

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **3 September 2018**.

Minutes of 12 September 2017

32.	Educational Outcomes: Provisional Results	Jonathan Lewis	To ask the Executive Director: People and Committees to suggest to the Social Mobility Opportunity Fund Strategy Group that some funds from a successful bid might be used to fund research into the causes of the gap in educational achievement between those in vulnerable groups and their peers.	14.11.17: To task the new Service Director for Education to provide a report in March 2018 on what was currently known about the causes for the gap in educational attainment between those in vulnerable groups and their peers in Cambridgeshire, how this was most effectively addressed and to identify if any further work was needed. 13.02.18: Rescheduled to July 2018 following discussion at the Committee agenda setting meeting. 29.06.18: Update report rescheduled to the September meeting so that it can reflect the latest data sets.	Completed
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Minutes of the meeting on 13 March 2018

98.	Child and Family Centres Update	Jon Lewis	To keep the Committee informed of developments relating to The Field's Centre.	12.06.18: A balanced budget has been received and adjustment to offer shared with parents.	Review in Autumn term
101.	Educational Performance in Cambridgeshire in the 2016/ 17 Academic Year	Hazel Belchamber Lou Gostling	To recast the data to show where Cambridgeshire was placed in comparison to the highest and lowest performing local authorities at Key Stage 4, rather than at its ranking.	09.07.18: Due to illness the work being completed by the DATA team in response to this item has been delayed but will be completed this month. 03.09.18: Reassigned to the Business Intelligence team.	On-going
		Hazel Belchamber Lou Gostling	To reflect on how elements of the detailed supporting data might be included with future reports, perhaps via separate document or web link.	As above. 03.09.18: Reassigned to the Business Intelligence Team	On-going

102.	Delivering the Extended Entitlement to an additional 15 hours free childcare for eligible 3-4 year olds	Sam Surtees	To explore running a pilot project with a group of GP surgeries and to provide information on the extended entitlement to town and parish councils to enable them to signpost their residents.	29.06.18: This will be explored during the Autumn and a further update provided then.	On-going
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Minutes of the Meeting on 22 May 2018

113.	Free School Proposals	Hazel Belchamber/ Clare Buckingham	To arrange a meeting regarding Godmanchester Secondary Academy with the Chairman and local Members.	22.05.18: Officers would contact Members direct to arrange this. 30.08.18: Members and Officers met CET representatives on 16 July 2018.	Completed
		Clare Buckingham	To provide Member feedback to the Trust about the public engagement event regarding Godmanchester Secondary Academy.	02.07.18: Lead Members will have the opportunity to talk directly to representatives of the Trust at a meeting with officers arranged for 16 July 2018.	Completed

Minutes of the meeting on 10 July 2018

127.	Update on progress made by the Children's Health Joint Commissioning Unit on the integration of children, young people and families services and plans for the healthy child programme (0-19)	Lee Miller	To ask the Head of Transformation and Commissioning (Children and Maternity) to provide a report on the health service support to Looked After Children, particularly in terms of mental health services.	03.09.18: In discussion in relation to a number of reports currently in progress.	On-going
128.	SEND Sufficiency and SEMH Review	Dr Helen Phelan	To ensure consistency of data in future reports, preferably using percentages rather than absolute numbers.	27.07.18: The request noted and all report writers made aware for future reference.	Completed
129.	Joint Cambridgeshire and Peterborough Youth Justice Plan	Mark Cowdell	To circulate a copy of the NEET strategy to Committee members.	01.08.18: A copy circulated to Committee members by email.	Completed
130.	Update on Domestic Abuse and Sexual Violence Work in Children and Education Services	Sarah Ferguson	To provide an information report on how children at risk were identified by front line services, possibly through the Local Safeguarding Children Board.		

131.	Finance and Performance Report: May 2018	Martin Wade/ Kerry Newson Tom Barden/ Andy Mailer	To feed back Members' request for greater consistency in the way information is presented rather than mixing percentages and absolute figures etc.	09.08.18: The Business Intelligence team have been asked to provide feedback on Members' request. A member of the Business Intelligence team will attend the next Committee meeting so that they can answer any specific data performance questions.	On-going
132.	Agenda Plan, Training Plan and Appointments	Richenda Greenhill	To contact Lead Members regarding the vacancy on the Cambridgeshire Culture Steering Group.	25.07.18: Details sent to the Chairman and CYP Lead Members requesting expressions of interest from their Groups by 17.08.18. 18.08.18: No expressions of interest so the appointment will remain vacant. Cllrs Joseph and Kavanagh are members of the Group and will continue to represent Member views.	Completed