

To: Cambridgeshire and Peterborough Fire Authority

From: Deputy Chief Executive Officer - Matthew Warren

Presenting officer: Democratic Services Officer – Dawn Cave

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Date: 4 November 2021

Dates of Fire Authority Meetings 2022/23

1. Purpose

- 1.1 To consider the scheduling and co-ordination of dates of meetings of the Authority and its Committees.

2. Recommendations

- 2.1 The Authority is asked to agree the schedule of meetings for 2022/23.

3. Risk Assessment

- 3.1 Political – It is important to agree the schedule of meetings for 2022/23 in advance to ensure the effective operation of the Fire Authority’s democratic process.

4. Schedule of Meetings 2022/2023

- 4.1 A schedule of meetings for 2022/23 is attached at Appendix 1. The schedule has been prepared taking into account future key meetings proposed for Cambridgeshire County Council and, where available, Peterborough City Council. School holidays, including half term dates, have also been avoided where possible.
- 4.2 The schedule overleaf includes the 2021/22 dates, including changes made during the year.

APPENDIX 1

CALENDAR OF MEETINGS 2021/22

MEETING	Time	July	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Overview & Scrutiny	2.00pm	21/07/21		07/10/21			12/01/22			21/04/22		
Policy & Resources	2:00pm	15/07/21		28/10/21		15/12/21	26/01/22			28/04/22		23/06/22
FIRE AUTHORITY Seminar	2.00pm (10:00am)				04/11/21			10/02/22				16/06/22
Performance Review	10.30am											
Appeals			02/09/21		09/11/21		20/01/22		24/03/22			02/06/22
Joint Consultative Committee	10.00am	15/07/21	23/09/21		30/11/21		12/01/22			21/04/22		28/06/22

CALENDAR OR MEETINGS 2022/23

MEETING	Time	July	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Overview & Scrutiny	2.00pm	tbc		06/10/22			19/01/23			20/04/23		
Policy & Resources	2.00pm	12/07/22		tbc		20/12/22	31/01/23			26/04/23		22/06/23
FIRE AUTHORITY Seminar	2.00pm (10:00am)				03/11/22			10/02/23				15/06/23
Performance Review	10.30am											
Appeals			07/09/22		10/11/22		18/01/23		15/03/23			13/06/23
Joint Consultative Committee	10.00am	18/07/22	19/09/22		28/11/22		09/01/23		27/03/23			19/06/23