mailto:daniel.beckett@godmanchesterbaptist.org">daniel.beckett@godmanchesterbaptist.org</a> ) also attends them.  Cambridgeshire County Council's Children and Young People's Area Partnerships' Manager is Gill Hanby ( <a href="mailto:gill.hanby@cambridgeshire.gov.uk">gill.hanby@cambridgeshire.gov.uk</a> ).	3-4	1	Councillor A Costello (Con)	Dawn Shepherd Business Support Officer St Ives Locality/Hunts SEND SS/ PA for Sarah Tabbitt Unit 7 The Meadow, Meadow Lane St Ives PE27 4LG <a href="mailto:dawn.shepherd@cambridgeshire.gov.uk">dawn.shepherd@cambridgeshire.gov.uk</a> 01480 699173

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Joint Consultative Committee (Teachers)</b>  The Joint Committee provides an opportunity for trade unions to discuss matters of mutual interest in relation to educational policy for Cambridgeshire with elected members.	2	6	1. Vacancy 2. Vacancy 3. Vacancy 4. Vacancy 5. Vacancy 6. Vacancy  <i>(appointments postponed  pending proposals on future  arrangements)</i>	Keith Grimwade Director of Learning  01223 507165 <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Local Safeguarding Children's Board</b>  LSCBs have been established by the government to ensure that organisations work together to safeguard children and promote their welfare. In Cambridgeshire this includes Social Care Services, Education, Health, the Police, Probation, Sports and Leisure Services, the Voluntary Sector, Youth Offending Team and Early Years Services.	tbc	1	Councillor S Bywater (Con)	Andy Jarvis, LSCB Business Manager  07827 084135 <a href="mailto:andy.jarvis@cambridgeshire.gov.uk">andy.jarvis@cambridgeshire.gov.uk</a>

**CHILDREN AND YOUNG  
PEOPLE COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress.

This action log was updated on **27 June 2017**

<b>Minutes of 8 November 2016</b>					
<b>221.</b>	<b>Finance and Performance Report – September 2016</b>	<b>Wendi Ogle-Welbourn</b>	<ul style="list-style-type: none"><li>To look at the Council's practices in relation to early interventions to reduce legal costs.</li></ul>	<b><u>31.05.17</u></b> : Report completed by Children Families and Adults Directorate and due to be shared with LGSS. Scheduled to be brought to the Committee in September 2017.	<b>In progress</b>

**Minutes of 14 March 2017**

264.	<b>Delivering the Extended Entitlement to an Additional 15 Hours Free Childcare for Eligible 3 &amp; 4 Year Olds from September 2017</b>	<b>Sam Surtees</b>	<ul style="list-style-type: none"> <li>To provide Members with a written briefing note on the arrangements so that they are able to signpost constituents, both parents and potential providers, to the most appropriate sources of information and support. This should include information about how families could identify their eligibility for additional childcare and register to access their entitlement through HMRC.</li> </ul>	<p><b><u>02.06.17</u></b>: The Strategic Policy and Early Years Operations Manager is drafting this.</p> <p><b><u>13.06.17</u></b>: Details circulated to all County Councillors by email on 13.06.17 at the request of the Chairman.</p>	<b>Completed</b>
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## Minutes of 12 June 2017

3.	Minutes of the Meeting on 14 March 2017 and Action Log	Hazel Belchamber	<ul style="list-style-type: none"> <li>Review of Secondary School Provision in Fenland: To provide Members with an update on progress by email, including regarding any proposed new site.</li> </ul>	<b>26.06.17:</b> An update circulated by email.	Completed
		Fiona MacKirdy/ Richenda Greenhill	<ul style="list-style-type: none"> <li>To clarify whether the Committee is still able to appoint elected members to the Adoption Panel or as Trustees now that arrangements are managed by Coram Cambridgeshire.</li> </ul>	<b>27.06.17:</b> The Committee may advise Coram Cambridgeshire Adoption (CCA) of any Members interested in joining the central list for the adoption panel, but it was no power to require the appointment of elected members. CCA is a commissioned service so it would not be appropriate to appoint an elected members as a Trustee to the Board.	Completed
4.	Petitions	Clare Buckingham	<ul style="list-style-type: none"> <li>To produce a draft response to Ms Stevens' petition following discussions between councillors and officers.</li> </ul>	<b>26.06.17:</b> The Chairman sent a written response to Ms Stevens on 26.06.17, copied to all members of the Committee.	Completed

<b>7.</b>	<b>Free School Proposals</b>	<b>Hazel Belchamber/ Richenda Greenhill</b>	<ul style="list-style-type: none"> <li>To seek an early meeting with the Regional Schools Commissioner on behalf of the Committee.</li> </ul>	<b>27.06.17:</b> The Regional Schools Commissioner will be invited to a seminar being held on 20 September 2017 to discuss the vision for education in Cambridgeshire during the next five to ten years.	<b>Completed</b>
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## Minutes of 12 June 2017

7.	Free School Proposals	Clare Buckingham	<ul style="list-style-type: none"> <li>To revise the Council's process for future competitions under the free school presumption so that Member engagement consists of the Chairman and Vice Chairwoman of the Committee, Lead Members and Local Members.</li> </ul>	<b>26.06.17:</b> The timetable for the first competition to take place under the new arrangements has been drawn up and invitations have been issued to Members for their participation in accordance with the revised process.	Completed
8.	Charging for Academy Conversions	Hazel Belchamber	<ul style="list-style-type: none"> <li>To bring the decision about charging for academy conversions back to the Committee when the additional information requested by Members is available.</li> </ul>	<b>27.06.17:</b> This item has been added to the Forward Agenda Plan and a report will be brought to the Committee meeting on 12 September 2017.	Completed
9.	Finance and Performance Report: Outturn 2016/17	Dee Revens/ Richenda Greenhill	<ul style="list-style-type: none"> <li>Add training on finance and performance reports be the Committee training plan if it is not already being covered in the training sessions on Local Government Finance which are open to all Members.</li> </ul>	<b>19.06.17:</b> A session will be arranged in September/October 2017 if this area has not already been covered in the Local Government Finance training sessions arranged by the Chief Finance Officer.	In progress

## Minutes of 12 June 2017

9.	<b>Finance and Performance Report: Outturn 2016/17</b>	<b>Martin Wade</b>	<ul style="list-style-type: none"> <li>To clarify the threshold for the direction arrows on the Risk Register being changed.</li> </ul>		<b>In progress</b>
10.	<b>Appointments to Internal Advisory Groups and Panels and Partnership Liaison and Advisory Groups</b>	<b>Richenda Greenhill</b>	<ul style="list-style-type: none"> <li>To circulate details of unfilled appointments to the Chairman and Lead Members seeking nominations and report any appointments made by the Interim Executive Director for Children Families and Adults under delegated authority at the next meeting.</li> </ul>	<p><b>14.06.17:</b> Details circulated by email to all CYP Lead Members with a request for nominations by close on Wednesday 21 June.</p> <p><b>23.06.17:</b> The following appointments have been recommended by Cllr Bywater:</p> <ul style="list-style-type: none"> <li>Cllr L Joseph: Cambridgeshire Culture Steering Group</li> <li>Cllr P Topping: Corporate Parenting Partnership Board</li> </ul>	<b>In progress</b>

		<b>Meredith Teasdale</b>	<ul style="list-style-type: none"> <li>To confirm whether the Children's Health Joint Commissioning Board was still in operation and, if not, what arrangements have replaced it.</li> </ul>		<b>In progress</b>
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**CHILDREN'S CENTRES UPDATE**

**To:** Children's and Young People's Committee

**Meeting Date:** 11<sup>th</sup> July 2017

**From:** Wendi Ogle-Welbourn, Executive Director, Children Families and Adults  
Theresa Leavy, Service Director: Children's

**Electoral division(s):** All

**Forward Plan ref:** n/a

**Purpose:** To update Members on the Children's Centres public consultation.

**Recommendation:** To be aware of work done to date and timescales for future engagement and public consultation.

<b><i>Officer contact:</i></b>	
Name:	Helen Freeman
Post:	Children's Commissioner (Children's Centres)
Email:	Helen.freeman@cambridgeshire.gov.uk
Tel:	01223 728177

## **1. BACKGROUND**

- 1.1 This paper updates Members on work done to date on the Children's Centres Programme in Cambridgeshire. This work is part of the Children's Change Programme and seeks to ensure that the work of Children's Centres supports the transformation of services for children and families, particularly the youngest and most vulnerable, whilst delivering the agreed savings target. (£1 million (Business Plan Ref A/R 6.224) in 2018/19)
- 1.2 "We want Cambridgeshire to be a place where all families have the opportunity to thrive, and, we will ensure, where it is safe and in their best interests, our children will live within their families and communities. We will support those families with high quality services that support good outcomes for all our children."  
Children Change Programme Vision statement

## **2. MAIN ISSUES**

- 2.1 Within the Children's Change programme, there is a commitment for the Children's Centre service offer to be at the heart of District-based provision, linking across higher tier provision. This will ensure that Children's Centre services are clearly accessible for our most vulnerable families, and able to respond to the increasing complexities and higher levels of need emerging in the county.
- 2.2 In addition the following themes inform the work within the Children's Centre work programme:
- The move towards Child and Family Centres, which work a flexible day/week/year and can accommodate children across the ages and need range
  - Closing the gap in the outcomes of vulnerable children by bending resources towards priority groups
  - Opportunities for integrating the delivery of services with health and other partners at a District level
  - Building capacity in the provision of child care places in Cambridgeshire
  - Ensuring that Child and Family Centres support families to become more resilient and able to be involved in their communities

## **3. THE NATIONAL PICTURE**

- 3.1 A plan for a national consultation on the future of Children's Centres was announced in September 2015. This is yet to be published, despite a number of announcements from Government indicating that it is imminent. Children's Centre provision has been maintained to a good level and standard in Cambridgeshire during this period of uncertainty; and the future service offer proposal will fit within the requirements of the statute for Children's Centres in the absence of clarity from Government.
- 3.2 Officers have been involved at a national level in participating in an All Party Parliamentary Group (APPG) on Children's Centres. This APPG concluded that the expertise and ways of working with families which have evolved during the SureStart era should seek to address the wider needs of more vulnerable families. Activity in Cambridgeshire to respond to this



proposal has included the considerations about Child and Family Centres which places Children's Centre experience and expertise within the wider Children's change programme. A second national response came from the Children's Commissioner in October 2016, with the publication of 'Family Hubs - A Discussion paper' suggesting how a whole family approach could support vulnerable children.

#### 4. CHILDREN CENTRE PROVISION OF THE FUTURE

- 4.1 Work has taken place to model a Child and Family Centre service offer which will have evolved from the current Children's Centre offer and would extend across the 0-19 age range, with a particular focus on families with identified vulnerabilities, we do not anticipate that all of our existing 40 centres would meet this criteria. The future Children Centre provision would be delivered from a number of dedicated Child and Family Centre buildings, alongside delivery from other Council buildings and 'pop-up' locations. It should be noted that current Children's Centre delivery takes place in around 120 places across Cambridgeshire, in addition to the existing 40 centres themselves.



- 4.2 The proposed Child and Family Centres themselves would be family-accessible spaces, in areas of the county with high population and need, where really closely integrated services

will have the greatest impact. These centres will need to operate around a flexible week be open through the year and be suitable for all age children and families. They would provide support for our most vulnerable children; together with a way of coordinating family support across the age range within a family, and across other services where required.

- 4.3 The Joint Commissioning Unit (JCU) gives us the opportunity to develop further integration with Community Health provision. This could include integrated pathways for families which are jointly designed and consistently delivered across Cambridgeshire.
- 4.4 The summary of the rationale of pre-existing provision within each area is shown in Appendix 2.

## **5. IMPROVING CHILD CARE SUFFICIENCY**

- 5.1 The realignment of building use which is under consideration will result in freeing up space in some Children Centre buildings for additional child care provision. Certain conditions exist in respect of the use of former SureStart grants for Children's Centres including ensuring investment continues to be used for families with children under 5, and these conditions will be fully adhered to.

## **6. PUBLIC CONSULTATION**

- 6.1 A public consultation will be launched about the proposed Child and Family Centres on 17th July 2017, and will close on 22nd September. The draft consultation document (appendix 1) sets out the proposals and the intended locations for service delivery across Cambridgeshire. The proposals will describe the provision across the four quarters outlined in the picture above and the detail of this at a District level. The proposals have been informed by engagement (as described below) there has been to date.
- 6.2 The consultation will be followed by a further period of transition to new service delivery models from November 2017, with an intended completion date of April 2018.

## **7. ENGAGEMENT TO DATE**

- Officers and Members have been engaged in an ongoing dialogue since May 2016 to understand the current Children's Centre offer and consideration on how these services might look going forward.
- From July 2016, this work was aligned with the emergent Children's Change Programme which placed the Children's Centre work within a district delivery structure.
- A members Seminar was held regarding the future direction of Children's Centres on the 13<sup>th</sup> January 2017. This presentation included the development of Child and Family Centres, as well as designing our future service delivery around a place-based approach.
- Initial discussions with current providers of Children's Centres within Cambridgeshire have taken place in February 2017, to help to develop early ideas around this work. (this included Children Centres operating from schools)

- Between 20<sup>th</sup> and 29<sup>th</sup> June place-based meetings have been held in each District to engage with officers and partners from District Councils, Health, communities, etc to discuss service delivery and collaboration.

## **8. SIGNIFICANT IMPLICATIONS**

### **8.1 Resource Implications**

8.1.1 Please refer to paragraph 1.1 of this report.

### **8.2 Procurement/Contractual/Council Contract Procedure Rules Implications**

8.2.1 There are no significant implications within this category at this time, implications will be presented at the CYP Committee in October following full consultation

### **8.3 Statutory, Legal and Risk Implications**

8.3.1 Please refer to Section 6 of the important whereby a Public Consultation is taking place.

### **8.4 Equality and Diversity Implications**

8.4.1 The Community Impact Assessment (CIA) will be presented at the CYP Committee in October following full consultation

### **8.5 Engagement and Communications Implications**

8.5.1 Please refer to Section 6 and 7 of this report

### **8.6 Localism and Local Member Involvement**

8.6.1 Members from CYP Committee have previously received a number of updates regarding Children Centre proposals and further information can be found within the draft consultation document

### **8.7 Public Health Implications**

8.7.1 Please refer to 4.3 of this report

<b>Implications</b>	<b>Officer Clearance</b>
<b>Have the resource implications been cleared by Finance?</b>	Yes Name of Financial Officer: Martin Wade
<b>Have the procurement/contractual/Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?</b>	Yes or No Name of Officer:
<b>Has the impact on statutory, legal and risk implications been cleared by LGSS</b>	Yes Name of Legal Officer: Richard McAdam

<b>Law?</b>	
<b>Have the equality and diversity implications been cleared by your Service Contact?</b>	Yes Name of Officer: Theresa Leavy
<b>Have any engagement and communication implications been cleared by Communications?</b>	Yes Name of Officer: Matthew Hall
<b>Have any localism and Local Member involvement issues been cleared by your Service Contact?</b>	Yes Name of Officer: Theresa Leavy
<b>Have any Public Health implications been cleared by Public Health</b>	Yes or No Name of Officer:

<b>Source Documents</b>	<b>Location</b>
<i>Family Hubs: a discussion paper</i> (Children's Commissioner, 2016)	<a href="http://www.childrenscommissioner.gov.uk/publications/family-hubs-discussion-paper">http://www.childrenscommissioner.gov.uk/publications/family-hubs-discussion-paper</a>



## Public Consultation Paper July 2017

Cambridgeshire County Council (CCC) is proposing redesigning Children's Centre services. We are asking people who use Children's Centres, other citizens and stakeholders what they think of the plans. This document explains what those proposals are and how you can have your say.

**\*\*Please note that the graphics and formatting in this document are still to be finalised.**

## Foreword

### Children's Centres - Building a new service for Cambridgeshire Communities

Our Children's Centres have provided services at a local level to support the very youngest in our community.

We are proposing redesigning our services at a time when, along with other public sector bodies across the country, Cambridgeshire County Council (CCC) is looking to make the most effective use of our available resources.

We believe that by delivering differently we will be able to save £1million and continue to meet the needs of our most vulnerable families by ensuring our services are targeted at those in greatest need, whilst also providing good quality advice and information locally to all families to support families to help themselves and access universal support through good quality child care and health services.

We want to make better use of our buildings, by shaping them into adaptable and multi-functional spaces, designed to deliver to those in greatest need, and offering services across the whole family age range.

We want to gain a better understanding of where else you already access other services, so we can look to deliver in places that matter to you - whether that is libraries, health clinics or community centres. Working in this way, and with others, we will deliver services on a 'pop-up' basis that are focussed on the specific needs of people within their communities.

By integrating further with partners such as Health, we will ensure the services we offer are good value for money, and are provided at the right time and place for families.

We are working with partners, local communities and staff, and listening carefully to make sure we get this right.

We know there is no 'one size fits all' solution for Cambridgeshire. The consultation has been divided into Districts, so we can gather information and plan the future of our services at a local level.

We urge you to take part in this consultation, which will run from July 17th – September 22<sup>nd</sup> 2017.

Your feedback is vital part to help us plan and shape our services in future. We want to do this alongside you, and look forward to hearing from you.

Wendi Ogle-Welbourn and Simon Bywater

## **What are we consulting on and why?**

Cambridgeshire's first Children's Centre opened in 2005 with the aim of helping families in more deprived areas to give their children the best start in life. There has been significant growth and change in the level of provision over the past 12 years

At the present time there are 40 designated Children's Centres across the County delivered by a combination of CCC, schools and voluntary organisations. The contracts for externally delivered Children's Centres conclude in April 2018 and CCC is looking at how to ensure that the money spent has the greatest positive impact on young children's development before re-tendering contracts.

Services for the families and the under 5's delivered from these centres include:

- Access to midwives and health visitors
- Family support services – trained staff providing parenting support and advice
- Advice about early years education and childcare
- Employment, training and benefits advice
- Drop-in play sessions
- A meeting place for child carers

Children's Centres have played a vital role in delivering early childhood services to families with young children, bringing together key services such as child care, health visiting, midwifery, employment and adult learning into one place. We also know from our work together over many years the importance of delivering support in the community rather than over focusing on the buildings, which is why we already deliver services in over 100 different locations.

Under the 2006 Childcare Act CCC must ensure the sufficient provision of children's centres in its area to meet the local need of parents, prospective parents and young children, especially for those in the greatest need of support.

CCC has a statutory duty to consult with those affected about any proposals that may result in significant changes to, and/or the closure of, its Children's Centres, which are part of the proposed redesigned Children's Centre service.

## **National and Local Context**

Over recent years Government policy on supporting families and young children has changed. There is no longer a Government pot of money to pay for Children's Centres or any funding for new ones.

At the same time the Government has introduced a number of other ways to support Families:

- Funding for 15 hours free childcare for two-year-olds in low income families

- Funding for 15 hours free childcare for all three and four-year-olds, and from September this year, up to 30 hours in low income families
- A Family Nurse Partnership which offers intensive and structured home visiting, delivered by specially trained family nurses, from early pregnancy until the child is two for first time mothers and fathers under the age of 19;
- A Healthy Child Programme for children, young people and families, which focuses on early intervention and prevention offering a programme of screening tests, immunisations, developmental reviews, information and guidance on parenting and healthy choices.
- £5.3 million funding for the Troubled Families Programme Together for Families in Cambridgeshire, supporting work with families with complex issues. This is the current total assumed level of income from Phase 2 of the national programme, 2015-2020.

Government policy on increasing free early education means that CCC needs to look at how to create more childcare places as part of its Early Years strategy. There is an opportunity to consider this agenda alongside delivery of Children's Centre services.

Alongside these changes CCC has over the five years 2013/14 - 2017/18 seen a £66.8m per annum (46% reduction) in the level of combined funding received through the revenue support grant from central government and retained business rates. We have been working with partners to ensure we look to do things differently to ensure the services we are responsible for delivering are the most efficient and have the biggest impact on improving the lives of Children, Families and Communities across the County.

There has been a delay in the proposed national consultation on the future of Children's Centres over recent years. However the All Party Parliamentary Group on Children's Centres (APPG) undertook an inquiry into the future of Children's Centres in 2016. The findings of this inquiry focussed on the development of "Family Hubs" concluding that Children's Centres needed to be to be increasingly available across the whole family age range, and spectrum of need. Family Hubs should be the identified 'go to' place for a wider range of support particularly targeted to families with significant needs including mental health and relationship support. These findings have helped shape our proposals.

The proposals outlined will enable CCC to deliver cost effective services while ensuring that vulnerable families have access to services they need for themselves and their children until they reach adulthood.

It is currently estimated that the proposals would save £1 million per year in line with the savings target set by CCC last year for 2018-19.

## **Cambridgeshire current and proposed delivery model by districts**

There are currently 40 designated Children's Centres across the county. Children's Centre services are already delivered from other community buildings to provide easier access for families. The enhanced partnerships with midwifery, health visiting, childcare providers and schools will allow us to deliver effective support to those families that most need it where they are able to access it.



The consultation document is structured into Districts (see pages 8-22) in order to highlight the proposals at a local level.

We know there is no 'one size fits all' solution for Cambridgeshire. We want to work with local communities to agree how services can be delivered across the 5 districts of Cambridgeshire.

## Where will I be able to get support?

Cambridgeshire is a large and diverse county. We know we need a flexible offer to make sure you can access our services, no matter where you live.

We will offer services in the following 4 ways:



## 1. Children and Family Centres

We will create 10 Children and Family Centres for families with children of all ages. These are proposed to be in our areas of highest need and population and designed to meet the following eight criteria (known as the Family Friendly Criteria)

1. **Flexible access across the day week and year** services operating in the evenings, weekends and summer holidays.
2. **Activity Rooms** for use by individual families or groups. Maintained with appropriate activity equipment for all ages and abilities – this will include access for families having contact
3. **Confidential Spaces** suitable for meetings with families, including potentially safeguarding meetings or health consultations (equipped with hand-washing facilities)

4. **Staffed reception** with skilled staff to welcome, triage, signpost and provide information
5. **Maximised Use** equipped with secure storage for groups, removable tables and chairs to change use of buildings, out of hours secure partner entry, etc.
6. **Safe and Secure** Security on access so children are kept safe, and unaccompanied children can't leave the building.
7. **SEND Accessible** throughout the buildings including accessible toilets and changing spaces, appropriate equipment and toys. Autism friendly environment
8. **Work Space** for CCC staff and partner organisations to touch down and complete their work. Secure Wi-Fi.

## 2. Children and Family Zones

We have (and will continue to throughout the consultation) been working with colleagues across our districts to look at how we can share space in other buildings, places that you already know and use. We will deliver a range of activities and interventions across a number of other buildings. We propose up to 12 Children and Family zones.

## 3. Pop up Provision

Even with the 10 Children and Family centres and the 12 Children and Family zones we know we will need to deliver some services across more areas in order to ensure access for some families particularly those in rural locations. We will establish outreach services and regular interventions across these areas.

## 4. On line Offer

We know that lots of families want to be able to help themselves and simply need support in knowing what is available and where. We will develop an effective information and advice portal that guides and supports families in accessing good quality help in and across their area.

In the future any Cambridgeshire family in need will be able to access services from any Child and Family Centre or any Zone or access any pop up activity and have access to a high quality on line portal.

## Summary of proposals

1. **We will expand our Children's Centre offer so we can offer targeted services to families with children of all ages.**

We want to move toward a new 'Child and Family Centre Offer', which will support vulnerable families with children from expectant mothers, to babies and toddlers, right through to young adults.

2. **We will continue to strengthen our integration with the partner services you value most, such as Health.**

You have told us that being able to access support from health colleagues like

midwives, health visitors and speech therapists from Children's Centres has been a good thing. This is important and we will look to further integrate our work with these partners to offer a seamless service to families.

- 3. We will create a network of 10 Children and Family Centres over 15 sites across the five districts** – City, South Cambs, East Cambridgeshire, Huntingdonshire and Fenland

These Children and Family Centres will be located in our area of greatest need and offer a wide variety of services they will achieve the eight criteria for being a 'Family Friendly' environment

- 4. We will create 12 Children and Family Zones**

These will be places where services will be delivered either from some of our existing centres or other suitable buildings such as community centres, libraries, health centres etc.

- 5. We will identify and allocate resource to deliver Pop-Up provision in other areas not covered by the Children and Family Centres or Zones.**

We know that in a County with a significant rural population it is essential that we have a flexible and responsive outreach service offer. This outreach may be in families own homes, may be a regular weekly event in a suitable location or a short term responsive intervention to an emerging need.

- 6. We will create an easily accessible and well informed on line information service outlining the Local Offer of services for families across the County.**

We know that lots of families want to be able to help themselves and simply need support in knowing what is available and where

- 7. We will look to change the use or re-designate some of the remaining Children's Centre buildings, to provide additional early years provision.**

Increases in free early education for vulnerable two, three and four year olds means that CCC needs to look at how to create more childcare places as part of its early years strategy. There is an opportunity to consider this agenda alongside delivery of Children's Centre services.

This means that some Children's Centre services in your community may no longer be delivered from the same buildings that they currently are, especially if you live in less deprived areas. However you will have access to a range of centres in other locations and other Government funded programmes such as free childcare, health services, and outreach services will be available to individual families in greatest need.

**Tell me more?** If you want more information on the proposed Child and Family offer please follow the link 'More about the Child and Family Offer' at **\*\*insert web address\*\***

## Part Two District Presentation

### What will this look like where I live?

Every family, community and district is unique. We know how and where we provide services needs to be different in each of our districts.

Whilst we have a significant amount of data that we have used to plan these proposals, we also know that the people who know areas and communities' best are those who live in them. Your thoughts and feedback are vital if we are to get a deep understanding of what will work best for you.

The next section of this consultation is in 5 sections, one for each district of Cambridgeshire.

### City

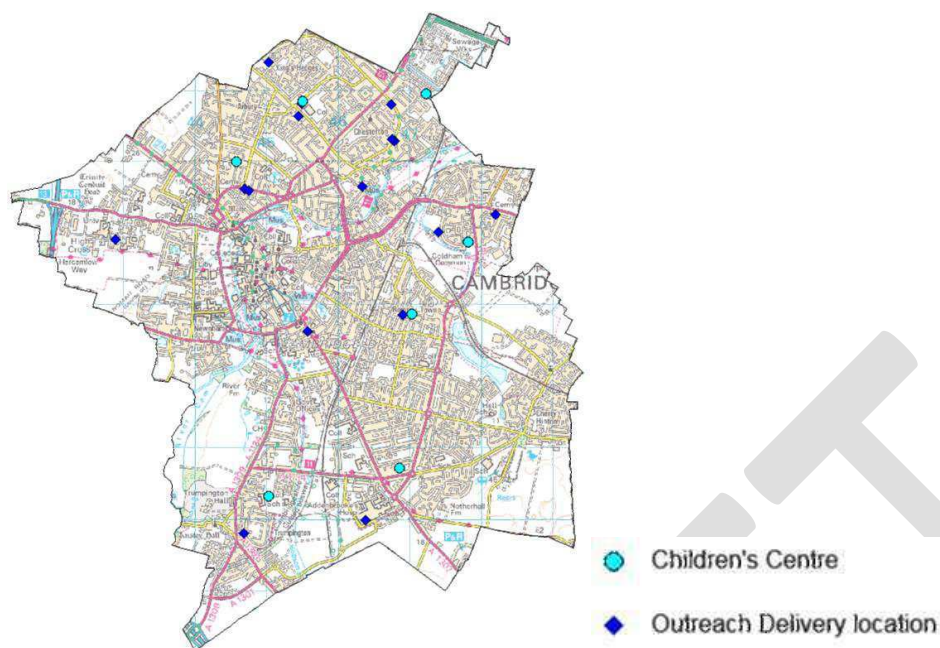
In this section we are going to look at the area of Cambridgeshire where you live. This page will look at our current delivery in Cambridge City and what we need to think about when planning services here.

We will then look at how we are proposing to change our delivery in your district and ask for you feedback on that.

### Things to know about City

- Cambridge is a rapidly growing city with large new housing developments, especially around the south and west of the City
- We know that we are likely to need to offer more support to families in new communities for the first few years as the community is established.
- Cambridge is a diverse city, with more families with additional support needs in the north city, Abbey and Cherry Hinton Wards. New community areas are also demonstrating higher support needs.
- It is difficult for a number of families to access childcare across the city, particularly in Cherry Hinton, Coleridge, Romsey, and Trumpington. As the 30 hours free childcare is introduced from September this need will increase.

## Map of Present Provision



## How things would change in City

CITY			
Current Children's Centres	Proposed Child and Family Centres	Proposed Child and Family Zones	Proposed Children's Centres that will be re-designated
Romsey Mill		Brookfields (potential shared building with health)	Romsey Mill
The Fields	Abbey Child and Family Centre (The Fields)		
Fawcett		Clay Farm (new shared use space)	Fawcett
Homerton		Central Library	Homerton
Cherry Hinton			Cherry Hinton (we will look to deliver services as part of the redeveloped Library)
North Cambridge	North Cambridge Child and Family Centre (split site across North Cambridge and Chesterton)		
Chesterton	North Cambridge Child and Family Centre (split site across North Cambridge and Chesterton)		
<b>7 sites</b>	<b>2 Centres across 3 sites</b>	<b>3 sites</b>	<b>4 sites</b>



More large housing developments are planned across Cambridge City and we will look to create Child and Family Zones in these locations as they develop.

Pop-up venues across this district would include libraries, health centres, community venues and schools.

### Current Children's Centres to be re-designated in City

We are proposing that some Children's Centres would no longer be needed as Children's Centres. We would look to re-designate these spaces to meet other needs of families in the area including Childcare provision, community use and wherever possible ongoing pop-up provision as required. In Cambridge City these would be:

**Cherry Hinton**

**Fawcett**

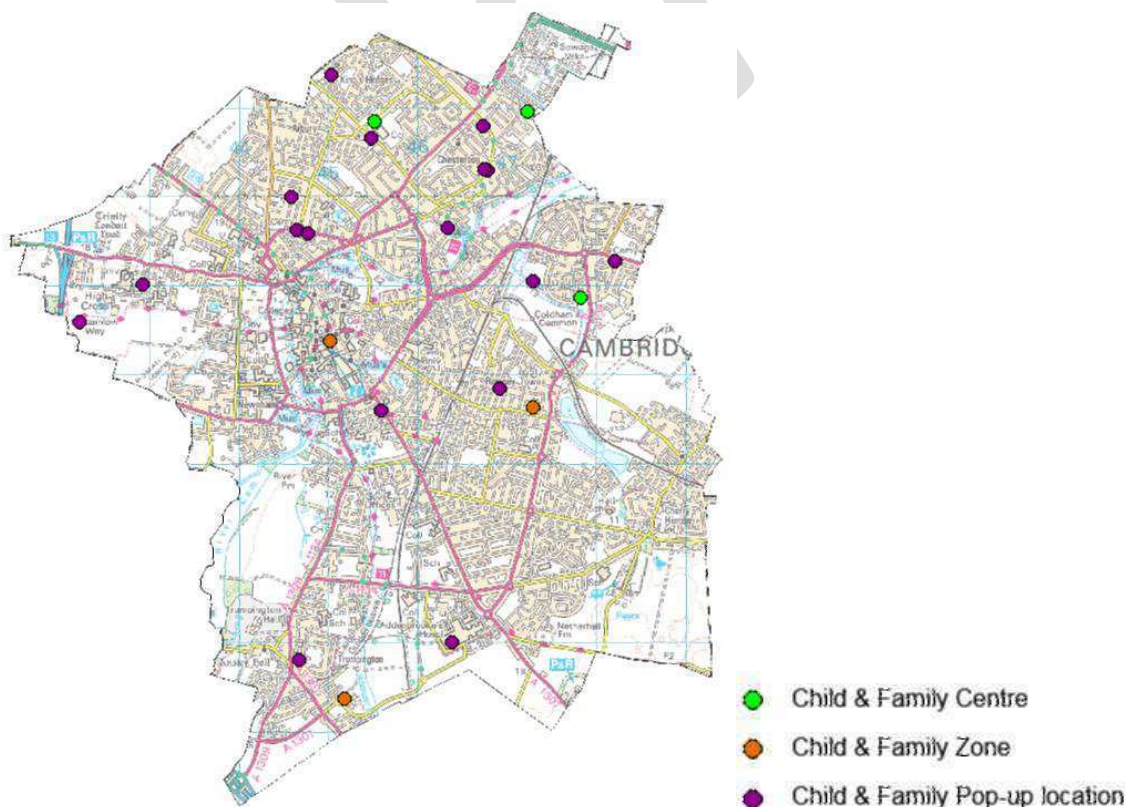
**Homerton**

**Romsey Mill**

In **Cherry Hinton** we are proposing moving to a different building in the community to deliver outreach services as part of the redeveloped library.

In addition we would no longer run full Children's Centre services from Fawcett School, Homerton Nursery, or Romsey Mill although they are likely to remain as an outreach delivery locations.

### Map of Future Provision in City



## East Cambs

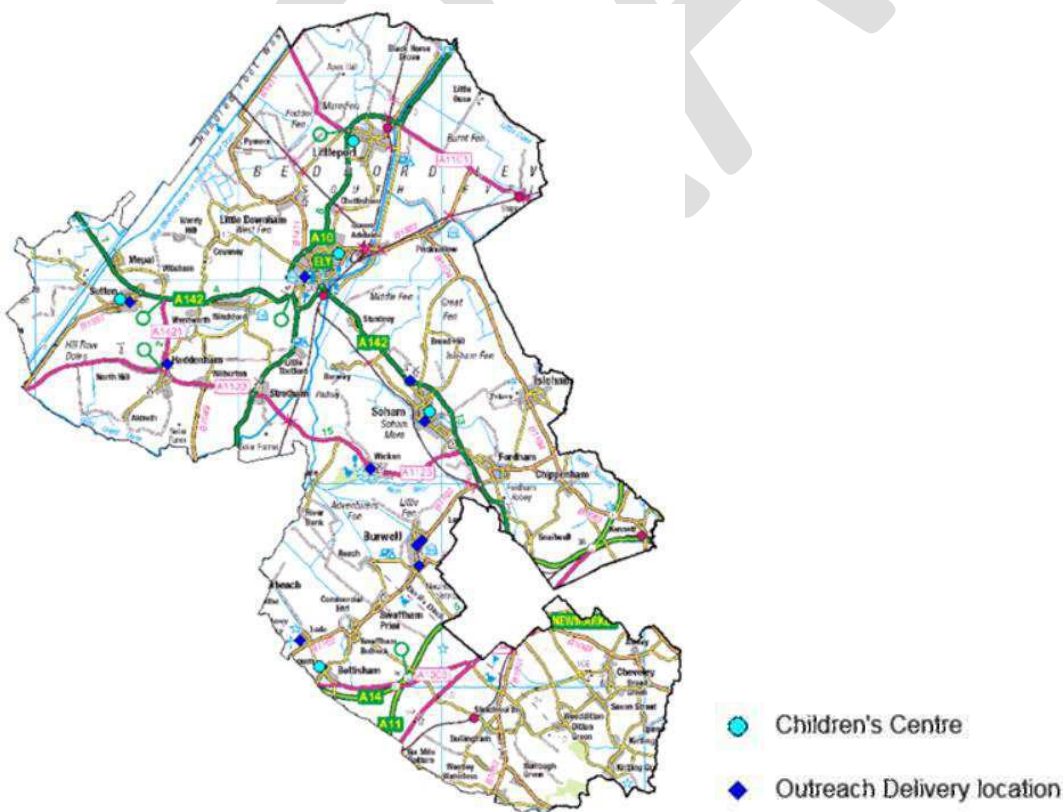
In this section we are going to look at the area of Cambridgeshire where you live. This page will look at our current delivery in East Cambridgeshire and what we need to think about when planning services here.

We will then look at how we are proposing to change our delivery in your district and ask for you feedback on that.

## Things to know about East Cambs

- It is difficult for a number of families to access childcare in some of our communities, especially around Ely. As the 30 hours free childcare is introduced from September this need will increase.
- More families are in need of additional support in Ely, Soham and Littleport. These areas are all also growing with large new housing developments being built.
- Outside of the larger market towns, East Cambridgeshire has a number of very isolated villages with poor or no public transport. Our outreach offer to these communities will need to be developed.
- Our current delivery model in East Cambridgeshire has a significant outreach component in communities not served by an existing Children's Centre.

## Map of Present Provision



## How things would change in East Cambs

EAST CAMBS			
Current Children's Centres	Proposed Child and Family Centres	Proposed Child and Family Zones	Proposed Children's Centres that will be re-designated
Littleport	Littleport Child and Family Centre		
Soham		Soham Child and Family Zone (potential shared space with Libraries)	
Ely	Ely Child and Family Centre (split site with Ely Library)		
Sutton			Sutton
Bottisham			Bottisham
<b>5 sites</b>	<b>2 Centres across 3 sites</b>	<b>1 site</b>	<b>2 sites</b>

Where large developments of new homes are planned across this district we will look at how best to meet the new community needs as they develop.

Pop-up venues across this district would include libraries, health centres, community venues and schools.

### Current Children's Centres to be re-designated in East Cambs

We are proposing that some Children's Centres would no longer be needed as Children's Centres. We would look to re-designate these spaces to meet other needs of families in the area including Childcare provision, community use and wherever possible ongoing pop-up provision as required. In East Cambridgeshire these would be:

**Bottisham**

**Sutton**



[illegible]

## Fenland

In this section we are going to look at the area of Cambridgeshire where you live. This page will look at our current delivery in Fenland and what we need to think about when planning services here.

We will then look at how we are proposing to change our delivery in your district and ask for you feedback on that.

## Things to know about Fenland

- It is difficult for a number of families to access childcare in some of our communities, especially around March. As the 30 hours free childcare is introduced from September this need will increase.
- Compared to the other districts in Cambridgeshire, Fenland has a greater proportion of families needing additional support.
- Outside of the larger market towns, Fenland has a number of very isolated villages with poor or no public transport. Our outreach offer to these communities will need to be developed.
- Fewer new homes are being built in Fenland than the other districts, but there is considerable growth around March.

## Map of Present Provision



## How things would change in Fenland

FENLAND			
Current Children's Centres	Proposed Child and Family Centres	Proposed Child and Family Zones	Proposed Children's Centres that will be re-designated
Oasis, Wisbech Town	Wisbech Child and Family Centre (split site Oasis and Wisbech South)		
Wisbech South	Wisbech Child and Family Centre (split site Oasis and Wisbech South)		
Murrow			Murrow *most likely to access Wisbech Centres
Whittlesey		Whittlesey (Scaldgate)	Whittlesey (New Road Site)
March	March Child and Family Centre		
Chatteris	Chatteris Child and Family Centre		
<b>6 sites</b>	<b>3 Centres over 4 sites</b>	<b>1 site</b>	<b>2 sites</b>

Where large developments of new homes are planned across this district we will look at how best to meet the new community needs as they develop.

Pop-up venues across this district would include libraries, health centres, community venues and schools.

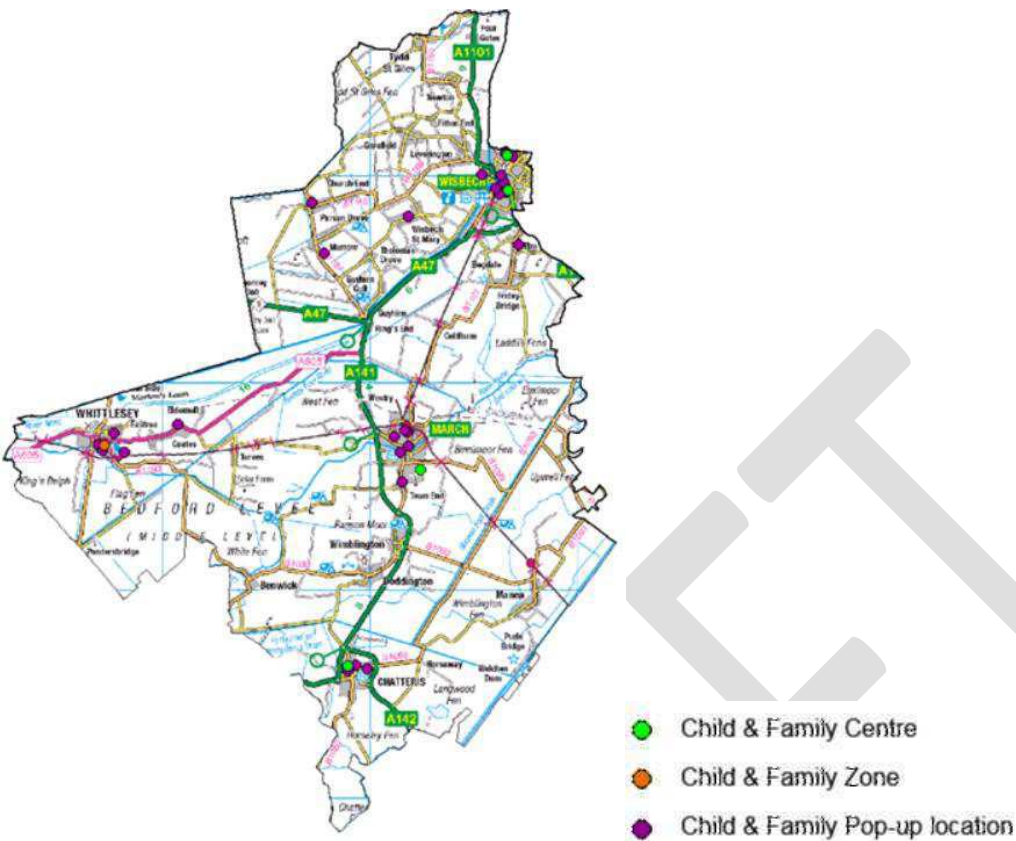
### Current Children's Centres to be re-designated in Fenland

We are proposing that some Children's Centres would no longer be needed as Children's Centres. We would look to re-designate these spaces to meet other needs of families in the area including Childcare provision, community use and wherever possible ongoing pop-up provision as required. In Fenland this would be:

#### Murrow

In **Whittlesey** we are proposing moving to a different building in the community to create Child and Family Zone. If this case the existing Children's Centre building would be available for re-purposing as the local school expands.

Map of Future Provision in Fenland



## Huntingdonshire

In this section we are going to look at the area of Cambridgeshire where you live. This page will look at our current delivery in Huntingdonshire and what we need to think about when planning services here.

We will then look at how we are proposing to change our delivery in your district and ask for you feedback on that.

### Things to know about Huntingdonshire

- Huntingdonshire is a rapidly growing city with large new housing developments, especially around Alconbury, Godmanchester and St Neots.
- We know that we are likely to need to offer more support to families in new communities for the first few years as the community is established.
- It is difficult for a number of families to access childcare in some of our communities, especially around Huntingdon and Warboys. As the 30 hours free childcare is introduced from September this need will increase.
- It is difficult to travel between villages in Huntingdonshire. This contributes to a number of our current Children's Centre buildings having low numbers of families coming in.
- In Huntingdonshire we see more families with additional support needs in parts of Huntingdon and St Neots. New community areas are also demonstrating higher support needs.

### Map of Present Provision



## How things would change in Huntingdonshire

HUNTINGDONSHIRE			
Current Children's Centres	Proposed Child and Family Centres	Proposed Child and Family Zones	Proposed Children's Centres that will be re-designated
Eynesbury	St Neots Child and Family Centre (split site between Eaton Socon and Eynesbury)		
Eaton Socon	St Neots Child and Family Centre (split site between Eaton Socon and Eynesbury)		
St Ives (Broad Leas)		St Ives (Broad Leas)	
Huntingdon Town	Huntingdon Child and Family Centre (split site HYC and Huntingdon Town Nursery)		
Brampton			Brampton
Godmanchester			Godmanchester
Ramsey		Ramsey	
Sawtry		Sawtry (new community building)	Sawtry (Infant School site)
Farcet			Farcet
Somersham			Somersham
<b>10 sites</b>	<b>2 Centres over 4 sites</b>	<b>3 sites</b>	<b>5 sites</b>

More large new communities are planned across Huntingdonshire and we will look to create Child and Family Zones in these locations as they develop.

We would deliver in a large number of Pop-up venues across this district as large numbers of families live in small villages or rural areas. These venues would include libraries, health centres, community venues and schools.



### Current Children's Centres to be re-designated in Huntingdonshire

We are proposing that some Children's Centres would no longer be needed as Children's Centres. We would look to re-designate these spaces to meet other needs of families in the area including Childcare provision, community use and wherever possible ongoing pop-up provision as required. In Huntingdonshire these would be:

**Somersham**

**Farcet**

**Brampton**

**Godmanchester**

In **Sawtry** we are proposing moving to a different building in the community to create a Child and Family Zone. In this case the existing Children's Centre building would be available for re-purposing.

### Map of Future Provision in Huntingdonshire



## South Cambridgeshire

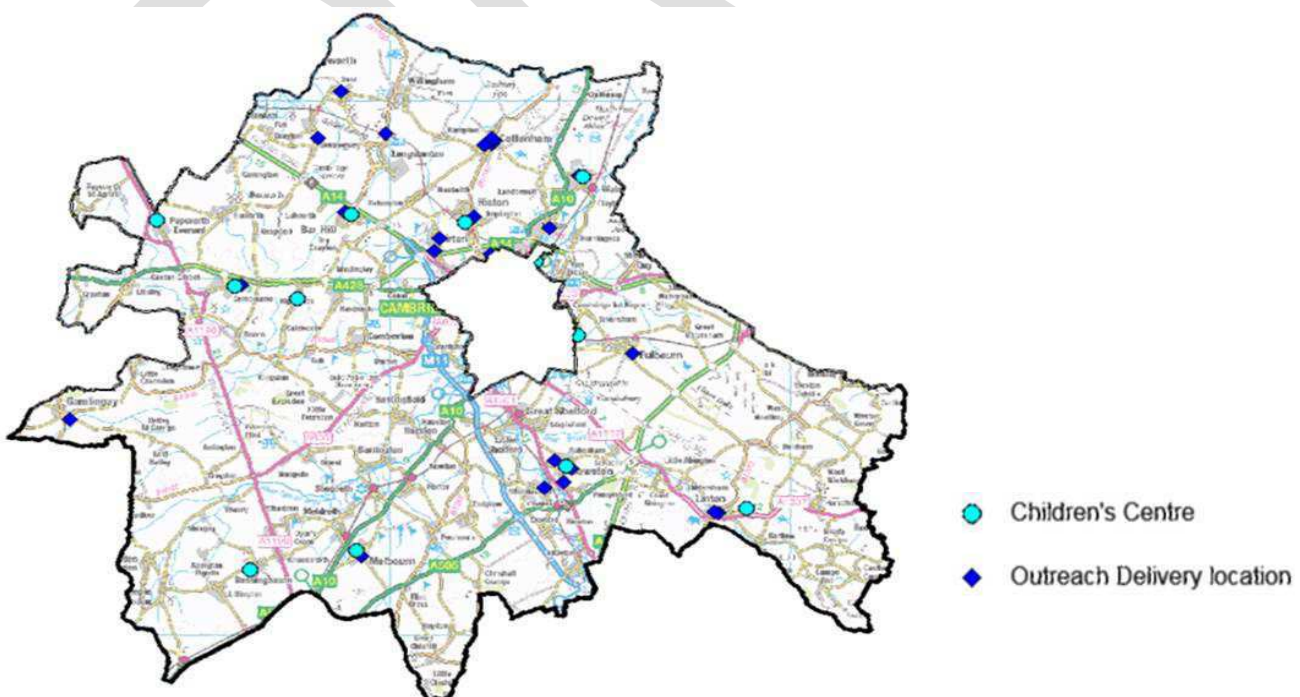
In this section we are going to look at the area of Cambridgeshire where you live. This page will look at our current delivery in South Cambridgeshire and what we need to think about when planning services here.

We will then look at how we are proposing to change our delivery in your district and ask for you feedback on that.

## Things to know about South Cambs

- South Cambridgeshire is a large district that is currently mainly made up of a large number of small to medium villages. This will change with the building of a number of new communities the size of market towns (similar in scale to Cambourne)
- Between 2016-2026, we are forecasting an increase of **15.8%** (1500 individuals) in the population of 0-4s in South Cambridgeshire (the greatest increase of all the Districts).
- We know that we are likely to need to offer more support to families in new communities for the first few years as the community is established.
- It is difficult for a number of families to access childcare in some of our communities, especially around Sawston and Cambourne. As the 30 hours free childcare is introduced from September this need will increase.
- It is difficult to travel between villages in South Cambridgeshire, especially using public transport. This contributes to a number of our current Children's Centre buildings having low numbers of families coming in.

## Map of Present Provision





## How things would change in South Cambs

Current Children's Centres	Proposed Child and Family Centres	Proposed Child and Family Zones	Proposed Children's Centres that will be re-designated
Melbourn		Melbourn (Shared building with health)	
Cambourne	Cambourne Child and Family Centre		
Caldecote			Caldecote
Bassingbourn			Bassingbourn
Sawston		Sawston (new community hub)	
Linton			Linton
Histon			Histon
Bar Hill			Bar Hill
Papworth			Papworth
Waterbeach		Waterbeach	
		Northstowe (new shared space)	
<b>10 sites</b>	<b>1 Centre</b>	<b>4 sites</b>	<b>6 sites</b>

More large new communities are planned across South Cambridgeshire and we will look to create Child and Family Zones in these locations as they develop.

We would deliver in a large number of Pop-up venues across this district as large numbers of families live in small villages or rural areas. These venues would include libraries, health centres, community venues and schools.

### Current Children's Centres to be re-designated in South Cambridgeshire

We are proposing that some Children's Centres would no longer be needed as Children's Centres. We would look to re-designate these spaces to meet other needs of families in the area including Childcare provision, community use and wherever possible ongoing pop-up provision as required. In South Cambridgeshire these would be:

**Linton**

**Bassingbourn**

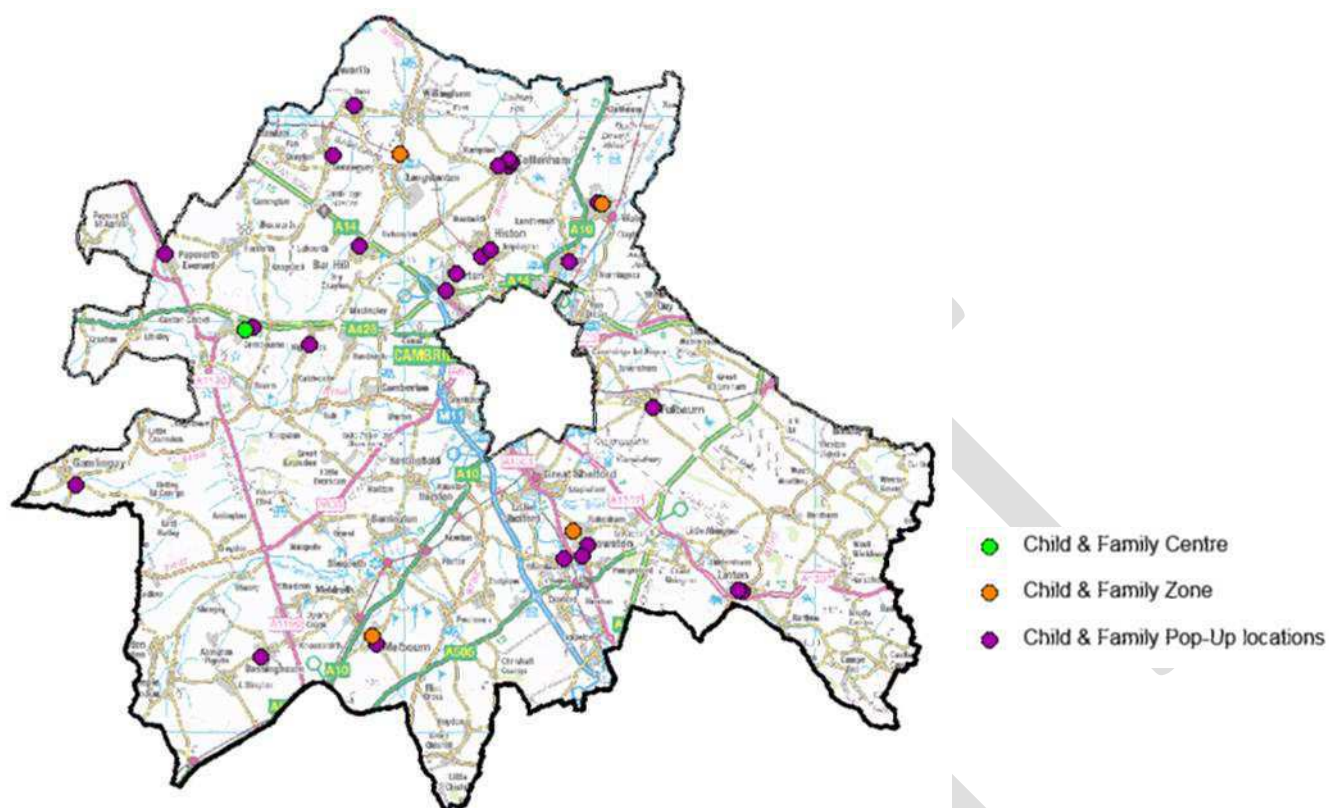
**Papworth**

**Bar Hill**

In addition we would no longer run full Children's Centre services from Histon Early Years Centre, although this is likely to remain as an outreach delivery location.

In **Sawston** and **Melbourn** we are proposing moving to a different building in the community to create Child and Family Zones. If these cases the existing Children's Centre buildings would be available for re-purposing.

## Map of Future Provision in South Cambs



## How to have your say

A simple Consultation Feedback form is available on the Cambridgeshire County Council (CCC) website (Shortened hyperlink)

We're also promoting the consultation in a range of ways, such as, the CCC website, Facebook, CCC's Twitter and via the local media. Please share with friends

We will also be working with a range of parent, family and young people groups that are already established:

### List to be added

Alternatively, you can attend these community events throughout the summer:

#### Event detail

dates

#### event detail

dates

#### event detail

dates

#### events detail

date

#### events detail

dates

or you can write to:

Address

**All responses should be received by midday on 22<sup>nd</sup> September 2017.** The analysis of the responses from the consultation will be published and presented to Councillors for a final decision in October 2017.

If you have any queries about the consultation, please email:

[ask.childrenscentres@cambridgeshire.gov.uk](mailto:ask.childrenscentres@cambridgeshire.gov.uk)

**Let us know what you think?**  
**Cambridgeshire Children's Centres Consultation-Part 1**

It is important to us that we gather your views on these changes. **Please can you help by completing the following questions. This will be in 2 short sections.**

**Section 1 asks about what you have read so far about how our services could be changed in the future.**

**Section 2 focusses on districts, and will ask you to look at our suggestions and comment on where we propose to deliver services in your part of the county.**

**(At the end we will ask for some general information about you so that we know we are getting feedback from a range of people across the county.)**

**Section 1: Children's Centre Futures Delivery**

**Q1. Do you support our Children's Centres meeting the needs of a wider age range, from expectant mums to young adults?**

Please tick ✓one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Do you have any additional comments on this?**

---

**Q2. To what degree do you support the proposal to focus services on those families that need them most?**

Please tick ✓one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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**Do you have any additional comments on this proposal?**

---

- Q3. We want to work more closely with health services, so families can access them more easily in one place. Do you support this approach?**

Please tick ✓ one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Do you have any additional comments on this?**

---

- Q4. Our new flexible approach to supporting children and families will include offering services in Children's Centres, using community shared spaces in other buildings, providing outreach/pop-up activities in local areas and an online offer to access comprehensive information. To what degree do you support this?**

Please tick ✓ one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Q5. Your feedback is important and will help inform and shape our proposals.**  
**Please take this opportunity to leave any comments, thoughts or feedback.**

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DRAFT

**Let us know what you think?**  
**Cambridgeshire Children's Centre Consultation-Part 2**

- Q6.** In **South Cambridgeshire** we are proposing a new approach to meet the needs of families in the district. We will have one Children's Centre, four family zones using shared spaces in community buildings, and outreach/pop up activities in other places. To what degree do you support this proposal?

Please tick ✓ one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Do you have any additional comments on the proposed structure?**

---

- Q6. We are proposing a new approach to how we meet the needs of families in **Cambridge City**. We will have two Children's Centres operating across three sites, three family zones using shared spaces in community buildings, and outreach/pop up activities in other places. To what degree do you support this proposal?**

Please tick ✓ one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Do you have any additional comments on the proposed structure?**

---

- Q6. We are proposing a new approach to how we meet the needs of families in **East Cambs**. We will have two Children's Centres operating across three sites, one family zones using a shared space within a designated community building, and outreach/pop up activities in other places. To what degree do you support this proposal?**

Please tick ✓ one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Do you have any additional comments on the proposed structure?**

---

- Q6. We are proposing a new approach to how we meet the needs of families in Fenland. We will have three Children's Centres operating across four sites, one family zones using shared space within a designated community building, and outreach/pop up activities in other places. To what degree do you support this proposal?**

Please tick ✓ one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Do you have any additional comments on the proposed structure?**

---

- Q6. We are proposing a new approach to how we meet the needs of families in **Huntingdonshire**. We will have two Children's Centres operating over across four sites, three family zones using shared spaces in community buildings, and outreach/pop up activities in other places. To what degree do you support this proposal?**

Please tick ✓ one box only

Strongly Support	Support	Unsure	Unsupportive	Very Unsupportive
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Do you have any additional comments on the proposed structure?**

## Cambridgeshire Children's Centres Consultation-About Yourself

This information will remain confidential and will only be used to analyse this survey

**a. Are you male or female?**

Please tick ✓ one box only

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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**b. Your age range**

Please tick ✓ one box only

Under 18	<input type="checkbox"/>
18 - 24	<input type="checkbox"/>
25 – 44	<input type="checkbox"/>
45 – 64	<input type="checkbox"/>
65 +	<input type="checkbox"/>

**c. Are there any children in your household within the following age ranges**

Please tick ✓ all that apply

Under 12 months	<input type="checkbox"/>
1 – 2	<input type="checkbox"/>

3 - 4	<input type="checkbox"/>
5 - 10	<input type="checkbox"/>
11+	<input type="checkbox"/>

- d. **Do you or a child in your household have any long-standing illness, disability or infirmity that limits mobility?**

Please tick ✓ one box only

You	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
A child in your household	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

- e. **Which Cambridgeshire District do you live in?**

Please tick ✓ one box only

Cambridge City	East Cambridgeshire	Huntingdonshire	Fenland	South Cambridgeshire
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- f. **Please could you provide your postcode?**

(this is needed to analyse the survey)

- g. **Do you or does anyone in your household drive and own a car?**

---

Please tick ✓ one box only

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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**h. To which of these ethnic groups do you consider you belong?**  
Please tick ✓ one box only

<ul style="list-style-type: none"> <li>▪ <b>White</b></li> <li>▪ British</li> <li>▪ Irish</li> <li>▪ Other</li> <li>▪ <b>Asian or Asian British</b></li> <li>▪ Indian</li> <li>▪ Pakistani</li> <li>▪ Bangladeshi</li> <li>▪ Any other Asian background</li> </ul>	<p><b>Mixed</b></p> <ul style="list-style-type: none"> <li>▪ White and Black Caribbean</li> <li>▪ White and black African</li> <li>▪ White and Asian</li> <li>▪ Any other mixed background</li> <li>▪ <b>Black or Black British</b></li> <li>▪ Caribbean</li> <li>▪ African</li> <li>▪ Any other black background</li> <li>▪ <b>Other Ethnic Group</b></li> <li>▪ Chinese</li> <li>▪ Any other Ethnic Group</li> <li>▪ I do not wish to disclose my ethnic origin</li> </ul>
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**i. Do you or your family currently use a Children's Centre?**  
Please tick ✓ one box only

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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**j. How have you become aware of our proposals for Cambridgeshire Children's Centres**  
Please tick ✓ one box only

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Attended a consultation event	<input type="checkbox"/>
Read the proposals on-line	<input type="checkbox"/>
Other options to complete based on communications and engagement plan	<input type="checkbox"/>

### THANK YOU FOR TAKING PART IN THIS SURVEY

Information which you have provided Cambridgeshire County Council will be stored securely. It will be used for the purposes stated when the information was collected. A decision about the future delivery of Children's Centre services in Cambridgeshire will be taken by the Children and Young People Committee in October following full consideration of the consultation findings. A summary of the consultation results will be available in all children's centres and via our website (insert details)

Queries can be sent to [ask.childrenscentres@cambridgeshire.gov.uk](mailto:ask.childrenscentres@cambridgeshire.gov.uk)

**Children's Centre buildings for re-purposing**

CCC Buildings

Children's Centre	District	Reason for Change
Cherry Hinton	City	The level of need in this part of the city isn't sufficient to need a Children and Family centre. We will work with the re-development of the library in Cherry Hinton to establish suitable space for Child and Family activities. The library building is centrally located and in the area of Cherry Hinton that has the highest need.
Papworth	South Cambridgeshire	There is insufficient need in this area to justify either a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village. This site is likely to be re-used to provide additional childcare spaces.
Bar Hill	South Cambridgeshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in this village and the surrounding cluster villages. This site is likely to be re-used to provide additional childcare spaces.
Linton	South Cambridgeshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village.
Bassingbourn	South Cambridgeshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village.
Melbourn	South Cambridgeshire	In Melbourn we are suggesting moving out from our current building in order to look at a joint delivery site with health colleagues (Child and Family Zone). The current site is likely to be re-used to provide additional childcare spaces.
Caldecote	South Cambridgeshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the

		village. This site is likely to be re-used to provide additional childcare spaces.
Sawston	South Cambridgeshire	We are planning to move out of the current Children's Centre building into the planned new Community Hub building. This will form a Child and Family Zone for Sawston. The current site will be re-purposed.
Bottisham	East Cambridgeshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village.
Sutton	East Cambridgeshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village. This site is likely to be re-used to provide additional childcare spaces.
Murrow	Fenland	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village. This site is likely to be re-used to provide additional childcare spaces.
Whittlesey	Fenland	We are planning to move out of the current Children's Centre building into the family friendly space at Scaldgate (with additional delivery space at the library). This will form a Child and Family Zone for Whittlesey. The current site will be looked at as part of the school expansion.
Brampton	Huntingdonshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village.
Godmanchester	Huntingdonshire	As Godmanchester is in close proximity to Huntingdon we don't need either a Children and Family centre or a Children and Family Zone for this community. The community also has a number of good quality community buildings where we can continue to deliver on a pop-up basis. This site is likely to be re-used to provide additional childcare spaces.
Sawtry	Huntingdonshire	We are planning to move out of the current Children's Centre building at the infant school into the new community building being developed in the village. This will



		form a Child and Family Zone for Sawtry. The current site will be looked at as part of the school expansion.
Somersham	Huntingdonshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village and families are close to St Ives to access service provision there.
Farcet	Huntingdonshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in the village and in nearby Yaxley.

### Partner Buildings

The following buildings have hosted Children's Centre provision, but these services are not proposed to continue

Children's Centre	District	Reason for Change
Fawcett Primary School	City	The growing community around the southern fringe has a newly developed Community Centre that will provide family friendly space across the area, suitable for children across the wider age range.
Homerton Nursery School	City	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in this part of the city and families are able to access services in nearby Cherry Hinton and Brookfields.
Histon Early Years Centre	South Cambridgeshire	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will continue to offer pop-up provision in this village and the surrounding cluster villages. This site is likely to be re-used to provide additional childcare spaces.
Romsey Mill	City	There is insufficient need in this area to justify a Children and Family centre or a Children and Family Zone. We will work with health colleagues at the nearby Brookfields site to develop a Child and Family Zone.



**CONTRACT FOR SUPPLY AND DELIVERY OF NEW MODULAR MOBILE  
CLASSROOM BUILDINGS FOR USE AS SCHOOL ACCOMMODATION**

**To:** Children and Young People's Committee

**Meeting Date:** 11 July 2017

**From:** Wendi Ogle-Welbourn, Interim Executive Director:  
Children, Families and Adults Services

**Electoral division(s):** All

**Forward Plan ref:** KD 2017/037      **Key decision:** Yes

**Purpose:** To advise the Committee of the need to re-procure the contract for the Supply and Delivery of New Modular Mobile Classroom Buildings for use as School Accommodation

**Recommendation:** The Committee is asked to endorse the retrospective procurement of a contract for the Supply and Delivery of New Modular Mobile Classroom Buildings for use as School Accommodation.

***Officer contact:***

Name: Rachael Holliday  
Post: Construction Programme Manager  
Email: [rachael.holliday@cambridgeshire.gov.uk](mailto:rachael.holliday@cambridgeshire.gov.uk)  
Tel: 01223 714 696

## **1.0 BACKGROUND**

- 1.1 The Council, as the local Children's Services Authority, has a statutory duty to provide a school place for every child living in its area of responsibility who is of school age and whose parents want them educated in the state funded sector. It also has a duty to secure sufficient and suitable early years and childcare places for children aged 3 and 4 and eligible 2 year olds. To achieve this, the Council has to keep the number of places under review and to take appropriate steps to manage the position where necessary. This includes maintaining a rolling programme of capital investment for the provision of educational facilities for Cambridgeshire's Children and Young People (CYP). This forms part of the Council's Business Plan approved by Council each February.
- 1.2 To ensure that the Council is able to continue to meet this statutory responsibility it needs to be able to secure the timely and cost-effective delivery of the projects identified as priorities in its capital programme. This is currently achieved through construction-related frameworks and contracts including a contract for the supply and delivery of new modular mobile classroom buildings for use as school accommodation.
- 1.3 At its meeting on 12 June 2017, the Committee considered a report setting out the need to re-procure three existing contracts and Frameworks and procure an additional one to support delivery of the CYP capital programme (Agenda Item 6) <https://cmis.cambridgeshire.gov.uk/ccclive/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/164/Committee/4/SelectedTab/Documents/Default.aspx> Since this report was published it has come to light that the re-procurement of the contract for the Supply and Delivery of New Modular Mobile Classroom Buildings for use as School Accommodation, should also have been presented to the Committee for approval before the contract was awarded to Ideal Building Solutions (IBS). Under the Council's Constitution and Principles of Decision Making, the re-procurement of this contract is likely to result in expenditure in a related series of transactions in excess of £500,000. As a result officers are seeking retrospective approval for the award of this contract from the Committee. Members should be aware that checks have been made and there are no other requests like this outstanding.

## **2.0 KEY ISSUES**

- 2.1 The Council has a fleet of temporary accommodation buildings, which are periodically moved from site to site according to education need. However, to meet demand for school places, it is sometimes necessary for the Council to purchase new temporary buildings. To save time and avoid a lengthy open market tender process, it is considered best practice to have a contract in place to enable the Council to purchase these on an as and when needed basis via a purchase order.
- 2.2. The contract will operate hand-in-hand with the Temporary Buildings Multi-Disciplinary Framework and Relocation of Temporary Buildings and Associated Groundwork Term Contract (which are two of the frameworks detailed in the 12 June Committee report), to provide a seamless delivery of new temporary school

accommodation.

### **3.0 ALIGNMENT WITH CORPORATE PRIORITIES**

#### **3.1 Developing the local economy for the benefit of all**

Capital investment in public infrastructure provides employment and supports economic development. Providing access to local and high quality educational provision and associated children's services should enhance the skills of the local workforce and provide essential childcare services for working parents or those seeking to return to work. Schools and early years and childcare services are also providers of local employment.

#### **3.2 Helping people live healthy and independent lives**

If pupils have access to local schools and associated children's services, they are more likely to attend them by either cycling or walking rather than through local authority-provided transport or car. They will also be able to access more readily out of school activities such as sport and homework clubs and develop friendship groups within their own community. This should contribute to the development of both healthier and more independent lifestyles.

#### **3.3 Supporting and protecting vulnerable people**

Providing sufficient and suitable school places to match local demand as closely as possible will ensure that services can be more easily accessed by families in greatest need.

### **4.0 SIGNIFICANT IMPLICATIONS**

#### **4.1 Resource Implications**

- 4.1.1 As stated in section 1.3, under the Council's Constitution and Principles of Decision-making, procurement of the contract represents a Key Decision, requiring Committee approval. This is because, although the contract itself does not hold any value, each purchase order for a new modular building is likely to result in expenditure in a related series of transactions in excess of £500,000.

#### **4.2 Procurement/Contractual/Council Contract Procedure Rules Implications**

- 4.2.1 Prior to October 2016, the LGSS Property Services teams had responsibility for the procurement and management of construction-related frameworks. This responsibility reverted to the Council following the decision to cease that arrangement. The procurement, evaluation and award of this contract was undertaken by the LGSS Property Services teams. This should then have been referred to the CYP Committee for approval as a Key Decision. Unfortunately, this action was not taken as it coincided with changes which resulted in a de-merger of LGSS Property Services. However, Members can be assured that the procurement process was undertaken appropriately in partnership with LGSS Procurement and Legal to ensure that the relevant compliance measures were met.

4.2.2 Contract performance, will be managed by the 0-19 Education Capital Team, who will monitor and, where appropriate, challenge, against a set of Key Performance Indicators and regular engagement meetings. This will be undertaken in close liaison with the Council's Town Planning Team, LGSS Procurement and Legal to ensure that performance is managed and monitored throughout the length of the contract arrangements. The contract was awarded on a three year (plus one) basis.

4.2.3 The tender process was undertaken in compliance with EU procurement rules.

#### **4.3 Statutory, Legal and Risk Implications**

4.3.1 The Council has a statutory responsibility to ensure that every child whose parents want them educated in the state-funded sector is offered a school place. In addition, it has a duty to secure sufficient and suitable early years and childcare places.

4.3.2 The vast majority of the schemes within the CYP capital programme are focused on creating additional capacity to provide for the identified need for new places for Cambridgeshire's children and young people in response to demographic need and housing growth. The re-procurement of this contract will ensure that the Council continues to be able to deliver the planned level of infrastructure investment and meet its statutory responsibilities.

4.3.3 The key risk of not securing Committee approval to enter into the contract, is that the Council would not be able to meet its statutory responsibility to provide a school place for every child whose parents want them educated in the state-funded sector. As an example, work will need to stop on the installation of two mobiles that have been procured to meet basic need requirements at New Road Primary School, Whittlesey and Stretham Primary School.

#### **4.4 Equality and Diversity Implications**

4.4.1 All accommodation, both mobile and permanent has to be compliant with the provisions of the Public Sector Equality Duty and current Council standards.

#### **4.5 Engagement and Communications Implications**

4.5.1 Significant levels of engagement and consultation take place with all schools and early years settings identified for potential expansion to meet the need for places in their local areas over the development and finalisation of those plans. Schemes are also presented to local communities for comment and feedback in advance of seeking planning permission.

#### **4.6 Localism and Local Member Involvement**

4.6.1 Local Members are kept informed of planned changes to provision in their wards and their views sought on emerging issues and actions to be taken to address these.

#### 4.7 Public Health Implications

- 4.7.1 Temporary accommodation must meet the same rigorous standards set by the planning authorities as the provision of permanent accommodation. This includes access to outdoor play spaces, natural ventilation and opportunities to maximise use of daylight in preference to artificial light sources.

Implications	Officer Clearance
<b>Have the resource implications been cleared by Finance?</b>	Yes Name of Financial Officer: Martin Wade
<b>Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by Finance?</b>	Yes Name of Financial Officer: Chris Malyon via Procurement Board
<b>Has the impact on statutory, legal and risk implications been cleared by LGSS Law?</b>	Yes Name of Legal Officer: Fiona McMillan
<b>Have the equality and diversity implications been cleared by your Service Contact?</b>	Yes Name of Officer: Keith Grimwade

<b>Have any engagement and communication implications been cleared by Communications?</b>	Response awaited. Name of Officer: Matthew Hall
<b>Have any localism and Local Member involvement issues been cleared by your Service Contact?</b>	Yes Name of Officer: Keith Grimwade
<b>Have any Public Health implications been cleared by Public Health</b>	Yes Name of Officer: Tess Campbell

### **SOURCE DOCUMENTS GUIDANCE**

<b>Source Documents</b>	<b>Location</b>
Business Plan 2016/17, which includes the CYP capital programme	<a href="https://cmis.cambridgeshire.gov.uk/ccclive/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/475/Committee/20/Default.aspx">https://cmis.cambridgeshire.gov.uk/ccclive/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/475/Committee/20/Default.aspx</a>



**JOINT LOCAL AREA SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) INSPECTION IN CAMBRIDGESHIRE**

*To:* **Children and Young People Committee**

*Meeting Date:* **11<sup>th</sup> July 2017**

*From:* **Wendi Ogle Welbourn, Executive Director for Children, Families & Adults**

*Electoral Divisions:* **All**

*Forward Plan ref:* **n/a**

*Purpose:* **To update the Committee on the outcome of the Ofsted Inspection**

*Recommendation:* **The Committee is invited to:**

- a) Note the outcomes of the Ofsted Inspection;**
- b) Agree to proceed with service planning to address areas for improvement across the Local Area and with parent carers.**

<b><i>Officer contact:</i></b>	
Name:	Dr Helen Phelan
Post:	Head of SEND Services & Principal Educational Psychologist
Email:	<a href="mailto:Helen.phelan@cambridgeshire.gov.uk">Helen.phelan@cambridgeshire.gov.uk</a>
Tel:	01223 703451

## **1. BACKGROUND**

- 1.1 Between 20 March 2017 and 24 March 2017, Ofsted and the Care Quality Commission (CQC) conducted a joint inspection of the local area of Cambridgeshire to judge the effectiveness of the area in implementing the disability and special educational needs reforms as set out in the Children and Families Act 2014.
- 1.2 Inspectors spoke with children and young people who have special educational needs and/or disabilities, parents and carers and local authority and National Health Service (NHS) officers. They visited a range of providers and spoke to leaders, staff and governors about how they were implementing the special educational needs (SEN) reforms. Inspectors looked at a range of information about the performance of the local area, including the local area's self-evaluation. Inspectors met with leaders from the local area for health, social care and education. They reviewed performance data and evidence about the local offer and joint commissioning.

## **2. MAIN INSPECTION FINDINGS**

- 2.1 Senior leaders in the local area are working well together to improve services for children and young people who have special educational needs and/or disabilities. There are clear plans in place to address their key priorities for improvement. Consequently, outcomes for the children and young people are improving.
- 2.2 Strong and effective leadership is evident in joint commissioning arrangements. Open, well-established relationships between services and the alignment of budgets have resulted in an improving offer for children, young people and families. An example of effective practice is leaders jointly commissioning face-to-face and online counselling services as part of their work to improve emotional health and well-being. Children and young people were involved in the design of the services provided.
- 2.3 Leaders' self-evaluation of the local area's strengths and priorities for development is accurate. Following the implementation of the reforms in 2014, improvement was not as swift as it could have been. There are now credible plans in place to make rapid improvement; the actions being taken are making a difference.
- 2.4 Improvements are evident, for example, in the support for children and young people who display challenging behaviour. As a result of local area leaders and school leaders working together, the number of permanent exclusions of children and young people who have special educational needs and/or disabilities has reduced by three quarters in a 12-month period.
- 2.5 Children and young people who have special educational needs and/or disabilities progress as well as others at secondary schools and colleges. In 2016, the proportion progressing in line with national averages in secondary schools was close to that for all pupils nationally.
- 2.6 The children receiving SEN support do less well at primary schools, making less progress than all pupils nationally during key stage 2.

- 2.7 Young people are well supported as they move into adult life, with very high proportions staying within education, employment or training.
- 2.8 Most specialist health services are meeting NHS waiting targets of 18 weeks, with significant improvement in access to child and adolescent mental health (CAMHS) and autistic spectrum disorder (ASD) assessments. Professionals hold clinics jointly to support the early identification of children and young people who have special educational needs and/or disabilities.
- 2.9 Leaders ensure that the safeguarding of children and young people who have special educational needs and/or disabilities is given a high profile, including those placed out of the local area. Visits are undertaken to independent providers to check that the children and young people placed there are safe, and that the quality of provision meets the local area's high expectations.
- 2.10 The designated clinical officer (DCO) was appointed shortly after the reforms were implemented in 2014 and has a good understanding of the strategic agenda, areas of strength and areas for further improvement. The DCO works proactively with partners to ensure that the contribution of health professionals is consistent across the local area and is improving over time. Leaders took appropriate action to recruit additional personnel when they recognised a lack of capacity in the clinical commissioning group to deliver the reforms effectively.
- 2.11 A high proportion of new education, health and care plans (EHCPs) are completed within the 20-week timeframe. The timeliness of transfers from statements of educational need to EHCPs is improving, and the local area is well on track to complete all transfers by April 2018, as required. However, targeted services provided by health and social care are not consistently included within the EHCPs.
- 2.12 The local area's website for the local offer provides a wealth of information and guidance, but some parents and carers do not know about this online information and others have struggled to find what they need on the website. The local area has consulted with parents and carers and responded to feedback by improving the website. In the recent survey undertaken by the parent carer forum, Pinpoint, fewer than half of the 547 respondents answered a question relating to the local offer website, and only half of these reported finding what they were looking for.
- 2.13 Specialist services provided by education, health and social care professionals are of high quality and are well regarded. However, some parents and carers report that it is very difficult to access these services in a timely way, if at all. Some providers do not fully understand the roles of each service or the referral criteria and processes. This results in a delay in identification of need and frustration for families. One parent summed up the experience of accessing the behaviour support team as, 'Once we found them, they were brilliant – but it took months.'
- 2.14 A significant proportion of parents and carers are dissatisfied with the arrangements and procedures for assessing children and young people's special educational needs and/or disabilities. This dissatisfaction relates to providers and to the statutory assessment and resource team (START). Parents and carers feel that they have to battle in order to arrange an assessment for their child and, in some cases, this has

resulted in a lack of confidence and trust in the local area's effectiveness.

- 2.15 Leaders consult with, and work alongside, parents and carers to co-produce a range of services, advice and guidance. Over a quarter of parents and carers who attended the webinar during the inspection reported being involved in co-production, including some who are dissatisfied with the response to their child's special educational needs and/or disabilities.

### 3.1 **Developing the local economy for the benefit of all**

The following bullet point set out details of implications identified by officers:

- With improving outcomes for children and young people with SEND in Cambridgeshire, there should be less reliance on meeting needs of children and young people with SEND in out of county placements. This should enable some of these resources to be used to support more children and young people with SEND in mainstream provision.

### 3.2 **Helping people live healthy and independent lives**

The following bullet points set out details of implications identified by officers:

- The All Age pathway work undertaken with service users has identified 'flashpoints' that need to be addressed. This has led to the development of a 0 – 25 SEND Service with the Social Care Disability Team and Adults Services. The benefit of this is a seamless service with consistency of message and practice around inclusion and independent living for young people with Learning Difficulties.
- The Self Evaluation Framework (SEF) for the Local Area inspection has identified joint areas of work with Health.

### 3.3 **Supporting and protecting vulnerable people**

The following bullet points set out details of implications identified by officers:

- Children with any SEND living in Cambridgeshire do less well than their peers nationally in Early Years, in KS1 and in KS2.
- Children who are at SEN Support at KS2 and eligible for FSM do less well than KS2 at SEN Support.
- The SEND Peer Review which took place in November 2016 highlighted the need to clarify expectations, responsibility and accountability in relation to SEN Support. There is a SEN Support Action Plan and an Accelerating Achievement strategy. Joint work across services is taking place, which aims to target support for vulnerable groups.

## 4. **SIGNIFICANT IMPLICATIONS**

### 4.1 **Resource Implications**

There are no significant implications within this category.

### 4.2 **Procurement/Contractual/Council Contract Procedure Rules Implications**

There are no significant implications within this category.

#### 4.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

#### 4.4 Equality and Diversity Implications

There are no significant implications within this category.

#### 4.5 Engagement and Communications Implications

There are no significant implications within this category.

#### 4.6 Localism and Local Member Involvement

There are no significant implications within this category.

#### 4.7 Public Health Implications

There are no significant implications within this category.

### **SOURCE DOCUMENTS**

Source Documents	Location
Cambridgeshire Local Area SEND Ofsted Inspection outcome letter	<i>Cambridgeshire's outcome letter is published on the Ofsted website:</i>  <a href="https://reports.ofsted.gov.uk/resources/local-authority-school-improvement-arrangements-inspections-and-focused-school-inspections">https://reports.ofsted.gov.uk/resources/local-authority-school-improvement-arrangements-inspections-and-focused-school-inspections</a>



# CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 3 July 2017

**Agenda Item No: 8**

## **Notes**

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00am seven clear working days before the meeting.

The agenda dispatch date is a minimum of five clear working days before the meeting.

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>11/07/17</b>	Minutes and Action Log	Democratic Services	Not applicable	28/06/17	30/06/17
	Contract for Supply, Delivery of New Modular Mobile Classroom Buildings for use as School Accommodation	H Belchamber/ R Holliday	2017/037		
	Free School Proposals	H Belchamber	Not applicable		
	Report on Inspection of Special Educational Needs and Disability (SEND) Services in March 2017	Helen Phelan	Not applicable		
	Children's Centres: Public Consultation	T Leavy/ H Freeman	Not applicable		
	Coram Cambridgeshire Adoption (CCA) Annual Report	T Leavy/ F MacKirdy	Not applicable		
	Youth Offending Service Inspection Report/ Improvement Plan	S Ferguson/ T Watt	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	R Greenhill	Not applicable		
<i>[15/08/17] Provisional Meeting</i>				02/08/17	04/08/17
<b>12/09/17</b>	Minutes and Action Log	Democratic Services	Not applicable	30/08/17	01/09/17
	Free School Proposals	H Belchamber	Not applicable		
	Charging for Academy Conversions	H Belchamber	Not applicable		
	Revised Place Planning Strategy for St Neots	C Buckingham	Not applicable		
	No Wrong Door	T Leavy/ F Mackirdy	Not applicable		
	Local Safeguarding Children Board's Annual Report	R Waite/A Jarvis	Not applicable		
	Educational Outcomes: Provisional Results	K Grimwade	Not applicable		
	Children Self-Assessment	T Leavy	tbc		
	Staffing Structures in Children Families and Adults Directorate	W Ogle-Welbourn	Not applicable		
	Legal Costs	W Ogle-Welbourn	Not applicable		
	Business Planning	W Patten/ M Teasdale	Not applicable		
	Risk Register	W Ogle-Welbourn	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		



<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<b>10/10/17</b>	Minutes and Action Log	Democratic Services	Not applicable	27/09/17	29/09/17
	Children's Centres: Outcome of Public Consultation	T Leavy/ H Freeman	2017/031		
	Free School Proposals	H Belchamber	Not applicable		
	Education Self-Assessment	K Grimwade	Not applicable		
	School Place Planning over next 5 years	K Grimwade/ R Lewis	Not applicable		
	Placement Sufficiency/Child Care Sufficiency	T Leavy/ M Teasdale/ K Grimwade	Not applicable		
	Business Planning	W Patten/ M Teasdale	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<b>14/11/17</b>	Minutes and Action Log	Democratic Services	Not applicable	01/11/17	03/11/17
	Free School Proposals	H Belchamber	Not applicable		
	Kennett Garden Village – Relocation and Expansion of a Primary Academy	C Buckingham	Not applicable		
	Recruitment and Retention	J Maulder/ T Leavy	Not applicable		
	Schools Funding Update	M Wade	Not applicable		
	Business Planning	W Patten/ M Teasdale	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<b>05/12/17</b>	Minutes and Action Log	Democratic Services	Not applicable	22/11/17	24/11/17
	Free School Proposals	H Belchamber	Not applicable		
	Annual Corporate Parenting report	T Leavy/ F Mackirdy	Not applicable		
	Apprenticeships Take Up and Outcome	K Grimwade	Not applicable		
	CUSPE Report	K Grimwade	Not applicable		
	Business Planning	W Patten/ M Teasdale	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<b>09/01/18</b>	Minutes and Action Log	Democratic Services	Not applicable	22/12/17	28/12/17
	Free School Proposals	H Belchamber	Not applicable		
	Future Capacity of Cambridge City Primary Schools	R Pinion	tbc		
	Attendance ( including alternative provision and exclusions)	K Grimwade	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Children Change Programme update on achievements: <ul style="list-style-type: none"> <li>Children Centres</li> <li>No Wrong Door</li> <li>Multi Agency Safeguarding Hub (MASH)</li> </ul>	T Leavy	Not applicable		
	Schools Funding Formula Approval	M Wade	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<i>[13/02/18] Provisional Meeting</i>					
<b>13/03/18</b>	Minutes and Action Log	Democratic Services	Not applicable	28/02/18	02/03/18
	Free School Proposals	H Belchamber	Not applicable		
	Key Stage 4, Post 16 and Virtual School Results	K Grimwade	Not applicable		
	Education Strategy and Plan	K Grimwade	Not applicable		
	Annual Youth Offending Service (YOS) Report	S Ferguson/ T Watt	Not applicable		
	Update on Domestic Abuse and Sexual Violence work in Children and Education services	S Ferguson	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<i>[10/04/18] Provisional Meeting</i>					
<b>22/05/18</b>	Minutes and Action Log	Democratic Services	Not applicable	09/11/18	11/05/18
	Free School Proposals	H Belchamber	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice should be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Quentin Baker on 01223 727961 or [Quentin.Baker@cambridgeshire.gov.uk](mailto:Quentin.Baker@cambridgeshire.gov.uk)



**CAMBRIDGESHIRE COUNTY COUNCIL  
CHILDREN AND YOUNG PEOPLE COMMITTEE  
APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS**

Appointments recommended by Cllr Bywater but not yet confirmed are shown in red for noting. Remaining vacancies are highlighted in yellow.

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Accelerating the Achievement of Vulnerable Groups Steering Group</b>  The Group steers the development and implementation of the Accelerating Achievement Action Plan, which aims to rapidly improve the educational achievement of vulnerable groups.	6	1	Councillor A Costello (Con)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Cambridgeshire Culture Steering Group</b>  The role of the group is to give direction to the implementation of Cambridgeshire Culture, agree the use of the Cambridgeshire Culture Fund, ensure the maintenance and development of the County Art Collection and oversee the loan scheme to school and the work of the three Cambridgeshire Culture Area Groups.	3	3	1. Councillor S Bywater (Con) 2. Councillor N Kavanagh (Lab) 3. Cllr L Joseph (Con)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Cambridgeshire Schools Forum</b>  The Cambridgeshire Schools Forum exists to facilitate the involvement of schools and settings in the distribution of relevant funding within the local authority area	6	3	1. Councillor S Bywater (Con) 2. Councillor P Downes (LD) 3. Councillor J Whitehead (Lab)	Richenda Greenhill Democratic Services Officer  01223 699171  <a href="mailto:Richenda.greenhill@cambridgeshire.gov.uk">Richenda.greenhill@cambridgeshire.gov.uk</a>
<b>Corporate Parenting Partnership Board</b>  The Corporate Parenting Partnership Board looks after the interests of all children and young people who are looked after. As corporate parents, the Council will strive to ensure we provide our Looked After children with safe and supportive care which promotes their talents, skills and potential and encourages them to be the best that they can be.	4	6	1. Councillor A Costello (Con) 2. Councillor L Every (Con) 3. Councillor A Hay (Con) 4. Councillor P Topping (Con) 5. Councillor J Whitehead (Lab) 6. Vacancy	Theresa Leavy Interim Service Director: Children's Social Care  01223 727989  <a href="mailto:theresa.leavy@cambridgeshire.gov.uk">theresa.leavy@cambridgeshire.gov.uk</a>
<b>Fostering Panel</b>  Recommends approval and review of foster carers and long term / permanent matches between specific children, looked after children and foster carers. It is no longer a statutory requirement to have an elected member on the Panel.	2 all-day panel meetings a month	1	1. Councillor S King (Con) 2. Cllr P Topping (Con)	Fiona MacKirdy Interim Head of Service Looked After children  01223 715576  <a href="mailto:fiona.mackirdy@cambridgeshire.gov.uk">fiona.mackirdy@cambridgeshire.gov.uk</a>



NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>New Street Ragged School Trust</b>  Management of the Cambridge Learning Bus, which provided enhanced curriculum support to Cambridge City nursery and primary schools. It travels to the schools where the Learning Bus teacher and teaching assistant deliver workshops.	2	2	1. Councillor L Nethsingha (LD) 2. Councillor J Whitehead (Lab)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Standing Advisory Council for Religious Education (SACRE)</b>  To advise on matters relating to collective worship in community schools and on religious education.	As required	3	1. Councillor C Richards (Lab) 2. Councillor J Wisson (Con) 3. <b>Vacancy</b>	Kerri McCourty Business Support Team  <a href="mailto:kerri.mccourly@cambridgeshire.gov.uk">kerri.mccourly@cambridgeshire.gov.uk</a>
<b>Virtual School Management Board</b>  The Virtual School Management Board will act as “governing body” to the Head of Virtual School, which will allow the Member representative to link directly to the Corporate Parenting Partnership Board.	Termly	1	Councillor A Costello (Con)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>  Edwina Erskine Business Support Officer – Administration Services Team Cambridgeshire’s Virtual School for Looked After Children (ESLAC Team)  01223 699883  <a href="mailto:edwina.erskine@cambridgeshire.gov.uk">edwina.erskine@cambridgeshire.gov.uk</a>

# CAMBRIDGESHIRE COUNTY COUNCIL

## CHILDREN AND YOUNG PEOPLE COMMITTEE

### APPOINTMENTS TO PARTNERSHIP LIAISON AND ADVISORY GROUPS

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Cambridgeshire Children's Trust Executive Partnership (CTEP)</b>  The CTEP oversees the work of the three Area Partnerships which cover Cambridgeshire and provides synergy between common work areas. It produces an annual report to the Cambridgeshire Health and Wellbeing Board on the delivery of Priority 1 of the Board's Strategy: 'to ensure a positive start to life for children, young people and their families'.	2	1	Councillor S Bywater (Con)	Richenda Greenhill Democratic Services Officer  01223 699171  <a href="mailto:richenda.greenhill@cambridgeshire.gov.uk">richenda.greenhill@cambridgeshire.gov.uk</a>
<b>Cambridgeshire Music Hub</b>  A partnership of school music providers, led by the County Council, to deliver the government's National Plan for School Music.	3	1	1. Vacancy 2. Vacancy	Keith Grimwade Director of Learning  01223 507165 <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Cambridgeshire School Improvement Board</b>  To improve educational outcomes in all schools by ensuring that all part of the school improvement system work together.	6	2	1. Councillor S Bywater (Con) 2. Councillor C Richards (Lab)	Keith Grimwade Director of Learning  01223 507165  <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Children's Health Joint Commissioning Board</b>  Health and Local Authority Commissioners work together to improve the quality of provision of services delivered to children and families and comment on the performance of health contracts which affect children and young people in Cambridgeshire.	6	2	1. Councillor S Bywater (Con) 2. Councillor L Nethsingha (LD)  <i>(subject to confirmation that the Board is continuing)</i>	Meredith Teasdale Service Director: Strategy and Commissioning  01223 714568  <a href="mailto:Meredith.teasdale@cambridgeshire.gov.uk">Meredith.teasdale@cambridgeshire.gov.uk</a>
<b>College of West Anglia Governing Body</b>  One of up to sixteen members who appear to the Corporation to have the necessary skills to ensure that the Corporation carries out its functions under article 3 of the Articles of Government. The appointment is subject to the nominee completing the College's own selection process.	5	1	Councillor S Count (Con) [4 year appointment]	Rochelle Woodcock Clerk to the Corporation College of West Anglia  01553 815288. Ext 2288 <a href="mailto:Rochelle.Woodcock@cwa.ac.uk">Rochelle.Woodcock@cwa.ac.uk</a>
<b>F40 Group</b>  F40 ( <a href="http://www.f40.org.uk">http://www.f40.org.uk</a> ) represents a group of the poorest funded education authorities in England where government-set cash allocations for primary and secondary pupils are the lowest in the country.	tbc	1 +substitute	Councillor P Downes (LD).  Substitute: Cllr S Hoy (Con)	Meredith Teasdale Service Director: Strategy and Commissioning  01223 714568  <a href="mailto:Meredith.teasdale@cambridgeshire.gov.uk">Meredith.teasdale@cambridgeshire.gov.uk</a>

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
<b>Huntingdonshire Area Partnership</b> Meetings are chaired by Daniel Beckett, (daniel.beckett@godmanchesterbaptist.org) also attends them.  Cambridgeshire County Council's Children and Young People's Area Partnerships' Manager is Gill Hanby ( <a href="mailto:gill.hanby@cambridgeshire.gov.uk">gill.hanby@cambridgeshire.gov.uk</a> ).	3-4	1	Councillor A Costello (Con)	Dawn Shepherd Business Support Officer St Ives Locality/Hunts SEND SS/ PA for Sarah Tabbitt Unit 7 The Meadow, Meadow Lane St Ives PE27 4LG <a href="mailto:dawn.shepherd@cambridgeshire.gov.uk">dawn.shepherd@cambridgeshire.gov.uk</a> 01480 699173
<b>Joint Consultative Committee (Teachers)</b>  The Joint Committee provides an opportunity for trade unions to discuss matters of mutual interest in relation to educational policy for Cambridgeshire with elected members.	2	6	1. Vacancy 2. Vacancy 3. Vacancy 4. Vacancy 5. Vacancy 6. Vacancy  <i>(appointments postponed  pending submission of proposals  on future arrangements)</i>	Keith Grimwade Director of Learning  01223 507165 <a href="mailto:Keith.Grimwade@cambridgeshire.gov.uk">Keith.Grimwade@cambridgeshire.gov.uk</a>
<b>Local Safeguarding Children's Board</b>  LSCBs have been established by the government to ensure that organisations work together to safeguard children and promote their welfare. In Cambridgeshire this includes Social Care Services, Education, Health, the Police, Probation, Sports and Leisure Services, the Voluntary Sector, Youth Offending Team and Early Years Services.	tbc	1	Councillor S Bywater (Con)	Andy Jarvis, LSCB Business Manager  07827 084135  <a href="mailto:andy.jarvis@cambridgeshire.gov.uk">andy.jarvis@cambridgeshire.gov.uk</a>

**Children and Young People (CYP) Committee Training Plan 2017/18**

Below is an outline of dates and topics for potential training committee sessions and visits. At the Committee meeting on 12 June 2017 Members asked that training sessions start between 4.00-4.30pm where possible:

	<b>Subject</b>	<b>Desired Learning Outcome/ Success Measures</b>	<b>Priority</b>	<b>Date</b>	<b>Responsibility</b>	<b>Nature of Training</b>	<b>Audience</b>	<b>CYP Attendance by:</b>	<b>% of the Committee Attending</b>
1.	Committee Induction Training	<p>1. Provide an introduction to the work of the Children Families and Adults Directorate in relation to children and young people;</p> <p>2. Provide an overview of the committee system which operates in Cambridgeshire County Council;</p> <p>3. Look at the roles and responsibilities of committee members;</p> <p>4. Consider the Committee's training needs.</p>	High	12.06.17  Room 128	<i>Wendi Ogle-Welbourn/ Richenda Greenhill</i>	Presentation and discussion	CYP Members & Subs	<p>Cllr S Bywater Cllr A Costello Cllr P Downes Cllr L Every Cllr A Hay Cllr S Hoy Cllr L Nethsingha Cllr J Wisson Cllr H Batchelor Cllr D Connor Cllr K Cuffley Cllr L Joseph Cllr C Richards Cllr T Sanderson Cllr J Gowing Cllr A Bradnam A Read</p>	75%

2.	Local Government Finance		High	30 June 2017  1.00-4.30pm KV Room	<i>Chris Malyon</i>		All Members invited	Cllr Costello	8%
3.	Safeguarding (Children's & Adults)		High	7 July 2017  2-4pm KV Room	<i>Theresa Leavy / Sarah-Jane Smedmor / Claire Bruin</i>		All Members invited		
4.	Children Centres (Public Consultation)		High	July (tbc)	<i>Theresa Leavy</i>		All CYP Members invited		
5.	An overview of the revised Children's and Families directorate - Corporate Parenting Board			August (tbc)	<i>Theresa Leavy / Sarah-Jane Smedmor</i>		All CYP Members invited		
6.	Meeting with Voices Matter (Young People's Council)			August (tbc)	<i>Michelle Dean / Sarah-Jane Smedmor</i>		All CYP Members invited		
7.	Visit to the Multi-agency			August (tbc)	<i>Jenny Goodes</i>		All CYP Members invited		

	Safeguarding Hub (MASH)								
8.	Place Planning 0-19; commissioning new schools, admissions and Transport			Sept (tbc)  Various locations	<i>Various</i>		All CYP Members invited		
9.	Special Educational Needs - strategy, role and operational delivery			October (tbc)	<i>Meredith Teasdale / Helen Phelan</i>		All CYP Members invited		
10.	Commissioning Services – what services are commissioned and how our services are commissioned across CFA			Nov (tbc)	<i>Meredith Teasdale</i>		All CYP Members invited		
11.	Local Government Finance			21 Nov 2017 (time tbc)  KV Room	<i>Chris Malyon</i>		All Members invited		
12.	Understanding Educational Performance			Dec 2017 (tbc)	<i>Keith Grimwade</i>		All CYP Members invited		

Also to be included:

- Autumn 2017: Finance training by Martin Wade  
(Strategic Finance Manager, CFA):
  - I. Finance and Performance Reports (if not  
covered by Local Govt Finance training)
  - II. Schools funding – Sept/ Oct



**CORAM CAMBRIDGESHIRE ADOPTION ANNUAL REPORT**

*To:* **Children and Young People's Committee**

*Meeting Date:* **11 July 2017**

*From:* **Executive Director, Children Families and Adults.**

*Electoral division(s):* **All**

*Forward Plan ref:* **n/a** *Key decision:*

*Purpose:* **This report fulfils a statutory responsibility to report to the Council on the service quality and outcomes in the adoption service**

*Recommendation:* **The Committee is asked to note the content of the report**

<b><i>Officer contact:</i></b>	
Name:	Fiona Mackirdy
Post:	Head of Countywide and Looked After Children's services
Email:	<a href="mailto:Fiona.Mackirdy@cambridgeshire.gov.uk">Fiona.Mackirdy@cambridgeshire.gov.uk</a>
Tel:	01223 715576

## **1. BACKGROUND**

- 1.1** Provision of adoption services is a key statutory requirement of the local authority. Adoption is an essential permanence option for Looked After children who cannot return to live within their birth family and provides legal and emotional security for children.
- 1.2** The Children Act 2004, Care Standards Act 2000 and associated Relevant Regulations and National Minimum Standards require Local Authority Adoption Services to report regularly on the operation of the service.
- 1.3** In August 2014 Cambridgeshire County Council entered into a contract with Coram to provide its adoption services, and a Voluntary Adoption Agency, Coram Cambridgeshire Adoption (CCA), was formed to deliver the service. CCA undertakes the majority of adoption service functions on behalf of the council, namely:
- Recruitment of sufficient and suitable adopters to meet the needs of Cambridgeshire children with adoption as their plan
  - Family finding and matching for children requiring adoptive families
  - Provision of adoption support for children placed for adoption, adopters and birth family members
  - Provision of services to adopted adults and those affected by adoption
- 1.4** The Council retained responsibility for two areas of adoption practice – Inter-country adoption and non-agency adoption (sometimes known as step-parent adoption)
- 1.5** The adoption contract value is £1.15million per year.

## **2. MAIN ISSUES**

- 2.1** The CCA report is attached at Appendix One
- 2.2** Intercountry adoption  
Since 1 March 2017 inter-country adoption has been contracted (in conjunction with 5 neighbouring local authorities) to the Intercountry Adoption Centre (IAC). Intercountry adoption requires very specialist knowledge about adoption practices and country-specific information that is best provided by a dedicated specialist provider.
- 2.3** Non- agency adoption  
Non-agency adoption is any adoption for a child that is not instigated or organised by a local authority. An adult may make an adoption application directly to the court and has to notify the local authority of their intention to do so. The local authority is then required to provide a report to the court on the suitability of the arrangement and the adopters to meet the child's needs. In Cambridgeshire this work is undertaken by the Kinship Assessment team
- 2.4** In 2016-17 there were 45 enquiries of which 25 translated into adoption applications. 20 assessments were undertaken and adoption orders were made for 20 children.

There are 17 assessments awaiting allocation. This number has significantly reduced

during 2016-17 but this work has to take lower priority than court-ordered kinship fostering and special guardianship order reports for Looked After children whose cases are in Care Proceedings before the court.

### **3. ALIGNMENT WITH CORPORATE PRIORITIES**

Report authors should evaluate the proposal(s) in light of their alignment with the following three Corporate Priorities.

#### **3.1 Developing the local economy for the benefit of all**

There are no significant implications for this priority.

#### **3.2 Helping people live healthy and independent lives**

There are no significant implications for this priority

#### **3.3 Supporting and protecting vulnerable people**

The following bullet points set out details of implications identified by officers:

- Providing sufficient adoptive families is essential to ensuring Looked After children have permanence options when they cannot return to their birth family
- Ensuring adoption is achieved in a timely way is a priority in enabling children to live within their permanent families at the earliest opportunity.

### **4. SIGNIFICANT IMPLICATIONS**

#### **4.1 Resource Implications**

The following bullet points set out details of significant implications identified by officers:

- There are no significant implications of this annual report on resources however the following points are of note.
- The CCA contract has a cost of £1.15m per year for 5 years from August 2014.
- The contract seeks to provide an increasing number of adoptive placements from 35 to 40 increasing by one place each year of the contract
- The contract alone is unlikely to be able to meet the needs of children with a plan of adoption in 2017-18 because:
  - It has been identified that there are more children with adoption as the plan than the 38 that the contract provides for
  - The complexity of some children and sibling groups means that adopters recruited solely by CCA may not be able to meet this need, and adopters from the national pool will be required.
- Costs of placements from other local authorities or adoption agencies are £27,000 for a single child.
- The annual report sets out performance in 2016-17 and forms part of the contract and performance monitoring.

#### 4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

The following bullet points set out details of significant implications identified by officers:

- CCA are contracted to provide adoption services on behalf of the Council until July 2019.
- The report forms part of the performance and contract monitoring arrangements.

#### 4.3 Statutory, Legal and Risk Implications

The following bullet points set out details of significant implications identified by officers:

- Provision of adoption services is a highly regulated area and subject to scrutiny by both the Family Courts in respect of individual cases, and by Ofsted in inspection of Local Authority children's services.
- The annual report gives details of how CCA are meeting statutory requirements for practice and timescales
- CCA is registered with Ofsted as a Voluntary Adoption Agency with a judgement of 'Good'.

#### 4.4 Equality and Diversity Implications

There are no significant implications within this category

#### 4.5 Engagement and Communications Implications

There are no significant implications within this category

#### 4.6 Localism and Local Member Involvement

There are no significant implications within this category

#### 4.7 Public Health Implications

There are no significant implications within this category

#### **SOURCE DOCUMENTS**

Source Documents	Location
None	



## **ADOPTION AGENCY**

### **Annual Report**

**For the period**

**1<sup>st</sup> April 2016 – 31<sup>st</sup> March 2017**

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## **SECTION 1 INTRODUCTION**

- 1.0.1 Since August 2014, under a Framework Agreement, Cambridgeshire County Council (CCC) has transferred the operation and delivery of its adoption service to Coram Cambridgeshire Adoption (CCA), a Voluntary Adoption Agency (VAA) first registered in March 2014, under DfE grant funding.
- 1.0.2 CCC remains a registered Adoption Agency. It has not devolved its corporate parenting responsibility and CCA does not hold Looked after Children cases.
- 1.0.3 This report describes the activity of Coram Cambridgeshire Adoption during the period 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017 ('the period') as it relates to the provision of adoption services to the Council.
- 1.0.4 This report is provided to the Children's and Young Person's Committee as part of the monitoring of the adoption agency required under the Local Authority Adoption Service Regulations 2003 and Adoption National Minimum Standards 2011.

### **1.1 STAFFING/SERVICE STRUCTURE**

- 1.1.1 The CCA staffing within this period comprises a Recruitment and Assessment team; a Family Finding Unit and Post Adoption Support Team, supported by a Director for the VAA, 2 Service Managers, Panel Advisor and a number of administrators. A number of posts are supernumerary to the agreement with CCC, relating to other VAA activity.
- 1.1.2 The main office for CCA is at Lincoln House, The Paddocks, Cherry Hinton, Cambridge CB1 8DH. The Family Finding Unit is based at Scott House, Huntingdon, co-located with their LA colleagues in children's services.
- 1.1.3 All staff are permanent and the social workers have the required levels of post-qualifying experience.

### **1.2 THE ADOPTION PANEL**

- 1.2.1 CCA's Adoption and Permanence Panel contributes to the running and quality assurance of the Local Authority's adoption service, as delegated to CCA. It receives reports on the service and its performance and in doing so it has an overriding responsibility to promote good practice, consistency of approach and fairness in all aspects of the adoption service.
- 1.2.2 CCA's panel prepares a six monthly report for its Board in accordance with regulations, some of which is included within.

- 1.2.3 As part of its function, the CCA Adoption and Permanence Panel makes recommendations as to the following:
- The suitability of prospective applicants to adopt;
  - Whether a child should be placed for adoption with particular prospective adopters (the match)
- 1.2.4 The LA Adoption Agency retains an Adoption Panel (also operated by CCA) to make recommendations regarding:
- Whether a child should be placed for adoption (only for children voluntarily relinquished by a parent)
  - There was only one such case heard in this period, there were 4 in the previous year 2015/16.
- 1.2.5 The Panel usually meet 2-3 times a month. Within this period the Adoption Panel met on 28 occasions.
- 1.2.6 The Adoption Panel makes recommendations to the agency, not decisions about the cases referred to it. It is the role of the agency to make a decision. For this purpose a senior person within the agency is appointed as the Agency Decision Maker (ADM). This role has been delegated for approvals of adopters and matches of CCC children to CCA. Sarah Byatt, Managing Director, CCA undertakes this role.
- 1.2.7 The ADM for the decision in regard to whether a child should be placed for adoption remains the responsibility of the Local Authority. In this period, this was Theresa Leavy, Interim Children's Service Director.
- 1.2.8 In this period, the CCC ADM undertook the decision for prospective adopters to be dually approved as foster carers for the purpose of having children under concurrent planning arrangements. Since 1<sup>st</sup> April 2017, CCA is registered with Ofsted as a Fostering Agency and will be able to make decisions regarding the dual approval of prospective adopters as foster carers.

### **1.3 ADOPTION PANEL MEMBERSHIP**

- 1.3.1 As at 31<sup>st</sup> March 2017, CCA Adoption and Permanence Panel central list was as follows:

KN - Panel Chair, independent, SW background
LC – Panel Chair, independent, SW background
KH – Deputy Panel Chair / Birth Parent
Dr RB – Medical Adviser (CCC)



MR – Independent Member/Educational Psychologist (Retired)
RW – Independent Member/Adoptive Parent
SC – Independent Member/Adopted Person
EW – Independent Member / Social Worker
JA – Fostering Senior Social Worker (CCC)
RM – Independent Member/ Social Worker (Retired)
YM – Independent Member/Adopted Person
AL – Independent Member/Social Worker (Retired)
DW – Independent Member / Social Worker
LB – Senior Social Worker, Post Adoption Support Team (CCA)
PJ – Independent Member/Adoptive Parent
HA – Independent Member / Social Worker
Dr DP – Medical Adviser (CCA)

1.3.2 In attendance but non-voting members are:

AC – Professional Adviser
EW – Panel Administrator

1.3.3 The Legal Advisors to the Panel are from Coram Legal Centre on behalf of adopters and Cambridgeshire County Council Legal Services on behalf of their children for adoption.

#### **1.4 PANEL AND AGENCY DECISION MAKER ACTIVITY**

1.4.1 Between 1<sup>st</sup> April 2016 and 31<sup>st</sup> March 2017, the CCC ADM decided that adoption should be the plan for 72 children. This compares to 65 in 2015/16.

1.4.2 In this period the CCA Adoption Panel met on 28 occasions, hearing a total of 78 cases of approvals and matches plus 5 resignations of approved adopters were presented.

1.4.3 In relation to the approval of prospective adopters, the Panel recommended that 32 households were suitable to adopt. Following a split recommendation, one was issued with a qualifying determination. In early April 2017, the ADM made the decision not to approve this application as suitable. Thus 31 households were approved in total in the period.

1.4.4 Ten of the 31 households were approved as concurrent carers.

1.4.5 In terms of matching children with prospective adopters, the Panel considered matches for 45 children. This includes a sibling group of 2 whose match, presented in July 2016, was not recommended by Panel, nor agreed by the ADM. To note, it was

presented and agreed early in April 2017. Thus 43 matches agreed, compared with 44 in 2015/16.

## **1.5 CCA PANEL TRAINING AND DEVELOPMENT**

- 1.5.1 A day's training was provided in December 2016 on Post Adoption Support interventions from the CCA clinician. Panel chairs have taken up opportunities for training and practice forums with Coram/BAAF. They also receive independent supervision.
- 1.5.2 All panel members have been appointed with relevant references and up-to-date enhanced DBS checks. Annual group appraisals took place in November 2016 with the Panel Advisor and the Chairs, where individual and group development needs are identified. The Panel Chairs' appraisals with the ADM took place in November 2017.

## **SECTION 2 – CHILDREN AND ADOPTION**

### **2.0 CHILDREN REFERRED FOR ADOPTION**

- 2.0.1 In 2016/17, there were 183 children from Cambridgeshire referred to the Family Finding Unit for planning where adoption would be the alternative plan if no other options were available. This was an increase of at least 50 from the previous year, however not all those referred will have a final Care Plan for Adoption.
- 2.0.2 CCC's permanency strategy is to avoid case drift or delay for children, social workers are expected to refer children for family finding when adoption is a possible, even if unlikely, outcome for that child. In CCC's Permanence Monitoring Group, all children in care are considered, which ensures robust care planning is undertaken. In many cases, children return to parental care or are placed under other legal orders, with extended family members.
- 2.0.3 Every child looked after, who may need a new permanent family via adoption, has a social worker from the Family Finding Unit allocated to take lead responsibility for finding a suitable family. The Family Finding social worker calls regular permanence planning meetings with other professionals involved with the child. Should a child not be able to return to parents or extended family, adoption or long term fostering will be considered. The social workers are active in identifying suitable adoptive families who are able to meet the majority of a child's needs without delay to ensure a child is able to move to a permanent family in a timely manner. This includes consider whether concurrency or Foster for Adoption is appropriate for the child.
- 2.0.4 Early permanence planning is a well-embedded practice in Cambridgeshire and CCA. Three children were placed under these arrangements in the period compared with

12 in 15/16. A number of further cases were considered in the period however were not agreed in court or could not be progressed for health reasons.

## **2.1 OUTCOMES FOR CHILDREN WITH PLANS FOR ADOPTION**

2.1.0 The number of Placement Orders by the Courts made in the year was 68, which is a significant increase on the previous year when 35 were made.

2.1.1 Of the 72 children with plans for adoption agreed by the Agency Decision Maker during 2016/17, 17 have been placed for adoption, with a further 2 children matched awaiting placement. As of 31<sup>st</sup> March 2017; 10 children with Placement Orders had been linked with matches progressing, 17 children with Placement Orders have active family finding ongoing including a child with Autism. Twelve children have plans to be placed as part of a sibling group. Family finding for these children include local, regional and national searches and children are featured at Adoption Activity Days, National Adoption Events, Adoption Link Maker and Adoption Match.

17 children have Care Proceedings ongoing including 12 children who are part of sibling groups. One relinquished baby with Downs Syndrome has a match booked into panel. Plans for adoption were declined by the courts for a further 9 children. 4 of these children have returned to care shortly following the end of their proceedings. These children are now the subject of further proceedings.

2.1.2 A total of 42 children were placed in the year. 29 of these were placed with CCA adoptive families and 13 were placed with other agency adopters.

2.1.2 There have been no disruptions of placements in the period. There are 4 children where a change in the adoption plan is likely.

## **2.2 PLACEMENTS OF CHILDREN**

2.2.1 9 sibling groups were placed within the year, 8 x groups of 2, and 1 x group of 3.

2.2.2 One child placed had a recorded disability

## **2.3 TYPE OF ADOPTION PLACEMENT**

2.3.1 Of the 42 children placed with prospective adopters, 29 were placed with adopters approved by Coram Cambridgeshire Adoption Agency. 13 children were placed with prospective adopters approved by other agencies.

2.3.2 Within this period 3 children have been placed via early placements, 2 under dual approval arrangements with adopters formally approved as foster carers and under Fostering for Adoption regulations for one specific child as appropriate.

- 2.3.3 Fostering for Adoption places a child during the period that they are looked after with adopters who are also approved as foster carers. If the court agrees that the child should be placed for adoption the child can then be matched for adoption with those carers. This ensures that the child benefits by experiencing consistency of care during the first few months of their life.

## **2.4 ETHNICITY OF CHILDREN PLACED FOR ADOPTION**

- 2.4.1 Of the 42 children placed for adoption 38 children were of White British heritage, 1 child was of Asian heritage and 2 children were dual heritage White British Asian and South African heritage.

## **2.5 AGES OF CHILDREN PLACED FOR ADOPTION**

- 2.5.1 Of the 42 children placed for adoption by Cambridgeshire, 17 were under the age of 1 year and a further 3 children were under 2 years at the point of placement.

## **2.6 GENDER OF CHILDREN PLACED FOR ADOPTION**

- 2.6.1 Of the 42 children placed 23 were female and 19 were male

## **2.7 ADOPTION ORDERS**

- 2.7.1 Adoption Orders were made in respect of 39 children. 13 children were placed and adopted within the same year.
- 2.7.2 There has been an increase in the number of parental challenges to the making of the Adoption Order. This has resulted in delays to orders being granted whilst the court considers their objections. In all of these cases the orders have been granted.
- 2.7.3 As of 1<sup>st</sup> April 2017, 37 children were placed with their adoptive families. 10 children had adoption applications made to the courts but not yet granted. It is expected that the majority of these children will have orders granted during 2017/18. A small number of placements continue to require support before adoption applications are considered.

# **SECTION 3 – ADOPTERS**

## **3.0 RECRUITMENT OF ADOPTERS**

- 3.0.1 Adoption Agencies have a duty to recruit a range of adopters to meet the needs of the children they are seeking to place for adoption and for children nationally. The principal method for recruitment is via websites. Searches on CCC's website for adoption are now automatically forwarded to CCA's, namely [www.coramcambridgeshireadoption.org.uk](http://www.coramcambridgeshireadoption.org.uk)
- 3.0.2 The recruitment strategy in this period identified the insufficiency of adopters for sibling groups. Some targeted activity took place towards the end of the year, including website updates and social media presence. It is not yet possible to report on the impact of this.

### **3.1 THE ASSESSMENT PROCESS: ENQUIRIES, ASSESSMENTS AND APPROVALS**

- 3.1.1 CCA has a single point of contact to the service through a local rate telephone line and the website mentioned above. An information pack is made available to all enquirers and a duty SW takes calls three days a week. Social workers offer make arrangements to meet with enquirers and offer attendance at information meetings and initial interviews.
- 3.1.2 Information sessions are held once a month where current information on the needs of children requiring adoption and the process of assessment is given to those people who are interested in becoming adopters.
- 3.1.3 In the period:
- 310 enquiries were received
  - 14 information sessions were held
  - 282 individuals attended information sessions, comprising 157 households
  - 49 Registrations of Interest to proceed to stage 1 were received and accepted
  - 20 did not proceed to stage 2 assessment phase (NB these are not all from 49 above)
  - 28 started stage 2 assessment
  - 32 households presented to panel for approval
  - 31 approved
  - 1 issued with Qualifying Determination
- 3.1.3 At 31<sup>st</sup> March 2017, there are 20 households in stage 1 of the process and 5 in stage 2.

- 3.1.4 Ethnicity of 31 households approved: 23 were White British, 1 Black African, 2 White British & Black Caribbean, 1 White British & Japanese, 2 White Italian, 1 White British & Russian, 1 White Serbian & White Swiss.
- 3.1.5 The characteristics in the period of approved adopters were 1 same-sex female, 3 single females, 4 second time adopters, 2 applicants with birth children.

### **3.3 POST APPROVAL AND POST PLACEMENT SUPPORT**

- 3.2.1 All approved adopters are supported by a Social Worker from the Recruitment and Assessment Team from approval through the process of matching and placement to the making of an Adoption Order.
- 3.2.2 At 31<sup>st</sup> March 2017, there were 23 households approved and waiting, of those 3 have been waiting over 12 months. Six of the 23 households have prospective matches of CCC children booked in Panel in the first quarter of 2016-17. Six of those waiting are approved for concurrent/Foster for Adoption placements.
- 3.2.3 At 31<sup>st</sup> March 2017, 21 CCA families have CCC children placed and 6 have other LA children placed.

### **3.3 TRAINING FOR ADOPTERS**

- 3.3.1 Preparation training for adopters is presented by managers and social workers from the Recruitment and Assessment team

Prospective adopters attend two modules in stage one covering:

- Types of Abuse
- Children's experiences
- Child development
- Trauma and attachment
- Concurrent planning
- Understanding challenging behaviour

Two further modules are presented for adopters in stage two covering in more depth:

- The child's journey
- The adopters Journey
- Identity
- Loss and grief
- Post adoption support

Additionally those prospective adopters interested in concurrency/foster to adopt attend a further two days training addressing

- Early permanence planning/the legal context

- Contact
  - The fostering role
- 3.3.2 Stage one and stage two training is presented according to numbers of adopters in the process but at least every other month. Training is evaluated at the end of each set of modules, with feedback from participants being consistently positive.
- 3.3.3 Adopters pre and post placement have access to the Annual foster carer training programme offered by Cambridgeshire County Council. This includes workshops on topics such as 'Building attachments', 'First aid for foster carers' and 'Nurturing your child's developing mind'.
- 3.3.4 Adopters with children early in placement are able to attend parenting groups such as Foundations for Attachment presented by clinicians from the Adoption Support team.

## **SECTION 4 – ADOPTION SUPPORT**

### **4.0 POST ADOPTION SUPPORT TO FAMILIES**

- 4.0.1 CCA undertakes on behalf of CCC all the statutory responsibilities relating to the provision of adoption support services. The team manager is the Adoption Support Services Adviser for the LA. The Adoption and Children Act 2002 established the right of adopted families to request an assessment of their adoption support needs.
- 4.0.2 In this period the Adoption Support team received 37 new referrals for assessment. At March 2017, 127 children from 89 families are receiving a service.
- 4.0.3 Families either self-refer or are referred via other agencies such as school or health services. In such cases the team either provides direct social work support or where a specific need is identified, as specialist service may be commissioned.
- 4.0.4 The DfE Adoption Support Fund (ASF) has been available since May 2015. In this period 105 applications to the ASF have been made. 102 have been accepted to date for the provision of eligible therapeutic interventions to families, 60% of which have been commissioned externally.
- 4.0.5 The team have a mailing list of adoptive families who are sent newsletters, invitations to support groups for adoptive parents and family days.
- 4.0.6 Adoptive parents support groups have been run regularly throughout the year at 3 locations in the County. 'Stay and Play' is offered on a six weekly basis. Children's groups have been held twice a year for two different age bands.
- 4.0.7 Each child placed for adoption is required to have a contact plan in relation to their family. The majority of these are indirect contact arrangements via the letterbox

service. In the year the service dealt with 1189 exchanges, of which the slight majority were adopter contacts.

#### **4.1 SERVICES TO ADOPTED ADULTS AND BIRTH RELATIVES**

- 4.1.1 The Adoption Support team provide an advice and counselling service to adopted adults seeking information and access to their birth records. For all residents of Cambridgeshire an access to records counselling service is offered. Information is also provided to other agencies that are supporting adopted adults living in their area who were adopted through Cambridgeshire.
- 4.1.2 Initial counselling interviews are offered to those seeking birth records and work is undertaken to locate records held by Adoption Agencies. Counselling and practical advice during tracing, an intermediary service and pre and post reunion support are also available to adopter adults and their birth relative.
- 4.1.3 Birth relatives seeking to make contact with adopted adults are offered information and advice and the Agency can act as an intermediary where appropriate.
- 4.1.4 The team received 38 new referrals for 'adult' work. At the end of the period there are 41 open cases with a waiting list of 35.
- 4.1.5 In accordance with regulation, the team offers a counselling and information service for birth parents and relatives affected by the adoption plan. The Birth Relatives Outreach Worker (BROW) is proactive in offering of support, advice and guidance and is independent of the child's social worker. This is a confidential service unless concerns arise about the welfare of a child.
- 4.1.6 In the year, there were 14 new referrals to the BROW service, with 24 open at the end of the period.

### **SECTION 5 – OTHER ACTIVITIES**

#### **5.0 The Adoption Scorecard**

- 5.0.1 The Scorecard was introduced by the Department for Education in 2010, to address the delays in the adoption system. This indicator is based on a local authority's average performance over a 3 year period. This performance is based on timescales for children adopted in the reporting period, which decrease year on year.

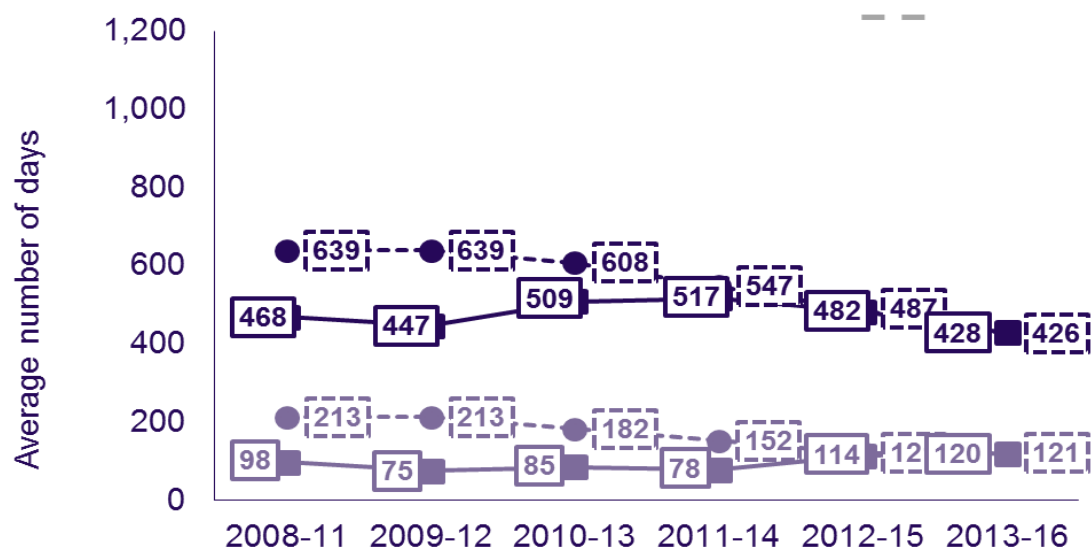
**Indicator A1** - average time (days) between a child entering care and moving in with their adoptive family

**Indicator A2** - number of days between a local authority receiving court authority to place a child and the local authority deciding on a match to an adoptive family

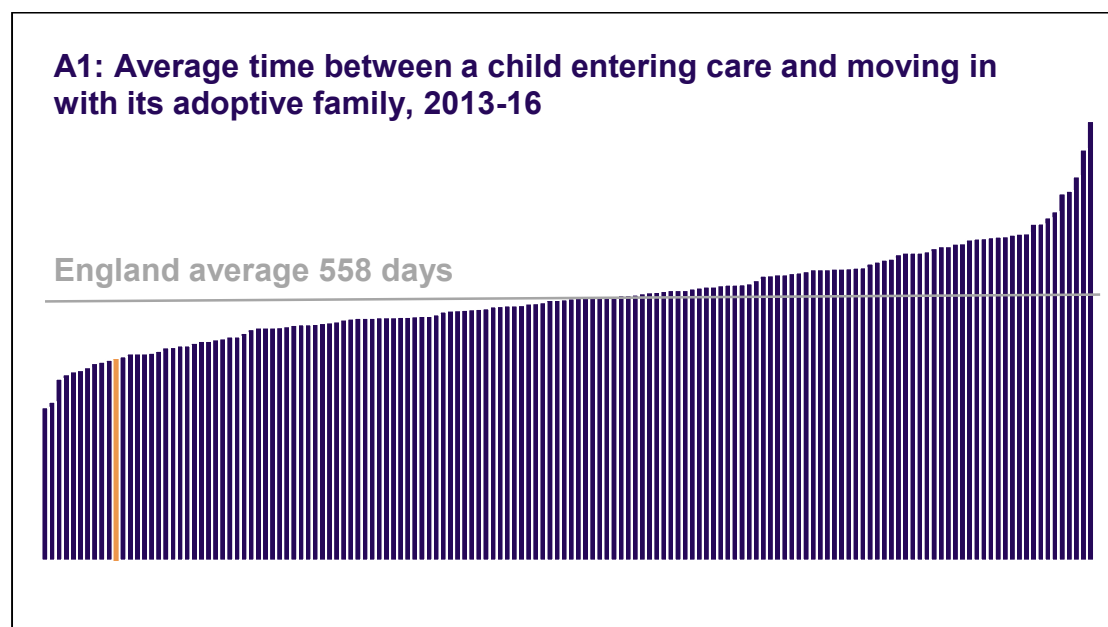


Scorecard data for:	Indicator 1 timescales	Indicator 2 timescales
2010 to 2013	20 months	6 months
2011 to 2014	18 months	5 months
2012 to 2015	16 months	4 months
2013 to 2016	14 months	4 months

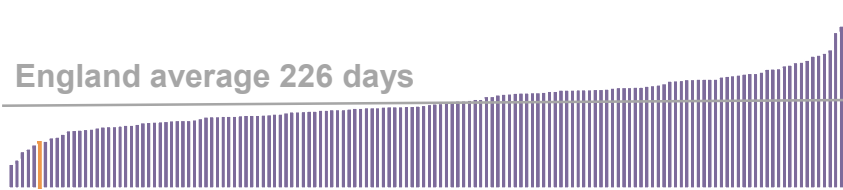
#### 5.1.2 Cambridgeshire County Council Adoption Scorecard 2013 to 2016 (unpublished)



#### Cambridgeshire's National Ranking (Draft)



## A2: Average time between a local authority receiving court authority to place a child and the local authority



Cambridgeshire continues to perform strongly for both adoption threshold indicators. Whilst the threshold for the 3 year average timescales for **indicator A1** was missed by 2 days, at 428 days, Cambridgeshire's performance is provisionally ranked 11<sup>th</sup> nationally. This suggests that other LAs had also struggled to meet the threshold for this indicator.

For indicator A2, the 3 years average time between children who had been adopted receiving a placement order and being matched with their adoptive family was 120 days and was within the threshold. Cambridgeshire is provisionally ranked 6<sup>th</sup> nationally.

- 5.1.3 From internal analysis using scorecard criteria the position of the Agency for the one year period on **Indicator 1 - Average time between child entering care and moving in with adoptive family 01.04.16 to 31.03.17**, the Agency showed considerable improvement to 277 days, which is almost 5 months less than the threshold of 426 days. Despite lengthier journeys for 5 children in the cohort, this is achieved by the number of children placed soon after birth in early permanence placements and reflects the focussed partnership work between the permanence units and CCA.
- 5.1.4 The number of children who wait less than 14 months between entering care and moving in with their adoptive family in the period 01.04.16 to 31.03.17 has improved to 92% for similar reasons as noted above.
- 5.1.3 On **Indicator 2 – Average time between LA receiving authority to place a child and the LA deciding on a match with an adoptive family 01.04.16 to 31.03.17** has also improved to 104 days, 17 days below the threshold of 121 days.
- 5.1.4 The number of children who moved in with their adoptive family within 4 months of the decision for adoption in the year was 56% and 100% moved in within 12 months of the decision which is an improvement on previous years.





**FINANCE AND PERFORMANCE REPORT – MAY 2017**

**To:** Children and Young People Committee

**Meeting Date:** 11 July 2017

**From:** Executive Director: Children, Families and Adults Services  
Chief Finance Officer

**Electoral division(s):** All

**Forward Plan ref:** Not applicable      **Key decision:** No

**Purpose:** To provide the Committee with the May 2017 Finance and Performance report for Children's, Families and Adults Services (CFA).

The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of May 2017.

**Recommendation:** The Committee is asked to review and comment on the report

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## **1.0 BACKGROUND**

- 1.1 A Finance & Performance Report for the Children, Families and Adults Directorates (CFA) is produced monthly and the most recent available report is presented to the Committee when it meets.
- 1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.
- 1.3 This report is for the whole of the CFA Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Appendix 1.
- 1.4 **Financial Context**  
As previously discussed at Children and Young People (CYP) Committee the major savings agenda continues with £99.2m of savings required across the Council between 2017 and 2022.

The required savings for CFA in the 2017/18 financial year total £20,658k.

## **2.0 MAIN ISSUES IN THE MAY 2017 CFA FINANCE & PERFORMANCE REPORT**

- 2.1 The May 2017 Finance and Performance report is attached at Appendix 2. This is the first available report for the 2017/18 financial year and at the end of May, CFA forecast an overspend of £2,014k.
- 2.2 **Revenue**

The main revenue pressures within CYP Committee areas are as follows:

- In Children & Families Services, Strategic Management have a forecast overspend of £1,087k. This is as a result of historic unfunded pressures with Children & Families Service which have not been able to be addressed through the Children's Change Programme (£1,008k), and additional one-off costs of managing the Children's Change Programme (£79k). The Children's Change Programme (CCP) is however on course to deliver savings of £669k in 2017/18 and has managed £294k of previously unfunded pressures as part of that Programme.
- In Children & Families Services, the Looked After Children (LAC) Placements budget is forecasting an overspend of £273k. This is as a result of some previously planned savings targets now being considered undeliverable. There is a further underlying pressure on the LAC Placement budget of c.£2.9m currently. The forecast overspend assumes that £2.9m of the corporately held demography and demand budget will be allocated to the LAC Placement budget, subject to GPC approval, to assist with bringing the underlying pressure down to a more manageable level. Further detail can be seen in Appendix 3 to this report.
- In Children & Families Services, Adoption is forecasting an overspend of £300k due to an additional requirement of 20 adoptive placements over and above those covered by our existing contract. We are forecasting a need to purchase inter agency placements to manage this requirement and ensure our children receive the best possible outcomes.

- In Strategy and Commissioning, Special Educational Needs (SEN) Placements have a forecast outturn of £100k overspend. This budget continues to see an increase in pressure from a rise in the number of children and young people who are LAC and have an Education Health and Care Plan (EHCP) who are placed in 52 week residential placements. This budget pays for the educational element of those placements and is funded from the Dedicated Schools Grant (DSG). It is the aim that any pressures on DSG funded services will be managed from within the overall available DSG for 2017/18. Should an overall deficit be forecast on DSG funded activities towards the end of 2017/18 the position will be reviewed and appropriate consent sought from Schools Forum to carry forward the deficit to the following year as set out in the options within the DSG conditions of grant
- In Strategy and Commissioning, Commissioning Services have a forecast overspend of £100k. Overall there is an increasing number of children with a Statement of Special Educational Needs / EHCP out of school in receipt of alternative education (tuition) packages.

## 2.3 Capital

The Capital Programme Board previously recommended that services include a variation budget to account for likely slippage in the capital programme. As forecast underspends start to be reported, these are offset against the variation budget, resulting in a balanced outturn up until the point where slippage exceeds the budget set aside. The allocation for CFA's budget adjustments has been calculated as per the table below, show against the slippage forecast to date:

2017/18					
Service	Capital Programme Variations Budget £000	Forecast Variance - Outturn (May) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Forecast Variance - Outturn (May) £000
CFA	-10,305	-475	475	4.6%	-
<b>Total Spending</b>	-10,305	-475	475	4.6%	-

## 2.4 Performance

Of the twenty-one CFA service performance indicators six are shown as green, eight as amber and seven are red.

Of the Children and Young People Performance Indicators, four are green, five are amber and four are red. The four red performance indicators are:

1. Number of children with a Child Protection Plan per 10,000 population under 18
2. The number of looked after children per 10,000 children;
3. The FSM/Non-FSM attainment gap % achieving level 4+ in reading, writing and maths at Key Stage 2.
4. The FSM/Non-FSM attainment gap % achieving 5+ A\*-C including English and maths at GCSE.

## **2.5 CFA Portfolio**

The major change programmes and projects underway across CFA are detailed in Appendix 8 of the report – none of these is currently assessed as red.

## **3.0 2017-18 SAVINGS TRACKER**

3.1 As previously reported the “tracker” report – a tool for summarising delivery of savings – will be made available for Members on a quarterly basis. The tracker as at mid-June is included as Appendix 4 to this report.

3.2 Within the tracker the forecast is shown against the original saving approved as part of the 2017-18 Business Planning process. Based on current forecasts the overall position for CFA is a £1,512k shortfall against plan. However, the expectation is that stretched targets for existing savings and additional savings identified within the funnel will support delivery of the overall £20,658k CFA savings target. It is also important to note the relationship with the reported position within the detailed F&PR. As pressures arise in-year further mitigation and/or additional savings will be required to deliver a balanced position.

## **4.0 ALIGNMENT WITH CORPORATE PRIORITIES**

### **4.1 Developing the local economy for the benefit of all**

4.1.1 There are no significant implications for this priority.

### **4.2 Helping people live healthy and independent lives**

4.2.1 There are no significant implications for this priority

### **4.3 Supporting and protecting vulnerable people**

4.3.1 There are no significant implications for this priority

## **5.0 SIGNIFICANT IMPLICATIONS**

### **5.1 Resource Implications**

5.1.1 This report sets out details of the overall financial position of the CFA Service.

### **5.2 Procurement/Contractual/Council Contract Procedure Rules Implications**

5.2.1 There are no significant implications within this category.

### **5.3 Statutory, Risk and Legal Implications**

5.3.1 There are no significant implications within this category.

### **5.4 Equality and Diversity Implications**

5.4.1 There are no significant implications within this category.

### **5.5 Engagement and Consultation Implications**

5.5.1 There are no significant implications within this category.



## **5.6 Localism and Local Member Involvement**

5.6.1 There are no significant implications within this category.

## **5.7 Public Health Implications**

5.7.1 There are no significant implications within this category.

<b>Source Documents</b>	<b>Location</b>
As well as presentation of the F&PR to the Committee when it meets, the report is made available online each month.	<a href="https://www.cambridgeshire.gov.uk/council/finance-and-budget/finance-&amp;-performance-reports/">https://www.cambridgeshire.gov.uk/council/finance-and-budget/finance-&amp;-performance-reports/</a>

## **Appendix 1**

### **Children & Young People Committee Revenue Budgets within the Outturn Finance & Performance report**

#### **Children & Families Directorate**

Strategic Management – Children & Families  
Partnerships and Quality Assurance  
Children in Care  
Integrated Front Door  
Safer Communities Partnership  
Children's Centre Strategy  
Support to Parents

Looked After Children Placements  
Adoption Allowances  
Legal Proceedings

#### **SEND Specialist Services (0-25 years)**

SEND Specialist Services  
Children's Disability Service  
High Needs Top Up Funding

#### **District Delivery Service**

Safeguarding Hunts and Fenland  
Safeguarding East & South Cambs and Cambridge  
Early Help District Delivery Service –North  
Early Help District Delivery Service – South

#### **Youth Support Services**

Youth Offending Service  
Central Integrated Youth Support Services

#### **Strategy & Commissioning Directorate**

Strategic Management – Strategy & Commissioning

#### **Commissioning Enhanced Services**

Special Educational Needs Placements  
Commissioning Services  
Early Years Specialist Support  
Home to School Transport – Special  
LAC Transport

#### **Executive Director**

Executive Director  
Central Financing

**Learning Directorate**

Strategic Management - Learning

Early Years Service

Schools Curriculum Service

Schools Intervention Service

Schools Partnership Service

Children's' Innovation & Development Service

Catering & Cleaning Services

Teachers' Pensions & Redundancy

**Infrastructure**

0-19 Organisation & Planning

Early Years Policy, Funding & Operations

Education Capital

Home to School/College Transport – Mainstream

**Grant Funding**

Financing DSG

Non Baselined Grants

## Appendix 3

### Looked After Children Placement Budget - Demography

<b>1.0</b>	<b>BACKGROUND AND SUMMARY</b>
1.1	<p>After spending £16.52m in 2015-16, the Looked After Children (LAC) placement budget for 2016-17 was set at £12.51m. This proved to be an overly ambitious and unrealistic budget expectation, as demand actually increased rather than fell during 2016-17 with final spend totalling £16.66m. The budget expectation had been set on the basis of a strategy for reducing the numbers of looked after children.</p> <ul style="list-style-type: none"> <li>• The strategy did not take account of national trends of the growth of looked after children which showed a 5% increase nationally during 2015/16.</li> <li>• Whilst the objectives were in themselves sound, there had been insufficient activity and/or lead-in time to realise the ambition</li> <li>• The numbers of children proposed to be removed from the system was neither desirable nor deliverable</li> <li>• The budget had been gradually reduced since 2012 in the face of continued increases in numbers of looked after children</li> </ul> <p>By May 2017, there were 688 Looked After Children in Cambridgeshire, the highest level for at least 5 years but in line with East of England average</p>
1.2	<p>After budget changes agreed for 2017-18, including a re-investment of £3m (A/R.4.021) as well as further demography and savings, there is currently £14.4m available for LAC placements this year. Given patterns of expenditure and that demand has continued to rise following the detailed consideration of the LAC budget in the Autumn, this budget remains insufficient to respond to the demand that is evident. There is currently budget available for the equivalent of 292 external placements, whereas there were actually 346 external placements in May.</p>
1.3	<p><b>General Purposes Committee is requested to allocate £2.913m from the corporate demography budget to Looked After Children placements in Children's, Families &amp; Adults Services.</b></p> <p>The corporate budget was setup on the basis that funding would be taken from the central contingency when services demonstrate there has been an impact due to increasing demand, which cannot be contained within existing budget levels. LAC placements is now clearly in that position.</p>
1.4	<p>This is intended as the final structural correction to the LAC placements budget by GPC outside of the normal business planning process, resolving the unsustainable budget reductions previously attempted. This is an appropriate allocation from the corporate demography budget as it reflects demand continuing to rise since detailed budget consideration took place.</p>

1.5	<p>Even after this allocation, the revised financial envelope for LAC placements is tight, and Children’s, Families and Adults Services has accountability for:</p> <ul style="list-style-type: none"><li>• implementing demand management strategies so that expenditure does not continue to rise. LAC numbers have now reached a sustainable level, in comparison to neighbours for instance.</li><li>• delivering £1.7m in composition and commissioning savings (i.e. price rather than volume)</li></ul> <p>Achieving a balanced position through the above remains a key area of focus.</p>																								
1.6	<p>Whilst this paper focuses on the external spend on LAC placements, it must be noted however that other areas of Children’s Social Care are facing continuing pressures linked to demand:</p> <ul style="list-style-type: none"><li>• Within the adoption budget there is a forecast pressure of £300k due to an additional requirement of 20 adoptive placements over and above those covered by our existing contract. The forecast is based on a need to purchase inter agency placements to manage this requirement and ensure our children receive the best possible outcomes and leave care for adoption in a timely way.</li><li>• Within Safeguarding and Standards there is pressure of £58k due to the need for an additional Independent Review Officer post necessary to manage current caseloads.</li><li>• Continuing expenditure is expected on an agency element of the workforce across children’s services in order to provide safe staffing levels in response to demand. This is a further area in which the budget was set unsustainably low in the past.</li></ul> <p>These will continue to present as pressures during 2017-18, with CFA and the Council needing to seek mitigation more widely, with this addressed on a permanent basis through 2018-19 business planning.</p>																								
2.0	<b>RISING DEMAND</b>																								
2.1	<p>As previously reported to the Committee the LAC population within Cambridgeshire has been growing over the last 4-5 years, as shown in the graph below.</p>																								
<div><p style="text-align: center;"><b>Number of LAC March 2012 - May 2017</b></p><table><thead><tr><th>Time Point</th><th>Looked After Children - Total</th><th>Linear (Looked After Children - Total)</th></tr></thead><tbody><tr><td>Mar-12</td><td>~450</td><td>~450</td></tr><tr><td>Mar-13</td><td>~480</td><td>~480</td></tr><tr><td>Mar-14</td><td>~500</td><td>~500</td></tr><tr><td>Mar-15</td><td>~530</td><td>~530</td></tr><tr><td>Mar-16</td><td>~600</td><td>~580</td></tr><tr><td>Mar-17</td><td>~680</td><td>~650</td></tr><tr><td>May-17</td><td>~680</td><td>~680</td></tr></tbody></table></div> <p>Source: ICS / CFA Metrics</p>		Time Point	Looked After Children - Total	Linear (Looked After Children - Total)	Mar-12	~450	~450	Mar-13	~480	~480	Mar-14	~500	~500	Mar-15	~530	~530	Mar-16	~600	~580	Mar-17	~680	~650	May-17	~680	~680
Time Point	Looked After Children - Total	Linear (Looked After Children - Total)																							
Mar-12	~450	~450																							
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May-17	~680	~680																							

- 2.2 As at 1<sup>st</sup> May 2017 the overall number of LAC had increased to a peak of 688, of which 66 were unaccompanied asylum seeking children (UASC).

	04/04/16	05/12/16	06/03/17	01/05/17	22/05/17
Looked After Children - Total	610	645	675	688	675
LAC - Non UASC	551	582	613	622	613
LAC - UASC	59	63	62	66	62

As the table above shows, the UASC number has remained reasonably stable over the last 12 months, whereas the number of non-UASC increased by 40, 7% between December 2016 and 1<sup>st</sup> May 2017. There are 31 more non-UASC LAC than in early December, the point at which the detailed business planning work had been undertaken for this area.

- 2.3 This is part of a more general trend of pressure on the children's social care budgets, with further pressure due to capacity issues both as a result of increasing LAC numbers (26% increase in past two years) and the continuing increase in child protection plans (82% increase in past two years). This virement request relates just to the cost of placements, but there are related issues around the funding of the children's social work delivered by through the Council's own workforce. This has been reviewed as part of the children's change programme, and will be further addressed in business planning for 2018-19.

- 2.4 As well as a continued overall increase in numbers, the demographic characteristics of our LAC population is changing, reflecting a sharper focus on intervention, children being younger and moving through the looked after children service in a more timely manner. Having an increasingly younger population, whose care pathways are progressed through the courts in a timely manner, indicates that services are acting more effectively. They remain challenged however by higher numbers of older children and young people that case audits reflect have experienced many years of intervention that has not been impactful on what is very often chronic neglect, alcohol abuse or mental health. These children's needs and behaviours are often complex and require an enhanced level of provision.

### 3.0 BUDGETARY POSITION

- 3.1 The table below shows the outturn position and total LAC population numbers at year-end for each of the previous 5 years.

Financial Year	Total LAC Population No's. (at end of year)	Budget	Expenditure
		£'000	£'000
2012/13	479	£16,781	£15,903
2013/14	506	£16,113	£16,428
2014/15	535	£15,579	£17,119
2015/16	609	£14,737	£16,520
2016/17	674	£12,512	£16,664

The budget available in 2017/18 is £14.431m. Despite LAC numbers being higher than ever, this is £2m less than we have spent on LAC placements in recent years.

These figures show that despite significant increases in overall LAC numbers, actual levels of spend have not increased at the same rate. Essentially, although unit costs have been managed down, spend is forecast to be greater than budgeted simply because of the sheer volume.

- 3.2 The original budget of £14,431k for 2017/18 includes funding in recognition of £3,000k of structural underfunding and £2,070k of demography. These were offset by £1,490k of demand management savings and £1,698k composition savings resulting in a net budget of £2,233k less than the final 2016/17 outturn.

- 3.3 The table below shows the forecast positions for the LAC Placement budget as at 1<sup>st</sup> June 2017:

Forecast Position as at 01/06/2017	£'000
Current Commitments (01/06/17)	£19,040
Forecast growth for the period 29/05/17 – 31/03/18	£1,492
Demand Management Savings (target -£1,490k)	-£1,490
Composition Savings (target -£1,698k)	-£1,425
<b>Total Estimated Commitment</b>	<b>£17,617</b>
Available Budget	£14,431
<b>Total Estimated Pressure</b>	<b>£3,186</b>

- 3.4 Of the current forecast £3,186k pressure, £273k can be attributed to undeliverable composition savings. Mitigating actions to offset this element of the pressure include:
- Threshold and Resources Panel (TARP) to review requests and decisions for children to become looked after
  - A creative care panel meets to agree alternative to care packages
  - The joint housing protocol is being refreshed as we move into districts and we will look to the most effective way to ensure we meet the housing needs of 16/17 year olds.
  - We continue to increase our numbers of in-house foster carers
  - We are bringing CCC properties back into use with floating support to provide an increased range of supported accommodation.

	<ul style="list-style-type: none"> <li>• The Permanency Monitoring Group tracks children through care proceedings, Section 20, kinship, adoption and long term fostering until matched with carers and can predict and measure future needs.</li> <li>• Development of a robust contract and Service Level Agreement with the mutualised Multi-systemic Treatment service to ensure that those most at risk of becoming looked after are suitably identified and offered a service</li> <li>• Revision of the Placement Sufficiency Statement which sets out our need for placements and strategy for delivery.</li> </ul>
3.5	<p>The remaining £2,913k can be directly attributed to an increase in numbers and, as such, it is recommended that CYP Committee request a permanent allocation of this amount from the corporately held demography and demand budget (£3,400k). This would rebase the LAC placement budget to £17,344k, which more realistically aligns with levels of spend and increases in numbers over the last two financial years. Future years LAC demand requirements will be addressed through the 2018/19 Business Planning process.</p>
3.6	<p>This still assumes delivery of all demand management savings which is still challenging in the context of the local and national trends in respect of LAC numbers, but a number of strategies are in place such as:</p> <ul style="list-style-type: none"> <li>• Development of a 'No Wrong Door' model to bring together the residential home, specialist fostering placements, supported lodgings and supported accommodation, with outreach services under one management arrangement – this will enable rapid de-escalation of crisis situations in families preventing admissions to care, and delivery of holistic, creative team of support for young people with the most complex needs, improving outcomes for young people and preventing use of expensive externally-commissioned services</li> <li>• Development of systemic family meeting model refocusing our practice in the social work units to ensure that all children and their families who are assessed as requiring a social work intervention are facilitated to identify sustainable support within their family network and community. Aligned closely with the principles of systemic family work, families will be supported by the social work unit to identify internal resources through the completion of a Family Safety Plan, which the family and professional network can utilise at times of crisis or need.</li> <li>• Enhanced intervention service for children with disabilities – through a specialist team the number of children with disabilities placed in out of county residential homes will reduce, to enable children to safely live with their family and access education in their local area. Some children may become looked after but the team will work with others to sustain them in local services; avoiding out of area placement.</li> </ul>
3.7	<p>The LAC placement budget has been subject to significant savings targets in previous years and despite success in managing costs, demand has continued to increase at higher levels than forecast, giving rise to an underlying demographic pressure.</p>



**Children & Young People Committee Revenue Budgets within the Outturn Finance & Performance report**

**Children & Families Directorate**

Strategic Management – Children & Families  
Partnerships and Quality Assurance  
Children in Care  
Integrated Front Door  
Safer Communities Partnership  
Children's Centre Strategy  
Support to Parents

Looked After Children Placements  
Adoption Allowances  
Legal Proceedings

SEND Specialist Services (0-25 years)

SEND Specialist Services  
Children's Disability Service  
High Needs Top Up Funding

District Delivery Service

Safeguarding Hunts and Fenland  
Safeguarding East & South Cambs and Cambridge  
Early Help District Delivery Service –North  
Early Help District Delivery Service – South

Youth Support Services

Youth Offending Service  
Central Integrated Youth Support Services

**Strategy & Commissioning Directorate**

Strategic Management – Strategy & Commissioning

Commissioning Enhanced Services

Special Educational Needs Placements  
Commissioning Services  
Early Years Specialist Support  
Home to School Transport – Special  
LAC Transport

Executive Director

Executive Director  
Central Financing

**Learning Directorate**

Strategic Management - Learning

Early Years Service

Schools Curriculum Service

Schools Intervention Service

Schools Partnership Service

Children's' Innovation & Development Service

Catering & Cleaning Services

Teachers' Pensions & Redundancy

**Infrastructure**

0-19 Organisation & Planning

Early Years Policy, Funding & Operations

Education Capital

Home to School/College Transport – Mainstream

**Grant Funding**

Financing DSG

Non Baselined Grants

From: Martin Wade  
 Tel.: 01223 699733  
 Date: 13<sup>th</sup> June 2017

**Children, Families & Adults Service****Finance and Performance Report – May 2017****1. SUMMARY****1.1 Finance**

<b>Previous Status</b>	<b>Category</b>	<b>Target</b>	<b>Current Status</b>	<b>Section Ref.</b>
<b>Red</b>	Income and Expenditure	Balanced year end position	<b>Red</b>	2.1
<b>Green</b>	Capital Programme	Remain within overall resources	<b>Green</b>	3.2

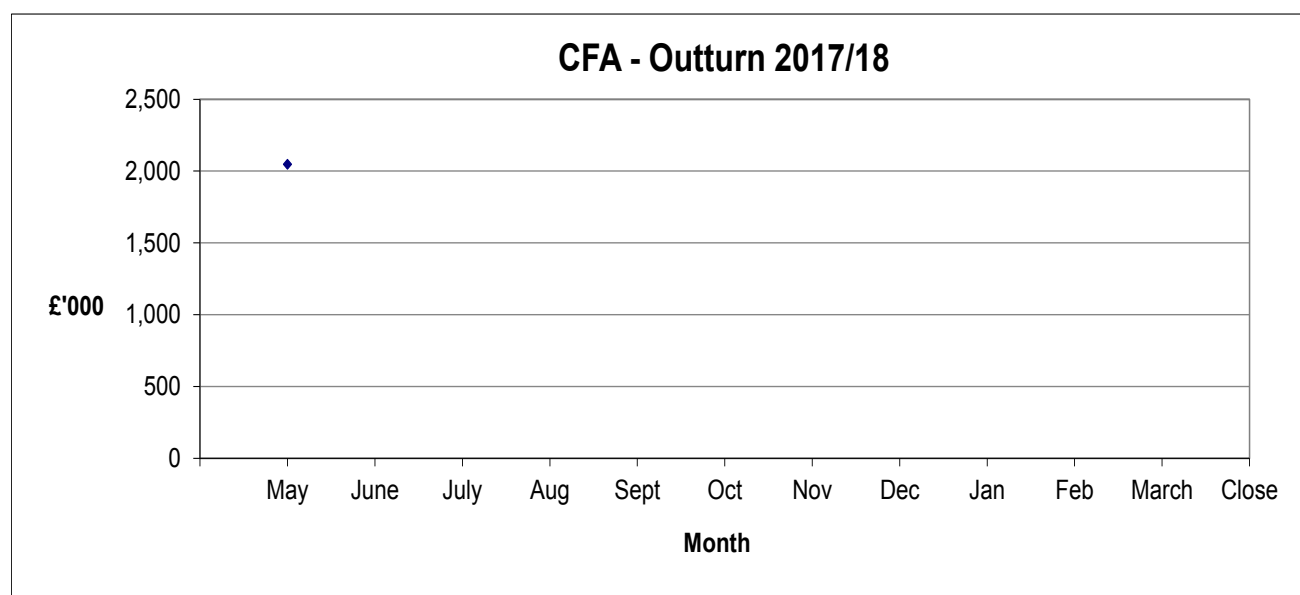
**1.2. Performance and Portfolio Indicators – April 2017 Data (see sections 4&5)**

<b>Monthly Indicators</b>	<b>Red</b>	<b>Amber</b>	<b>Green</b>	<b>Total</b>
Apr Performance (No. of indicators)	7	8	6	21
Apr Portfolio (No. of indicators)	0	3	4	7

**2. INCOME AND EXPENDITURE****2.1 Overall Position**

<b>Forecast Variance Outturn (Apr) £000</b>	<b>Directorate</b>	<b>Original Budget 2017/18 £000</b>	<b>Current Budget 2017/18 £000</b>	<b>Current Variance £000</b>	<b>Forecast Variance Outturn (May) £000</b>	<b>Forecast Variance - Outturn (May) %</b>
0	Adult Social Care	79,891	79,854	670	53	0.1%
0	Older People & Mental Health	76,714	76,685	-160	0	0.0%
0	Children & Families	94,858	95,391	208	1,684	1.8%
0	Strategy & Commissioning	24,854	26,407	-391	222	0.8%
0	Learning	19,447	19,700	128	273	1.4%
0	<b>Total Expenditure</b>	<b>295,765</b>	<b>298,036</b>	<b>455</b>	<b>2,232</b>	<b>0.7%</b>
0	Grant Funding	-61,324	-63,875	-36	-218	0.3%
0	<b>Total</b>	<b>234,441</b>	<b>234,162</b>	<b>418</b>	<b>2,014</b>	<b>0.9%</b>

The service level finance & performance report for May 2017 can be found in [appendix 1](#). Further analysis of the forecast position can be found in [appendix 2](#).



## 2.2 Significant Issues

At the end of May 2017, CFA is forecasting a year end overspend of £2,014k. Significant issues are detailed below:

- In Adult Social Care, the forecast overspend for the Young Adults Team within the Learning Disability Partnership is £200k. The circumstances of the young people as they reach 18 years is monitored closely to confirm the level of funding required to meet their needs and to try to anticipate the sustainability of the arrangements. This includes both the home circumstances and the educational arrangements for the young person. This work has led to the forecast overspend.
- In Adult Social Care, the Carers Service is expecting an underspend of £132k as personal budget allocations are lower than anticipated so far this year.
- In Children & Families Services, Strategic Management have a forecast overspend of £1,087k. This is as a result of historic unfunded pressures with Children & Families Service which have not been able to be addressed through the Children's Change Programme (£1,008k), and additional one-off costs of managing the Children's Change Programme (£79k). The Children's Change Programme (CCP) is however on course to deliver savings of £669k in 2017/18 and has managed £294k of previously unfunded pressures as part of that Programme.
- In Children & Families Services, the Looked After Children Placements budget is forecasting an overspend of £273k. This is as a result of some previously planned savings targets now being considered undeliverable. There is a further underlying pressure on the LAC Placement budget of c.£2.9m currently. The forecast overspend assumes that £2.9m of the corporately held demography and demand budget will be allocated to the LAC Placement budget, subject to GPC approval, to assist with bringing the underlying pressure down to a more manageable level.

- In Children & Families Services, Adoption is forecasting an overspend of £300k due to an additional requirement of 20 adoptive placements over and above those covered by our existing contract. We are forecasting a need to purchase inter agency placements to manage this requirement and ensure our children receive the best possible outcomes.
- In Strategy and Commissioning, SEN Placements have a forecast outturn of £100k overspend. This budget continues to see an increase in pressure from a rise in the number of children and young people who are LAC and have an EHCP who are placed in 52 week residential placements. This budget pays for the educational element of those placements and is funded from the Dedicated Schools Grant (DSG). It is the aim that any pressures on DSG funded services will be managed from within the overall available DSG for 2017/18. Should an overall deficit be forecast on DSG funded activities towards the end of 2017/18 the position will be reviewed and appropriate consent sought from Schools Forum to carry forward the deficit to the following year as set out in the options within the DSG conditions of grant
- In Strategy and Commissioning, Commissioning Services have a forecast overspend of £100k. Overall there is an increasing number of children with a Statement of Special Educational Needs / Education, Health and Care Plans (EHCP) out of school in receipt of alternative education (tuition) packages.
- In Learning, the Children's Innovation & Development Service are forecasting an overspend of £104k, due to a pressure in the Grafham Water Centre which was identified during budget build. The Centre is currently unable to generate sufficient income to cover their costs, which include the paying back of a building and development loan.
- In Learning, Catering & Cleaning Services are forecasting an overspend of £169k, due to an under recovery against a challenging income budget of £450k. The service is working with the transformation service to identify how it can develop the business to achieve the required income target.
- In Grant Funding, Financing DSG has an outturn underspend of £218k. This reflects the offsetting of pressures in educational and out of school placements as outlined under SEN placements and Commissioning Services above.
- In Children & Families, Safer Communities Partnership, the budget has been amended to reflect the transfer of the drug and alcohol treatment budgets from Children & Families to the Public Health Directorate Joint Commissioning Unit (JCU). GPC will be asked to note this organisational change as part of the May IR&PR report which will be presented to the July meeting of GPC.

## **2.3 Additional Income and Grant Budgeted this Period**

(De Minimis reporting limit = £160,000)

A full list of additional grant income anticipated and reflected in this report can be found in [appendix 3](#).

## **2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve) (De Minimis reporting limit = £160,000)**

A list of virements made in the year to date can be found in [appendix 4](#).

## **2.5 Key Activity Data**

The Actual Weekly Costs for all clients shown in section 2.5.1-2 are calculated based on all clients who have received a service, are receiving a service, or we plan will receive a service. Some clients will have ceased receiving a service in previous months, or during this month, or we will have assumed an end date in the future.

## 2.5.1 Key activity data to the end of May for Looked After Children (LAC) is shown below:

	BUDGET				ACTUAL (May)				VARIANCE		
Service Type	No of placements Budgeted	Annual Budget	No. of weeks funded	Average weekly cost per head	Snapshot of No. of placements May 17	Yearly Average	Actual Spend	Average weekly cost per head	Yearly Average budgeted no. of placements	Net Variance to Budget	Average weekly cost
Residential - disability	1	£143k	52	2,743.20	1	1.00	£133k	2,544.66	0	£10k	-198.54
Residential - secure accommodation	0	£k	52	0.00	0	0.00	£k	0.00	0	£k	0.00
Residential schools	16	£1,160k	52	1,408.53	19	18.01	£2,168k	2,267.54	2.01	£1,008k	859.01
Residential homes	22	£3,018k	52	2,656.43	30	30.35	£4,561k	2,978.99	8.35	£1,544k	322.56
Independent Fostering	263	£10,304k	52	784.53	266	259.88	£10,631k	795.15	-3.12	£327k	10.62
Supported Accommodation	15	£1,244k	52	1,247.14	21	16.09	£1,310k	1,532.12	1.09	£66k	284.98
16+	25	£608k	52	467.73	9	5.87	£90k	235.55	-19.13	£518k	-232.18
Growth/Replacement	-	£k	-	-	-	-	£k	-	-	£k	-
Pressure funded within directorate	-	£2,045k	-	-	-	-	£4,189k	-	-	£2,144k	-
<b>TOTAL</b>	<b>342</b>	<b>£14,431k</b>			<b>346</b>	<b>331.20</b>	<b>£14,704k</b>		<b>-10.8</b>	<b>£273k</b>	
In-house fostering - Basic	212	£2,053k	56	172.89	177	179.79	£1,899k	174.04	-32.21	£154k	1.15
In-house fostering - Skills	212	£1,884k	52	170.94	177	180.74	£1,650k	176.91	-31.26	£235k	5.97
Kinship - Basic	40	£439k	56	195.84	44	41.50	£422k	184.57	1.5	£16k	-11.27
Kinship - Skills	11	£39k	52	68.78	11	11.00	£39k	68.78	0	£k	0.00
In-house residential	5	£556k	52	2,138.07	4	3.78	£556k	2,828.13	-1.22	£k	690.06
Growth*	0	£297k	-	0.00	0	0.00	£k	0.00	-	£297k	-
<b>TOTAL</b>	<b>257</b>	<b>£4,674k</b>			<b>225</b>	<b>225.07</b>	<b>£4,566k</b>		<b>-31.93</b>	<b>£107k</b>	
Adoption	376	£3,236k	52	165.51	388	386.83	£3,362k	167.14	10.83	£126k	1.62
Concurrent Adoption	5	£91k	52	350.00	1	1.00	£18k	350.00	-4	£73k	0.00
Savings Requirement	0	£k	0	0.00	0	0.00	£k	0.00	0	£k	0.00
<b>TOTAL</b>	<b>381</b>	<b>£3,327k</b>			<b>389</b>	<b>387.83</b>	<b>£3,380k</b>		<b>10.83</b>	<b>£53k</b>	
<b>OVERALL TOTAL</b>	<b>980</b>	<b>£22,432k</b>			<b>960</b>	<b>944.10</b>	<b>£22,650k</b>		<b>-31.9</b>	<b>£219k</b>	

NOTE: In house Fostering and Kinship basic payments fund 56 weeks as carers receive two additional weeks payment during the Summer holidays, one additional week payment at Christmas and a birthday payment.

\*Represents expected growth of in-house foster placements to be managed against the LAC Placements budget

## 2.5.2 Key activity data to the end of May for SEN Placements is shown below:

	BUDGET			ACTUAL (MAY 17)				VARIANCE			
Ofsted Code	No. of Placements Budgeted	Total Cost to SEN Placements Budget	Average annual cost	No. of Placements May 17	Yearly Average	Total Cost to SEN Placements Budget	Average Annual Cost	No of Placements	Yearly Average	Total Cost to SEN Placements Budget	Average Annual Cost
Autistic Spectrum Disorder (ASD)	98	£6,165k	£62,895	109	97.12	£6,556k	£67,501	11	-0.88	£390k	£4,606
Hearing Impairment (HI)	3	£100k	£33k	2	2.00	£74k	£37,217	-1	-1.00	£26k	£3,895
Moderate Learning Difficulty (MLD)	3	£109k	£36k	3	3.00	£95k	£31,720	0	0.00	£14k	£4,672
Multi-Sensory Impairment (MSI)	1	£75k	£75k	0	0.00	£0k	-	-1	-1.00	£75k	£0
Physical Disability (PD)	1	£19k	£19k	2	1.34	£38k	£28,687	1	0.34	£19k	£9,717
Profound and Multiple Learning Difficulty (PMLD)	1	£41k	£41k	0	0.00	£k	-	-1	-1.00	£41k	£0
Social Emotional and Mental Health (SEMH)	35	£1,490k	£43k	31	32.36	£1,423k	£43,959	-4	-2.64	£68k	£1,375
Speech, Language and Communication Needs (SLCN)	3	£163k	£54k	2	2.00	£96k	£48,006	-1	-1.00	£67k	£6,479
Severe Learning Difficulty (SLD)	2	£180k	£90k	1	1.00	£90k	£90,237	-1	-1.00	£90k	£0
Specific Learning Difficulty (SPLD)	8	£164k	£20k	4	2.68	£69k	£25,807	-4	-5.32	£95k	£5,308
Visual Impairment (VI)	2	£64k	£32k	1	1.00	£40k	£39,949	-1	-1.00	£24k	£7,823
Recoupment	-	-	-	-	-	£191k	-	-	-	£191k	-
<b>TOTAL</b>	<b>157</b>	<b>£8,573k</b>	<b>£54,602</b>	<b>155</b>	<b>142.50</b>	<b>£8,673k</b>	<b>£59,520</b>	<b>-2</b>	<b>-14.50</b>	<b>£100k</b>	<b>£4,918</b>

In the following key activity data for Adults and Older People's Services, the information given in each column is as follows:

- Budgeted number of clients: this is the number of full-time equivalent (52 weeks) service users anticipated at budget setting, given budget available
- Budgeted average unit cost: this is the planned unit cost per service user per week, given the budget available
- Actual service users and cost: these figures are derived from a snapshot of the commitment record at the end of the month and reflect current numbers of service users and current average cost

The forecasts presented in Appendix 1 reflect the estimated impact of savings measures to take effect later in the year. The "further savings within forecast" lines within these tables reflect the remaining distance from achieving this position based on current activity levels.

### 2.5.3 Key activity data to the end of May for **Adult Social Care Services** is shown below:

		BUDGET			ACTUAL (May 17)		Forecast	
Service Type		Budgeted No. of Service Users 2017/18	Budgeted Average Unit Cost (per week) £	Annual Budget £000	No. of Service Users at End of May 17	Current Average Unit Cost (per week) £	Forecast Actual £000	Forecast Variance £000
Adult Disability Services	Residential	31	£1,120,968	£1,807k	28	£1,089	£1,743k	£64k
	Nursing	20	£927,885	£965k	19	£972	£1,032k	£67k
	Community	669	£294,239	£10,236k	647	£324	£10,991k	£755k
<b>Total expenditure</b>		<b>720</b>		<b>£13,008k</b>	<b>694</b>		<b>£13,766k</b>	<b>£758k</b>
<b>Income</b>				£1,646k			£1,614k	£32k
<b>Further savings assumed within forecast</b>								£1,066k
<b>Net Total</b>				<b>£11,362k</b>				<b>£276k</b>

Learning Disability Services	Residential	313	£1,342	£21,844k	315	£1,379	£23,550k	£1,707k
	Nursing	8	£2,056	£855k	8	£2,128	£915k	£60k
	Community	1,272	£611	£40,382k	1,272	£646	£43,543k	£3,172k
<b>Learning Disability Service Total</b>		<b>1,593</b>		<b>£63,081k</b>	<b>1,595</b>		<b>£68,009k</b>	<b>£4,938k</b>
<b>Income</b>				£2,576k			£2,577k	£1k
<b>Further savings assumed within forecast as shown in Appendix 1</b>								£4,517k
<b>Net Total</b>								<b>£420k</b>

### 2.5.4 Key activity data to the end of May for **Adult Mental Health Services** is shown below:

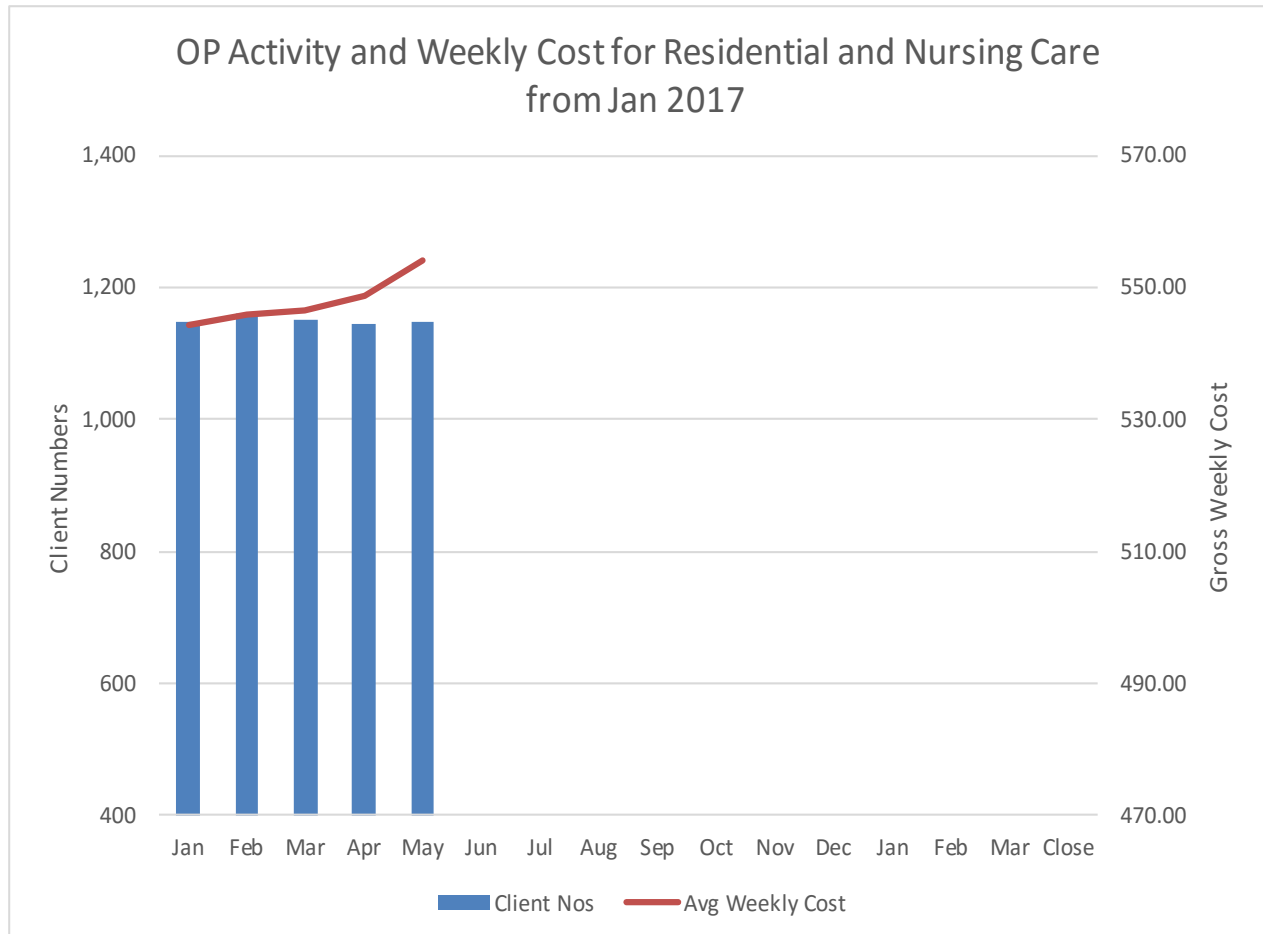
		BUDGET			ACTUAL (May)			FORECAST		
Service Type		Budgeted No. of Clients 2017/18	Budgeted Average Unit Cost (per week) £'s	Annual Budget £000's	Snapshot of No. of Clients at End of May 17	Direction of Travel	Current Average Unit Cost (per week) £'s	Direction of Travel	Forecast Spend £000's	Variance £000's
Adult Mental Health	Community based support	24	£71	£89k	27	↑	£76	↑	£119k	£30k
	Home & Community support	154	£87	£703k	183	↓	£88	↔	£840k	£137k
	Nursing Placement	13	£783	£531k	17	↑	£683	↓	£607k	£76k
	Residential Placement	65	£718	£2,432k	71	↑	£712	↓	£2,632k	£200k
	Supported Accommodation	133	£116	£804k	129	↓	£109	↓	£737k	£67k
	Direct Payments	20	£232	£241k	17	↓	£225	↓	£212k	£29k
	Anticipated New Demand									£170k
	Inflation			£125k					£125k	£k
	Income			£368k					£399k	£31k
<b>Adult Mental Health Total</b>		<b>409</b>		<b>£4,557k</b>	<b>444</b>				<b>£4,873k</b>	<b>£486k</b>
<b>Further savings assumed within forecast as shown in Appendix 1</b>										<b>£486k</b>

Direction of travel compares the May snapshot position to the number of clients, average unit cost and full-year commitment at the 1st April 2017 and not the budgeted figures, which have been adjusted to reflect the expected impact of savings and demography. In future months, direction of travel will compare the current month to the previous month.



## 2.5.5 Key activity data to the end of May for **Older People (OP)** Services is shown below:

OP Total	BUDGET			ACTUAL (May 17)				Forecast		
Service Type	Expected No. of Service Users 2017/18	Budgeted Average Cost (per week) £	Gross Annual Budget £000	Current Service Users	D o T	Current Average Cost (per week) £	D o T	Forecast Actual £000	D o T	Forecast Variance £000
Residential	447	£483	£11,691k	452	↑	£475	↓	£12,420k	↑	£326k
Residential Dementia	347	£536	£10,068k	350	↑	£528	↓	£10,697k	↑	£281k
Nursing	301	£715	£11,549k	294	↓	£677	↓	£11,727k	↓	-£202k
Nursing Dementia	55	£753	£2,225k	53	↓	£723	↓	£2,259k	↓	-£39k
Respite			£1,589k					£1,635k	↑	£46k
Community based										
~ Direct payments	248	£173	£2,239k	217	↓	£258	↑	£2,372k	↑	£133k
~ Day Care			£941k					£938k	↓	-£3k
~ Other Care			£5,028k					£5,527k	↑	£499k
~ Homecare arranged	1,608	per hour £15.70	£13,176k	1,487	↓	per hour £16.11	↑	£14,435k	↑	£1,259k
~ Homecare Block			£2,477k					£2,477k	↔	£k
<b>Total Expenditure</b>	<b>3,006</b>		<b>£60,983k</b>	<b>2,853</b>				<b>£64,488k</b>		<b>£2,301k</b>
Residential Income			-£8,306k					-£8,691k	↓	-£385k
Community Income			-£8,099k					-£7,849k	↑	£250k
Health Income			-£9k					-£9k	↔	£k
<b>Total Income</b>			<b>-£16,415k</b>					<b>-£16,550k</b>		<b>-£135k</b>
Further Savings Assumed Within Forecast as shown within Appendix 1										-£2,165k



**2.5.6** Key activity data to the end of May for **Older People Mental Health (OPMH)** Services is shown below:

OPMH Total	BUDGET			ACTUAL (May 17)				Forecast		
Service Type	Expected No. of Service Users 2017/18	Budgeted Average Cost (per week) £	Gross Annual Budget £000	Current Service Users	D o T	Current Average Cost (per week) £	D o T	Forecast Actual £000	D o T	Forecast Variance £000
Residential	14	£663	£493k	13	↓	£646	↓	£563k	↑	£70k
Residential Dementia	28	£533	£786k	25	↓	£535	↑	£897k	↑	£111k
Nursing	16	£740	£605k	18	↑	£739	↓	£735k	↑	£130k
Nursing Dementia	90	£747	£3,494k	103	↑	£746	↓	£4,244k	↑	£750k
Respite			£11k					£17k	↑	£6k
Community based										
~ Direct payments	16	£207	£168k	17	↑	£241	↑	£208k	↑	£40k
~ Day Care			£3k					£7k	↑	£4k
~ Other Care			£38k					£30k	↓	-£8k
~ Homecare arranged	45	per hour £15.95	£558k	47	↑	per hour £16.12	↑	£657k	↑	£99k
<b>Total Expenditure</b>	<b>209</b>		<b>£6,155k</b>	<b>223</b>				<b>£7,357k</b>		<b>£1,202k</b>
Residential Income			-£862k					-£1,001k	↓	-£139k
Community Income			-£244k					-£238k	↑	£6k
Health Income			£k					£k	↔	£k
<b>Total Income</b>			<b>-£1,106k</b>					<b>-£1,238k</b>		<b>-£133k</b>
Further Savings Assumed Within Forecast as shown in Appendix 1										-£1,069k

For both Older People's Services and Older People Mental Health:

- Respite care budget is based on clients receiving 6 weeks care per year instead of 52.
- Day Care OP Block places are also used by OPMH clients, therefore there is no day care activity in OPMH

Although this activity data shows current expected and actual payments made through direct payments, this in no way precludes increasing numbers of clients from converting arranged provisions into a direct payment.

### 3. **BALANCE SHEET**

#### 3.1 **Reserves**

A schedule of the planned use of Service reserves can be found in [appendix 5](#).

#### 3.2 **Capital Expenditure and Funding**

##### Funding

The following changes in funding for 2107/18 have occurred since the Business Plan was published:

- Devolved Formula Capital reduction in the government grant of £71k
- School Conditions Allocation government grant funding increased by £433k
- Adjustment to carry forward funding increased by £5,760k due to increased slippage in 2016/17. The carry forward position is to be agreed by GPC.
- Prudential borrowing reduced by £1,271k to reflect the increased capital variation budget for 2017/18
- S106 developer Contributions reduced by £2,370k to reflect the increased capital variation budget for 2017/18.

### 2017/18 Revised Capital Programme

The Capital Plan for 2017/18 has reduced by £4,021k since the Business Plan was published, resulting in a revised budget of £75.187m. This is the figure against which progress will be monitored on a monthly basis. The following explains the significant movement and categorises schemes into rephrased projects and cost changes.

#### Rephrased schemes

- St Ives, Eastfield / Westfield / Wheatfields; £250k slippage. Project start on site has been deferred due to the need to replace the original scheme with a different approach.
- Histon Additional Places; £ 1,617k slippage conversion of existing school has been deferred by 3 months.
- Pathfinder Primary, Northstowe; £185k slippage due to not all IT and Furniture being procured in 2017/18.
- Northstowe Secondary; £2,377k slippage as the project progress slower than initially anticipated at time of Capital Plan.
- Ramnoth; £1,972k slippage as the programme longer than originally budgeted, completion now October 2018.
- Sawtry Junior; £1,250k slippage as the scheme has been deferred for a year due to need not being as urgent as initially thought.
- Hatton Park. Longstanton; £1,039 accelerated spend due to the scheme progressing quicker than originally anticipated.
- Burwell Primary; £237k accelerated spend.
- Clay Farm £658k accelerated spend as progress ahead of original schedule.
- Little Paxton £416k slippage due to slower progress in 2016/17
- Cambourne £1,691k slippage due to slower than anticipated progress on the scheme in 2016/17
- Trumpington community College; £150k Slippage due to IT not yet procured
- CFA Management Information System IT Infrastructure £532k slippage due to delays in delivering the IT system.

#### Cost Changes

- Clay Farm Primary; £384k reduction as risk and contingency items not required.
- Fulbourn Primary; £1,215k increase. Further planning has indicated scope of the works has increased with associated costs.
- The Shade, Soham; £113k reduction as risk and contingency items not required.
- Wyton Replacement School; £2,773k increase as the scope of the scheme has increased to 1.5FE rather than 1FE to ensure school can respond to future demand for places.
- Melbourn Primary; £281k increase due to increase project scope including works to an early year's provision.

- LA maintained Early Years Provision £493k reduction due to review of scheme needs.
- Morley Memorial; £443k increase due to revision of milestone which were originally undertaken in 2012.
- School Devolved Formula Capital; £639k reduction to reflect the reduction in funding for 2017/18 of £71k which has also been applied to future years.
- Fourfields Primary; £2,300k reduction further analysis of need has identified that this scheme can be removed from the capital programme. This will only impact on future years and not 2017/18
- Wyton New School; £10,000 reduction further developments involving planning have meant the this school can be removed from the capital plan, This will only impact on future years and not 2017/18

#### Overall Capital programme

Changes to the overall project cost of the capital plan total a reduction of -£8,123k since the 2017/18 Business Plan was approved. There have been no new schemes added since the Business Plan was published. Future year changes in scheme costs relating to existing schemes will be managed through the 2018/19 Business Plan process.

#### 2017/18 In Year Pressures/Slippage

As at the end of May the capital programme forecast underspend continues to be zero. The level of slippage has not exceeded the Capital Variation budget of £10,305k. A forecast outturn will only be reported once slippage exceeds this level. However in May movements on schemes has occurred totaling £475k. The significant changes in schemes are detailed below;

- Ermine Primary School, Alconbury; £138k forecast underspend as remaining contingencies will now not be required.
- Godmanchester Bridge Primary; £129k forecast underspend as remaining contingencies will now not be required.
- Fordham Primary; £152k underspend forecast as remaining contingencies will now not be required.
- Meldreth Primary School; £210k slippage due to commencement on site slipping by one month, scheme should however complete to original timescales.
- Littleport Secondary & special; Additional £425k due to changes required to the scope to include specialist equipment for the special school.

A detailed explanation of the position can be found in [appendix 6](#).

## **4. PERFORMANCE**

The detailed Service performance data can be found in [appendix 7](#) along with comments about current concerns.

The performance measures included in this report are the new set of Key Performance Indicators (KPIs) for 2016/17 agreed by Committees in January. A new development for last year was the inclusion of deprivation indicators. These continue to be included in the new set of KPIs for 2016/17 and are those shown in italics in appendix 7. Please note, following a request at the last CYP Committee that measures in appendix 7 are now ordered by Directorate. We also now include the latest benchmarking information in the performance table.

Seven indicators are currently showing as RED:

- **Number of children with a Child Protection (CP) Plan per 10,000 children**

During April we saw the numbers of children with a Child Protection plan increase from 560 to 581.

Following a review of working processes in FREDt which has ensured that referrals are effectively processed in a timelier manner, we have seen some increases in the number of families undergoing a section 47 assessment, which has then impacted on the numbers of requests for Conference. This increase is likely to be short-lived as any backlog is resolved.

- **The number of Looked After Children per 10,000 children**

The number of Looked After Children increased to 685 in April. This includes 66 UASC, around 9.6% of the current LAC population. There are workstreams in the LAC Strategy which aim to reduce the rate of growth in the LAC population, or reduce the cost of new placements. Some of these workstreams should impact on current commitment.

Actions being taken include;

- A weekly Section 20 panel to review children on the edge of care, specifically looking to prevent escalation by providing timely and effective interventions. The panel also reviews placements of children currently in care to provide more innovative solutions to meet the child's needs.
- A weekly LAC monitoring meeting chaired by the Executive Director of CFA, which looks at reducing numbers of children coming into care and identifying further actions that will ensure further and future reductions. It also challenges progress made and promotes new initiatives.

- **Delayed transfers of Care: BCF Average number of bed-day delays, per 100,000 of population per month (aged 18+)**

The Cambridgeshire health and social care system is experiencing a monthly average of 2,978 bed-day delays, which is 35% above the current BCF target ceiling of 2,206. In January there were 2,405 bed-day delays, down 57 compared to the previous month.

Over the course of this year we have seen a rise in the number of admissions to A & E across the county with several of the hospitals reporting Black Alert. The main cause of the recent increase in bed-day delays varies by area but a general lack of capacity in domiciliary and residential care is the prevailing theme. However, we are looking at all avenues to ensure that flow is maintained from hospital into the community. We continue to work in collaboration with health colleagues to build on this work.

Between April '16 and March '17 there were 35,732 bed-day delays across the whole of the Cambridgeshire system - representing a 22% increase on the preceding 12 months.

Across this period NHS bed-day delays have increased by 16% from 20,365 (Apr 15 - Mar 16) to 23,621 (Apr 16 - Mar 17), while bed-day delays attributed to Adult Social

Care have increased from 7,709 in Apr 15 - Mar 16 to 9,259 in Apr 16 - Mar 17 an increase of 20%.

- **Delayed transfers of Care: Average number of ASC attributable bed-day delays per 100,000 population per month (aged 18+) – YTD**

In Mar '17 there were 625 bed-day delays recorded attributable to ASC in Cambridgeshire. This translates into a rate of 121 delays per 100,000 of 18+ population. For the same period the national rate was 169 delays per 100,000. During this period we invested considerable amounts of staff and management time to improve processes, identify clear performance targets as well as being clear about roles & responsibilities. We continue to work in collaboration with health colleagues to ensure correct and timely discharges from hospital.

- **Proportion of Adults with Learning Disabilities in paid employment**

Performance remains very low. As well as a requirement for employment status to be recorded, unless a service user has been assessed or reviewed in the year, the information cannot be considered current. Therefore this indicator is also dependent on the review/assessment performance of LD teams.

(N.B: This indicator is subject to a cumulative effect as clients are reviewed within the period.)

- **FSM/Non-FSM attainment gap % achieving L4+ in Reading, Writing & Maths at KS2 and FSM/non-FSM attainment gap % achieving 5+A\*-C at GCSE including Maths and English**

Provisional data for 2016 shows that there is still a significant gap in the performance of pupils eligible for FSM in the new KS2 tests. The Accelerating Achievement Strategy is aimed at these groups of children and young people who are vulnerable to underachievement so that all children and young people achieve their potential. All services for children and families will work together with schools and parents to do all they can to eradicate the achievement gap between vulnerable groups of children and young people and their peers.

Provisional data for 2016 shows that there is a significant gap in the performance of pupils eligible for FSM in the KS4 tests. Cambridgeshire's gap is currently wider than seen nationally.

## **5. CFA PORTFOLIO**

The CFA Portfolio performance data can be found in [appendix 8](#) along with comments about current issues.

The programmes and projects within the CFA portfolio are currently being reviewed to align with the business planning proposals.

## APPENDIX 1 – CFA Service Level Budgetary Control Report

Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2017/18 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000   %		Forecast Variance Outturn (May) £'000   %	
Adult Social Care Directorate								
0	Strategic Management – ASC	2,074	635	677	42	7%	0	0%
0	Procurement	512	102	83	-20	-19%	0	0%
0	ASC Practice & Safeguarding	2,532	505	272	-233	-46%	0	0%
Learning Disability Services								
0	LD Head of Services	5,570	1,137	1,495	358	31%	75	1%
0	1 LD Young Adults	4,300	320	700	380	119%	200	5%
0	City, South and East Localities	33,680	6,630	6,738	108	2%	0	0%
0	Hunts & Fenland Localities	27,323	5,156	5,228	72	1%	0	0%
0	In House Provider Services	5,501	1,158	988	-171	-15%	0	0%
0	NHS Contribution to Pooled Budget	-17,150	0	0	0	0%	0	0%
Physical Disability Services								
0	PD Head of Services	1,134	235	266	31	13%	-0	0%
0	Physical Disabilities	11,730	2,473	2,522	50	2%	0	0%
0	Autism and Adult Support	814	123	86	-37	-30%	-90	-11%
0	2 Carers Services	1,834	323	413	90	28%	-132	-7%
0	Director of Adult Social Care Directorate Total	79,854	18,798	19,467	670	4%	53	0%
Older People & Mental Health Directorate								
0	Strategic Management - OP&MH	-430	-369	-350	19	-5%	0	0%
0	Central Commissioning	-1,161	3,099	3,337	238	8%	0	0%
0	OP - City & South Locality	20,331	2,406	2,561	155	6%	0	0%
0	OP - East Cambs Locality	6,230	1,021	1,024	3	0%	0	0%
0	OP - Fenland Locality	9,039	1,264	1,098	-166	-13%	0	0%
0	OP - Hunts Locality	13,776	2,222	2,142	-81	-4%	0	0%
0	Discharge Planning Teams	2,123	348	308	-40	-12%	0	0%
0	Shorter Term Support and Maximising Independence	9,053	1,459	1,245	-214	-15%	0	0%
0	Integrated Community Equipment Service	711	-385	-489	-104	27%	0	0%
Mental Health								
0	Mental Health Central	673	130	73	-57	-44%	0	0%
0	Adult Mental Health Localities	6,680	1,061	1,034	-27	-3%	0	0%
0	Older People Mental Health	5,856	1,074	1,293	219	20%	0	0%
0	Voluntary Organisations	3,804	659	555	-104	-16%	0	0%
0	Older People & Adult Mental Health Directorate Total	76,685	13,989	13,830	-160	-1%	0	0%

Forecast Variance Outturn (Apr) £'000		Service	Current Budget for 2017/18 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance £'000   %		Forecast Variance Outturn (May) £'000   %	
Children & Families Directorate									
0	3	Strategic Management – Children & Families	2,548	386	574	187	48%	1,087	43%
0		Partnerships and Quality Assurance	1,849	222	229	7	3%	0	0%
0		Children in Care	12,250	1,883	1,921	38	2%	0	0%
0		Integrated Front Door	2,570	417	375	-41	-10%	0	0%
0		Safer Communities Partnership	1,588	-319	-302	18	-6%	0	0%
0		Children's Centre Strategy	456	169	177	7	4%	0	0%
0		Support to Parents	2,878	-323	-394	-71	22%	0	0%
0	4	Looked After Children Placements	14,431	1,203	1,142	-61	-5%	273	2%
0	5	Adoption Allowances	4,406	764	922	158	21%	300	7%
0		Legal Proceedings	1,540	-44	7	51	-117%	0	0%
SEND Specialist Services (0-25 years)									
0		SEND Specialist Services	6,815	1,285	1,337	52	4%	24	0%
0		Children's Disability Service	6,527	1,560	1,607	48	3%	0	0%
0		High Needs Top Up Funding	15,130	1,708	1,686	-22	-1%	0	0%
District Delivery Service									
0		Safeguarding Hunts and Fenland	4,994	707	682	-25	-3%	0	0%
0		Safeguarding East & South Cambs and Cambridge	4,422	618	594	-24	-4%	0	0%
0		Early Help District Delivery Service –North	4,455	417	370	-47	-11%	0	0%
0		Early Help District Delivery Service – South	4,738	571	549	-22	-4%	0	0%
Youth Support Services									
0		Youth Offending Service	3,371	-280	-297	-17	6%	0	0%
0		Central Integrated Youth Support Services	422	55	27	-28	-51%	0	0%
0		Children & Families Directorate Total	95,391	10,999	11,206	208	2%	1,684	2%
Strategy & Commissioning Directorate									
0		Strategic Management – Strategy & Commissioning	1,529	319	197	-122	-38%	50	3%
0		Local Assistance Scheme	321	114	87	-27	-24%	-28	-9%
0		Commissioning Enhanced Services							
0	6	Special Educational Needs Placements	8,973	3,050	3,048	-2	0%	100	1%
0	7	Commissioning Services	4,447	618	568	-50	-8%	100	2%
0		Early Years Specialist Support	1,210	161	-27	-188	-117%	0	0%
0		Home to School Transport – Special	7,946	385	433	48	12%	0	0%
0		LAC Transport	1,126	153	153	0	0%	0	0%
0		Executive Director							
0		Executive Director	430	72	25	-47	-65%	0	0%
0		Central Financing	424	11	8	-3	-27%	0	0%
0		Strategy & Commissioning Directorate Total	26,407	4,884	4,493	-391	-8%	222	1%



Forecast Variance Outturn (Apr) £'000	Service	Current Budget for 2017/18 £'000	Expected to end of May £'000	Actual to end of May £'000	Current Variance		Forecast Variance Outturn (May)	
					£'000	%	£'000	%
Learning Directorate								
0	Strategic Management - Learning	292	144	150	6	4%	0	0%
0	Early Years Service	1,427	-96	-135	-38	40%	0	0%
0	Schools Curriculum Service	58	-224	-226	-2	1%	0	0%
0	Schools Intervention Service	1,077	232	313	81	35%	0	0%
0	Schools Partnership Service	766	-54	-59	-5	10%	0	0%
0	8 Children's' Innovation & Development Service	56	-1,556	-1,360	196	-13%	104	186%
0	9 Catering & Cleaning Services	-448	274	311	37	14%	169	38%
0	Teachers' Pensions & Redundancy	2,936	612	612	0	0%	0	0%
0								
0	<u>Infrastructure</u>							
0	0-19 Organisation & Planning	4,304	697	534	-163	-23%	0	0%
0	Early Years Policy, Funding & Operations	90	-3	-3	0	0%	0	0%
0	Education Capital	171	123	140	16	13%	0	0%
0	Home to School/College Transport – Mainstream	8,972	627	627	0	0%	0	0%
0	Learning Directorate Total	19,700	775	904	128	17%	273	1%
0	Total	298,036	49,445	49,900	455	1%	2,232	1%
Grant Funding								
0	10 Financing DSG	-41,548	-6,888	-6,925	-36	1%	-218	-1%
0	Non Baselined Grants	-22,327	-1,699	-1,699	0	0%	0	0%
0	Grant Funding Total	-63,875	-8,587	-8,624	-36	0%	-218	0%
0	Net Total	234,162	40,858	41,276	418	1%	2,014	1%

## APPENDIX 2 – Commentary on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater.

Service	Current Budget for 2017/18	Actual	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>1) LD Young Adults</b>	<b>4,300</b>	<b>700</b>	<b>200</b>	<b>5%</b>
<p>The Young Adults Team is forecasting a pressure of £200K. The demography and savings relating to this part of the LDP is prepared using a number of assumptions about the levels of care and support required to meet needs and the sustainability of these arrangements through the year. The circumstances of the young people as they reach 18 years old is monitored closely to confirm the level of funding required to meet their needs and to try to anticipate the sustainability of the arrangements. This includes both the home circumstances and the educational arrangements for the young person. This work has led to the forecast overspend. Work continues with colleagues in Children's services to ensure that packages are cost effective leading up to each person's 18th birthday and staff in the Young Adults Team are working to try to mitigate the potential of increased costs if individual circumstances are not sustainable.</p>				
<b>2) Carers Service</b>	<b>1,834</b>	<b>90</b>	<b>-132</b>	<b>-7%</b>
<p>The forecast underspend in the Carers Service in May is -£132k, mainly due to the number of carer assessments, and thus the number of personal budgets awarded, being lower expected continuing a trend seen in the previous year. It is expected that carer assessments should increase in 2017/18 as a result of ongoing work with social work staff.</p>				
<b>3) Strategic Management - Children &amp; Families</b>	<b>2,548</b>	<b>574</b>	<b>1,087</b>	<b>43%</b>
<p>The Children's Social Care (CSC) Director budget is forecasting an over spend of £1,087k.</p> <p>The Children's Change Programme (CCP) is on course to deliver savings of £669k in 2017/18 to be achieved by integrating children's social work and children's early help services in to a district-based delivery model. However, historical unfunded pressures of £1,087k still remain. These consist of £706k around the use of agency staffing, unfunded posts (£180k) necessary to manage current caseloads and a pressure on our Business Support service of £122k. This is however set against a backdrop of £294k of other previously unfunded posts that have been resolved through the CCP.</p> <p>An additional £79k of costs associated with managing the Children's Change Programme is also forecast.</p> <p>Agency need has been reduced based on a 15% usage expectation in 2017/18 but use of agency staff remains necessary to manage current caseloads.</p> <p><u>Actions being taken:</u></p> <p>A business support review is underway to ensure we use that resource in the most effective manner in the new structure. All the budget pressures continue to be monitored and reviewed at the CCP work stream project meetings, by Senior Management Team and at the CFA Delivery Board with the intention of any residual pressures being managed as part of the 2018/19 Business Planning round.</p>				

Service	Current Budget for 2017/18	Actual	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>4) Looked After Children Placements</b>	<b>14,431</b>	<b>1,142</b>	<b>273</b>	<b>2%</b>

An overspend of £273k is being forecast. There is an underlying pressure on the LAC Placement budget of c.£3,200k currently, which is net of growth and achievable savings in 17/18. Of this pressure, c.£300k can be attributed to undeliverable composition savings, with the remaining c.£2.9m being directly attributed to an increase in LAC numbers. The forecast overspend assumes that c.£2,900k of the corporately held demography and demand budget will be allocated to the LAC Placement budget, subject to GPC approval, to assist with bringing the underlying pressure down to a more manageable level.

During the Business Planning process for 2017/18 a pressure of c.£2,100k was identified for LAC Placements. However, the combination of a significant increase in LAC numbers experienced in the last quarter of 16/17, and also the beginning of 17/18, coupled with an increase in expensive external residential placements, has resulted in this pressure increasing (the increase in LAC numbers significantly outstripped the projected LAC numbers modelled during the Business Planning process).

Overall LAC numbers at the end of May 2017, including placements with in-house foster carers, residential homes and kinship, are 675, 10 less than April 2017. This includes 62 unaccompanied asylum seeking children (UASC).

External placement numbers (excluding UASC but including 16+ and supported accommodation) at the end of May are 346, down from 356 at the end of March. However, a small number of expensive residential placements made in the last quarter of 2016/17 and during April 2017 impact significantly on the forecast.

External Placements Client Group	Budgeted Packages	31 May 2017 Packages	Variance from Budget
Residential Disability – Children	1	1	0
Child Homes – Secure Accommodation	0	0	0
Child Homes – Educational	16	19	+3
Child Homes – General	22	30	+8
Independent Fostering	263	266	+3
Supported Accommodation	15	21	+6
Supported Living 16+	25	9	-16
<b>TOTAL</b>	<b>342</b>	<b>346</b>	<b>+4</b>

'Budgeted Packages' are the expected number of placements by Mar 18, once the work associated to the saving proposals has been undertaken and has made an impact.

Actions being taken to address the forecast overspend include:

- A fortnightly panel to review children on the edge of care, specifically looking to prevent escalation by providing timely and effective interventions. The panel also reviews placements of children currently in care to provide more innovative solutions to meet the child's needs.

Development of a 'No Wrong Door' model to bring together the residential home, specialist fostering placements, supported lodgings and supported accommodation, with outreach services under one management arrangement. This will enable rapid de-escalation of crisis situations in families preventing admissions to care, and delivery of a holistic, creative team of support for young people with the most complex needs, improving outcomes for young people and preventing use of expensive externally-commissioned services.

Service	Current Budget for 2017/18	Actual	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>5) Adoption</b>	<b>4,406</b>	<b>922</b>	<b>300</b>	<b>7%</b>
<p>The Adoption budget is forecasting an overspend of £300k.</p> <p>Our contract with Coram Cambridgeshire Adoption (CCA) provides for 38 adoptive placements pa. In 2017/18 we are forecasting an additional requirement of 20 adoptive placements. We are forecasting a need to purchase inter agency placements to manage this requirement and ensure our children receive the best possible outcomes. The forecast assumes £270k to manage our inter agency requirement and a further £30k to increase our marketing strategy in order to identify more suitable adoptive households.</p> <p>The increase in Adoption orders is a reflection of the good practice in making permanency plans for children outside of the looked after system.</p> <p><u>Actions being taken:</u></p> <p>Ongoing dialogue continues with CCA to look at more cost effective medium term options to recruit more adoptive families to meet the needs of our children. Rigorous oversight of individual children's cases is undertaken before Inter Agency placement is agreed.</p>				
<b>6) SEN Placements</b>	<b>8,973</b>	<b>3,048</b>	<b>100</b>	<b>1%</b>
<p>The SEN Placements budget is forecasting a £100k overspend. This budget continues to see an increase in pressure from a rise in the number of children and young people who are LAC, have an EHCP and have been placed in a 52 week placement. These are cases where the child cannot remain living at home. Where there are concerns about the local schools meeting their educational needs, the SEN Placement budget has to fund the educational element of the 52 week residential placement; often these are schools given the level of learning disability of the young children. 4 additional such cases recently placed further pressure on this budget.</p> <p>The SEN Placement budget is funded from the High Needs Block (HNB) element of the Dedicated Schools Grant (DSG).</p> <p><u>Actions being taken:</u></p> <ul style="list-style-type: none"> <li>• SEND Sufficiency plan to be implemented. This sets out what is needed, how and when;</li> <li>• 3 new special schools to accommodate the rising demand over the next 10 years. One school is opening in September 2017 with two more planned for 2020 and 2021. Alternatives such as additional facilities in the existing schools, looking at collaboration between the schools in supporting post 16, and working with FE to provide appropriate post 16 course is also being explored in the plan;</li> <li>• Deliver SEND Commissioning Strategy and action plan to maintain children with SEND in mainstream education;</li> <li>• Work on coordination of reviews for ISEPs to look at returning in to county; and</li> </ul> <p>A full review of all High Needs spend is required due to the ongoing pressures and proposed changes to national funding arrangements.</p>				
<b>7) Commissioning Services</b>	<b>4,447</b>	<b>568</b>	<b>100</b>	<b>2%</b>
<p>The Out of School Tuition budget is forecasting an overspend of £100k due to an increasing number of children with a Statement of Special Educational Needs / Education, Health and Care Plans (EHCP) out of school in receipt of alternative (tuition) packages. A new process has been established to ensure all allocations and packages are reviewed in a timely way and that there is oversight of moves back into full time school. There are delays in securing permanent school places which results in alternative education packages lasting longer.</p>				

Service	Current Budget for 2017/18	Actual	Forecast Variance Outturn	
	£'000	£'000	£'000	%
<b>8) Childrens' Innovation &amp; Development Service</b>	<b>56</b>	<b>-1,360</b>	<b>104</b>	<b>186%</b>
<p>There is a pressure of £104k against Grafham Water which was identified during budget build.</p> <p>The budget includes an internal loan of £97k in 17/18 relating to building and improvement works carried out a number of years ago. Although prices have been increased for all user groups and the centre is running at high capacity, the centre is currently unable to generate sufficient income to cover the additional costs of the loan as well as a targeted £27k over-recovery.</p> <p>This long standing issue will be addressed through a review of options for Grafham Water going forwards, with the aim of achieving a realistic and sustainable budget. We will look to mitigate the pressure in the short term via any emerging underspends elsewhere within the directorate.</p>				
<b>9) Catering &amp; Cleaning Services</b>	<b>-448</b>	<b>311</b>	<b>169</b>	<b>38%</b>
<p>There is a pressure of £169k against CCS which was identified during budget build.</p> <p>Plans are being progressed with the transformation team to develop strategies in which the service can be competitive in price, make efficiencies to the service and increase customer engagement. Encouragingly the service has retained the CPET group of 3 schools plus an additional new site at Trumpington, as well as contracting with ALT to develop the catering service at the new Littleport Academy.</p> <p>Operational teams have been targeted with increasing the uptake of meals served by a minimum 5%, and making productivity savings against the major direct costs to achieve 45% staffing costs and 39% provisions costs against income.</p> <p>A proposed re-structure of management and operational teams is being considered and will deliver a significant element of the required savings; however the timetable for implementation is not yet clear.</p>				
<b>10) Financing DSG</b>	<b>-41,548</b>	<b>-6,925</b>	<b>-218</b>	<b>-1%</b>
<p>Within CFA, spend of £41.5m is funded by the ring fenced Dedicated Schools Grant. The DSG pressure of £218k is made up from Education Placements (£100k); Commissioning Services (£100k); SEND Specialist Services (£18k) and for this financial year will be met by DSG reserve carry forwards.</p>				

### APPENDIX 3 – Grant Income Analysis

The table below outlines the additional grant income, which is not built into base budgets.

<b>Grant</b>	<b>Awarding Body</b>	<b>Expected Amount £'000</b>
<b>Grants as per Business Plan</b>		
Public Health	Department of Health	442
Better Care Fund	Cambs & P'Boro CCG	15,457
Social Care in Prisons Grant	DCLG	318
Unaccompanied Asylum Seekers	Home Office	1,600
Staying Put	DfE	167
Youth Offending Good Practice Grant	Youth Justice Board	531
Crime and Disorder Reduction Grant	Police & Crime Commissioner	127
Troubled Families	DCLG	1,405
Children's Social Care Innovation Grant (MST innovation grant)	DfE	521
Domestic Abuse	DCLG	574
High Needs Strategic Planning Funding	DfE	267
MST Standard	DoH	63
Music Education HUB	Arts Council	784
Non-material grants (+/- £160k)	Various	71
<b>Total Non Baselined Grants 2017/18</b>		<b>22,327</b>

Financing DSG	Education Funding Agency	41,548
<b>Total Grant Funding 2017/18</b>		<b>63,875</b>

The non baselined grants are spread across the CFA directorates as follows:

<b>Directorate</b>	<b>Grant Total £'000</b>
Adult Social Care	2,283
Older People	12,166
Children & Families	5,522
Strategy & Commissioning	1,557
Learning	799
<b>TOTAL</b>	<b>22,327</b>

## APPENDIX 4 – Virements and Budget Reconciliation

### Virements between CFA and other service blocks:

	Eff. Period	£'000	Notes
<b>Budget as per Business Plan</b>		<b>237,311</b>	
Multiple Policy Lines	Apr	-292	CCR Adjustments
Multiple Policy Lines	Apr	310	Apprenticeship Levy
Information Management & Information Technology	Apr	-1,286	Digital Strategy to Corporate Services
Strategic Management ASC, Strategic Management S&C and ASC Practice & Safeguarding	Apr	-293	Savings from organisational structure review within CFA, contribution to corporate target
Adult Social Care	Apr	-52	Court of Protection Client Funds Team transferring to Finance Operations within LGSS
Shorter Term Support and Maximising Independence	May	-10	Transfer from Reablement for InTouch Maintenance to Corporate Services
Multiple Policy Lines	May	-1,348	LGSS Workforce Development to Corporate Services
Safer Communities Partnership	May	-178	DAAT budgets transferred to Public Health Joint Commissioning Unit (GPC will be asked to note this at their July meeting)
<b>Current Budget 2017/18</b>		<b>234,162</b>	

## APPENDIX 5 – Reserve Schedule

GPC will be asked to re-approve these earmarked reserves at their July meeting.

Fund Description	Balance at 1 April 2017	2017/18		Forecast Balance at Year End	Notes
		Movements in 2017/18	Balance at 31 May 17		
	£'000	£'000	£'000	£'000	
<b>General Reserve</b>					
CFA carry-forward	540	-540	0	-2,014	Forecast overspend of £2,014k applied against reserves.
<b>subtotal</b>	<b>540</b>	<b>-540</b>	<b>0</b>	<b>-2,014</b>	
<b>Equipment Reserves</b>					
ICT Equipment Replacement Reserve	726	0	726	726	The reserve is fully committed but the replacement cannot be implemented before school summer holiday so costs will be incurred Autumn Term 2017
IT for Looked After Children	133	0	133	83	Replacement reserve for IT for Looked After Children (2 years remaining at current rate of spend).
<b>subtotal</b>	<b>859</b>	<b>0</b>	<b>859</b>	<b>809</b>	
<b>Other Earmarked Reserves</b>					
<b>Adult Social Care</b>					
Capacity in ASC procurement & contracts	143	0	143	77	Continuing to support route rationalisation for domiciliary care rounds
<b>Older People &amp; Mental Health</b>					
Homecare Development	22	0	22	0	Post taking forward proposals that emerged from the Home Care Summit - e.g. commissioning by outcomes work.
Falls prevention	44	0	44	20	To upscale the falls prevention programme
Dementia Co-ordinator	13	0	13	0	Used to joint fund dementia co-ordinator post with Public Health
Mindful / Resilient Together	188	0	188	94	Programme of community mental health resilience work (spend over 3 years)
Increasing client contributions and the frequency of Financial Re-assessments	14	0	14	0	Hiring of fixed term financial assessment officers to increase client contributions. Staff in post.
Brokerage function - extending to domiciliary care	35	0	35	6	Trialling homecare care purchasing post located in Fenland
Specialist Capacity: home care transformation / and extending affordable care home capacity	25	0	25	0	External specialist support to help the analysis and decision making requirements of these projects and upcoming tender processes
Hunts Mental Health	200	0	200	0	Provision made in respect of a dispute with another County Council regarding a high cost, backdated package
<b>Children &amp; Families</b>					
Child Sexual Exploitation (CSE) Service	250	0	250	0	The funding required is in relation to a dedicated Missing and Exploitation (MET) Unit and due to a delay in the service being delivered this is going back to GPC to obtain approval, as originally the Child Sexual Exploitation service was going to be commissioned out but now this will be bought in house within the Integrated Front Door and this funding will be required in 2017/18 to support this function (1 x Consultant Social Worker & 4 x MET Hub Support Workers).



Fund Description	Balance at 1 April 2017	2017/18		Forecast Balance at Year End	Notes
		Movements in 2017/18	Balance at 31 May 17		
	£'000	£'000	£'000	£'000	
Youth Offending Team (YOT) Remand (Equalisation Reserve)	150	0	150	150	Equalisation reserve for remand costs for young people in custody in Youth Offending Institutions and other secure accommodation.
<b>Strategy &amp; Commissioning</b>					
Home to School Transport Equalisation reserve	-240	296	56	56	17/18 is a shorter year. Therefore, a £296k contribution has been made back to reserves to account for this. No further changes expected this year.
Reduce the cost of home to school transport (Independent travel training)	60	0	60	0	Draw down of funds to pay for independent travel training
Prevent children and young people becoming Looked After	25	0	25	0	Re-tendering of Supporting People contracts (ART)
Disabled Facilities	44	0	44	0	Funding for grants for disabled children for adaptations to family homes.
<b>Learning</b>					
Cambridgeshire Culture/Art Collection	47	-4	43	43	Providing cultural experiences for children and young people in Cambs
ESLAC Support for children on edge of care	36	0	36	36	Funding for 2 year post re CIN
Cambridgeshire Music	80	0	80	40	Annual reserve agreed by GPC to develop and support the Cambridgeshire Music CREATE program which will look to create new purpose built accommodation.
<b>Cross Service</b>					
Develop 'traded' services	30	0	30	30	£30k is for Early Years and Childcare Provider Staff Development
Improve the recruitment and retention of Social Workers (these bids are cross-cutting for adults, older people and children and young people)	78	0	78	0	This will fund 2-3 staff across 2017/18 focused on recruitment and retention of social work staff
Reduce the cost of placements for Looked After Children	110	0	110	0	Repairs & refurbish to council properties: £5k Linton; £25k March; £20k Norwich Rd; £10k Russell St; Alterations: £50k Havilland Way
Other Reserves (<£50k)	135	-43	92	0	Other small scale reserves.
<b>subtotal</b>	<b>1,489</b>	<b>249</b>	<b>1,738</b>	<b>552</b>	
<b>TOTAL REVENUE RESERVE</b>	<b>2,888</b>	<b>-291</b>	<b>2,597</b>	<b>-653</b>	

Fund Description	Balance at 1 April 2017	2017/18		Forecast Balance at Year End	Notes
		Movements in 2017/18	Balance at 31 May 17		
	£'000	£'000	£'000	£'000	
<b><u>Capital Reserves</u></b>					
Devolved Formula Capital	780	402	1,182	0	Devolved Formula Capital Grant is a three year rolling program managed by Cambridgeshire School
Basic Need	0	10,995	10,995	0	The Basic Need allocation received in 2017/18 is fully committed against the approved capital plan. Remaining balance is 2017/18 funding in advance
Capital Maintenance	0	497	497	0	The School Condition allocation received in 2017/18 is fully committed against the approved capital plan.
Other Children Capital Reserves	1,448	0	1,448	0	£5k Universal Infant Free School Meal Grant c/f, £1,444k is Early Years funding for project to be spent in 2017/18
Other Adult Capital Reserves	379	0	379	0	Adult Social Care Grant to fund 2017/18 capital programme spend.
<b>TOTAL CAPITAL RESERVE</b>	<b>2,607</b>	<b>11,894</b>	<b>14,501</b>	<b>0</b>	

(+) positive figures represent surplus funds.

(-) negative figures represent deficit funds.

## APPENDIX 6 – Capital Expenditure and Funding

### 6.1 Capital Expenditure

2017/18						TOTAL SCHEME	
Original 2017/18 Budget as per BP	Scheme	Revised Budget for 2017/18	Actual Spend (May)	Forecast Spend - Outturn (May)	Forecast Variance - Outturn (May)	Total Scheme Revised Budget	Total Scheme Forecast Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000
	<b>Schools</b>						
41,560	Basic Need - Primary	38,750	4,490	37,874	-876	274,415	-8,943
26,865	Basic Need - Secondary	28,441	3,889	28,867	426	218,513	425
841	Basic Need - Early Years	1,687	75	1,687	0	5,442	592
1,650	Adaptations	1,945	12	1,945	0	3,442	442
248	Specialist Provision	242	-46	216	-26	9,810	0
3,000	Condition & Maintenance	3,000	445	3,000	0	27,400	0
1,076	Schools Managed Capital	1,785	0	1,785	0	12,047	-639
150	Site Acquisition and Development	150	-2	150	0	650	0
1,500	Temporary Accommodation	1,500	100	1,500	0	15,500	0
2,095	Children Support Services	2,715	0	2,715	0	5,618	0
5,354	Adult Social Care	5,278	0	5,278	0	36,029	0
-6,664	CFA Capital Variation	-10,305	0	-9,830	475	-37,825	0
1,533	Capitalisation of Interest Costs	1,533	0	1,533	0	6,846	0
<b>79,208</b>	<b>Total CFA Capital Spending</b>	<b>75,187</b>	<b>8,962</b>	<b>75,187</b>	<b>0</b>	<b>571,041</b>	<b>-8,123</b>

**Basic Need - Primary £8,943k reduction in scheme cost**

A total scheme variance of -£8,524k has occurred due to changes since the Business Plan was approved in response to adjustments to development timescales and updated school capacity information. The following schemes have had cost variations since the 2017/18 business plan was published;

- Clay Farm Primary; £384k reduction as risk and contingency items not required.
- Fulbourn Primary; £1,215k increase. Further planning has indicated scope of the works has increased with associated costs.
- The Shade, Soham; £113k reduction as risk and contingency items not required.
- Wyton Replacement School; £2,773k increase as the scope of the scheme has increased to 1.5FE rather than 1FE to ensure school can respond to future demand for places.
- Melbourn Primary; £281k increase due to increase project scope including works to an early year's provision.
- Morley Memorial; £443k increase due to revision of milestone which were originally undertaken in 2012.
- Fourfields Primary; £2,300k reduction further analysis of need has identified that this scheme can be removed from the capital programme. This will only impact on future years and not 2017/18
- Wyton New School; £10,000 reduction further developments involving planning have meant the this school can be removed from the capital plan, This will only impact on future years and not 2017/18

In May 2017 these reductions were increased further by £419k due to underspend on 2017/18 schemes which were due to complete and did not require the use of budgeted contingencies:

Godmanchester Bridge ((£129k), Fordham Primary (£152k) and Ermine primary (£139k)

#### **Basic Need - Primary £876k slippage**

In additional to the £419k detailed above where underspends are forecast due to contingencies not being required. Meldreth Primary is forecasting slippage of £210k due to the scheme experiencing a delay of one month to the start on site.

#### **Basic Need – Secondary £425k increased total scheme cost**

A total scheme variance of £426k has occurred due to changes since the Business Plan was approved. Littleport Secondary and Special School has experienced a £426k increase in costs due to additional specialist equipment being required as part of the capital build.

#### **Adaptations £442k increased total scheme cost**

Morley Memorial has experienced additional total scheme costs of £442k due to the revision of the project which was initially costed in 2012. The additional requirements reflect the inflationary price increases and not a change to the scope of the scheme.

#### **Schools Managed Capital**

Devolved Formula Capital (DFC) is a three year rolling balance and includes £780k carry forward from 2017/18. The total scheme variance of £639k relates to the reduction in 2017/18 grant being reflected in planned spend over future periods.

## CFA Capital Variation

The Capital Programme Board recommended that services include a variation budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. As forecast underspends start to be reported, these are offset with a forecast outturn for the variation budget, leading to a balanced outturn overall up until the point where slippage exceeds this budget. The allocation for CFA's negative budget adjustments has been calculated as follows, shown against the slippage forecast to date:

2017/18					
Service	Capital Programme Variations Budget £000	Forecast Variance - Outturn (May) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Forecast Variance - Outturn (May) £000
CFA	-10,305	-475	475	4.6%	-
<b>Total Spending</b>	-10,305	-475	475	4.6%	-

## 6.2 Capital Funding

2017/18				
Original 2017/18 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2017/18 £'000	Forecast Spend – Outturn (May) £'000	Forecast Funding Variance - Outturn (May) £'000
32,671	Basic Need	32,671	32,671	0
4,043	Capital maintenance	4,476	4,476	0
1,076	Devolved Formula Capital	1,785	1,785	0
3,904	Adult specific Grants	4,283	4,283	0
17,170	S106 contributions	14,800	14,800	0
0	Early Years Grant	1,443	1,443	0
0	Capitalised Revenue Funding	0	0	0
2,725	Other Capital Contributions	2,725	2,725	0
26,464	Prudential Borrowing	21,849	21,849	0
-8,845	Prudential Borrowing (Repayable)	-8,845	-8,845	0
<b>79,208</b>	<b>Total Funding</b>	<b>75,187</b>	<b>75,187</b>	<b>0</b>

## APPENDIX 7 – Performance at end of April 2017

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
% children whose referral to social care occurred within 12 months of a previous referral	Children and Families	18.2%	20.0%	18.1%	Mar-17	↑	G	19.9% (2016)	22.3% (2016)	Performance in re-referrals to children's social care remains below target.
Number of children with a Child Protection Plan per 10,000 population under 18	Children and Families	42.1%	30.0%	43.7%	Apr-17	↓	R	38% (2016)	43.1% (2016)	During April, we saw the numbers of children with a Child Protection plan increase from 560 to 581. Following a review of working processes in FREDt which has ensured that referrals are effectively processed in a timelier manner, we have seen some increases in the number of families undergoing a section 47 assessment, which has then impacted on the numbers of requests for Conference. This increase is likely to be short-lived as any backlog is resolved

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
The number of looked after children per 10,000 children	Children and Families	50.7%	40.0%%	51.5	Apr-17	↓	R	42.3% (2016)	60.0% (2016)	<p>The number of Looked After Children increased to 685 in April This includes 66 UASC, around 9.6% of the current LAC population. There are workstreams in the LAC Strategy which aim to reduce the rate of growth in the LAC population, or reduce the cost of new placements. Some of these workstreams should impact on current commitment.</p> <p>Actions being taken include:</p> <ul style="list-style-type: none"> <li>• A weekly Section 20 panel to review children on the edge of care, specifically looking to prevent escalation by providing timely and effective interventions. The panel also reviews placements of children currently in care to provide more innovative solutions to meet the child's needs.</li> <li>• A weekly LAC monitoring meeting chaired by the Executive Director of CFA, which looks at reducing numbers of children coming into care and identifying further actions that will ensure further and future reductions. It also challenges progress made and promotes new initiatives.</li> </ul> <p>At present the savings within the 2016/17 Business Plan are on track to be delivered and these are being monitored through the monthly LAC Commissioning Board. The LAC strategy and LAC action plan are being implemented as agreed by CYP Committee.</p>

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
No / % of families who have not required statutory services within six months of having a Think Family involvement	Children and Families									Following the recommendations from the Think Family evaluation report and the implementation of the Children's Change Programme, the Family CAF is being replaced with a new Early Help Assessment from December 2016. In addition, the Corporate Capacity Review has led to the development of the Business Intelligence and Transformation Teams, both of which are supporting the Council in reviewing how performance is monitored / measured. Considering these changes it is not currently possible or helpful to report on the current CAF / Think Family measure as this is likely to be redefined. THIS MEASURE WILL BE REMOVED FROM MAY 2017.
% year 12 in learning	Children and Families	95.0%	96.5%	94.4%	Mar-17	↓	A	94.0% (2015)	94.8% (2015)	We have not met our in learning target for year 12 and performance has been variable across the localities. Year 13 in learning has improved over the last three years and is very close to target. However again performance is variable across the localities.

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
%16-18 year olds NEET and unknown	Children and Families	3.8%	3.8%	4.0%	Mar-17	↓	A			NOTE: From Sept 2016 - This indicator has changed from 16-19 to 16-18 and now includes unknowns, and therefore isn't comparable to previous years. Though performance remains within target, there is a high number of young people whose situation is currently unknown. Information about these young people will be gathered during the autumn term to give a clearer idea of our actual performance.
% Clients with SEND who are NEET	Children and Families	10.1%	9.0%	10.6%	Q1 (Apr to Jun 16)	↓	A	7.0% (2015)	9.2% (2015)	Whilst we are not on target our performance is much better than this time last year when NEET was 12.4%. We continue to prioritise this group for follow up and support.
The proportion pupils attending Cambridgeshire Nursery schools judged good or outstanding by Ofsted	Learning	100.0%	100.0%	100.0%	Apr-17	→	G			



Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
The proportion pupils attending Cambridgeshire Primary schools judged good or outstanding by Ofsted	Learning	81.7%	82.0%	81.7%	Apr-17	➡	A	88.4% (2016)	88.5% (2016)	174 out of 194 primary schools are judged as good or outstanding
The proportion pupils attending Cambridgeshire Secondary schools judged good or outstanding by Ofsted	Learning	80.3%	75.0%	80.3%	Apr-17	➡	G	85.2% (2016)	80.3% (2016)	Performance for Secondary schools continues to improve with 25 out of 31 schools now good or outstanding. Further improvement is expected.
The proportion pupils attending Cambridgeshire Special schools judged good or outstanding by Ofsted	Learning	100.0%	100.0%	100.0%	Apr-17	➡	G			
Proportion of income deprived 2 year olds receiving free childcare	Learning	79.2%	80.0%	74.0%	Summer Term	⬇	A			There were 1,758 children identified by the DWP as eligible for the Summer Term. 1,301 took up a place which equates to 74.0%

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
<i>FSM/Non-FSM attainment gap % achieving the national standard in Reading, Writing &amp; Maths at KS2</i>	Learning	30%	21%	27%	2016	↑	R			Provisional data for 2016 shows that there is still a significant gap in the performance of pupils eligible for FSM in the new KS2 tests. The Accelerating Achievement Strategy is aimed at these groups of children and young people who are vulnerable to underachievement so that all children and young people achieve their potential.
<i>FSM/Non-FSM attainment gap % achieving 5+ A*-C including English &amp; Maths at GCSE</i>	Learning	37%	26%	29%	2016	↑	R		24.8%	All services for children and families will work together with schools and parents to do all they can to eradicate the achievement gap between vulnerable groups of children and young people and their peers.
<i>1E - Proportion of adults with learning disabilities in paid employment</i>	Adult Social Care	3.0%	0.5% (Pro-Rata)	0.2%	Apr-17	→	R	5.9% (2014-15)	6.0% (2014-15)	Performance remains very low. As well as a requirement for employment status to be recorded, unless a service user has been assessed or reviewed in the year, the information cannot be considered current. Therefore this indicator is also dependant on the review/assessment performance of LD teams. (N.B: This indicator is subject to a cumulative effect as clients are reviewed within the period.)

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
1C PART 1a - Proportion of eligible service users receiving self-directed support	Adult Social Care / Older People & Mental Health	96.6%	93.0%	98.3%	Apr-17	↑	G	83.0% (2014-15)	82.6% (2014-15)	Performance remains above the target and is improving gradually. Performance is above the national average for 14/15 and will be monitored closely.
RV1 - Proportion of planned reviews completed within the period that were completed on or before their due date. (YTD)	Adult Social Care / Older People & Mental Health	52.0%	50.1%	47.1%	Apr-17	↓	A	N/A (Local Indicator)		Performance at this indicator has fallen. A focus on completing overdue reviews would contribute to a fall in performance.

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
RBT-I - Proportion of service users requiring no further service at end of re-ablement phase	Older People & Mental Health	56.1%	57.0%	56.5%	Mar-17	↑	A	N/A (Local Indicator)		<p>The service continues to be the main route for people leaving hospital with simple, as opposed to complex care needs. However, we are experiencing a significant challenge around capacity in that a number of staff have recently retired and we are currently undertaking a recruitment campaign to increase staffing numbers. In addition the service is being re-organised to strengthen leadership and to reduce process delays.</p> <p>In addition, people are leaving hospital with higher care needs and often require double up packages of care which again impacts our capacity. We are addressing this issue through a variety of means, including discussions with the NHS about filling intermediate care gaps, to reduce inappropriate referrals and use of capacity in reablement. The Council has also developed the Double Up Team who work with staff to reduce long term care needs and also release re-ablement capacity, and a home care transition service to support transfers into long term domiciliary care.</p>

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
BCF 2A PART 2 - Admissions to residential and nursing care homes (aged 65+), per 100,000 population	Older People & Mental Health	345	47 (Pro-Rata)	24	Apr-17	↑	G	611.0 (2014-15)	658.5 (2014-15)	<p>The implementation of Transforming Lives model, combined with a general lack of available residential and nursing beds in the area is resulting in a fall in the number of admissions.</p> <p>N.B. This is a cumulative figure, so will always go up. An upward direction of travel arrow means that if the indicator continues to increase at the same rate, the ceiling target will not be breached.</p>

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
BCF Average number of bed-day delays, per 100,000 of population per month (aged 18+) - YTD	Older People & Mental Health	589	429	579	Mar-17	↑	R	N/A (Local Indicator)		<p>The Cambridgeshire health and social care system is experiencing a monthly average of 2,978 bed-day delays, which is 35% above the current BCF target ceiling of 2,206. In January there were 2,405 bed-day delays, down 57 compared to the previous month.</p> <p>Over the course of this year we have seen a rise in the number of admissions to A &amp; E across the county with several of the hospitals reporting Black Alert. The main cause of the recent increase in bed-day delays varies by area but a general lack of capacity in domiciliary and residential care is the prevailing theme. However, we are looking at all avenues to ensure that flow is maintained from hospital into the community. We continue to work in collaboration with health colleagues to build on this work.</p> <p>Between April '16 and March '17 there were 35,732 bed-day delays across the whole of the Cambridgeshire system - representing a 22% increase on the preceding 12 months.</p> <p>Across this period NHS bed-day delays have increased by 16% from 20,365 (Apr 15 - Mar 16) to 23,621 (Apr 16 - Mar 17), while bed-day delays attributed to Adult Social Care have increased from 7,709 in Apr 15 - Mar 16 to 9,259 in Apr 16 - Mar 17 an increase of 20%.</p>

Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Average number of ASC attributable bed-day delays per 100,000 population per month (aged 18+) - YTD	Older People & Mental Health	153	114	150	Mar-17	↑	R	N/A (Local Indicator)		In Mar '17 there were 625 bed-day delays recorded attributable to ASC in Cambridgeshire. This translates into a rate of 121 delays per 100,000 of 18+ population. For the same period the national rate was 169 delays per 100,000. During this period we invested considerable amounts of staff and management time to improve processes, identify clear performance targets as well as being clear about roles & responsibilities. We continue to work in collaboration with health colleagues to ensure correct and timely discharges from hospital.
<i>1F - Adults in contact with secondary mental health services in employment</i>	Older People & Mental Health	11.6%	12.5%	12.4%	Apr-17	↓	A	9.0% (2015-16) Provisional	6.7% (2015/16) Provisional	Performance at this measure is falling climbing towards toward target. Reductions in the number of people in contact with services are making this indicator more variable while the numbers in employment are changing more gradually.

## APPENDIX 8 – CFA Portfolio at end of April 2017

Programme/Project and Lead Director	Brief description and any key issues	RAG
<b>Transforming Lives Practice Governance Project</b> Claire Bruin / Jane Heath	<p>The business case has been approved by the project board. The leads have been assigned to the priorities and these have been used to inform the production a project plan. Links with the mental health service need to be further improved to ensure that their work is also closely linked to the plan. Following the June board meeting, service improvement plans will be developed or adapted so that they are informed by and support the project priorities. Work is underway with the communications team to agree and develop a communication strategy for Transforming Lives.</p>	GREEN
<b>Building Community Resilience Programme:</b> Sue Grace/Elaine Matthews	<p>The Community Resilience Programme and the Innovation Fund have moved to Strengthening Communities Service for management and delivery. A paper on progress of the Community Resilience Strategy and Innovation Fund was heard by GPC in March 2017. That work now falls within the remit of the new Communities and Partnerships Committee Chaired by Cllr Steve Criswell.</p> <p>A 6 month review of the Innovation Fund is underway and views have been sought from Service Leads and those applying for the fund.</p>	GREEN
<b>0-19 Commissioning:</b> Meredith Teasdale/ Janet Dullaghan	<p>This project is looking at how Cambridgeshire County Council (CCC), Peterborough City Council (PCC) and Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) can work together to integrate child health and wellbeing services. This includes consideration of 0-19 community based health services, including Health Visiting, School Nursing and Family Nurse Partnership; Early Help and Children's Centre services; and Child and Adolescent Mental Health Services across Cambridgeshire and Peterborough.</p> <p>The aim is for an integrated model where children, young people and families are offered a core programme of evidence based, early intervention and preventative health care with additional care and support for those who need it in line with the Thrive model that is based on having a good core offer across the agencies for universal services and clear and process to identify need early ad provide the right early help and support</p> <p>The Healthy Child Programme aims to build on good working relationships with all local key partners to:</p> <ul style="list-style-type: none"> <li>• Improve partnership working.</li> <li>• Strengthened relationships and work between health and local authority services for children.</li> <li>• Children, young people and families are involved in service review and redesign.</li> <li>• A consistent service offer is communicated so that children, young people, families and professionals know what they can expect from the healthy child programme</li> </ul> <p>A series of workshops have been set up the first on the 10<sup>th</sup> April to engage all partners and stakeholders in what we need to do to achieve the above the aim is to have a potential model by June 2017</p>	GREEN



Programme/Project and Lead Director	Brief description and any key issues	RAG
<b>Children's Centres:</b> Helen Freeman/Theresa Leavy	Children's Centres are currently being considered within the potential future service offer for 0-19 child health and wellbeing services as outlined above.	<b>AMBER</b>
<b>Mosaic:</b> Sue Grace / James Wilson	<p>New Programme Manager in place who is reviewing and re-scoping the programme delivery plans and bringing benefit of previous MOSAIC implementation experience to bear in refining our approach. An expanded project team is almost fully recruited with a number of new dedicated roles in place – working alongside the existing workstream leads</p> <p>New roles being brought in – all working on MOSAIC full time and with relevant MOSAIC experience from other local authorities</p> <ul style="list-style-type: none"> <li>• Business Analyst (Adults) – Ashley Dobson started</li> <li>• Migration specialist – Roger Swift started</li> <li>• Business Analyst (Children) – Seerit Khan due to start shortly</li> <li>• Business Analyst (Finance) – Andrew Kirsten due to start shortly</li> <li>• Technical Project Manager – Rizbi Ahmed due to start shortly</li> </ul> <p>Revised project Board operating effectively and engagement secured from across the business. Initial work on Children's implementation underway alongside ongoing work on the Adults configuration. Wider transformation and integration opportunities have been initially scoped – these will form part of the longer term transformation pipeline.</p> <p>Amber status (changed from red) reflecting much greater capacity in place and project plans being more fully developed. However not yet green as overall project timelines remain challenging. As a result of the work over recent weeks the budget for the current project will be reviewed and the anticipated shortfall will be confirmed for consideration by SMT and potentially GPC. The pace of this project in the coming year will mean we need the support of colleagues across the business, and particularly in CFA, so we need this activity to be considered as a priority by us all.</p> <p>Issue identified for the longer term in establishing the relevant organisational capacity to support the day to day activity and to continue to develop our MOSAIC instance after the initial project phase is complete. This is an issue for business planning – with additional capacity potentially being required – as well as the need to build skills and knowledge of MOSAIC within the organisation.</p>	<b>AMBER</b>
<b>Accelerating Achievement:</b> Keith Grimwade	Although the achievement of most vulnerable groups of children and young people is improving, progress is slow and the gap between vulnerable groups and other children and young people remains unacceptably wide. Accelerating the Achievement of Vulnerable Groups is a key priority of the Local Authority's School Improvement Strategy 2016-18 and an action plan has been developed. The AA Steering Group is monitoring the implementation of this plan.	<b>AMBER</b>

Programme/Project and Lead Director	Brief description and any key issues	RAG
<p><b>Children's Change Programme:</b> Theresa Leavy/James Gemmell</p>	<p>Phase I of the Children's Change Programme (CCP) has brought together the Enhanced and Preventative directorate with the Children's Social Care directorate to create Children and Families Services. This integration will provide continuity of relationships with children, families and professional partners to respond to the increasing levels of need experienced across our communities.</p> <p>Phase II has seen a change in front line structures to bring together people working across early help, safeguarding and specialist services. The consultation for Phase II ended in May 2017 with implementation scheduled for July 2017.</p> <p>Phase III of the CCP relates to the review of the structure of the SEND 0-25 service and a consultation on the proposals launched in May 2017 and will end on 19<sup>th</sup> June 2017.</p>	<p><b>GREEN</b></p>

**Looked After Children Placement Budget - Demography**

<b>1.0</b>	<b>BACKGROUND AND SUMMARY</b>
1.1	<p>After spending £16.52m in 2015-16, the Looked After Children (LAC) placement budget for 2016-17 was set at £12.51m. This proved to be an overly ambitious and unrealistic budget expectation, as demand actually increased rather than fell during 2016-17 with final spend totalling £16.66m. The budget expectation had been set on the basis of a strategy for reducing the numbers of looked after children.</p> <ul style="list-style-type: none"> <li>• The strategy did not take account of national trends of the growth of looked after children which showed a 5% increase nationally during 2015/16.</li> <li>• Whilst the objectives were in themselves sound, there had been insufficient activity and/or lead-in time to realise the ambition</li> <li>• The numbers of children proposed to be removed from the system was neither desirable nor deliverable</li> <li>• The budget had been gradually reduced since 2012 in the face of continued increases in numbers of looked after children</li> </ul> <p>By May 2017, there were 688 Looked After Children in Cambridgeshire, the highest level for at least 5 years but in line with East of England average</p>
1.2	<p>After budget changes agreed for 2017-18, including a re-investment of £3m (A/R.4.021) as well as further demography and savings, there is currently £14.4m available for LAC placements this year. Given patterns of expenditure and that demand has continued to rise following the detailed consideration of the LAC budget in the Autumn, this budget remains insufficient to respond to the demand that is evident. There is currently budget available for the equivalent of 292 external placements, whereas there were actually 346 external placements in May.</p>
1.3	<p><b>General Purposes Committee is requested to allocate £2.913m from the corporate demography budget to Looked After Children placements in Children's, Families &amp; Adults Services.</b></p> <p>The corporate budget was setup on the basis that funding would be taken from the central contingency when services demonstrate there has been an impact due to increasing demand, which cannot be contained within existing budget levels. LAC placements is now clearly in that position.</p>
1.4	<p>This is intended as the final structural correction to the LAC placements budget by the General Purposes Committee (GPC) outside of the normal business planning process, resolving the unsustainable budget reductions previously attempted. This is an appropriate allocation from the corporate demography budget as it reflects demand continuing to rise since detailed budget consideration took place.</p>

1.5	<p>Even after this allocation, the revised financial envelope for LAC placements is tight, and Children’s, Families and Adults Services has accountability for:</p> <ul style="list-style-type: none"><li>• implementing demand management strategies so that expenditure does not continue to rise. LAC numbers have now reached a sustainable level, in comparison to neighbours for instance.</li><li>• delivering £1.7m in composition and commissioning savings (i.e. price rather than volume)</li></ul> <p>Achieving a balanced position through the above remains a key area of focus.</p>																								
1.6	<p>Whilst this paper focuses on the external spend on LAC placements, it must be noted however that other areas of Children’s Social Care are facing continuing pressures linked to demand:</p> <ul style="list-style-type: none"><li>• Within the adoption budget there is a forecast pressure of £300k due to an additional requirement of 20 adoptive placements over and above those covered by our existing contract. The forecast is based on a need to purchase inter agency placements to manage this requirement and ensure our children receive the best possible outcomes and leave care for adoption in a timely way.</li><li>• Within Safeguarding and Standards there is pressure of £58k due to the need for an additional Independent Review Officer post necessary to manage current caseloads.</li><li>• Continuing expenditure is expected on an agency element of the workforce across children’s services in order to provide safe staffing levels in response to demand. This is a further area in which the budget was set unsustainably low in the past.</li></ul> <p>These will continue to present as pressures during 2017-18, with CFA and the Council needing to seek mitigation more widely, with this addressed on a permanent basis through 2018-19 business planning.</p>																								
2.0	<b>RISING DEMAND</b>																								
2.1	<p>As previously reported to the Committee the LAC population within Cambridgeshire has been growing over the last 4-5 years, as shown in the graph below.</p>																								
<div><p style="text-align: center;"><b>Number of LAC March 2012 - May 2017</b></p><table><thead><tr><th>Time Point</th><th>Looked After Children - Total</th><th>Linear (Looked After Children - Total)</th></tr></thead><tbody><tr><td>Mar-12</td><td>~450</td><td>~450</td></tr><tr><td>Mar-13</td><td>~480</td><td>~480</td></tr><tr><td>Mar-14</td><td>~510</td><td>~510</td></tr><tr><td>Mar-15</td><td>~540</td><td>~540</td></tr><tr><td>Mar-16</td><td>~600</td><td>~600</td></tr><tr><td>Mar-17</td><td>~680</td><td>~650</td></tr><tr><td>May-17</td><td>~680</td><td>~680</td></tr></tbody></table></div> <p>Source: ICS / CFA Metrics</p>		Time Point	Looked After Children - Total	Linear (Looked After Children - Total)	Mar-12	~450	~450	Mar-13	~480	~480	Mar-14	~510	~510	Mar-15	~540	~540	Mar-16	~600	~600	Mar-17	~680	~650	May-17	~680	~680
Time Point	Looked After Children - Total	Linear (Looked After Children - Total)																							
Mar-12	~450	~450																							
Mar-13	~480	~480																							
Mar-14	~510	~510																							
Mar-15	~540	~540																							
Mar-16	~600	~600																							
Mar-17	~680	~650																							
May-17	~680	~680																							

- 2.2 As at 1<sup>st</sup> May 2017 the overall number of LAC had increased to a peak of 688, of which 66 were unaccompanied asylum seeking children (UASC).

	04/04/16	05/12/16	06/03/17	01/05/17	22/05/17
Looked After Children - Total	610	645	675	688	675
LAC - Non UASC	551	582	613	622	613
LAC - UASC	59	63	62	66	62

As the table above shows, the UASC number has remained reasonably stable over the last 12 months, whereas the number of non-UASC increased by 40, 7% between December 2016 and 1<sup>st</sup> May 2017. There are 31 more non-UASC LAC than in early December, the point at which the detailed business planning work had been undertaken for this area.

- 2.3 This is part of a more general trend of pressure on the children's social care budgets, with further pressure due to capacity issues both as a result of increasing LAC numbers (26% increase in past two years) and the continuing increase in child protection plans (82% increase in past two years). This virement request relates just to the cost of placements, but there are related issues around the funding of the children's social work delivered by through the Council's own workforce. This has been reviewed as part of the children's change programme, and will be further addressed in business planning for 2018-19.

- 2.4 As well as a continued overall increase in numbers, the demographic characteristics of our LAC population is changing, reflecting a sharper focus on intervention, children being younger and moving through the looked after children service in a more timely manner. Having an increasingly younger population, whose care pathways are progressed through the courts in a timely manner, indicates that services are acting more effectively. They remain challenged however by higher numbers of older children and young people that case audits reflect have experienced many years of intervention that has not been impactful on what is very often chronic neglect, alcohol abuse or mental health. These children's needs and behaviours are often complex and require an enhanced level of provision.

### 3.0 BUDGETARY POSITION

- 3.1 The table below shows the outturn position and total LAC population numbers at year-end for each of the previous 5 years.

Financial Year	Total LAC Population No's. (at end of year)	Budget	Expenditure
		£'000	£'000
2012/13	479	£16,781	£15,903
2013/14	506	£16,113	£16,428
2014/15	535	£15,579	£17,119
2015/16	609	£14,737	£16,520
2016/17	674	£12,512	£16,664

The budget available in 2017/18 is £14.431m. Despite LAC numbers being higher than ever, this is £2m less than we have spent on LAC placements in recent years.

These figures show that despite significant increases in overall LAC numbers, actual levels of spend have not increased at the same rate. Essentially, although unit costs have been managed down, spend is forecast to be greater than budgeted simply because of the sheer volume.

- 3.2 The original budget of £14,431k for 2017/18 includes funding in recognition of £3,000k of structural underfunding and £2,070k of demography. These were offset by £1,490k of demand management savings and £1,698k composition savings resulting in a net budget of £2,233k less than the final 2016/17 outturn.

- 3.3 The table below shows the forecast positions for the LAC Placement budget as at 1<sup>st</sup> June 2017:

Forecast Position as at 01/06/2017	£'000
Current Commitments (01/06/17)	£19,040
Forecast growth for the period 29/05/17 – 31/03/18	£1,492
Demand Management Savings (target -£1,490k)	-£1,490
Composition Savings (target -£1,698k)	-£1,425
<b>Total Estimated Commitment</b>	<b>£17,617</b>
Available Budget	£14,431
<b>Total Estimated Pressure</b>	<b>£3,186</b>

- 3.4 Of the current forecast £3,186k pressure, £273k can be attributed to undeliverable composition savings. Mitigating actions to offset this element of the pressure include:
- Threshold and Resources Panel (TARP) to review requests and decisions for children to become looked after
  - A creative care panel meets to agree alternative to care packages
  - The joint housing protocol is being refreshed as we move into districts and we will look to the most effective way to ensure we meet the housing needs of 16/17 year olds.
  - We continue to increase our numbers of in-house foster carers
  - We are bringing CCC properties back into use with floating support to provide an increased range of supported accommodation.

	<ul style="list-style-type: none"> <li>• The Permanency Monitoring Group tracks children through care proceedings, Section 20, kinship, adoption and long term fostering until matched with carers and can predict and measure future needs.</li> <li>• Development of a robust contract and Service Level Agreement with the mutualised Multi-systemic Treatment service to ensure that those most at risk of becoming looked after are suitably identified and offered a service</li> <li>• Revision of the Placement Sufficiency Statement which sets out our need for placements and strategy for delivery.</li> </ul>
3.5	<p>The remaining £2,913k can be directly attributed to an increase in numbers and, as such, it is recommended that CYP Committee request a permanent allocation of this amount from the corporately held demography and demand budget (£3,400k). This would rebase the LAC placement budget to £17,344k, which more realistically aligns with levels of spend and increases in numbers over the last two financial years. Future years LAC demand requirements will be addressed through the 2018/19 Business Planning process.</p>
3.6	<p>This still assumes delivery of all demand management savings which is still challenging in the context of the local and national trends in respect of LAC numbers, but a number of strategies are in place such as:</p> <ul style="list-style-type: none"> <li>• Development of a 'No Wrong Door' model to bring together the residential home, specialist fostering placements, supported lodgings and supported accommodation, with outreach services under one management arrangement – this will enable rapid de-escalation of crisis situations in families preventing admissions to care, and delivery of holistic, creative team of support for young people with the most complex needs, improving outcomes for young people and preventing use of expensive externally-commissioned services</li> <li>• Development of systemic family meeting model refocusing our practice in the social work units to ensure that all children and their families who are assessed as requiring a social work intervention are facilitated to identify sustainable support within their family network and community. Aligned closely with the principles of systemic family work, families will be supported by the social work unit to identify internal resources through the completion of a Family Safety Plan, which the family and professional network can utilise at times of crisis or need.</li> <li>• Enhanced intervention service for children with disabilities – through a specialist team the number of children with disabilities placed in out of county residential homes will reduce, to enable children to safely live with their family and access education in their local area. Some children may become looked after but the team will work with others to sustain them in local services; avoiding out of area placement.</li> </ul>
3.7	<p>The LAC placement budget has been subject to significant savings targets in previous years and despite success in managing costs, demand has continued to increase at higher levels than forecast, giving rise to an underlying demographic pressure.</p>





**YOUTH OFFENDING SERVICE HER MAJESTY'S INSPECTORATE OF PROBATION  
INSPECTION AND DRAFT IMPROVEMENT PLAN**

*To:* **Children and Young YP committee**

*Meeting Date:* **11<sup>th</sup> July 2017**

*From:* **Wendi Ogle-Welbourn  
Executive Director, Children Families and Adults**

*Electoral division(s):* **All**

*Forward Plan ref:* **For note**

*Purpose:* **To note the report of the recent Her Majesty's Inspectorate of Probation inspection into the services for young people who offend in Cambridgeshire and draft improvement plan.**

*Recommendation:* **The Committee is invited to:**

- a) Note the positive outcome of the inspection into services with young offenders in Cambridgeshire;**
- b) Be aware that a draft improvement plan is in place and being monitored within the Youth Offending Service (YOS), by the YOS Executive Board, by the Children & Families Performance Board and by the Youth Justice Board.**

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## **1. BACKGROUND**

- 1.1 Her Majesty's Inspectorate of Probation (HMIP) inspection report into the Youth Offending Service (YOS) and partnership work with young offenders in Cambridgeshire.  
<https://www.justiceinspectorates.gov.uk/hmiprobation/inspections/cambridgeshirefji/>
- 1.2 There was a full joint inspection which took place in November 16. This lasted two weeks and involved a range of inspectors including HMIP, Her Majesty's Inspectorate of Constabulary (HMIC), OFSTED health and social care. There is an inspection report and the draft improvement plan is attached at Appendix 1.
- 1.3 The Youth Offending Service (YOS) is a multi-agency service based in the local authority funded by the Ministry of Justice, the local authority and partner agencies. The focus of the work is to reduce re-offending by young people through prevention, pre-court and post court work.

## **2. MAIN ISSUES**

- 2.1 The report was very positive overall with Cambridgeshire regarded as effectively working with young offenders, resulting in low rates of custody, re-offending and first time entrants to the criminal justice system
- 2.2 The Chief Inspector of Probation, Dame Glenys Stacey stated in the report: "It was pleasing to see that Cambridgeshire Youth Offending Service continued to perform well. Reoffending rates for young people were among the lowest in England and Wales over two years. Its staff understood the importance of forming positive relationships with children so that they could help them to change their lives."
- 2.3 The overall scoring was:

**Reducing reoffending**



**Protecting the public**



**Protecting children and young people**



**Making sure the sentence is served**



**Governance and partnerships**



2.4 Some of the positives from the inspection included:

- Staff and managers committed to make a positive difference
- Strong work in courts, pre-sentence reports, respected YOS
- Good understanding and ability to ensure engagement
- Appropriate enforcement
- Strong restorative justice team & intensive supervision and surveillance
- Knowledgeable and motivated health and substance misuse team
- Sexual Behaviour Service well integrated
- Multi-systemic therapy well used
- Good example of Think Family supervision
- Good attention to health and well-being factors
- Outcomes against national criminal justice indicators consistently amongst the best in England and Wales
- Effective school age educational work, liaison with providers and localities and post custodial educational engagement
- Wide ranging and valued activities programme
- Effective operational partnerships addressing accommodation

2.5 There are a range of recommendations which include:

- Further focus on education, training and employment for over 16 year olds

- Greater agency representation on the YOS management board
- More reliable IT systems
- More consistent understanding of multi-agency public protection arrangements
- Closer information sharing with Children's Services
- Final implementation of the new AssetPlus assessment system, particularly in relation to planning
- Review of interventions delivered with young people to reduce offending

2.6 An improvement plan has been developed that focuses on all of the recommendations and is overseen by the management team and YOS Executive Board. Many of the areas have been fully addressed and the remainder are in progress.

### **3. ALIGNMENT WITH CORPORATE PRIORITIES**

#### **3.1 Developing the local economy for the benefit of all**

There are some impacts on the local economy in terms of supporting young people to become active and contributing members of the community rather than attaining long term offending careers.

#### **3.2 Helping people live healthy and independent lives**

The focus of the service is to support people to live independently and offence free. With this in mind we have a nurse, psychologists, substance misuse workers, education / training / employment workers and other professionals to provide input and direction.

#### **3.3 Supporting and protecting vulnerable people**

Young people who offend are very over-represented in their own right as victims of offences. They are also very over-represented as having experienced a range of adverse childhood experiences and have a far higher level of learning needs than the wider population. As a result they need to be supported and protected as well as being seen and dealt with as offenders.

### **4.0 SIGNIFICANT IMPLICATIONS**

#### **4.1 Resource Implications**

4.1.1 There are no significant implications within this category.

#### **4.2 Procurement/Contractual/Council Contract Procedure Rules Implications**

4.2.1 There are no significant implications within this category.

#### **4.3 Statutory, Risk and Legal Implications**

4.3.1 The role of the YOS is a statutory one, with much of the work being mandatory. This takes the form of delivering work in courts, managing court orders and pre-court disposals. It also

involves managing risks of serious offending and the vulnerability of young people themselves

#### **4.4 Equality and Diversity Implications**

- 4.4.1 There is some over-representation by young people from minority ethnic groups in terms of offending, but this is recognised to be appropriately addressed at this time.

#### **4.5 Engagement and Consultation Implications**

- 4.5.1 There are no significant implications within this category.

#### **4.6 Localism and Local Member Involvement**

- 4.6.1 There are no significant implications within this category.

#### **4.7 Public Health Implications**

- 4.7.1 There are no significant implications within this category.

<b>Source Documents</b>	<b>Location</b>
<i>Her Majesty's Inspectorate of Probation (HMIP) inspection report into the Youth Offending Service (YOS) and partnership work with young offenders in Cambridgeshire</i>	<a href="https://www.justiceinspectorates.gov.uk/hmiprobation/inspections/cambridgeshirefji/">https://www.justiceinspectorates.gov.uk/hmiprobation/inspections/cambridgeshirefji/</a>



# **Services for Young Offenders IMPROVEMENT PLAN**

**MARCH 2017**

## **“Working consistently to improve safeguarding”**

### **Version History**

Author	Tom Watt and Anna Jack
Date	2 <sup>nd</sup> May 2017
Version	V0.3

Amended By	Date	Version	Endorsed By
			YOS Management Board
			CYP Leader Group
			LSCB
			Youth Justice Board

<b>RAG Status</b>	
Red (Exceptions)	Investigate / respond urgently. Missing / highly likely to miss target / deadline / success criteria.
Amber	Acceptable performance but not yet at or exceeding target. May require further action.
Green	Good performance at or exceeding target. No further action to achieve target required.



## The Themes of Improvement

1. Reducing Re-offending	2. Protecting the Public
<ul style="list-style-type: none"> <li>• Improved intervention to reduce re-offending</li> <li>• Improved intervention to reduce re-offending during custody element of custody sentences</li> <li>• Comprehensive information sharing with police</li> <li>• Improved information sharing with children's social care and probation</li> <li>• Realising the full benefits of a comprehensive Asset Plus</li> <li>• Access to education, training and employment for those aged 16 or above</li> <li>• Voice of the victim at Referral Order Panels</li> </ul>	<ul style="list-style-type: none"> <li>• Sufficient planning to manage risk of harm</li> <li>• Use of Asset Plus to comprehensively manage risk of harm</li> <li>• Understanding of MAPPA and clear process for joint working</li> <li>• Management oversight of risk of harm</li> <li>• Timeliness and quality of risk management panels</li> <li>• Comprehensive information sharing with the police</li> <li>• Attention to needs of victims</li> </ul>
3. Protecting the child or young person	4. Governance and Partnership
<ul style="list-style-type: none"> <li>• Joined up information with Children's Social Care and police</li> <li>• Use of Early Help and Social Care information to inform assessments</li> <li>• Sufficient reviews of safeguarding and vulnerability</li> <li>• Consistent child sexual exploitation screening and information sharing with partners</li> <li>• Use of Asset Plus to comprehensively manage safety and wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>• Access to suitable education training and employment for young people aged 16 or over</li> <li>• Consistent senior representation at Management Board from Clinical Commissioning Group, Children's Social Care and Post 16 Education</li> <li>• Impact of substantial it problem upon YOS practice</li> <li>• Analysis of local crime trends</li> <li>• Impact of health and substance intervention upon reoffending</li> <li>• Public protection arrangements</li> </ul>

Improvement required	Strategies underway / planned	RAG	Progress	Lead	Date
<b>1. Young people aged 16 years or over should be in receipt of suitable education, training or employment; with monitoring in place to make sure this issue is addressed in a timely manner</b>	To develop and implement a clear strategy for working with partners to improve the number of those aged 16+ engaged in suitable ETE, including the provision of appropriate resources	A	Joint working with partners and newly agreed YOS management board attendee linking to the YOS and wider CCC NEET reduction strategy to address educational provision.	<b>Chief Executive; Executive Director: Children, Families and Adults Services; YOS Management Board</b>	Sept 17
	To ensure there are clear process for analysing and responding to 16+ ETE data both internally and with relevant partners	A	ETE information now updated on a monthly basis, based on live information rather than just at the point of orders ending. This information is currently available internally and will be available to partners in due course	<b>YOS ETE Management Board Representative; YOT Manager; YOS Targeted NEET Manager</b>	July 17
	To implement the YOS NEET reduction strategy to look at individual cases and wider implications	G	Strategy agreed and plan implemented. This includes discussion of all NEET young people in the YOS on at least a monthly basis to ensure that all appropriate action is taking place.	<b>YOS Targeted NEET Manager</b>	July 17
	To set up YOS NEET reduction meetings monthly to understand, track and seek resolution of all YOS NEET cases	G	Meetings now taking place on a monthly basis	<b>YOS Targeted NEET Manager; YOS Management Team</b>	Completed

<b>2.</b> <b>The YOS Management Board should include appropriate senior representatives of all statutory partners, who attend regularly and make effective strategic and operational contributions. This should include children's services, those with specialist knowledge of post-16 education, training or employment; and representation from the health service that recognises the range and complexity of local health organisations, particularly the role of the Clinical Commissioning Group</b>	To identify a clear senior representative for 16+ ETE at the YOS Management Board and engage them in required strategies to be fully conversant in local issues regarding young people who offend and them to respond to performance improvement	G	Agreement for Phil Garnham to become a member of the YOS Executive Board, to attend the next meeting in June 17.  Induction for new Executive Board members to be implemented prior to the next board meeting	<i><b>Executive Director: Children, Families and Adults Services; YOS Management Board</b></i>	June 17
	To ensure consistent representation of Children's Safeguarding and Early Help at YOS Management Board and continue to engage them in strategies to be fully conversant with local issues regarding young people who offend and them to respond to performance improvement	G	Agreement for Sara-Jane Smedmore to continue as a member of the YOS Executive Board, having attended the last meeting.  Induction for new Executive Board members to be implemented prior to the next board meeting	<i><b>Executive Director: Children, Families and Adults Services; YOS Management Board</b></i>	June 17
	To identify a clear senior representative for Cambridgeshire Clinical Commissioning Group at the YOS Management Board and engage them in required strategies to understand the local picture and respond to performance improvement	G	Agreement for Lee Miller (CCG) to continue as a member of the YOS Executive Board, having attended the last joint board meeting. He will continue to attend the joint meetings 6 monthly.  Induction for new Executive Board members to be implemented prior to the next board meeting	<i><b>Executive Director: Children, Families and Adults Services; YOS Management Board</b></i>	May 17
<b>3.</b> <b>IT systems should be reliable and support effective and timely case work and</b>	Corporate IT Strategy to be implemented and reviewed to improve the quality and reliability of resources	G	Continued work and delivery plan in place to address the issues across CCC	<i><b>Chief Executive; IT Services</b></i>	Sept 17

information sharing	Reporting of IT issues that impact upon timely and quality service delivery within YOS	G	Agreement in place regarding reporting of IT issues, with this now taking place as required	<b>YOS Manager; YOS Management Team</b>	Completed
<b>4. Routine intelligence sharing between the police and the YOS should make sure that caseworkers receive timely information about all children and young people who are arrested</b>	Implement a routine information sharing process for police to notify YOS of all children and young people who are arrested through the PENY notification process	G	<p>Agreement in place for short term information to be obtained by YOS police officers about the arrests of all young people. This process is due to start now that it has been agreed.</p> <p>A longer term solution should be available in 2018 when a new police IT system will allow the appropriate information to be directly provided to the YOS</p>	<b>Cambridgeshire Constabulary; YOS Manager</b>	Sept 17 to June 18
	Develop and implement a process to disseminate all information from the police within YOS to support comprehensive assessment and management of risk of harm, re-offending and safety and wellbeing	G	Agreement in place for information from YOS police officers to be disseminated to allocated YOS officers, to assist with the management of offending, risk and safety & wellbeing. This process is due to start later in May.	<b>YOS Manager; YOS Management Team</b>	June 17
	Develop and implement a process to disseminate information received from the police to Children's Safeguarding and Early Help Services that ensures information and data protection rights of children and young people are upheld	A	Information to be obtained by YOS police officers about young people arrested, but not clear as yet how this information will be disseminated to Children's Safeguarding and Early Help. It is only realistic for this to be provided in the case of young people currently open to an allocated worker, but it is not clear how this will be managed in terms of capacity.	<b>Director for Children's Social Care; YOS Manager; Head of Service</b>	Dec 17

	YOS officers to contact police officers at the outset of every YOS case and to attend all initial risk meetings	G	This takes place at the start of all orders and YOS police officers are due to be invited to all initial risk meetings. Progress on this will be confirmed by case audit.	<b>YOS Management Team</b>	May 17
<b>5. A consistent and appropriate understanding of Multi-Agency Public Protection Arrangements among staff, managers and partners. Partnership arrangements should be clear and work well. Senior management should have clear oversight of Multi-Agency Public Protection Arrangements cases</b>	YOS Manager representation and engagement in MAPPA Strategic Board	G	Service manager now engaged on MAPPA strategic board	<b>MAPPA Strategic Board Chair; YOS Manager</b>	Completed
	Workforce development awareness raising for all staff in respect of MAPPA and young people and detailed training on specialist referral and MAPPA risk planning for YOS officers and managers	G	MAPPA training to be delivered within the YOS in team event in June.  A practitioner from each team to attend multi-agency MAPPA training in September	<b>High Risk Area Team Manager; MAPPA Coordinator</b>	July 17
	Delivery of Asset Plus Intervention, risk and safety & wellbeing planning training to include MAPPA issues	G	Training being planned for June across the whole service	<b>YOS Manager; Management Team</b>	July 17
	Implementation an analysis of a MAPPA management audit. Regular performance monitoring all MAPPA cases, with monthly information to managers from Data Analyst	G	To be scheduled	<b>YOS Manager; High Risk Area Team Manager; Data Analyst</b>	July 17

<b>6. Joint working with children's services and information sharing at case level should be consistently effective</b>	ONE access and training to be to be reviewed and refreshed for all YOS officers and monitored through weekly reports to ensure all are appropriately accessing the system, with YOS officers to check every case and phone an allocated social worker	G	All YOS officers now have enhanced access and all have been recently refresher trained internally. Weekly reporting on ONE access is taking place, with all but one worker fully engaged	<b>YOS Area Team Managers; Data Analyst</b>	April 17
	Implementation of joint interagency audits with Children's Safeguarding and Early Help District Teams	A	To be discussed and scheduled in due course in partnership with wider CFLT	<b>SC Partnerships and Quality Assurance HOS; YOS Manager</b>	Oct 17
	Implementation of YOS / Children's Services Joint Working protocol through CF Leadership Team and YOS team meetings to encourage joint working and information sharing particularly including siblings. Reciprocal attendance at partner agency case planning meetings strongly encouraged.	G	Good understanding of joint working in place with fuller implementation of shared work linking to the current changes that have happened around the Children's Change re-structure. Once this is bedded in, further work will follow to ensure full mutual understanding and attendance at meetings as required. Appropriate non-YOS agencies are being invited to appropriate case planning meetings.	<b>SC Partnerships and Quality Assurance HOS; YOS Manager</b>	Sept 17

	Enhanced working with out of county YOTs and Children's Services through updating of joint working and transfer protocol, including ensuring that all out of county cases are fully updated at least monthly	A	<p>Joint working protocol with external YOTs is in place, but may be refreshed following the implementation of AssetPlus case file transfers by June when the functionality is in place from the YJB.</p> <p>Out of county Children's Services work is covered by the broader children's services protocol, but will still need further attention.</p>	<b>YOS Manager; YOS Management Team</b>	June 17
<b>7. Case management practice should be of consistently good quality and utilise the benefits of the AssetPlus assessment and planning system</b>	Workforce development and training on AssetPlus regarding effective risk and safety / wellbeing plans translating into integrated intervention plans	G	Training being planned for June across the whole service	<b>YOS Management Team; Asset Plus Working Group Lead</b>	July 17
	Review and refresh of Management, Peer and Specialist Audit Programme of core case work and Asset Plus. Analysis of audit results and improvements areas	G	Work to be initially undertaken within management meeting. Included in forward agenda.	<b>YOS Manager; Area Team Managers; Data Analyst</b>	July 17
	Participate in regional Asset Plus QA exercise that will enable us to benchmark when an Asset Plus is 'good enough'	G	Jonathan Sloane undertaking this role, but awaiting the information required from the regional YOS group.	<b>YOS Manager; EC&amp;F Area Team Manager</b>	Sept 17
	Audit of management oversight and analysis of results. Review of implementation to target improvement areas	G	Audit to be scheduled, following agreement about wider audit programme with the management team.	<b>YOS Manager; Data Analysis</b>	July 17

	Review group supervision and joint peer support and work within the YOS to encourage reflective practice	G	Strong examples of group supervision (TF & AIM) as well as peer support, linked to reflective practice service training that has been delivered. To be further discussed in management meeting.	<b>YOS Management Team</b>	Sept 17
	Ensuring that AssetPlus's are reviewed and updated as frequently as required through a review of the significant change guidance	G	Management discussion and audit of AssetPlus review due to take place, in conjunction with the significant change guidance. This is on the management meeting agenda.	<b>YOS Manager; YOS Management Team</b>	June 17
<b>8. Planning for work to protect others, reduce the vulnerability of children and young people, and reduce offending should be of good quality.</b>	Interagency audit with wider Children's Services to ensure that information is being shared appropriately and risk managed consistently to protect young people and manage risk to others. <i>Specific focus on Domestic Abuse, CSE and County Lines</i>	A	To be discussed and scheduled in due course in partnership with wider CFLT	<b>YOS Management Team; SC District Managers</b>	Oct 17
	Improvement areas identified for YOS and wider Children's Services and joint working processes refreshed, implemented and monitored across the Services	G	Fuller delivery of this area will follow the final implementation of the changes that have happened around the Children's Change re-structure. Once this is bedded in, further work will follow to ensure full mutual understanding, updates to processes and the addressing of improvement areas.  Significant progress is taking place through the strengthened links to wider Children's Services including CFLT and the extended leadership	<b>YOS Manager; SC Partnerships and Quality Assurance HOS; SC District Managers</b>	Oct 17



			team.		
	Workforce development and training on AssetPlus regarding effective risk and safety / wellbeing plans translating into integrated intervention plans	G	Training being planned for June across the whole service	<b>YOS Management Team; Asset Plus Working Group Lead</b>	July 17
	Training and update for all YOS staff in respect of YOS Risk, Safety and Wellbeing Management Policy	G	Training being planned for June across the whole service	<b>Area Team Managers</b>	July 17
	Participate in regional Asset Plus QA exercise that will enable us to benchmark when an Asset Plus is 'good enough'	G	Jonathan Sloane undertaking this role, but awaiting the information required from the regional YOS group.	<b>YOS Manager; EC&amp;F Area Team Manager</b>	Sept 17
	Review and refresh of Management, Peer and Specialist Audit Programme of core case work and Asset Plus. Analysis of Audit results and improvements areas	G	Work to be initially undertaken within management meeting. Included in forward agenda.	<b>YOS Manager; Area Team Managers; Data Analyst</b>	July 17
	Audit of management oversight and analysis of results. Review of implementation to target improvement areas	G	Audit to be scheduled, following agreement about wider audit programme with the management team.	<b>YOS Manager; Data Analyst</b>	July 17

<b>9. There should be a structured and consistent approach, based on good practice, to the provision and use of interventions intended to reduce offending.</b>	Intervention programmes working group to be set up and function	G	Group agreed, including membership. To meet in May for the first time.	<b>YOS Manager; YOS Management Team</b>	June 17
	Analysis of intervention programmes to be conducted and catalogued with key effective and current interventions highlighted	G	To be delivered with a lead from the intervention programmes working group.	<b>Area Team Manager EC&amp;F; Senior YOS Officer</b>	Sept 17
	Interventions skills and training audit to be conducted with all whole YOS workforce	G	To be delivered with a lead from the intervention programmes working group.	<b>YOS Manager</b>	Sept 17
	Gaps in resources identified and proposal to identify and purchase programmes and training considered in partnership with other Children's Services and YOTs regionally	G	To be identified with a lead from the intervention programmes working group. Programmes to be purchased and training set up thereafter.	<b>YOS Manager; Area Team Managers</b>	Oct 17
	Clear process implemented to record use of Intervention programmes in CVYJ database and analysis conducted of effective programmes that impact upon reoffending	G	To be delivered with a lead from the intervention programmes working group, but working in conjunction with Business Intelligence and management team input.	<b>YOS Manager; Data Analyst; Area Team Managers</b>	July 17

	Training to be agreed and delivered around key programmes identified	G	Training to be agreed and set up following the identification and analysis process led on by the intervention programmes working group.	<b>Area Team Managers</b>	Dec 17
	Appropriate range of intervention programmes to be agreed and provided, given the wide variations that exist in terms of diversity, needs, groups and situations	G	To be delivered with a lead from the intervention programmes working group.	<b>YOS Management Team</b>	Dec 17
	Training and presentations to be scheduled across the service, including through whole team events	G	To be delivered with a lead from the intervention programmes working group.	<b>YOS Management Team</b>	Sept 17

#### **Named people:**

Chief Executive – Gillian Beasley  
 Executive Director, Children, Families and Adults – Wendi Ogle-Welbourn  
 Director Communities & Safety – Sarah Ferguson  
 Director for Children’s Social Care – Theresa Leavy  
 SC Partnerships and Quality Assurance HOS – Sarah-Jane Smedmore  
 MAPPA Co-ordinator – Rachel Turville  
 Cambridgeshire Constabulary link – Neil Sloan  
 YOS Manager – Tom Watt / Anna Jack  
 Area Team Managers – Jonathan Sloane, Kirstie Lloyd-Uzoegbu, Matthew Pink, Claire Williams, Trudy Potter  
 YOS Targeted NEET Manager – Mark Cowdell  
 Data Analyst – Simon Osborne

