

**COMMUNITIES, SOCIAL  
MOBILITY AND INCLUSION  
COMMITTEE**



**Thursday, 21 March 2024**

**Democratic and Members' Services**  
Emma Duncan  
Service Director: Legal and Governance

**14:00**

New Shire Hall  
Alconbury Weald  
Huntingdon  
PE28 4YE

**Red Kite Room  
New Shire Hall, Alconbury Weald, Huntingdon, PE28 4YE**

**AGENDA**

**Open to Public and Press**

**CONSTITUTIONAL MATTERS**

**1 Apologies for Absence and Declarations of Interest**

*Guidance on declaring interests is available at  
<http://tinyurl.com/cc-conduct-code>*

**2 Minutes - 11 January 2024**

**5 - 18**

**3 Public Questions and Petitions**

**KEY DECISIONS**

**4 Anti-poverty Commissioned Contracts and Budget Allocation  
202425**

**19 - 24**

<b>5</b>	<b>Cambridgeshire Priorities Capital Fund – Endorsement of Recommendations</b>	<b>25 - 32</b>
<b>6</b>	<b>High Intensity Users Funding Agreement With The Integrated Care Board</b>	<b>33 - 36</b>
	<b>DECISIONS</b>	
<b>7</b>	<b>Closer to Communities - Interim Update</b>	<b>37 - 54</b>
<b>8</b>	<b>Domestic Abuse Safe Accommodation Strategy 2024-2027</b>	<b>55 - 74</b>
<b>9</b>	<b>Corporate Performance Report – Quarter 3 202324</b>	<b>75 - 102</b>
<b>10</b>	<b>Finance Monitoring Report – January 2024</b>	<b>103 - 108</b>
<b>11</b>	<b>Communities, Social Mobility and Inclusion Committee Agenda Plan</b>	<b>109 - 112</b>

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The Communities, Social Mobility and Inclusion Committee comprises the following members:

Councillor Tom Sanderson (Chair) Councillor Alex Bulat (Vice-Chair) Councillor David Ambrose Smith Councillor Henry Batchelor Councillor Ken Billington Councillor Adela Costello Councillor Steve Criswell Councillor Claire Daunton Councillor Janet French Councillor Ian Gardener Councillor Bryony Goodliffe Councillor Ros Hathorn Councillor Lucy Nethsingha Councillor Geoffrey Seeff and Councillor Philippa Slatter

Clerk Name:	Nick Mills
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## Communities, Social Mobility and Inclusion Committee Minutes

Date: Thursday 11 January 2024

Time: 2:00 p.m. – 4:45 p.m.

Venue: New Shire Hall, Alconbury Weald

Present: Councillors Tom Sanderson (Chair), Alex Bulat (Vice-Chair), David Ambrose Smith, Henry Batchelor, Steve Criswell, Claire Daunton, Jan French, Ian Gardener, Bryony Goodliffe, Ros Hathorn, Lucy Nethsingha, Keith Prentice, Geoff Seeff and Philippa Slatter

### 144. Apologies for Absence and Declarations of Interest

Apologies for absence were received from Councillor Adela Costello (substituted by Councillor Gardener).

There were no declarations of interest.

### 145. Minutes – 19 October 2023

The minutes of the meeting held on 19 October 2023 were agreed as a correct record and signed by the Chair.

The Committee noted the Minutes Action Log.

### 146. Petitions and Public Questions

One public question was received in relation to Agenda Item 8 (Library Service Annual Report), and no petitions were received.

### 147. Cambridgeshire Skills 2024 Procurement

The Committee received a report on the procurement of providers to deliver adult skills on behalf of the Council from August 2024. Cambridgeshire Skills was restricted to a 25% limit on the amount of funding from the Combined Authority that could be sub-contracted, and it was proposed to engage providers on a Pseudo Dynamic Purchasing System.

While discussing the report, Members:

- Clarified that there was a good coverage of providers across the county, with some areas having different proportions of direct or sub-contracted delivery.

- Queried whether sub-contracting part of the service helped mitigate the current national shortage of post-16 teachers. Members were informed that organisations that were contracted to provide services for Cambridgeshire Skills already had capacity in place, which removed the requirement for the Council to recruit additional teachers from a restricted market.
- Queried how many courses were carried out remotely. It was confirmed that approximately one quarter of the courses were online, mainly in subjects such as English and maths, with the service having developed additional ways of offering courses during the Covid-19 pandemic. It was also noted that the service used a large number of community spaces across the county, such as libraries and community centres, to try and minimise issues for students related to travel.
- Drew attention to the new Cambridgeshire Academy for Reaching Excellence as an opportunity for Cambridgeshire Skills to help strengthen people’s care skills.

It was resolved unanimously to:

- a) Agree to Cambridgeshire Skills running a procurement to engage providers on a Pseudo Dynamic Purchasing System;
- b) Delegate authority to award and execute contracts for the provision of Adult Education starting on 1 August 2024 to the Executive Director of Strategy and Partnerships, in consultation with the Chair and Vice-Chair of the Communities, Social Mobility and Inclusion Committee.
- c) Delegate authority to agree extension periods to the Executive Director of Strategy and Partnerships, in consultation with the Chair and Vice-Chair of the Communities, Social Mobility and Inclusion Committee, when deciding which providers meet the criteria to join the Pseudo Dynamic Purchasing System.

#### 148. Business and Financial Plan 2024-2029

The Committee received a report summarising the business and financial planning proposals for 2024-29 which fell within its areas of responsibility. This included proposals relating to the Council’s anti-poverty work, particularly given an anticipated end to the Household Support Fund (HSF), and investment in the county’s libraries. The Executive Director of Strategy and Partnerships informed the committee that she was amending recommendation (b) as follows (removals in strikethrough and additions in bold), in order to align the recommendation with those being presented to all other policy and service committees:

- b) ~~Provide feedback to~~ **Recommend changes and/or actions for consideration** by the Strategy, Resources and Performance Committee ~~on the proposals for that Committee’s consideration~~ at its meeting on 30 January 2024 to enable a budget to be proposed to Full Council on 13 February 2024; and

While discussing the report, Members:

- Established that the Council was working with partners, particularly through the Community Reference Group, throughout the first stage of the development of its anti-poverty strategy. Once a coherent, cross-council approach to supporting people out of poverty had been established, the second stage of the strategy's development would expand this engagement to the wider network of partners and organisations to develop a system-wide plan.
- Considered the Council's ongoing development of an anti-poverty strategy, with one Member arguing that previous achievements and progress had been undermined by the current administration taking so long to develop a strategy. However, another Member drew attention to action that had been taken over recent years to tackle poverty, including delivering the real living wage, providing resources for free school meals and holiday vouchers, and work on income maximisation. Members also acknowledged the challenging economic climate and uncertainty over funding from the government.
- Established that the proposed allocation of £2.2m for the anti-poverty work was for operational purposes once a strategy for working together with partners had been finalised. The Council wanted to ensure it could continue to provide support to people following the anticipated end of the HSF on March 31 2024. It was clarified that £7,162,849 had been allocated to the Council through the HSF for 2023/24. Members were assured that the action plan for spending the funding would be presented to the committee when it was ready to do so.
- Clarified that projects seeking the allocation of remaining resources from the Cambridgeshire Priorities Capital Fund were currently being assessed and would be presented for consideration at the committee meeting in March 2024.
- Sought assurance that the budget proposal was not transferring the problem of allocating any necessary funding identified as part of the ongoing review of the Library service to future years. Members were informed that the service had already obtained some additional external funding from the Department for Digital, Culture, Media and Sport to develop some library spaces, and further funding could be retained and transferred into a future year if necessary. It was clarified that the outcome of the review into the future of libraries could not be anticipated, although the proposed allocation of £1.3m was considered a reasonable start to the investment that would be required, and further external funding could be sought if it were considered necessary.
- Queried whether the libraries that would receive funding through the proposed Libraries Plus investment had already been identified and represented a good coverage of the whole county. Members were informed that some were selected because of their suitability for places for staff to work from, but the whole library estate was being considered to ensure coverage across the county, including the mobile service, although it was not noted that the size of each library would affect the extent of its possible development.

- Established that an officer board would support and scrutinise the Libraries Plus work, while the Cross Party Working Group for Library Services and the committee Spokes would also be involved. Members also highlighted the importance of involving librarians in planning and developing the service.
- Paid tribute to the Emergency Planning team for the support it provided to communities suffering from significant flooding issues over recent weeks and expressed concern that the Emergency Planning Team may be under-resourced. Members were informed that the team consisted of only four officers that supported the wider work undertaken by other departments and agencies, and it was observed that the team was shared with Peterborough, which increased its workload.
- Noted the removal of the vacant Service Director of Policy and Communities post, and queried how it would affect the ongoing decentralisation work. Members were assured that the removal of the post would not affect the work, and that an internal governance board had been established across all the Council's directorates to track the decentralisation pilots that were in place. A project officer had also been assigned to oversee the pilots and a report would be presented to the committee at its meeting in March 2024.
- Queried whether the migration policy and partnerships work would be completed within the timeframe of its temporary funding. Members were informed that an officer had been appointed to a migration policy role and was working to complete the Council of Sanctuary work with the national organisation within the timeframe.
- Queried whether the proposed removal of temporary funding for Coroner staff to address the backlog meant that the backlog had been resolved or whether it could start to build up again. It was confirmed that the Coroner service was able to remove the temporary funding because of improvements it had made to bookings, processes, staff and overall efficiency, although it was acknowledged that it was not possible to predict whether a backlog could return in the future.
- Highlighted the important work carried out by Domestic Abuse and Sexual Violence service and expressed concern about its grant ending in March 2025. It was clarified that it was still unknown what would happen after then, but Members were informed that it equated to about quarter of the service's staffing and could lead to a service restructure.

The Executive Director of Strategy and Partnerships summarised the debate to be reported to the Strategy, Resources and Performance Committee at its meeting on 30 January 2024 as follows:

- To be assured that the Libraries Plus work will look at the library service county-wide, including the mobile libraries, and not just focus on the core group of libraries that may be identified as drop-down spaces for staff to work from as part of the office rationalisation work being considered through the Assets and Procurement Committee.
- To recognise the community impact of the recent floods and in the light of this to acknowledge the pressure on the small Emergency Planning team, which is shared



with Peterborough City Council. Whilst the work of emergency planning is relevant to a number of committees, the Communities, Social Mobility and Inclusion Committee requests that the Strategy, Resources and Performance Committee considers increasing the investment to this team through this budget process.

The Chair sought confirmation from Committee members that this was an accurate summary of the debate, and there was no dissent.

It was resolved by a majority to:

- a) Consider and scrutinise the proposals relevant to this Committee within the Business and Financial plan put forward by the Strategy, Resources and Performance Committee on 19 December 2023;
- b) Recommend changes and/or actions for consideration by the Strategy, Resources and Performance Committee at its meeting on 30 January 2024 to enable a budget to be proposed to Full Council on 13 February 2024; and
- c) Receive the fees and charges schedule for this Committee, included at Appendix 2 of the report.

#### 149. Cambridgeshire and Peterborough Trading Standards Annual Report

The Committee received an annual report on the Cambridgeshire and Peterborough Trading Standards service, which summarised the work carried out during 2023 and set out the priorities for 2024.

While discussing the report, Members:

- Established that the service consisted of twenty-two equivalent full-time members of staff, of which approximately 70% worked in Cambridgeshire. Members were informed that was a typical size for larger authorities, although it was noted that the service had a wide scope and that it was sometimes a challenge to manage service demand. It was confirmed that the service was a prosecuting authority, with many of the delegations being business related compared to unitary authorities which had a range of other services and functions.
- Queried whether pop-up businesses were a problem for the service. The committee was informed that it was largely a seasonal problem, with more issues around Christmas, for example. However, the Council only dealt with various areas, such as counterfeit goods, whereas other matters, such as licenses, planning consent, parking, etc., were dealt with by the respective local authority. The various authorities and agencies worked together to maximise their effectiveness.
- Established that there was not a significant overlap between the service's responsibilities and those of other local authorities, with separate legislation for most of the different areas. Notwithstanding, there were some areas where the different authorities worked on separate issues together, such as for large events, and in such situations, they would work together when appropriate.

- Expressed concern about the increasing popularity of vaping, and welcomed the work undertaken by the service in that area, suggesting that the Council could publish informational material on the website which could be further disseminated by Members. It was agreed to raise the suggestion with a regional group of trading standards teams to maximise the potential effectiveness of the information available, given that it was a constantly evolving market. **Action required**
- Queried whether the sanctions available to the service were adequate for their purpose. It was suggested that in some cases, the level of fixed penalties in place were not sufficient to act a deterrent, whereas cases that went to court had more flexibility in the level of sanction that could be applied. When organised crime was behind the actions, the Trading Services service did not have the capacity or remit to tackle the root behaviour, but it worked to make it as difficult as possible. It was also observed that in many cases they were not businesses with a reckless approach to compliance, and there were more effective ways to support them do things properly than by prosecuting or fining them.
- Requested further information on the issue of electric scooter batteries catching fire. Members were informed that this was often a case of different batteries being used than those provided by the scooter’s manufacturer, or a battery being modified, both of which bypassed the safety measures on the device. However, it was also a case of batteries being left to charge overnight, and the fire services were working to educate people on that. It was noted there were ongoing inquests related to the area, and more information would become available once they had been completed.

It was resolved unanimously to:

Note the contents of the report.

## 150. Cambridgeshire Registration Service Annual Report

The Committee received an annual report on the Registration service, which provided an update on ceremonies, marketing, appointments, accommodation, technology, finance and performance, alongside other areas.

While discussing the report, Members:

- Expressed concern about the significant increase in the number of registered still births and requested a briefing note from the Senior Coroner on the suspected causes of the situation. **Action required**
- Queried why the service offered private citizenship ceremonies, and it was observed that while some people enjoyed larger ceremonies, others preferred more intimate events. The service aimed to tailor its service whenever it was possible to do so and would extend the offer beyond the city of Cambridge if there was sufficient demand to do so.

- Clarified that paragraph 2.6.5 of the report should have read “significant population growth”, instead of “significant pollution growth”, and queried whether the current level of resources would be sufficient to cope with continuous population growth in the future. While future population growth would naturally lead to higher demand, it was observed that there could also be future changes that reduced demand, such as death registrations being carried out online. Notwithstanding, the service had consulted the Council’s property team in order to analyse what future requirements there may be and what facilities the Council would have available for use.
- Queried the effectiveness of the Cambridgeshire Archives building in Ely being used by the Registration service for ceremonies. It was acknowledged that there were some aesthetical concerns about the venue and Members were informed that other venues may be sought in Ely.

It was resolved unanimously to:

Note the contents of the report.

## 151. Library Service Annual Report

The Committee received an annual report on the Library service, which provided information on its performance during 2023 and the various projects it was involved in.

Antony Carpen was invited to present his question to the committee. Noting the high number of teenagers using the available space at Cambridge Central Library for studying purposes, despite a significant drop in borrowing from the same age group, Mr Carpen argued it could be due to a lack of independent study facilities at schools and colleges. He suggested the Library service could work with local schools and colleges to ensure some of the material for their courses was stocked in the library. Mr Carpen also highlighted the importance of increasing the interest of young people in local history and suggested that the fact teenagers used the library in such high numbers provided an opportunity for the Council to encourage this. The committee was informed that the ongoing EverySpace project sought to improve facilities within libraries for studying and to improve access to technology. Although the Library service did not have specific partnerships with any schools in the county, various pilots, including Every Child a Member, were being undertaken to promote the use of libraries among younger people, and the service also supported librarians undertaking apprenticeships.

While discussing the report, Members:

- Welcomed the suggestion from Mr Carpen for the Council to support interest in local history. It was observed that such interests were increasingly expressed through audiovisual technology, rather than traditional written formats, and argued that the libraries therefore needed to continuously evolve to accommodate the changing trends. Members were informed that the EverySpace project included providing access to technology and facilities for this kind of project, including podcasts. Attention was also drawn to the Library service’s LendIT project, which allowed library users to borrow laptops and other devices free of charge, helping to reduce digital exclusion and prevent students from suffering as a result of it. Members were

informed that an ongoing review of IT equipment across the library estate involved consideration of what people needed for educational purposes, with a move away from desktop computers to laptops. It was confirmed that the level and type of provision would continue to evolve as appropriate.

- Queried how the service managed to raise awareness of the numerous opportunities it provided to different people. It was acknowledged that raising awareness was one of the largest challenges for the service, although Members were informed that it had an internal development team that held class visits, engagement talks and other events to continuously inform people of opportunities. The service also had a sophisticated approach towards reaching different customers through multiple platforms and undertook targeted promotional work that was disseminated via social media. A newsletter was also circulated to 30,000 people.
- Requested further information about the range in fees for hiring rooms in libraries, and queried whether there was demand for all the different fee bands. Members were informed that following the complete closure of libraries during the Covid-19 pandemic, a lot of promotion had been undertaken to reengage with the community and segmenting the price of room hire catered for the different communities and organisations that needed space.
- Paid tribute to staff in the Library service for developing such popular spaces and welcomed the continuous investment, adaptation and willingness to attract new people, and noted the wide variety of reasons for which people used libraries beyond borrowing books.
- Observed the data on age profiles of active users in the report and expressed concern about the reduction in borrowers over 80 years old and queried whether anything could be done to help that age group use the libraries, although it was acknowledged that the data could map to the area's demographics. It was emphasised that the current offer from the service was much more diverse and modern than a traditional library, although Members were informed that the service tracked demographic changes and was starting to target the older population accordingly through various measures, including holding events, offering warm spaces, promoting volunteering, tackling social isolation and increased provision of audio books. Work was also underway to develop the digital coaching support in communities to increase digital connectivity and literacy.
- Suggested that the mobile library service could be developed further to expand the offer that was of significant value to rural communities. It was noted that many other library services across the country had removed mobile libraries for financial or environmental reasons, but Members were informed it was also becoming increasingly difficult to source suitable vehicles.
- Paid tribute to the achievements of The Library Presents, welcoming the opportunities it provided people, and expressed concern about what would happen once the funding ended. Members were assured that the service would reapply for further funding, with a successful track record that was a cause for optimism. It was also noted that the service had acquired a significant amount of equipment through

The Library Presents that it would continue to be able to use in future projects, even if it did not obtain further funding from that specific stream.

- Established that the service was reviewing its service level agreements with community managed libraries, as many of them had been set up approximately ten years ago. It was emphasised that such libraries were not part of the statutory service, although the Council wanted to continue to support them.
- Welcomed the National Databank project that was currently operating in some of the county's libraries, and queried how the locations with most need had been identified and how the scheme could be expanded to more rural areas without as much access to libraries. Members were informed that it was only piloted in a few libraries and that it had been decided to carry out the pilot in the libraries close to the three asylum hotels in the county, before then being expanded further based on various criteria, such as footfall, the social economic profile of communities, and likely demand.

It was resolved unanimously to:

Note the contents of the report.

## 152. Equality, Diversity and Inclusion Strategy Action Plan

The Committee received a report setting out the proposed action plan for the Equality, Diversity and Inclusion Strategy, which detailed actions underpinning each of the Council's twelve equality objectives that would enable the Council to measure progress against each objective.

While discussing the report, Members:

- Highlighted the importance of treating care experience as a protected characteristic, as agreed by the Council on 16 May 2023.
- Emphasised that accessibility of buildings included being able to reach them without a private vehicle and requested a briefing update on how public transport to the Council's office in Alconbury Weald was being improved. **Action required**
- Clarified that the committee would receive an update on the action plan every six months in order to monitor progress.

It was resolved unanimously to:

Approve the Equality, Diversity and Inclusion Strategy action plan.

### 153. Corporate Performance Report - Quarter 2 (2023-2024)

The Committee received a report providing an update on the performance of services within its remit over Quarter 2 of the 2023/24 financial year.

While discussing the report, Members:

- Noted that the key performance indicator monitoring the number of active library users had been constantly increasing for the last six quarters and queried why it was RAG rated as red. It was clarified that comparisons for the Library service were made against data prior to the Covid-19 pandemic, rather than the previous year, in order to track the service's recovery from the pandemic's impacts, although Members were informed that this method of measuring was currently under review in order to better represent the service's wider offer.

It was resolved unanimously to:

Note and comment on performance information and act, as necessary.

### 154. Committee Agenda Plan and Appointments

The Committee received a report which included its agenda plan and a proposal to four internal advisory groups.

It was resolved unanimously to:

- a) Review its agenda plan attached at Appendix 1;
- b) Agree to remove the following internal advisory groups:
  - (i) Cambridgeshire Registration Service Cross Party Working Group;
  - (ii) Registration Service Ceremonies Focus Group;
  - (iii) Registration Service Functions Focus Group; and
  - (iv) Cultivate Cambs Steering Group.

Chair  
21 March 2024

## Communities, Social Mobility and Inclusion Committee Minutes Action Log

This is the Committee's updated minutes action log, and it captures the actions arising from recent Communities, Social Mobility and Inclusion Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of the Committee Meeting Held on 6 July 2023					
Minute no.	Report	Officer responsible	Action	Update	Status
130.	Performance Monitoring Report – Quarter 4 (2022/23)	G Porter	Carry out an in-depth review of the Library service to identify what people wanted from it and in what direction it should be heading.	<p>The library user survey concluded in November 2023 and findings were presented to the Committee in January 2024 as part of the Library Service Annual Report. Officers from the Council's Policy and Insight team interrogated findings from the Quality of Life Survey through the lens of the Library service, and shared findings with the Library Leadership Team in February 2024.</p> <p>The Cross Party Working Group considered two examples in detail (Library Service Climate and Nature Action Plan and the Know Your Neighbourhood Project in Fenland) at its meeting on 1 March 2024. The Library Service Plan 2024/2025 incorporates actions in response to the surveys, and progress will be reviewed through performance monitoring and the working group throughout the year.</p>	Complete

## Minutes of the Committee Meeting Held on 19 October 2023

Minute no.	Report	Officer responsible	Action	Update	Status
135.	Minutes – 6 July 2023	S Grace	Organise a workshop or seminar on cross-committee work.	A session will be arranged for Members as part of the 2024 training calendar.	Ongoing

## Minutes of the Committee Meeting Held on 11 January 2024

Minute no.	Report	Officer responsible	Action	Update	Status
149.	Cambridgeshire and Peterborough Trading Standards Annual Report	P Gell	Raise the suggestion to publish informational material on the Council's website with a regional group of trading standards teams to maximise the potential effectiveness of the information available on vaping.	The East of England Trading Standards Authorities Group share information and 'Intelligence' on a wide range of regulatory matters. Where Cambridgeshire is in receipt of vape related information that would be of assistance to the public, information will be shared through media channels, unless to do so would compromise a criminal investigation at that time.	Complete
150.	Cambridgeshire Registration Service Annual Report	P Gell	The Senior Coroner to provide members with a briefing note on the suspected causes of the significant increase in the number of registered still births.	Coroners do not carry out investigations in respect of stillbirths. Therefore, the Senior Coroner is unable to comment on this matter.	Complete



152.	Equality, Diversity and Inclusion Strategy Action Plan	F McCarthy	Provide members with an update on how public transport to the Council's office in Alconbury Weald was being improved.	An update to the briefing originally circulated to Members in July 2023 was circulated on 20 February 2024.	Complete
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## Anti-poverty Commissioned Contracts and Budget Allocation 2024/25

To:	Communities, Social Mobility and Inclusion Committee
Meeting Date:	21 March 2024
From:	Executive Director of Strategy and Partnerships
Electoral division(s):	All
Key decision:	Yes
Forward Plan ref:	2024/057
Executive Summary:	This report sets out proposals to fund support to Cambridgeshire residents experiencing financial hardship, requesting the committee to approve plans to allocate funding from the £2.2m committed in the Council's budget for 2024/2025.
Recommendation:	<p>The committee is recommended to:</p> <ul style="list-style-type: none"><li>a) Approve proposals to provide an additional £150,000 to Cambridge Housing Society for the delivery of the Cambridgeshire Local Assistance Scheme for the period April 2024 to March 2025; and</li><li>b) Note the decision to issue a grant of £400,000 to the Citizens Advice Bureau to deliver income maximisation across Cambridgeshire for the period April 2024 to March 2025.</li></ul>

Officer contact:

Name: Nikitta Vanterpool  
Post: Anti-Poverty Strategic Lead  
Email: [nikitta.vanterpool@cambridgeshire.gov.uk](mailto:nikitta.vanterpool@cambridgeshire.gov.uk)

# 1. Creating a greener, fairer and more caring Cambridgeshire

1.1 This report relates specifically to ambition five of the council's Strategic Framework:

Ambition five: People are helped out of poverty and income inequality.

1.2 In February 2024, Full Council approved £2.2m to fund anti-poverty work across the county from April 2024 onwards, supporting the Council to achieve ambition five.

1.3 This report sets out proposals for an initial spend from the £2.2m allocated for anti-poverty work across the county.

## 2. Background

2.1 On 13 February 2024, Full Council approved budget proposals for the financial year 2024/2025. A link to the minutes recording this decision can be found in Section 7 of this report.

2.2 The proposals approved by Full Council included £2.2m for activity and support to address poverty and support people out of income inequality.

2.3 Since October 2021, the Council has been in receipt of money from the national Household Support Fund (HSF). The current round of HSF runs until 31 March 2024; in the spring budget on 6 March 2024, a six-month extension of the HSF was announced to run from April to September 2024. Receipt of the funding extension results in a change to the budget across more than one committee and will therefore be considered at a future meeting of the Strategy, Resources and Performance Committee.

2.4 The HSF direct award scheme has been complemented by work delivered by the Citizens Advice Bureau (CAB) in the form of income maximisation and the Cambridgeshire Local Assistance Scheme (CLAS), delivered by Cambridge Housing Society.

2.5 Income maximisation is step one of any CAB intervention and addresses the immediate and presenting needs of someone seeking support. The offer includes:

- Tailored income maximisation advice, including support with budgeting.
- Practical income maximisation, including benefit checks and advising on other opportunities for increasing income and/or reducing expenditure, either by making an application on clients' behalf or providing resources for the client to do it themselves.

2.6 At the end of quarter three (2023/2024), the CAB had supported 2251 people, against an annual target of 2400. This resulted in an additional total income gain of £1,500,212.

2.7 The CAB received Public Health funding of £300,000 in 2023/2024 to deliver income maximisation work, as agreed by the Adults and Health Committee in July 2022.

- 2.8 Cambridge Housing Society delivers the CLAS service across Cambridgeshire and holds a contract which runs from April 2022 until March 2025, with the option to extend for an additional two years.
- 2.9 The annual funding for the CLAS contract is £295,000 in year 1 and £300,000 each year thereafter. To help manage the increased demand created by the cost-of-living crisis, additional top up funding of £122,000 was provided from the HSF in 2023/2024.
- 2.10 The CLAS works with Cambridge and District Citizens Advice Bureau, Citizens Advice Rural Cambridgeshire, Cambridge Re-use, The Ferry Project and Cambridgeshire Community Reuse and Recycling Network (CCORRN) to deliver this contract.
- 2.11 The CLAS is designed to identify and reach people and families in crisis, not wait for them to turn up. To do this CLAS has a network of champions, hosted by charities, housing associations, and public services. These champions are often the people making first contact with some of our county's most in need residents.
- 2.12 Universal access to the CLAS is delivered through local Citizen Advice services, money support advisors and the CLAS [making money count website](#). CLAS also established and coordinates four charity networks. These are comprised of over 300 locally based organisations, and support the sharing of intelligence, problem solving, and coordination of their support for families and people in hardship.
- 2.13 In the first half of 2023/2024, 448 households received a CLAS award, 75% of which were for white goods.

### 3. Main Issues

- 3.1 This report outlines the initial allocation of funding from the agreed £2.2m to address poverty across the county. Additional funding proposals will follow linked to findings from the Council's wider anti-poverty work.
- 3.2 This report reflects the Council's ambition to address poverty and income inequality.
- 3.3 Proposal – Cambridgeshire Local Assistance Scheme (CLAS):
- To allocate £150,000 of the £2.2m in financial year 2024/2025 to the CLAS to support them in continuing to meet need.
- 3.4 Advice was sought from Procurement Services on the proposed additional funding to CLAS. This modification to the contract is less than 10% of the overall contract value and under Public Contract Regulations a further waiver is not required. As a result, additional funding can be managed through existing contract management arrangements.
- 3.5 Citizens Advice Bureau:
- To provide continuity of the offer from the CAB to Cambridgeshire residents, a grant totalling £400,000 has been issued, covering the period April 2024 to March 2025 and will be drawn down from the £2.2m anti-poverty budget.

- The grant funds a holistic package of support which enables an in-depth review of the root causes of financial vulnerability and the full CAB offer.
- It is expected that an estimated 2500-3000 people can be supported throughout the year.
- Each CAB will work with partners to design the application of the project locally.

3.6 The CAB grant for 2024/2025 is an extension of existing arrangements, established in January 2023.

3.7 Prior to issuing the grant, advice was sought from Pathfinder Legal Services (PLS). PLS considered the grant against the Subsidy Control Act 2022, which came into force on 4 January 2023, applying a four-limb test to ensure that the grant is not a subsidy.

3.8 PLS concluded that the proposed grant is not a subsidy and that there is no subsidy control issue. Therefore, it should continue as a grant.

3.9 This paper requests approval from the committee to provide an additional £150,000 funding to the CLAS in 2024/2025 and asks the committee to note the committed spend of £400,000 to the CAB. This results in a total commitment of £550,000 from the £2.2m allocated for work to tackle poverty.

3.10 £1,650,000 remains uncommitted at this stage from the £2.2m anti-poverty fund.

## 4. Alternative Options Considered

4.1 Proposals in this report provide a continuation of current services and support. Alternative proposals will be considered and developed as part of the Council's wider work to address poverty.

## 5. Conclusion and reasons for recommendations

5.1 The committee is recommended to approve proposals to provide additional funding to the CLAS work as detailed in this report.

5.2 The committee is also asked to note the issuing of the grant to the CAB for 2024/2025.

## 6. Significant Implications

### 6.1 Finance Implications

Commitments in this paper will result in £550,000 of spend from the £2.2m anti-poverty budget that was approved by Full Council on 13 February 2024.

## 6.2 Legal Implications

Please see section 3.7 and 3.8 for advice received from Pathfinder Legal regarding the issuing of the grant to the CAB.

## 6.3 Risk Implications

None

## 6.4 Equality and Diversity Implications

The EQIA completed as part of the ending of the current round of HSF highlights the impact of the cost-of-living crisis on communities in Cambridgeshire – notably the adverse effect on residents with socio-economic inequalities. Therefore, additional funding to both CAB and the CLAS will ensure that support remains in place for residents.

## 6.5 Climate Change and Environment Implications

None

## 7. Source Documents

### 7.1 [Agenda Item 7 \(Proposed Business Plan for 2024-29\) – 13 February 2024](#)





## Cambridgeshire Priorities Capital Fund – Endorsement of Recommendations

- To: Communities, Social Mobility and Inclusion Committee
- Meeting Date: 21 March 2024
- From: Executive Director of Strategy and Partnerships
- Electoral division(s): Abbey, Melbourn and Bassingbourn, Ramsey and Bury, Sawtry and Stilton, Soham South and Haddenham, Wisbech East, Wisbech West, Histon and Impington, Gamlingay, Somersham and Earith, Huntingdon West, Warboys and The Stukeleys and Cambourne.
- Key decision: Yes
- Forward Plan ref: 2024/004
- Executive Summary: To provide the committee with the outcome of the Cambridgeshire Priorities Capital Fund Recommendation Panel.
- Recommendation: The committee is recommended to:
- a) Agree to fund the following fifteen applications to the Cambridgeshire Priorities Capital Fund:
    - i) Abbey People CIO
    - ii) Bassingbourn-cum-Kneesworth Parish Council
    - iii) Bury Parish Council
    - iv) Glatton Village Hall
    - v) Little Thetford Village Hall
    - vi) Olive Academies
    - vii) Orchard Park Community Primary School
    - viii) Orwell Parish Council
    - ix) People and Animals CIC
    - x) Somersham Parish Council
    - xi) The Commemoration Hall Charity
    - xii) The Ferry Project
    - xiii) The Ramsey Community Centre Trust
    - xiv) Warboys Parish Council
    - xv) Wysing Arts Centre
  - b) Delegate the responsibility to allocate any remaining funds to applications scoring 75 and above to the Executive Director for Strategy and Partnerships, in consultation with the Chair and

Vice-Chair of the Communities, Social Mobility and Inclusion Committee.

Officer contact:

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# 1. Creating a greener, fairer and more caring Cambridgeshire

1.1 This report relates to all seven of the Council's ambitions, as set out in the Strategic Framework.

1.2 All applications to the Cambridgeshire Priorities Capital Fund (the fund) were required to evidence how their proposals would support the Council to achieve its vision of becoming a greener, fairer and more caring Cambridgeshire through the delivery of at least three of the following ambitions:

- Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes.
- Travel across the county is safer and more environmentally sustainable.
- Health inequalities are reduced.
- People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs.
- People are helped out of poverty and income inequality.
- Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised.
- Children and young people have opportunities to thrive.

## 2. Background

2.1 On 18 May 2023, the Communities, Social Mobility and Inclusion Committee approved proposals relating to the criteria and application process for capital bids to the fund.

2.2 The total fund available for allocation was understood to be £1,000,000. However, this is now subject to confirmation of allocations to earlier awards in 2020 being finalised. For this bidding round, applicants could apply for a maximum grant of £40,000.

2.3 Applications to the fund were via a two-stage process:

- Stage one - expressions of interest
- Stage two - a full application.

2.4 The fund opened for expressions of interest for a 12-week period from 28 June 2023. In total, 157 expressions of interest were received and assessed against a set of eligibility criteria previously approved by the Committee in May 2023. Over 85% of the expressions of interest submitted passed the eligibility criteria and were invited to submit a full application.

2.5 The full application window opened for a 10-week period at the start of October 2023, closing on 15 December 2023. All eligible applicants were encouraged to access support from the Communities service and were invited to attend one of three online presentations

about the process. In November 2023, officers from the Communities service contacted all applicants by telephone to check if any support was required.

- 2.6 In total, 93 full applications were received.
- 2.7 All applications were scored out of a maximum 100. While establishing the application process, the Committee agreed that a minimum score of 80 must be achieved in order to be recommended for funding.
- 2.8 Applications were assessed against the following criteria:
- statutory compliance (maximum 30 points)
  - value for money (maximum 20 points)
  - the seven ambitions (maximum 30 points)
  - community involvement (maximum 20 points).
- 2.9 Officers from the following service areas developed a scoring matrix in relation to their area of expertise and proposed scoring relevant to each criterion for moderation and scrutiny at the recommendation panel:
- statutory compliance – Property service
  - value for money – Finance team
  - the seven ambitions – Climate team, Public Health, the Household Advice and Support Team, Care Together and the Communities service
  - community involvement – the Communities service.

### 3. Main Issues

- 3.1 This report provides a list of bids recommended for funding to the committee.
- 3.2 A summary of each of the applications recommended for funding is attached at Appendix 1.
- 3.3 The recommendation panel met on 5 February 2024 to review and score applications.
- 3.4 The outcome of the panel meeting was that the following fifteen applications, which all scored over 80, are recommended for funding:
- i) Abbey People CIO
  - ii) Bassingbourn-cum-Kneesworth Parish Council
  - iii) Bury Parish Council
  - iv) Glatton Village Hall
  - v) Little Thetford Village Hall
  - vi) Olive Academies
  - vii) Orchard Park Community Primary School
  - viii) Orwell Parish Council
  - ix) People and Animals CIC
  - x) Somersham Parish Council
  - xi) The Commemoration Hall Charity
  - xii) The Ferry Project
  - xiii) The Ramsey Community Centre Trust

- xiv) Warboys Parish Council
- xv) Wysing Arts Centre

- 3.5 If the fifteen applications recommended within section 3.4 of this report are approved, the total committed would be £582,929, leaving a further £417,071 of available funds.
- 3.6 The Council will review the remainder of the fund following some due diligence concerning an application to the previous Communities Capital Fund dating back to 2020, which may have a claim on these remaining funds. If after this work is complete there is money left to allocate, it is recommended that the responsibility to decide to support applications to the current scheme that scored 75+ be delegated to the Executive Director of Strategy and Partnerships, in consultation with the Chair and Vice-Chair of this Committee.
- 3.8 As agreed by the Committee in May 2023, applications approved for funding will receive funding payments in line with the Grants to External Organisations Policy at the point of agreed milestones being met. Milestones will be agreed on a case-by-case basis and linked to measures of contribution to ambitions and/or delivery of works and confirmed in the grant paperwork at the point of award.
- 3.9 The Council reserves the right to delay payment or request repayment if the project milestones are not met. Failure to initiate approved projects by the agreed date will mean the funding will be terminated; and applications cannot be re-submitted. All projects must commence within six months of funding being awarded, and failure to do so will result in a termination of funding.

## 4. Alternative Options Considered

- 4.1 N/A – This report makes final recommendations regarding bids to the fund that was previously approved by the Committee in May 2023.

## 5. Conclusion and reasons for recommendations

- 5.1 The committee is recommended to approve the applications detailed in section three of this report for funding and to delegate the decision to award any remaining funds to bids scoring 75 and over to the Executive Director for Strategy and Partnerships in consultation with the Chair and Vice Chair of this committee.

## 6. Significant Implications

### 6.1 Finance Implications

Funding was previously approved for the scheme by the committee in May 2023. Alongside this there is a previous commitment that could also be drawn from this fund. As such, the awards as set out in this report from the fund maybe fully committed and a small pressure exist, thus there is a need to assess the ability to fund any overruns if any arise. That is far from certain and at this stage the full extent of pressures, whilst less than £0.1 million, are

not clear and further due diligence is required. Any need for further reserves draw down would only be considered after that is complete. If following due diligence there is no pressure and indeed a surplus still to allocate then this will be done so under delegation to fully commit this fund. This will then be reported back to Committee.

Through the application process, officers have ensured there are no future revenue or capital costs to the Council in any form from the projects recommended for funding.

The Council reserves the right to assess that the applicants have achieved value for money through their own procurement processes.

## 6.2 Legal Implications

None

## 6.3 Risk Implications

None

## 6.4 Equality and Diversity Implications

None

## 6.5 Climate Change and Environment Implications

None

## 7. Source Documents

### 7.1 [Agenda Item 6 \(Cambridgeshire Priorities Capital Fund\) – 18 May 2023](#)

Appendix 1 – Cambridgeshire Priorities Capital Fund projects recommended for funding:

Name	District	Amount requested	Project Description
Abbey People CIO	City	£39,900	Create a 'River of Ivy' feature along Barnwell Verge to create a more biodiverse point of interest for the local community.
Bassingbourn-cum-Kneesworth Parish Council	South Cambs	£40,000	Remodel the school to provide a dedicated room for the community library, freeing up additional space for both current and new groups.
Bury Parish Council	Hunts	£40,000	Green energy provision at the Guard room community hub (rainwater harvesting and solar energy) making the building self-sufficient.
Glatton Village Hall	Hunts	£40,000	Replace the existing community facility (old Nissen Hut), to improve the community services provided for the residents.
Little Thetford Village Hall	East Cambs	£39,500	Modernisation programme of Little Thetford Village Hall and a transition to a community hub.
Olive Academies	Fenland	£40,000	Purchase equipment and amend the existing layout of the school to create a 'community hub' gym for local people and students.
Orchard Park Community Primary School	South Cambs	£36,000	Modify the school building so that parents/carers and community members can access the community room to attend groups and activities during the school day.
Orwell Parish Council	South Cambs	£40,000	Establish a new community hub in the village of Orwell to meet the needs of the local community.
People & Animals CIC	Fenland	£40,000	Contribution to the cost of the build of a MySpace Eco Community Hub with a green roof and photovoltaic solar panels.
Somersham Parish Council	Hunts	£27,529	Purchase an adapted 40-foot-long sea container to provide a permanent structure for a repair café to support men's mental health.
The Commemoration Hall Charity	Hunts	£40,000	Upgrade the energy infrastructure greener solutions to heat and cool the building and upgrade to energy efficient kitchen equipment.
The Ferry Project	Fenland	£40,000	Create a new teaching area for a community cookery school.
The Ramsey Community Centre Trust	Hunts	£40,000	Build an extension to the existing community centre to enable more groups and activities to take place.
Warboys Parish Council	Hunts	£40,000	To contribute to the costs of a new building that will provide a secure, central, and modern community hub.
Wysing Arts Centre	South Cambs	£40,000	Purchase and installation of air source heat pumps to power the reception building and studio block.
Total		£582,929	





## High Intensity Users Funding Agreement With The Integrated Care Board

To: Communities, Social Mobility and Inclusion Committee

Meeting Date: 21 March 2024

From: Executive Director of Strategy and Partnerships

Electoral division(s): All

Key decision: Yes

Forward Plan ref: 2024/058

**Executive Summary:** The Communities service at the Council has been selected by the Integrated Care Board (ICB), via an expression of interest process, to host the High Intensity Users (HIU) Operational Team. This report seeks approval to enter into a Section 256 Agreement with the ICB to receive funding to host the team, and for the agreement to be signed under seal.

**Recommendation:** The Committee is recommended to:

- a) Authorise the Council to enter into a Section 256 Agreement with the Integrated Care Board for receipt of funding to host the High Intensity Users Operational Team; and
- b) Delegate authority to the Executive Director of Strategy and Partnerships, in consultation with the Chair and Vice-Chair of the Communities, Social Mobility and Inclusion Committee, to sign the agreement under seal.

**Officer contact:**

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# 1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 The opportunity to host the HIU Operational Team has been evaluated against the seven ambitions set out in the Council's Strategic Framework.
- 1.2 Hosting the HIU Operational Team will contribute to the following strategic ambitions:
- Ambition 3: Health inequalities are reduced.
  - Ambition 4: People enjoy healthy, safe and independent lives through timely support that is most suited to their needs.
  - Ambition 6: Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised.
- 1.3 If this approach can successfully help people move past a cycle of crisis, then it will also contribute to:
- Ambition 5: People are helped out of poverty and income inequality.

## 2. Background

- 2.1 HIU, in this context, refers to residents who frequently present at hospital Accident and Emergency Departments (ED). These individuals often have complex, but not necessarily medical, needs, which cannot be met by the ED.
- 2.2 Last year, the Cambridgeshire and Peterborough Integrated Care System spent an estimated £28m of NHS funding on emergency care for the 4,500 people attending ED 5-10 times per year (an average of £6,200 per person). While the cost of high impact service use has not yet been quantified in the same way for other organisations and services, including Council services, it is clear that the ED costs are only one part of the total public sector spend.
- 2.3 Early identification of high intensity users of services has shown to reduce Accident and Emergency attendances and non-elective admissions by at least 40% within NHS patient cohorts. Improved understanding of the drivers of high frequency use of Accident and Emergency will also identify gaps and impacts in wider care and support provision.
- 2.4 By hosting the HIU Operational Team on behalf of the system, the Council would help to ensure that people receive a strengths-based and personalised approach to their care and support.
- 2.5 The approach is to focus on an individual's concerns, building a personalised plan with them, and working with wider partners to use all the collective services, assets and resources in a more proactive way.

- 2.6 In October 2023, the Council's Communities service submitted an expression of interest to the ICB to host the HIU Operational Team. The expression of interest application highlighted how hosting the team would complement the work already taking place at a local level alongside the Integrated Neighbourhood Teams, and support the Council's approach to decentralisation, bringing support closer to communities in a meaningful way.
- 2.7 Following a review of expression of interest applications, the Council was named as the successful host organisation.

### 3. Main Issues

- 3.1 In total, the Council will receive £900,000 to host the HIU Operational Team over a period of 18 months from the date of award.
- 3.2 During the 18-month pilot, the team will contribute to an external evaluation process that will help to determine the future of the work.
- 3.3 Pursuant to Section 256 of the National Health Service Act 2006, payments will be made from the ICB to the Council under a Section 256 Agreement.
- 3.4 The Section 256 Agreement and related service specification has been reviewed and approved by the Head of Communities, the Head of Partnerships and Programmes (Adults, Health, and Commissioning Directorate) and Pathfinder Legal Services.
- 3.5 Proposed costings have been reviewed by the Finance team to ensure there is no adverse financial risk to the Council in hosting the HIU Operational Team.

### 4. Alternative Options Considered

- 4.1 The following alternative options have been considered in formulating the recommendations contained in the report:
- (a) do nothing – this was rejected, as acceptance of the Section 256 Agreement would enable the Council to host the team and to do nothing would prevent this from happening.
  - (b) go out to tender – not applicable, as this report relates to income and not expenditure.
  - (c) viability – this was considered during the expression of interest process ahead of submitting the expression of interest application for funding to the ICB.

### 5. Conclusion and reasons for recommendations

- 5.1 The Council has been selected through an expression of interest process to host the HIU Operational Team on behalf of the wider system. To enable recruitment of the team to take place and the work to begin, the Council must receive funding through a Section 256 Agreement from the ICB.
- 5.2 As the total amount of funding to be received is more than £500,000, this is a key decision

that requires approval from the committee and to be signed under seal.

- 5.3 The committee is therefore recommended to authorise the request to receive funding of £900,000 to host the team for a period of 18 months, via a Section 256 Agreement, which would commence from the time that funding is received.

## 6. Significant Implications

### 6.1 Finance Implications

This report requests approval to enter into a Section 256 Agreement and to receive funding from the ICB, and no financial implications have been identified for the Council.

### 6.2 Legal Implications

Section 256 of the National Health Service Act 2006 provides authority for the ICB to make payments to a local authority if it is satisfied that the payment is likely to secure a more effective use of public funds than the deployment of an equivalent amount on the provision of services. A Section 256 Agreement shall be entered into between the Council and ICB.

### 6.3 Risk Implications

None

### 6.4 Equality and Diversity Implications

None

### 6.5 Climate Change and Environment Implications (Key decisions only)

None - this key decision relates to receiving income from the ICS.

## 7. Source Documents

### 7.1 None

## Closer to Communities – Interim Update

To: Communities, Social Mobility and Inclusion Committee

Meeting Date: 21 March 2024

From: Executive Director of Strategy and Partnerships

Electoral division(s): All

Key decision: No

Forward Plan ref: Not applicable

Executive Summary: For members of the committee to receive an interim update relating to the mobilisation of the Closer to Communities (decentralisation) portfolio of work and early findings.

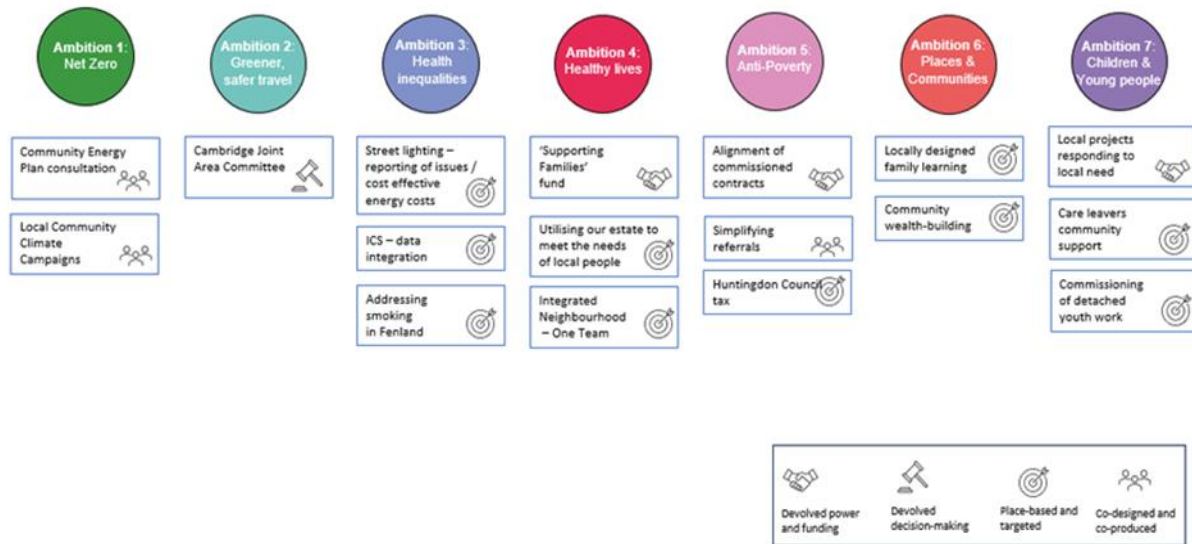
Recommendation: The Committee is recommended to:  
Note the contents of the report.

Officer contact:  
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# 1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 The purpose of this report is to provide an update on the progress of the Council’s approach to bringing services and support Closer to Communities, through the delivery of a series of pilot projects and evaluation. At the point of initial design, careful consideration was given to the vision and ambitions set out in the strategic framework.
- 1.2 The initial 17 pilots that make up the Closer to Communities portfolio of work were selected to ensure that all seven ambitions, directorates and geographical areas across the county were included. Figure 1 provides an overview of the seven ambitions and the pilots that link to each one.

Figure 1:



# 2. Background

- 2.1 In July 2023, the Communities, Social Mobility and Inclusion Committee approved proposals to test new ways of working through a series of pilots that support services to deliver their work ‘Closer to Communities’. The full set of proposals are available to view via the link in Section 7 of this report (Source Documents).
- 2.2 This report provides an update on the work that has taken place so far, presents early findings and sets out the direction of travel for the next twelve months.
- 2.3 A final report and recommendations will be made to the committee at the end of the programme in March 2025.

### 3. Main Issues

#### 3.1 Programme mobilisation

- 3.1.1 In September 2023, a Project Manager was appointed to lead and coordinate the work. The role is hosted in the Policy, Insight and Programmes directorate.
- 3.1.2 In October 2023, the Closer to Communities officer governance board met for the first time, bringing together representatives from each directorate of the Council. Chaired by the Executive Director of Strategy and Partnerships, the board receives regular highlight reports from each pilot and risk notifications from the Project Manager. As the programme develops, the board will consider and appraise evaluation and recommendations to further embed the Closer to Communities approach across the Council.
- 3.1.3 Mobilisation of the initial pilots presented to the committee took place between July and December 2023.
- 3.1.4 It is critical for the committee to note that the pilot outcomes themselves are not the key driver of this work, and whilst they be evaluated in their own right, what is being tested through this programme is how work is carried out differently across the Council to bring services Closer to Communities.

#### 3.2 Themes

- 3.2.1 To assist with future learning and evaluation, four themes have been identified to track the learning from the pilots about how the Council can get Closer to Communities:
- devolved decision-making
  - devolved funding
  - co-designed and co-produced
  - place-based and targeted
- 3.2.2 Appendix 1 provides further information regarding the four themes and their potential outcomes.

#### 3.3 The pilots

- 3.3.1 Appendix 2 provides an update on each of the initial 17 pilot projects.

#### 3.4 Early findings and opportunities identified through the mobilisation of the pilots:

- Providing a safe space to reflect and consider how residents receive or access help from the Council, including real examples and feedback, created positive opportunities to change the culture.
- Encouraging system join up across the Council and adopting a one team approach helps the work to develop at pace but requires investment of time, in relationship building and learning from all involved.

- Some service areas already work in a decentralised way and are keen to find ways of communicating, celebrating and providing opportunities for learning from their approach with senior leaders, colleagues and elected members.
- Most officers involved in the delivery of place-based pilots, co-produced alongside local communities and enabled by small amounts of devolved budgets, report being able to mobilise work quickly to focus on what matters to local people and places.
- Early findings were responded to by developing workshops for pilot leads on how to evaluate this work, creating new cross directorate opportunities to bring colleagues together and enabling new ideas and collaborative approaches to inform the plan for the coming year.
- Emerging appetite to do more together, across directorates, and to refine the approach to testing decentralisation methods.

### 3.5 Early findings, and things to consider or address:

- Some service areas felt that they already worked in a decentralised way and were initially resistant to the approach, often failing to grasp how the work of their team or service could be delivered differently to enhance the way residents experience Council services and support.
- Supporting services that 'do', and those that 'don't', work Closer to Communities to promote work or provide constructive feedback and challenge to shift the culture takes time and skill.
- This approach requires significant input in the initial stages, often before any benefits are realised. These steps include actions such as aligning priorities, designating resource capacity, and allocating roles and responsibilities. Once these steps are in place, benefits can begin to be realised.
- Where a pilot involves devolving power or funding to another organisation, ongoing expertise and capacity from the Council is likely to be required. Over time, this may reduce, or the Council may take on the role of facilitator or convener. This is something that needs to be tracked over the next year.
- Some pilots reported difficulties in developing local plans to spend devolved place-based budgets, due to a lack of capacity and felt a wider approach across several teams would be more beneficial.
- The Council lacks a consistent approach to developing pilots, as well as measuring and evaluating work.

### 3.6 Action taken to address initial findings:

- Introduced in-person workshops for the pilot leads, to ensure a consistent understanding of the Closer to Communities approach and its vision and framework.



- In response to a potential gap in knowledge around evaluation and evidencing impact, provided pilot leads with good practice information and case studies from officers who hold expertise in this area. This has contributed to the upskilling of officers who are supporting the programme through their work.
- Introduced a cross directorate officer governance board to track and monitor progress and support services to reduce cultural barriers across the Council.
- Provided new opportunities for services to come together in meetings and workshops, providing space for cross service collaboration of workstreams and the alignment of work and priorities.
- The 17 pilots represent only a selection of the closer to communities work currently happening across the Council. To recognise this, work is underway to develop a mechanism to collate and maintain a summary of wider examples.

### 3.7 Refining the approach

3.7.1 From April onwards, the pilot projects being tracked for the purpose of the Closer to Communities evaluation will be reduced, as illustrated in Figure 1 below.

3.7.2 This will allow the Project Manager to focus on pilots where the greatest level of learning can be achieved and reflects that some pilots have already concluded, for example as a result of a decision made by another organisation.

3.7.3 In addition, three new areas of work will commence, helping to test learning to date and refine the approach ahead of making fuller recommendations to the committee in spring 2025.

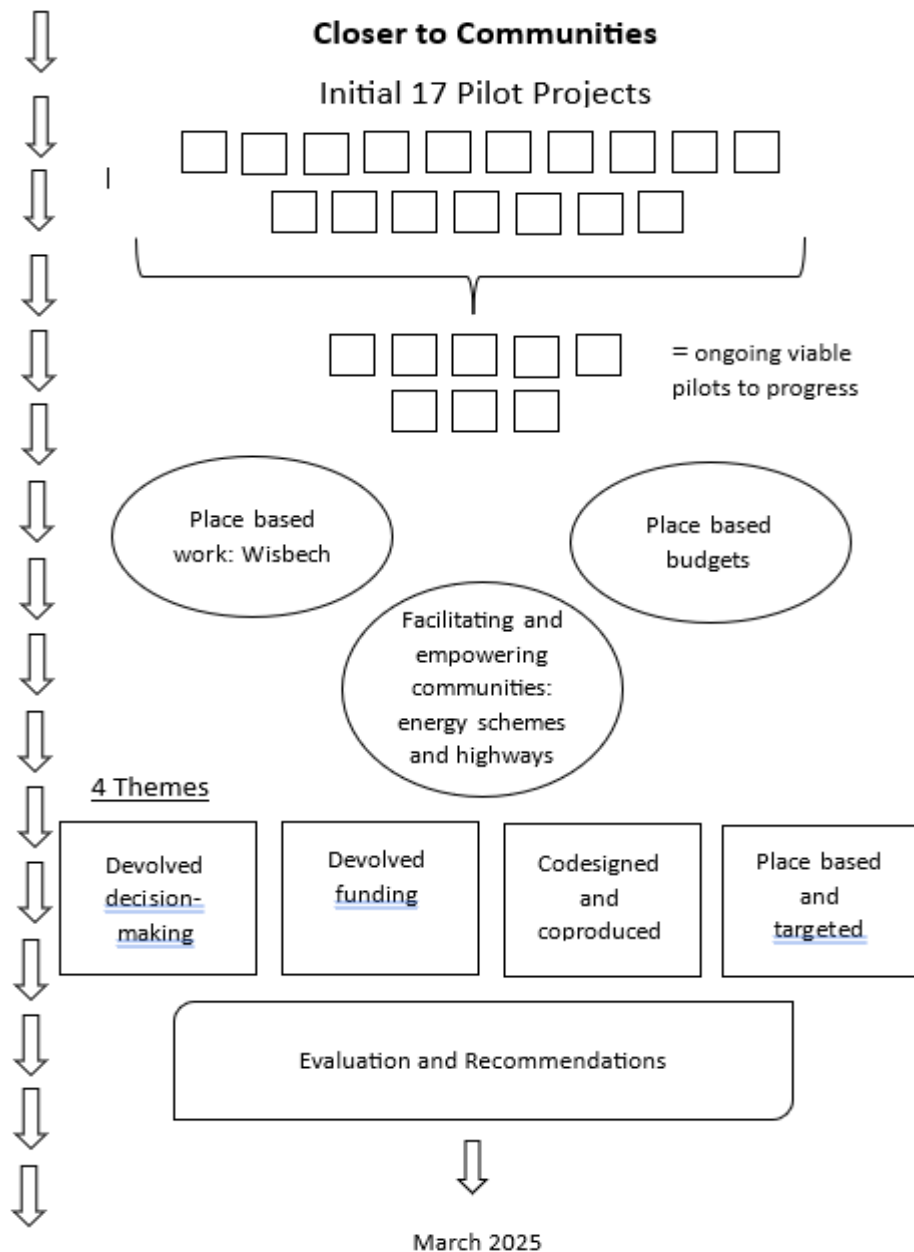


Figure 1

### 3.8 Refining the approach – place based budgets

#### 3.8.1 To further test learning, this work will:

- Allocate an un-ringfenced budget of £7000 to each of the five district council geographical areas.
- Led by the Communities service, teams operating in a place based way (for example, libraries or child and family centres) will come together, alongside local people, to identify local priorities and solutions.
- Monitor and evaluate the benefits of devolved budgets to support the delivery of local priorities.

### 3.9 Refining the approach – place-based work (Wisbech)

#### 2.9.1 To further test learning, this work will:

- Use the domains and measures of the Indices of Multiple Deprivation (IMD) to review the current baseline data in the local super output areas of greatest deprivation in Wisbech.
- Starting with the education, skills and training domain, mobilise a cross-directorate workstream to develop a new set of targeted, place-based interventions to address the key issues.
- Link with key partners to apply the same approach to the domains of crime, health deprivation and disability, barriers to housing and services and living environment.
- Monitor and evaluate the approach to establishing place based targeted interventions utilising the IMD as a starting point to identify need and appropriate actions.

### 3.10 Refining the approach – facilitating and empowering communities (highways)

#### 3.10.1 To further test learning, this work will:

- Test improved ways of working with local communities to identify and implement transport schemes (Wisbech St Mary).
- Consider and assess different delivery models of local infrastructure.
- Identify local asks for public realm and transport improvements.
- Identify blended funding approaches to advance works.

## 4. Alternative Options Considered

4.1 N/A – This is an interim report for information only.

## 5. Conclusion and reasons for recommendations

5.1 This report provides an overview of the mobilisation of the Council's approach to move services and support Closer to Communities. It also provides details of early findings and actions taken to address them.

5.2 Over the next year, pilots and the Council's approach will be monitored through the Project Manager and governance board, ahead of recommendations being reported to the committee in March 2025 that will provide a blueprint for the organisation to transition closer to communities across all service areas where it is appropriate to do so.

## 6. Significant Implications

### 6.1 Finance Implications

Place based/devolved budgets or the alignment of funding will require forward planning during budget preparation and clarity for officers around ringfenced money and related parameters.

### 6.2 Legal Implications

None

### 6.3 Risk Implications

None

### 6.4 Equality and Diversity Implications

An Equality Impact Assessment has been completed for the Closer to Communities work.

### 6.5 Climate Change and Environment Implications

None

## 7. Source Documents

### 7.1 [Agenda Item 5 \(Closer to Communities\) – 6 July 2023](#)

## Appendix 1 - The Closer to Communities Themes

Four themes of decentralisation have been identified to track and evaluate the council's approach to the work. They are:

- devolved decision-making
- devolved funding
- co-designed and co-produced
- place-based and targeted support or interventions.

### Theme: Devolved decision-making

Devolved decision-making refers to a process in which the authority and responsibility for making decisions is distributed across authoritative bodies, groups or individuals, rather than being concentrated in a single central place. Decisions are made at various levels of an organisation, system, or community, allowing for a broader range of stakeholders to participate in the decision-making process. These stakeholders may hold a more direct understanding of the specific context and factors involved and devolved decision-making can empower those closest to the issues to make choices that are better informed and aligned with the needs of the context, leading to increased responsiveness and adaptability. Devolved decision-making may therefore be employed in situations where local knowledge, experience, capability, and agility are crucial.

Potential outcomes:

- Decision-making authority is given to local bodies, groups or partners within the system or community.
- Local communities, partners or individuals have a degree of autonomy to make decisions that are relevant to their specific roles and responsibilities.
- Allows and encourages a diverse range of perspectives to be considered in the decision-making process.
- Decisions can be made more quickly and effectively because they don't require approval from a central authority.
- Local bodies, groups and partners can adapt their decisions to suit their unique circumstances, fostering innovation and tailored solutions.
- Facilitates an enhanced resilience of the system by reducing dependence on a single point of control.

### Theme: Devolved funding approach

Devolved funding is where the distribution of authority and financial resources is moved away from a central governing body to various local or regional bodies, groups, and partners, empowering local communities, governments, or organisations and groups, giving them greater control within their specific remit.

Potential outcomes:

- Delegated financial decision-making authority and responsibility to local or regional bodies, groups, and partners.
- Autonomy to make choices relating to the priorities at the most local level, enabling better and tailored solutions for the specific needs and circumstances of their community.
- Ability to manage and allocate funds to support local projects, initiatives and services according to the local need, leading to more efficient resource allocation and responsive decision-making.

- Enhanced citizen participation and improved service delivery through innovation and reducing bureaucratic inefficiencies.

### Theme: Co-designed and co-produced approaches

Co-designed services refer to services that are developed and designed collaboratively, involving both service providers (government bodies, organisations, or businesses) and service users (residents, customers, or clients). This approach aims to create services that are more user-centred, responsive, and effective by actively involving the people who will use the services in the design and decision-making processes.

Potential outcomes:

- Co-designed services prioritising the needs, preferences, and experiences of residents.
- Closer collaboration and partnership between service providers, residents, and other stakeholders empowering them in shaping the services they rely on, fostering a sense of ownership and engagement.
- Residents have a voice, contributing their insights, ideas, and feedback to shape the design, features, and delivery of the service leading to innovative solutions addressing specific user challenges resulting in more effective and efficient services.
- Services that are more adaptable to changing user needs due to ongoing collaboration and co-designed adjustments, leading to improved user satisfaction and better overall service delivery.

### Theme: Place-based and targeted approaches

Place-based or targeted approaches focus on addressing specific challenges, needs, or opportunities in a particular geographical area or among a specific group of people. Instead of applying a one-size-fits-all approach, tailored interventions are aimed at the unique characteristics, circumstances, and priorities of the chosen location or target demographic/

Place-based approaches involve designing and implementing interventions that take into account the distinctive features and context of a specific geographic area, such as a neighbourhood, community, city, or region and recognises that different places have unique assets, challenges, and resources that should be considered. Targeted approaches focus on addressing the needs of a specific group of individuals, communities, or populations that share common characteristics or experiences. These characteristics can include factors such as income level, age, ethnicity, gender, or specific challenges they face. Therefore, these approaches work well together to address the specific challenges and needs of a geographical area and the people who live there.

Potential outcomes:

- Maximised and effective interventions tailored to benefit a specific set of people or geographical area.
- Improved service delivery and resident satisfaction.

## Appendix 2 - Pilot Updates

### Smoking Cessation:

#### Overview and themes:

Place based and targeted work to design and deliver interventions to address the prevalence of smoking in Fenland, specifically using behavioural science.

#### Progress to date:

Service specification agreed with a voluntary sector organisation in Fenland, which will enable the employment of staff to provide prevention and stop smoking services to homeless clients and staff. Model of delivery agreed with the Integrated Neighbourhood Manager. Contracts being drawn up.

### Local Projects Targeted Support:

#### Overview and themes:

Exploring the devolution of funding to each of the place-based Targeted Support district teams to design and deliver local projects based on local needs alongside children and young people.

#### Progress to date:

Wisbech - Enabling Growth Outdoors (EGO) project delivered using devolved funding to meet local need in August 2023, comms are available here [Hands on programme provides young people in Cambridgeshire with unique learning opportunities - Cambridgeshire County Council.](#)

March, Chatteris – youth survey conducted to help inform spend of devolved funding. A collaboration between the council and Voluntary and Community Sector organisations. Survey complete, findings collated, and report produced. Devolved funding will now be used to deliver healthy relationships/relationship programmes.

Huntingdonshire - Paines Mill NEET (not in employment, education or training) Employment and Sustainability project. Devolved funding held by Targeted Support has been match funded by Huntingdonshire District Council and the Communities Service. Young people are currently being identified and the project mobilises in March 2024.

### Local Community Climate Campaign:

#### Overview and themes:

Child and Family Centres (Family Hubs) in Wisbech and Cambridge City are leading a pilot project supporting local families to co-produce a climate campaign to raise awareness in the community and link initiatives to the cost-of-living crisis.

Progress to date:

Carbon Literacy and Net Zero training delivered to all staff to provide consistent level of knowledge across the team.

Survey created to capture feedback from parents/carers/community to gauge knowledge and interest around climate change and becoming more environmentally friendly. Early successes include the introduction of recycling stations in centres, bug hotels and pollinator stations, and the use of recycled materials for craft activities in all groups. Future activity includes make do and mend sessions, and links with local charities to deliver recycled sportswear for children.

## Street Lighting:

Overview and themes:

A place-based approach to street lighting, where communities have raised issues around reporting faults, as ownership/responsibility of an individual lamppost is not always clear.

Progress to date:

The Communities Service led local conversations to better understand the issue faced by some parish councils (new developments were flagged as a particular issue). This gave the community an opportunity to voice what is important to them and resulted in the reallocation of this pilot to the highways service area. Next steps include joint commissioning of energy for streetlights under separate ownership and direct support to assist with identification of ownership of lights where it is currently unknown.

## Detached Youth Work:

Overview and themes:

The Communities Service led the commissioning of detached youth work (devolved funding) on behalf of the Office of the Police and Crime Commissioner (OPCC), targeting hot spot areas in Cambridge City and South Cambridgeshire, as part of the Serious Violence Duty.

Progress to date:

Expertise from the Communities Service utilised by the OPCC to successfully procure and secure a voluntary sector provide, Romsey Mill. Traditionally, the council would have employed and delivered similar work in house but this method ensured a local, trusted organisation, well embedded in the community secured the work.

In quarter one, 96 young people engaged with the project. Significant progress has been made to support core individuals already involved with the police to engage



effectively through advocacy and by utilising the established relationship and knowledge of Romsey Mill staff as Trusted Adults.

## Cambridge Joint Area Committee (CJAC):

Overview and themes:

The Cambridge Joint Area Committee has mobilised to support local decision making linked to travel options, a joint way of working between Cambridge City Council and the county council to explore the alignment of services across two tiers of local government.

Progress to date:

The first meeting took place in October 2023 where terms of reference were agreed. Quarterly meetings have been scheduled and CJAC officially launches in June 2024.

## Integrated Neighbourhood:

Overview and themes:

Piloting the development of a one team approach (multi-agency and multi-disciplinary) in an Integrated Neighbourhood, alongside Integrated Care System (ICS) colleagues. Working in a place-based way by identifying shared priorities, utilising population health management information and community engagement to design and test local solutions to local priorities.

Progress to date:

Multi-agency scoping workshop held in December 2023. A multiagency board has been formed, the first meeting with stakeholders takes place in March 2024 to drive the identification of shared priorities at a place level and key deliverable.

## Community Wealth Building:

Overview and themes:

Cambridge City Council have embarked on a place-based community wealth building project, Focus on Abbey. The county council are a key partner, working playing an active role in system-wide arrangements. The project aims, as set out by Cambridge City Council, are:

To bring people together from across the community, voluntary, charitable, public, and private sectors to identify opportunities to work together to improve quality of life in the area and address entrenched inequalities.

Progress to date:

Officers from the county council took part in four workshops in phase one of the project during the summer of 2023. In the autumn, the officers from the county council took part in a community wealth building session, led by the city council. Phase two of the work started in March 2024. Officers from the county council have been invited to support with local community engagement sessions and Sara Allen, the newly appointed Executive Director of the Greater Cambridge Social Impact Fund will join senior leaders at the county council in March to provide an update on the work.

## Community Environment Project:

Overview and themes:

Originally, this pilot aimed to work with a local community to develop a local community energy plan. In autumn 2023, the decision was taken to refocus the work towards a community led green initiative and opportunity to share learning – a place-based approach, incorporating co-production alongside local communities.

Progress to date:

Greener Together being planned and hosted alongside community partners, with an event planned in May 2024. Connections are being made with other council services, for example, Ely held its first Repair Café in the library in January 2024, a connection which was initiated through this partnership.

## Care Leavers:

Overview and themes:

This pilot is jointly led by the Care Leaver/Children in Care and Communities and Libraries services, using a place based and co-produced approach to connect Care Leavers with universal support networks in the local community.

Progress to date:

Initial scoping meetings were held in the autumn of 2023. This work was paused due to changes in staffing and has recently been relaunched, with a new project team and project plan to drive forward the work.

## Huntingdon Council Tax:

### Overview and themes:

Working alongside Huntingdonshire District Council (HDC), this pilot tests the use of devolved funding to identify a target group of residents who are in council tax arrears and provide a holistic package of support.

### Progress to date:

A project team of officers from HDC and the county council's lead officer for anti-poverty, met on a regular basis between August and December 2023 to identify the cohort and design a package of support. Funding has been transferred and work starts March 2024. Systems and processes in place between the councils to track progress and provide data required for management information purposes.

## Locally Designed Family Learning:

### Overview and themes:

This pilot designed and delivered family learning opportunities, informed by local partners and residents (Huntingdon Town Nursery/Child and Family Centre and local families) and the needs of the community, targeting parents who would otherwise not engage with education and training.

### Progress to date:

Cambridgeshire Skills were able to respond to local need and priorities to deliver tailored learning in the autumn of 2023 which included maths, English and a vocational course to support development of skills required to become a Teaching Assistant. This year, a 'keeping children safe' course took place, responding to locally identified need to address the number of A&E visits for children under the age of five. Further roll out of this approach is planned for Cambridge City North.

## ICS Data Integration:

### Overview and themes:

An ICS led pilot to test the use of integrated data in a targeted place. Officers from the county council took place in initial workshops in 2023, however a decision was made to not continue with the work – therefore, this pilot is no longer continuing as part of the Closer to Communities portfolio.

## Utilising our Estate:

### Overview and themes:

The purpose of this pilot was to test delivery of council services closer to communities, shifting delivery from corporate offices to community settings.

### Progress to date:

Initial scoping meetings took place with colleagues in children's services in November/December 2023. Subsequently, proposals were agreed as part of business planning process which includes the Accommodation Improvement Programme. Moving forward, work to utilise our estate and support the delivery of services in local communities, will take place within and be monitored by the Accommodation Improvement Programme.

## Commissioned Contracts:

### Overview and themes:

Through the revised Community Reference Group (CRG) for Cambridgeshire, and alongside partner agencies, this work explored commissioned contracts linked to tackling poverty and the alignment of partners in this space, to enable more localised and place-based decisions on support.

### Progress to date:

The Integrated Care System (ICS) launched a similar piece of work in August 2023, coordinating mapping of grants and contracts to voluntary sector organisations to assist with reducing duplication and alignment of contracts. The original pilot to review contracts linked to tackling poverty has been captured in the ICS work and will also be actively progressed through the council's approach to tackling poverty and income inequality. It will no longer be tracked for Closer to Communities purposes.

## Simplifying/Cost of Living Referrals:

### Overview and themes:

In collaboration with district councils, this pilot aims to explore codesigned and coproduced approaches to improving access of support to those experiencing cost of living pressures.

### Progress to date:

Virtual session took place in August 2023 to hear from Kent about their approach. As part of the evaluation of the latest round of the Household Support Fund, feedback is being gathered from residents regarding system barriers to accessing support.

Findings will feed into the council's approach to addressing anti-poverty and income inequality.

## Supporting Families Fund:

Overview and themes:

This pilot builds upon the success of personalised budgets for families open to the national Supporting Families programme, by extending access to funding through partner organisations (devolved funding).

Progress to date:

Pathway and process to access the fund designed and launched to partner organisations in September 2023. Process incorporated into Early Help partner training, launched in January 2024. The service has seen an increased number of queries/applications for the funding, enabling families to receive funding directly related to identified needs in their plans.



## Domestic Abuse Safe Accommodation Strategy 2024-2027

To: Communities, Social Mobility, and Inclusion Committee

Meeting Date: 21 March 2024

From: Executive Director: Strategy & Partnerships, Sue Grace

Electoral division(s): All

Key decision: No

Forward Plan ref: n/a

Executive Summary: The Council is required, by the Domestic Abuse Act 2021, to produce a Safe Accommodation Strategy, and to refresh the strategy every three years.

This report provides the Committee with an overview of work delivered under the current Safe Accommodation Strategy covering the period 2021-2024, and provides details of new areas for inclusion, or removal, in the refreshed strategy covering the period 2024-2027.

Recommendation: The Committee is recommended to:

Approve the Safe Accommodation Strategy for Cambridgeshire and Peterborough covering the period of April 2024 to March 2027.

Officer contact:

Name: Danae Evans

Post: Safe Accommodation Strategy Manager

Email: [danae.evans@cambridgeshire.gov.uk](mailto:danae.evans@cambridgeshire.gov.uk)

# 1. Creating a greener, fairer and more caring Cambridgeshire

1.1 The Safe Accommodation Strategy, and the work delivered under the auspices of this strategy, have been evaluated against the seven ambitions set out in the Council's Strategic Framework.

1.2 This report relates to the following Council ambitions:

Ambition 2: Travel across the county is safer and more environmentally sustainable:

Peripatetic Housing Domestic Violence Advisers offer survivors the opportunity to access domestic support close to their home and reduce need for travel. Staff delivering mobile advocacy are encouraged to consider flexible ways of working which reduce the need for sole driver journeys, reduce the amount of car travel, and increase use of public transport.

Ambition 3: Health inequalities are reduced:

Domestic abuse has a significant impact on the health of both adults and children subjected to abuse. 40% of high-risk victims of domestic abuse report mental health issues. One in five high risk victims reported repeat attendances at Accident and Emergency for injuries related to domestic abuse before accessing support ([Safe Lives report Impact of Domestic Abuse Health](#)). Moving to another area or unsuitable temporary accommodation can lead to survivors losing links with established medical support. Working with housing teams and providers to find safe accommodation for victim/survivor without losing support links is part of the strategy, as is ensuring that victim/survivors are linked in with relevant health services.

Ambition 4: People enjoy healthy, safe and independent lives through timely support that is most suited to their needs:

The strategy ensures that bespoke support is offered to the victim/survivors, considering their needs, any barriers to support and how these can be overcome and making sure the approach is always focused on the victim/survivor. The Eastern European Independent Domestic Violence Advisor (IDVA) role provides support based on cultural awareness and experience of working with specific nationalities to help survivors overcome cultural barriers to accessing services.

Ambition 5: People are helped out of poverty and income inequality:

One in five women in the UK have experienced economic abuse and it is a legally recognised form of domestic abuse, leading to financial hardship and debt ([Surviving Economic Abuse: Transforming responses to economic abuse](#)). For a victim/survivor, having to 'flee' their home impacts on a person's employment, economic output and can lead to additional financial burdens for them. The strategy seeks to increase safe housing options for victim/survivors that do not result in financial hardship and loss of income. Also, with the flexible funding element it can reduce immediate hardship or financial challenges for survivors due to the domestic abuse they have experienced.



Ambition 6: Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised:

The strategy ensures domestic abuse support is delivered across rural and urban parts of Cambridgeshire and works towards providing safe accommodation options that allow survivors to remain living in their local community, being able to access work and remain linked to other local services. Staff supporting clients seek to connect with local links and gain knowledge of local services to develop 'allyship' to support and advocate and ensure equity and social justice for all groups/communities experiencing domestic abuse.

Ambition 7: Children and young people have opportunities to thrive:

The Domestic Abuse Act 2021 recognises that children are victims of domestic abuse rather than witnesses to it. Children and young people living with domestic abuse are at risk of short and long-term health problems. Domestic abuse is an adverse childhood experience (ACE), and these stressful events can lead to children who experience domestic abuse being at risk of poorer educational attainment and increased inequality during their lives. In 2022/23, 99 children in Cambridgeshire were able to access trauma informed counselling and therapeutic support in the community via Embrace [Children's Charity, Supporting Child Victims of Crime | Embrace CVoC](#) and children living in local refuges were able to access specialist support from child support workers.

## 2. Background

- 2.1 This report outlines the proposed Safe Accommodation Strategy in Cambridgeshire covering the period of April 2024 to March 2027, which is attached at Appendix 1.
- 2.2 An existing strategy is in place covering the period from April 2021 to March 2024 and is published on the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership's [website](#).
- 2.3 The Domestic Abuse Act 2021 set in statute that Tier One authorities, in this instance the County Council, must prepare and publish a local strategy based on a robust needs assessment that sets out the ways in which provision for accommodation-based domestic abuse support will be developed, commissioned, and delivered.
- 2.4 Safe Accommodation Strategies must be reviewed every three years.
- 2.5 Accommodation based domestic abuse support includes provision of support to victims and their children in a range of settings, including:
  - Refuge accommodation
  - Specialist safe accommodation
  - Dispersed accommodation
  - Sanctuary schemes
  - Move-on or second stage accommodation.
- 2.6 Alongside provision of safe accommodation, the following types of domestic abuse support have been provided to survivors/victims living in safe accommodation settings:

- Advocacy support – development of personal safety plans, liaison with other services (for example, GPs and social workers, welfare benefit providers).
- Domestic abuse prevention advice – support to assist victims to recognise the signs of abusive relationships, to help them remain safe (including online) and to prevent re-victimisation.
- Specialist support for victims with relevant protected characteristics and/or complex needs (for example, interpreters, faith services, mental health advice and support, drug and alcohol advice and support, and immigration advice).
- Children’s support – including play therapy and child advocacy.
- Housing-related support – providing housing-related advice and support (for example, securing a permanent home and advice on how to live safely and independently)
- Counselling and therapy for both adults and children.

2.7 Desired Outcomes from the Safe Accommodation Strategy 2024-2027 include:

- To continue provision of domestic abuse mobile advocacy across Cambridgeshire and Peterborough.
- To continue provision of dispersed safe accommodation across Cambridgeshire and Peterborough.
- To continue the provision of domestic support as laid out in the Safe Accommodation Strategy.
- To continue the provision of refuge spaces in Cambridgeshire.
- To increase support to those with learning difficulties experiencing domestic support across Cambridgeshire.
- To ensure that survivors of domestic abuse across Cambridgeshire can receive domestic abuse support in their first language.

### 3. Main Issues

- 3.1 The Safe Accommodation Strategy is based on a Whole Housing Approach model. The Council and its partners were one of the key delivery systems in developing and adopting the Whole Housing Approach (WHA), with funding from the Ministry of Housing, Communities and Local Government from 2018 to 2021 (now the Department for Levelling Up, Housing and Communities (DLUHC)).
- 3.2 Funding for the strategy for the financial year 2024/25 of £1,188,354 is confirmed, and a Memorandum of Understanding in place between the Council and the funder, DLUHC. The funding is distributed by a Section 31 Grant.
- 3.3 A consultation is underway with councils as to how funding will be received from April 2025. DLUHC wants to understand local authorities’ perspectives on the impact of potentially rolling the Duty Funding into the Local Government Finance Settlement. This would be from April 2025.
- 3.4 The estimated number of victim/survivors (aged 16) of domestic abuse in Cambridgeshire, based on the Crime Survey for England and Wales prevalence estimates for 2022/23, is 25,000.

- 3.5 A whole system approach is required to effectively address the key issues and barriers experienced by survivors, and to ensure they have access to a safe place to call home. The model offers a framework for the domestic abuse and housing specialists to work together to address the immediate and longer-term housing needs of survivors. The model incorporates the experiences of survivors, the expertise of system leaders, and established, evidence-based practice.
- 3.6 This approach to providing accommodation-based support has enabled victims of domestic abuse to access safe accommodation regardless of the tenure of property and enables specialist domestic abuse staff to offer a range of flexible options with regards to increasing the safety of those suffering domestic abuse and their children.
- 3.7 The following services and interventions have been commissioned until March 2025 to meet the objectives of the current strategy and will remain in the proposed safe Accommodation Strategy 2024-2027.
- **Refuge Support:** In Cambridgeshire, support costs are provided for three refuges ensuring space for 40 women and 72 children. This work is commissioned until March 2026 (with the opportunity to extend for two more years).
  - **Dispersed Safe Accommodation:** Currently there are 8 units of Dispersed Safe Accommodation across Cambridgeshire and Peterborough, provided in partnership with two domestic abuse organisations (Stevenage Against Domestic Abuse/SADA and DASS/Impakt) The accommodation is for residents experiencing domestic abuse and provides access to safe accommodation to those who are not able to live in a “traditional” refuge or other temporary accommodation, including large families, those with disabilities, people with pets, families with teenage boys (many refuges will not allow boys over the age of 12), people from the LGBTQ+ community; and those with multiple disadvantages. This is commissioned until March 2025.
  - **Target Hardening:** Target hardening schemes enable people who have been subjected to domestic abuse to remain in their own homes and reduce repeat victimisation through the provision of enhanced security measures. This is delivered in conjunction with working with a domestic abuse specialist and a safety plan and legal orders as appropriate. 508 residents were assisted with target hardening in 2022/23. This is commissioned until December 2024 (with the opportunity to extend until December 2025).
  - **Mobile advocacy outreach support:** This is a service which victim/survivors can directly access, enabling them to access domestic abuse led outreach support. This service is open access for advice, information and support in a way which is needs led, trauma informed and supports the wishes of the person requiring support. 881 people were supported by mobile advocacy in 2022/23. This is commissioned until September 2024.
  - **Housing IDVAs:** Across Cambridgeshire, a team of Housing IDVAs can offer a direct service to victims/survivors who attend a housing advice service or are referred by their social landlord. They are partially co-located in the housing advice teams and support victims/survivors, offering advice on safety planning and risk management. They also offer case management support and deliver awareness raising training and advice to staff based in these departments. They also offer support to those in temporary local

authority accommodation who have suffered domestic abuse. Housing IDVAs supported 327 survivors in 2022/23.

- Flexible Funding: Flexible funding supports victim/survivors to achieve or maintain safe and secure housing. It is low-barrier and does not require victim/survivors to provide evidence of abuse and is not means tested but is available as part of an individual's domestic abuse support package. 160 survivors received flexible funding support in 2022-23.
- Managed Reciprocal: The Cambridgeshire and Peterborough Housing Reciprocal agreement is a voluntary collaboration between local authorities and registered providers which allows tenants with a social tenancy at risk of harm from domestic/sexual violence to move to another local authority area and keep their social tenancy. 14 households moved via this scheme in 2022/23.
- Raising awareness of domestic abuse in the private rented sector: Working with local private landlords and local Private Rented Sector teams in the local authorities to increase the awareness of domestic abuse and how this affects their tenants, and awareness of how private landlords can assist where there is domestic abuse. Six webinars were held for private landlords in 2022/23, and three domestic abuse training and awareness sessions were provided to local housing standards teams.

### 3.8 Being introduced into the Safe Accommodation Strategy for 2024-2027:

- Shared Lives project survivors with learning disabilities: This is a pilot scheme. The Domestic Abuse and Sexual Violence Partnership is working with the Council's Shared Lives team to offer support to survivors of domestic abuse with learning disabilities. The pilot, led by a Shared Lives Co-ordinator, utilises the Shared Lives approach of carers welcoming people with support needs into their own homes.
- Eastern European IDVA: Eastern Europeans are the largest migrant group within Cambridgeshire, and it is vital to have specialist IDVAs who understand the lived experience of Eastern European migrants and can communicate in their first language where possible. Having staff with relevant language skills helps survivors with low levels of English to understand services and how to access them. Staff with cultural awareness and experience of working with specific nationalities help survivors overcome cultural barriers to accessing services.
- The interests of victims of domestic abuse and their children: The Domestic Abuse Act requires that the Partnership Board has at least one person representing the interests of victims of domestic abuse and at least one person representing the interests of children of domestic abuse victims. Through this strategy, feedback mechanisms for victims and their children will be developed to ensure there is independent representation which operates from views gathered independently of the commissioned services.

### 3.9 Being removed from the existing Safe Accommodation Strategy:

- Housing First IDVA: The role of the Housing First IDVA has been removed from the Safe Accommodation Strategy going forward, as the role did not manage to reach and support the expected level of people. Supporting survivors experiencing domestic abuse

who are sleeping rough or the 'hidden homeless' (women are often missing from rough sleeping counts because they tend to be less visible than male rough sleepers due to the risk of violence on the street), will be a continuing part of the Safe Accommodation Strategy and this will be delivered by the existing Housing IDVAs.

- Domestic Abuse Housing Alliance accreditation (DAHA): The strategy no longer focuses on DAHA, as this work is well underway with all district and city councils either accredited or working towards accreditation.

### 3.10 Delivery of the Safe Accommodation Strategy 2024-2027:

- The Domestic Abuse and Sexual Violence Strategic Partnership Board and Violence Against Women and Girls (VAWG) Operations Group, will oversee the strategy in conjunction with the Tier 2 Local Authorities as part of the Sub-Regional Housing Board. Once published, an action plan will be developed to ensure all elements are working in conjunction with each other and the needs of all victims are being met appropriately. There will be mechanisms in place to ensure effective oversight.

### 3.11 Strategy options and proposals were tested against the following principles:

- (a) Consultation: The Safe Accommodation Strategy has been taken to the Housing Board for Cambridgeshire and Peterborough for consultation. It is informed by the Violence Against Women and Girls Needs Assessment.
- (b) Best practice/performance: The Council's Safe Accommodation Strategy has the 'Whole Housing Approach' at its core. This approach is endorsed by the Domestic Abuse Commissioner, Nicole Jacobs, as well as being highlighted as good practice within the Domestic Abuse Act 2021 guidance.
- (c) Do proposals meet the views of those consulted? All those consulted have supported the proposals in the refreshed Safe Accommodation Strategy for 2024-2027.
- (d) Procurement activity: There are ongoing contracts for the existing providers of refuge, mobile outreach, safe dispersed accommodation, and no additional procurement activity is required for the delivery of the Safe Accommodation Strategy 2024-2027.

## 4. Alternative Options Considered

N/A - The Domestic Abuse Act 2021 set in statute that Tier One authorities must prepare and publish a local strategy based on a robust needs assessment that sets out the ways in which provision for accommodation-based domestic abuse support will be developed, commissioned, and delivered.

## 5. Conclusion and reasons for recommendations

- 5.1 The Domestic Abuse Act 2021 requires the council to have a Safe Accommodation Strategy for the period between April 2024 and March 2027.

5.2 The refreshed strategy has been carefully considered, incorporating findings from the VAWG needs assessment (available on the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership's [website](#)) and partnership consultation.

5.3 It is therefore recommended that the Committee approves the proposed Safe Accommodation Strategy for 2024-2027.

## 6. Significant Implications

### 6.1 Finance Implications

None.

### 6.2 Legal Implications

The Council is required, by the Domestic Abuse Act 2021, to have a Safe Accommodation Strategy in place and updated every three years.

### 6.3 Risk Implications

None.

### 6.4 Equality and Diversity Implications

An Equality Impact Assessment is attached at Appendix 2.

### 6.5 Climate Change and Environment Implications

N/A (not a key decision).

## 7. Source Documents

7.1 [Cambridgeshire Safe Accommodation Strategy 2021-2024](#)

7.2 [Statutory guidance for the delivery of support to victims of domestic abuse in domestic abuse safe accommodation services](#)

7.3 [Domestic Abuse Act 2021: overarching factsheet](#)

## Cambridgeshire County Council

### 1. Context

The Domestic Abuse Act 2021 set in statute that Tier One authorities must prepare and publish a local strategy based on a robust needs assessment that sets out the ways in which provision for accommodation-based domestic abuse support will be developed, commissioned, and delivered, the first strategy was published in October 2021. Strategies must be reviewed every three years.

Accommodation-based domestic abuse support includes provision of support to victims and their children in a range of settings, including:

- refuge accommodation
- specialist safe accommodation
- dispersed accommodation
- sanctuary schemes
- move-on or second stage accommodation.

This strategy clearly sets out the overall and holistic approach to deliver a rounded offer of support to victims in safe accommodation.

### 2. Identification of Local Needs

Key challenges for the Domestic Abuse system, are currently:

- Provision of easily accessible accommodation to those at risk of abuse and their children, within the county where it is safe to do so, if provided with additional support.
- Provision of therapeutic support to victims and their children who have experienced domestic abuse.
- Ensuring greater support is provided to the housing sector to improve awareness and support to those experiencing domestic abuse.
- Ensuring a consistency of support across both urban and very rural areas.
- Domestic abuse data is not collected and collated consistently across the system to be able to assess need accurately.
- Supporting those subjected to domestic abuse who have no recourse to public funds.

#### 2.1 Local Need – Cambridgeshire Headline Figures, 2022/23

From April 2022 to March 2023:

- Estimated number of victims of DA (aged 16+) based on the Crime Survey for England and Wales prevalence estimates for 2022/23\* - 25,000.
- Police Incidents with a domestic abuse flag: 8,247
- Number of survivors using the three refuge services 105
- Cases at high risk of significant harm or homicide heard at MARACs 1077

The majority of those subjected to domestic abuse by a partner or family member do not report this to the police, or access specialist support, therefore it is vital that all services, especially housing agencies are able to recognise domestic abuse and respond appropriately.

### 3. Whole Housing Approach to Domestic Abuse

This strategy is based on the Whole Housing Approach model. This approach is highlighted as good practice within the Domestic Abuse Act Guidance. The approach enables victims of domestic abuse to access safe accommodation regardless of the tenure of property. Specialist domestic abuse professionals can offer a range of flexible options with an aim to increase the safety of those suffering domestic abuse and their children.

A whole system approach is needed to effectively address the key issues and barriers experienced by survivors and to ensure they have access to a safe place to call home. The WHA model offers a framework for the domestic abuse and housing sectors to work together to address the immediate and longer-term housing needs of survivors. The model incorporates the experiences of survivors, the expertise of system leaders, and established, evidence-based practice.

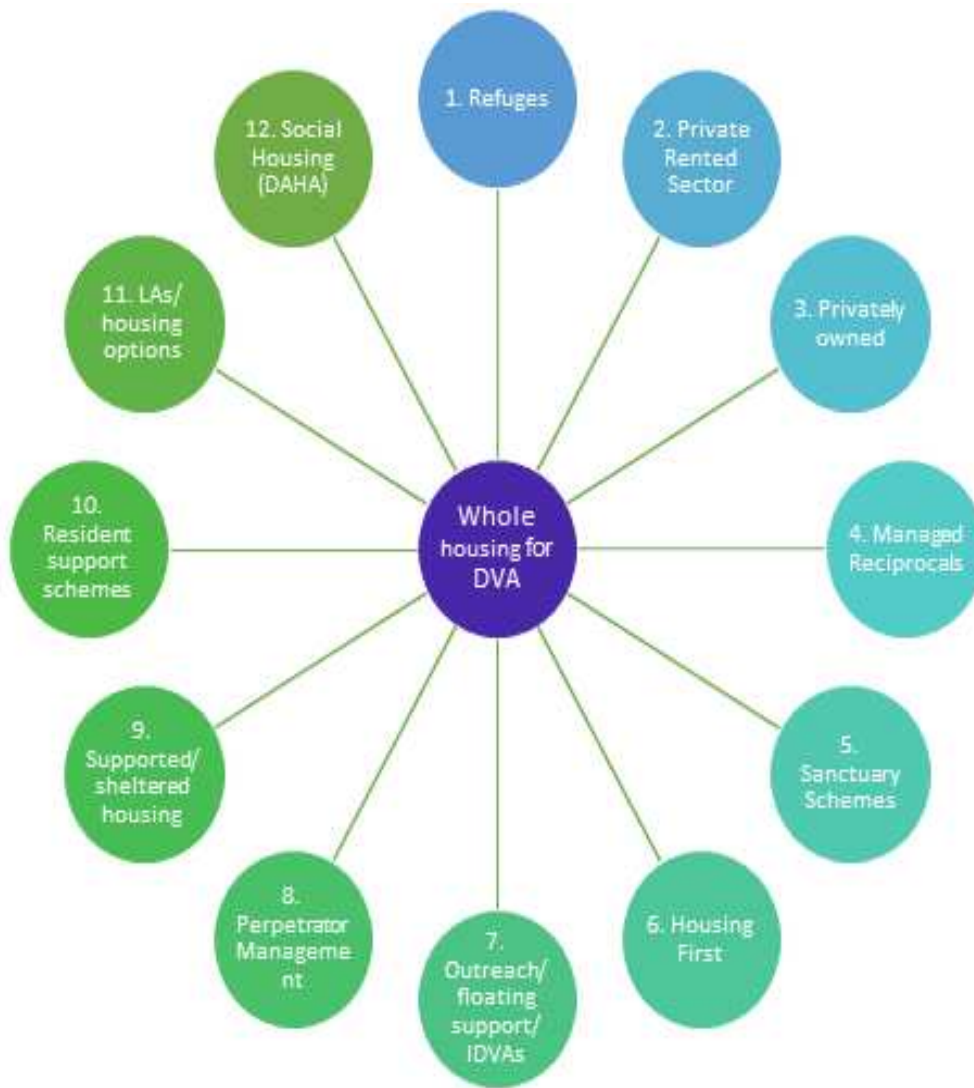
This approach ensures those subjected to domestic abuse have access to a range of tailored housing options and initiatives to give people subjected to domestic abuse the choice to either relocate or remain in their existing accommodation. The full suite of housing options enables agencies and organisations to work together more collaboratively. Effective coordination considers the long-term safety of the victim/survivor and their children, as well as managing crisis situations.

This strategy will ensure the needs of all victims with relevant protected characteristics are considered and met, including sex, race, gender, language, religion, sexual orientation, age, state of health and disabilities. The action plan will set out how the barriers faced by victims with relevant protected characteristics and / or multiple complex needs, will be addressed.

Based on the Whole Housing Approach model, and informed by our needs assessment and data, our strategy has three key aims:

- To achieve earlier identification and intervention for domestic abuse through access to domestic abuse support, local authority housing advice, and social and private landlords.
- To achieve a reduction in the number of people who become homeless because of domestic abuse by providing a range of tailored housing options.
- To increase housing sustainment options so that people subjected to domestic abuse can remain safely in their home when it is their choice to do so, or not lose their tenancy status if they relocate.





## Whole Housing Approach:

## 4. Addressing Need in Cambridgeshire

The following section describes the services and interventions that will be delivered by Cambridgeshire County Council to meet the objectives of this strategy.

### 4.1 Refuge Support

We will provide the support costs for three refuges, equating to space for 32 women and up to 55 children at any given time. These will be available to those fleeing from out of area, and within area if there is a significant distance and this is deemed to be safe. Within the package, there will be funding for children's support workers and a flexible fund to enable those who need it to access talking therapies. In addition to this, refuges will have access to "Flexible Funding", to support those moving on from refuge, who will need resources to support their new home. All refuges will be expected to be as accessible as possible to those with additional support needs, in line with "Refuge for All" principles.

### 4.2 Dispersed Safe Accommodation

Provision of dispersed housing units across Cambridgeshire and Peterborough increases the options for those subjected to domestic abuse across Cambridgeshire, for whom out of county refuge provision would not be suitable. It will provide access to safe accommodation for: victims/survivors and their children who are not able to live in a communal facility; people who need a carer; large families; those with disabilities; people with pets; male victims; families with teenage boys (many refuges will not allow boys over the age of 12); people from the LGBT community; and BAME victims whose needs are not met with traditional refuges.

Being supported in this accommodation may mean the survivor does not have to give up their employment, move their children from schools, access new support services. Survivors can still access their support network if safe to do so, and they will have regular support provided by the Housing IDVAs who will support them to move back to their own homes with all safety measures in place, for example Occupation Orders, Restraining Orders, and target hardening where this is safe to do so.

Properties are furnished, let on a weekly licence and eight units will be available across Cambridgeshire & Peterborough.

### 4.3 Housing IDVAs

A team of Housing IDVAs will work alongside colleagues in District Council Housing Options Teams and Social Landlords and will accept referrals for those subjected to domestic abuse at any level of risk. They will be partially co-located in the housing advice teams and will support victims/survivors, offering advice on safety planning and risk management. They also offer case management support and deliver awareness raising training to staff based in these departments. They will also offer support to those in temporary local authority accommodation who have suffered domestic abuse.

#### 4.4 Flexible Funding

Flexible funding supports victim/survivors to achieve or maintain safe and secure housing. It is low-barrier and does not require victim/survivors to provide evidence of abuse and is not means tested. Unlike most other funding sources, there is no set list of what will be funded, and victims/survivors are encouraged to ask for whatever will make the most difference to their housing situation and their lives, in order that the victim/survivor and their children can stay safe. This will only be offered in conjunction with working with a domestic abuse specialist.

#### 4.5 Target Hardening (Additional Security)

A provider will continue to be commissioned to work with domestic abuse specialists to enhance the security in the homes of victim/survivors, and to enable those at risk of further domestic abuse to remain in their own homes and reduce repeat victimisation through the provision of enhanced security measures.

#### 4.6 Managed Reciprocity

This is a mechanism whereby those suffering domestic abuse in a social tenancy are able to relocate to a different area whilst maintaining their security of tenure. This is delivered in conjunction with other resources such as target hardening and specialist domestic abuse support.

#### 4.7 Therapeutic Support for children experiencing domestic abuse.

We will fund specialist trauma informed counselling and therapeutic support for children who are victims of domestic abuse within the refuges and as part of a separate service in the community.

#### 4.8 Mobile Advocacy Outreach Support

This is a service that survivors can access directly, and receive support in any location, including a range of community settings across Cambridgeshire. Support is offered to survivors to secure stable housing, which includes exploring and pursuing options for remaining in an existing property and relocating if needed for safety reasons. These specialist trauma informed workers would have access to all elements within this strategy.

#### 4.9 Awareness of Domestic Abuse Amongst Social Landlords

We will be working with local private landlords and local Private Rented Sector teams in the Local Authorities to increase the awareness and identification of domestic abuse, how this affects their tenants, and how private landlords can assist where there is domestic abuse

#### 4.10 Shared Lives Domestic Abuse Project

Cambridgeshire County Council's Shared Lives team will pilot an offer of support to individuals with learning disabilities, with care and support needs, who are being subjected to domestic abuse. The pilot will operate until June 2025, and uses the Shared Lives approach of carers welcoming people with support needs into their own homes or meeting in safe spaces. Specialist domestic abuse support will be provided by the IDVA service. The role of the Shared Lives Carers is to increase the confidence of survivors and giving them space to build independence from their abuser and consider their next steps.

#### 4.11 Eastern European Clients

Eastern Europeans are the largest migrant group within Cambridgeshire, and it is vital to have specialist IDVAs who understand the lived experience of Eastern European migrants and can communicate in their first language where possible. Staff with cultural awareness and experience of working with specific nationalities helps survivors overcome cultural barriers to accessing services.

Many more migrants are living in private rented accommodation in Cambridgeshire compared to the overall population, with some of this accommodation sub-standard and in rural locations. The work of the Eastern European IDVA will link in with the current work within the safe accommodation strategy to engage with the private sector and will be vital in ensuring that survivors in this group are made aware of the domestic abuse support available to them in Cambridgeshire.

#### 4.12 Sheltered Accommodation/Supported Accommodation/Hostels

Supported Accommodation providers commissioned by Cambridgeshire County Council must have a domestic abuse policy for staff and residents. Ideally working towards or having DAHA Accreditation, or "Make a Stand<sup>1</sup>" pledge from the Chartered Institute of Housing

#### 4.13 Victims with No Recourse to Public Funds

All commissioned domestic abuse services will work with clients with NRPF status to access the Domestic Violence Concession from the government where possible. Where a client is not eligible for this, they would still be eligible for all the options outlined within the strategy, with the exception of local refuge accommodation (if refuge is required, a placement would be sought elsewhere).

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<sup>1</sup> <https://www.cih.org/policy/make-a-stand>

#### 4.14 The interests of victims of domestic abuse & their children

The Domestic Abuse Act requires that the Partnership Board has:

- at least one person appearing to the authority to represent the interests of victims of domestic abuse.
- at least one person appearing to the authority to represent the interests of children of domestic abuse victims.

Through this strategy feedback mechanisms for victims and their children will be developed to ensure there is independent representation which operates from views gathered independently of the commissioned services.

## 5. Delivery

The Domestic Abuse & Sexual Violence Strategic Partnership Board and Violence Against Women & Girls Operations Group, will oversee the strategy in conjunction with the Tier 2 Local Authorities as part of the “Sub-Regional Housing Board”. Once published a working action plan will be developed to ensure all elements are working in conjunction with each other and the needs of all victims are being met appropriately, and there will be mechanisms in place to ensure effective oversight.



# EQUALITY IMPACT ASSESSMENT - CCC581487726

**Which service and directorate are you submitting this for (this may not be your service and directorate):**

Directorate	Service	Team
Place and Sustainability	Domestic Abuse and Sexual Violence Service	Domestic Violence & Sexual Violence

**Your name:** Danae Evans

**Your job title:** Safe Accommodation Strategy Programme Manager

**Your directorate, service and team:**

Directorate	Service	Team
Place and Sustainability	Domestic Abuse and Sexual Violence Service	Domestic Violence & Sexual Violence

**Your phone:** 07765245161

**Your email:** danae.evans@cambridgeshire.gov.uk

**Proposal being assessed:** Safe Accommodation Strategy 2024-27

**Business plan proposal number:** Cambridgeshire & Peterborough IDVA Service

**Key service delivery objectives and outcomes:** To refresh the existing Safe Accommodation Strategy 2021-2024 as required by the Domestic Abuse Act 2021 and seek Committee approval (COSMIC) for the Safe Accommodation Strategy 2024-2027. This not a key decision and there are no immediate commissioning implications. The Domestic Abuse Act 2021 set in statute that Tier One authorities must prepare and publish a local strategy based on a robust needs assessment that sets out ways in which provision for accommodation based domestic abuse support will be developed, commissioned and delivered. The first Safe Accommodation Strategy was published in 2021. Strategies must be reviewed every three years. Outcomes: To continue provision of domestic abuse mobile advocacy across Cambridgeshire & Peterborough. To continue provision of dispersed safe accommodation across Cambridgeshire & Peterborough. To continue the provision of domestic abuse support as laid out in the existing Safe Accommodation Strategy. To continue the provision of refuge spaces in Cambridgeshire. To increase support to those with learning difficulties experiencing domestic support across Cambridgeshire. To ensure survivors of domestic abuse across Cambridgeshire can receive domestic abuse support in their first language.

**What is the proposal:** The changes to the existing Safe Accommodation Strategy being proposed are: Removal of the role of Housing First IDVA from the Safe Accommodation Strategy going forward 2024-2027 due to financial viability. Supporting survivors experiencing domestic abuse who are sleeping rough or hidden homeless will be a continuing part of the Safe Accommodation Strategy 2024-27 as a role for the existing. Housing IDVAs. Removal of the support for DAHA (Domestic Abuse Housing Alliance) accreditation as this work is well underway with all districts and

City Councils either accredited or working towards accreditation. Being introduced into the Safe Accommodation Strategy 2024-2027. Shared Lives project survivors with learning disabilities: This is a pilot scheme and the DASV partnership are working with Cambridgeshire County Councils Shared Lives team to offer support to survivors of domestic with learning disabilities. The pilot led by the Shared Lives co-ordinator utilises the Shared Lives approach of welcoming people with support needs into their own homes. Eastern European IDVA: Eastern Europeans are the largest migrant group in Cambridgeshire and it is vital to have staff with cultural awareness of working with specific nationalities helping domestic abuse survivors overcome cultural and language barriers to accessing services. The interest of the survivors of domestic abuse and their children: the DASV partnership board to have at least one person appearing to the County Council to represent the interest of survivors of domestic abuse, also a person representing the interests of children of domestic abuse survivors. Feedback mechanisms will be developed to ensure there is independent representation which operates from views gathered independently of commissioned services.

**What information did you use to assess who would be affected by this proposal?:** The refreshed Safe Accommodation Strategy for 2024-2027 has been taken to the Housing Board for Cambridgeshire & Peterborough for consultation. The Safe Accommodation Strategy has been informed by the VAWG (Violence Against Women & Girls) needs assessment. The County Councils Safe Accommodation Strategy 2024-2027 has the 'Whole Housing Approach' at its core. This approach is endorsed by the Domestic Abuse Commissioner Nicole Jacobs as well as being highlighted as good practice within the governments Domestic Abuse Act 2021 guidance to local authorities.

**Are there any gaps in the information you used to assess who would be affected by this proposal?:** No

**Does the proposal cover:** Specific teams, All service users/customers/service provision in specific areas/for specific categories of user

**Which particular employee groups/service user groups will be affected by this proposal?:** Staff working with the existing IDVA service as Housing IDVAs and the also the wider IDVA team. Those people in Cambridgeshire who have subjected to domestic abuse and are working with specialist domestic abuse services.

**Does the proposal relate to the equality objectives set by the Council's EDI Strategy?:** Yes

**Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups:** Over represented

**Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities?:** Yes

**Does the proposal relate to an area with known inequalities?:** Yes

**What is the significance of the impact on affected persons?:** The accommodation strategy will ensure that those subjected to domestic abuse in Cambridgeshire will have access to a range of tailored housing options and initiatives to allow survivors greater choice in whether to relocate or remain safely in their existing accommodation. The range of housing options enables agencies and organisations to work more collaboratively in the best interests of survivors of domestic abuse. The options and initiatives look to benefit the long term safety of survivors and their children as well



as managing crisis situations. The strategy will ensure the needs of all survivors with relevant protected characteristics are considered and met, including sex, race, gender, language, religion, sexual orientation, age, health and disabilities

**Category of the work being planned:** Cambridgeshire Safe Accommodation Strategy 2024-2027

**Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)?:** No

**Age:** The Safe Accommodation Strategy aims are to ensure that the needs of all survivors of domestic abuse in Cambridgeshire with protected characteristics are considered and met, including: age, sex, disability, race, gender, gender reassignment, religion, sexual orientation, marriage/civil partnership, pregnancy & maternity, socio-economic inequalities, health and disabilities.

**Disability:** As above

**Gender reassignment:**

As above

**Marriage and civil partnership:** As above

**Pregnancy and maternity:** As above

**Race:** As above

**Religion or belief (including no belief):** As above

**Sex:** As above

**Sexual orientation:** As above

**Socio-economic inequalities:** As above

**Head of service:** Lisa Riddle

**Head of service email:** lisa.riddle@cambridgeshire.gov.uk

**Confirmation:** I confirm that this HoS is correct



## Corporate Performance Report – Quarter 3 2023/24

To:	Communities, Social Mobility and Inclusion Committee
Meeting Date:	21 March 2024
From:	Executive Director of Strategy and Partnerships
Electoral division(s):	All
Key decision:	No
Forward Plan ref:	Not Applicable
Executive Summary:	This report provides an update to the committee on the performance monitoring information for the 2023/24 quarter 3 period, October to December 2023.
Recommendation:	The committee is asked to: <ul style="list-style-type: none"><li>a) Note and comment on performance information and act, as necessary; and</li><li>b) Approve the proposed changes to key performance indicators, as set out in section 4 of this report.</li></ul>

Officer contact:

Name: Richard Springbett  
Post: Governance and Performance Manager, Strategy and Partnerships  
Email: [Richard.Springbett@cambridgeshire.gov.uk](mailto:Richard.Springbett@cambridgeshire.gov.uk)

# 1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 This report analyses key performance indicators (KPIs). The nature of this committee means that the indicators are aligned to multiple Ambitions, including but not limited to, Ambition 4 'People enjoy healthy, safe and independent lives through timely support that is most suited to their needs', Ambition 5 'People are helped out of poverty and income inequality', and Ambition 6 'Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised'.

## 2. Background

- 2.1 The Performance Management Framework sets out that Policy and Service Committees should:

- Set outcomes and strategy in the areas they oversee
- Select and approve the addition and removal of KPIs for committee performance reports
- Track progress quarterly
- Consider whether performance is at an acceptable level
- Seek to understand the reasons behind the level of performance
- Identify remedial action

- 2.2 This report, delivered quarterly, continues to support the committee with its performance management role. It provides an update on the status of the selected KPIs which track the performance of the services the committee oversees.

- 2.3 This report covers the period of quarter three 2023/24, up to the end of December 2023.

- 2.4 The most recent data for indicators for this committee can be found in the dashboard at Appendix 1.

The dashboard includes the following information for each KPI:

- Current and previous performance and the projected linear trend.
- Current and previous targets. Please note that not all KPIs have targets, this may be because they are being developed or the indicator is being monitored for context.
- Red / Amber / Green / Blue (RAGB) status.
- Direction for improvement to show whether an increase or decrease is good.
- Change in performance which shows whether performance is improving (up) or deteriorating (down).
- The performance of our statistical neighbours. This is only available, and therefore included, where there is a standard national definition of the indicator.
- KPI description.
- Commentary on the KPI.

- 2.5 The following RAGB criteria are being used:

- Red – current performance is 10% or more from target.
- Amber – current performance is off target by less than 10%.
- Green – current performance is on target or better by up to 5%.

- Blue – current performance is better than target by 5% or more.
- Baseline – indicates performance is currently being tracked in order to inform the target setting process.
- Contextual – these KPIs track key activity being undertaken, to present a rounded view of information relevant to the service area, without a performance target.
- In development - KPI has been agreed, but data collection and target setting are in development.

### 3. Main Issues

3.1 Current performance of KPIs monitored by the Committee is set out in the table below, with detailed commentary for each indicator in Appendix 1:

Status	Number of KPIs	Percentage of KPIs*
Red	2	11%
Amber	2	11%
Green	4	21%
Blue	3	16%
Baseline	-	%
Contextual	7	37%
In Development	1	5%
Suspended	-	%

\*Figures may not add to 100 due to rounding.

3.2 Paragraph 3.1 of this report shows the breakdown of RAG status for this committee’s indicator set. Seven indicators saw an improvement in performance from quarter 2, reported to the committee in January 2024.

- One indicator moved from Red to Blue: Indicator 136 ‘Number of learners from across Cambridgeshire and Peterborough that have been enrolled onto a course’.
- Two indicators moved from Red to Green: Indicator 137 ‘Number of enrolments which support skills development to aid progression’ and Indicator 222 ‘Percentage of business brought into compliance in all priority areas following inspection/intervention’.
- One indicator moved from Red to Amber: Indicator 38 ‘Total digital engagements quarterly - Library Service’.
- Two indicators moved from Amber to Green: Indicator 138 ‘Percentage of courses that have been achieved’ and Indicator 198 ‘The percentage of clients engaging with Independent Domestic Violence Advocacy (IDVA) Service’.
- One indicator moved from Green to Blue: Indicator 221 ‘Number of hours of business advice provided to businesses under primary authority’.

3.3 There are two red indicators for commentary this quarter: Indicator 36 ‘number of active library users’ and Indicator 37 ‘number of visits made to library sites reported quarterly’.

## Indicator 36: Number of active library users

- 3.3.1 The marginal decline seen in quarter 3 compared to quarter 2 reflects the impact of the Christmas period and libraries being closed, alongside a six-week closure of one of the Council's busiest libraries in St Neots (closed for the installation of new lighting and air source heat pump installation). The service projects this will more than recover in the next quarter and the service will see end of year growth towards the challenging target. There has been an increase of 10,441 active library users compared with quarter 3 2022-23.
- 3.3.2 Quarter 4 sees a new aspect of the library warm hub offer, as a partnership with Living Sport brings about indoor activity to run alongside the warm drinks and company. This follows a successful pilot in East Cambridgeshire and Fenland that helped engage new groups, such as a veteran's group in March.

## Indicator 37: Number of visits made to library sites reported quarterly

- 3.3.3 Previously reported figures may have changed as estimated or missing data is replaced with actual data. Use of libraries remains seasonal, with variations due to weather and bank holidays, so quarters should be reviewed against the previous year rather than the previous quarter.
- 3.3.4 Quarter 3 is always quieter than Quarter 4, with Christmas closures impacting footfall. However, the service remains up on the previous year, with an extra 10,000 visits, despite the closure of St Neots library for building works. Footfall is returning to larger libraries, with a warm hub offer that is expanding at more sites, including central library, and high street libraries are beginning to see sustained increases in footfall.
- 3.3.5 Quarter 4 will see some library closures for building works, with small cosmetic works due at Rock Road and Arbury Libraries.
- 3.4 There are seven indicators which are identified as contextual. Not all indicators have targets. This may be because targets for these KPIs are being developed or the indicator is being monitored for context.

## 4. Conclusion and recommendations

- 4.1 Following feedback from the committee in January 2024, it is recommended that the following changes are made to the key performance indicators for the committee. These changes are designed to highlight key work within the service and are proposed for implementation from April 2024 onwards.

### 4.2 Change of target for Indicator 36: Number of active library users

The current target is based on pre-pandemic levels of active library users. To reflect the latest patterns of library use, a new target of an annual 2% increase compared to the previous year is proposed. This reflects the aim of the service to grow the number of active library users, whilst showing performance versus a relatable target.

#### 4.3 Change of target for Indicator 37: Number of visits made to library sites reported quarterly.

The current target is based on pre-pandemic levels of library users. To reflect the latest patterns of library use, a new target of 2% increase compared to the previous year is proposed. This reflects the service aim to consistently increase visits to library sites across Cambridgeshire. Commentary for Indicator 37 will reflect the work that is being undertaken to help achieve this, such as activities and sessions run as well as highlighting the different initiatives in place to support the wider community such as warm hubs.

#### 4.4 Removal of Indicator 38: Total digital engagements quarterly - Library Service

Indicator 38 was developed during the pandemic to show how libraries continued to engage with the community. Whilst the library service will continue to engage both digitally and through its libraries, the indicator does not provide the same vital insight that it did in previous years. Instead, it is proposed that it is replaced with a new indicator that more accurately reflects the current library service. This is outlined in paragraph 4.5 of this paper.

#### 4.5 New proposal: Key library activity against council ambitions:

This proposed indicator will change each quarter to provide the committee with a contextual update on key library related activity that happens throughout the year. It will also provide valuable context on the impact it makes on residents and communities in line with the council's strategic ambitions. The proposed focus on libraries is as a result of the investment in the service agreed during the budget setting process for 2024/2025 and to profile the contribution of the service as part of our Closer to Communities work.

The four proposed updates are:

Quarter 4 Corporate Performance Report (July committee) - Ambition 4: People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs.

- Number of digital assistant events
- Number of events and attendance for the Library Presents Programme
- Number of businesses supported by the Business & Intellectual Property Centre
- Number of digital engagements

Quarter 1 Corporate Performance Report (October committee) - Ambition 5: People are helped out of poverty and income inequality.

- Number of IT devices loaned
- Take up of the National Databank scheme
- Number of events and days offered to support warm hubs

Quarter 2 Corporate Performance Report (January committee) - Ambition 7: Children and Young People have opportunities to thrive.

- Number of starters and finishers of the Summer Reading Challenge
- Number of young people volunteering for the Summer Reading Challenge

- Annual number of events and attendees for children under 5 years old

Quarter 3 Corporate Performance Report (March committee) - Ambition 3: Health Inequalities are reduced.

- Number of active members over the age of 60
- Number of adult events
- Number of home library users and volunteers.

4.6 Removal of Indicator 174 ‘No. of Community Youth Providers participating within our (Youth in Communities) Network’.

This indicator is currently classified as in development whilst officers explored the quality of the data available and the best way to present Community Youth Providers. This work has concluded that with the data currently available, there is not a suitable way to present this indicator. New indicators for youth provision are proposed in paragraphs 4.7 and 4.8.

4.7 Proposal of new indicator: Number of youth and community organisations supported with initial seed funding.

The service operates a “Community Reach Fund” to support grassroots community development. Groups being supported by the team are able to access small grants to help with initial set up costs, or to test out a new activity or area of work. Groups are then often supported to access other external funding opportunities. Measuring the number of groups accessing funding is a good performance indicator to demonstrate the support for very small, fledgling local youth and community organisations.

4.8 Proposal of new indicator: Impact of seed funding on youth and community organisations after 12 months.

This indicator follows on from the one in paragraph 4.7, with the aim to show the impact and potential return on investment of the initial seed funding.

## 5. Significant Implications

5.1 This report monitors quarterly performance. There are no significant implications within this report.

## 6. Source Documents

6.1 None



Produced on: 07 March 2024



# Performance Report

## Quarter 3

### 2023/24 financial year

Communities, Social Mobility and Inclusion Committee

Governance & Performance  
Cambridgeshire County Council  
[governanceandperformance@cambridgeshire.gov.uk](mailto:governanceandperformance@cambridgeshire.gov.uk)

## Key

Data Item	Explanation
<b>Target / Pro Rata Target</b>	The target that has been set for the indicator, relevant for the reporting period
<b>Current Month / Current Period</b>	The latest performance figure relevant to the reporting period
<b>Previous Month / previous period</b>	The previously reported performance figure
<b>Direction for Improvement</b>	Indicates whether 'good' performance is a higher or a lower figure
<b>Change in Performance</b>	Indicates whether performance is 'improving' or 'declining' by comparing the latest performance figure with that of the previous reporting period
<b>Statistical Neighbours Mean</b>	Provided as a point of comparison, based on the most recently available data from identified statistical neighbours.
<b>England Mean</b>	Provided as a point of comparison, based on the most recent nationally available data
<b>RAG Rating</b>	<ul style="list-style-type: none"> <li>• <b>Red</b> – current performance is off target by more than 10%</li> <li>• <b>Amber</b> – current performance is off target by 10% or less</li> <li>• <b>Green</b> – current performance is on target by up to 5% over target</li> <li>• <b>Blue</b> – current performance exceeds target by more than 5%</li> <li>• <b>Baseline</b> – indicates performance is currently being tracked in order to inform the target setting process</li> <li>• <b>Contextual</b> – these measures track key activity being undertaken, to present a rounded view of information relevant to the service area, without a performance target.</li> <li>• <b>In Development</b> - measure has been agreed, but data collection and target setting are in development</li> </ul>
<b>Indicator Description</b>	Provides an overview of how a measure is calculated. Where possible, this is based on a nationally agreed definition to assist benchmarking with statistically comparable authorities
<b>Commentary</b>	Provides a narrative to explain the changes in performance within the reporting period
<b>Actions</b>	Actions undertaken to address under-performance. Populated for 'red' indicators only
<b>Useful Links</b>	Provides links to relevant documentation, such as nationally available data and definitions

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
107,236	↑	95,100	96,326	Declining

**RAG Rating**

Red

**Indicator Description**

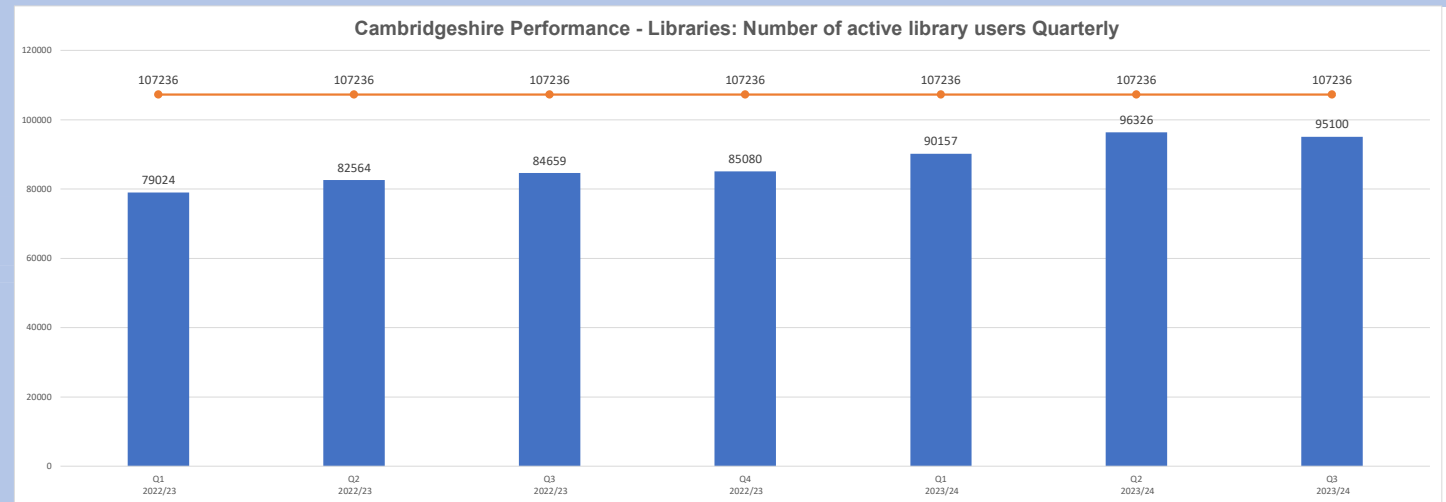
This indicator shows the total number of unique people who have used their library card to access services in the last 12 months.

This is measured by our library management system, when someone interacts with it using their library card. This includes anyone who has borrowed a book, used our eBooks, borrowed a library pc, or used Open Plus to access a staffless library. It does not include unique users who may simply visit library space and use services without making a transaction such as event attendance, wi-fi usage, or studying.

This is important for defining how well-used library services are and our engagement with the community. The target is based on our position in March 2020, before the pandemic, and reflects the work to re-engage all portions of the community with the library service again after the lengthy break.

**Useful Links**

[The local area benchmarking tool from the Local Government Association](#)



**Commentary**

The marginal decline seen this quarter reflects the impact of Christmas period and libraries being closed, alongside 6 week closure of one of the busiest libraries in St Neots (new lighting an air source heat pump installation). The service projects this will more than recover in the next quarter and the service will see end of year growth towards the challenging target. There has been an increase of 10,441 active library users compared with quarter 3 2022-23.

**Actions**

Q4 sees a new aspect of the warm hub launch as a partnership with living sport brings about indoor activity to run alongside the warm drinks and company. This is following a successful pilot in East Cambs and Fenland that helped engage new groups as varied as veterans group in March to looked after adults in March. Know Your Neighbourhood will launch in Fenland with a scheme to engage volunteering and engagement with March and Chatteris libraries.

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
475,381	↑	365,716	380,018	Declining

RAG Rating

Red

**Indicator Description**

The indicator represents the total number of visits made to libraries.

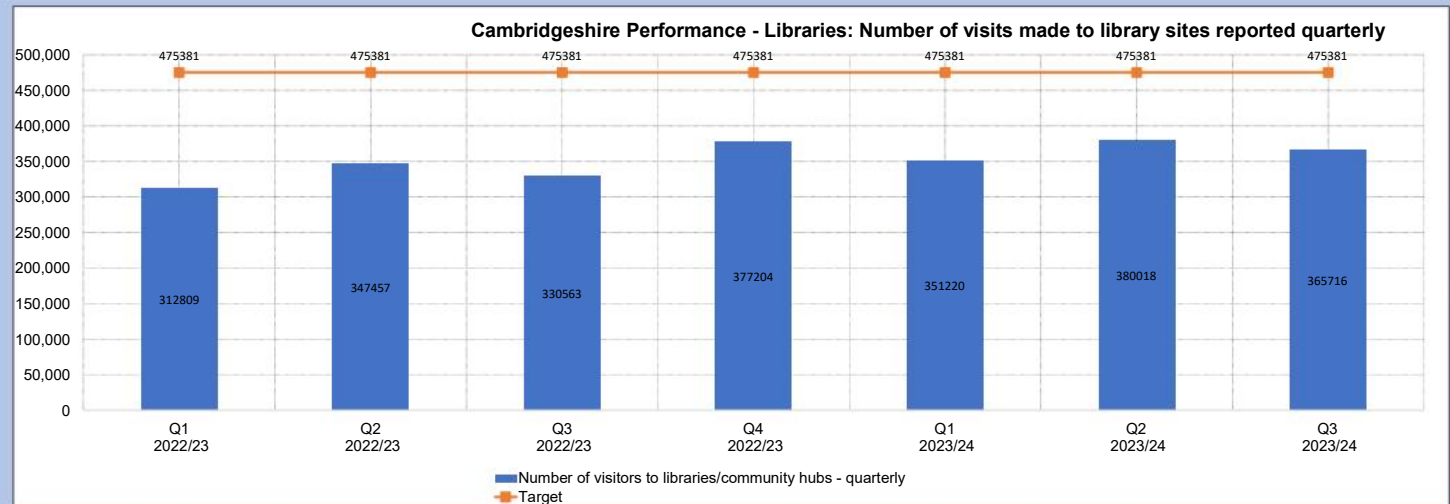
This is measured through electronic gate counters in libraries that record people entering the buildings. It represents attendance at library venues, but does not include engagement from outreach events or activities that take place outside or in other venues.

It is an important indicator for how well-used library buildings are and ability to attract people into our services.

Targets are based on performance in the pre-pandemic year as we look to recover the service or understand any fundamental changes in behavior that have occurred during this time.

**Useful Links**

[The local area benchmarking tool from the Local Government Association](#)



**Commentary**

Previously reported figures may have changed as estimated or missing data is replaced with actual data. Use of libraries remains seasonal with variations due to weather and bank holidays etc. so quarters should be reviewed against previous year rather than previous quarter.

Q3 is always quieter than Q4 with Christmas closures impacting footfall. However the service remains up on the previous year with an extra 10,000 visits despite closure of St Neots library for building works. Footfall is returning to the larger libraries with a warm hub offer which is expanding at more sites including central library and high st libraries are beginning to see sustained increases in footfall.

**Actions**

Q4 will see some library closures for building works with small cosmetic works due at Rock Road and Arbury Libraries. Larger projects at Yaxley and Rock Road may fall into new financial year. A new Whats On brochure will run for February to May and will include the Living Knowledge Network Fantasy Display on tour with associated events as well as the new indoor sports activities beyond East Cambs and Fenland rolling out.

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
327,616	↑	325,589	276,954	Improving

**RAG Rating**

Amber

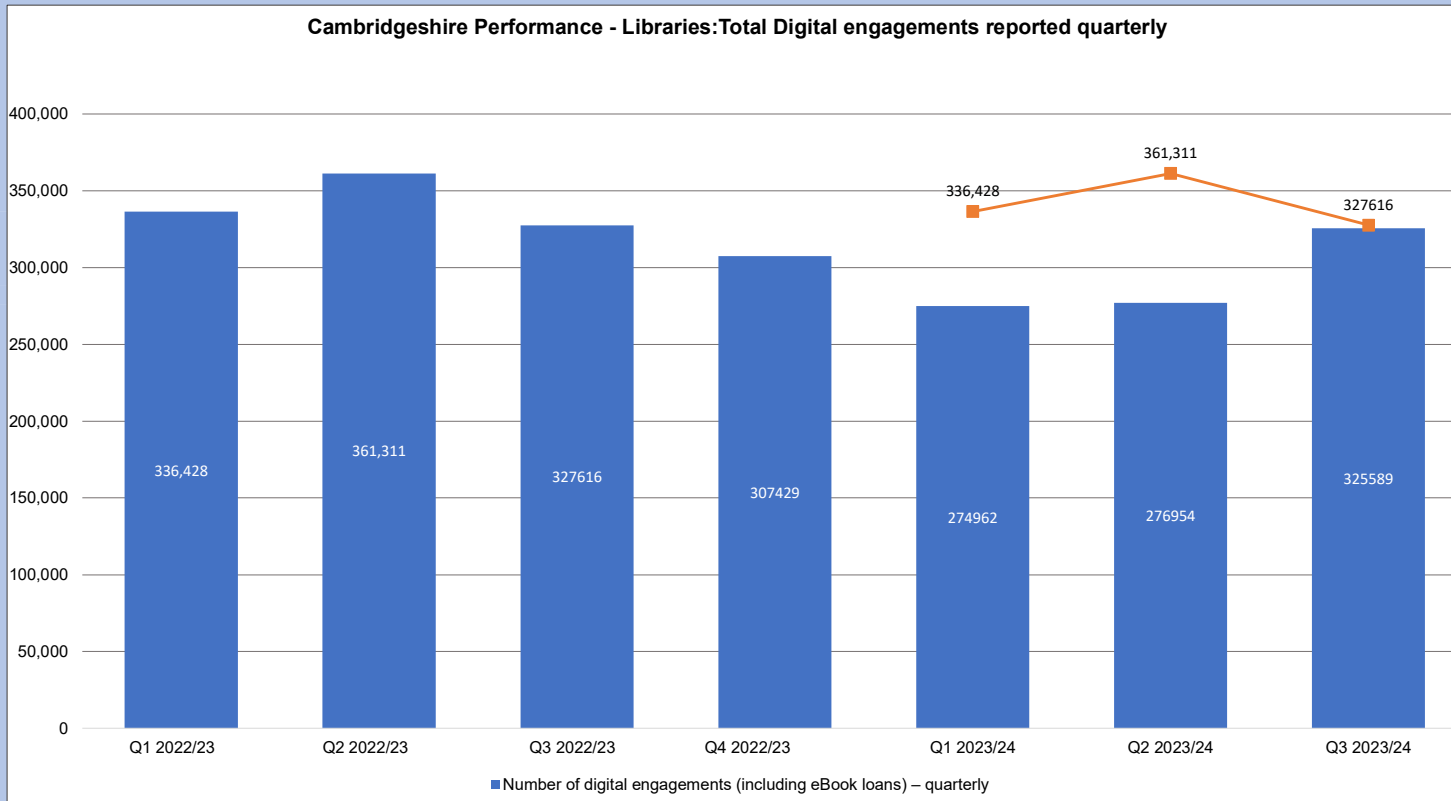
**Indicator Description**

This indicator represents total digital engagements with the library service. It does not include online use of library accounts or e-services.

It is a measure of engagements with social media channels and the e-newsletter.

It is an indicator of new ways of engaging as services move onto different channels and represents the additional reach libraries can have beyond their physical environments.

Targets are based on performance in previous year as we look to sustain the service that developed quickly over the last couple of years.



**Commentary**

There is growth along targeted channels such as the families Facebook page. X/Twitter remains a cause for concern with figures unrecognizable from a year ago as use of the platform plummets. However, there is increased active engagement from this platform (more people following links) so while visibility remains down as the platform renegotiates how it shares information with other partners, those who are using it are active and so it remains an important platform for the service.

A strong Q3 performance reflects the impact of a fully staffed team and the roll-out of more training across the service. In particular some positive engagement with Instagram Reels and Facebook Stories has helped the service increase its reach to new audiences.

**Useful Links**

[The local area benchmarking tool from the Local Government Association](#)

**Actions**

Training continues to be rolled out to engage more staff with content creation and we are engaging with the central Communications team on the rollout of a winter welcome and warm hub offer in libraries, which will step up in the new year.

Target	Direction for Improvement	Current Quarter	Quarter 3 22/23	Change in Performance
1734	↑	1857	1892	Declining

RAG Rating

Blue

**Indicator Description**

This indicator shows the number of people enrolled in Cambridgeshire Skills. The actual figure includes learners engaged by direct delivery and our internal and external delivery partners. The target and actual figures are cumulative.

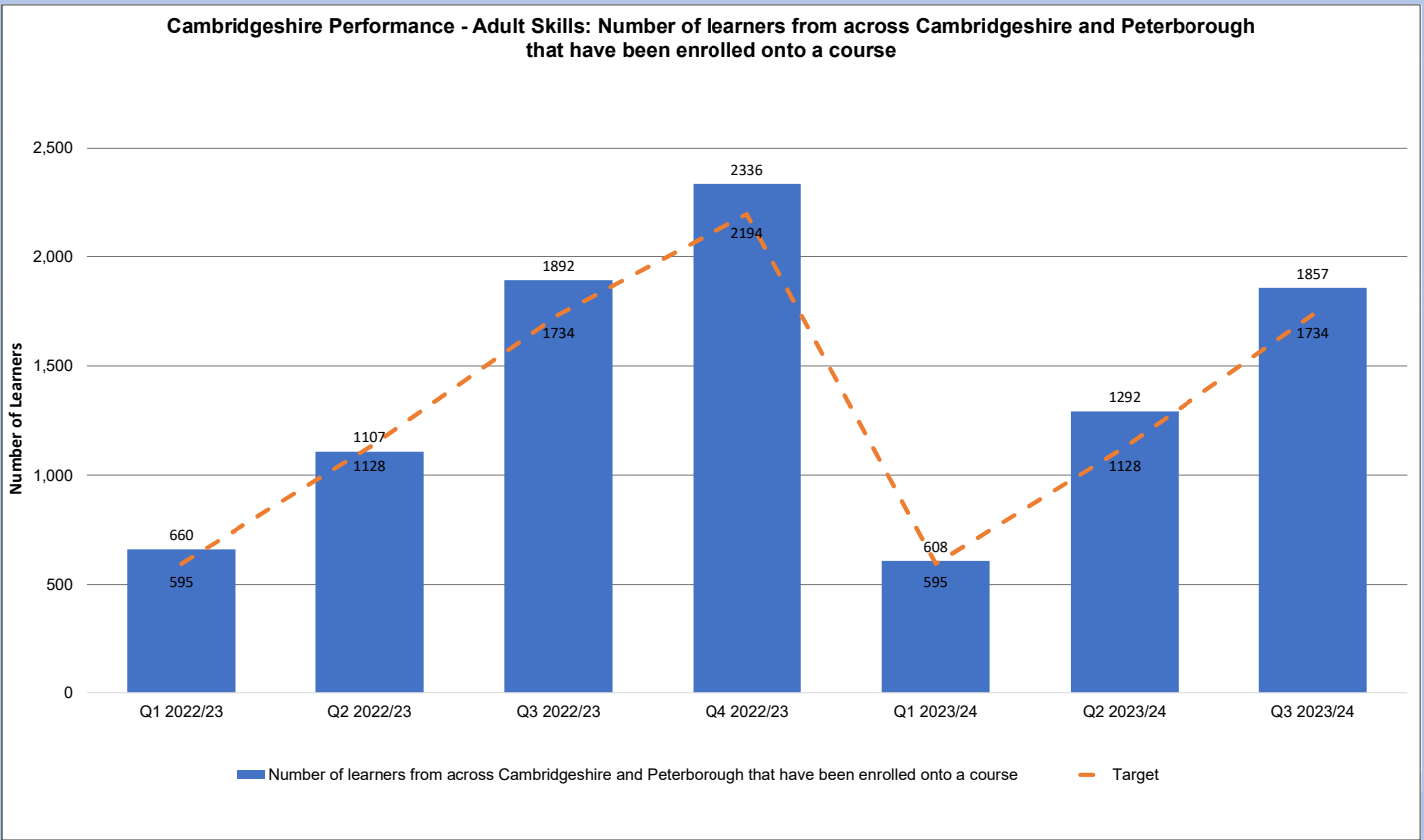
This indicator refers to the total number of learners engaged and recruited onto courses. This is because a single learner can have multiple enrolments for each financial year.

The indicator does not refer to the total number of enrolments, as a single learner can have multiple enrolments and outcomes.

The target number of learners to engage and enrol onto skills provision has been aligned with the delivery plan that has been submitted to the CPCA against the Adult Education Budget Contract.

Numbers provided against this indicator is our learner target for our allocation of the Cambridgeshire and Peterborough devolved Adult Skills budget.

Learners can only be counted under this target if they are residents of Cambridgeshire and Peterborough.



**Commentary**

The service's clear strategic aims and focused delivery plans is based on the needs of local residents of Cambridgeshire which has provided a foundation to target the right learners with the right provision to engage with individuals. As a county-wide service, each local area's need is also understood and responded to. Having this stronger strategic plan has led to the service working with internal and external key partners to reach and target learners with the most need. Work with these partners has provided insight to local demand and collaboration on design of course offer. The accessibility and visibility of the service has greatly improved and provided better access to learning for individuals hence the increase in learner recruitment. The service is now the lead provider in Cambridgeshire for essential qualification in Functional Skills in English, Math and IT, due to other training providers focusing on other areas. By providing a range of offers in these core qualification areas the reach and partnership with local employers and community partners has grown as the service is able to provide access to a core skill and lead to an increase in recruiting more learners.

**Useful Links**

**Actions**

Continue to work with partners to target and respond to learner demand.

Target	Direction for Improvement	Current Quarter	Quarter 3 22/23	Change in Performance
2254	↑	2301	2741	Declining

RAG Rating

Green

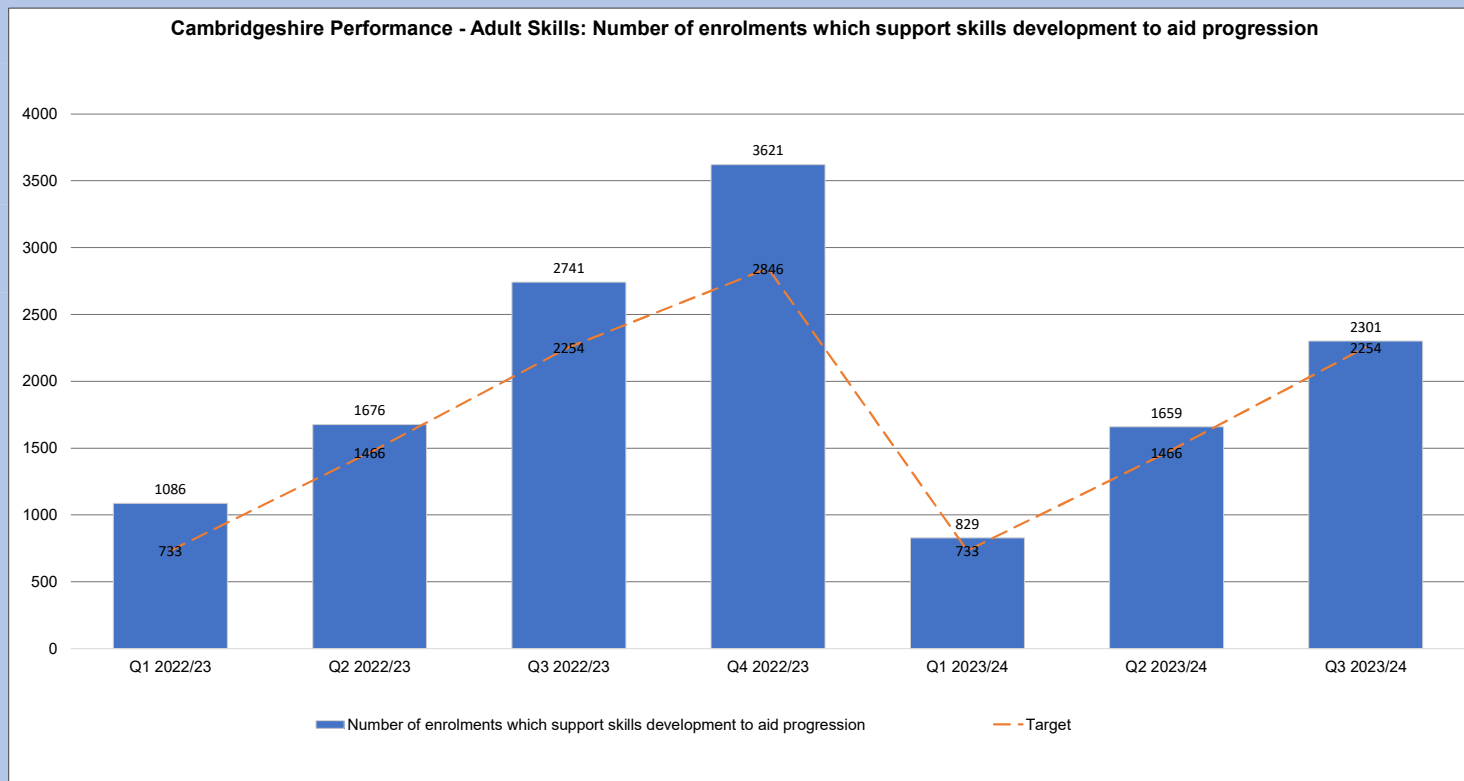
**Indicator Description**

The enrolment figure used includes delivery from both our direct delivery and our internal and external partner delivery.

The target and actual figures are cumulative for each financial year. This indicator links to the total number of enrolments completed by a learners. Learners can undertake a number of enrolments.

The target number of enrolments has been aligned with the delivery plan that has been submitted to the CPCA against the Adult Education Budget Contract.

Numbers provided against this indicator is for enrolments onto courses that support local priority sectors identified in the LSIP and the CPCA Skills Strategy.



**Commentary**

The service's clear strategic aims and focused delivery plans is based on the needs of local residents of Cambridgeshire which has provided a foundation to target the right learners with the right provision to engage with individuals. As a county-wide service each local area need is also understood and responded to. Having this stronger strategic plan has led to the service working with internal and external key partners to reach and target learners with the most need. Work with these partners has provided insight to local demand and collaboration on design of course offer. The accessibility and visibility of the Service has greatly improved and provided better access to learning for individuals hence the increase in learner recruitment. The Service is now the lead provider in Cambridgeshire for essential qualification in Functional Skills in English, Math and IT, due to other training providers focusing on other areas. By providing a range of offers in these core qualification areas the reach and partnership with local employers and community partners has grown as we are able to provide access to a core skill and lead to an increase in recruiting more learners. Through the design of course progression pathways learners are moving through multiple courses and levels which provides them with the required skills and qualifications need for life and work. By also providing learners with access to careers support this service has also seen learner move through multiple courses to support their employment needs.

**Useful Links**

**Actions**

As responsive service that responds to need, the service will continue to work with partners to put on courses to meet demand. Through recruitment of another Careers and Progression Officer this will widen acc

Target	Direction for Improvement	Current Quarter	Quarter 3 22/23	Change in Performance
95%	↑	97%	96%	Improving

RAG Rating

Green

**Indicator Description**

The figure provided is the percentage of learners who completed the full length of the course (retained) and also achieved the required course outcome (set course aims/qualification)

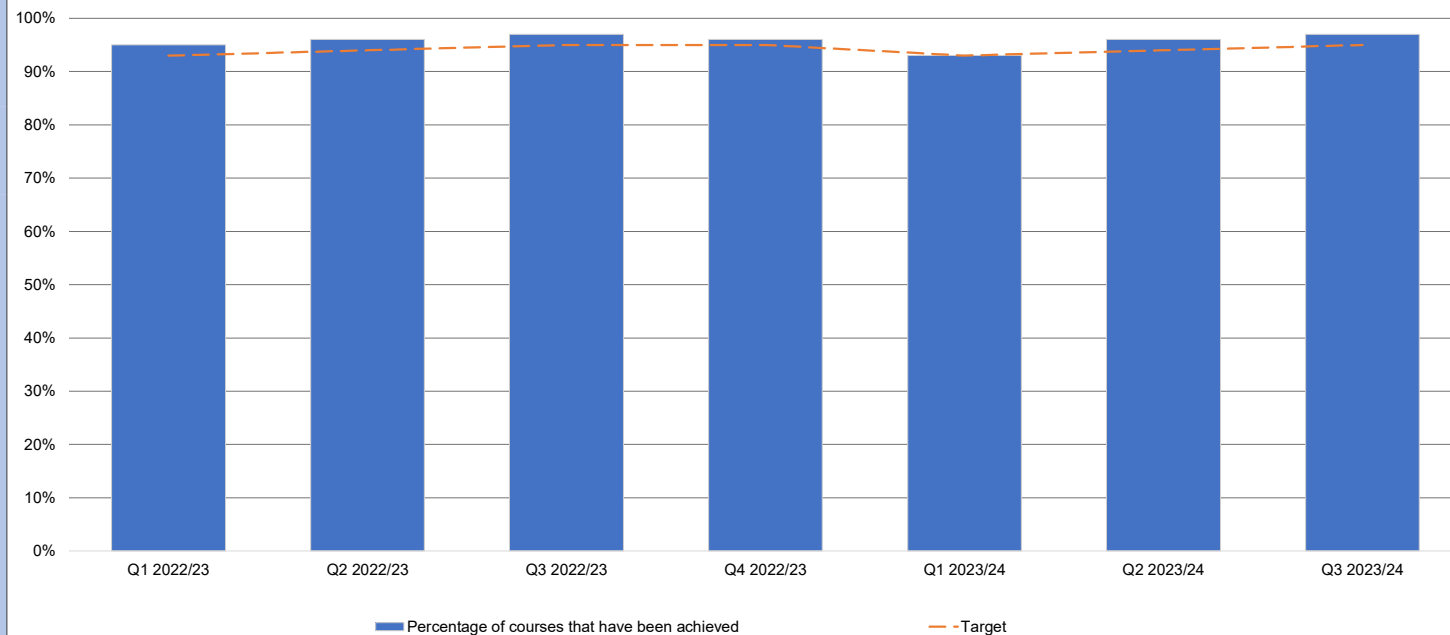
The number includes those courses delivered by the whole service delivery.

The retention figure in this indicator refers to the number of course enrolments where the course was fully attended, out of the total enrolments.

This target has been set to align to the national benchmark for Local Authority Adult Skills Services

**Useful Links**

Cambridgeshire Performance - Adult Skills: Percentage of courses that have been achieved



**Commentary**

Through a continuous process of performance monitoring and system review on learner achievement rate, potential risk areas that could impact on this performance indicator were identified timely and actions implemented to manage the actual performance. The range of strategies that have been implemented were monitoring the quality of teaching strategies, tutor development and CPD to improve the support they provide to a range of learners needs, work with individual learners to identify potential personal barriers that could impact on them achieving the qualification and implemented the correct support to enable individuals to continue with their learning and achieve. This has included using support funding to pay for travel, childcare, purchase of resources, and lending of equipment. The focus on implementing appropriate strategies to meet individual needs has enable more learners to achieve their learning and overall improve the service performance against this performance area.

**Actions**

Continue to apply strategies to maintain or increase achievement rate in remaining quarters.

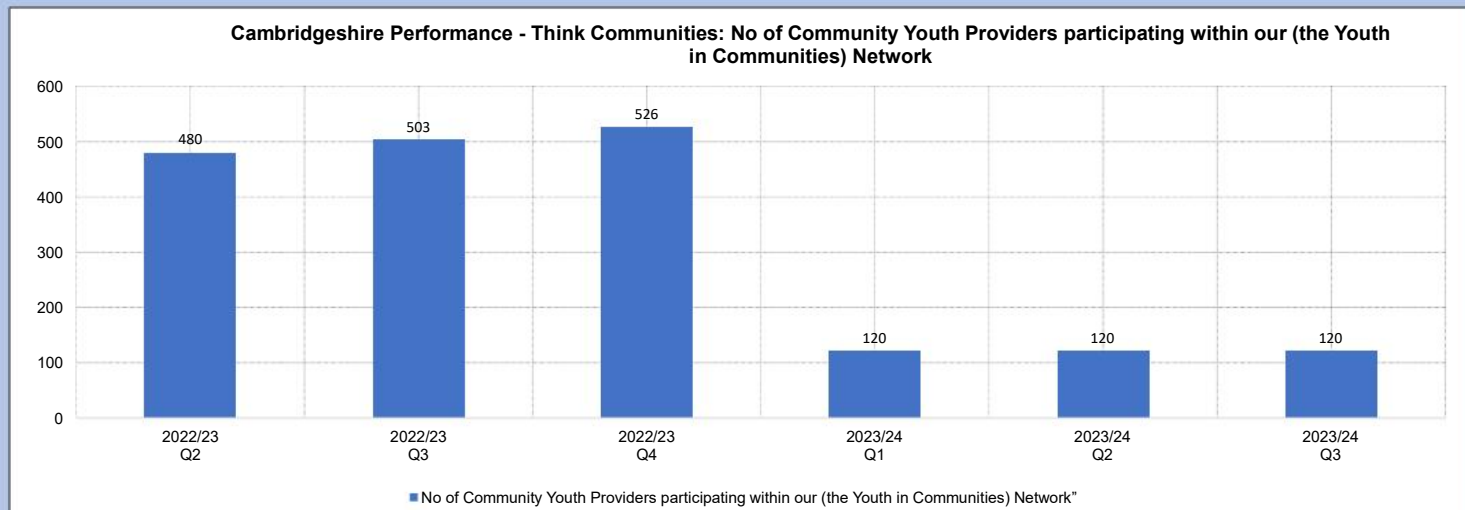


Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
In Development	↑	120	120	Unchanged
<b>RAG Rating</b>				
In Development				

**Indicator Description**

The Youth in Communities network works with community youth providers to build capacity in the system. This indicator is a count of the number of unique providers engaged within the network that the team has supported within each quarter.

**Useful Links**



**Commentary**

Historically this measure captured the number of contacts in a reporting period rather than the number of unique providers. For example, if one provider attended a training event, and made contact for support with funding, and contacted regarding a query around governance, the same provider would have been counted three times in the same quarter. There are 120 youth providers operating in Cambridgeshire being supported by the Communities Service. All are in regular contact, and some more than others depending on need at a particular time.

**Actions**

Baseline	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
872	NA	789	944	N/A

**RAG Rating**

Contextual

**Indicator Description**

This indicator shows the number of cases opened with the Coroner Service Case Management System. This includes, a case related to a death referred to the service by partner agencies, such as the police or a doctor, in which the death is unexpected or unnatural, the deceased died while in custody or otherwise in state detention, or if any other statutory requirement is triggered (such as death due to suspected industrial disease). The Coroner will review cases and in circumstances where the cause of death is natural and the need to investigate further is not required, the case will be closed without the need for further investigation.

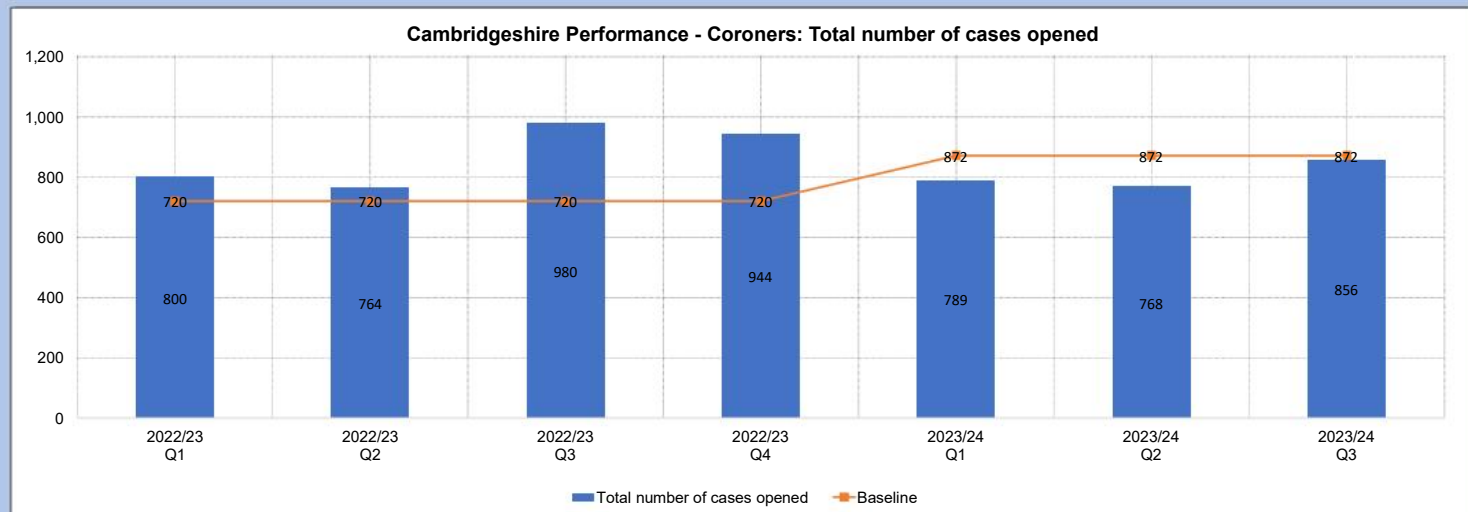
The KPI demonstrates the volume of cases opened, as well as providing data on trends when compared to previous Quarters / Years. The figure is all new cases opened within the quarter, not the number of active live cases, and this figure can be found in the commentary.

Each case is recorded on the Coroner Service Case Management System, with reports run each quarter.

The baseline is derived from 2022/23 annual figure and divided by 4 to give a quarterly baseline

**Useful Links**

There is no public facing data available for this KPI



**Commentary**

To date in 2023/24 there are 5% fewer cases opened.

There were fewer referrals into the service in Q3 resulting in fewer cases being open compared to the same quarter last year. This continues the trend seen in Q1 of this year. The Service has no influence over the number of cases referred.

If this trend continues, there would be fewer cases opened in 2023/24 than the previous year.

Total number of active open cases at the close of the quarter is 773.

**Actions**

Indicator 176: Total number of cases closed

[Return to Index](#)

March 2024

Baseline	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
880	N/A	795	810	N/A

RAG Rating

Contextual

Indicator Description

This indicator shows the number of cases closed on the Coroner Service Case Management System. A case related to a death referred to the service by partner agencies, such as the police or a doctor, in which the death is unexpected or unnatural, the deceased died while in custody or otherwise in state detention, or if any other statutory requirement is triggered (such as death due to suspected industrial disease). The Coroner will review cases and in circumstances where the cause of death is natural and the need to investigate further is not required, the case will be closed without the need for further investigation.

The KPI demonstrates how the service is managing cases referred in terms of volumes, as well as trends when compared to previous Quarters / Years.

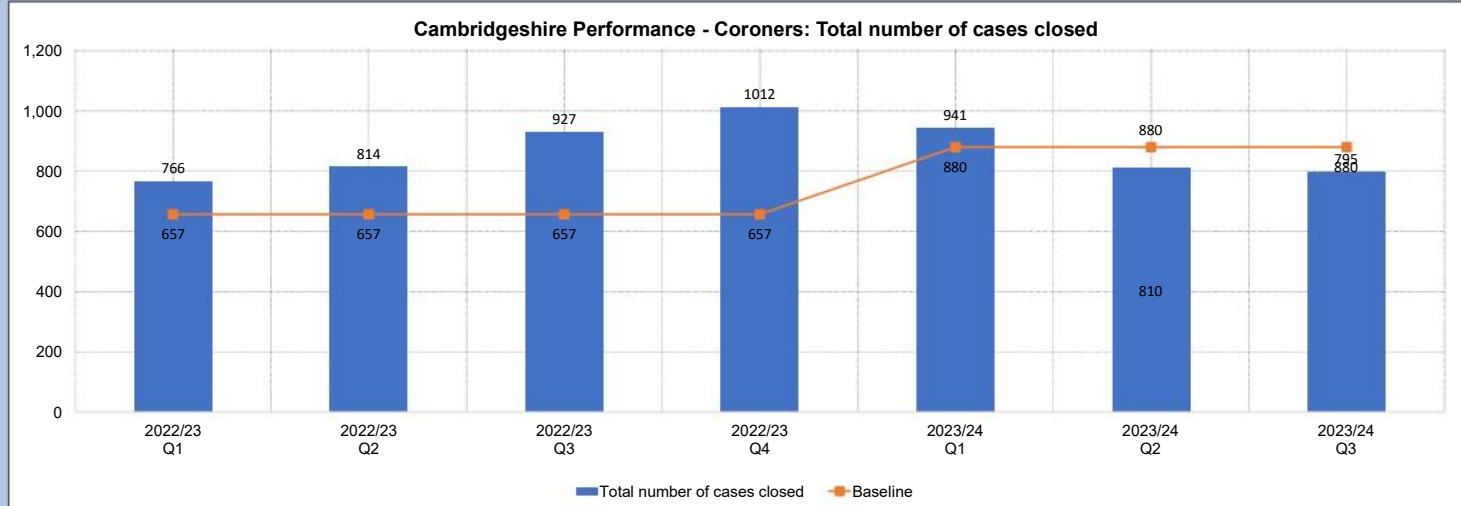
The figure shows the number of cases closed within the quarter and not the number of active live cases, which can be seen in the commentary.

Each case is recorded on the Coroner Service Case Management System, with reports run each quarter.

The baseline is derived from 2022/23 annual figure and divided by 4 to give a quarterly baseline

Useful Links

There is no public facing data for this KPI



Commentary

The total number of live cases at the close of Q3 was 796, compared to 740 in Q2 - a 7% increase. Despite fewer cases being closed the increase in live cases reflects staffing levels (sickness and leave).

The total number of live cases as of close of Q1 was 773. Total number of live cases at the close of Q2 is 740.

Q4 figures for 2022/23 were particularly high because there was a focus on closing off cases that could be resolved quickly. This reflecting positively on the national performance return. 2023/24 Q1 figures are an improvement on 2022/23 figure, demonstrating measures that have been implemented to increase effectiveness have been working.

Actions

Indicator 177: Total number of Inquests opened

Baseline	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
148	NA	107	120	N/A

RAG Rating

Contextual

Indicator Description

This indicator shows the total number of inquests opened by the Coroners Office. A case becomes an Inquest where the death is unnatural, if the cause of death means that an Inquest is mandatory (such as deaths in state detention or at a workplace, for example), or if an Inquest is triggered by any other reason. All Inquests are heard in public at a Coroner's Court.

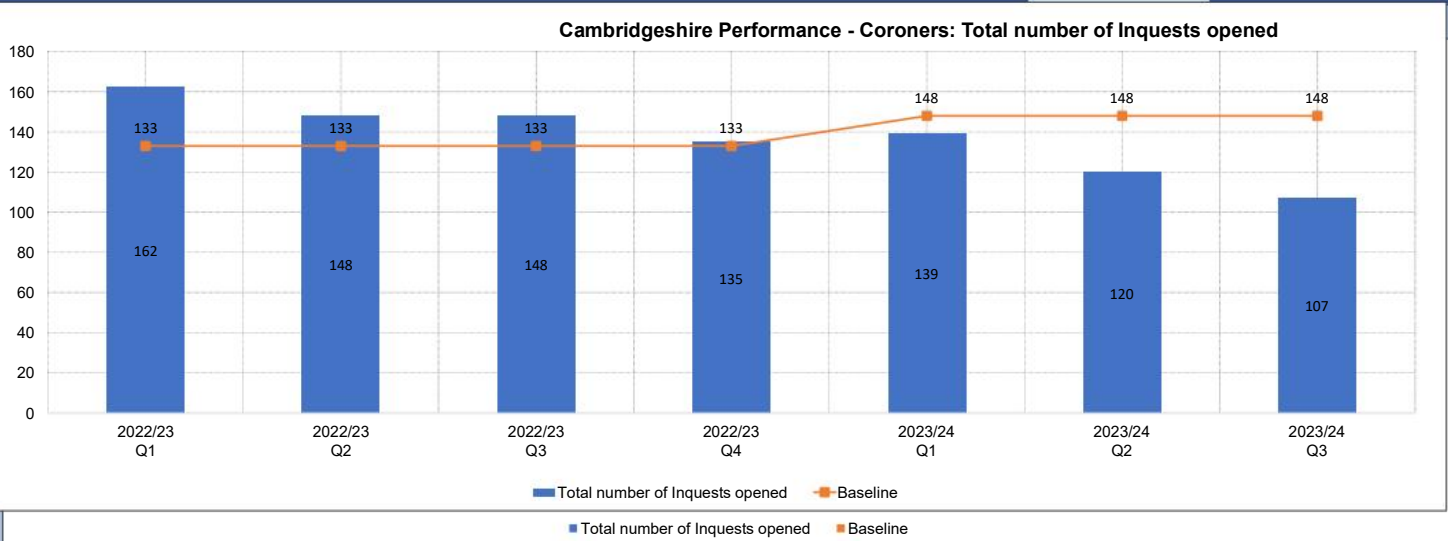
The KPI demonstrates the volume of Inquests opened, as well as providing data on trends when compared to previous Quarters / Years. The figure is all new Inquests opened within the quarter and not the number of active live Inquests, which can be seen in the commentary.

Each case is recorded on the Coroner Service Case Management System, with reports run each quarter.

Baseline is derived from 2022/23 annual figure and divided by 4 to give a quarterly baseline

Useful Links

There is no public facing data for this KPI



Commentary

Fewer referrals in Q3 resulting in fewer Inquests being opened, this is in line with cases opened. Staffing levels has also impacted this, including less sitting hours for Coroners.

At the close of Q2 there were 500 active open Inquests. This is an increase from 454 in Q1.

Actions

Indicator 178: Total number of Inquests closed

[Return to Index](#)

March 2024

Baseline	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
160	NA	121	142	N/A

RAG Rating

Contextual

Indicator Description

This indicator shows the number of Inquests closed by the Coroner's Office. A case becomes an Inquest where the death is unnatural, if the cause of death means that an Inquest is mandatory (such as deaths in state detention or at a workplace, for example), or if an Inquest is triggered by any other reason. All Inquests are heard in public at a Coroner's Court.

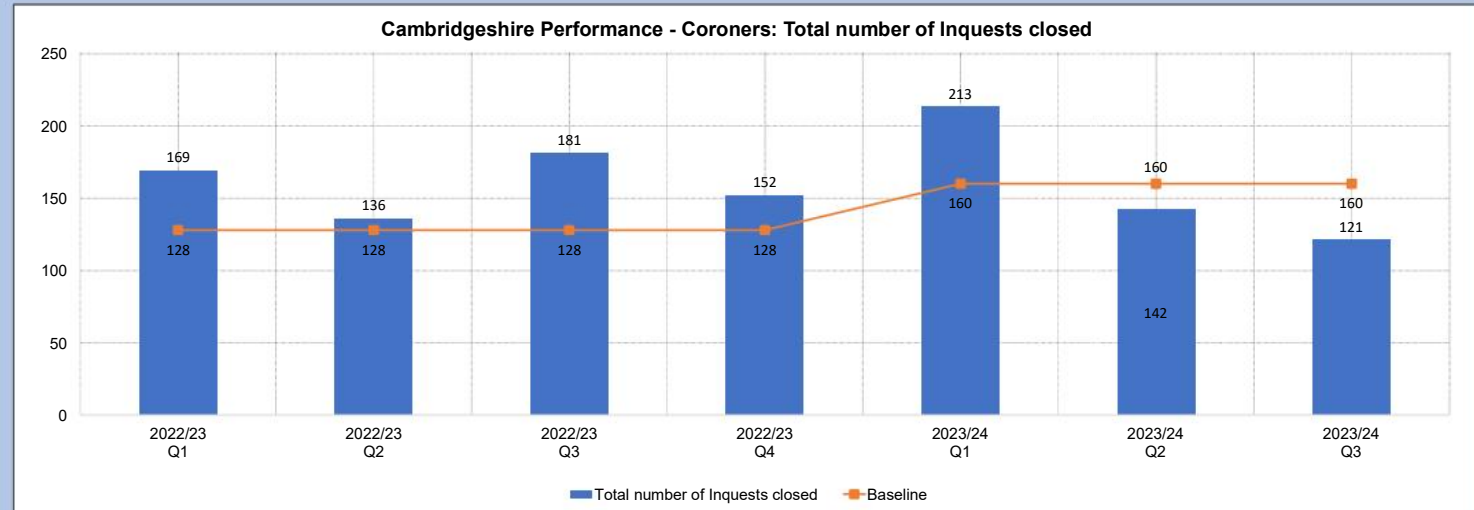
The KPI demonstrates the ability of the service to manage the current demand, as well as providing data on trends when compared to previous Quarters / Years. The figure is all Inquests closed within the quarter, not the number of active live Inquests, this can be seen in the commentary.

Each Inquest is recorded on the Coroner Service Case Management System with reports run quarterly.

The baseline is derived from 2022/23 annual figure and divided by 4 to give a quarterly baseline

Useful Links

There is no public facing data for this KPI



Commentary

Fewer Inquests closed in Q1 reflects staffing levels (leave and sickness) and fewer sitting hours for Coroners, this is in line with cases closed.

At the close of Q3 there were 513 live Inquests.

Actions

Indicator 179: Total number of Inquests closed that are over 12 months old

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March 2024

Baseline	Direction for Improvement	Current Quarter (cumulative)	Previous Quarter (cumulative)	Change in Performance
67	NA	147	88	NA

RAG Rating

Contextual

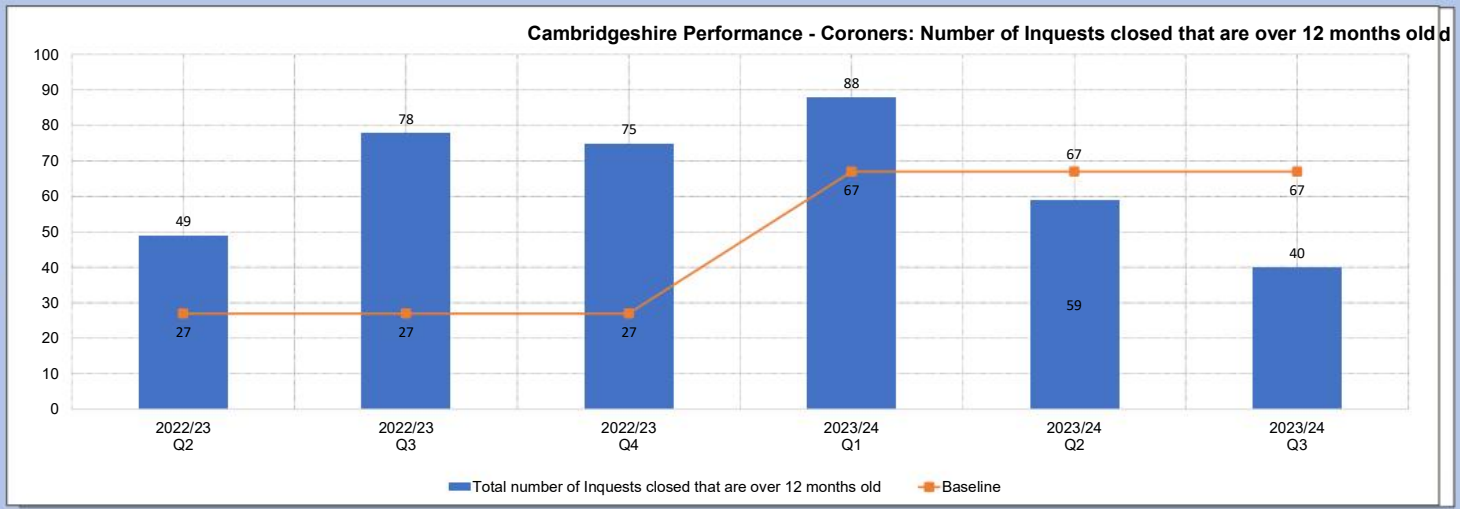
**Indicator Description**

This indicator shows the total number of Inquests closed by the Coroner's Service that are over 12 months old.

Coronial Services are monitored nationally on the number of Inquests that remain open after 12 months, reporting this figure to the Committee along with the previous year's performance will indicate whether there is either a positive or negative direction of travel.

Each Inquest is recorded on the Coroner Service Case Management System with reports run quarterly.

The baseline is derived from 2022/23 annual figure and divided by 4 to give a quarterly baseline



**Commentary**

As with cases and Inquests closed, the number of cases older than 12 months closed has been impacted by staffing levels and number of sitting hours for Coroners.

The final figure of cases older than 12 months reported to the Chief Coroner at the end of the year was 272 - a 6% improvement on the previous year, at a time when more cases were being referred. Based on Q1, Q2, Q3 and listed inquests between now and the end of the year, the service is on-track to reduce the number of cases older than 12 months further.

The benchmark was amended to reflect 2022/23 outturn figures.

**Actions**

**Useful Links**

<https://www.judiciary.uk/courts-and-tribunals/coroners-courts/annual-reports/>

Indicator 197: Number of Self Referrals to Commissioned Domestic Abuse Outreach Services (Cambridgeshire and Peterborough)

[Return to Index](#)

March 2024

Baseline	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
70	↑	75	65	Improving

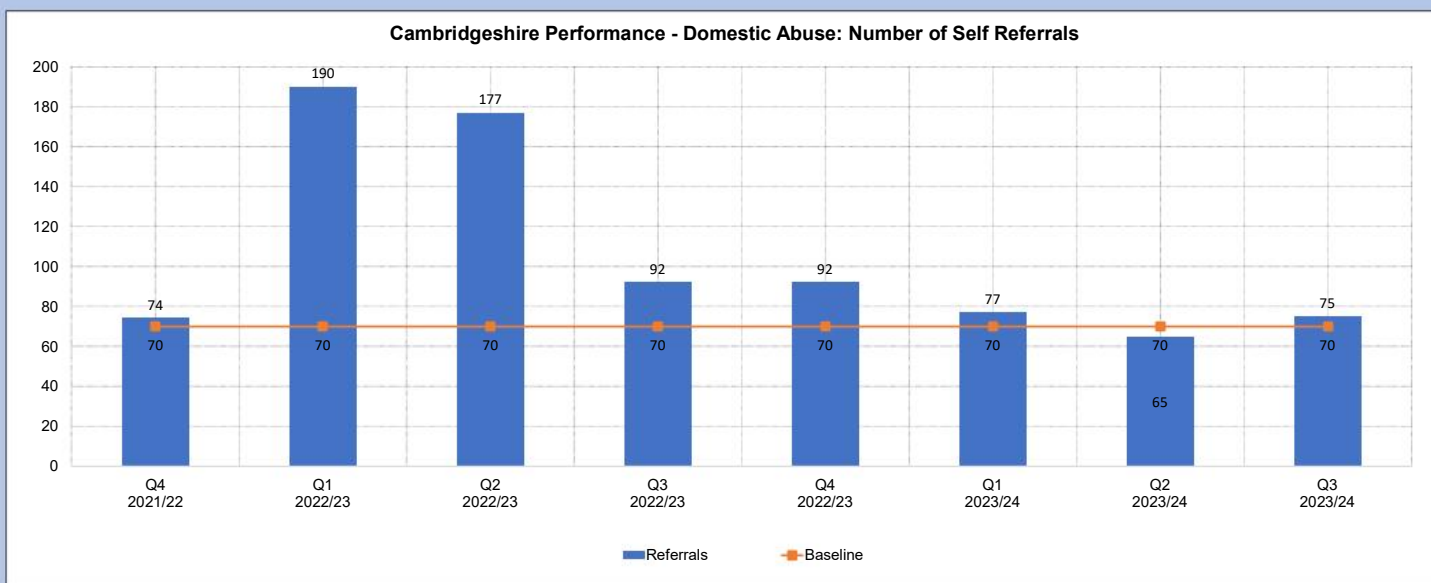
  

<b>Contextual</b>
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**Indicator Description**

This indicator refers to the number of people that self refer themselves to a commissioned domestic abuse outreach service. Victims are encouraged to come forward and refer themselves for support so an increase can be considered a positive. However, each increase or decrease needs further contextual explanation and cannot be viewed in an entirely binary way. This is why there is no RAG rating attached and no target either.

The outreach services accept self-referrals from victims at any risk level requiring support. The number of self-referrals will be the third KPI with a baseline of 70 per quarter. Outreach services are able to promote themselves within the community to encourage referrals to service.



**Commentary**

Q3 2023/24- this number is for Peterborough and Cambridgeshire, the service is awaiting the data breakdown between the two.

Q2 2023/24 - 65 self-referrals (31 Cambridgeshire, 30 Peterborough and 4 unknown).

Q1 2023/24 - The breakdown of self-referral figures for Outreach is 25 Peterborough, 55 Cambridgeshire.

Q4 2022/23 - The new commissioned outreach service delivered by IMPAKT started in October 2022 and continues to build its presence and referral numbers. The breakdown of figures is 130 for Cambridge and 47 for Peterborough.

**Actions**

**Useful Links**

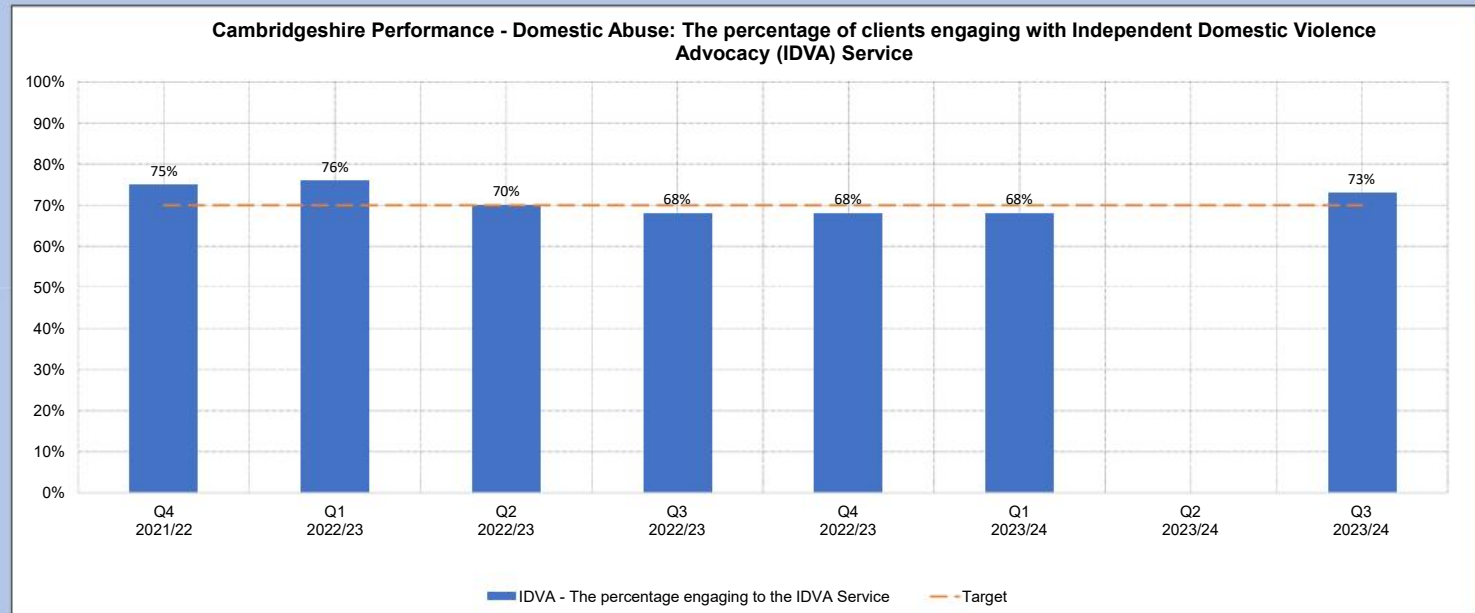
Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
70%	↑	73%	68%	Improving

RAG Rating

Green

**Indicator Description**

This indicator shows the percentage of clients engaging with the Independent Domestic Violence Advocacy Service (IDVA). The IDVA Service require the consent of a victim to work with them and a victim needs to be willing to engage and accept support. In some cases the service are not able to make contact with clients (four attempts are made) and in some cases the offer of support is declined.



**Commentary**

It was agreed with Service Director for Communities, Libraries and Skills that due to changeover in database for the IDVA Service there will be no report on this indicator for Q2. Q3 has been updated with more accurate data.

**Actions**

**Useful Links**



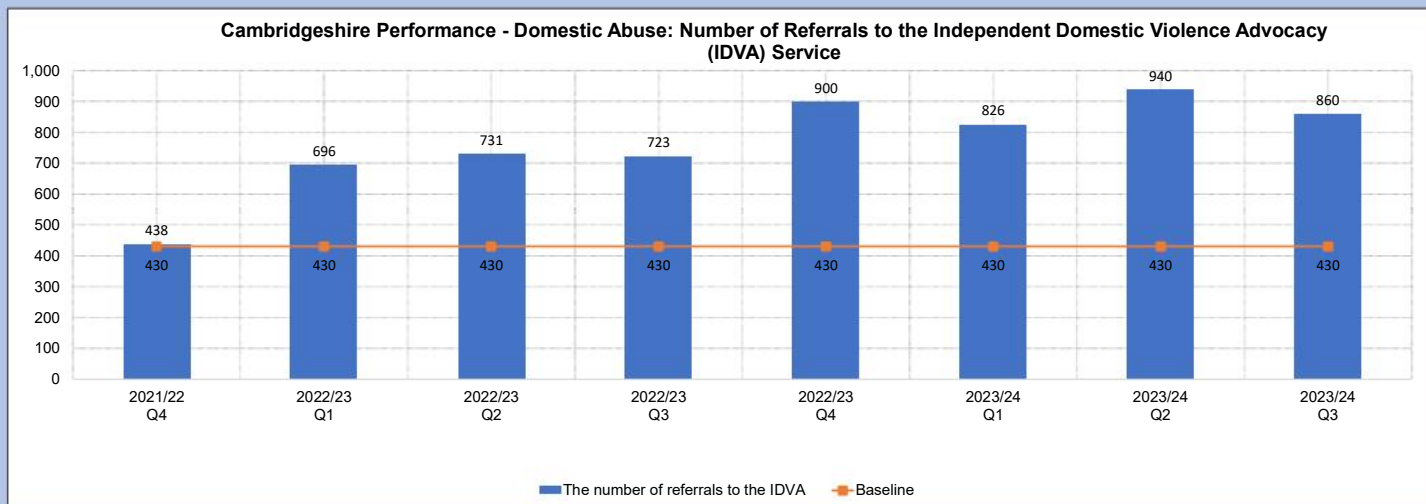
Baseline	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
430	↑	860	940	Declining

RAG Rating

Contextual

**Indicator Description**

This indicator shows the number of referrals to the Independent Domestic Violence Adviser (IDVA) Service. The service is part of the County Council and works with victims of domestic abuse at high risk of significant harm. They also employ a number of specialist client-based IDVAs who take specific referrals at all risk levels. The number of referrals to the service will be the first KPI, with a baseline of 430 per quarter.



**Commentary**

The number of referrals to the IDVA service continues to increase year on year as the specialist client based IDVA service taking referrals from health and housing become embedded. The number of medium risk referrals from police has also increased. From 1 April 2024 there will be no Health IDVA for Peterborough due to loss of funding.

**Actions**

**Useful Links**

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
74%	↑	99%	99%	Unchanged

RAG Rating

Blue

**Indicator Description**

This indicator shows the number of births registered with the Registration Service within 42 days of a child's birth.

Legislation states that births must be registered within 42-days.

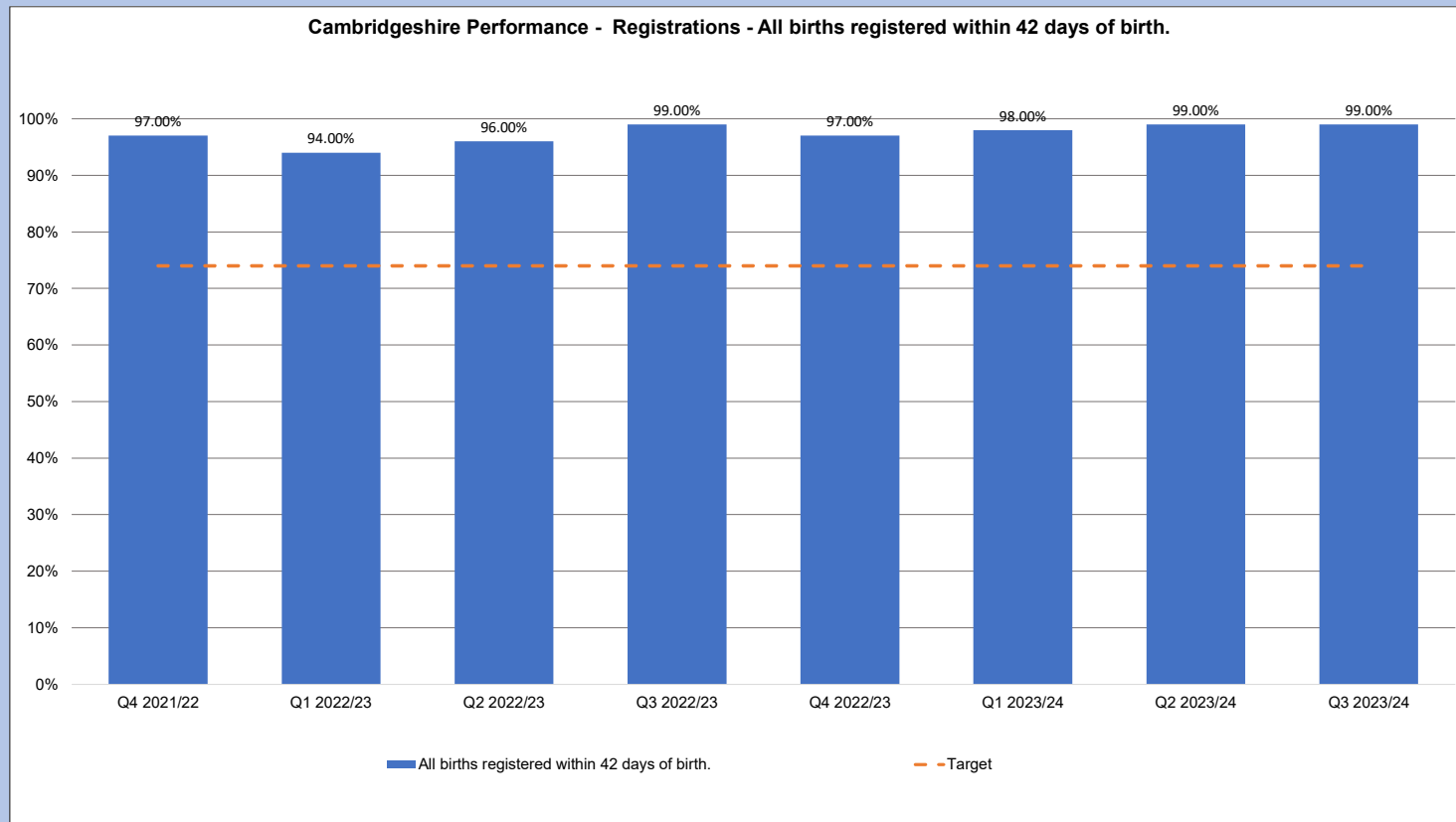
The KPI demonstrates the volumes and demand on the service, and the percentage of births registered within the 42-day requirement.

Population trends in the county are also demonstrated.

The target is the national average.

Births are recorded on a national database.

**Useful Links**



**Commentary**

1,977 births were Registered within Cambridgeshire during Q3, this is up 11% on Q2 and 1.5% down on the same period last year. Of the 1,977, only 24 of those births were not registered within the required 42 days.

The Service dealt with 12% more appointments compared to Q1.

The overall number of births for 2023/24 is now the same as for 2022/23.

1,977 births were registered, of which 1,953 were registered within 42 days.

The service continues to exceed the national average on this KPI.

**Actions**

The service continues to offer good appointment availability to ensure that births can be registered within a timely manner, as well as having offices located across the county.

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
60%	↑	64%	64%	Unchanged

RAG Rating

Blue

**Indicator Description**

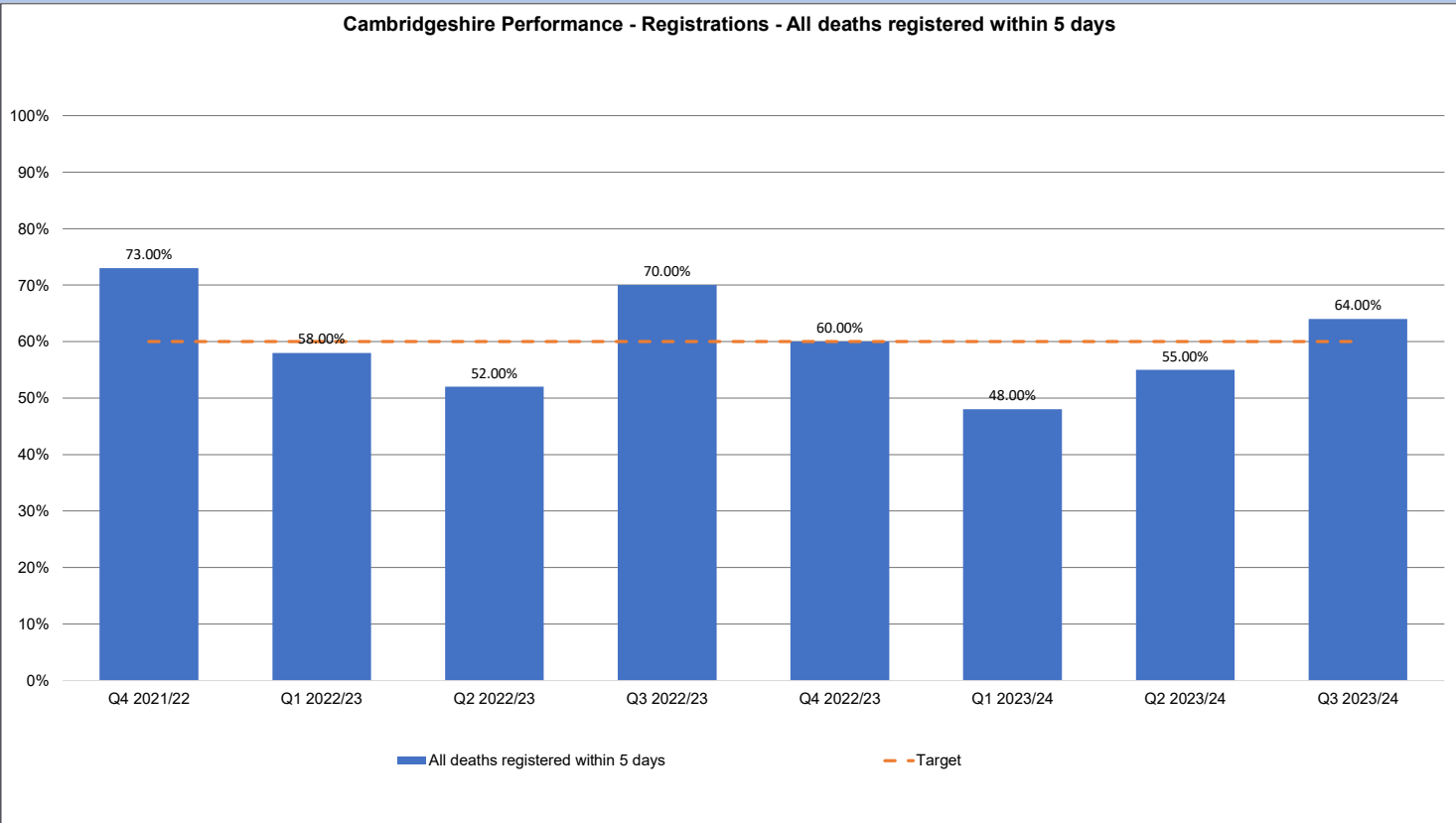
This indicator shows the number of deaths registered with the Registration Service within 5 days of a death. The percentage of all deaths registered within 5 calendar days as per the requirement set out in legislation.

The figure refers to non-coronial deaths.

The KPI demonstrates volumes and demand on the service, as well as showing population trends in the county.

The target is the national average.

**Useful Links**



**Commentary**

1,452 deaths were registered in Q3, down 4% on Q2, and 7% compared to the same time last year.

Temporary dispensation allowing for telephone death registrations that commenced during the pandemic has now finished, therefore all appointments must be in person.

The service has good appointment availability however performance is now in line with that prior to the dispensation and is heavily reliant on when people choose to register a death, therefore is outside the control of the service.

Locally, the trend from Q1 & Q2 has continued. The service is performing significantly better than colleagues in the East Anglia region who have achieved 42% during the same period.

889 deaths were registered, of which 570 were registered within 5 days.

**Actions**

The service continues to offer good appointment availability and locations across the county to ensure non-coronial deaths can be recorded in a timely manner.

Target	Direction for Improvement	Current Month	Previous Month	Change in Performance
291	↑	335	296	Improving

RAG Rating

Blue

**Indicator Description**

Primary Authority is a national scheme overseen by the Office for Product Safety and Standards whereby national businesses can pay for assured advice from a regulator of their choice. This helps reduce the regulatory burden on businesses by ensuring they receive the appropriate advice at the outset to help them supply legally compliant consumer goods and services both in the UK and abroad. Once assured advice has been given other regulators are obliged to accept the advice given. Providing businesses follow the assured advice, the business is deemed to be compliant with legislation.

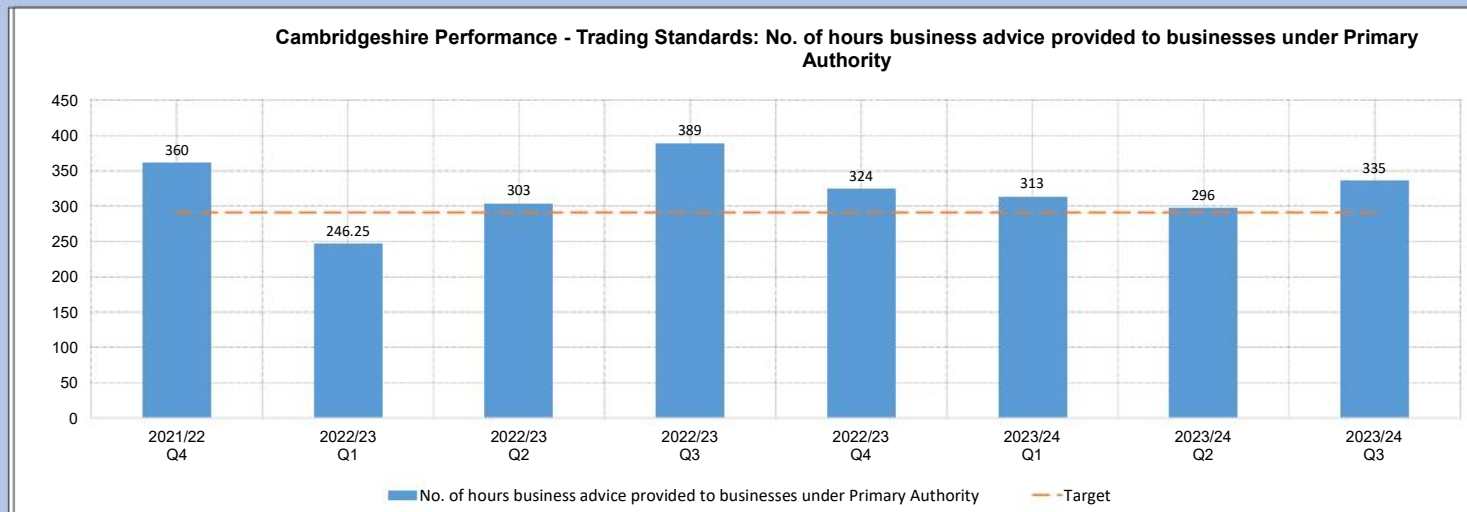
Cambridgeshire and Peterborough Trading Standards have over 100 Primary Authority Partnerships. All Primary Authority businesses are required to pay an annual fee, as well as an hourly rate for advice. This indicator demonstrates the demand for advice. The funding derived from the scheme offsets service costs.

Data is recorded on the case management system for the service and reports run quarterly.

The benchmark is based on quarterly figures from 2022/23.

**Useful Links**

There is no public facing data for this KPI



**Commentary**

There has been an increase in the number of hours business advice provided in Q3, this is in line with trends during 2022/23. The service is on-track to achieve around the same number of hours provided last year.

**Actions**

The service will continue to provide advice to those with a Primary Authority partnership with the authority, as well as ad-hoc 'pay as you go' advice to businesses. The team is recruiting to a further full-time post and support to post in order to generate more capacity and enable further partnerships to be formed.

Target	Direction for Improvement	Current Quarter	Previous Quarter	Change in Performance
65%	↑	66%	51%	Improving

RAG Rating

Green

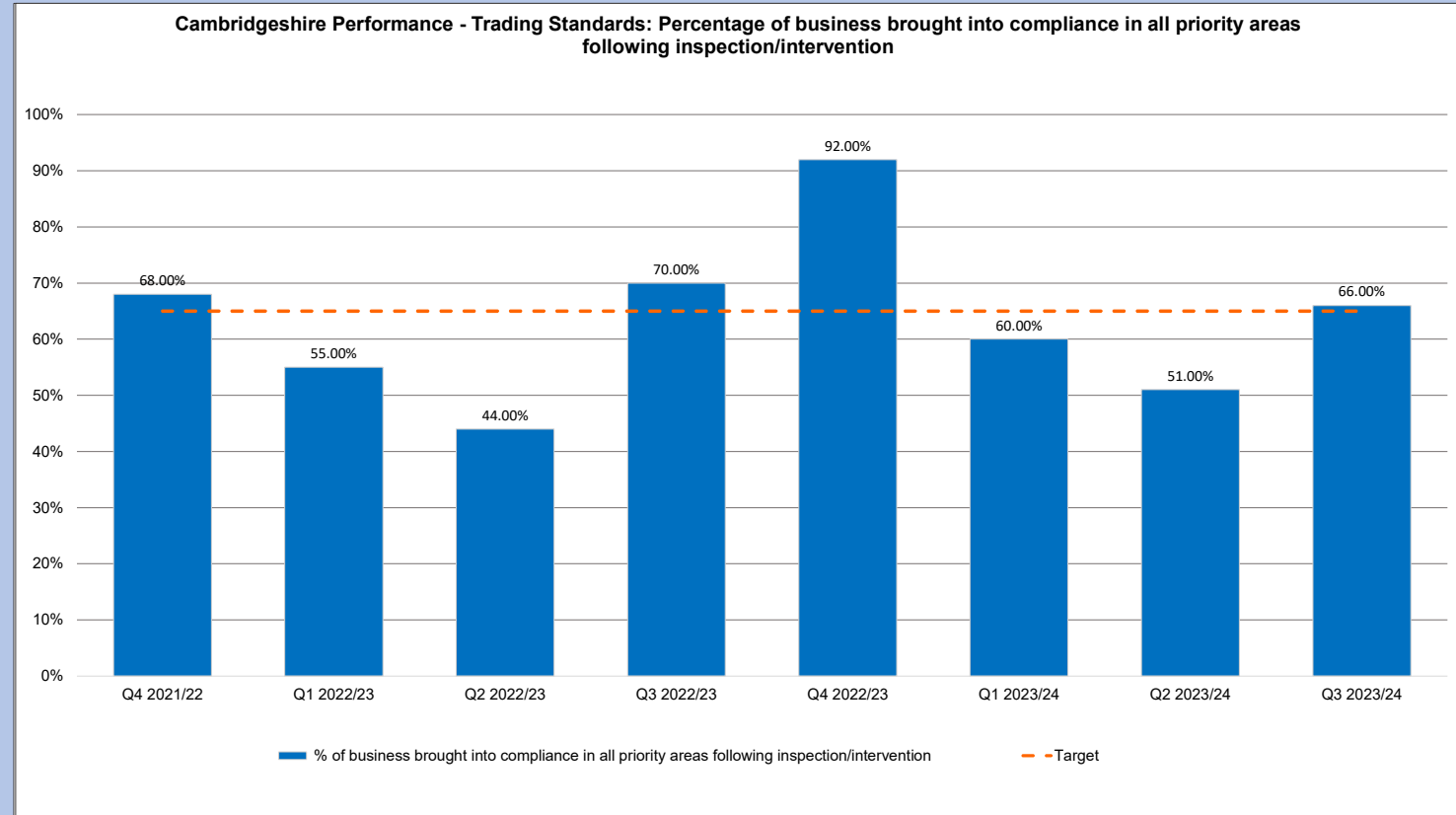
**Indicator Description**

This indicators represents the percentage of businesses brought into compliance in all priority areas following inspection/intervention.

Priority areas are those that present the greatest risk to public safety, health and welfare, cause significant financial detriment like rogue trading or matters that present a risk to the local economy such as animal disease outbreaks.

Premises are visited following a complaint, or as part of an annual inspection, to check compliance with legislation. Where they are found to be non-compliant support is given to reach compliance. On occasion this can be achieved during the visit, or where this is not possible follow up visits will be made. If non-compliances can not be achieved through support and advice, appropriate enforcement action will be taken.

The target is derived from 2022/23 overall performance and dived by 4 to give the quarterly target.



**Commentary**

52% of businesses were compliant at the time of visit with no further action required  
 14% of businesses were non-compliant but were bought into compliance within Q3  
 34% of businesses remained non-compliant at the end of Q3 - officers continue to work with these businesses to reach compliance.

Inspections within Q3 included programmed inspections for food standards, feed hygiene and petroleum. Non-compliance was observed at butchers and premises selling American confectionery. The period also includes selling time for fireworks, with a focus on visiting these businesses in October and November. Compliance rates were found to be good, and where non-compliance was identified, officers worked with businesses to achieve compliance at the time of the visits - this is reflected in the Q3 figures.

**Useful Links**

There is no public facing data for this KPI

**Actions**

The service will continue to carry out programmed inspections alongside intelligence led visits, taking a graduated approach to enforcement by initially engaging and educating non-compliant businesses in order to bring them into compliance before taking enforcement action when necessary.



## Finance Monitoring Report – January 2024

To: Communities, Social Mobility & Inclusion Committee

Meeting Date: 21 March 2024

From: Executive Director of Strategy and Partnerships  
Service Director of Finance and Procurement

Electoral division(s): All

Key decision: No

Forward Plan ref: N/A

Outcome: To provide the Committee with the January 2024 financial position for the services within the remit of the Committee.

The report is presented to provide the Committee with the opportunity to comment on the financial position as at the end of January 2024.

Recommendation: The Committee is recommended to:

Review and comment on the report.

Officer contact:

Name: Clare Andrews  
Post: Senior Finance Business Partner  
Email: [clare.andrews@cambridgeshire.gov.uk](mailto:clare.andrews@cambridgeshire.gov.uk)  
Tel: 01223 699758

## 1. Background

- 1.1 Finance Monitoring Reports (FMR) are produced monthly, except for April, by all services. They report on a range of financial information to enable a view of each service's financial position to be taken.
- 1.2 Budgets for services are agreed by Full Council in the business plan in February of each year and can be amended in-year by budget virements. In particular, the FMR provides a revenue budget forecast showing the current projection of whether services expect to be over or underspent at the end of the current financial year against those budgets.
- 1.3 The services within the remit of this Committee span two separate service areas within the Council; Regulatory Services (Registration, Coroners and Trading Standards) sit within Place and Sustainability, whilst Communities, Employment and Skills services (including Libraries) and the Local Assistance Scheme are within Strategy and Partnerships.
- 1.4 Rather than presenting two separate FMRs to this Committee, the relevant revenue and capital lines from both the Place and Sustainability and the Strategy and Partnerships FMR's are summarised below. The full reports for Place and Sustainability and Strategy and Partnerships, which contain additional technical appendices, will be presented to the Highways and Transport Committee, and the Strategy, Resources and Performance Committee respectively and will also be published online (see paragraph 6.2).
- 1.5 Please note the budgets are now being shown gross and net, to provide details of any income or grant funding associated with each policy line, and to align with the presentation within in the business plan.

## 2. Main Issues - Revenue

- 2.1 At the end of January 2024, the revenue budgets within the remit of the Communities, Social Mobility and Inclusion Committee are currently forecasting an outturn underspend position of -£30k. There are no significant issues to report (adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater).
- 2.2 Detailed service by service financial information can be found below.



Forecast Outturn Variance (Previous) £000	Committee		Gross Budget £000	Income Budget £000	Net Budget £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
		<b>Place &amp; Sustainability: Community Safety &amp; Regulatory Service</b>						
66	CSMI	Registration & Citizenship Services	1,185	-1,955	-769	-771	194	25%
0	CSMI	Coroners	3,390	-1,236	2,154	1,428	-46	-2%
-125	CSMI	Trading Standards	739	-24	715	355	-165	-23%
<b>-59</b>		<b>Community Safety and Regulatory Service Total</b>	<b>5,315</b>	<b>-3,215</b>	<b>2,100</b>	<b>1,012</b>	<b>-18</b>	<b>-1%</b>
		<b>Strategy &amp; Partnerships: Communities, Libraries &amp; Skills</b>						
0	CSMI	Strategic Management – C, L&S	160	-106	54	-8,091	0	0%
0	CSMI	Public Library Services	4,947	-816	4,131	3,336	0	0%
-7	CSMI	Cambridgeshire Skills	2,300	-2,300	0	-20,349	0	0%
5	CSMI	Archives	451	-31	421	334	0	0%
0	CSMI	Cultural Services	359	-233	126	66	-12	-10%
0	CSMI	Communities Service	1,323	-55	1,268	955	0	0%
0	CSMI	Changing Futures	1,091	-1,023	68	-544	0	0%
0	CSMI	Domestic Abuse and Sexual Violence Service	3,262	-1,228	2,034	1,193	0	0%
<b>-2</b>		<b>Communities, Libraries &amp; Skills Total</b>	<b>13,894</b>	<b>-5,792</b>	<b>8,101</b>	<b>-23,100</b>	<b>-12</b>	<b>0%</b>
		<b>Strategy &amp; Partnerships: Other</b>						
0	CSMI	Local Assistance Scheme	300	0	300	221	0	0%
<b>99</b>		<b>CSMI Committee Services Total</b>	<b>19,509</b>	<b>-9,007</b>	<b>10,501</b>	<b>-21,897</b>	<b>-30</b>	<b>-1%</b>

### 3. Main Issues - Capital

3.1 At the end of January 2024, the capital programmes within the remit of the Communities, Social Mobility and Inclusion Committee have no significant variances to report.

3.2 The revised capital budget for 2023/24 is £3.170m, with total expenditure to the end of January totalling £139k.

Scheme	Total Scheme Revised Budget	Total Scheme Forecast Variance	Revised Budget for 2023-24	Actual Spend (January)	Forecast Outturn Variance (January)
	£000	£000	£000	£000	£000
<b>Strategy &amp; Partnerships – CSMI Committee</b>					
Community Fund	5,000	-500	1,641	0	-500
Histon Library Rebuild	97		5	5	
Libraries - Open access & touchdown facilities	1,172	-819	875	56	-819
Library Minor Works	85		71	8	-62
EverySpace - Library Improvement Fund	389		310	9	-164
Darwin Green Library	152		152	0	-100
Cherry Hinton Library	55		55	3	-45
Sackville House Library	582		61	7	
Sawston Comm Hub	0		0	51	51
<b>CSMI Total</b>	<b>7,532</b>	<b>-1,319</b>	<b>3,170</b>	<b>139</b>	<b>-1,639</b>

3.3 The schemes with significant variances (>£250k) either due to changes in phasing or changes in overall scheme costs can be found below:

Ref	Directorate / Committee	Commentary vs previous month	Scheme	Scheme Budget £m	Budget for 2023-24 £m	Forecast Outturn Variance £m	Cause	Commentary
6a	S&P CSMI	Previous month	Community Fund	5,000	1,641	-0.500	Underspend	The library initiative (£500k) will be delivered by another funding source, Just Transition Fund, as agreed in business planning for 2024/25.
1a	S&P CSMI	Previous month	Libraries: Open Access & Touchdown	1,172	0.875	-0.819	Phasing	This capital project is being replaced by the Libraries Plus just transition fund investment as agreed through the 2024/25 Business

## 4. Alignment with ambitions

- 4.1 Net zero carbon emissions for Cambridgeshire by 2045, and our communities and natural environment are supported to adapt and thrive as the climate changes  
There are no significant implications for this priority.
- 4.2 Travel across the county is safer and more environmentally sustainable  
There are no significant implications for this priority.
- 4.3 Health inequalities are reduced  
There are no significant implications for this priority.
- 4.4 People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs  
There are no significant implications for this priority.
- 4.5 Helping people out of poverty and income inequality  
There are no significant implications for this priority.
- 4.6 Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised  
There are no significant implications for this priority.
- 4.7 Children and young people have opportunities to thrive  
There are no significant implications for this priority.

## 5. Significant Implications

### 5.1 Resource Implications

This report sets out details of the overall financial position of the services within the remit of the Committee.

### 5.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications within this category.

### 5.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

### 5.4 Equality and Diversity Implications

There are no significant implications within this category.

### 5.5 Engagement and Communications Implications

There are no significant implications within this category.

### 5.6 Localism and Local Member Involvement

There are no significant implications within this category.

### 5.7 Public Health Implications

There are no significant implications within this category.

### 5.8 Environment and Climate Change Implications on Priority Areas:

There are no significant implications within this category.

## 6. Source Documents

- 6.1 As well as presentation of the FMR to Committees, reports are made available online each month - [Finance monitoring reports - Cambridgeshire County Council](#)

## Communities, Social Mobility and Inclusion Committee Agenda Plan

### Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Minutes Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
21/03/24	Anti-poverty Commissioned Contracts and Budget Allocation 2024/25	L Riddle	2024/057	11/03/24	13/03/24
	Cambridgeshire Priorities Capital Fund – Endorsement of Recommendations	J Buckingham	2024/004		
	High Intensity Users Funding Agreement With The Integrated Care Board	J Buckingham	2024/058		
	Closer to Communities – Interim Update	J Kennedy	Not applicable		
	Domestic Abuse Safe Accommodation Strategy 2024-2027	D Evans	Not applicable		
	Corporate Performance Report – Quarter 3 2023/24	R Springbett	Not applicable		
	Finance Monitoring Report	C Andrews	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
[09/05/24] Reserve date				26/04/24	30/04/24
11/07/24	Notification of Chair and Vice-Chair	N Mills	Not applicable	01/07/24	03/07/24
	Anti-Poverty Strategy	J Lacey-Holland	Not applicable		
	EDI Strategy Action Plan Update	J Atkin	Not applicable		
	Strategy and Partnership Directorate Risk Register	L Riddle	Not applicable		
	Corporate Performance Report – Quarter 4 2023/24	R Springbett	Not applicable		
	Finance Monitoring Report - Outturn 2023-24	C Andrews	Not applicable		
	Finance Monitoring Report	C Andrews	Not applicable		
[12/09/24] Reserve date				02/09/24	04/09/24
17/10/24	Cambridgeshire Skills Annual Report	T Molloy	Not applicable	07/10/24	09/10/24
	Cambridgeshire and Peterborough Coroner Service Annual Report	P Gell	Not applicable		
	Corporate Performance Report – Quarter 1 2024/25	R Springbett	Not applicable		
	Finance Monitoring Report	C Andrews	Not applicable		
05/12/24	Corporate Performance Report – Quarter 2 2024/25	R Springbett	Not applicable	25/11/24	27/11/24
	Finance Monitoring Report	C Andrews	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
16/01/25	Business Planning – Scrutiny and Overview of the Communities, Social Mobility and Inclusion Committee’s Proposals	S Grace	Not applicable	06/01/25	08/01/25
	Cambridgeshire Registration Service Annual Report	P Gell	Not applicable		
	Cambridgeshire and Peterborough Trading Standards Annual Report	P Gell	Not applicable		
	Library and Archives Services Annual Report	G Porter / A Akeroyd	Not applicable		
	EDI Strategy Action Plan Update	J Atkin	Not applicable		
	Finance Monitoring Report	C Andrews	Not applicable		
27/02/25	Corporate Performance Report – Quarter 3 2024/25	R Springbett	Not applicable	17/02/25	19/02/25
	Finance Monitoring Report	C Andrews	Not applicable		
05/06/25	Notification of Chair and Vice-Chair	N Mills	Not applicable	23/05/25	28/05/25
	Corporate Performance Report – Quarter 4 2024/25	R Springbett	Not applicable		
	Finance Monitoring Report - Outturn 2024-25	C Andrews	Not applicable		
	Finance Monitoring Report	C Andrews	Not applicable		

Please contact Democratic Services ([democraticservices@cambridgeshire.gov.uk](mailto:democraticservices@cambridgeshire.gov.uk)) if you require this information in a more accessible format.

