

## Communities, Social Mobility and Inclusion Committee Minutes Action Log

This is the Committee's updated minutes action log, and it captures the actions arising from recent Communities, Social Mobility and Inclusion Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of the Committee Meeting Held on 6 July 2023					
Minute no.	Report	Officer responsible	Action	Update	Status
130.	Performance Monitoring Report – Quarter 4 (2022/23)	G Porter	Carry out an in-depth review of the Library service to identify what people wanted from it and in what direction it should be heading.	<p>The library user survey concluded in November 2023 and findings were presented to the Committee in January 2024 as part of the Library Service Annual Report. Officers from the Council's Policy and Insight team interrogated findings from the Quality of Life Survey through the lens of the Library service, and shared findings with the Library Leadership Team in February 2024.</p> <p>The Cross Party Working Group considered two examples in detail (Library Service Climate and Nature Action Plan and the Know Your Neighbourhood Project in Fenland) at its meeting on 1 March 2024. The Library Service Plan 2024/2025 incorporates actions in response to the surveys, and progress will be reviewed through performance monitoring and the working group throughout the year.</p>	Complete

## Minutes of the Committee Meeting Held on 19 October 2023

Minute no.	Report	Officer responsible	Action	Update	Status
135.	Minutes – 6 July 2023	S Grace	Organise a workshop or seminar on cross-committee work.	A session will be arranged for Members as part of the 2024 training calendar.	Ongoing

## Minutes of the Committee Meeting Held on 11 January 2024

Minute no.	Report	Officer responsible	Action	Update	Status
149.	Cambridgeshire and Peterborough Trading Standards Annual Report	P Gell	Raise the suggestion to publish informational material on the Council's website with a regional group of trading standards teams to maximise the potential effectiveness of the information available on vaping.	The East of England Trading Standards Authorities Group share information and 'Intelligence' on a wide range of regulatory matters. Where Cambridgeshire is in receipt of vape related information that would be of assistance to the public, information will be shared through media channels, unless to do so would compromise a criminal investigation at that time.	Complete
150.	Cambridgeshire Registration Service Annual Report	P Gell	The Senior Coroner to provide members with a briefing note on the suspected causes of the significant increase in the number of registered still births.	Coroners do not carry out investigations in respect of stillbirths. Therefore, the Senior Coroner is unable to comment on this matter.	Complete

152.	Equality, Diversity and Inclusion Strategy Action Plan	F McCarthy	Provide members with an update on how public transport to the Council's office in Alconbury Weald was being improved.	An update to the briefing originally circulated to Members in July 2023 was circulated on 20 February 2024.	Complete
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