

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **5 December 2019**.

Minutes of the meeting on 9 July 2019					
230.	Fenland and East Cambridgeshire Opportunity Area Update	Jon Lewis	To highlight schools within the Opportunity Area which had accessed support and include some of the qualitative information available around the programme when presenting the validated 2019 examination results.	14.08.19: The date of the report containing unvalidated examination reports to be confirmed. 10.09.19: Unvalidated results will be included in the Service Director's report in November 2019. 12.11.19: Validated results will be included in the Service Director for Education's report to the committee in January 2020.	Information to be included in the Service Director's report January 2020

Minutes of the meeting on 8 October 2019

248.	Award of contract for the provision of Child and Family Services in South Fenland to September 2020	Pam Setterfield	To specify which services are delivered internally and which are delivered by external providers in the report to the Committee in December 2019.	29.10.19: This will be included in the December report.	Information will be included in the December committee report
250.	Service Committee review of the draft 2020/21 Capital Programme	Hazel Belchamber	To include further detail on secondary school capacity in St Neots in the next iteration of the report.	28.10.19 In hand, in liaison with Emma Jones in Finance.	To be included in the December committee report
251.	Service Committee Review of draft revenue business planning proposals for 2020/21 to 2024/25	Lou Williams	Two Members commented that, in their judgement, reductions in management and back office support staff would inevitably impact on those delivering front line services. They asked that this should be explored more fully in the next iteration of the report.	28.10.19: To be covered in the next iteration of the report.	To be included in the December committee report

		Lou Williams/ Jon Lewis	A Member asked that officers should review historic grants to ensure that they still represented good value for money.	28.10.19: To be covered in the next iteration of the report.	To be included in the December committee report
252.	People and Communities Risk Register	Wendi Ogle-Welbourn	To report Members' comments on the ambiguity of the term 'triggers' to the Strategic Management Team for consideration.	<p>04.11.19: This will be discussed at the next Risk Board in November with a view for SMT to agree wording. The 'Triggers' are there to highlight to the Risk Owner that if any of these are currently being experience within the service, the risk would need to be reassessed and further controls might be needed.</p> <p>05.12.19: This was discussed at the Risk Board on 12 November 2019 and it was agreed to relook at the language alongside of the annual review of the risk management guidance in January 2020.</p>	To be reviewed in January 2020

Minutes of the meeting on 12 November 2019

263.	Service Director's Report; Children and Safeguarding	Lou Williams	To attend a meeting of the Corporate Parenting Sub-Committee to report on how the new Family Safeguarding Model was supporting children in care.	04.12.19: The Service Director for Children and Safeguarding will present a report to the Corporate Parenting Sub-Committee on 25 March 2020.	Completed
264.	Schools Funding update	Jon Lewis	To circulate a copy of the recent email to schools about the consultation process and the dates of consultation events.	12.11.19: A copy circulated by email to all committee members.	Completed
		Jon Lewis	The Service Director for Education stated that Transformation Funding had been used to fund a post to look in detail at issues around the High Needs Block. The findings would be included in his update report to the Committee in January 2020	15.11.19: To be included in the January Schools Funding report.	To be included in the January report.