

**CORPORATE
PARENTING
SUB-COMMITTEE**

Minutes-Action Log



Summary

The Action Log is a list of all of the things that people have been asked to do at earlier meetings. It is included at each meeting so that members can check that everything is being done. It was last updated on **21 January 2019**.

Minutes of 13 December 2017

9.	Young People's Participation	Sarah-Jane Smedmor/ Richenda Greenhill	To provide advice on whether Members should undergo a Disclosure and Barring Service check given that it was proposed that they would have direct access to personal information about children and young people in care and, on occasion, direct contact with the children and young people themselves.	<p>08.01.18: The Assistant Director gave the view that Members of the Corporate Parenting Sub-Committee would need to undergo a DBS check in order to fully discharge their duties. Advice sought from the Head of HR.</p> <p>09.04.18: To be processed by Democratic Services.</p> <p>08.10.18: Updated training required to sign off DBS request. Course booked 29.11.18.</p> <p>21.01.19: DBS check completed for Cllr Hay. Documentation supplied and verified for Cllr Costello and certificate awaited. HR advice awaited on whether existing DBS certificates held by Cllrs Every and Richards can be accepted for their appointments to the Corporate Parenting Sub-Committee. Cllr Bradnam's application awaited.</p>	On-going
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Minutes of the meeting on 13 June 2018

42.	Virtual School	Jon Lewis	To consider whether a report on the issue of under-performance amongst vulnerable children should be taken to the Children and Young People Committee.	<p>11.11.18: Update requested</p> <p>13.12.18: Update requested</p> <p>21.01.19: Update requested</p>	
		Jacqui Barry/ Claire Betteridge	<p>To explore with the Voices Matter Panel and report back on:</p> <p>1.Young people's experience of the support arrangements provided to Looked After Children by their schools and the Virtual School;</p> <p>2.Looked After Young People's experience of college and Further Education.</p>	<p>06.09.18: Due to some transport difficulties the Voices Matter Panel held in July 2018 only had two attendees who were older young people. However, this will be explored in future meetings and also through the Care Leavers Forum and Just Us groups and an update given.</p> <p>29.10.18: On the agenda for the Voices Matter Panel on 6 November 2018.</p>	On-going
46.	Workshop and Training Plan	Aidan O'Reilly and John Heron	<p>To re-arrange the planned training session on foster care from 24 July 2018 to a date which more members were able to attend.</p> <p>(Requested again by Members at the meeting on 19 September 2018)</p>	<p>14.01.19: Reviewed with John Heron. Training still required and to be arranged</p> <p>06.09.18: John Heron will arrange this.</p>	On-going

Minutes of the meeting on 19 September 2018

53.	Child and Adolescent Mental Health Issues relating to LAC in Cambridgeshire	Pam Parker	To try to establish whether resources described in the Green Paper represented new or existing funding so that Members could take a view on whether they might wish to lobby for support.	21.11.18: A Task and Finish Group has been established which includes the Assistant Director for Children's Services, the Clinical Lead on Psychology, the Sub-Committee's two co-opted members and representatives from the Cambridgeshire and Peterborough Clinical Commissioning Group and the Cambridgeshire and Peterborough Foundation NHS Foundation Trust.	On-going
		Pam Parker/ Aidan O'Reilly	To arrange a workshop/ training session for Sub-Committee members to look at what they would want covered in future reports relating to mental health.	23.01.19: Mental health workshop/ Training session taking place on this date.	Completed
55.	Coram Cambridgeshire Adoption Annual Report 2017-18	F van den Hout/ A Bennett	To keep the Sub-Committee in touch with developments relating to central government funding for post-adoption support services.	13.01.19 Commissioned by the Department for Education, Cambridgeshire County Council has been chosen alongside 14 other Local Authorities to participate in a longitudinal study on the Adoption Support Fund. The meeting with the research lead from Public Care at Brookes University is due to take place at the end of January 2019.	On-going

58.	Sub-Committee Workshop/ Training Plan	Aidan O'Reilly	To arrange a generic workshop for all members and substitute members to consider how best to upskill themselves so that they were best equipped to fulfil their roles. It would be important to ensure a good turnout for this event to develop an agreed approach and to make full use of the wide variety of skills, experience and expertise of all involved.	29.10.18: Jacqui Barry discussing this with the Chairman.	On-going
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Minutes of the Meeting on 21 November 2018

65.	Participation Report	Jacqui Barry/ Claire Betteridge	To provide details of the programme of participation events and outreach support which is being offered to Looked After children and young people accommodated outside of Cambridgeshire.		
		Richenda Greenhill	To hold Sub-Committee meetings in Ely when possible.	28.11.18: The meeting on 30 January 2018 has been moved to The Grange, Ely. Future meeting venues will be reviewed following that meeting.	On-going
66.	Virtual School	Claire Hiorns	Paragraph 2.2.4: The Chairman asked that the joint improvement strategies drawn up at the meeting for Eastern Region Early Years specialist staff should be shared with the Sub-Committee.	11.12.18: The Early Years Virtual School staff are meeting from across the eastern region to support each other and share best practice, but they are not producing a formal EY improvement plan.	Completed
		Jon Lewis	The Service Director for Education is now meeting regularly with academy chief executives. The Chairman suggested that he might discuss with the Chairman of the Children and Young People Committee whether the issue of some academies' reluctance to admit LAC or pupils with an Education, Health and Care Plan (EHCP) might usefully be raised in that forum.	13.12.18: Update requested 21.01.19: Update requested	
		Fiona Van Den Hout/ Claire Hiorns	The Chairman asked that a dialogue should take place between the Assistant Director for Children's Services and the Head of the Virtual School about the use of Pupil Premium payments to fund LAC's involvement in school trips.	14.01.19: Head of Service (Corporate Parenting) is now to have monthly liaison meeting with the interim Head Teacher (Virtual School). The use of Pupil Premium payments is on agenda for the first of these meetings (February 2019)	On-going

		Jon Lewis	Following a review of the Cambridgeshire and Peterborough Virtual Schools the Service Director for Education had taken the view that unification of the two Schools was not the correct route at the current time, although they would work collaboratively where possible. The Vice Chairman asked for a note on this.	13.12.18: Update requested 21.01.19: Update requested	
68.	Mental Health Services for Looked After Children	Pam Parker/ Richenda Greenhill	To provide an update report in March 2019.	22.11.18: Added to the agenda plan for March 2019.	Completed
69.	Fostering Service Annual Report 2017/18	John Heron	To make the Foster Carers' Association aware that the Chairman would be very pleased to attend a meeting of the Foster Carers' Association if they wished to invite her or to meet informally with the Association's representatives if that was preferred.	14.01.19: The first meeting of the Foster Carer's association has now taken place. This offer of a meeting was shared and welcomed by the Foster Carers Association. John Heron to facilitate arranging this meeting.	On-going
70.	Local Offer for Care Leavers	Kate Knight	To involve the Co-opted members in the current refinement of the Local Offer document, if they wish to be involved.	14.01.19: A meeting is planned with Mark Ridell (National Advisor for Care Leavers) on 31.01.19. Added to agenda for March 2019.	Completed
		Sarah-Jane Smedmor	To follow up a Co-opted member's comments about the Local Offer information pack they had received; and Conduct an audit of the process and report back on this to the Sub-Committee.	14.01.19: The process of preparing the Local Offer is ongoing. Added to the agenda for March 2019	On-going
71.	Sub-Committee Workshop and Training Plan	Aidan O'Reilly/ Kate Knight	To arrange a training session on the Local Offer.	14.01.19 Training date to be identified following meeting with National Care Leavers advisor on 31.1.19.	On-going

		John Heron	To circulate background information on training for foster carers, as requested by a Co-opted member.	14.01.19: Circulated to Members.	Completed
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