

## **CHILDREN AND YOUNG PEOPLE COMMITTEE**

### **Minutes-Action Log**



#### **Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **9 May 2019**.

#### **Minutes of the meeting on 11 September 2018**

<b>139.</b>	<b>Recommissioning of Young Carers Services across Cambridgeshire and Peterborough (KD2018/064)</b>	<b>Will Patten/ Oliver Hayward/ Richenda Greenhill</b>	The Service Director for Commissioning to advise when he has exercised delegated authority to commit funding at the time of the award of the contract.	<b>08.01.18:</b> It is expected that the contract will be awarded in September 2019.	Expected completion date: September 2019
-------------	---	--	--	--	---

#### **Minutes of the meeting on 9 October 2018**

<b>155.</b>	<b>Exemption and delegation to award for LAC and Independent Special Educational Needs (KD2018/073)</b>	<b>Wendi Ogle-Welbourn/ Helene Carr/ Richenda Greenhill</b>	The Executive Director for People and Communities to advise when she has exercised delegated authority to award the Dynamic Purchasing System, as specified in the report.	<b>27.02.19:</b> Contracts will commence on the 1st April 2019 (award date 20.03.19)	<b>Completed</b>
-------------	---	---	--	--	------------------

<b>183.</b>	<b>Construction Consultants Framework (KD2018/072)</b>	<b>Wendi Ogle-Welbourn</b>	The Executive Director to advise when she has exercised delegated authority to award the contract.	<b>07.01.19:</b> It is expected that the contract will be awarded in June 2019, subject to there being no challenges during the procurement process.	Expected completion date: June 2019
<b>184.</b>	<b>Finance and Performance Report – October 2018</b>	<b>Lou Williams</b>	To provide a note on how much money had been spent on the MOSAIC project given the subsequent decision not to implement this for Children's Services.	<b>09.05.19:</b> Update emailed to Committee members.	<b>Completed</b>

**Minutes of the meeting on 15 January 2019**

<b>198.</b>	<b>Schools Funding Formula Approval (KD2019/020)</b>	<b>Jon Lewis/Dee Revens</b>	To add a report on school budgets and financial viability to the agenda plan.	<b>03.04.19:</b> Added to the agenda plan for July 2019.	<b>Completed</b>
-------------	--	-----------------------------	---	--	------------------

## Minutes of the meeting on 13 March 2019

204.	Action Log	Jon Lewis/ Sam Surtees	The Service Director for Education stated that home to school transport eligibility was included in all automated and main admission round letters, but undertook to clarify whether it was also included in those letters generated outside of these processes.	Update requested 24.03.19 & 16.04.19.	
206.	Finance and Performance Report: January 2019	Martin Wade	Cllr Ambrose Smith asked if officers could provide a summary of the F&PR to be shared with Parish Councils. The Chairman stated that it was crucial for Members to be able to articulate the position clearly to their Parish Councils and local residents.	<b>30.04.19:</b> It is planned to introduce the new-style F&PR reports for the 2019/20 financial year, with the intention of reducing the length of the regular report and incorporating a more useful summary. The first will probably go to the July Committee meeting when May's figures are reported.	<b>Completed</b>
207.	Service Director's report March 2019: Children and Safeguarding	Wendi Ogle-Welbourn/ Martin Wade	The money being spent on Children's Services had not decreased, although it was being spent in different ways. A note was offered which would include these figures.	Update requested 24.03.19 & 16.04.19.	
208.	Placement Sufficiency for Looked After Children: Six Month Update	Lou Williams/ Sarah-Jane Smedmor	To deliver a session on Corporate Parenting at a future Members' Seminar. Cllr Bywater to chair the session.	Update requested 24.03.19 & 16.04.19.	

<b>209.</b>	<b>Free School Proposals</b>	<b>Jon Lewis</b>	To encourage the Anglian Learning Trust to manage pupils numbers at Wing Primary to reduce the potential impact on Fen Ditton Primary School.	03.04.19: The Service Director for Education has followed this up with the CEO of Anglian Learning Trust who has confirmed there is no intention of closing Fen Ditton Primary School.	<b>Completed</b>
<b>210.</b>	<b>Agenda Plan, Appointments and Training Plan</b>	<b>Richenda Greenhill</b>	To hold the Committee meeting on 21 May 2019 at Huntingdonshire District Council if a suitable meeting room is available.	16.04.19: No meeting room available at HDC so the May meeting will be held at Shire Hall. The July meeting will be hosted by East Cambs District Council. The CCC Communications Team will publicise the venue in advance.	<b>Completed</b>