

MINUTES
ACTION LOG HIGHWAYS AND TRANSPORT COMMITTEE

Introduction:

This action log as at 2nd November 2020 captures the actions on service actions within the remit of this Committee including that are still ongoing on-going from the dis-established Highways & Infrastructure and Economy and Environment Committees. This log updates Members on the progress on the compliance in delivering the necessary actions.

MINUTES OF HIGHWAYS AND INFRASTRUCTURE COMMITTEE 16 TH JANUARY 2018					
MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
45.	Minutes and Action Log – Skanska Enhanced Pothole Repair Service	Graham Hughes / Richard Lumley	Discuss with Skanska the feasibility of offering an enhanced pothole repair service. This was raised again at the Highways and Transport Committee on 15 th September	Part of a wider, longer term piece of work looking at possible delivery models (including future funding) for highway services.	IN PROGRESS Meeting rescheduled for 26 th November to discuss. (the meeting originally scheduled for 29 th October was cancelled due staff

					availability)
MINUTES OF HIGHWAYS AND INFRASTRUCTURE COMMITTEE 9 TH JULY 2019					
MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
123.	Finance and Performance Report – May 2019 – A14 Legacy	Steve Cox	Suggested that a report was brought to the Committee every six months regarding the legacy of the A14. All local members impacted could be consulted.	Discussions are ongoing with Highways England about this and the de-trunking of the existing A14. This is due to come forward to the 19 th January Committee	IN PROGRESS update scheduled for the November meeting
124.	Road Casualty Data Annual Report a) Road Safety Research Project Loughborough University - regarding likely collision sites	Matt Staton	The Chairman commented that the findings of the research project regarding likely collision sites being undertaken with Loughborough University could be brought to the committee for information and comment.	Matt Staton to liaise with Loughborough University in relation to published outputs from the project. The information was to be presented to a Members Seminar. Due to the lockdown restrictions Group Leaders have currently suspended the Member Seminar Programme	ON HOLD Until the seminar programme resumes.

MINUTES OF HIGHWAYS AND INFRASTRUCTURE COMMITTEE 4TH DECEMBER 2019

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
146. b) See also 311b)	Finance Monitoring Report – October 2019	Graham Hughes/ Richard Lumley	Concerns were raised regarding the perceived inequitable nature of the Local Highways Initiative (LHI) bid process to some parts of the County. Officers to establish whether it was possible to resolve the anomalies found within this process.	- Report scheduled for December 2020	IN PROGRESS

MINUTES OF ECONOMY AND ENVIRONMENT COMMITTEE 5TH MARCH 2020

MINUTE NO.	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
311.	INTEGRATED TRANSPORT BLOCK (ITB) FUNDING ALLOCATION PROPOSALS				
b)	<p>Review of scoring criteria to help review to achieve more equitable distribution of funding across the County.</p> <p>See also 146b raised at former Highways and Infrastructure Committee in December 2019.</p>	Action: Elsa Evans / Andy Preston	<p>A number of Fenland schemes had been put forward but on scoring against the criteria, they had received low scores. Officers were asked to look into how a more equitable distribution of funding across the region could be achieved in the future including rural isolation weighting. Further to this, the Committee requested that officers review the current criteria for ways to improve its equitability and come back initially to the Chairman and Vice Chairman with any proposed amendments.</p>	- Report scheduled for December 2020	ACTION ONGOING

MINUTES OF HIGHWAYS AND TRANSPORT COMMITTEE 7TH JULY 2020

REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
CAMBRIDGESHIRE AND PETERBOROUGH ROAD SAFETY PARTNERSHIP STRATEGY a) Wider Distribution of Strategy	Matt Staton	a) Strategy should be circulated to all District, Town and Parish Councils and other identified interested parties.	A wider distribution will be undertaken in October as part of a coordinated communication across partners related to the new strategy	IN PROGRESS The strategy will be shared following the 5 th October Road Safety Partnership Board meeting, along with a media release.

MINUTES OF HIGHWAYS AND TRANSPORT COMMITTEE 15TH SEPTEMBER 2020 - note - due to the close proximity of this meeting to the current October meeting many of these actions will still be in progress

MINUTE NO	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
24	MINUTES ACTION LOG - Minute 151 Wisbech Access Strategy Phase 1	Chairman Cllr Bates	Referencing that Cllr King had been appointed as an additional member to the Wisbech Steering Group via the Outside Organisations delegations process, Cllr Dupre asked that the Chairman look into the practicalities of agreeing the same for the Heavy Goods Vehicle (HGV) Diamond Area	The Chairman agree to speak to the Chairman of the Steering Group Councillor Criswell.	In progress

			Steering Group so that she could be considered as an additional member appointment.		
25	WINTER SERVICE PLAN 2020-21				
	a) Gritting the new Bar Hill Bridge	Jon Clarke / Dennis Vacher	On the issue of gritting this new very steep bridge raised by Councillor Harford, Officers undertook to inspect the bridge and see what would be the best method to treat it.	Following an inspection officers would also confirm whether, and if so, when the structure is to be handed over to the Authority so that plans are in place. Officers would contact Cllr Harford and keep her updated as the work progressed. Bridge currently remains responsibility of HE.	Action Ongoing
	b) Seeking new volunteers to help gritting operations	Chairman Councillor Bates	It was suggested that the volunteer mutual aid groups formed during the Covid 19 lockdown would be an excellent source for potential new recruits. The Chairman indicated that he had already been in discussion with the Councillor Criswell, Chairman of the Communities and Partnership Committee in respect of seeking new volunteers and obtaining contact points from such groups and	The Chairman to provide an oral update.	Action Ongoing

			would pass them on to the officers.		
	c) Appendix K to be updated for name corrections and additional new bridges / cycle routes included in gritting routes	Jon Clarke / Dennis Vacher	Highlighting that in this appendix the Milton cycle bridge link to Cambridge North was incorrectly named and the information on the website was not up to date regarding additional bridges / cycle routes.	The Winter Maintenance Team had been alerted to this following the meeting and would ensure that the references to the Jane Coston Bridge are corrected in the document, and on the website. The appendices are currently also being checked to ensure the most up to date version is included on the website. It is anticipated that this work will be completed before the start of the gritting season	COMPLETE
	d) Checking the arrangements and contacts for gritting support with district and parish councils		In response to a query from Councillor Dupre officers would check the local contact arrangements particularly in relation to the issue raised in her particular area.	This was to be looked into. Officers have contacted Districts to confirm local contract arrangements.	COMPLETE
29.	CAMBRIDGESHIRE HIGHWAYS CONTRACT ANNUAL REPORT 2019-20				
	a) Providing delivery dates for LHI schemes and other projects	Emma Murden	A member highlighting that information provided in reports to the Committee on Local Highways initiative schemes never provided expected delivery dates and was also the case with some major projects.	Officers would look at how they could improve communications on project timelines.	Action Ongoing

	b) Request for a new policy for seeking compensation for developer damage	Richard Lumley / Graham Hughes	This was on the basis that local highways offices were stretched enough without having to incur additional costs as a result of	As this was a wide-ranging issue, Officers would investigate the practicalities and bring back proposals for further consideration.	Action Ongoing
	c) Web Link to all Place and Economy Performance Indicators	Emma Murden/ Jamie Leeman	The Chairman suggested that as all the performance indicators Key and other, were now all on the website a link should be sent to all the Committee.	The quarterly performance report to the Committee provides this information. Since Covid this has become one of the reports that is circulated separately and so there is not a link on the website to the most recent reports. Councillor Dupre who raised the issue has been sent a further copy of the September Highways and Transport Performance Monitoring report. The next reports including the separate quarterly KPI report for the Highways Contract will be provided for the December cycle.	COMPLETE

MINUTES OF HIGHWAYS AND TRANSPORT COMMITTEE 6TH OCTOBER 2020

	REPORT TITLE	ACTION TO BE TAKEN BY	ACTION	COMMENTS	STATUS
30.	COVID-19 CYCLING PROPOSALS	Graham Hughes / Jeremy Smith	To identify funding to update the cycling map of Wisbech	In progress	ACTION ONGOING
30.	COVID-19 CYCLING PROPOSALS	Graham Hughes / Jeremy Smith	A Member questioned whether the details of One.network had been circulated to all Councillors	Link to https://one.network/ has been circulated to all members. It is included in the fortnightly Roadworks & Events email out to Members, Districts/City and Parishes/Towns from the IHMC.	COMPLETE
30.	COVID-19 CYCLING PROPOSALS	Graham Hughes / Jeremy Smith	A Member questioned whether schemes could still be added to tranche 2 of the COVID-19 Temporary Cycling Proposals	In progress	ACTION ONGOING
38	BUSINESS PLANNING PROPOSALS FOR 2021/26 – OPENING UPDATE AND OVERVIEW	Graham Hughes / David Parcell	A Member drew attention to the IT costs contained at page 7 of the report and sought greater clarity regarding them	An email was circulated from Democratic Services on 2 nd November on behalf of Sarah Heywood providing the requested information.	COMPLETE

39.	SERVICE COMMITTEE REVIEW OF THE DRAFT CAPITAL PROGRAMME	Graham Hughes / David Parcell	Provide information regarding the significant variations contained within the table at paragraph 4.4 of the report.	An email was circulated from Democratic Services on 2 nd November on behalf of Sarah Heywood providing the requested information.	COMPLETE
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