

FIRE AUTHORITY
POLICY AND
RESOURCES
COMMITTEE

Minutes - Action Log

This is the updated action log as of **22 January 2025** and captures the actions arising from the most recent Policy and Resources Committee meetings and updates Members on the progress on compliance in delivering the necessary actions.

MINUTES FROM THE 18 JULY 2024 COMMITTEE MEETING

76	Commercial and Procurement Activity – Annual Update	Tracey Stradling Head of Commercial and Business Support	Members requested a written briefing on the key headlines of the new procurement regulations.	Update 23 October 2024 Briefing Notes on each key area of the new procurement regulations will be circulated as and when prepared.	Ongoing
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MINUTES FROM THE 23 OCTOBER 2024 COMMITTEE MEETING

85	Property Portfolio Update	Assistant Chief Fire Officer	The Committee requested that the Chair of the Fire Authority write to the Leader of Huntingdonshire District Council (copying in St Neots Town Council and local County and District Members) in relation to both the St Neots and St Ives projects in relation to ensuring timeframes were kept to, highlighting the impacts in relation to operational pressures.	Update 22 January 2025 Letter sent to HDC Executive Leader and HDC Chief Executive on 13 November 2024. Further distributed on 19 November 2024 to St Neots Town Council Members and all Cambridgeshire Councillors whose division is within the areas mentioned.	Complete
86	Fire Authority Programme Management – Monitoring Report	Assistant Director Community Safety and Resilience	Sought an update on the FireBreak Programme. The Chief Fire Officer explained that a report would be brought to a future meeting.	Update 22 January 2025 Report on agenda covering this initiative 22 January 2025.	Complete
87	Policy and Resources Committee Work Programme – October 2024	Scrutiny and Assurance Manager	The Chair stated that the East/West Rail Project would have an impact on response times and the Service needed to look at potential costs on the Authority from the project including journey mapping and times to arrive at sites so that this could be shared with government. The Chief Fire Officer	Update 22 January 2025 Added to Committee Work Programme 3 April 2025.	Complete

			agreed to add a report to the work programme to address this.		
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MINUTES FROM THE 28 NOVEMBER 2024 COMMITTEE MEETING

92	External Audit Annual Report 2021 to 2023 and External Audit Planning and Completion Report for 2021/22 and 2022/23	Assistant Director Finance Queried if the disclaimer would include all of the factors that had resulted in the delay as they had not been included in the executive summary of the report. Members requested an explanatory note be included on the Fire Authority's website that outlined these factors alongside the reports.	Update 22 January 2025 Appropriate explanatory note included on website.	Complete
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