



# Cambridgeshire Local Pension Board

## Minutes - Action Log

### Introduction:

This log captures the actions arising from the Cambridgeshire Local Pension Board and will form an outstanding action update from meetings of the Committee to update Members on the progress on compliance in delivering the necessary actions.

This is the updated action log as at 9 April 2018.

Minute	Report Title	Action for	Action	Comments	Status	Due date
<b>Minutes of 27 October 2017</b>						
4.	Minutes	Joanne Walton	Circulate draft of next edition of 'Pensioner Matters' to Board members by email for comment.  Check the accuracy of contact phone number on pension pay slip	The Employers Team have been made aware that the communication needs to be circulated to the Local Pension Board for review prior to being sent for publication.	Completed	
6.	Governance and Legislation Report	Mark Whitby	Include PFB's concerns at effect of exit cap on employees in response to forthcoming consultation on the issue	Officers would respond to the consultation at the appropriate time.	In progress	Upon release of the consultation
6.	Governance and Legislation Report	Mark Whitby	Arrange Local Pension Board Liability Insurance for Board members, to be in place by 16 February 2018	Pending approval from S151 Officer.	In progress	31 March 2018

Minute	Report Title	Action for	Action	Comments	Status	Due date
<b>Minutes of 23 February 2018</b>						
17.	Minutes and Action Log	Joanne Walton	1) Introduce the improved online benefits estimate system and	The new MSS upgraded version is in place and the new website is aimed to direct members to MSS for estimates rather than	Completed	

Minute	Report Title	Action for	Action	Comments	Status	Due date
			2) Resolve the question of enabling the online system to forecast post-retirement age benefits	complete estimate forms and submit to the service. There is still an issue with the calculation of post retirement estimates but due to the small volume this is not a priority to resolve at this current time.		
17.	<b>Minutes and Action Log</b>	Mark Whitby	Circulate details of Local Pension Board Liability Insurance cover to Board members as soon as it has been arranged.	Pending approval from S151 Officer.	In progress	31 March 2018
19.	<b>Governance and Legislation Report</b>	Ruth Yule	Place the Elmes v. Essex judgement and its implications for the Fund on the agenda plan for the Board's next meeting	An update will be provided at each meeting via the Governance and Legislation Report	Completed	
20.	<b>Statutory and Non-Statutory Policies and Strategies etc.</b>		1) Draw up a table of policies (statutory policies and non-statutory but good practice) with review dates 2) Include a standing item on policy monitoring on the agenda plan.	Policies will be monitored going forward via the Governance and Legislation Report	Completed	
22.	<b>Forward Agenda Plan</b>	Mark Whitby	Bring draft Pensions Board report to meeting on 20 April if possible	Added to agenda plan	Completed	
23.	<b>Overseas Pensioners Proof of Existence Exercise</b>	Joanne Walton	Bring further update on the exercise to the Board once it had been completed	Added to agenda plan as 'to be scheduled'	In progress	To be presented at the July 2018 meeting.
26.	<b>Asset Pooling Update</b>	Joanne Walton	Supply further information on aspects of the report, as noted at meeting	Verbal update to be provided at April meeting.	In progress	April meeting.